



## *Building Sustainable and Resilient Families* **2021 Annual Report**

**For Home**   **For Health & Wellbeing**   **For Work & Skills**



*For Now, For the Future,  
We are here for YOU!*

<b>Contents</b>	<b>Page No</b>
Trustees and Directors Report	2 - 10
Independent Examiner's Report	11
Statement of Financial Activities	12
Statement of Financial Position – Balance sheet	13
Notes to the Financial Statements	14-21

## STRUCTURE      GOVERNANCE      MANAGEMENT

The Directors and the Trustees of the charity present their annual report and the unaudited financial statements for the year ended 31 December 2021.

### DIRECTORS and TRUSTEES

#### Members of the Management Committee

##### Nominee members

Eula Mesquita - Chair  
Diane Eaton - Vice Chair  
Heidi Wilson - Company Secretary  
Angela Eastwood - Treasurer  
Pete O'Brien  
Elizabeth Jovanovic

##### Nominating body

St Mark's URC Church (Dandelion Community Church)  
Trafford Council  
HMRC  
Nordson  
Manchester City Council  
WCHG HR

### Board of Trustees



**Eula  
Mesquita**



**Diane  
Eaton**



**Heidi  
Wilson**



**Pete  
O'Brien**



**Elizabeth  
Jovanovic**



**Angela  
Eastwood**

### Senior Management Team



**Frances Davies-Tagoe**  
**Chief Executive Officer**



**Carys Roberts**  
**Partnership Manager**



**Michelle Swindells**  
**Office & Finance Manager**



**Jennifer Goodwin**  
**Operations Manager**



**REGISTERED OFFICE & PRINCIPAL PLACE OF BUSINESS**

Greenbrow Road, Newall Green  
Wythenshawe  
Manchester M23 2UE.

**ACCOUNTANTS**

Huddart Chartered Accountants  
162-164 Walkden Road  
Worsley Manchester  
M28 7DP

**INDEPENDENT EXAMINER** Charles E Lucas F.C.A

**BANKERS** Co-Operative Bank Plc  
Salford Central Commercial Branch  
PO Box 250  
Skelmersdale WN18 6WT

**CHARITY REGISTRATION NUMBER** 1099847 **COMPANY REGISTRATION NUMBER** 4759646

**Governing Document**

The Charity is a company limited by guarantee and is governed by its Memorandum and Articles of Association and was registered as a company on 9 May 2003 and obtained charitable status on 6 October 2003.

The directors have the power to admit any person or organisation to membership and have the power to withdraw membership in certain circumstances. Each member of the company is liable to contribute a sum not exceeding £1 in the event of the charity being wound up.

**Appointment of Directors and Trustees**

The directors of the company, who are also Trustees of the charity, are the members of the management committee and there are two categories of committee member:

Ordinary members (elected by the company members at the general meeting)

Nominee members (nominated by designated bodies)

Presently the constitution allows for between six and twelve ordinary members plus the chair. This arrangement may be varied by ordinary resolution of the members. The ordinary members normally serve for a term of three years. After serving four terms of three years they must retire but are eligible for re-election after a gap period of three years. Each year, one third of the ordinary members retire by rotation and are eligible for re-election provided they have not served for more than four terms consecutively.

We are actively seeking new members to join our management committee to increase skills and to help to develop the organisation. The nominee members of the Committee are not subject to re-election or retirement, but the nominating body may replace their nominees at will.

The Directors are normally appointed by the members at the Annual General Meetings. However, the Management Committee itself may appoint persons to fill vacancies or to add to their number (provided the total number does not exceed the maximum). At each AGM, one third of the Directors retires by rotation, being the longest in office and is eligible for re-election. Also, any additional members appointed by the Management Committee during the year must stand for re-election. Other than a retiring trustee, the only people eligible for election as trustees are those either nominated by the Board or by a member giving not less than 14 and not more than 35 clear days' notice of the intention to propose a person for appointment or re-appointment.



## **Organisation**

The Constitution requires that the Management Committee must meet at least twice a year. During 2021, the Management Committee has met 4 times and the AGM was held (via Zoom) on Thursday 16<sup>th</sup> September with 12 attendees. To be quorum at least one third of the members must be present.

