THE TREE OF LIFE CENTRE WYTHENSHAWE

England & Wales · Charity number 1099847

Details

Status	Registered
Legal form	Charitable company
Company number	04759646
Registered	2003-10-06
Register	View on the Charity Commission register

Contact

Address	Tree of Life Centre Greenbrow Road Manchester M23 2UE
Phone	01614897018
Email	info@treeoflifecentre.org.uk
Website	www.treeoflifecentre.org.uk

Activities

Objects: (A) TO PROMOTE THE BENEFIT OF THE INHABITANTS OF WYTHENSHAWE AND SURROUNDING AREAS BY ASSOCIATING TOGETHER THE INHABITANTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS.(B) TO ADVANCE EDUCATION. (C) TO ADVANCE RELIGION. (D) TO RELIEVE POVERTY, SICKNESS AND DISTRESS.(E) TO PROTECT AND PRESERVE HEALTH. (F) THE PROVISION OF FACILITIES FOR RECREATION AND LEISURE ACTIVITIES FOR THE BENEFICIARIES IN THE INTERESTS OF SOCIAL WELFARE, WITH A VIEW TO IMPROVING THE CONDITIONS OF THE SAID INHABITANTS.

Activities: To work in partnership with others to create a sustainable resource which inproves the health and well being for people in Wythenshawe and increases their ability to participate in the wider community. To do this we offer furniture, white goods and clothes at low cost, courses for physical, mental and emotional well being and our cafe serves healthy food at an affordable cost.

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Classification

- **How:** Provides Human Resources, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, The Prevention Or Relief Of Poverty, Arts/culture/heritage/science, Environment/conservation/heritage, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- **Area of benefit:** FOR THE INHABITANTS F WYTHENSHAWE AND SURROUNDING AREAS.
- Manchester City

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£539,108	£505,556	£540,607	15
2023-12-31	£535,659	£532,942	£507,055	14
2022-12-31	£506,606	£493,899	£504,338	10
2021-12-31	£459,798	£396,801	-	-
2020-12-31	£519,806	£404,300	£428,634	15

Trustees

Name	Role	Appointed
DIANE EATON	Chair	
Andrew Young		2025-10-01
John McGorrigan		2022-10-20
Kendra Brown		2022-10-20
MRS E MESQUITA		
Skye Demar		2025-10-01
Sonia Hogarth		2025-10-01

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THE TREE OF LIFE CENTRE WYTHENSHAWE

England & Wales - Charity number 1099847

Accounts











The Tree of Life Centre Wythenshawe
Building Strong and Resilient Families
2024 Annual Report

The Queen's Award for Voluntary Service

Tree of Life Centre Wythenshawe

We Are Here For You

Charity Commission Reference - 1099847
Financial Statements for the Year ended 31 December 2024

Company Number: 4759646
Huddart Accountants

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REGISTERED OFFICE & PRINCIPAL PLACE OF BUSINESS
Greenbrow Road, Newall Green
Wythenshawe
Manchester M23 2UE.

ACCOUNTANTS
Huddart Chartered Accountants
162-164 Walkden Road
Worsley Manchester
M28 7DP

INDEPENDENT EXAMINER
Charles E Lucas F.C.A

STRUCTURE GOVERNANCE MANAGEMENT

The Directors, Trustees and Chief Executive of the charity present their annual report and the unaudited financial statements for the year ended 31 December 2024

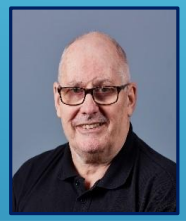
Directors & Board of Trustees



Eula Mesquita
Chair – until Dec 2024



Diane Eaton
Vice Chair until Dec 2024
Chair from Jan 2025



John McGorrigan
Treasurer



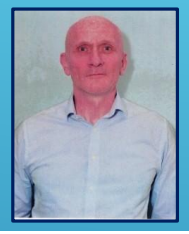
Kendra Brown
Company Secretary



Brian Richbell
HR Lead



Angela Eastwood



Pete O'Brien
Resigned in May 2024

Senior Leadership Team



Francess Davies-Tagoe
Chief Executive Officer



Michelle Swindells
Office & Finance Manager



Jennifer Goodwin
Operations Manager

WHO ARE WE?

We are proud to be a lifeline for those who need it, we offer support for those who are the most vulnerable in the community, often the 'hardest to reach', through projects that are practical in nature and relevant.

- The Tree of Life Centre has been established for more than 25 years. We have a proven track record of responding to the needs of residents by minimising poverty and deprivation as well as looking after our environment with a significant Carbon footprint impact.
- We are physically situated in the heart of the Wythenshawe community. We are known as a Manchester resource centre which improves the quality of life, wellbeing, resilience and capacity of Manchester residents, especially local Wythenshawe residents through:

- Minimising the effects of deprivation - Enabling financial independence - Progression & Pre-employment support
- Providing tailored wellbeing activities - Minimising social isolation - Building on the strengths of individuals

- We do this by addressing key drivers of deprivation and social isolation. We currently offer 8 complimentary and integrated flagship projects, these are:-

1. Re-Use Household Furniture
2. Pre-employment Centre & Job Club
3. A Community Café -freshly prepared meals
4. Community Re-Paint scheme
5. Clothing
6. Health & Wellbeing Classes
7. A Food Pantry and Foodbank
8. Supported Volunteering programme

OBJECTIVES AND ACTIVITIES

Our Mission Statement

"To work in partnership with others to create a sustainable resource which **improves the health and well-being for the people in Wythenshawe** and increases their ability to participate in the wider community"

Strategic Aims

1. To continue to provide services for those most in need.
2. To work with others and become more sustainable.

Objectives

1. Provide a range of services that improve people's health and well-being.
2. Develop robust community enterprise activity.
3. Work in partnership with relevant stakeholders.
4. Recruit, motivate, train, develop and support staff and volunteers.
5. Create a sustainable organisation

Values

- To remain people centered, fully supporting our volunteers and service users.
- To accept people as they are and offer a place of safety.
- Offer practical support.
- Build relationships.
- Be environmentally friendly.
- Have fun.

APPOINTMENT OF DIRECTORS AND TRUSTEES

- The directors of the company, who are also Trustees of the charity, are the members of the management committee and there are two categories of committee member: Ordinary members (elected by the company members at the general meeting) Nominee members (nominated by designated bodies)
- Presently the constitution allows for between six and twelve ordinary members plus the chair. This arrangement may be varied by ordinary resolution of the members. The ordinary members normally serve for a term of three years. Each year, one third of the ordinary members retire by rotation and are eligible for re-election.

We are actively seeking new members to join our board of trustee to increase skills and to help to develop the organisation. The nominee members of the Committee are not subject to re-election or retirement, but the nominating body may replace their nominees at will.

- The Directors are normally appointed by the members at the Annual General Meetings. However, the Management Committee itself may appoint people to fill vacancies or to add to their number (provided the total number does not exceed the maximum).
- At each AGM, one third of the Directors retire by rotation, being the longest in office and is eligible for re-election. Also, any additional members appointed by the Management Committee during the year must stand for re-election.
- Other than a retiring trustee, the only people eligible for election as trustees are those either nominated by the Board or by a member giving not less than 14 and not more than 35 clear days' notice of the intention to propose a person for appointment or re-appointment.

RISK MANAGEMENT

The charity faces various operational risks particularly in relation to:

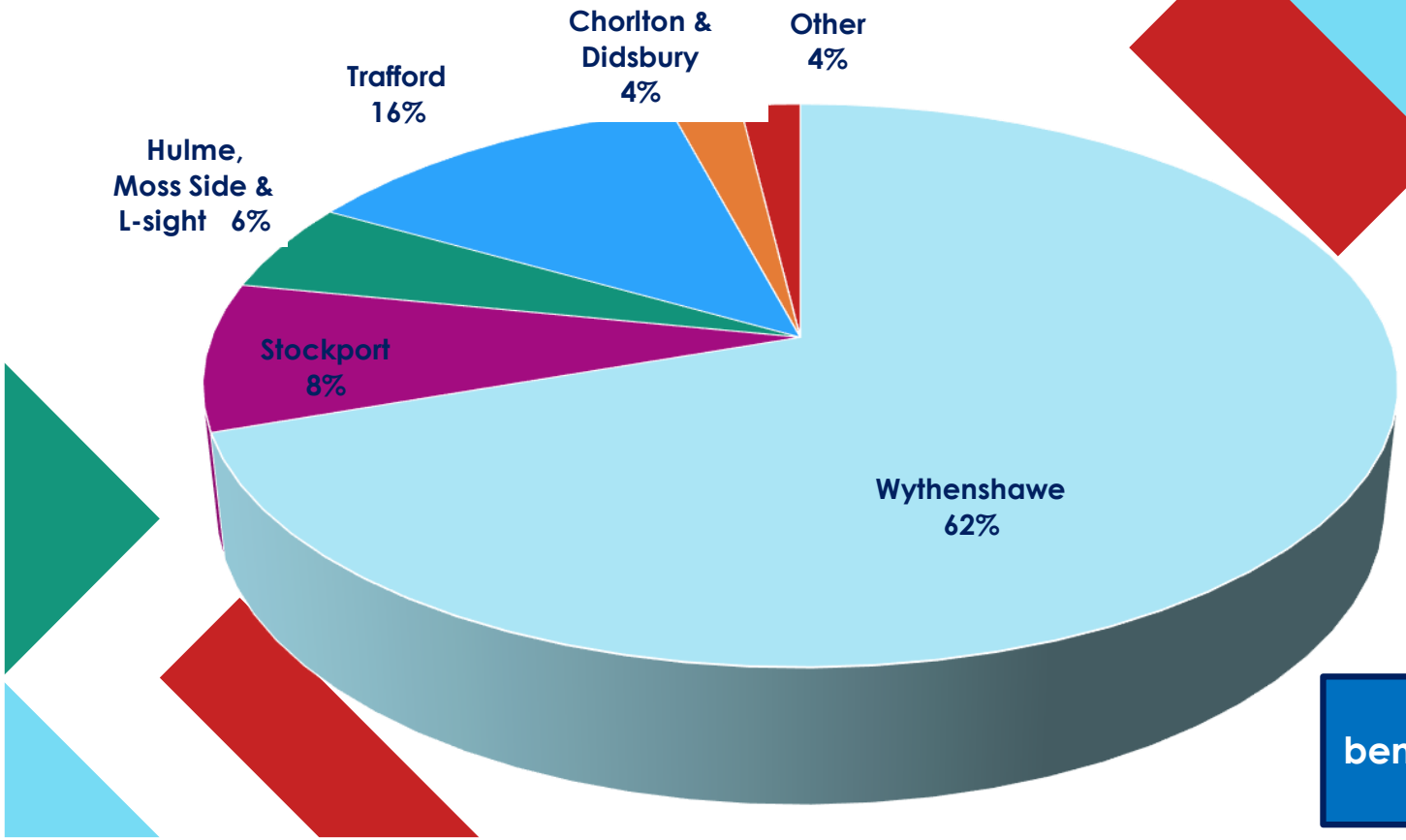
- Health and safety
- Product liability
- Employment law
- Securing adequate funding

Though the Tree of Life has some reserves it must continually procure project funding to enable it to maintain and develop its charitable work.

- The shop handles material amounts of cash and good financial controls are required to safeguard all the charity's income and assets.
- The Tree of Life Centre has a lease agreement with Manchester City Council. The rent passing under this lease is set at the market rate, based on the VCS lettings agreement.
- The number of people accessing the charity for support daily, has increased by an average of 25%. In order to continue to meet these growing demands, the Charity needs additional physical space, which they are pursuing through Manchester City Council.

Our staff and volunteers work tirelessly in a very challenging and high-risk environment, to ensure that our communities receive the help and support they desperately needed to ease the pressure of poverty, deprivation, social isolation& unemployment.

GREATER MANCHESTER AREAS ACCESSING OUR SUPPORT

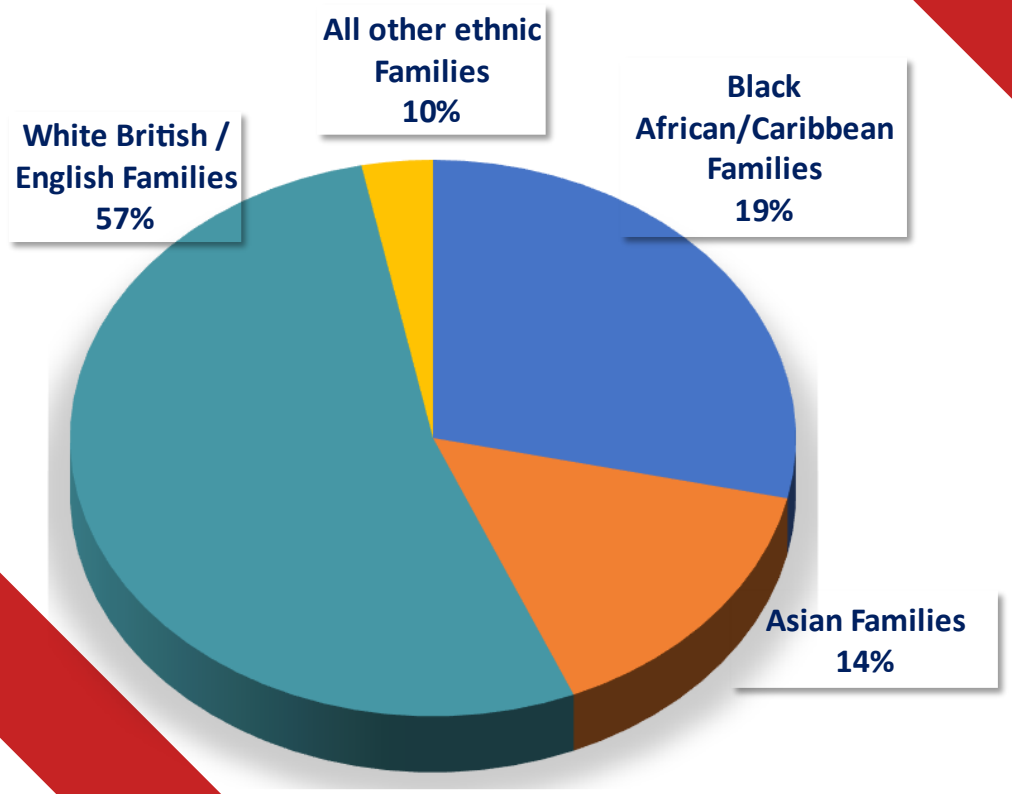


More than 400 people access our services

5,844 Households donated over 14,490 items of furniture

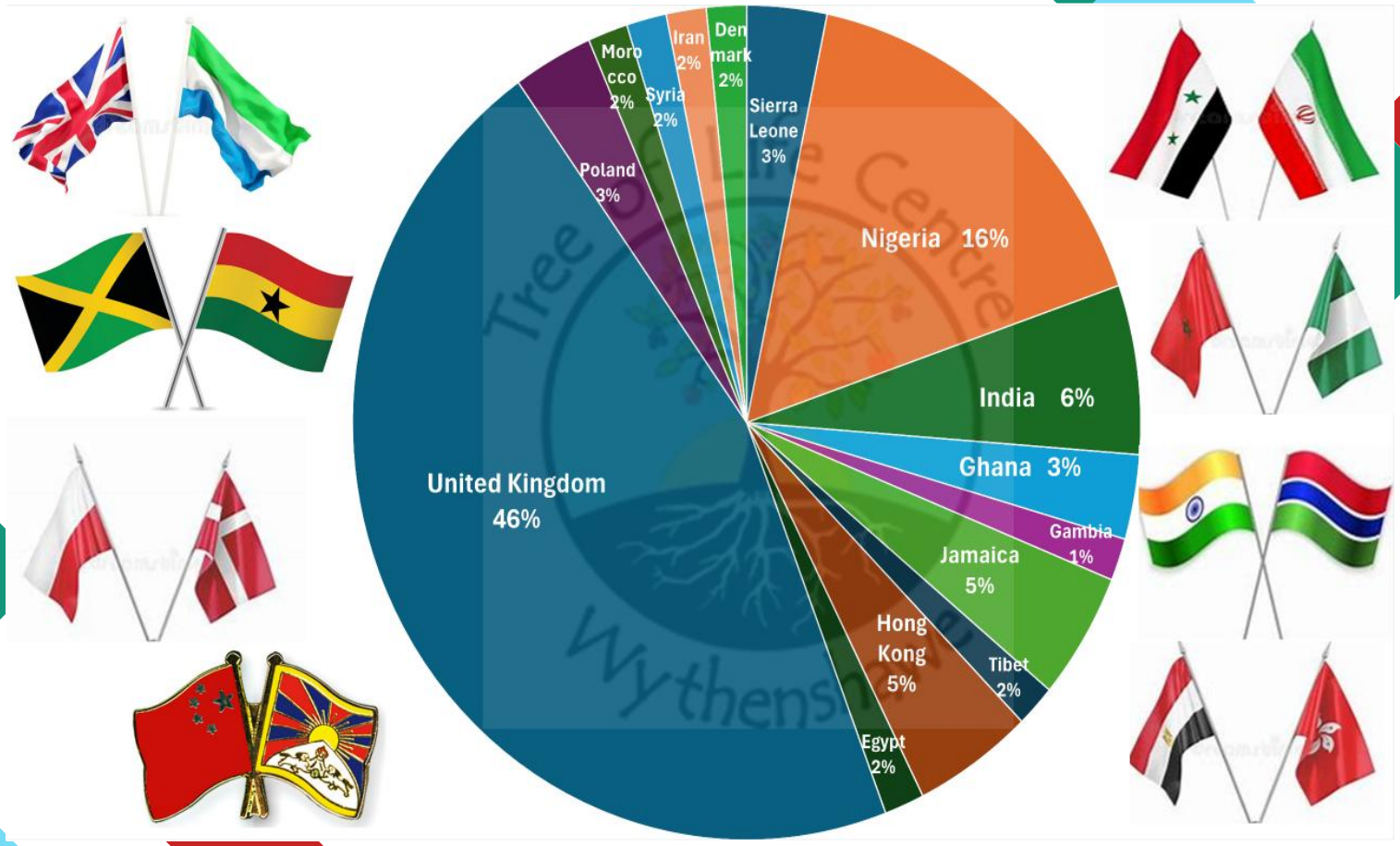
More than 40,000 annual beneficiaries (furniture, wellbeing, food, pre-employment

ETHNICITY BREAKDOWN OF FAMILIES ACCESSING



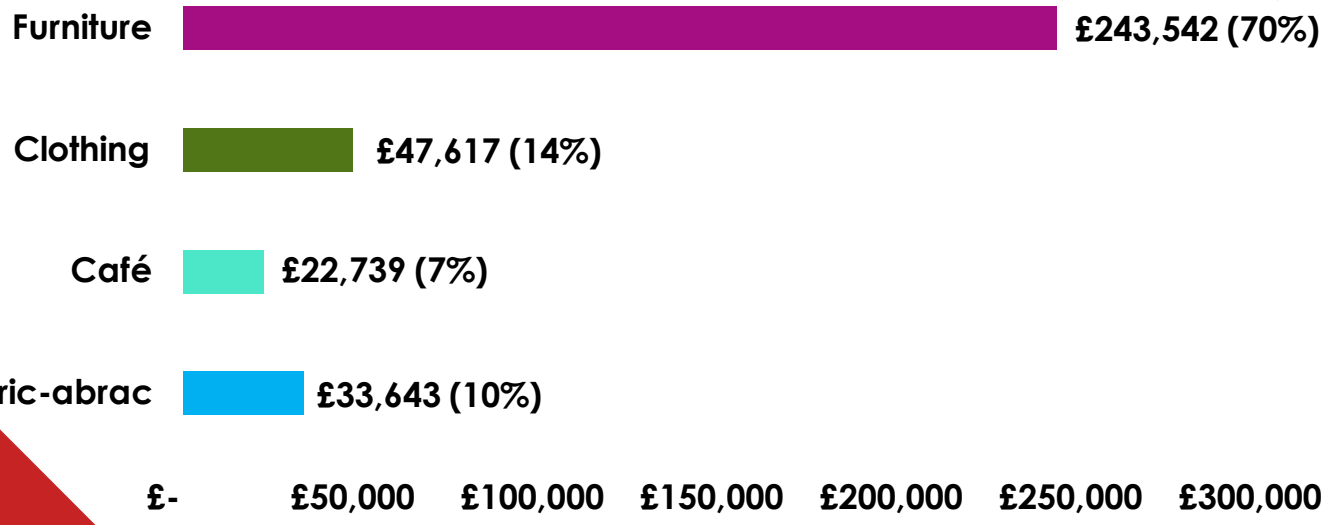
We are proud of being a MULTICULTURAL Charity. This is also represented in our staff and volunteering recruitment

ETHNICITY BREAKDOWN OF STAFF AND VOLUNTEERS



We are proud of being a MULTICULTURAL Charity. This is evident in our staff & volunteering recruitment

2024 RETAIL INCOME BY DEPARTMENT



REDUCING FURNITURE POVERTY



Through the furniture project:

- We make an immediate and long-term difference to individuals & their families by helping to prevent families from going into debt.
- We are a lifeline for many, particularly for those struggling financially.
- We increase people's sense of dignity and their ability to participate in the wider community.
- Working with referral partners, such as Wythenshawe Community Housing Group, those assessed as being the most financially vulnerable, are able to access furniture and household essential at no cost.









