

The Tree of Life Centre Wythenshawe

Building Sustainable and Resilient Families

2020 Annual Report

**For
Home**

**For
Health & Wellbeing**

**For
Work & Skills**



Heartfelt thanks to all our staff, volunteers, supporters and grant funders who made it possible for us to support local families through a very difficult and challenging global pandemic.



For Now, For the Future, We are here for YOU!

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STRUCTURE

GOVERNANCE

MANAGEMENT

The Directors and the Trustees of the charity present their annual report and the unaudited financial statements for the year ended 31 December 2020.

DIRECTORS and TRUSTEES

Members of the Management Committee

Nominee members

Eula Mesquita - Chair
Diane Eaton - Vice Chair
Heidi Wilson - Company Secretary
Angela Eastwood - Treasurer
Pete O'Brien
Elizabeth Jovanovic

Nominating body

St Mark's URC Church (Dandelion Community Church)
Trafford Council
HMRC
Nordson
Manchester City Council
WCHG HR

Board of Trustees



**Eula
Mesquita**



**Diane
Eaton**



**Heidi
Wilson**



**Pete
O'Brien**



**Elizabeth
Jovanovic**



**Angela
Eastwood**

Senior Management Team



Francess Davies-Tagoe
Chief Executive Officer



Carys Roberts
Partnership Manager



Michelle Swindells
Office & Finance Manager



Jennifer Goodwin
Operations Manager

REGISTERED OFFICE & PRINCIPAL PLACE OF BUSINESS

Greenbrow Road, Newall Green
Wythenshawe
Manchester M23 2UE.

ACCOUNTANTS

Huddart Chartered Accountants
162-164 Walkden Road
Worsley Manchester
M28 7DP

INDEPENDENT EXAMINER Charles E Lucas F.C.A

BANKERS Co-Operative Bank Plc
Salford Central Commercial Branch
PO Box 250
Skelmersdale WN18 6WT

CHARITY REGISTRATION NUMBER 1099847 **COMPANY REGISTRATION NUMBER** 4759646

Governing Document

The Charity is a company limited by guarantee and is governed by its Memorandum and Articles of Association and was registered as a company on 9 May 2003 and obtained charitable status on 6 October 2003.

The directors have the power to admit any person or organisation to membership and also have the power to withdraw membership in certain circumstances. Each member of the company is liable to contribute a sum not exceeding £1 in the event of the charity being wound up.

Appointment of Directors and Trustees

The directors of the company, who are also Trustees of the charity, are the members of the management committee and there are two categories of committee member:

Ordinary members (elected by the company members at the general meeting)
Nominee members (nominated by designated bodies)

Presently the constitution allows for between six and twelve ordinary members plus the chair. This arrangement may be varied by ordinary resolution of the members. The ordinary members normally serve for a term of three years. After serving four terms of three years they must retire but are eligible for re-election after a gap period of three years. Each year, one third of the ordinary members retire by rotation and are eligible for re-election provided they have not served for more than four terms consecutively.

We are actively seeking new members to join our management committee to increase skills and to help to develop the organisation. The nominee members of the Committee are not subject to re-election or retirement but the nominating body may replace their nominees at will.

The Directors are normally appointed by the members at the Annual General Meetings. However, the Management Committee itself may appoint persons to fill vacancies or to add to their number (provided the total number does not exceed the maximum). At each AGM, one third of the Directors retires by rotation, being the longest in office and is eligible for re-election. Also any additional members appointed by the Management Committee during the year must stand for re-election. Other than a retiring trustee, the only people eligible for election as trustees are those either nominated by the Board or by a member giving not less than 14 and not more than 35 clear days' notice of the intention to propose a person for appointment or re-appointment.

Organisation

The Constitution requires that the Management Committee must meet at least twice a year. During 2020, the Management Committee has met 4 times and the AGM was held (via Zoom) on Thursday 17th September with 19 attendees. To be quorum at least one third of the members must be present.