## **Risk Management**

The charity faces various operational risks particularly in relation to health and safety, product liability and employment law. Tree of Life has no core funding and slender reserves and must continually procure project funding to enable it to maintain and develop its charitable work. The shop handles material amounts of cash and good financial controls are required to safeguard all the charity's income and assets.

The Tree of Life Centre has a lease agreement with Manchester City Council. The rent passing under this lease is set at the market rate, based on the VCS lettings agreement.

## **OBJECTIVES AND ACTIVITIES**

Our Mission Statement is defined as:

**"To work in partnership with others to create a sustainable resource which improves the health and well-being for the people in Wythenshawe and increases their ability to participate in the wider community"**

### **Strategic Aims**

1. To continue to provide services for those most in need.
2. To work with others and become more sustainable.

### **Objectives**

1. Provide a range of services that improve people's health and well-being.
2. Develop robust community enterprise activity.
3. Work in partnership with relevant stakeholders.
4. Recruit, motivate, train, develop and support staff and volunteers.
5. Create a sustainable organisation

### **Values**

- To remain people centered, fully supporting our volunteers and service users.
- To accept people as they are and offer a place of safety.
- Offer practical support.
- Build relationships.
- Be environmentally friendly.
- Have fun.

The charity is fully committed to its ethos, objectives and values and will continue to work in partnership with others to minimise deprivation and isolation in Wythenshawe in particular, but also inevitably its surrounding areas.

## **PUBLIC BENEFIT DISCLOSURE**

The Charity's Trustees have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers or duties. This guidance is contained in "Charities and Public Benefit" published by the Charity Commission.

## **PERFORMANCE**

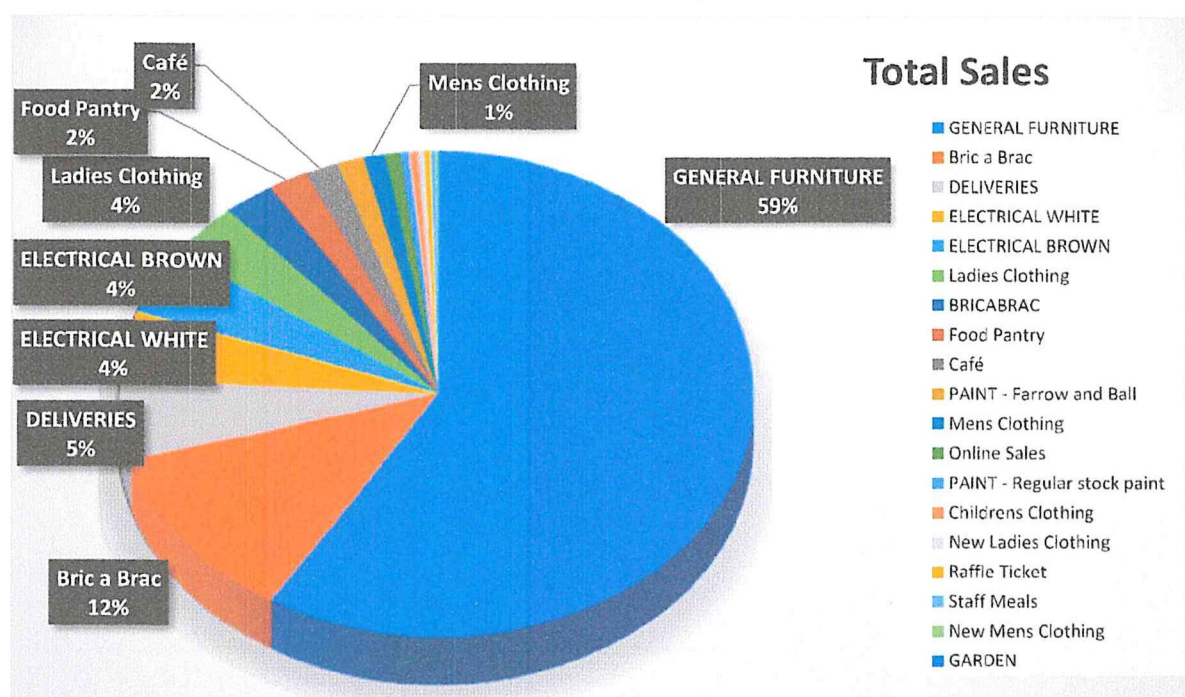
Our primary focus for much of the year was emergency food response. We worked in partnership with a few agencies across the city, to support vulnerable families (especially those in mandatory isolation, and low/no income families) with food and wellbeing packs on a weekly basis.

