

The Lanchester Partnership

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**August 2021**

## **The Lanchester Partnership**

### **CHARITY INFORMATION**

#### **Trustees**

**L. Anderson  
M. Atkinson  
H. Edwards (Chair)  
K. Edwards  
S. Grady  
K. Marshall Ivens  
B.K. Masterman  
Prof. D. Smith**

#### **Secretary**

**K. Edwards**

#### **Treasurer**

**D. Smith**

#### **Co. Number**

**03879963**

#### **Charity Commission's registered number**

**11099801**

#### **Registered Office**

**The Community Centre  
Newbiggen Lane  
Lanchester  
Co Durham  
DH7 0BP**

#### **Bankers**

**Barclay's Bank  
6, Market Place  
Durham  
DH1 3ND**

# The Lanchester Partnership

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# The Lanchester Partnership

## TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

### Description of the charity's trusts

The Lanchester Partnership ("the Charity") is a registered charity, number 1099801.

The objects of the Charity are defined in Clause 3 of the memorandum of association. These were amended at the AGM in 2020 to take account of the Covid support activities being undertaken at that time.

The charity has about 200 members.

At present it works with 8 'working groups'

- Working with Young People Group
- Transport Group
- Environment Group
- Community Orchard Group
- Monitoring Development Group
- Friends of Longovicium
- "Welcoming Lanchester" Group (Loneliness Group)
- Social Activities (Village Vita) Group

There are restricted funds for:

- Working with Young People Group
- Lanchester Village Bus Link
- Environment Group
- Community Orchard Group
- Monitoring Development Group
- Friends of Longovicium
- "Welcoming Lanchester" Group (Loneliness Group)
- Social Activities (Village Vita) Group
- Small Group
- Covid 19

There is also an unrestricted Core Fund.

### Trustees and governance

Trustees are responsible for the management of the Charity and are as named in the previous section Charity Information, as are the Charity's bankers. Annually, an independent examiner inspects the accounts. This year, as every other year they have been approved without comment.

At each Annual General Meeting ('AGM') one third of the Trustees resign, some by rotation. New Trustees (who may have been nominated by members or by Trustees are elected at the AGM, at which all members present have a vote.

Before the AGM each year the Trustees review the overall balance of experience and skills represented on the Trustee Board, and if it is thought desirable make nominations aimed at improving some aspect of these. Most recent appointments have followed such review and nominations by Trustees.

### Reserves Policy

We aim to have reserves in our Core fund approximately equal to one year's expenditure on core funding, and reserves in the Village Link Bus account equal to one year's expenditure on the bus. They are currently a little below that level.

## **Activities and achievements**

We have been pleased to welcome one new Trustee, Lesley Anderson and continue to seek individuals with appropriate skills, knowledge and commitment to the charity. During the course of the year the Covid Group did outstanding work responding to the needs of isolated, shielding and vulnerable residents during lockdown periods. The Social Activities/Village Vita group was innovative in making socially distanced and virtual events available to residents. The Village Bus continued to operate, and with diminished numbers of passengers, was able to deliver social support by undertaking shopping trips and errands on behalf of regular users who were shielding at home.

## **Overall Financial Position**

This remains healthy. We started the financial year with £21,518 in current cash assets and finished the year with current cash assets of £20,436. The Partnership also has fixed assets of £6,000 in orchard trees, and £209 gazebos used at events such as the Fun Run.

Receipts for the year stood at: £26,059

Expenditure for the year stood at: £27,140

Core funding stands at: £1,090 - slightly above the level at the end of last year

Expenditure from Core stood at: £1,767

There is now a need to increase the level of Core reserves in order to meet the target of holding one year of core expenditure in core reserves. This can be achieved by increasing the number of donations from members.

## **Working with Young People**

There were no recorded activities for this group. £150 of the existing balance was used as a contribution to the Partnership Insurance Policy

## **Village Bus**

Expenditure exceeded income by £1,999 primarily in consequence of the reduction in passenger numbers and donations. Fundraising events could not take place to plug the gap in income. The end of year balance has now dipped below one year's worth of expenditure and this needs to be addressed.

## **Paradiso Club**

There were not recorded activities for this group. £1,500 was generously used as a donation to the Community Centre to replace lost income during the pandemic.

## **Friends of Longovicium**

A generous donation from a private individual was used to part fund extended Geophysical-surveying activity. At end of year the balance was 50% lower standing at £488.

## **Small Projects**

There was no activity in this fund.

## **Parish Plan**

This fund now stands at zero. There was no activity but the small balance at the start of the year was used to contribute to the insurance payment.

## **Environment**

There was no activity in this fund, which retains a small reserve at its previous level.