We are also fortunate to work with a number of commercial partners who sometimes supply us with new end of line or ex display stock. However more than 90% of our stock is generated from the generous donations of preloved furniture from residents across Manchester.

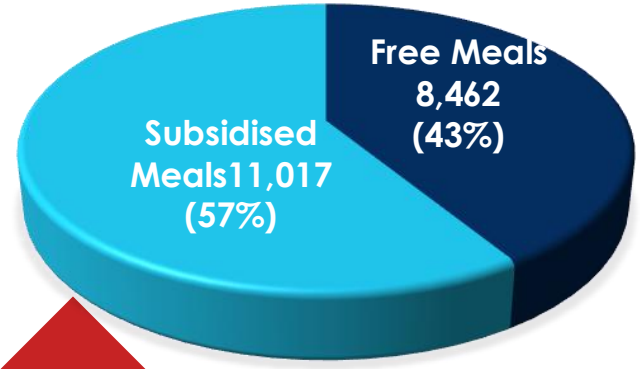
REDUCING FOOD POVERTY



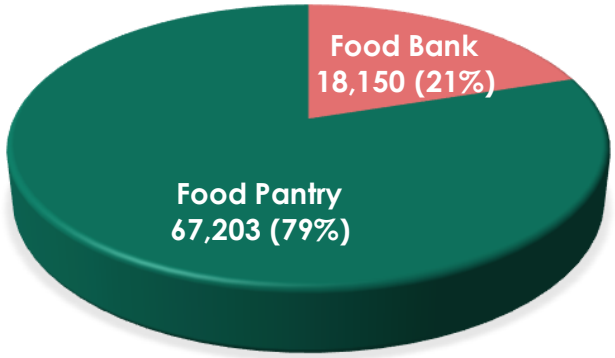
We take pride in being able to help families in need of our support.
Our food provision consists of :
1. Community Café
2.Food Pantry
3. Food Bank



COMMUNITY CAFE MEALS



FOOD BANK & FOOD PANTRY MEALS



104,832 Meals

This year, we supported families with 104,832meals through our food pantry and Community Café. This equates to around 33 tonnes of food.

EMPLOYMENT SUPPORT





We help people get back into employment through CV writing, job search support, training, skills development, apprenticeships, and IT skills.

This year the number of sessions we held were as follows: -

Job Search support

Individual Progression Plans

CV Writing Support

Digital Skills training

Training/Development and accredited Courses

Paid Work Experience Training Placements

Work readiness workshops

Interview Skills workshops

Confidence Building workshops

We help to increase people's employability prospects through our job club, training courses and volunteering opportunities.

400 Sessions

We were able to support 23 people into paid employment

VOLUNTEERING





Our volunteering programme **increases people's ability to participate** in the wider community, learn new skills and minimises social isolation.

We offer a range of volunteering opportunities at our centre, this includes; administration, retail, catering, warehousing, fundraising, building and grounds maintenance.

This year we provided 98 Volunteering Placements

Total Volunteering Hours this year 76,440 hours

WELLBEING



As a Warm Hub, we provide social action and activities that improve the health and wellbeing of residents. Our Wellbeing programmes help to minimise Social Isolation.



We supported families by distributing:

- ✓ Household Support Funds to families hardest hit by the economic crisis
- ✓ Free back to school uniforms (jumpers, shirts, skirts, trousers, shoes, bags etc.)
- ✓ Free winter wear (coats, hats, gloves, and scarves etc.)
- ✓ Free Christmas gifts and toys
- ✓ Free meals for kids



468 Sessions

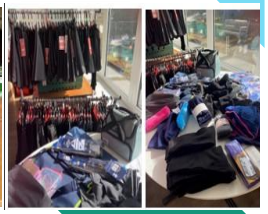
- ➢ We have continued to work in partnership with a number of organisations to improve the wellbeing of our community and increase the opportunities for local residents.
- ➢ This has included working with CHAN, Be Well, Buzz & Manchester Foundation Trust, Compassion Foodbank, Restoration House, and many others.

IMPACT AND ACHIEVEMENTS 2024







Distributed:

104,832 meals through our Food bank/Pantry & Cafe

2,675 Free school uniforms to families in need

2,400 Free sanitary products – minimising period poverty

1,050 Free Easter & Christmas hampers & toys for children

578 Free winter blankets , coats and bedding

160 Free holiday meals – minimising holiday hunger

220 Free books for kids – promoting literacy

200 Cash & voucher payments for energy bills & food to families in crisis – amounting to more than **£20,000**

We provided:

- ✓ 40,874 families supported with access to free or affordable furniture, food, clothing & household items.
- ✓ 1,082,409kg of CO2 saved through our furniture reuse project (Carbon footprint impact).
- ✓ 468 wellbeing session - Tai chi, sewing, craft, mindful colouring, knitting, friendship group, skills sharing & day trips etc. with over 6,000 participation and engagement.
- ✓ 400 pre-employment support sessions with 1,500 participation and engagement.
- ✓ 98 Volunteers – reducing isolation & learning valuable skills such as customer service, catering, administration, warehousing etc.












GOALS 2025

Business Priorities

Refurbish annex building for expansion.

Maintain growth & increase revenue by a minimum of 5%.

Increase the number of beneficiaries by 10%.

Increase partnership with public and private sector organisations.

Employee and Volunteer Priorities

Ensure all staff are fully trained and supported to perform their roles effectively.

Maintain Real Living wage status–Competitive renumeration package for all staff.

End of year appreciation and celebration.

Maintain a safe and happy environment, where customers, service users, staff and volunteers feel valued, supported and

THANK YOU

To all our amazing partners & funders

Together we are able to minimise deprivation, increase employability, improve health wellbeing & minimise social isolation.



DIRECTORS RESPONSIBILITIES

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the special provisions for small companies of the Companies Act 2012.

Diane Eaton

ON BEHALF OF THE BOARD
Diane Eaton - Board Chair

Date: 16/4/25

Independent Examiner's Report to the Trustees of The Tree of Life Centre Wythenshawe
I report to the charity trustees on my examination of the accounts of the company for the year ended 31 December 2024 which are set out on pages 21 to 30.

Responsibilities and basis of report
As the charity trustees of the company, who are also the Directors of the company for the purposes of company law, you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act.

Independent examiner's statement
I confirm that I am qualified to undertake the examination because I am a member of the ICAEW of England and Wales. I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- the accounts do not accord with these records; or
- the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination: or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting in the UK
- (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which should be drawn in this report to enable a proper understanding of the accounts to be reached.

Name: Charles Eric Lucas
ICAEW of England and Wales: F.C.A



Address:
Broadthunder Accounting Limited, t'a Huddart Chartered Accountants
164 Walkden Road, Worsley, Manchester, M28 7DP

Date: 01/04/2025

The Tree of Life Centre Wythenshawe

Statement of Financial Activities **For the year ended 31 December 2024**

	Notes	Unrestricted Funds £	Restricted Funds £	2024 Total Funds £	2023 Total Funds £
Income from:					
Donations	2	6,105	-	**6,105**	**14,436**
Charitable activities:					
Grants received	3	16,800	132,373	**149,173**	**203,353**
Other trading activities	4	365,945	-	**365,945**	**311,098**
Investment income	5	17,885	-	**17,885**	**6,772**
Total income		406,735	132,373	**539,108**	**535,659**
Expenditure on:					
Charitable activities	6	373,183	132,373	**505,556**	**532,942**
Net income/(expenditure) and net movements of funds for the year		33,552	-	**33,552**	**2,717**
Reconciliation of funds					
Total funds brought forward at 1 January 2024		506,157	898	**507,055**	**504,338**
Total funds carried forward at **31 December 2024**		539,709	898	**540,607**	**507,055**

Continuing Operations
The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

Total Recognised Gains and Losses
The Charity has no recognised gains or losses other than those above for the two financial years.

The notes on pages 21 to 30 form an integral part of the financial statements

Balance Sheet — As at 31 December 2024

	Note	2024 £	2024 £	2023 £	2023 £
Fixed Assets					
Tangible fixed assets	7		**12,284**		9,031
Current Assets					
Debtors	8	**18,620**		40,586	
Cash at bank and in hand		**561,143**		471,150	
		579,763		511,736	
Creditors: Amounts falling due within one year	9	**51,440**		13,712	
Net Current Assets			**528,323**		498,024
Total assets less current liabilities			**540,607**		507,055
The funds of the Charity:					
Unrestricted funds	11		**539,709**		506,157
Restricted funds	12		**898**		898
Total funds			**540,607**		507,055

The Directors are satisfied that the Company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the period by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The Directors acknowledge their responsibilities for:

(i) Ensuring that the Company keeps adequate accounting records which comply with section 386 of the Act, and

(ii) Preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial period and of its profit or loss for the financial period in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, in so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions for small companies under part 15 of the Companies Act 2006.

Approved by the Trustees and signed on their behalf by:

Diane Eaton 16/4/25

Diane Eaton – Chairperson **Date:**

1. Accounting policies

Basis of Accounting
The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland(FRS 102) and the Companies Act 2006.

Tangible Fixed Assets
All fixed assets are initially recorded at cost.

Depreciation
Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Fixtures & fittings	- 15% straight line
Motor vehicles	- 25% straight line
Computer equipment	- 33 1/3% straight line

Income
Grants and donations are included in the Statement of Financial Activities (SOFA) in the period to which they relate. Grants and funding received in advance are deferred and included within creditors until the period to which they relate. Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received, and the amount can be measured reliably.

Charity shop takings are recognised as they are earned.

Investment Income
Investment income is recorded in the SOFA when receivable. This is normally upon notification of the interest paid or payable by the bank.

Expenditure
Expenditure on the Charity's activities is included in the accounts on an accruals basis and is stated net of any recoverable VAT. The Charity is registered for VAT.

Restricted Funds
Amounts received from donors for specific purposes are recorded as restricted funds.

Taxation
The Charity is a registered Charity and is exempt from taxation on its income and expenditure.

Pensions
The Charity operates a pension scheme for the employees. The pension is a National Employment Savings Trust and the Charity contributes 3% of the gross salary.

Financial Instruments
The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised on a transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at an amortised cost using the effective interest method.

Debtors
Debtors include amounts owed to the Charity for the provision of goods and services or amounts the charity has paid in advance for the goods and services it will receive. Debtors also include amounts receivable on grant funding to which the charity is entitled.

Creditors
Creditors are normally recognised at their settlement date and amount**.** Creditors includes grants received in advance of the period to which they relate.

Support Costs
These are costs that assist the work of the charity but do not directly undertake charitable activities. Support costs include finance, personnel, payroll and governance costs.

Preparation of the Accounts on the Going Concern Basis.
The Trustees are confident that there are no material uncertainties about the charity's ability to continue.
On this basis the financial statements have been prepared on a going concern basis.

Limited By Guarantee
The Charity is a company limited by guarantee which is an alternative form of company entity to the usual one of share capital; its members being guarantors rather than shareholders. The liability of each member is limited to £1, being the amount, each member undertakes to contribute to the assets of the Charity in the event of it being wound up while he or she is a member.

Related Party Transactions
There were no related party transactions during the year.

	Unrestricted Funds £	Restricted Funds £	2024 Total Funds £	2023 Total Funds £
2. Income from Donations				
Donations	6,105	-	**6,105**	14,436
	6,105	-	**6,105**	14,436
3. Income from charitable activities:				
Grants received				
Wythenshawe Housing Group	-	5,000	**5,000**	5,000
One Manchester	-	2,980	**2,980**	-
Lottery Funding	-	34,000	**34,000**	34,000
Our Manchester	-	52,333	**52,333**	69,333
Manchester City Council – Opens	-	-	**-**	17,320
Nordsen	-	2,000	**2,000**	-
HSF	-	16,350	**16,350**	53,100
Procure Plus	14,000	-	**14,000**	9,000
MCC – small grants	-	2,650	**2,650**	-
MCC – INF Food insecurity/ tool kit	800	800	**1,600**	-
Be Well	-	-	**-**	2,500
Manchester Work and Skills	-	9,000	**9,000**	7,000
NIF	-	-	**-**	3,600
Unitarian	2,000	-	**2,000**	2,000
MCC – Wards Food, Wards Grant	-	7,260	**7,260**	-
Total grants received	16,800	132,373	**149,173**	203,353
4. Other income received				
Charity shop takings	338,175	-	**338,175**	286,184
Other income	27,770	-	**27,770**	24,914
Total other income received	365,945	-	**365,945**	311,098
5. Investment Income				
Corporate Guaranteed Investment	17,885	-	**17,885**	**6,772**
	17,885	-	**17,885**	**6,772**
Total Income Received	**406,735**	**132,373**	**539,108**	**535,659**

6. Charitable Activities

	Unrestricted Funds £	Restricted Funds £	2024 £	2023 £
Services provided	13,840	39,610	**53,450**	85,376
Purchases	533	-	**533**	2,073
Wages, salaries & pension	271,821	67,882	**339,703**	318,136
Rent, rates and water	11,123	3,000	**14,123**	13,981
Light and heat	14,571	7,216	**21,787**	44,237
Insurance	3,007	3,462	**6,469**	4,610
Telephone	2,760	-	**2,760**	2,312
Postage & stationery	528	-	**528**	867
Advertising	-	-	**-**	1,958
Motor expenses	10,492	-	**10,492**	15,719
Travelling/volunteer expenses	4,136	-	**4,136**	4,300
Depreciation	3,412	-	**3,412**	11,234
Repairs & maintenance	9,981	11,203	**21,184**	9,068
Legal & professional	7,195	-	**7,195**	5,694
Bank charges	12,491	-	**12,491**	8,518
Governance costs	1,260	-	**1,260**	1,200
Sundry expenses	6,033	-	**6,033**	3,659
Total Expenditure	373,183	132,373	**505,556**	532,942

7. Tangible fixed assets - Equipment, furniture, and fittings

	Computer	Fixtures & Fittings	Motor Vehicles	Total
	£	£	£	£
Cost:				
1 January 2024	12,905	94,872	34,939	**142,716**
Additions		6,663	-	**6,663**
Disposals	-	-	-	-
At 31 December 2024	12,905	101,535	34,939	**149,379**
Depreciation				
At 1 January 2023	12,263	86,483	34,939	**133,685**
Charge for the year	321	3,089	-	**3,410**
Depreciation on disposals	-	-	-	-
At 31 December 2024	12,584	89,572	34,939	**137,095**
Net book values				
At 31 December 2024	321	11,963	-	**12,284**
At 31 December 2023	642	8,389	-	9,031

8. Debtors

	2024	2023
	£	£
Prepayments/accrued income	**17,077**	40,586
VAT	**1,543**	-
	18,620	40,586

9. Creditors – amounts falling due within one year

	2024	2023
	£	£
Accruals and sundry creditors	**7,435**	10,720
VAT	**-**	537
Other creditors	**2,801**	2,456
Deferred income	**41,204**	-
	51,440	13,712

10. Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total funds £
Tangible fixed assets	-	12,284	12,284
Current assets	579,763	-	579,763
Less: Creditors amounts falling due within one year	(40,054)	(11,386)	(51,440)
Net assets at 31 December 2024	539,709	898	540,607

11. Unrestricted funds

	At 1 January 2024 £	Movement during the year £	At 31 December 2024 £
Unrestricted funds are accounted for by:	506,157	33,552	539,709

12. Restricted funds

	At 1 January 2024 £	Movement during the year £	At 31 December 2024 £
Restricted funds are accounted for by:	898	(-)	898

13. Key Management Personnel

The Charity is run by the senior management team who are the Chief Executive Officer, Partnership Manager, the Office and Finance manager and the Operations Manager. They all receive a remuneration package but not more than £60,000 and they receive no additional employee benefits.

14. Analysis of the cost of Key Management Personnel

	2024	2023
	£	£
Salaries	**115,950**	100,423
Social security costs	**12,235**	10,231
Pension costs	**9,060**	3077
	137,245	113,731

15. Analysis of staff costs including the cost of Key Management Personnel

	2024	**2023**
	£	**£**
Salaries, pension and NIC costs	**339,705**	**318,135**

16. Staff numbers

	2024	2023
Full time	**5**	6
Part-time	**10**	8
	15	14

Funders

17. During the year, the following companies kindly donated funds:

The Big Lottery – £68,000. £34,000 was spent in 2023 and £34,000 was spent in 2024

Our Manchester - £69,333. £17,000 was deferred to 2025.