Our staff and volunteers worked tirelessly in a very challenging and high-risk environment, to ensure that our communities received the help and support they desperately needed to ease the pressure of food poverty and isolation, especially during the national lockdowns. We are thankful for all the financial support received from our funders, donors, and supporters.

## *We are here for you-Home*

### **Strengthening Communities: Low Cost Affordable Furniture**

The Tree of Life Centre is best known for its furniture reuse, diverting quality used furniture and household goods from landfill to families and individuals to raise living standards and improve wellbeing.



We have a range of quality, used furniture and goods to purchase at very low prices, for example, sofas from £35.00, Beds from £25.00, Fridges from £50.00. We are fortunate to work with a range of partners who are often supplied with end of line or ex display stock. However more than 90% of our stock is generated from the generous donations of preloved furniture from residents across Manchester.

**We increase the quality of life for low or no income families, We are a lifeline for many in desperate need of food, clothing, dignity and a sense of belonging.**  
We are proud that we are able to make an **immediate and long term** sustainable difference to individuals and their families, through the services that we provide.

2021 was a year of gradual sales recovery for the charity, following the COVID challenges and national lockdowns of the previous year. We are extremely pleased that we were able to support vulnerable members of our community with essential furniture and food during these continued challenges.



## *We are here for you-Health & Wellbeing* Minimising Social Isolation, Strengthening Our Community

We provide social action and activities that improve the health and wellbeing of residents. Our Wellbeing programmes help to minimise Social Isolation

We have continued to work in partnership with a number of organisations to improve the wellbeing of our community and increase the opportunities for local residents. This has included working with Age UK, Compassion foodbank, Restoration House, Dandelion, Royal Oak Community Centre and C-SAW.

One of our key wellbeing focus this year was to alleviate social isolation and to connect with hard-to-reach communities who do not usually engage in our wellbeing programmes. We organised and ran trips to Southport, Cultural food tasting, drumming classes, Cinema/Film days, music & quiz etc.

Many of the participants had not left their homes to socialise due to COVID concerns and anxiety. As a result, many had become significantly isolated, so it was important that we offered activities that are relevant, desired and well organised to ensure Manchester Citizens got involved and felt safe. We had a range of ages from early 50's to nearly 90 years old.

A great time was had by all with very positive feedback, including "Thank you for the great work you are doing. We had a wonderful time last night with everyone talking about it all the way home, agreeing it was the best night they had for years and something they will remember for years to come, can't thank you enough, God Bless!"

The hope is that this is the catalyst for longer term impact in combating social isolation in communities with many participants stating that they would like to get more involved in connecting with others as a result of these engagements. The trips organised were to Southport, a Cultural Food Tasting Day, Community Information Day and African Drumming.