Risk Management

The charity faces various operational risks particularly in relation to health and safety, product liability and employment law. Tree of Life has no core funding and slender reserves and must continually procure project funding to enable it to maintain and develop its charitable work. The shop handles material amounts of cash and good financial controls are required to safeguard all the charity's income and assets.

The Tree of Life Centre has a lease agreement with Manchester City Council. The rent passing under this lease is set at the market rate, based on the VCS lettings agreement.

OBJECTIVES AND ACTIVITIES

Our Mission Statement is defined as:

"To work in partnership with others to create a sustainable resource which **improves the health and well-being for the people in Wythenshawe** and increases their ability to participate in the wider community"

Strategic Aims

1. To continue to provide services for those most in need.
2. To work with others and become more sustainable.

Objectives

1. Provide a range of services that improve people's health and well-being.
2. Develop robust community enterprise activity.
3. Work in partnership with relevant stakeholders.
4. Recruit, motivate, train, develop and support staff and volunteers.
5. Create a sustainable organisation

Values

- To remain people centered, fully supporting our volunteers and service users.
- To accept people as they are and offer a place of safety.
- Offer practical support.
- Build relationships.
- Be environmentally friendly.
- Have fun.

The charity is fully committed to its ethos, objectives and values and will continue to work in partnership with others to minimise deprivation and isolation in Wythenshawe in particular, but also inevitably its surrounding areas.

PUBLIC BENEFIT DISCLOSURE

The Charity's Trustees have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers or duties. This guidance is contained in "Charities and Public Benefit" published by the Charity Commission.

PERFORMANCE

2020 was one of the most challenging years due to the COVID19 Pandemic. Our primary focus for much of the year was emergency food response. We worked in partnership with a number of agencies across the city, to support vulnerable families (especially those in mandatory isolation, and low/no income families) with food and wellbeing packs on a weekly basis.

Our staff and volunteers worked tirelessly in a very challenging and high-risk environment, to ensure that our communities received the help and support they desperately needed to ease the pressure of food poverty and isolation, especially during the national lockdowns.

Though our self-generated income was almost half our initial projections, we are thankful for all the financial support which we received from our funders, donors, and supporters.



The Tree of Life Centre Wythenshawe Receives the Queen's Award for Voluntary Service

In 2020, The Charity was honoured with the Queen's Award for Voluntary Service, the highest award a voluntary group can receive in the UK.

The Queen's Award for Voluntary Service aims to recognise outstanding work by volunteer groups to benefit their local communities. As such, the Charity was recognised and celebrated for its work in building resilient communities through services that alleviate isolation, poverty & deprivation.

The Charity was one of 230 charities, social enterprises and voluntary groups to receive the prestigious award in 2020.

We are here for you-Home

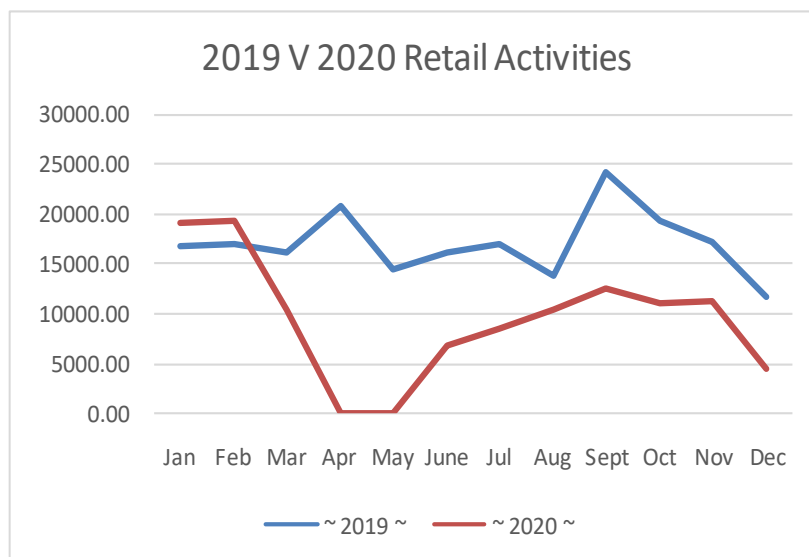
Strengthening Communities: Low Cost Affordable Furniture



The Tree of Life Centre is best known for its furniture reuse, diverting quality used furniture and household goods from landfill to families and individuals to raise living standards and improve wellbeing.