## **Loneliness**

There was no activity in this fund. The £258 remaining will be used for work in schools and with the Young Persons Patient Group when it is safe to proceed in £2021-22.

## **Covid 19**

Following the end of Covid restrictions this group ceased operation after a year of work. The fund saw the greatest activity within the Partnership this year with £10,027 receipts and £9,267 expenditure. There is a small residual balance of £761 and the group will consider how this should be used or if it should be retained as a contingency for future Covid related activity should an emergency need arise.

## **Coordination**

As the name implies we often work in partnership with the Parish and County Councils and other authorities and organisations. We talk with our local MP. Members have attended formal meetings of organisations including Lanchester Parish council, mid Durham Area Action Partnership (AAP). Lanchester Community Association, PACT (Police and Community Together) NHS Healthwatch and the Clinical Commissioning Group, the Campaign to Protect Rural Lanchester and the Lanchester Medical Centre Patients' Participation Group. There are no formal links but informal links are carefully maintained.

Informally, our individual members are also members of many other organisations.

## **Review of Major Risks**

The Charity is a small organisation, carrying out small projects and handling fairly small amounts of money. The Trustees consider that it is not exposed to any risks that are significant in magnitude or likelihood. Moreover:

- a) it has public liability insurance;
- b) before carrying out any activity with foreseeable risk it does what it can to minimize that risk, carrying out a risk assessment;
- c) every three months accounts are reviewed by the Trustees; and
- d) every year the annual accounts are approved by the Trustees and are independently examined/

I declare in my capacity as Chairman of the Trustees that:

- the Trustees have approved the report above, and
- they have authorised me to sign on their behalf

H. Edwards  
30<sup>th</sup> August 2021

**Statement of Financial Activities**  
**For the Year Ended 31 March 2021**

	Note	Unrestrict ed Funds 2021 £	Restricted Funds 2021 £	Total 2021 £	Total 2020 £
<b>Incoming resources</b>					
Donations, legacies and similar incoming resources	1	911	18,803	19,714	16,104
Income from activities in furtherance of charitable objectives	1	1,107	5,328	6,345	6,632
Investment income				0	0
<b>Total Incoming Resources</b>		<b>1,928</b>	<b>24,131</b>	<b>26,059</b>	<b>22,736</b>
<b>Charitable Expenditure</b>					
Grants Payable in furtherance of the Charity's objects		0	0		0
Expenditure in furtherance of the Charity's objects	2				22,326
Management and administration expenditure	3				1,771
<b>Total Charitable Expenditure</b>		<b>1,767</b>	<b>25,373</b>	<b>27,140</b>	<b>24,097</b>
<b>Funds Carried Forward</b>					
Net incoming /(outgoing resources)		161	(1,242)	(1,081)	(1,361)
Surplus / (deficit) for the financial year		161	(1,242)	(1,081)	(1,361)
Total funds brought forward		928	20,588	25,516	22,877
<b>Total funds carried forward</b>	4	<b>1,089</b>	<b>19,346</b>	<b>20,435</b>	<b>21,516</b>

**Balance Sheet**  
**For the Year Ended 31 March 2021**

	Notes	Unrestrict ed Funds 2021 £	Restricted Funds 2021 £	Total 2021 £	Total 2020 £
<b>Fixed Assets</b>					
Tangible Fixed Assets	5	209	6,000	6,209	6,958
<b>Current Assets</b>					
Cash at bank and in hand		1,089	19,346	20,435	21,517
..... National Lottery Grant Card	6		750	750	
Prepayments and accrued income					
		<b>1,298</b>	<b>26,096</b>	<b>27,394</b>	<b>28,475</b>
<b>Creditors:</b>					
Amounts falling due within one year	7		13,356	13,356	13,356
<b>Net Assets</b>		<b>1,298</b>	<b>12,740</b>	<b>14,038</b>	<b>15,119</b>
 <b>RESERVES</b>		 <b>1,298</b>	 <b>12,740</b>	 <b>14,038</b>	 <b>15,119</b>



## Notes to the Financial Statements

### 1 Incoming resources

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total 2021 £	Total 2020 £
Donations	911	18,492	19,403	16,104
Income from Activities	1,017	5,638	6,656	6,632
<b>Total Incoming Resources</b>	<b>1,928</b>	<b>24,131</b>	<b>26,059</b>	