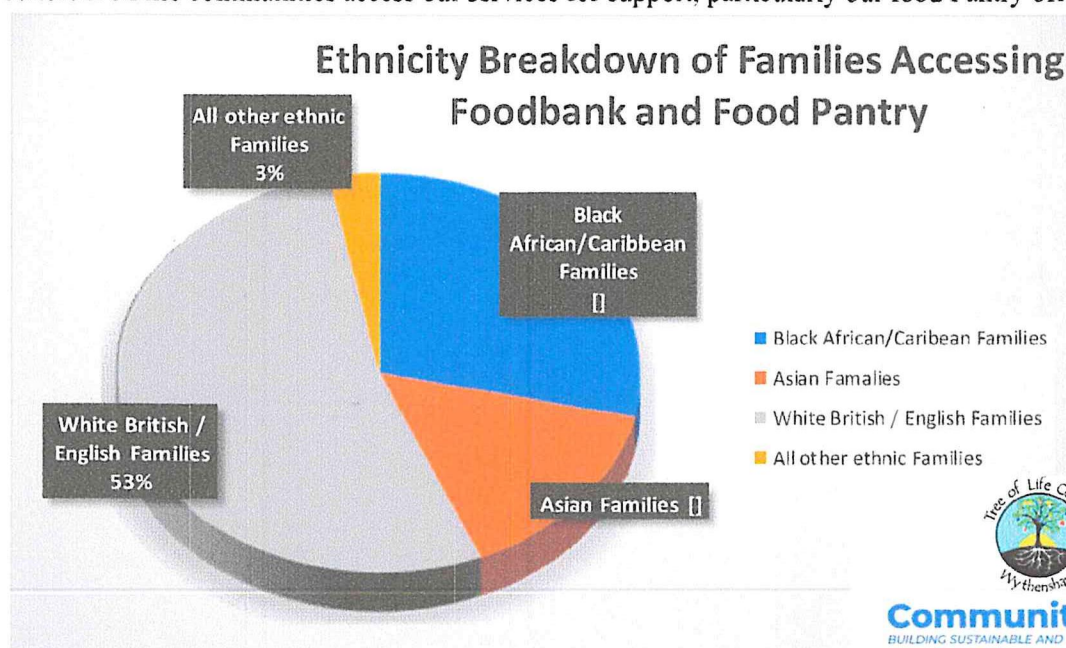


## We are here to - Minimise Food Poverty



We take pride in being able to help families in need of our support.

**This year, we supported families with 37,000 meals through our Wythenshawe food pantry and foodbank projects.** This equates to around 20 tonnes of food. We are eternally grateful to all the individual supporters, corporate partners and grant funders whose faithful donations made this possible. We are also pleased to report significant increase of service users from different ethnic communities access our services for support, particularly our food Pantry offer.



We also relaunched our community Café in 2021. We were able to distribute 30,000 leaflets to residents in the Wythenshawe area.

We are pleased to see the café full of happy smiling faces following the COVID lockdowns. Our Community Café is open 5 days a week offering healthy, free or low cost, home cooked meals.

Our foodbank and food pantry are also open daily supporting families in crisis with food parcels.



### JOIN US FOR BREAKFAST OR LUNCH (TAKEAWAYS AVAILABLE)

<b>BREAKFAST</b>	
FULL BREAKFAST	£4.00
MINI BREAKFAST	£3.00
BREAKFAST SANDWICHES (two fillings)	£2.50
<b>LUNCH</b>	
ADULT MEALS	£3.50
PENSIONERS	£2.50
CHILDREN'S MEALS	£1.50
VULNERABLE MEMBERS (who qualify)	FREE



## *We are here to increase Work and Skills Opportunities*

Our volunteering programme **increases people's ability to participate** in the wider community.

We also help to **increase people's employability prospects** through our job club, training courses and volunteering opportunities.

Due to Covid restrictions, our pre-employment support was mainly delivered online this year. The department has revamped its offer to include online platforms allowing us to reach more people than ever to help them back into work.

We offer a range of volunteering opportunities at our centre, including administration, retail, catering, warehousing, fundraising, building and grounds maintenance.

We help people get back into employment through CV writing, job search support, training, skills development, apprenticeships and IT skills.

### **We worked with around 50 volunteers and supported 170 residents with pre-employment activities to become work ready and secure employment.**

We are also very pleased that we were able to work with the Job Centre through the Kickstart Programme to create six months paid work experience training for 4 young people who were not in employment, education, or training.

#### **Case study – Kickstart programme – KT**

*KT is a 22-year-old female who started with us in November as a kickstart trainee. She has worked in our community café alongside our head chef and volunteers providing and serving affordable, healthy food to the community. Prior to Tree of Life, she had no previous work experience and has only been on short trial shifts for a few organisations. Since being with us she has learnt some valuable and transferrable skills such as food preparation, customer service skills, using a till, money handling, food hygiene, being part of a fast-paced team and improved communication. She said sometimes the customers can be demanding which has really improved her ability and confidence to manage random requests and complaints. She has taken to the work life here really well and said, 'I love it here, all the people are really friendly, and the staff are accommodating to my needs as a person'.*