We have a range of quality, used furniture and goods to purchase at very low prices, for example, sofas from £35.00, Beds from £25.00, Fridges from £50.00. We also work with a range of partners on a referral basis.

We increase the quality of life for low or no **income families**, We are a **lifeline** for many in desperate need of food, clothing, dignity and a sense of belonging.



We are able to make an **immediate** and **long term** sustainable difference to individuals and their families, through the services that we provide.

2020 was an extremely challenging year for the Charity. Due to the national lockdowns, the Charity generated 50% less in trade income compared to 2019. However, we are extremely pleased that we remained partially open and were able to support vulnerable members of our community with essential furniture and food.

We are here for you-Health & Wellbeing Minimising Social Isolation. Strengthening Our Community



**We provide social action and activities that improve the health and wellbeing of residents.
Our Wellbeing programmes help to minimise Social Isolation**

We have continued to work in partnership with a number of organisations to improve the wellbeing of our community and increase the opportunities for local residents. This has included working with Age UK, CHAN, Be Well, Buzz & Manchester Foundation Trust, Restoration House and many others.

Due to the ongoing global pandemic, we had to temporarily suspend our face to face wellbeing classes. However, we supported people in isolation with over **1,500** themed wellbeing activities and treats packs on a weekly basis. The themes included:

Food and Mood

Keep Going Keep Growing

Winter Warmers

Get Wythenshawe Walking

Positive Perspectives – Is your cup half full?

Bake and Share

Fasting and Feasting

Sleep Well Rest Well



We are here to - *Minimise Food Poverty*



We take pride in being able to help families in need of our support

This year, we supported families with 94,555 meals which equates to around 54 tonnes of food. We are eternally grateful to all the individual supporters, corporate partners and grant funders whose faithful donations made this possible.



✓ Our Community Café is open 5 days a week offering healthy, free or low cost, home cooked meals.

✓ Our foodbank is open daily supporting families in crisis with emergency food parcels.



✓ Our food pantry is also open daily supporting low income families with food parcels.

In 2020 we worked in partnership with Compassion foodbank and Restoration House to provide meals for families in need of food support during the COVID Pandemic.

Together we were able to support families in the surrounding areas of Hulme and Wythenshawe, with hot meals and food parcels. The Hulme project primarily supported families from BAME communities who were disproportionately affected by the ongoing crisis.

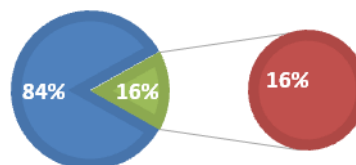


Project Number of Meals

Foodbank/Food Pantry	79,315
Hot meals	<u>15,240</u>
Total meals weeks	94,555

MINIMISING FOOD POVERTY 94,555 FOOD BANK AND HOT MEALS IN 2020

■ Foodbank/Food Pantry



We are here to increase Work and Skills Opportunities



Our volunteering programme **increases people's ability to participate** in the wider community.

We also help to **increase people's employability prospects through our job club, training courses and volunteering opportunities**

We offer a range of volunteering opportunities at our centre, including administration, retail, catering, warehousing, fundraising, building and grounds maintenance.

We help people get back into employment through CV writing, job search support, training, skills development, apprenticeships and IT skills

We worked with 102 volunteers and supported 234 local residents with pre-employment activities to become work ready and secure employment.



An example of our support is NB, a 50+ year old Wythenshawe gentleman, who volunteered at Tree of Life to improve and update his administration skills who has now successfully secured full time employment after more than 2 years of unemployment. NB had previously been in the military but following a stretch of unemployment started to volunteer with Tree of Life to help him improve employability outcomes. NB said "answering the phone at Tree of Life and answering customer queries, using the IT system and improving customer service skills was a huge reason why I got my job as a Customer Service Advisor".