Manchester Work and Skills - £9,000

MCC – COL - £7,500 – deferred to 2025

MACC – COL - £4,000 - deferred to 2025

MCC – Wards Food, Ward Grant, INF Food Insecurity, Tool Kit and Wards - £8,860. £800 was deferred to 2025

MCC – small grants - £2,650

Nordsen - £2,000

HSF - £16,350

Procure Plus - £24,000. £10,000 was deferred to 2025

All the above donations were spent in 2024 unless otherwise stated.

Monies were also donated from the following organisations during the year:

WCHG
Unitarian

THE TREE OF LIFE CENTRE WYTHENSHAWE

England & Wales - Charity number 1099847

Accounts

The Tree of Life Centre Wythenshawe

Building Sustainable and Resilient Families

2023 Annual Report

We Are Here For Our COMMUNITY













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REGISTERED OFFICE & PRINCIPAL PLACE OF BUSINESS
Greenbrow Road, Newall Green
Wythenshawe
Manchester M23 2UE.

BANKERS
Co-Operative Bank Plc
PO Box 250

ACCOUNTANTS
Huddart Chartered Accountants
162-164 Walkden Road
Worsley Manchester
M28 7DP

INDEPENDENT EXAMINER
Charles E Lucas F.C.A

STRUCTURE GOVERNANCE MANAGEMENT

The Directors, Trustees and Chief Executive of the charity present their annual report and the unaudited financial statements for the year ended 31 December 2023

Directors & Board of Trustees



Eula Mesquita
Chair



Diane Eaton
Vice Chair



John McGorrigan
Treasurer



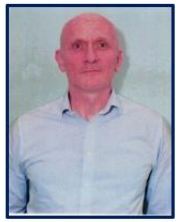
Kendra Brown
Company Secretary



Brian Richbell
HR Lead



Angela Eastwood



Pete O'Brien



Heidi Wilson
Until Nov 2023

Senior Leadership Team



Francess Davies-Tagoe
Chief Executive Officer



Michelle Swindells
Office & Finance Manager



Jennifer Goodwin
Operations Manager

Annual Review

Who Are We?

We are proud to be a lifeline for those who need it, we offer support for those who are the most vulnerable in the community, often the 'hardest to reach', through projects that are practical in nature and relevant.

- The Tree of Life Centre has been established for more than 25 years. We have a proven track record of responding to the needs of residents by minimising poverty and deprivation as well as looking after our environment with a significant Carbon footprint impact.
- We are physically situated in the heart of the Wythenshawe community. We are known as a Manchester resource centre which improves the quality of life, wellbeing, resilience and capacity of Manchester residents, especially local Wythenshawe residents through:

- Minimising the effects of deprivation
- Enabling financial independence
- Progression & Pre-employment support
- Providing tailored wellbeing activities
- Minimising social isolation
- Building on the strengths of individuals

- We do this by addressing key drivers of deprivation and social isolation. We currently offer 8 complimentary and integrated flagship projects, these are:-

1. Re-Use Household Furniture
2. Pre-employment Centre & Job Club
3. A Community Café -freshly prepared meals
4. Community Re-Paint scheme
5. Clothing
6. Health & Wellbeing Classes
7. A Food Pantry and Foodbank
8. Supported Volunteering programme

OBJECTIVES AND ACTIVITIES

Our Mission Statement

"To work in partnership with others to create a sustainable resource which **improves the health and well-being for the people in Wythenshawe** and increases their ability to participate in the wider community"

Strategic Aims

1. To continue to provide services for those most in need.
2. To work with others and become more sustainable.

Objectives

1. Provide a range of services that improve people's health and well-being.
2. Develop robust community enterprise activity.
3. Work in partnership with relevant stakeholders.
4. Recruit, motivate, train, develop and support staff and volunteers.
5. Create a sustainable organisation

Values

- To remain people centered, fully supporting our volunteers and service users.
- To accept people as they are and offer a place of safety.
- Offer practical support.
- Build relationships.
- Be environmentally friendly.
- Have fun.



Governance

- The Charity is a company limited by guarantee and is governed by its Memorandum and Articles of Association and was registered as a company on 9 May 2003 and obtained charitable status on 6 October 2003.
- The directors have the power to admit any person or organisation to membership. They also have the power to withdraw membership in certain circumstances. Each member of the company is liable to contribute a sum not exceeding £1 in the event of the charity being wound up.
- The Constitution requires that the Management Committee must meet at least twice a year. During 2023, the Management Committee met 5 times and the AGM was held on **Thursday 20th July, with 17 attendees.** To be quorum at least one third of the members must be present.

Annual Review

PUBLIC BENEFIT DISCLOSURE

The Charity's Trustees have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers or duties. This guidance is contained in "Charities and Public Benefit" published by the Charity Commission.

Appointment of Directors and Trustees

- The directors of the company, who are also Trustees of the charity, are the members of the management committee and there are two categories of committee member: Ordinary members (elected by the company members at the general meeting) Nominee members (nominated by designated bodies)
- Presently the constitution allows for between six and twelve ordinary members plus the chair. This arrangement may be varied by ordinary resolution of the members. The ordinary members normally serve for a term of three years. Each year, one third of the ordinary members retire by rotation and are eligible for re-election.

We are actively seeking new members to join our board of trustee to increase skills and to help to develop the organisation. The nominee members of the Committee are not subject to re-election or retirement, but the nominating body may replace their nominees at will.

- The Directors are normally appointed by the members at the Annual General Meetings. However, the Management Committee itself may appoint people to fill vacancies or to add to their number (provided the total number does not exceed the maximum).
- At each AGM, one third of the Directors retire by rotation, being the longest in office and is eligible for re-election. Also, any additional members appointed by the Management Committee during the year must stand for re-election.
- Other than a retiring trustee, the only people eligible for election as trustees are those either nominated by the Board or by a member giving not less than 14 and not more than 35 clear days' notice of the intention to propose a person for appointment or re-appointment.

Risk Management

The charity faces various operational risks particularly in relation to:

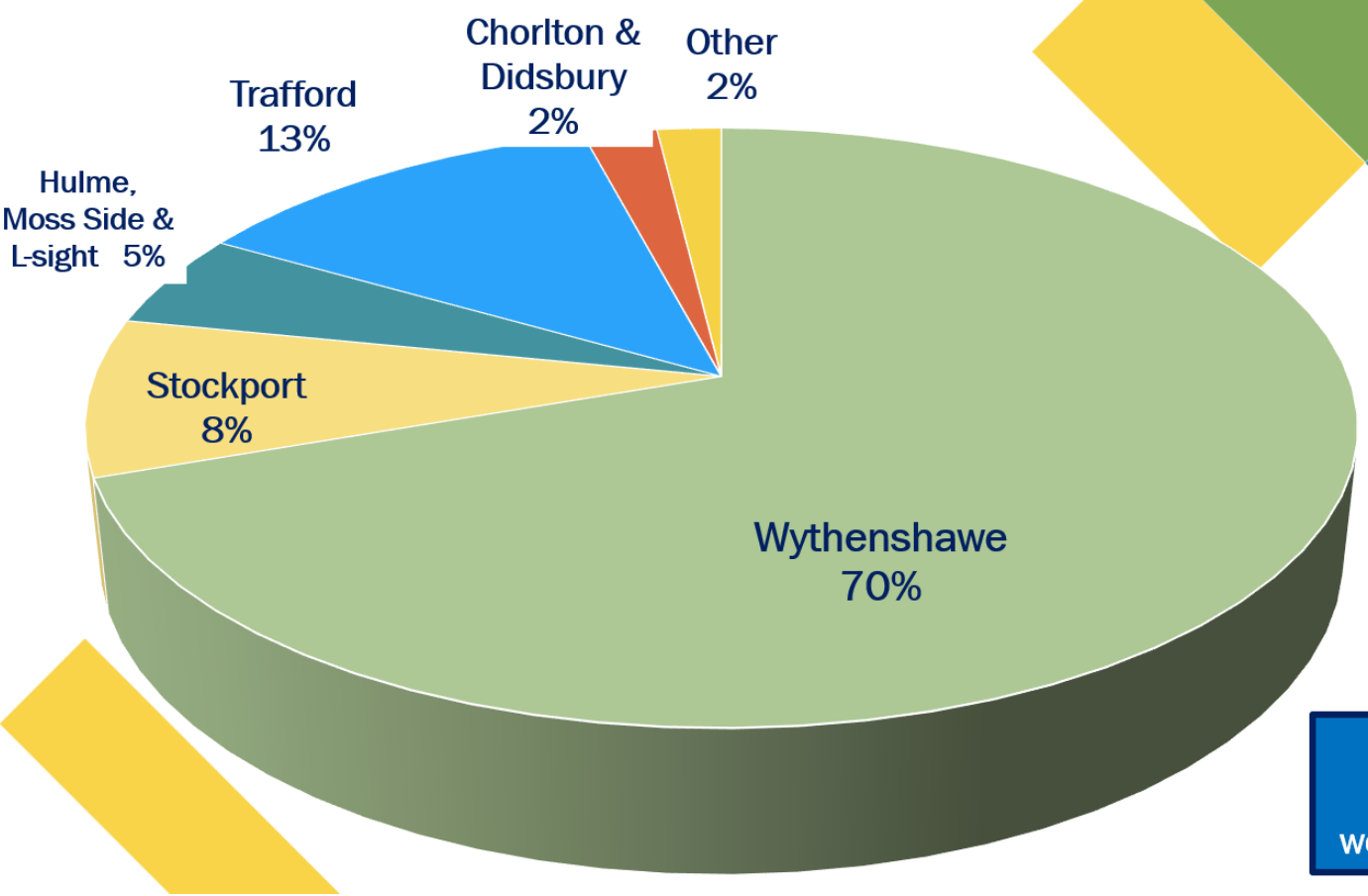
- Health and safety
- Product liability
- Employment law
- Securing adequate funding

Though the Tree of Life has some reserves it must continually procure project funding to enable it to maintain and develop its charitable work.

- The shop handles material amounts of cash and good financial controls are required to safeguard all the charity's income and assets.
- The Tree of Life Centre has a lease agreement with Manchester City Council. The rent passing under this lease is set at the market rate, based on the VCS lettings agreement.
- The number of people accessing the charity for support daily, has increased by an average of 25%. In order to continue to meet these growing demands, the Charity needs additional physical space, which they are pursuing through Manchester City Council.

Our staff and volunteers work tirelessly in a very challenging and high-risk environment, to ensure that our communities receive the help and support they desperately needed to ease the pressure of poverty, deprivation, social isolation & unemployment.

Greater Manchester Areas Accessing our Support

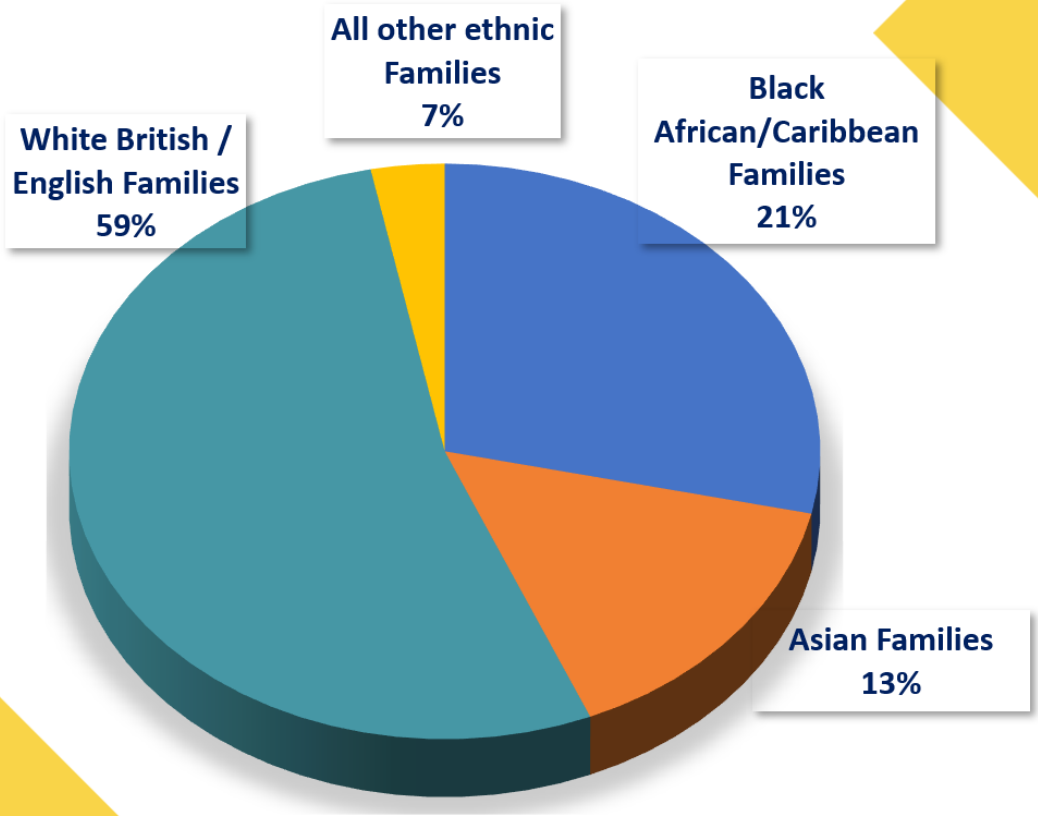


More than 400 people access our services everyday

4,648 Households donated over 10,730 items of furniture

More than 40,000 annual beneficiaries (furniture, wellbeing, food, pre-employment

Ethnicity Breakdown of Families Accessing



We are proud of being a MULTICULTURAL Charity. This is also represented in our staff and volunteering recruitment

2023 Retail Income By Department



Reducing Furniture Poverty



Through the furniture project:

- We make an immediate and long-term difference to individuals & their families by helping to prevent families from going into debt.
- We are a lifeline for many, particularly for those struggling financially.
- We increase people's sense of dignity and their ability to participate in the wider community.
- Working with referral partners, such as Wythenshawe Community Housing Group, those assessed as being the most financially vulnerable, are able to access furniture and household essential at no cost.









We are also fortunate to work with a number of commercial partners who sometimes supply us with new end of line or ex display stock. However more than 90% of our stock is generated from the generous donations of preloved furniture from residents across Manchester.

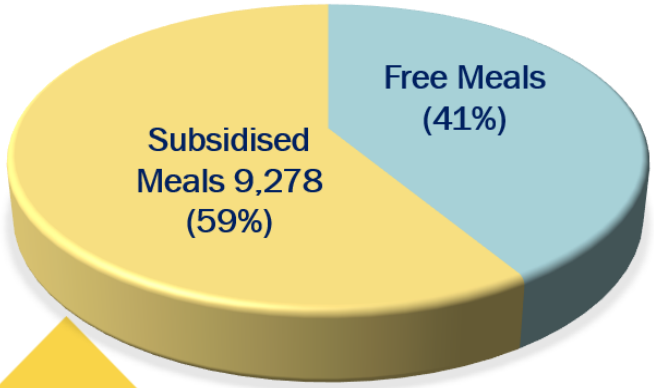
Reducing Food Poverty



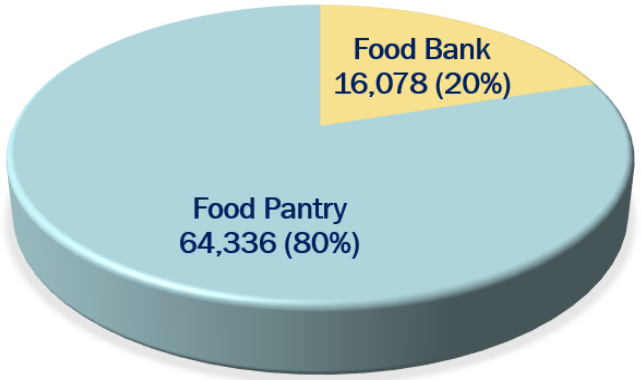
We take pride in being able to help families in need of our support.
Our food provision consists of :
1. Community Café
2.Food Pantry
3. Food Bank



COMMUNITY CAFE MEALS



FOOD BANK & FOOD PANTRY MEALS

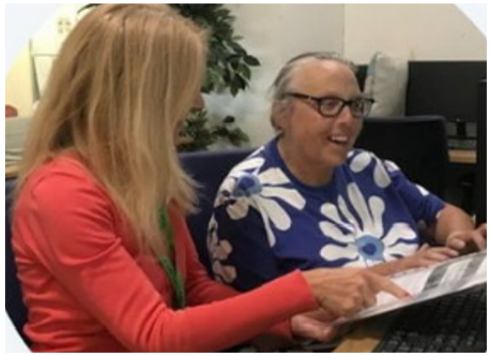


96,198
Meals

This year, we supported families with 96,198 meals through our food pantry and Community Café. This equates to around 30 tonnes of food.

Annual Review

Employment Support





We help people get back into employment through CV writing, job search support, training, skills development, apprenticeships, and IT skills.

This year the number of sessions we held were as follows: -

Job Search support	201
Individual Progression Plans	89
CV Writing Support	62
Digital Skills training	32
Training/Development and accredited Courses	4
Paid Work Experience Training Placements	4
Work readiness workshops	9
Interview Skills workshops	9
Confidence Building workshops	8

418 Sessions

We help to increase people's employability prospects through our job club, training courses and volunteering opportunities.

We were able to support 22 people into paid employment

Annual Review

Volunteering





Our volunteering programme **increases people's ability to participate** in the wider community, learn new skills and minimises social isolation.

We offer a range of volunteering opportunities at our centre, this includes; administration, retail, catering, warehousing, fundraising, building and grounds maintenance.

This year we provided 85 Volunteering Placements

Total Volunteering Hours this year 66,300 hours

Wellbeing



As a Warm Hub, we provide social action and activities that improve the health and wellbeing of residents. Our Wellbeing programmes help to minimise Social Isolation.



2023 Wellbeing activities were as follows:

Arts and Craft	150 sessions
Exercise Classes	94 sessions
Gardening	40 sessions
Friendship Connect	53 sessions
Seaside Day Trips	3 trips
Theatre Trips	2 trips
Community Fundays	4 events
Wellbeing Health Checks	2 sessions
Crisis support workshops	2 sessions

350 Sessions

We supported families by distributing:

- ✓ Household Support Funds to families hardest hit by the economic crisis
- ✓ Free back to school uniforms (jumpers, shirts, skirts, trousers, shoes, bags etc.)
- ✓ Free winter wear (coats, hats, gloves, and scarves etc.)
- ✓ Free Christmas gifts and toys
- ✓ Free meals for kids



- ➢ We have continued to work in partnership with a number of organisations to improve the wellbeing of our community and increase the opportunities for local residents.
- ➢ This has included working with Age UK, CHAN, Be Well, Buzz & Manchester Foundation Trust, Compassion Foodbank, Restoration House, and many others.

Customer Testimonials



Our Annual Impact 2023

BENEFICIARIES

With a daily footfall of 400 people access our services 40,000 direct participants (not including their families) benefit from our services annually.

VOLUNTEERING

85 people were able to volunteer with is, learning valuables skills such as customer service, administration, warehouse and logistics, PAT testing etc.