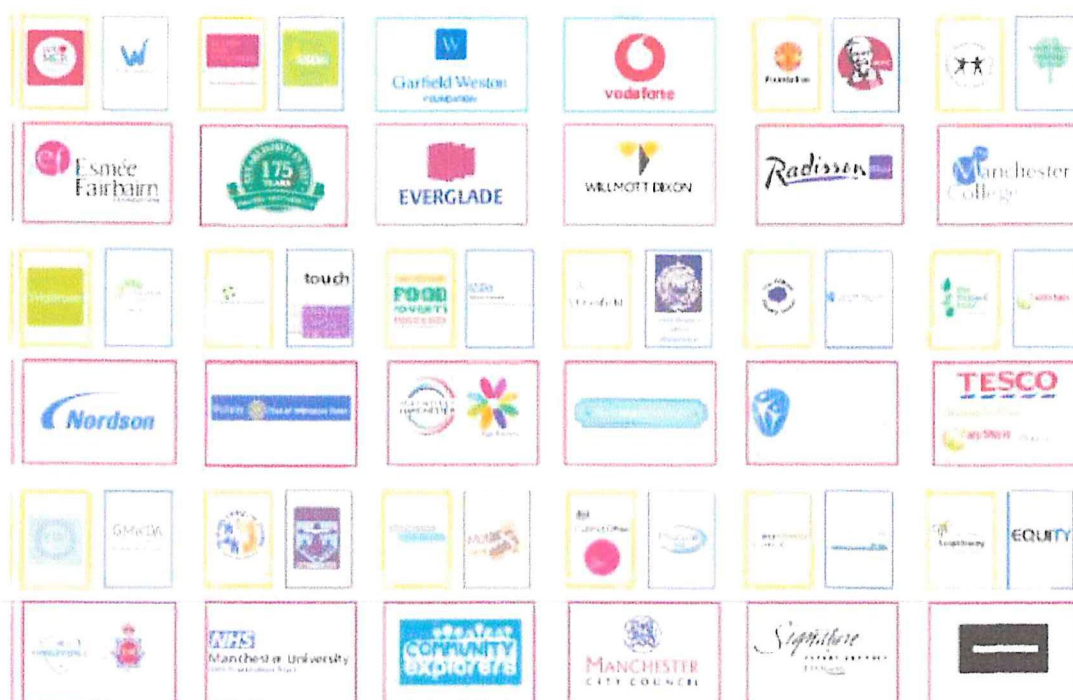
*When asked what she would like to do next, she replied that she would like to be employed here or move into education to study health and social care to hopefully support people with learning difficulties and that what she would take with her is an overall improved mental strength. Before working here she was quite shy and refrained from social interactions both professionally and personally but now feels like she can manage every social situation as Tree of life has improved her mental health and confidence through the guidance and teachings of staff members, volunteers and customers.*



## Funders and Corporate Supporters

Thank you to all our donors, funders, and partners for your loyalty and faithful support

Together we can minimise deprivation, build sustainable families, increase employability, improve health and wellbeing as well as minimise social isolation.





### **DIRECTORS RESPONSIBILITIES**

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **SMALL COMPANY PROVISIONS**

This report has been prepared in accordance with the special provisions for small companies of the Companies Act 2012.

### **ON BEHALF OF THE BOARD**

**Eula Mesquita - Board Chair**



**Date 22.4.2022**

**Independent Examiner's Report to the Trustees of The Tree of Life Centre Wythenshawe**

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 December 2021 which are set out on pages 12 to 21.

**Responsibilities and basis of report**

As the charity trustees of the company, who are also the Directors of the company for the purposes of company law, you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I confirm that I am qualified to undertake the examination because I am a member of the ICAEW of England and Wales. I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- the accounts do not accord with these records; or
- the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting in the UK (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).
- 

I have no concerns and have come across no other matters in connection with the examination to which should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Name: Charles Eric Lucas**  
**ICAEW of England and Wales: F.C.A**

**Address:**  
Broadthunder Accounting Limited  
t/a Huddart Chartered Accountants  
164 Walkden Road  
Worsley Manchester  
M28 7DP