Due to Covid restrictions, our pre-employment support was mainly delivered online this year. The department has revamped its offer to include online platforms allowing us to reach more people than ever to help them back into work. Our new digital processes have boosted output with quicker and easier data collection and storage with our jobs and training mailing list receiving over 30 registrations in just over a week.

Feedback from Beneficiaries

Supporting Local Families- Food parcels

"A massive THANK YOU from all of us at Early help and from our families that received the amazing food parcels, Easter eggs and books. The parcels received were greatly appreciated by our families and they were very pleased and thankful of the generous parcels. I was very fortunate to see the receiving end of the parcels and I must say there was a few happy children that were very happy to see a nice treat for them each in the bags. One of the little boys had pulled the egg out of the bag so excited and was shouting 'I've got an egg, mummy look, an Egg for me' as he danced around his living room showing us his chocolate egg. I do love this part of my work.

The pick up and organisation was very well done and everything was ready, labelled and sorted for our arrival. On arrival we were greeted by the friendliest faces whom welcomed us and helped us pack our cars full with parcels.

I would like to say a massive thank you to you all. I will be singing the centres praises from the rooftops and promoting the centre to anyone that will listen to me.

*With greatest GRATITUDE
Makala – Wythenshawe Early Help*

Community Meals

"The hot meals have been a lifeline, I look after my elderly mum (in her 90s) though I've been ill myself, it helps to alleviate stress during this difficult time. We are extremely thankful"

Miss V - Wythenshawe Resident

Furniture

So happy that a place like Tree of Life Centre exists. I suffer from arthritis and I've been desperate for an electric bed, but simply could not afford the prices on the high street. I am thankful that I was able to get an affordable bed from you. The lady that served me was an absolute angel.

Eileen –Wythenshawe Residents

Craft

"I love to personalise cards and make things, so when I received the jigsaw activity, I was in my element."

Margaret H–Wythenshawe Resident

Afternoon Tea

"I am very thankful for the activity packs they are brilliant. I love the little surprise gifts which means I can sit doing my colouring with a cup of tea and chocolate brownie treat. We all feel like we want to fly away but we can't. It's nice to see people knock at the door".

Kath –Wythenshawe Resident

Get Wythenshawe walking:

"I recorded doing 86,344 steps so far, I've really enjoyed doing those steps and the new device which you sent out in the packs."

Margaret T – Wythenshawe Resident

Funders and Corporate Supporters

Thank you to all our donors, funders, and partners for your loyalty and faithful support

Thank You

Together we are able to minimise deprivation, build sustainable families, increase employability, improve health and wellbeing as well as minimise social isolation.



DIRECTORS RESPONSIBILITIES

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the special provisions for small companies of the Companies Act 2012.

ON BEHALF OF THE BOARD



Eula Mesquita - Board Chair

Date 28/06/21

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 December 2020 which are set out on pages 14 to 23.

Responsibilities and basis of report

As the charity trustees of the company, who are also the Directors of the company for the purposes of company law, you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I confirm that I am qualified to undertake the examination because I am a member of the ICAEW of England and Wales. I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- the accounts do not accord with these records; or
- the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting in the UK (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Name: Charles Eric Lucas
ICAEW of England and Wales: F.C.A

Address:
Huddart
Chartered Accountants
164 Walkden Road
Worsley Manchester
M28 7DP

Date:

	Notes	Unrestricted Funds £	Restricted Funds £	2020 Total Funds £	2019 Total Funds £
Income from:					
Donations	2	12,813	-	12,813	12,996
Charitable activities:					
Grants received	3	76,450	225,923	302,373	128,521
Other trading activities	4	200,209	-	200,209	239,354
Investment income	5	<u>4,411</u>	<u>-</u>	<u>4,411</u>	<u>1,288</u>
Total income		<u>293,883</u>	<u>225,923</u>	<u>519,806</u>	<u>382,159</u>
Expenditure on:					
Charitable activities	6	<u>180,583</u>	<u>223,717</u>	<u>404,300</u>	<u>352,390</u>
Total expenditure		<u>180,583</u>	<u>223,717</u>	<u>404,300</u>	<u>352,390</u>
Net income/(expenditure) and net movements of funds for the year					
		113,300	2,206	115,506	29,769
Reconciliation of funds					
Total funds brought forward at 1 January 2020		<u>297,746</u>	<u>15,382</u>	<u>313,128</u>	<u>283,359</u>
Total funds carried forward at 31 December 2020		<u>411,046</u>	<u>17,588</u>	<u>428,634</u>	<u>313,128</u>