WELLBEING

We delivered more than 350 wellbeing session which benefited over 6,000 participants

FURNITURE REUSE PROJECT

907,160kg of CO_2 is saved through our Furniture reuse project (Carbon footprint impact).

FOOD PROJECT

96,198 meals distributed through our Café, Foodbank, Food Pantry.

PRE-EMPLOYMENT SUPPORT

Delivered over 400 pre-employment support sessions, which benefited an average of 1,500 participants.
*** 22 successfully secured employment**

Goals 2024

Business priorities

- Refurbish annex building for expansion
- Maintain growth & increase revenue by a minimum of 5%
- Increase the number of beneficiaries by 10%
- Increase partnership with public and private sector organisations

Employee and Volunteer Priorities

- Ensure all staff are fully trained and supported to perform their role effectively
- Maintain Real Living wage status –Competitive renumeration package for all staff
- End of year appreciation and celebration

Maintain a safe and happy environment, where customers, service users, staff and volunteers feel valued, supported and listened to.

Annual Review



Thank you

Thank you to all our donors, funders, and partners for your loyalty and faithful support!

Together we are able to minimise deprivation, build sustainable families, increase employability, improve health and wellbeing as well as minimise social isolation.

The Tree of Life Centre Wythenshawe
Trustees and Directors Report
For the year ended 31 December 2023

DIRECTORS RESPONSIBILITIES

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the special provisions for small companies of the Companies Act 2012.

ON BEHALF OF THE BOARD

E. Mesquita

Eula Mesquita - Board Chair **Date: 19th April 2024**

Independent Examiner's Report to the Trustees of The Tree of Life Centre Wythenshawe
I report to the charity trustees on my examination of the accounts of the company for the year ended 31 December 2022 which are set out on pages 12 to 21.

Responsibilities and basis of report
As the charity trustees of the company, who are also the Directors of the company for the purposes of company law, you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act.

Independent examiner's statement
I confirm that I am qualified to undertake the examination because I am a member of the ICAEW of England and Wales. I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- the accounts do not accord with these records; or
- the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination: or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting in the UK
- (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which should be drawn in this report to enable a proper understanding of the accounts to be reached.

Name: **Charles Eric Lucas**
ICAEW of England and Wales: F.C.A

Address:
Broadthunder Accounting Limited, t'a Huddart Chartered Accountants
164 Walkden Road, Worsley, Manchester, M28 7DP

Date: 19 April 2024

The Tree of Life Centre Wythenshawe

Statement of Financial Activities **For the year ended 31 December 2023**

	Notes	Unrestricted Funds £	Restricted Funds £	2023 Total Funds £	2022 Total Funds £
Income from:					
Donations	2	14,436	-	**14,436**	11,160
Charitable activities:					
Grants received	3	14,000	189,353	**203,353**	241,631
Other trading activities	4	311,098	-	**311,098**	250,413
Investment income	5	6,772	-	**6,772**	3,402
Total income		346,306	189,353	**535,659**	506,606
Expenditure on:					
Charitable activities	6	343,589	189,353	**532,942**	493,899
Net income/(expenditure) and net movements of funds for the year		2,717	-	**2,717**	12,707
Reconciliation of funds					
Total funds brought forward at 1 January 2023		503,440	898	**504,338**	491,631
Total funds carried forward at **31 December 2023**		506,157	898	**507,055**	504,338

Continuing Operations
The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

Total Recognised Gains and Losses
The Charity has no recognised gains or losses other than those above for the two financial years.

The notes on pages 22 to 31 form an integral part of the financial statements

The Tree of Life Centre Wythenshawe

Balance Sheet **As at 31 December 2023**

	Note	2023 £	2023 £	2022 £	2022 £
Fixed Assets					
Tangible fixed assets	7		**9,031**		18,870
Current Assets					
Debtors	8	**40,586**		7,647	
Cash at bank and in hand		**471,150**		507,357	
		511,736		515,004	
Creditors: Amounts falling due within one year	9	**13,712**		29,536	
Net Current Assets			**498,024**		485,468
Total assets less current liabilities			**507,055**		504,338
The funds of the Charity:					
Unrestricted funds	11		**506,157**		503,440
Restricted funds	12		**898**		898
Total funds			**507,055**		504,338

The Directors are satisfied that the Company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the period by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The Directors acknowledge their responsibilities for:

(i) Ensuring that the Company keeps adequate accounting records which comply with section 386 of the Act, and

(ii) Preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial period and of its profit or loss for the financial period in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, in so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions for small companies under part 15 of the Companies Act 2006.

Approved by the Trustees and signed on their behalf by:

E. Mesquita

……

Eula Mesquita – Chairperson

Date: 19th April 2024

1. Accounting policies

Basis of Accounting
The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Tangible Fixed Assets
All fixed assets are initially recorded at cost.

Depreciation
Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Fixtures & fittings	- 15% straight line
Motor vehicles	- 25% straight line
Computer equipment	- 33 1/3% straight line

Income
Grants and donations are included in the Statement of Financial Activities (SOFA) in the period to which they relate. Grants and funding received in advance are deferred and included within creditors until the period to which they relate. Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received, and the amount can be measured reliably.

Charity shop takings are recognised as they are earned.

Investment Income
Investment income is recorded in the SOFA when receivable. This is normally upon notification of the interest paid or payable by the bank.

Expenditure
Expenditure on the Charity's activities is included in the accounts on an accruals basis and is stated net of any recoverable VAT. The Charity is registered for VAT.

Restricted Funds
Amounts received from donors for specific purposes are recorded as restricted funds.

Taxation
The Charity is a registered Charity and is exempt from taxation on its income and expenditure.

Pensions
The Charity operates a pension scheme for the employees. The pension is a National Employment Savings Trust and the Charity contributes 3% of the gross salary.

Financial Instruments
The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised on a transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at an amortised cost using the effective interest method.

Debtors
Debtors include amounts owed to the Charity for the provision of goods and services or amounts the charity has paid in advance for the goods and services it will receive. Debtors also include amounts receivable on grant funding to which the charity is entitled.

Creditors
Creditors are normally recognised at their settlement date and amount**.** Creditors includes grants received in advance of the period to which they relate.

Support Costs
These are costs that assist the work of the charity but do not directly undertake charitable activities. Support costs include finance, personnel, payroll and governance costs.

Preparation of the Accounts on the Going Concern Basis.
The Trustees are confident that there are no material uncertainties about the charity's ability to continue. On this basis the financial statements have been prepared on a going concern basis.

Limited By Guarantee
The Charity is a company limited by guarantee which is an alternative form of company entity to the usual one of share capital; its members being guarantors rather than shareholders. The liability of each member is limited to £1, being the amount, each member undertakes to contribute to the assets of the Charity in the event of it being wound up while he or she is a member.

Related Party Transactions
There were no related party transactions during the year.

	Unrestricted Funds £	Restricted Funds £	2023 Total Funds £	2022 Total Funds £
2. Income from Donations				
Donations	14,436	-	**14,436**	11,160
	14,436	-	**14,436**	11,160
3. Income from charitable activities:				
Grants received				
Wythenshawe Housing Group	-	5,000	**5,000**	5,500
Lottery Funding	-	34,000	**34,000**	-
Manchester City Council - Opens	-	17,320	**17,320**	133,315
NHS	-	-	**-**	2,100
Procure Plus	9,000	-	**9,000**	4,000
Sainsbury	500	-	**500**	-
Household Support Fund	-	53,100	**53,100**	21,970
Kick Start	-	-	**-**	18,854
Be Well	2,500	-	**2,500**	-
Manchester Work and Skills	-	7,000	**7,000**	8,000
Manchester BME	-	-	**-**	500
One Manchester	-	69,333	**69,333**	25,692
NIF	-	3,600	**3,600**	-
LIF Co Living	-	-	**-**	5,000
Unitarian	2,000	-	**2,000**	1,700
CAHN	-	-	**-**	5,000
The Big Life	-	-	-	10,000
Total grants received	14,000	189,353	**203,353**	241,631
4. Other income received				
Charity shop takings	286,184	-	**286,184**	236,214
Other income	24,914	-	**24,914**	14,199
Total other income received	311,098	-	**311,098**	250,413
5. Investment Income				
Corporate Guaranteed Investment	6,772	-	**6,772**	3,402
	6,772	-	**6,772**	3,402
Total Income Received	**346,306**	**189,353**	**535,659**	506,606

6. Charitable Activities

	Unrestricted Funds £	Restricted Funds £	2023 £	2022 £
Services provided	9,696	75,680	**85,376**	65,270
Purchases	2,073	-	**2,073**	1,203
Wages, salaries & pension	239,584	78,552	**318,136**	303,685
Rent, rates and water	10,981	3,000	**13,981**	13,894
Light and heat	20,021	24,216	**44,237**	33,509
Insurance	1,148	3,462	**4,610**	3,788
Telephone	2,312	-	**2,312**	2,586
Postage & stationery	867	-	**867**	545
Advertising	1,958	-	**1,958**	1,184
Motor expenses	15,719	-	**15,719**	12,626
Travelling/volunteer expenses	4,300	-	**4,300**	8,263
Depreciation	11,234	-	**11,234**	13,237
Repairs & maintenance	4,625	4,443	**9,068**	20,074
Legal & professional	5,694	-	**5,694**	3,316
Bank charges	8,518	-	**8,518**	4,627
Governance costs	1,200	-	**1,200**	1,600
Sundry expenses	3,659	-	**3,659**	4,492
Total Expenditure	343,589	189,353	**532,942**	493,899

7. Tangible fixed assets - Equipment, furniture, and fittings

	Computer	Fixtures & Fittings	Motor Vehicles	Total
	£	£	£	£
Cost:				
1 January 2023	11,942	123,196	48,439	**183,577**
Additions	963	435	-	**1,398**
Disposals	-	(28,759)	(13,500)	**(42,259)**
At 31 December 2023	12,905	94,872	34,939	**142,716**
Depreciation				
At 1 January 2023	11,942	111,999	40,766	**164,707**
Charge for the year	321	3,242	7,673	**11,236**
Depreciation on disposals	-	(28,758)	(13,500)	**(42,258)**
At 31 December 2023	12,263	86,483	34,939	**133,685**
Net book values				
At 31 December 2023	642	8,389	-	**9,031**
At 31 December 2022	-	11,197	7,673	18,870

8. Debtors

	2023	2022
	£	£
Prepayments/accrued income	**40,586**	5,378
VAT	-	2,269
	40,586	7,647

9. Creditors – amounts falling due within one year

	2023	2022
	£	£
Accruals and sundry creditors	**10,720**	10,320
VAT	**537**	-
Other creditors	**2,456**	1,895
Deferred income	-	17,320
	13,712	29,535

10. Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total funds £
Tangible fixed assets	-	9,031	9,031
Current assets	511,736	-	511,736
Less: Creditors amounts falling due within one year	(5,579)	(8,133)	(13,712)
Net assets at 31 December 2023	506,157	898	507,055

11. Unrestricted funds

	At 1 January 2023 £	Movement during the year £	At 31 December 2023 £
Unrestricted funds are accounted for by:	506,440	(283)	506,157

12. Restricted funds

	At 1 January 2023 £	Movement during the year £	At 31 December 2023 £
Restricted funds are accounted for by:	898	(-)	898

13. Key Management Personnel

The Charity is run by the senior management team who are the Chief Executive Officer, Partnership Manager, the Office and Finance manager and the Operations Manager. They all receive a remuneration package but not more than £60,000 and they receive no additional employee benefits.

14. Analysis of the cost of Key Management Personnel

	2023	2022
	£	£
Salaries and wages	**100,423**	98,268
Social security costs	**10,231**	10,102
Pension costs	**3077**	2,948
	113,731	111,418

15. Analysis of staff costs including the cost of Key Management Personnel

	2023	2022
	£	£
Salaries and wages	**318,135**	303,685

16. Staff numbers

	2023	2022
Full time	**6**	7
Part-time	**8**	8
	14	15

Funders

17. During the year, the following companies kindly donated funds:

The Big Lottery – £34,000

One Manchester - £69,333

Manchester Work and Skills - £7,000

Manchester City Opens – **£17,320** which was brought forward from 2022

Household Support Fund - £53.100

All the above donations were spent in 2023.

Monies were also donated from the following organisations during the year:

Procure Plus
WCHG
NIF
Unitarian
Be Well
Sainsburys

THE TREE OF LIFE CENTRE WYTHENSHAWE

England & Wales - Charity number 1099847

Accounts

The Tree of Life Centre Wythenshawe

Building Sustainable and Resilient Families

2022 Annual Report

For Home **For Health & Wellbeing** **For Work & Skills**














We Are Here For Our COMMUNITY

Building Strong, Healthy & Resilient Families



Charity Commission Reference – 1099847
Company Number 4759646

Financial Statements for The Year Ended 31 December 2022
Huddart Accountants

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Trustees and Directors Report

STRUCTURE GOVERNANCE MANAGEMENT

The Directors and the Trustees of the charity present their annual report and the unaudited financial statements for the year ended 31 December 2022.

DIRECTORS and TRUSTEES
Members of the Management Committee

Nominee members
Eula Mesquita - Chair
Diane Eaton - Vice Chair
Heidi Wilson - Company Secretary
Pete O'Brien
Angela Eastwood - Treasurer
Kendra Brown
John McGorrigan
Brian Richbell
Elizabeth Jovanovic

Nominating body
St Mark's URC Church (Dandelion Community Church)
Trafford Council
HMRC
Manchester City Council
Local Business
WCHG from Sept 22
Local Business from Sept 22
Independent HR Specialist from Sept 22
WCHG HR Until Sept 22

Board of Trustees



Eula Mesquita
Chair



Diane Eaton
Vice Chair



Heidi Wilson



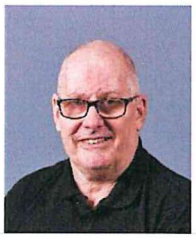
Pete O'Brien



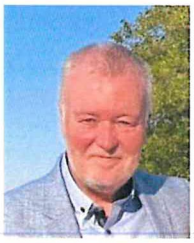
Angela Eastwood



Elizabeth Jovanovic
Until Sept 2022



John McGorrigan
From Sept 2022



Brian Richbell
From Sept 2022



Kendra Brown
From Sept 2022

Senior Management Team



Francess Davies-Tagoe
Chief Executive Officer



Michelle Swindells
Office & Finance Manager



Jennifer Goodwin
Operations Manager

REGISTERED OFFICE & PRINCIPAL PLACE OF BUSINESS
Greenbrow Road, Newall Green
Wythenshawe
Manchester M23 2UE.

ACCOUNTANTS
Huddart Chartered Accountants
162-164 Walkden Road
Worsley Manchester
M28 7DP

INDEPENDENT EXAMINER Charles E Lucas F.C.A

BANKERS Co-Operative Bank Plc
Salford Central Commercial Branch
PO Box 250
Skelmersdale WN18 6WT

CHARITY REGISTRATION NUMBER 1099847 **COMPANY REGISTRATION NUMBER** 4759646

Governing Document

The Charity is a company limited by guarantee and is governed by its Memorandum and Articles of Association and was registered as a company on 9 May 2003 and obtained charitable status on 6 October 2003.

The directors have the power to admit any person or organisation to membership and also have the power to withdraw membership in certain circumstances. Each member of the company is liable to contribute a sum not exceeding £1 in the event of the charity being wound up.

Appointment of Directors and Trustees

The directors of the company, who are also Trustees of the charity, are the members of the management committee and there are two categories of committee member:
Ordinary members (elected by the company members at the general meeting)
Nominee members (nominated by designated bodies)

Presently the constitution allows for between six and twelve ordinary members plus the chair. This arrangement may be varied by ordinary resolution of the members. The ordinary members normally serve for a term of three years. Each year, one third of the ordinary members retire by rotation and are eligible for re-election.

We are actively seeking new members to join our management committee to increase skills and to help to develop the organisation. The nominee members of the Committee are not subject to re-election or retirement, but the nominating body may replace their nominees at will.

The Directors are normally appointed by the members at the Annual General Meetings. However, the Management Committee itself may appoint people to fill vacancies or to add to their number (provided the total number does not exceed the maximum). At each AGM, one third of the Directors retire by rotation, being the longest in office and is eligible for re-election. Also, any additional members appointed by the Management Committee during the year must stand for re-election. Other than a retiring trustee, the only people eligible for election as trustees are those either nominated by the Board or by a member giving not less than 14 and not more than 35 clear days' notice of the intention to propose a person for appointment or re-appointment.

Organisation

The Constitution requires that the Management Committee must meet at least twice a year. During 2022, the Management Committee has met 5 times and the AGM was held on Thursday 20th October, with 18 attendees. To be quorum at least one third of the members must be present.

Risk Management

- The charity faces various operational risks particularly in relation to:
  - health and safety
  - product liability
  - employment law
  - securing adequate funding

- Tree of Life has no core funding and slender reserves and must continually procure project funding to enable it to maintain and develop its charitable work.

- The cost-of-living crisis and the unprecedented rise in utility bills has had a significant impact on our overheads. Our Gas bill for example has risen from an average of £1,000 per month to an average of £5,000 per month.

- The shop handles material amounts of cash and good financial controls are required to safeguard all the charity's income and assets.

- The Tree of Life Centre has a lease agreement with Manchester City Council. The rent passing under this lease is set at the market rate, based on the VCS lettings agreement.

OBJECTIVES AND ACTIVITIES

Our Mission Statement is defined as:
"To work in partnership with others to create a sustainable resource which **improves the health and well-being for the people in Wythenshawe** and increases their ability to participate in the wider community."

Strategic Aims
1. To continue to provide services for those most in need.
2. To work with others and become more sustainable.

Objectives
1. Provide a range of services that improve people's health and well-being.
2. Develop robust community enterprise activity.
3. Work in partnership with relevant stakeholders.
4. Recruit, motivate, train, develop and support staff and volunteers.
5. Create a sustainable organisation

Values
- To remain people centered, fully supporting our volunteers and service users.
- To accept people as they are and offer a place of safety.
- Offer practical support.
- Build relationships.
- Be environmentally friendly.
- Have fun.

The charity is fully committed to its ethos, objectives and values and will continue to work in partnership with others to minimise deprivation and isolation in Wythenshawe in particular, but also inevitably its surrounding areas.

PUBLIC BENEFIT DISCLOSURE

The Charity's Trustees have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers or duties. This guidance is contained in "Charities and Public Benefit" published by the Charity Commission.

PERFORMANCE

Our staff and volunteers worked tirelessly in a very challenging and high-risk environment, to ensure that our communities receive the help and support they desperately needed to ease the pressure of poverty, deprivation, social isolation, and unemployment.

We are here for your-Home

Strengthening Communities: Low-Cost Affordable Furniture

The Tree of Life Centre is best known for its furniture reuse, diverting quality used furniture and household goods from landfill to families and individuals to raise living standards and improve wellbeing.