**Date:** 22 April 2022

**The Tree of Life Centre Wythenshawe  
Statement of Financial Activities  
For the year ended 31 December 2021**

12 | Page

	Notes	Unrestricted Funds £	Restricted Funds £	2021 Total Funds £	2020 Total Funds £
<b>Income from:</b>					
Donations	2	3,689	-	3,689	12,813
<b>Charitable activities:</b>					
Grants received	3	42,744	161,957	204,701	302,373
Other trading activities	4	244,768	-	244,768	200,209
Investment income	5	<u>6,640</u>	<u>-</u>	<u>6,640</u>	<u>4,411</u>
<b>Total income</b>		<u>297,841</u>	<u>161,957</u>	<u>459,798</u>	<u>519,806</u>
<b>Expenditure on:</b>					
Charitable activities	6	<u>228,391</u>	<u>168,410</u>	<u>396,801</u>	<u>404,300</u>
<b>Total expenditure</b>		<u>228,391</u>	<u>168,410</u>	<u>396,801</u>	<u>404,300</u>
<b>Net income/(expenditure) and net movements of funds for the year</b>		69,450	(6,453)	62,997	115,506
<b>Reconciliation of funds</b>					
Total funds brought forward at 1 January 2021		<u>411,046</u>	<u>17,588</u>	<u>428,634</u>	<u>313,128</u>
Total funds carried forward at 31 December 2021		<u>480,496</u>	<u>11,135</u>	<u>491,631</u>	<u>428,634</u>

**Continuing Operations**

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

**Total Recognised Gains and Losses**

The Charity has no recognised gains or losses other than those above for the two financial years.

The notes on pages 12 to 21 form an integral part of the financial statements



**The Tree of Life Centre Wythenshawe  
Balance Sheet  
As at 31 December 2021**

13 | Page

	Note	2021 £	2020 £
<b>Fixed Assets</b>			
Tangible fixed assets	7	32,107	39,951
<b>Current Assets</b>			
Debtors	8	7,392	7,271
Cash at bank and in hand		<u>532,795</u>	<u>475,841</u>
		540,187	483,112
<b>Creditors: Amounts falling due within one year</b>	9	<u>80,663</u>	<u>94,429</u>
<b>Net Current Assets</b>		<u>459,524</u>	<u>388,683</u>
<b>Total assets less current liabilities</b>		<u>491,631</u>	<u>428,634</u>
<b>The funds of the Charity:</b>			
Unrestricted funds	11	480,496	411,046
Restricted funds	12	<u>11,135</u>	<u>17,588</u>
<b>Total funds</b>		<u>491,631</u>	<u>428,634</u>

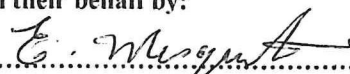
The Directors are satisfied that the Company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the period by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The Directors acknowledge their responsibilities for:

- (i) Ensuring that the Company keeps adequate accounting records which comply with section 386 of the Act, and
- (ii) Preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial period and of its profit or loss for the financial period in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, in so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions for small companies under part 15 of the Companies Act 2006.

**Approved by the Trustees and signed  
on their behalf by:**

  
.....  
Eula Mesquita – Chairperson

**Date:** 01/04/2022

## 1. Accounting policies

### Basis of Accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

### Tangible Fixed Assets

All fixed assets are initially recorded at cost.

### Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Fixtures & fittings	- 15% straight line
Motor vehicles	- 25% straight line
Computer equipment	- 33 1/3% straight line

### Income

Grants and donations are included in the Statement of Financial Activities (SOFA) in the period to which they relate. Grants and funding received in advance are deferred and included within creditors until the period to which they relate. Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Charity shop takings are recognised as they are earned.

### Investment Income

Investment income is recorded in the SOFA when receivable. This is normally upon notification of the interest paid or payable by the bank.

### Expenditure

Expenditure on the Charity's activities is included in the accounts on an accruals basis and is stated net of any recoverable VAT. The Charity is registered for VAT.

### Restricted Funds

Amounts received from donors for specific purposes are recorded as restricted funds.

### Taxation

The Charity is a registered Charity and is exempt from taxation on its income and expenditure.

### Pensions

The Charity operates a pension scheme for the employees. The pension is a National Employment Savings Trust and the Charity contributes 3% of the gross salary.

**Financial Instruments**

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised on a transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at an amortised cost using the effective interest method.

**Debtors**

Debtors include amounts owed to the Charity for the provision of goods and services or amounts the charity has paid in advance for the goods and services it will receive. Debtors also include amounts receivable on grant funding to which the charity is entitled.

**Creditors**

Creditors are normally recognised at their settlement date and amount. Creditors includes grants received in advance of the period to which they relate.