Continuing Operations

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

Total Recognised Gains and Losses

The Charity has no recognised gains or losses other than those above for the two financial years.

The notes on pages 14 to 23 form an integral part of the financial statements

The Tree of Life Centre Wythenshawe
Balance Sheet
As at 31 December 2020

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		2020	2019
	Note	£	£
Fixed Assets			
Tangible fixed assets	7	39,951	16,125
Current Assets			
Debtors	8	7,271	16,547
Cash at bank and in hand		<u>475,841</u>	<u>327,577</u>
		483,112	344,124
Creditors: Amounts falling due within one year	9	<u>94,429</u>	<u>47,121</u>
Net Current Assets		<u>388,683</u>	<u>297,003</u>
Total assets less current liabilities		<u>428,634</u>	<u>313,128</u>
The funds of the Charity:			
Unrestricted funds	11	411,046	297,746
Restricted funds	12	<u>17,588</u>	<u>15,382</u>
Total funds		<u>428,634</u>	<u>313,128</u>

The Directors are satisfied that the Company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the period by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The Directors acknowledge their responsibilities for:

- Ensuring that the Company keeps adequate accounting records which comply with section 386 of the Act, and
- Preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial period and of its profit or loss for the financial period in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, in so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions for small companies under part 15 of the Companies Act 2006.

**Approved by the Trustees and signed
on their behalf by:**



.....
Eula Mesquita – Chairperson

Date: 28/06/21

1. Accounting policies

Basis of Accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Tangible Fixed Assets

All fixed assets are initially recorded at cost.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Fixtures & fittings	- 15% straight line
Motor vehicles	- 25% straight line
Computer equipment	- 33 1/3% straight line

Income

Grants and donations are included in the Statement of Financial Activities (SOFA) in the period to which they relate. Grants and funding received in advance are deferred and included within creditors until the period to which they relate. Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Charity shop takings are recognised as they are earned.

Investment Income

Investment income is recorded in the SOFA when receivable. This is normally upon notification of the interest paid or payable by the bank.

Expenditure

Expenditure on the Charity's activities is included in the accounts on an accruals basis and is stated net of any recoverable VAT. The Charity is registered for VAT.

Restricted Funds

Amounts received from donors for specific purposes are recorded as restricted funds.

Taxation

The Charity is a registered Charity and is exempt from taxation on its income and expenditure.

Pensions

The Charity operates a pension scheme for the employees. The pension is a National Employment Savings Trust and the Charity contributes 3% of the gross salary.

Financial Instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised on a transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at an amortised cost using the effective interest method.

Debtors

Debtors include amounts owed to the Charity for the provision of goods and services or amounts the charity has paid in advance for the goods and services it will receive. Debtors also include amounts receivable on grant funding to which the charity is entitled.

Creditors

Creditors are normally recognised at their settlement date and amount. Creditors includes grants received in advance of the period to which they relate.

Support Costs

These are costs that assist the work of the charity but do not directly undertake charitable activities. Support costs include finance, personnel, payroll and governance costs.

Preparation of the Accounts on the Going Concern Basis.

The Trustees are confident that there are no material uncertainties about the charity's ability to continue. On this basis the financial statements have been prepared on a going concern basis.

Limited By Guarantee

The Charity is a company limited by guarantee which is an alternative form of company entity to the usual one of share capital; its members being guarantors rather than shareholders. The liability of each members is limited to £1, being the amount each member undertakes to contribute to the assets of the Charity in the event of it being wound up while he or she is a member.