Through the furniture project:

- We make an immediate and long-term difference to individuals & their families by helping to prevent families from going into debt.
- We are a lifeline for many, particularly for those struggling financially.
- We increase people's sense of dignity and their ability to participate in the wider community.
- Working with referral partners, such as Wythenshawe Community Housing Group, those assessed as being the most financially vulnerable, can access furniture and household essentials at no cost.

We have a range of quality, used furniture and goods at affordable prices: -



We are also fortunate to work with several commercial partners who supply us with new end of line or ex display stock. However more than 90% of our stock is generated from the generous donations of preloved furniture from residents across Manchester.






We are here for your-Health & Wellbeing

Minimising Social Isolation, Strengthening Our Community

We provide social action and activities that improve the health and wellbeing of residents. Our Wellbeing programmes help to minimise Social Isolation.

We have continued to work in partnership with a number of organisations to improve the wellbeing of our community and increase the opportunities for local residents. This has included working with Age UK, CAHN, Be Well, Buzz & Manchester Foundation Trust, Compassion Foodbank, Restoration House, and many others.

We organised a wide range of wellbeing activities as follows:

Arts and Craft	100 sessions
Exercise Classes	94 sessions
Gardening	50 sessions
Friendship Connect	53 sessions
Seaside Day Trips	5 Trips
Theatre Trips	3 Trips
Community Fundays	4 Events
Wellbeing Health Checks	2 sessions
Crisis support workshops	2 sessions



We also supported families by distributing:

- ✓ Household Support Funds to families hardest hit by the economic crisis
- ✓ Free back to school uniforms (jumpers, shirts, skirts, trousers, shoes, bags etc.)
- ✓ Free winter wear (coats, hats, gloves, and scarves etc.)
- ✓ Free Christmas gifts and toys

In addition to our regular wellbeing offer, we focused on the OPEN's project – working with senior members of our community who did not usually engage in our wellbeing programmes.
Many of the participants were anxious about leaving their homes to socialise due to COVID concerns and anxiety. As a result, many had become significantly isolated, so it was important that we offered activities that were relevant, desired, and well organised to ensure Manchester Citizens got involved and felt safe. We supported a range of ages from early 50's to 92 years old.

The hope is that this is the catalyst for longer term impact in combating social isolation in communities. Many participants stated that they would like to get more involved in connecting with others because of these engagements.



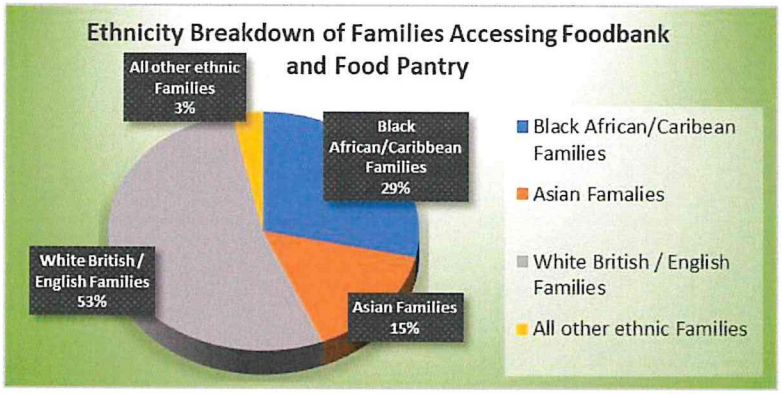


Every year we work hard to minimise food poverty in our community

We take pride in being able to help families in need of our support. Our food provision consists of :

1. Community Café
2. Food Pantry
3. Food Bank

This year, we supported families with 52,149 meals through our food pantry and Community Café. This equates to around 30 tonnes of food.



We are eternally grateful to all the individual supporters, corporate partners, and grant funders whose faithful donations made this possible.

We are also pleased to report significant increase of service users from different ethnic communities accessing our services for support, particularly our food pantry offers.



Work and Skills Opportunities

Our volunteering programme **increases people's ability to participate** in the wider community.

We also help to **increase people's employability prospects through our job club, training courses and volunteering opportunities.**

We help people get back into employment through CV writing, job search support, individual progression plans, training, skills development, apprenticeships, and IT skills. We also offer a range of volunteering opportunities at our centre, including administration, retail, catering, warehousing, fundraising, building and grounds maintenance.

This year the number of sessions we held were as follows: -

Job Search Support	193
Volunteering Placements	97
Individual Progression Plans	81
CV Writing Support	58
Digital Skills Training	17
Training/Development and accredited Courses	12
Paid Work Experience Training Placements	10
Work readiness workshops	8
Interview Skills workshops	7
Confidence Building workshops	4

We are also very pleased that we were able to work with One Manchester and Job Centre who supported 10 paid work experience training placements.



Our Annual Impact 2022

BENEFICIARIES

- An average of 40,000 direct participants (not including their families) benefit from our services.

FOOTFALL

- An average of 400 people access our services daily.

FURNITURE REUSE PROJECT

- 882,610kg of CO2 was saved through our furniture reuse project (Carbon footprint impact).

COMMUNITY REPAINT PROJECT

- Over 2,200 liters of paint was diverted from landfill through our paint project.

FOOD PROJECT

- 52,000 meals were distributed through our Café, Foodbank, Food Pantry.

PRE-EMPLOYMENT SUPPORT

- We delivered over 400 pre-employment support sessions, which benefited an average of 1,671 participants.

VOLUNTEERING

- 97 people were able to volunteer with us, learning valuables skills such as customer service, administration, warehouse and logistics, PAT testing etc.

WELLBEING

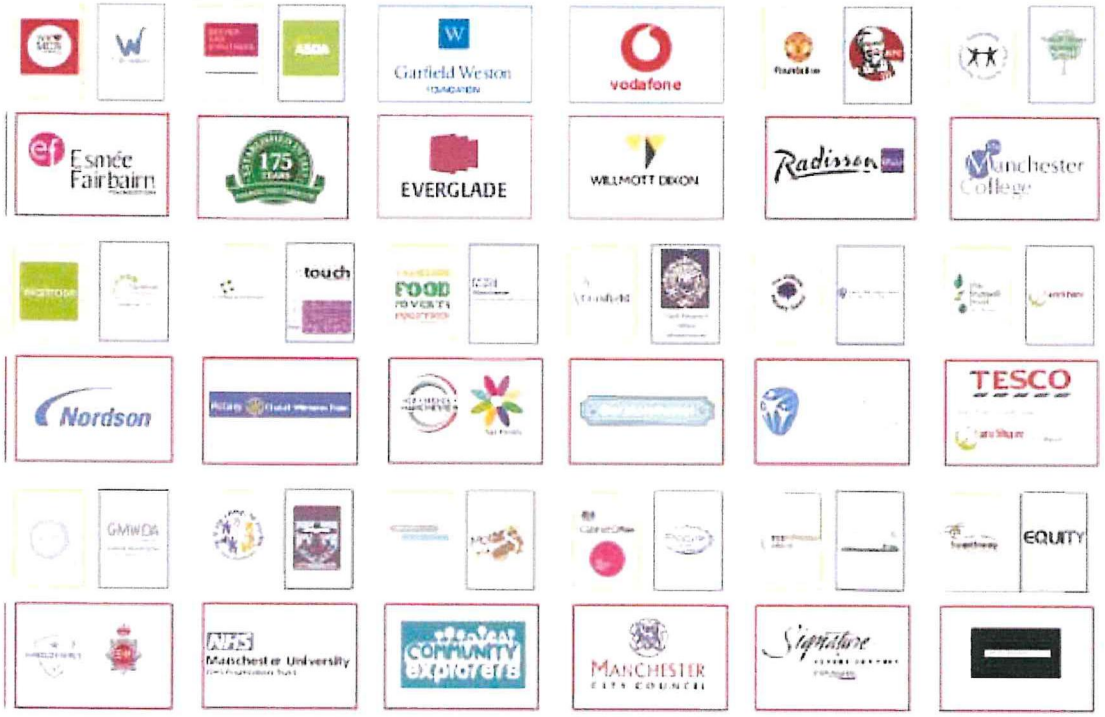
- We delivered more than 300 wellbeing sessions which benefited over 6,500 participants.

Funders and Corporate Supporters

Thank you to all our donors, funders, and partners for your loyalty and faithful support.

Thank You

Together we can minimise deprivation, build sustainable families, increase employability, improve health and wellbeing as well as minimise social isolation.



DIRECTORS RESPONSIBILITIES

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the special provisions for small companies of the Companies Act 2012.

ON BEHALF OF THE BOARD

Eula Mesquita - Board Chair

Date:

18th May 2023

E. Mesquita

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 December 2022 which are set out on pages 12 to 21.

Responsibilities and basis of report

As the charity trustees of the company, who are also the Directors of the company for the purposes of company law, you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I confirm that I am qualified to undertake the examination because I am a member of the ICAEW of England and Wales. I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- the accounts do not accord with these records; or
- the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination: or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting in the UK (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which should be drawn in this report to enable a proper understanding of the accounts to be reached.

Name: **Charles Eric Lucas**
ICAEW of England and Wales: F.C.A

Address:
Broadthunder Accounting Limited
t'a Huddart Chartered Accountants
164 Walkden Road
Worsley Manchester
M28 7DP

Date: 18/5/2023

The Tree of Life Centre Wythenshawe
Statement of Financial Activities
For the year ended 31 December 2022

	Notes	Unrestricted Funds £	Restricted Funds £	2022 Total Funds £	2021 Total Funds £
Income from:					
Donations	2	11,160	-	**11,160**	**3,689**
Charitable activities:					
Grants received	3	32,533	209,098	**241,631**	**204,701**
Other trading activities	4	250,413	-	**250,413**	**244,768**
Investment income	5	3,402	-	**3,402**	**6,640**
Total income		297,508	209,098	**506,606**	**459,798**
Expenditure on:					
Charitable activities	6	274,564	219,335	**493,899**	**396,801**
Total expenditure		274,564	219,335	**493,899**	**396,801**
Net income/(expenditure) and net movements of funds for the year		22,944	(10,237)	**12,707**	**62,997**
Reconciliation of funds					
Total funds brought forward at 1 January 2022		480,496	11,135	**491,631**	**428,634**
Total funds carried forward at **31 December 2022**		503,440	898	**504,338**	**491,631**

Continuing Operations
The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

Total Recognised Gains and Losses
The Charity has no recognised gains or losses other than those above for the two financial years.

The notes on pages 14 to 23 form an integral part of the financial statements

The Tree of Life Centre Wythenshawe
Balance Sheet
As at 31 December 2022

	Note	2022 £	2022 £	2021 £	2021 £
Fixed Assets					
Tangible fixed assets	7		18,870		32,107
Current Assets					
Debtors	8	7,647		7,392	
Cash at bank and in hand		507,357		532,795	
		515,004		540,187	
Creditors: Amounts falling due within one year	9	29,536		80,663	
Net Current Assets			485,468		459,524
Total assets less current liabilities			504,338		491,631
The funds of the Charity:					
Unrestricted funds	11		503,440		480,496
Restricted funds	12		898		11,135
Total funds			504,338		491,631

The Directors are satisfied that the Company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the period by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The Directors acknowledge their responsibilities for:

(i) Ensuring that the Company keeps adequate accounting records which comply with section 386 of the Act, and

(ii) Preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial period and of its profit or loss for the financial period in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, in so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions for small companies under part 15 of the Companies Act 2006.

Approved by the Trustees and signed on their behalf by:

E. Mesquita

.....

Eula Mesquita – Chairperson

Date: 18th May 2023

1. Accounting policies

Basis of Accounting
The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Tangible Fixed Assets
All fixed assets are initially recorded at cost.

Depreciation
Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Fixtures & fittings	- 15% straight line
Motor vehicles	- 25% straight line
Computer equipment	- 33 1/3% straight line

Income
Grants and donations are included in the Statement of Financial Activities (SOFA) in the period to which they relate. Grants and funding received in advance are deferred and included within creditors until the period to which they relate. Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received, and the amount can be measured reliably.

Charity shop takings are recognised as they are earned.

Investment Income
Investment income is recorded in the SOFA when receivable. This is normally upon notification of the interest paid or payable by the bank.

Expenditure
Expenditure on the Charity's activities is included in the accounts on an accruals basis and is stated net of any recoverable VAT. The Charity is registered for VAT.

Restricted Funds
Amounts received from donors for specific purposes are recorded as restricted funds.

Taxation
The Charity is a registered Charity and is exempt from taxation on its income and expenditure.

Pensions
The Charity operates a pension scheme for the employees. The pension is a National Employment Savings Trust and the Charity contributes 3% of the gross salary.

Financial Instruments
The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised on a transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at an amortised cost using the effective interest method.

Debtors
Debtors include amounts owed to the Charity for the provision of goods and services or amounts the charity has paid in advance for the goods and services it will receive. Debtors also include amounts receivable on grant funding to which the charity is entitled.

Creditors
Creditors are normally recognised at their settlement date and amount. Creditors includes grants received in advance of the period to which they relate.

Support Costs
These are costs that assist the work of the charity but do not directly undertake charitable activities. Support costs include finance, personnel, payroll and governance costs.

Preparation of the Accounts on the Going Concern Basis.
The Trustees are confident that there are no material uncertainties about the charity's ability to continue. On this basis the financial statements have been prepared on a going concern basis.

Limited By Guarantee
The Charity is a company limited by guarantee which is an alternative form of company entity to the usual one of share capital; its members being guarantors rather than shareholders. The liability of each member is limited to £1, being the amount, each member undertakes to contribute to the assets of the Charity in the event of it being wound up while he or she is a member.

Related Party Transactions
There were no related party transactions during the year.

	Unrestricted Funds £	Restricted Funds £	2022 Total Funds £	2021 Total Funds £
2. Income from Donations				
Donations	11,160	-	**11,160**	3,689
	11,160	-	**11,160**	3,689
3. Income from charitable activities:				
Grants received				
Lottery – Community Fund	-	-	-	48,227
Wythenshawe Housing Group	5,500	-	**5,500**	-
Manchester City Council	6,333	126,982	**133,315**	110,592
NHS	-	2,100	**2,100**	-
Procure Plus	4,000	-	**4,000**	3,000
Nordson	-	-	-	7,000
Household Support Fund	-	21,970	**21,970**	-
Kick Start	-	18,854	**18,854**	6,382
Manchester Work and Skills		8,000	**8,000**	8,000
Manchester BME	-	500	**500**	-
One Manchester	-	25,692	**25,692**	-
LIF Co Living	5,000	-	**5,000**	-
Cadent	-	-	-	1,000
Unitarian	1,700	-	**1,700**	2,000
Amazon	-	-	-	1,000
CAHN	-	5,000	**5,000**	5,000
The Big Life	10,000	-	**10,000**	12,500
Total grants received	32,533	209,098	**241,631**	204,701
4. Other income received				
Charity shop takings	236,214	-	**236,214**	154,836
Other income	14,199	-	**14,199**	89,932
Total other income received	250,413	-	**250,413**	244,768
5. Investment Income				
Corporate Guaranteed Investment	3,402	-	**3,402**	6,640
	3,402	-	**3,402**	6,640
Total Income Received	297,508	209,098	**506,606**	459,798

	Unrestricted Funds £	Restricted Funds £	2022 £	2021 £
6. Charitable Activities				
Services provided	22,800	42,470	**65,270**	53,870
Purchases	1,203	-	**1,203**	3,400
Wages, salaries & pension	173,039	130,646	**303,685**	248,214
Rent, rates and water	5,742	8,152	**13,894**	12,924
Light and heat	16,799	16,710	**33,509**	14,432
Insurance	3,788	-	**3,788**	2,959
Telephone	2,586	-	**2,586**	2,714
Postage & stationery	45	500	**545**	545
Advertising	364	820	**1,184**	1,697
Motor expenses	9,426	3,200	**12,626**	18,885
Travelling/volunteer expenses	8,263	-	**8,263**	3,257
Depreciation	-	13,237	**13,237**	13,452
Repairs & maintenance	16,474	3,600	**20,074**	11,304
Legal & professional	3,316	-	**3,316**	3,300
Bank charges	4,627	-	**4,627**	2,381
Governance costs	1,600	-	**1,600**	1,570
Sundry expenses	4,492	-	**4,492**	1,897
Total Expenditure	274,564	219,335	**493,899**	396,801

7. Tangible fixed assets - Equipment, furniture, and fittings

	Computer £	Fixtures & Fittings £	Motor Vehicles £	Total £
Cost:				
1 January 2022	11,942	123,196	48,439	**183,577**
Additions	-	-	-	-
Disposals	-	-	-	-
At 31 December 2022	11,942	123,196	48,439	**183,577**
Depreciation				
At 1 January 2022	10,983	109,579	30,908	**151,470**
Charge for the year	959	2,420	9,858	**13,237**
Depreciation on disposals	-	-	-	-
At 31 December 2022	11,942	111,999	40,766	**164,707**
Net book values				
At 31 December 2022	-	11,197	7,673	**18,870**
At 31 December 2021	959	13,617	17,531	32,107

8. Debtors

	2022 £	2021 £
Prepayments	**5,378**	5,035
VAT	**2,269**	2,357
	7,647	7,392

9. Creditors – amounts falling due within one year

	2022 £	2021 £
Accruals and sundry creditors	**10,320**	2,770
Other creditors	**1,895**	2,421
Deferred income	**17,320**	75,472
	29,535	80,663

10. Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total funds £
Tangible fixed assets	-	18,870	**18,870**
Current assets	510,656	4,348	**515,004**
Less: Creditors amounts falling due within one year	(7,216)	(22,320)	**(29,536)**
Net assets at 31 December 2022	503,440	898	**504,338**

11. Unrestricted funds

	At 1 January 2022 £	Movement during the year £	At 31 December 2022 £
Unrestricted funds are accounted for by:	480,496	22,944	**506,440**

12. Restricted funds

	At 1 January 2022 £	Movement during the year £	At 31 December 2022 £
Restricted funds are accounted for by:	11,135	(10,237)	**898**

13. Key Management Personnel

The Charity is run by the senior management team who are the Chief Executive Officer, Partnership Manager, the Office and Finance manager and the Operations Manager. They all receive a remuneration package but not more than £60,000 and they receive no additional employee benefits.

14. Analysis of the cost of Key Management Personnel

	2022	2021
	£	£
Salaries and wages	**98,268**	109,003
Social security costs	**10,102**	10,144
Pension costs	**2,948**	3,093
	111,418	122,240

15. Analysis of staff costs including the cost of Key Management Personnel

	202	2021
	£	£
Salaries and wages	303,685	248,214

16. Staff numbers

	2022	2021
Full time	**7**	7
Part-time	**8**	8
	15	15

Funders

17. During the year, the following companies kindly donated funds:

One Manchester - donated £25,692. All monies have been spent in the year.

Manchester Work and Skills donated £4,000. £4,000 was brought forward from 2021. All monies have. been spent during the year.

NHS donated £2,100 in the year. All monies spent during the year.

Manchester City Council – Our Manchester donated £30,510. All monies have been spent in the year.

The Big Life donated £10,000 in the year. All monies have been spent in the year.