**Support Costs**

These are costs that assist the work of the charity but do not directly undertake charitable activities. Support costs include finance, personnel, payroll and governance costs.

**Preparation of the Accounts on the Going Concern Basis.**

The Trustees are confident that there are no material uncertainties about the charity's ability to continue. On this basis the financial statements have been prepared on a going concern basis.

**Limited By Guarantee**

The Charity is a company limited by guarantee which is an alternative form of company entity to the usual one of share capital; its members being guarantors rather than shareholders. The liability of each member is limited to £1, being the amount each member undertakes to contribute to the assets of the Charity in the event of it being wound up while he or she is a member.

**Related Party Transactions**

There were no related party transactions during the year.



	Unrestricted Funds £	Restricted Funds £	2021 Total Funds £	2020 Total Funds £
<b>2. Income from Donations</b>				
Donations	<u>3,689</u>	<u>-</u>	<u>3,689</u>	<u>12,813</u>
	<u>3,689</u>	<u>-</u>	<u>3,689</u>	<u>12,813</u>
<b>3. Income from charitable activities:</b>				
<b>Grants received</b>				
Lottery – Community Fund	-	48,227	48,227	48,225
Wythenshawe Housing Group	-	-	-	7,800
Manchester City Council	18,245	92,348	110,592	139,128
Defra	-	-	-	30,000
Procure Plus	3,000	-	3,000	9,600
Nordson	-	7,000	7,000	2,960
Cloth Workers	-	-	-	15,000
Kick Start	-	6,382	6,382	-
Garfield Weston	-	-	-	25,000
Manchester Work and Skills	-	8,000	8,000	-
CHTSTCH	-	-	-	1,000
We Love MCR	-	-	-	5,660
The Charity Services Discretionary Fund	-	-	-	1,000
Manchester HCC	-	-	-	3,000
Cadent	1,000	-	1,000	-
St Modwins	-	-	-	2,500
Unitarian	2,000	-	2,000	2,500
Amazon	1,000	-	1,000	-
CAHN	5,000	-	5,000	-
GMMH	-	-	-	1,000
The Big Life	<u>12,500</u>	<u>-</u>	<u>12,500</u>	<u>8,000</u>
<b>Total grants received</b>	<u>42,744</u>	<u>161,957</u>	<u>204,701</u>	<u>302,373</u>
<b>4. Other income received</b>				
Charity shop takings	154,836	-	154,836	123,824
Other income	<u>89,932</u>	<u>-</u>	<u>89,932</u>	<u>76,385</u>
<b>Total other income received</b>	<u>244,768</u>	<u>-</u>	<u>244,768</u>	<u>200,209</u>
<b>5. Investment Income</b>				
Corporate Guaranteed Investment	<u>6,640</u>	<u>-</u>	<u>6,640</u>	<u>4,411</u>
	<u>6,640</u>	<u>-</u>	<u>6,640</u>	<u>4,411</u>
<b>Total Income Received</b>	<u>297,841</u>	<u>161,957</u>	<u>459,798</u>	<u>519,806</u>

	Unrestricted Funds £	Restricted Funds £	2021 £	2020 £
<b>6. Charitable Activities</b>				
Services provided	14,305	39,565	53,870	56,018
Purchases	3,400	-	3,400	-
Wages, salaries & pension	159,988	88,226	248,214	253,628
Rent, rates and water	12,924	-	12,924	12,425
Light and heat	7,792	6,640	14,432	12,817
Insurance	2,959	-	2,959	3,792
Telephone	2,714	-	2,714	2,719
Postage & stationery	545	-	545	913
Advertising	-	1,697	1,697	-
Motor expenses	10,788	8,097	18,885	20,483
Travelling/volunteer expenses	3,257	-	3,257	4,897
Depreciation	-	13,452	13,452	15,752
Repairs & maintenance	571	10,733	11,304	12,235
Legal & professional	3,300	-	3,300	3,944
Bank charges	2,381	-	2,381	397
Governance costs	1,570	-	1,570	1,400
Sundry expenses	<u>1,897</u>	<u>-</u>	<u>1,897</u>	<u>2,880</u>
<b>Total Expenditure</b>	<u>228,391</u>	<u>168,410</u>	<u>396,801</u>	<u>404,300</u>