Related Party Transactions

There were no related party transactions during the year.

	Unrestricted Funds £	Restricted Funds £	2020 Total Funds £	2019 Total Funds £
2. Income from Donations				
Donations	<u>12,813</u>	<u>-</u>	<u>12,813</u>	<u>12,996</u>
	<u>12,813</u>	<u>-</u>	<u>12,813</u>	<u>12,996</u>
3. Income from charitable activities:				
Grants received				
Lottery – Community Fund	-	48,225	48,225	-
Wythenshawe Housing Group	1,300	6,500	7,800	20,200
Manchester City Council	40,890	98,238	139,128	10,361
Defra	-	30,000	30,000	-
Procure Plus	9,600	-	9,600	16,000
Nordson	-	2,960	2,960	-
Cloth Workers	-	15,000	15,000	-
Our Manchester VSC Grant	-	-	-	30,510
Garfield Weston	-	25,000	25,000	25,000
Manchester Work and Skills	-	-	-	3,750
CHTSTCH	1,000	-	1,000	-
We Love MCR	5,660	-	5,660	-
The Charity Services Discretionary Fund	1,000	-	1,000	1,000
Manchester HCC	3,000	-	3,000	-
Tesco Carrier Bag for Causes	-	-	-	2,000
St Modwins	2,500	-	2,500	-
Unitaria	2,500	-	2,500	-
GMMH	1,000	-	1,000	500
The Big Life	8,000	-	8,000	10,000
Forever Manchester Christmas Get Together	-	-	-	200
Manchester Health & Care Commission	<u>-</u>	<u>-</u>	<u>-</u>	<u>9,000</u>
Total grants received	<u>76,450</u>	<u>225,923</u>	<u>302,373</u>	<u>128,521</u>
4. Other income received				
Charity shop takings	123,824	-	123,824	221,718
Other income	<u>76,385</u>	<u>-</u>	<u>76,385</u>	<u>17,636</u>
Total other income received	<u>200,209</u>	<u>-</u>	<u>200,209</u>	<u>239,354</u>
5. Investment Income				
Corporate Guaranteed Investment	<u>4,411</u>	<u>-</u>	<u>4,411</u>	<u>1,288</u>
	<u>4,411</u>	<u>-</u>	<u>4,411</u>	<u>1,288</u>
Total Income Received	<u>293,883</u>	<u>225,923</u>	<u>519,806</u>	<u>382,159</u>

	Unrestricted Funds £	Restricted Funds £	2020 £	2019 £
6. Charitable Activities				
Services provided	7,832	48,186	56,018	12,177
Freight & carriage	-	-	-	4,021
Wages, salaries & pension	133,067	120,561	253,628	238,795
Redundancy costs	-	-	-	6,470
Rent, rates and water	10,000	2,425	12,425	10,933
Light and heat	3,550	9,267	12,817	14,176
Insurance	3,792	-	3,792	3,635
Telephone	-	2,719	2,719	2,314
Postage & stationery	913	-	913	1,964
Advertising	-	-	-	1,590
Motor expenses	7,403	13,080	20,483	17,299
Travelling/volunteer expenses	-	4,897	4,897	5,794
Depreciation	-	15,752	15,752	8,162
Profit/(Loss) on sale of fixed assets	-	-	-	(1,350)
Repairs & maintenance	5,405	6,830	12,235	9,586
Legal & professional	3,944	-	3,944	6,091
Bank charges	397	-	397	3,170
Governance costs	1400	-	1,400	3,501
Sundry expenses	<u>2,880</u>	<u>-</u>	<u>2,880</u>	<u>4,062</u>
Total Expenditure	<u>180,583</u>	<u>223,717</u>	<u>404,300</u>	<u>352,390</u>