Manchester City Council – Neighbourhood Fund donated £6,333. All monies have been spent in the year.

Kick Start donated £18,854. Lottery Community fund – All monies were spent during the year.

Manchester City Opens donated £47,320 and £66,472 was brought forward from 2021 of which £96,472 was spent in 2022. £17,320 has been carried forward into 2023.

Household Support Fund donated £21,970. All monies were spent in the year.

CAHN donated £5,000 in 2021 which was carried forward into 2022 and has now been spent.

Monies were also donated from the following organisations during the year:

Procure Plus
WCHG
Manchester BME
Unitarian
LIF Co Living

THE TREE OF LIFE CENTRE WYTHENSHAWE

England & Wales - Charity number 1099847

Accounts

Building Sustainable and Resilient Families

2021 Annual Report

For Home **For Health & Wellbeing** **For Work & Skills**



For Now, For the Future,
We are here for YOU!

Charity Commission Reference – 1099847
Company Number 4759646

Financial Statements for The Year Ended 31 December 2021
Huddart Accountants

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Statement of Financial Position – Balance sheet	13
Notes to the Financial Statements	14-21

STRUCTURE GOVERNANCE MANAGEMENT

The Directors and the Trustees of the charity present their annual report and the unaudited financial statements for the year ended 31 December 2021.

DIRECTORS and TRUSTEES
Members of the Management Committee

Nominee members	***Nominating body***
Eula Mesquita - Chair	St Mark's URC Church (Dandelion Community Church)
Diane Eaton - Vice Chair	Trafford Council
Heidi Wilson - Company Secretary	HMRC
Angela Eastwood - Treasurer	Nordson
Pete O'Brien	Manchester City Council
Elizabeth Jovanovic	WCHG HR

Board of Trustees



Eula Mesquita



Diane Eaton



Heidi Wilson



Pete O'Brien



Elizabeth Jovanovic



Angela Eastwood

Senior Management Team



Francess Davies-Tagoe
Chief Executive Officer



Carys Roberts
Partnership Manager



Michelle Swindells
Office & Finance Manager



Jennifer Goodwin
Operations Manager

REGISTERED OFFICE & PRINCIPAL PLACE OF BUSINESS
Greenbrow Road, Newall Green
Wythenshawe
Manchester M23 2UE.

ACCOUNTANTS
Huddart Chartered Accountants
162-164 Walkden Road
Worsley Manchester
M28 7DP

INDEPENDENT EXAMINER Charles E Lucas F.C.A

BANKERS Co-Operative Bank Plc
Salford Central Commercial Branch
PO Box 250
Skelmersdale WN18 6WT

CHARITY REGISTRATION NUMBER 1099847 **COMPANY REGISTRATION NUMBER** 4759646

Governing Document

The Charity is a company limited by guarantee and is governed by its Memorandum and Articles of Association and was registered as a company on 9 May 2003 and obtained charitable status on 6 October 2003.

The directors have the power to admit any person or organisation to membership and have the power to withdraw membership in certain circumstances. Each member of the company is liable to contribute a sum not exceeding £1 in the event of the charity being wound up.

Appointment of Directors and Trustees

The directors of the company, who are also Trustees of the charity, are the members of the management committee and there are two categories of committee member:
Ordinary members (elected by the company members at the general meeting)
Nominee members (nominated by designated bodies)

Presently the constitution allows for between six and twelve ordinary members plus the chair. This arrangement may be varied by ordinary resolution of the members. The ordinary members normally serve for a term of three years. After serving four terms of three years they must retire but are eligible for re-election after a gap period of three years. Each year, one third of the ordinary members retire by rotation and are eligible for re-election provided they have not served for more than four terms consecutively.

We are actively seeking new members to join our management committee to increase skills and to help to develop the organisation. The nominee members of the Committee are not subject to re-election or retirement, but the nominating body may replace their nominees at will.

The Directors are normally appointed by the members at the Annual General Meetings. However, the Management Committee itself may appoint persons to fill vacancies or to add to their number (provided the total number does not exceed the maximum). At each AGM, one third of the Directors retires by rotation, being the longest in office and is eligible for re-election. Also, any additional members appointed by the Management Committee during the year must stand for re-election. Other than a retiring trustee, the only people eligible for election as trustees are those either nominated by the Board or by a member giving not less than 14 and not more than 35 clear days' notice of the intention to propose a person for appointment or re-appointment.

Organisation

The Constitution requires that the Management Committee must meet at least twice a year. During 2021, the Management Committee has met 4 times and the AGM was held (via Zoom) on Thursday 16th September with 12 attendees. To be quorum at least one third of the members must be present.

Risk Management

The charity faces various operational risks particularly in relation to health and safety, product liability and employment law. Tree of Life has no core funding and slender reserves and must continually procure project funding to enable it to maintain and develop its charitable work. The shop handles material amounts of cash and good financial controls are required to safeguard all the charity's income and assets.
The Tree of Life Centre has a lease agreement with Manchester City Council. The rent passing under this lease is set at the market rate, based on the VCS lettings agreement.

OBJECTIVES AND ACTIVITIES

Our Mission Statement is defined as:
"To work in partnership with others to create a sustainable resource which **improves the health and well-being for the people in Wythenshawe** and increases their ability to participate in the wider community"

Strategic Aims

1. To continue to provide services for those most in need.
2. To work with others and become more sustainable.

Objectives

1. Provide a range of services that improve people's health and well-being.
2. Develop robust community enterprise activity.
3. Work in partnership with relevant stakeholders.
4. Recruit, motivate, train, develop and support staff and volunteers.
5. Create a sustainable organisation

Values

- To remain people centered, fully supporting our volunteers and service users.
- To accept people as they are and offer a place of safety.
- Offer practical support.
- Build relationships.
- Be environmentally friendly.
- Have fun.

The charity is fully committed to its ethos, objectives and values and will continue to work in partnership with others to minimise deprivation and isolation in Wythenshawe in particular, but also inevitably its surrounding areas.

PUBLIC BENEFIT DISCLOSURE

The Charity's Trustees have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers or duties. This guidance is contained in "Charities and Public Benefit" published by the Charity Commission.

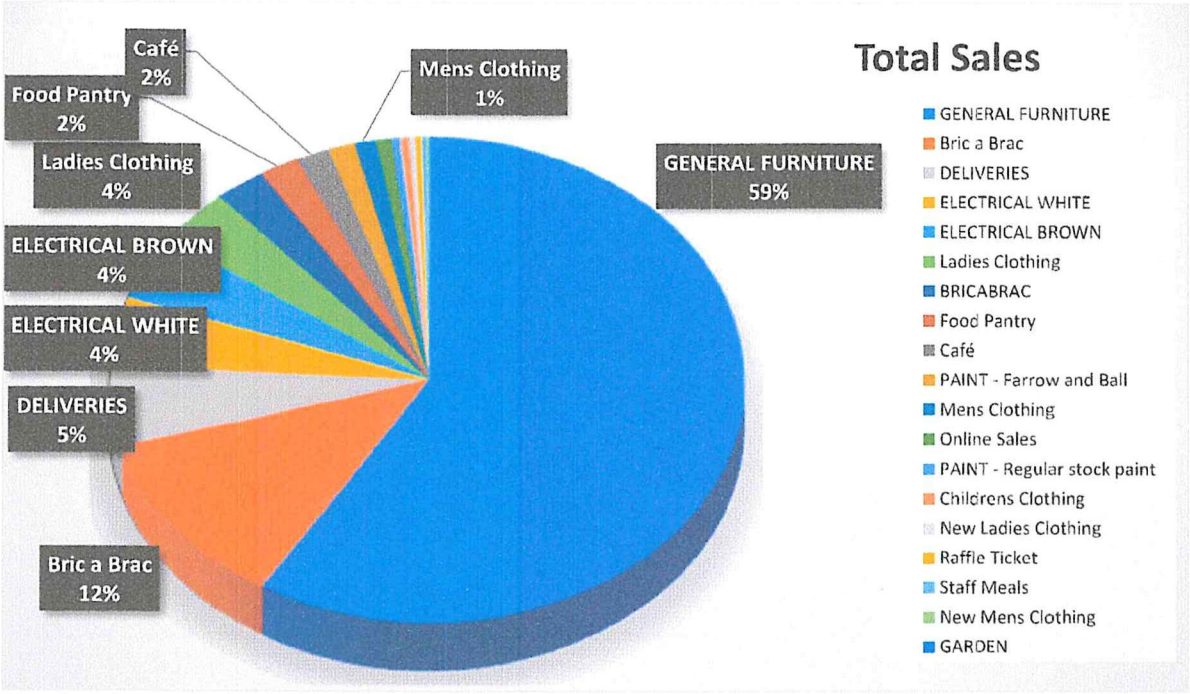
PERFORMANCE

Our primary focus for much of the year was emergency food response. We worked in partnership with a few agencies across the city, to support vulnerable families (especially those in mandatory isolation, and low/no income families) with food and wellbeing packs on a weekly basis.
Our staff and volunteers worked tirelessly in a very challenging and high-risk environment, to ensure that our communities received the help and support they desperately needed to ease the pressure of food poverty and isolation, especially during the national lockdowns. We are thankful for al the financial support
received from our funders, donors, and supporters.

We are here for you-Home

Strengthening Communities: Low Cost Affordable Furniture

The Tree of Life Centre is best known for its furniture reuse, diverting quality used furniture and household goods from landfill to families and individuals to raise living standards and improve wellbeing.



We have a range of quality, used furniture and goods to purchase at very low prices, for example, sofas from £35.00, Beds from £25.00, Fridges from £50.00. We are fortunate to work with a range of partners who are often supplied with end of line or ex display stock. However more than 90% of our stock is generated from the generous donations of preloved furniture from residents across Manchester.

We increase the quality of life for low or no **income families,** We are a **lifeline** for many in desperate need of food, clothing, dignity and a sense of belonging.
We are proud that we are able to make an **immediate** and **long term** sustainable difference to individuals and their families, through the services that we provide.

2021 was a year of gradual sales recovery for the charity, following the COVID challenges and national lockdowns of the previous year. We are extremely pleased that we were able to support vulnerable members of our community with essential furniture and food during these continued challenges.

We are here for you-Health &Wellbeing

Minimising Social Isolation, Strengthening Our Community

We provide social action and activities that improve the health and wellbeing of residents. Our Wellbeing programmes help to minimise Social Isolation

We have continued to work in partnership with a number of organisations to improve the wellbeing of our community and increase the opportunities for local residents. This has included working with Age UK, Compassion foodbank, Restoration House, Dandelion, Royal Oak Community Centre and C-SAW.

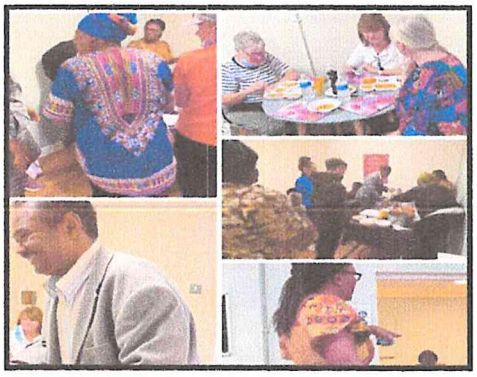
One of our key wellbeing focus this year was to alleviate social isolation and to connect with hard-to-reach communities who do not usually engage in our wellbeing programmes. We organised and ran trips to Southport, Cultural food tasting, drumming classes, Cinema/Film days, music & quiz etc.

Many of the participants had not left their homes to socialise due to COVID concerns and anxiety. As a result, many had become significantly isolated, so it was important that we offered activities that are relevant, desired and well organised to ensure Manchester Citizens got involved and felt safe. We had a range of ages from early 50's to nearly 90 years old.

A great time was had by all with very positive feedback, including **"Thank you for the great work you are doing. We had a wonderful time last night with everyone talking about it all the way home, agreeing it was the best night they had for years and something they will remember for years to come, can't thank you enough, God Bless!"**

The hope is that this is the catalyst for longer term impact in combating social isolation in communities with many participants stating that they would like to get more involved in connecting with others as a result of these engagements. The trips organised were to Southport, a Cultural Food Tasting Day, Community Information Day and African Drumming.







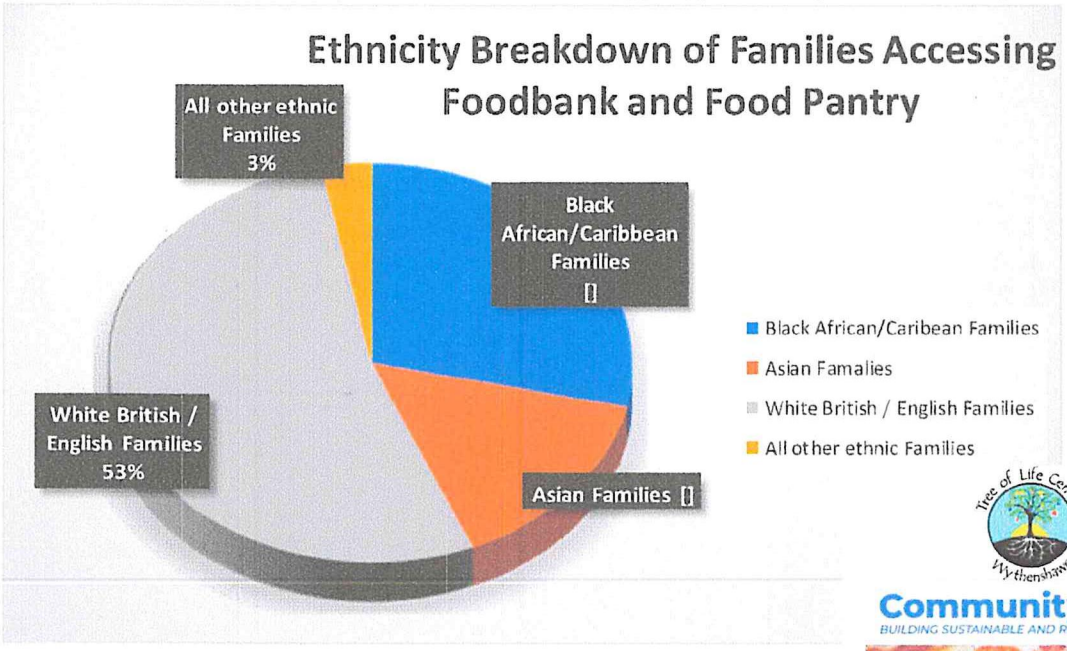


We are here to - Minimise Food Poverty



We take pride in being able to help families in need of our support.

This year, we supported families with 37,000 meals through our Wythenshawe food pantry and foodbank projects. This equates to around 20 tonnes of food. We are eternally grateful to all the individual supporters, corporate partners and grant funders whose faithful donations made this possible. We are also pleased to report significant increase of service users from different ethnic communities access our services for support, particularly our food Pantry offer.



We also relaunched our community Café in 2021. We were able to distribute 30,000 leaflets to residents in the Wythenshawe area.

We are pleased to see the café full of happy smiling faces following the COVID lockdowns. Our Community Café is open 5 days a week offering healthy, free or low cost, home cooked meals.

Our foodbank and food pantry are also open daily supporting families in crisis with food parcels.



We are here to increase
Work and Skills Opportunities

Our volunteering programme **increases people's ability to participate** in the wider community.

We also help to **increase people's employability prospects** through our job club, training courses and volunteering opportunities.

Due to Covid restrictions, our pre-employment support was mainly delivered online this year. The department has revamped its offer to include online platforms allowing us to reach more people than ever to help them back into work.

We offer a range of volunteering opportunities at our centre, including administration, retail, catering, warehousing, fundraising, building and grounds maintenance.

We help people get back into employment through CV writing, job search support, training, skills development, apprenticeships and IT skills.

We worked with around 50 volunteers and supported 170 residents with pre-employment activities to become work ready and secure employment.

We are also very pleased that we were able to work with the Job Centre through the Kickstart Programme to create six months paid work experience training for 4 young people who were not in employment, education, or training.

Case study – Kickstart programme – KT

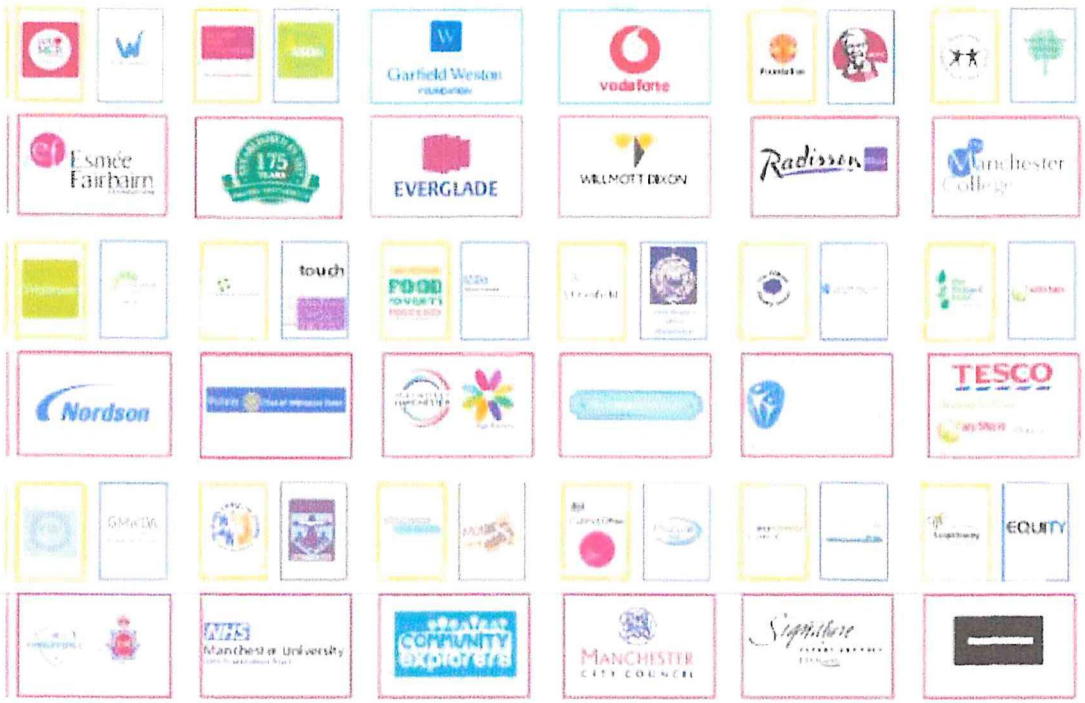
KT is a 22-year-old female who started with us in November as a kickstart trainee. She has worked in our community café alongside our head chef and volunteers providing and serving affordable, healthy food to the community. Prior to Tree of Life, she had no previous work experience and has only been on short trial shifts for a few organisations. Since being with us she has learnt some valuable and transferrable skills such as food preparation, customer service skills, using a till, money handling, food hygiene, being part of a fast-paced team and improved communication. She said sometimes the customers can be demanding which has really improved her ability and confidence to manage random requests and complaints. She has taken to the work life here really well and said, 'I love it here, all the people are really friendly, and the staff are accommodating to my needs as a person'.