7. Tangible fixed assets - Equipment, furniture and fittings

	Computer £	Fixtures & Fittings £	Motor Vehicles £	Total £
<b>Cost:</b>				
1 January 2021	11,942	117,587	48,439	177,968
Additions	-	5,609	-	5,609
Disposals	-	-	-	-
At 31 December 2021	<u>11,942</u>	<u>123,196</u>	<u>48,439</u>	<u>183,577</u>
<b>Depreciation</b>				
At 1 January 2021	9,940	107,030	21,048	138,018
Charge for the year	1,043	2,549	9,860	13,452
Depreciation on disposals	-	-	-	-
At 31 December 2021	<u>10,983</u>	<u>109,579</u>	<u>30,908</u>	<u>151,470</u>
Net book values				
At 31 December 2021	<u>959</u>	<u>13,617</u>	<u>17,531</u>	<u>32,107</u>
At 31 December 2019	<u>2,002</u>	<u>10,557</u>	<u>27,391</u>	<u>39,950</u>

8. Debtors

	2021 £	2020 £
Prepayments	5,035	4,755
VAT	<u>2,357</u>	<u>2,516</u>
	<u>7,392</u>	<u>7,271</u>

9. Creditors – amounts falling due within one year

	2021 £	2020 £
Accruals and sundry creditors	2,770	2,370
Other creditors	2,421	2,131
Deferred income	<u>75,472</u>	<u>89,928</u>
	<u>80,663</u>	<u>94,429</u>



**10. Analysis of net assets between funds**

	Unrestricted funds £	Restricted funds £	Total funds £
Tangible fixed assets	32,107	-	32,107
Current assets	540,187	-	540,187
Less: Creditors amounts falling due within one year	<u>(80,663)</u>	<u>-</u>	<u>(80,663)</u>
Net assets at 31 December 2021	<u>491,631</u>	<u>-</u>	<u>491,631</u>

**11. Unrestricted funds**

	At 1 January 2021 £	Movement during the year £	At 31 December 2021 £
Unrestricted funds are accounted for by:	<u>411,046</u>	<u>69,450</u>	<u>480,496</u>

**12. Restricted funds**

	At 1 January 2021 £	Movement during the year £	At 31 December 2021 £
Restricted funds are accounted for by:	<u>17,588</u>	<u>(6,453)</u>	<u>11,135</u>

**13. Key Management Personnel**

The Charity is run by the senior management team who are the Chief Executive Officer, Partnership Manager, the Office and Finance manager and the Operations Manager. They all receive a remuneration package but not in excess of £60,000 and they receive no additional employee benefits.

**14. Analysis of the cost of Key Management Personnel**

	2021	2020
	£	£
Salaries and wages	109,003	106,133
Social security costs	10,144	9,769
Pension costs	<u>3,093</u>	<u>3,477</u>
	<u>122,240</u>	<u>119,379</u>

**15. Analysis of staff costs including the cost of Key Management Personnel**

	2021	2020
	£	£
Salaries and wages	<u>248,214</u>	<u>253,628</u>

**16. Staff numbers**

	2021	2020
Full time	7	8
Part-time	<u>8</u>	<u>7</u>
	<u>15</u>	<u>15</u>

**Funders**

**17. During the year, the following companies kindly donated funds:**

Manchester City Council Our Manchester - donated £30,520. All monies have been spent in the year.

Manchester Work and Skills donated £6,000. £6,000 was brought forward from 2020. £8,000 has been spent during the year. £4,000 was carried forward into 2022.

Nordson donated £4,970 in the year. £2,040 was brought forward from 2020. £7,010 was spent in the year.

Manchester City Council – Discretionary Grant donated £13,245. All monies have been spent in the year.

The Big Life donated £12,500 in the year. All monies have been spent in the year.

Manchester City Council – Neighbourhood Fund donated £5,000. All monies have been spent in the year.

Lottery Community fund – monies brought forward from 2020 in the sum of £48,227 was spent during the year.

Manchester City Opens donated £94,640 and £33,660 was brought forward from 2020 of which £61,828 was spent and £66,472 was carried forward into 2022.

**Monies were also donated from the following organisations during the year:**

Kick Start  
Procure Plus  
Cadent  
Amazon  
CAHN  
Unitarian