7. Tangible fixed assets - Equipment, furniture and fittings

	Computer	Fixtures & Fittings	Motor Vehicles	Total
	£	£	£	£
Cost:				
1 January 2020	9,064	111,576	17,750	138,390
Additions	2,878	6,011	30,689	39,578
Disposals	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
At 31 December 2020	<u>11,942</u>	<u>117,587</u>	<u>48,439</u>	<u>177,968</u>
Depreciation				
At 1 January 2020	8,080	102,997	11,188	122,265
Charge for the year	1,860	4,033	9,860	15,753
Depreciation on disposals	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
At 31 December 2020	<u>9,940</u>	<u>107,030</u>	<u>21,048</u>	<u>138,018</u>
Net book values				
At 31 December 2020	<u>2,002</u>	<u>10,557</u>	<u>27,391</u>	<u>39,950</u>
At 31 December 2019	<u>984</u>	<u>8,579</u>	<u>6,562</u>	<u>16,125</u>

8. Debtors

	2020	2019
	£	£
Trade debtors	-	383
Prepayments	4,755	13,859
VAT	<u>2,516</u>	<u>2,305</u>
	<u>7,271</u>	<u>16,547</u>

9. Creditors – amounts falling due within one year

	2020	2019
	£	£
Accruals and sundry creditors	2,370	2,378
Other creditors	2,131	1,847
Deferred income	<u>89,928</u>	<u>42,896</u>
	<u>94,429</u>	<u>47,121</u>

10. Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total funds £
Tangible fixed assets	39,950	-	39,950
Current assets	483,112	-	483,112
Less: Creditors amounts falling due within one year	<u>(94,429)</u>	<u>-</u>	<u>(94,429)</u>
Net assets at 31 December 2020	<u>428,633</u>	<u>-</u>	<u>428,633</u>

11. Unrestricted funds

	At 1 January 2020 £	Movement during the year £	At 31 December 2020 £
Unrestricted funds are accounted for by:	<u>267,746</u>	<u>143,300</u>	<u>411,046</u>

12. Restricted funds

	At 1 January 2020 £	Movement during the year £	At 31 December 2020 £
Restricted funds are accounted for by:	<u>15,382</u>	<u>2,206</u>	<u>17,588</u>

13. Key Management Personnel

The Charity is run by the senior management team who are the general manager, partnership manager, the office and finance manager and the volunteer co-ordinator. They all receive a remuneration package but not in excess of £60,000 and they receive no additional employee benefits.

14. Analysis of the cost of Key Management Personnel

	2020	2019
	£	£
Salaries and wages	106,133	88,443
Social security costs	9,769	8,750
Pension costs	<u>3,477</u>	<u>3,273</u>
	<u>116,379</u>	<u>100,466</u>

15. Analysis of staff costs including the cost of Key Management Personnel

	2020	2019
	£	£
Salaries and wages	<u>252,376</u>	<u>245,266</u>

16. Staff numbers

	2020	2019
Full time	8	8
Part-time	<u>7</u>	<u>7</u>
	<u>15</u>	<u>15</u>

Funders

17. During the year, the following companies kindly donated funds:

Manchester City Council Our Manchester - donated £30,508. All monies have been spent in the year.

Manchester Work and Skills donated £9,000. £3,750 brought forward from 2019. £9,750 has been spent during the year. £6,000 was carried forward into 2021.

Defra donated £30,000 in the year. All monies have been spent in the year.

Nordsen donated £5,000 in the year. £2,960 was spent in the year and £2,040 was carried forward into 2021.

Manchester City Council – Royal Oak - donated £500. £1,250 was brought forward from 2019. All monies have been spent in the year.

The Big Life donated £10,000 in the year. All monies have been spent in the year.

Manchester City Council – Food Support – donated £24,639. All monies have been spent in the year.

Cloth Workers donated £15,000. All monies have been spent in the year.

Lottery Community fund donated £96,455 of which £48,228 was spent and £48,228 was carried forward into 2021.

Manchester City Opens donated £96,640 of which £60,980 was spent and £33,660 was carried forward into 2021.

Monies were also donated from the following organisations during the year:

Procure Plus

Ecclesiastical

WE Love MCR

GMMH

St Modwins

Unitarian

MCC Neighbourhood Fund