When asked what she would like to do next, she replied that she would like to be employed here or move into education to study health and social care to hopefully support people with learning difficulties and that what she would take with her is an overall improved mental strength. Before working here she was quite shy and refrained from social interactions both professionally and personally but now feels like she can manage every social situation as Tree of life has improved her mental health and confidence through the guidance and teachings of staff members, volunteers and customers.

Funders and Corporate Supporters

Thank you to all our donors, funders, and partners for your loyalty and faithful support

Together we can minimise deprivation, build sustainable families, increase employability, improve health and wellbeing as well as minimise social isolation.



DIRECTORS RESPONSIBILITIES

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the special provisions for small companies of the Companies Act 2012.

ON BEHALF OF THE BOARD

Eula Mesquita - Board Chair

E. Mesquita

Date 22 · 4 · 2022

Independent Examiner's Report to the Trustees of The Tree of Life Centre Wythenshawe

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 December 2021 which are set out on pages 12 to 21.

Responsibilities and basis of report

As the charity trustees of the company, who are also the Directors of the company for the purposes of company law, you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I confirm that I am qualified to undertake the examination because I am a member of the ICAEW of England and Wales. I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- the accounts do not accord with these records; or
- the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination: or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting in the UK (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).
-

I have no concerns and have come across no other matters in connection with the examination to which should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Name: **Charles Eric Lucas**
ICAEW of England and Wales: F.C.A

Address:
Broadthunder Accounting Limited
t'a Huddart Chartered Accountants
164 Walkden Road
Worsley Manchester
M28 7DP

Date: 27 April 2022

The Tree of Life Centre Wythenshawe
Statement of Financial Activities
For the year ended 31 December 2021

	Notes	Unrestricted Funds £	Restricted Funds £	2021 Total Funds £	2020 Total Funds £
Income from:					
Donations	2	3,689	-	**3,689**	**12,813**
Charitable activities:					
Grants received	3	42,744	161,957	**204,701**	**302,373**
Other trading activities	4	244,768	-	**244,768**	**200,209**
Investment income	5	6,640	-	**6,640**	**4,411**
Total income		297,841	161,957	**459,798**	**519,806**
Expenditure on:					
Charitable activities	6	228,391	168,410	**396,801**	**404,300**
Total expenditure		228,391	168,410	**396,801**	**404,300**
Net income/(expenditure) and net movements of funds for the year		69,450	(6,453)	**62,997**	**115,506**
Reconciliation of funds					
Total funds brought forward at 1 January 2021		411,046	17,588	**428,634**	**313,128**
Total funds carried forward at **31 December 2021**		480,496	11,135	**491,631**	**428,634**

Continuing Operations
The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

Total Recognised Gains and Losses
The Charity has no recognised gains or losses other than those above for the two financial years.

The notes on pages 12 to 21 form an integral part of the financial statements

Balance Sheet
As at 31 December 2021

	Note	2021 £	2021 £	2020 £	2020 £
Fixed Assets					
Tangible fixed assets	7		**32,107**		**39,951**
Current Assets					
Debtors	8	**7,392**		**7,271**	
Cash at bank and in hand		**532,795**		**475,841**	
		540,187		**483,112**	
Creditors: Amounts falling due within one year	9	**80,663**		**94,429**	
Net Current Assets			**459,524**		**388,683**
Total assets less current liabilities			**491,631**		**428,634**
The funds of the Charity:					
Unrestricted funds	11		**480,496**		**411,046**
Restricted funds	12		**11,135**		**17,588**
Total funds			**491,631**		**428,634**

The Directors are satisfied that the Company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the period by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The Directors acknowledge their responsibilities for:

(i) Ensuring that the Company keeps adequate accounting records which comply with section 386 of the Act, and

(ii) Preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial period and of its profit or loss for the financial period in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, in so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions for small companies under part 15 of the Companies Act 2006.

Approved by the Trustees and signed on their behalf by:

.....

Eula Mesquita – Chairperson

Date: 01/04/2022

1. Accounting policies

Basis of Accounting
The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Tangible Fixed Assets
All fixed assets are initially recorded at cost.

Depreciation
Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Fixtures & fittings	- 15% straight line
Motor vehicles	- 25% straight line
Computer equipment	- 33 1/3% straight line

Income
Grants and donations are included in the Statement of Financial Activities (SOFA) in the period to which they relate. Grants and funding received in advance are deferred and included within creditors until the period to which they relate. Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Charity shop takings are recognised as they are earned.

Investment Income
Investment income is recorded in the SOFA when receivable. This is normally upon notification of the interest paid or payable by the bank.

Expenditure
Expenditure on the Charity's activities is included in the accounts on an accruals basis and is stated net of any recoverable VAT. The Charity is registered for VAT.

Restricted Funds
Amounts received from donors for specific purposes are recorded as restricted funds.

Taxation
The Charity is a registered Charity and is exempt from taxation on its income and expenditure.

Pensions
The Charity operates a pension scheme for the employees. The pension is a National Employment Savings Trust and the Charity contributes 3% of the gross salary.

Financial Instruments
The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised on a transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at an amortised cost using the effective interest method.

Debtors
Debtors include amounts owed to the Charity for the provision of goods and services or amounts the charity has paid in advance for the goods and services it will receive. Debtors also include amounts receivable on grant funding to which the charity is entitled.

Creditors
Creditors are normally recognised at their settlement date and amount. Creditors includes grants received in advance of the period to which they relate.

Support Costs
These are costs that assist the work of the charity but do not directly undertake charitable activities. Support costs include finance, personnel, payroll and governance costs.

Preparation of the Accounts on the Going Concern Basis.
The Trustees are confident that there are no material uncertainties about the charity's ability to continue. On this basis the financial statements have been prepared on a going concern basis.

Limited By Guarantee
The Charity is a company limited by guarantee which is an alternative form of company entity to the usual one of share capital; its members being guarantors rather than shareholders. The liability of each member is limited to £1, being the amount each member undertakes to contribute to the assets of the Charity in the event of it being wound up while he or she is a member.

Related Party Transactions
There were no related party transactions during the year.

	Unrestricted Funds £	Restricted Funds £	2021 Total Funds £	2020 Total Funds £
2. Income from Donations				
Donations	3,689	-	**3,689**	12,813
	3,689	-	**3,689**	12,813
3. Income from charitable activities:				
Grants received				
Lottery – Community Fund	-	48,227	**48,227**	48,225
Wythenshawe Housing Group	-	-	-	7,800
Manchester City Council	18,245	92,348	**110,592**	139,128
Defra	-	-	-	30,000
Procure Plus	3,000	-	**3,000**	9,600
Nordson	-	7,000	**7,000**	2,960
Cloth Workers	-	-	-	15,000
Kick Start	-	6,382	**6,382**	-
Garfield Weston	-	-	-	25,000
Manchester Work and Skills		8,000	**8,000**	-
CHTSTCH	-	-	-	1,000
We Love MCR	-	-	-	5,660
The Charity Services Discretionary Fund	-	-	-	1,000
Manchester HCC	-	-	-	3,000
Cadent	1,000	-	**1,000**	-
St Modwins	-	-	-	2,500
Unitarian	2,000	-	**2,000**	2,500
Amazon	1,000	-	**1,000**	-
CAHN	5,000	-	**5,000**	-
GMMH	-	-	-	1,000
The Big Life	12,500	-	**12,500**	8,000
Total grants received	42,744	161,957	**204,701**	302,373
4. Other income received				
Charity shop takings	154,836	-	**154,836**	123,824
Other income	89,932	-	**89,932**	76,385
Total other income received	244,768	-	**244,768**	200,209
5. Investment Income				
Corporate Guaranteed Investment	6,640	-	**6,640**	4,411
	6,640	-	**6,640**	4,411
Total Income Received	297,841	161,957	**459,798**	519,806

6. Charitable Activities	Unrestricted Funds £	Restricted Funds £	2021 £	2020 £
Services provided	14,305	39,565	**53,870**	56,018
Purchases	3,400	-	**3,400**	-
Wages, salaries & pension	159,988	88,226	**248,214**	253,628
Rent, rates and water	12,924	-	**12,924**	12,425
Light and heat	7,792	6,640	**14,432**	12,817
Insurance	2,959	-	**2,959**	3,792
Telephone	2,714	-	**2,714**	2,719
Postage & stationery	545	-	**545**	913
Advertising	-	1,697	**1,697**	-
Motor expenses	10,788	8,097	**18,885**	20,483
Travelling/volunteer expenses	3,257	-	**3,257**	4,897
Depreciation	-	13,452	**13,452**	15,752
Repairs & maintenance	571	10,733	**11,304**	12,235
Legal & professional	3,300	-	**3,300**	3,944
Bank charges	2,381	-	**2,381**	397
Governance costs	1,570	-	**1,570**	1,400
Sundry expenses	1,897	-	**1,897**	2,880
Total Expenditure	228,391	168,410	**396,801**	404,300

7. Tangible fixed assets - Equipment, furniture and fittings

	Computer £	Fixtures & Fittings £	Motor Vehicles £	Total £
Cost:				
1 January 2021	11,942	117,587	48,439	**177,968**
Additions	-	5,609	-	**5,609**
Disposals	-	-	-	-
At 31 December 2021	11,942	123,196	48,439	**183,577**
Depreciation				
At 1 January 2021	9,940	107,030	21,048	**138,018**
Charge for the year	1,043	2,549	9,860	**13,452**
Depreciation on disposals	-	-	-	-
At 31 December 2021	10,983	109,579	30,908	**151,470**
Net book values				
At 31 December 2021	959	13,617	17,531	**32,107**
At 31 December 2019	2,002	10,557	27,391	39,950

8. Debtors

	2021 £	2020 £
Prepayments	**5,035**	4,755
VAT	**2,357**	2,516
	7,392	7,271

9. Creditors – amounts falling due within one year

	2021 £	2020 £
Accruals and sundry creditors	**2,770**	2,370
Other creditors	**2,421**	2,131
Deferred income	**75,472**	89,928
	80,663	94,429

10. Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total funds £
Tangible fixed assets	32,107	-	**32,107**
Current assets	540,187	-	**540,187**
Less: Creditors amounts falling due within one year	(80,663)	-	**(80,663)**
Net assets at 31 December 2021	491,631	-	**491,631**

11. Unrestricted funds

	At 1 January 2021 £	Movement during the year £	At 31 December 2021 £
Unrestricted funds are accounted for by:	411,046	69,450	**480,496**

12. Restricted funds

	At 1 January 2021 £	Movement during the year £	At 31 December 2021 £
Restricted funds are accounted for by:	17,588	(6,453)	**11,135**

13. Key Management Personnel

The Charity is run by the senior management team who are the Chief Executive Officer, Partnership Manager, the Office and Finance manager and the Operations Manager. They all receive a remuneration package but not in excess of £60,000 and they receive no additional employee benefits.

14. Analysis of the cost of Key Management Personnel

	2021	2020
	£	£
Salaries and wages	**109,003**	106,133
Social security costs	**10,144**	9,769
Pension costs	**3,093**	3,477
	122,240	119,379

15. Analysis of staff costs including the cost of Key Management Personnel

	2021	2020
	£	£
Salaries and wages	248,214	253,628

16. Staff numbers

	2021	2020
Full time	**7**	8
Part-time	**8**	7
	15	15

Funders

17. During the year, the following companies kindly donated funds:

Manchester City Council Our Manchester - donated £30,520. All monies have been spent in the year.

Manchester Work and Skills donated £6,000. £6,000 was brought forward from 2020. £8,000 has been spent during the year. £4,000 was carried forward into 2022.

Nordson donated £4,970 in the year. £2,040 was brought forward from 2020. £7,010 was spent in the year.

Manchester City Council – Discretionary Grant donated £13,245. All monies have been spent in the year.

The Big Life donated £12,500 in the year. All monies have been spent in the year.

Manchester City Council – Neighbourhood Fund donated £5,000. All monies have been spent in the year.

Lottery Community fund – monies brought forward from 2020 in the sum of £48,227 was spent during the year.

Manchester City Opens donated £94,640 and £33,660 was brought forward from 2020 of which £61,828 was spent and £66,472 was carried forward into 2022.

Monies were also donated from the following organisations during the year:

Kick Start
Procure Plus
Cadent
Amazon
CAHN
Unitarian

THE TREE OF LIFE CENTRE WYTHENSHAWE

England & Wales - Charity number 1099847

Accounts

The Tree of Life Centre Wythenshawe

Building Sustainable and Resilient Families

2020 Annual Report

For Home **For Health & Wellbeing** **For Work & Skills**



Heartfelt thanks to all our staff, volunteers, supporters and grant funders who made it possible for us to support local families through a very difficult and challenging global pandemic.



For Now, For the Future, We are here for YOU!

Charity Commission Reference – 1099847
Company Number 4759646

Financial Statements For The Year Ended 31December 2020
Huddart Accountants

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STRUCTURE GOVERNANCE MANAGEMENT

The Directors and the Trustees of the charity present their annual report and the unaudited financial statements for the year ended 31 December 2020.

DIRECTORS and TRUSTEES
Members of the Management Committee

Nominee members	***Nominating body***
Eula Mesquita - Chair	St Mark's URC Church (Dandelion Community Church)
Diane Eaton - Vice Chair	Trafford Council
Heidi Wilson - Company Secretary	HMRC
Angela Eastwood - Treasurer	Nordson
Pete O'Brien	Manchester City Council
Elizabeth Jovanovic	WCHG HR

Board of Trustees



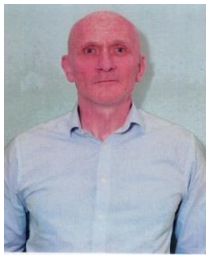
Eula Mesquita



Diane Eaton



Heidi Wilson



Pete O'Brien



Elizabeth Jovanovic



Angela Eastwood

Senior Management Team



Francess Davies-Tagoe
Chief Executive Officer



Carys Roberts
Partnership Manager



Michelle Swindells
Office & Finance Manager



Jennifer Goodwin
Operations Manager

REGISTERED OFFICE & PRINCIPAL PLACE OF BUSINESS
Greenbrow Road, Newall Green
Wythenshawe
Manchester M23 2UE.

ACCOUNTANTS
Huddart Chartered Accountants
162-164 Walkden Road
Worsley Manchester
M28 7DP

INDEPENDENT EXAMINER Charles E Lucas F.C.A

BANKERS Co-Operative Bank Plc
Salford Central Commercial Branch
PO Box 250
Skelmersdale WN18 6WT

CHARITY REGISTRATION NUMBER 1099847 **COMPANY REGISTRATION NUMBER** 4759646

Governing Document

The Charity is a company limited by guarantee and is governed by its Memorandum and Articles of Association and was registered as a company on 9 May 2003 and obtained charitable status on 6 October 2003.

The directors have the power to admit any person or organisation to membership and also have the power to withdraw membership in certain circumstances. Each member of the company is liable to contribute a sum not exceeding £1 in the event of the charity being wound up.

Appointment of Directors and Trustees

The directors of the company, who are also Trustees of the charity, are the members of the management committee and there are two categories of committee member:
Ordinary members (elected by the company members at the general meeting)
Nominee members (nominated by designated bodies)

Presently the constitution allows for between six and twelve ordinary members plus the chair. This arrangement may be varied by ordinary resolution of the members. The ordinary members normally serve for a term of three years. After serving four terms of three years they must retire but are eligible for re-election after a gap period of three years. Each year, one third of the ordinary members retire by rotation and are eligible for re-election provided they have not served for more than four terms consecutively.

We are actively seeking new members to join our management committee to increase skills and to help to develop the organisation. The nominee members of the Committee are not subject to re-election or retirement but the nominating body may replace their nominees at will.

The Directors are normally appointed by the members at the Annual General Meetings. However, the Management Committee itself may appoint persons to fill vacancies or to add to their number (provided the total number does not exceed the maximum). At each AGM, one third of the Directors retires by rotation, being the longest in office and is eligible for re-election. Also any additional members appointed by the Management Committee during the year must stand for re-election. Other than a retiring trustee, the only people eligible for election as trustees are those either nominated by the Board or by a member giving not less than 14 and not more than 35 clear days' notice of the intention to propose a person for appointment or re-appointment.

Organisation

The Constitution requires that the Management Committee must meet at least twice a year. During 2020, the Management Committee has met 4 times and the AGM was held (via Zoom) on Thursday 17thSeptember with 19 attendees. To be quorum at least one third of the members must be present.

Risk Management

The charity faces various operational risks particularly in relation to health and safety, product liability and employment law. Tree of Life has no core funding and slender reserves and must continually procure project funding to enable it to maintain and develop its charitable work. The shop handles material amounts of cash and good financial controls are required to safeguard all the charity's income and assets.
The Tree of Life Centre has a lease agreement with Manchester City Council. The rent passing under this lease is set at the market rate, based on the VCS lettings agreement.

OBJECTIVES ANDACTIVITIES

Our Mission Statement is defined as:
"To work in partnership with others to create a sustainable resource which **improves the health and well-being for the people in Wythenshawe** and increases their ability to participate in the wider community"

Strategic Aims
1. To continue to provide services for those most in need.
2. To work with others and become more sustainable.

Objectives
1. Provide a range of services that improve people's health and well-being.
2. Develop robust community enterprise activity.
3. Work in partnership with relevant stakeholders.
4. Recruit, motivate, train, develop and support staff and volunteers.
5. Create a sustainable organisation

Values
- To remain people centered, fully supporting our volunteers and service users.
- To accept people as they are and offer a place of safety.
- Offer practical support.
- Build relationships.
- Be environmentally friendly.
- Have fun.

The charity is fully committed to its ethos, objectives and values and will continue to work in partnership with others to minimise deprivation and isolation in Wythenshawe in particular, but also inevitably its surrounding areas.

PUBLIC BENEFIT DISCLOSURE

The Charity's Trustees have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers or duties. This guidance is contained in "Charities and Public Benefit" published by the Charity Commission.

PERFORMANCE

2020 was one of the most challenging years due to the COVID19 Pandemic. Our primary focus for much of the year was emergency food response. We worked in partnership with a number of agencies across the city, to support vulnerable families (especially those in mandatory isolation, and low/no income families) with food and wellbeing packs on a weekly basis.
Our staff and volunteers worked tirelessly in a very challenging and high-risk environment, to ensure that our communities received the help and support they desperately needed to ease the pressure of food poverty and isolation , especially during the national lockdowns.

Though our self-generated income was almost half our initial projections, we are thankful for all the financial support which we received from our funders, donors, and supporters.



The Tree of Life Centre Wythenshawe
Receives the Queen's Award for Voluntary Service

In 2020, The Charity was honoured with the Queen's Award for Voluntary Service, the highest award a voluntary group can receive in the UK.

The Queen's Award for Voluntary Service aims to recognise outstanding work by volunteer groups to benefit their local communities. As such, the Charity was recognised and celebrated for its work in building resilient communities through services that alleviate isolation, poverty & deprivation.

The Charity was one of 230 charities, social enterprises and voluntary groups to receive the prestigious award in 2020.

We are here for you-Home

Strengthening Communities: Low Cost Affordable Furniture








The Tree of Life Centre is best known for its furniture reuse, diverting quality used furniture and household goods from landfill to families and individuals to raise living standards and improve wellbeing.

We have a range of quality, used furniture and goods to purchase at very low prices, for example, sofas from £35.00, Beds from £25.00, Fridges from £50.00. We also work with a range of partners on a referral basis.

We increase the quality of life for low or no **income families,** We are a **lifeline** for many in desperate need of food, clothing, dignity and a sense of belonging.



We are able to make an **immediate** and **long term** sustainable difference to individuals and their families, through the services that we provide.

2020 was an extremely challenging year for the Charity. Due to the national lockdowns, the Charity generated 50% less in trade income compared to 2019. However, we are extremely pleased that we remained partially open and were able to support vulnerable members of our community with essential furniture and food.

We are here for you-Health &Wellbeing

Minimising Social Isolation, Strengthening Our Community



We provide social action and activities that improve the health and wellbeing of residents.
Our Wellbeing programmes help to minimise Social Isolation

We have continued to work in partnership with a number of organisations to improve the wellbeing of our community and increase the opportunities for local residents. This has included working with Age UK, CHAN, Be Well, Buzz & Manchester Foundation Trust, Restoration House and many others.

Due to the ongoing global pandemic, we had to temporarily suspend our face to face wellbeing classes. However, we supported people in isolation with over **1,500** themed wellbeing activities and treats packs on a weekly basis. The themes included:

Food and Mood ***Keep Going Keep Growing*** ***Winter Warmers***

Get Wythenshawe Walking ***Positive Perspectives – Is your cup half full?***

Bake and Share ***Fasting and Feasting*** ***Sleep Well Rest Well***



We are here to - Minimise Food Poverty





We take pride in being able to help families in need of our support

This year, we supported families with 94,555 meals which equates to around 54 tonnes of food. We are eternally grateful to all the individual supporters, corporate partners and grant funders whose faithful donations made this possible.



- ✓ Our Community Café is open 5 days a week offering healthy, free or low cost, home cooked meals.
- ✓ Our foodbank is open daily supporting families in crisis with emergency food parcels.
- ✓ Our food pantry is also open daily supporting low income families with food parcels.

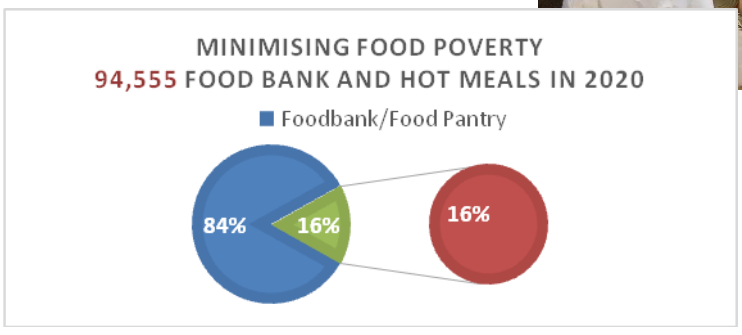


In 2020we worked in partnership with Compassion foodbank and Restoration House to provide meals for families in need of food support during the COVID Pandemic.

Together we were able to support families in the surrounding areas of Hulme and Wythenshawe, with hot meals and food parcels. The Hulme project primarily supported families from BAME communities who were disproportionately affected by the ongoing crisis.



Project	Number of Meals
Foodbank/Food Pantry	79,315
Hot meals	15,240
Total meals weeks	**94,555**





We are here to increase
Work and Skills Opportunities



Our volunteering programme **increases people's ability to participate** in the wider community.

We also help to **increase people's employability prospects through our job club, training courses and volunteering opportunities**



We offer a range of volunteering opportunities at our centre, including administration, retail, catering, warehousing, fundraising, building and grounds maintenance.

We help people get back into employment through CV writing, job search support, training, skills development, apprenticeships and IT skills

We worked with 102 volunteers and supported 234 local residents with pre-employment activities to become work ready and secure employment.

An example of our support is NB, a 50+ year old Wythenshawe gentleman, who volunteered at Tree of Life to improve and update his administration skills who has now successfully secured full time employment after more than 2 years of unemployment. NB had previously been in the military but following a stretch of unemployment started to volunteer with Tree of Life to help him improve employability outcomes. NB said "answering the phone at Tree of Life and answering customer queries, using the IT system and improving customer service skills was a huge reason why I got my job as a Customer Service Advisor".

Due to Covid restrictions, our pre-employment support was mainly delivered online this year. The department has revamped its offer to include online platforms allowing us to reach more people than ever to help them back into work. Our new digital processes have boosted output with quicker and easier data collection and storage with our jobs and training mailing list receiving over 30 registrations in just over a week.

Feedback from Beneficiaries

Supporting Local Families- *Food parcels*

"A massive THANK YOU from all of us at Early help and from our families that received the amazing food parcels, Easter eggs and books. The parcels received were greatly appreciated by our families and they were very pleased and thankful of the generous parcels. I was very fortunate to see the receiving end of the parcels and I must say there was a few happy children that were very happy to see a nice treat for them each in the bags. One of the little boys had pulled the egg out of the bag so excited and was shouting 'I've got an egg, mummy look, an Egg for me' as he danced around his living room showing us his chocolate egg. I do love this part of my work.

The pick up and organisation was very well done and everything was ready, labelled and sorted for our arrival. On arrival we were greeted by the friendliest faces whom welcomed us and helped us pack our cars full with parcels.

I would like to say a massive thank you to you all. I will be singing the centres praises from the rooftops and promoting the centre to anyone that will listen to me.

With greatest GRATITUDE
Makala – Wythenshawe Early Help

Community Meals

"The hot meals have been a lifeline, I look after my elderly mum (in her 90s) though I've been ill myself, it helps to alleviate stress during this difficult time. We are extremely thankful"

Miss V - Wythenshawe Resident

Furniture

So happy that a place like Tree of Life Centre exists. I suffer from arthritis and I've been desperate for an electric bed, but simply could not afford the prices on the high street. I am thankful that I was able to get an affordable bed from you. The lady that served me was an absolute angel.

Eileen –Wythenshawe Residents

Craft

"I love to personalise cards and make things, so when I received the jigsaw activity, I was in my element."

Margaret H–Wythenshawe Resident

Afternoon Tea

"I am very thankful for the activity packs they are brilliant. I love the little surprise gifts which means I can sit doing my colouring with a cup of tea and chocolate brownie treat. We all feel like we want to fly away but we can't. It's nice to see people knock at the door".

Kath –Wythenshawe Resident

Get Wythenshawe walking:

"I recorded doing 86,344 steps so far, I've really enjoyed doing those steps and the new device which you sent out in the packs."

Margaret T – Wythenshawe Resident

Funders and Corporate Supporters

Thank you to all our donors, funders, and partners for your loyalty and faithful support

Thank You

Together we are able to minimise deprivation, build sustainable families, increase employability, improve health and wellbeing as well as minimise social isolation.



DIRECTORS RESPONSIBILITIES

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the special provisions for small companies of the Companies Act 2012.

ON BEHALF OF THE BOARD



Eula Mesquita - Board Chair **Date 28/06/21**

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 December 2020 which are set out on pages 14 to 23.

Responsibilities and basis of report

As the charity trustees of the company, who are also the Directors of the company for the purposes of company law, you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I confirm that I am qualified to undertake the examination because I am a member of the ICAEW of England and Wales. I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- the accounts do not accord with these records; or
- the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting in the UK (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Name: Charles Eric Lucas
ICAEW of England and Wales: F.C.A

Address:
Huddart
Chartered Accountants
164 Walkden Road
Worsley Manchester
M28 7DP

Date:

Statement of Financial Activities
For the year ended 31 December 2020

	Notes	Unrestricted Funds £	Restricted Funds £	2020 Total Funds £	2019 Total Funds £
Income from:					
Donations	2	12,813	-	**12,813**	**12,996**
Charitable activities:					
Grants received	3	76,450	225,923	**302,373**	**128,521**
Other trading activities	4	200,209	-	**200,209**	**239,354**
Investment income	5	4,411	-	**4,411**	**1,288**
Total income		293,883	225,923	**519,806**	**382,159**
Expenditure on:					
Charitable activities	6	180,583	223,717	**404,300**	**352,390**
Total expenditure		180,583	223,717	**404,300**	**352,390**
Net income/(expenditure) and net movements of funds for the year		113,300	2,206	**115,506**	**29,769**
Reconciliation of funds					
Total funds brought forward at 1 January 2020		297,746	15,382	**313,128**	**283,359**
Total funds carried forward at **31 December 2020**		411,046	17,588	**428,634**	**313,128**

Continuing Operations
The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

Total Recognised Gains and Losses
The Charity has no recognised gains or losses other than those above for the two financial years.

The notes on pages 14 to 23 form an integral part of the financial statements

Balance Sheet
As at 31 December 2020

	Note	2020 £	2020 £	2019 £	2019 £
Fixed Assets					
Tangible fixed assets	7		**39,951**		16,125
Current Assets					
Debtors	8	**7,271**		**16,547**	
Cash at bank and in hand		**475,841**		**327,577**	
		483,112		**344,124**	
Creditors: Amounts falling due within one year	9	**94,429**		**47,121**	
Net Current Assets			**388,683**		**297,003**
Total assets less current liabilities			**428,634**		**313,128**
The funds of the Charity:					
Unrestricted funds	11		**411,046**		**297,746**
Restricted funds	12		**17,588**		**15,382**
Total funds			**428,634**		**313,128**

The Directors are satisfied that the Company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the period by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The Directors acknowledge their responsibilities for:

(i) Ensuring that the Company keeps adequate accounting records which comply with section 386 of the Act, and

(ii) Preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial period and of its profit or loss for the financial period in accordance with the requirements of section 393,and which otherwise comply with the requirements of the Act relating to financial statements, in so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions for small companies under part 15 of the Companies Act 2006.

Approved by the Trustees and signed on their behalf by:

E. Mesquita

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Eula Mesquita – Chairperson

Date: 28/06/21

1. Accounting policies

Basis of Accounting
The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Tangible Fixed Assets
All fixed assets are initially recorded at cost.

Depreciation
Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Fixtures & fittings	- 15% straight line
Motor vehicles	- 25% straight line
Computer equipment	- 33 1/3% straight line

Income
Grants and donations are included in the Statement of Financial Activities (SOFA) in the period to which they relate. Grants and funding received in advance are deferred and included within creditors until the period to which they relate. Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Charity shop takings are recognised as they are earned.

Investment Income
Investment income is recorded in the SOFA when receivable. This is normally upon notification of the interest paid or payable by the bank.

Expenditure
Expenditure on the Charity's activities is included in the accounts on an accruals basis and is stated net of any recoverable VAT. The Charity is registered for VAT.

Restricted Funds
Amounts received from donors for specific purposes are recorded as restricted funds.

Taxation
The Charity is a registered Charity and is exempt from taxation on its income and expenditure.

Pensions
The Charity operates a pension scheme for the employees. The pension is a National Employment Savings Trust and the Charity contributes 3% of the gross salary.

Financial Instruments
The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised on a transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at an amortised cost using the effective interest method.

Debtors
Debtors include amounts owed to the Charity for the provision of goods and services or amounts the charity has paid in advance for the goods and services it will receive. Debtors also include amounts receivable on grant funding to which the charity is entitled.

Creditors
Creditors are normally recognised at their settlement date and amount**.** Creditors includes grants received in advance of the period to which they relate.

Support Costs
These are costs that assist the work of the charity but do not directly undertake charitable activities. Support costs include finance, personnel, payroll and governance costs.

Preparation of the Accounts on the Going Concern Basis.
The Trustees are confident that there are no material uncertainties about the charity's ability to continue. On this basis the financial statements have been prepared on a going concern basis.

Limited By Guarantee
The Charity is a company limited by guarantee which is an alternative form of company entity to the usual one of share capital; its members being guarantors rather than shareholders. The liability of each members is limited to £1, being the amount each member undertakes to contribute to the assets of the Charity in the event of it being wound up while he or she is a member.

Related Party Transactions
There were no related party transactions during the year.

	Unrestricted Funds £	Restricted Funds £	2020 Total Funds £	2019 Total Funds £
2. Income from Donations				
Donations	12,813	-	**12,813**	12,996
	12,813	-	**12,813**	12,996
3. Income from charitable activities:				
Grants received				
Lottery – Community Fund	-	48,225	**48,225**	-
Wythenshawe Housing Group	1,300	6,500	**7,800**	20,200
Manchester City Council	40,890	98,238	**139,128**	10,361
Defra	-	30,000	**30,000**	-
Procure Plus	9,600	-	**9,600**	16,000
Nordson	-	2,960	**2,960**	-
Cloth Workers	-	15,000	**15,000**	-
Our Manchester VSC Grant	-	-	**-**	30,510
Garfield Weston	-	25,000	**25,000**	25,000
Manchester Work and Skills	-	-	**-**	3,750
CHTSTCH	1,000	-	**1,000**	-
We Love MCR	5,660	-	**5,660**	-
The Charity Services Discretionary Fund	1,000	-	**1,000**	1,000
Manchester HCC	3,000	-	**3,000**	-
Tesco Carrier Bag for Causes	-	-	**-**	2,000
St Modwins	2,500	-	**2,500**	-
Unitaria	2,500	-	**2,500**	-
GMMH	1,000	-	**1,000**	500
The Big Life	8,000	-	**8,000**	10,000
Forever Manchester Christmas Get Together	-	-	**-**	200
Manchester Health & Care Commission	-	-	**-**	9,000
Total grants received	76,450	225,923	**302,373**	128,521
4. Other income received				
Charity shop takings	123,824	-	**123,824**	221,718
Other income	76,385	-	**76,385**	17,636
Total other income received	200,209	-	**200,209**	239,354
5. Investment Income				
Corporate Guaranteed Investment	4,411	-	**4,411**	1,288
	4,411	-	**4,411**	1,288
Total Income Received	293,883	225,923	**519,806**	382,159

6. Charitable Activities

	Unrestricted Funds £	Restricted Funds £	2020 £	2019 £
Services provided	7,832	48,186	**56,018**	12,177
Freight & carriage	-	-	**-**	4,021
Wages, salaries & pension	133,067	120,561	**253,628**	238,795
Redundancy costs	-	-	**-**	6,470
Rent, rates and water	10,000	2,425	**12,425**	10,933
Light and heat	3,550	9,267	**12,817**	14,176
Insurance	3,792	-	**3,792**	3,635
Telephone	-	2,719	**2,719**	2,314
Postage & stationery	913	-	**913**	1,964
Advertising	-	-	**-**	1,590
Motor expenses	7,403	13,080	**20,483**	17,299
Travelling/volunteer expenses	-	4,897	**4,897**	5,794
Depreciation	-	15,752	**15,752**	8,162
Profit/(Loss) on sale of fixed assets	-	-	**-**	(1,350)
Repairs & maintenance	5,405	6,830	**12,235**	9,586
Legal & professional	3,944	-	**3,944**	6,091
Bank charges	397	-	**397**	3,170
Governance costs	1400	-	**1,400**	3,501
Sundry expenses	2,880	-	**2,880**	4,062
Total Expenditure	180,583	223,717	**404,300**	352,390

7. Tangible fixed assets - Equipment, furniture and fittings

	Computer £	Fixtures & Fittings £	Motor Vehicles £	Total £
Cost:				
1 January 2020	9,064	111,576	17,750	**138,390**
Additions	2,878	6,011	30,689	**39,578**
Disposals	-	-	-	-
At 31 December 2020	11,942	117,587	48,439	**177,968**
Depreciation				
At 1 January 2020	8,080	102,997	11,188	**122,265**
Charge for the year	1,860	4,033	9,860	**15,753**
Depreciation on disposals	-	-	-	-
At 31 December 2020	9,940	107,030	21,048	**138,018**
Net book values				
At 31 December 2020	2,002	10,557	27,391	**39,950**
At 31 December 2019	984	8,579	6,562	16,125

8. Debtors

	2020 £	2019 £
Trade debtors	-	383
Prepayments	**4,755**	13,859
VAT	**2,516**	2,305
	7,271	16,547

9. Creditors – amounts falling due within one year

	2020 £	2019 £
Accruals and sundry creditors	**2,370**	**2,378**
Other creditors	**2,131**	**1,847**
Deferred income	**89,928**	**42,896**
	94,429	**47,121**

10. Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total funds £
Tangible fixed assets	39,950	-	**39,950**
Current assets	483,112	-	**483,112**
Less: Creditors amounts falling due within one year	(94,429)	-	**(94,429)**
Net assets at 31 December 2020	428,633	-	**428,633**

11. Unrestricted funds

	At 1 January 2020 £	Movement during the year £	At 31 December 2020 £
Unrestricted funds are accounted for by:	267,746	143,300	**411,046**

12. Restricted funds

	At 1 January 2020 £	Movement during the year £	At 31 December 2020 £
Restricted funds are accounted for by:	15,382	2,206	**17,588**

13. Key Management Personnel

The Charity is run by the senior management team who are the general manager, partnership manager, the office and finance manager and the volunteer co-ordinator. They all receive a remuneration package but not in excess of £60,000 and they receive no additional employee benefits.

14. Analysis of the cost of Key Management Personnel

	2020	2019
	£	£
Salaries and wages	106,133	**88,443**
Social security costs	9,769	**8,750**
Pension costs	3,477	**3,273**
	116,379	**100,466**

15. Analysis of staff costs including the cost of Key Management Personnel

	2020	2019
	£	£
Salaries and wages	252,376	245,266

16. Staff numbers

	2020	2019
Full time	**8**	8
Part-time	**7**	7
	15	15

Funders

17. During the year, the following companies kindly donated funds:

Manchester City Council Our Manchester - donated £30,508. All monies have been spent in the year.

Manchester Work and Skills donated £9,000. £3,750 brought forward from 2019. £9,750 has been spent during the year. £6,000 was carried forward into 2021.

Defra donated £30,000 in the year. All monies have been spent in the year.

Nordsen donated £5,000 in the year. £2,960 was spent in the year and £2,040 was carried forward into 2021.

Manchester City Council – Royal Oak - donated £500. £1,250 was brought forward from 2019. All monies have been spent in the year.

The Big Life donated £10,000 in the year. All monies have been spent in the year.

Manchester City Council – Food Support – donated £24,639. All monies have been spent in the year.

Cloth Workers donated £15,000. All monies have been spent in the year.

Lottery Community fund donated £96,455 of which £48,228 was spent and £48,228 was carried forward into 2021.

Manchester City Opens donated £96,640 of which £60,980 was spent and £33,660 was carried forward into 2021.

Monies were also donated from the following organisations during the year:

Procure Plus
Ecclesiastical
WE Love MCR
GMMH
St Modwins
Unitarian
MCC Neighbourhood Fund