### 2 Major Grants Awarded / Donations Received

Source	Date	£	Fund
National Lottery Grant	01/04/20	975.00	Village Vita
DCC Ref. 3724014	02/04/20	120.00	Village Bus
DCC ref. 3727619	16/04/20	5,000.00	Covid-19
DCC Ref. 3741758	22/05/20	900.00	Village Bus
Karbon Homes	22/05/20	1000.00	Covid-19
Proctor & Gamble	16/06/20	500.00	Covid-19
DCC Ref. 3763253	27/07/20	152.67	Village Bus
Sir John Knott Trust	02/09/20	2,000.00	Village Bus
DCC Ref. 3783000	28/09/20	400.00	Village Bus
DCC Ref. 3787311	07/10/20	500.00	Covid-19
DCC Com. Grant	26/10/20	4,900.00	Village Bus
			Friends of
Donation	10/12/20	1,220.00	Longovicium
DCC Ref. 3850086	30/03/21	974.22	Litter Pick
National Lottery Grant	01/04/20	975.00	Village Vita
DCC Ref. 3724014	02/04/20	120.86	Village Bus
DCC ref. 3727619	16/04/20	5,000	Covid-19
DCC Ref. 3741758	22/05/20	900.00	Village Bus
Karbon Homes	22/05/20	1,000.00	Covid-19

**Total Grants and Donations Received**

**£18,642.75**

<b>2 Analysis of Resources Expended</b>	Total 2021	Total 2020
<b>Expenditure in furtherance of the Charity's objectives (Restricted Funds)</b>	£	£
Working with young people		0
Lanchester Link Bus - see also note 7	11,914	11,728
Paradiso Social Club	1,500	384
Friends of Longovicium	1,920	309
Small Projects	0	0
Parish Plan	0	0
Social Activities / Village Vita	225	1,968
Environment	0	0
Community Orchard	97	1,285
Loneliness Project - Welcoming Lanchester	0	6,542
Covid-19	9,267	0
<b>Total</b>	<b>24,973</b>	<b>21,916</b>

<b>3 Management and administration expenses</b>	Total 2021	Total 2020
	£	£
Printing AGM	253	292
General Expenses, Stationery, etc.	583	205
Hall Hire	23	108
Lanchester Community Association	-	110
Companies House Fee	13	13
Zoom meetings	57	-
Insurance	1,098	1,098
Independent Examiner's fee	75	75
Website Renewal	95	
Marquees and Lottery Licence	20	280
<b>Total</b>	<b>2,217</b>	<b>2,181</b>

#### 4 Movement on Restricted Funds

	Young people	Link Bus	Paradis Club	Longo-vicium	Small Projects	Parish Plan	Village Vita	Environ-ment	Welcom-ing	Covid-19	Orchard	Total
Incoming Resources	974	9,915	0	1,435	0	0	1,419	0	0	10,028	670	24,441
Expenditure	150	11,914	1,500	1,920	0	311	375	0	0	9,267	247	25,684
Net Movement	824	(1,999)	(1,500)	(485)	0	(311)	1,044	0	0	761	423	(1,243)
Opening Balance	619	12,854	2,120	973	775	311	1,528	146	258	575	428	20,587
Closing Balance	1,443	10,855	620	488	775	0	2,572	146	258	1,336	851	19,344
Amounts falling due within 1 year (see Note 7)		13,356										13,356
Available Balance	1,443	(2,501)	620	488	775	0	2,572	146	258	1,336	851	5,988

#### 5 Tangible Fixed Assets

Asset	Fund	Estimated Current Value
<b>Orchard</b>		
250 trees	Orchard Group	
10% depreciation	(restricted)	<b>6000</b>
<b>Gazebo -</b>	Core fund	
25% depreciation	(general use)	<b>209</b>

#### 6 National Lottery Grant

Celebrate National Lottery 25 Grant	<b>750</b>	Total Grant	975
- funded by prepaid card		Spend to date	225
		Available balance	750

#### 7 Creditors Amounts falling due within one year

Village Bus, based on 52 weeks x 5 days	<b>13,356</b>
Less 8 Bank Holidays, at £53 per day	
Rolling contract delivered by Stanley Travel	

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H. Edwards  
30<sup>th</sup> August 2021

**Statement of Financial Activities**  
**For the Year Ended 31 March 2021**

	Note	Unrestrict ed Funds 2021 £	Restricted Funds 2021 £	Total 2021 £	Total 2020 £
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<b>Charitable Expenditure</b>					
Grants Payable in furtherance of the Charity's objects		0	0		0
Expenditure in furtherance of the Charity's objects	2				22,326
Management and administration expenditure	3				1,771
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<b>Funds Carried Forward</b>					
Net incoming /(outgoing resources)		161	(1,242)	(1,081)	(1,361)
Surplus / (deficit) for the financial year		161	(1,242)	(1,081)	(1,361)
Total funds brought forward		928	20,588	25,516	22,877
<b>Total funds carried forward</b>	<b>4</b>	<b>1,089</b>	<b>19,346</b>	<b>20,435</b>	<b>21,516</b>

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**For the Year Ended 31 March 2021**

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Tangible Fixed Assets	5	209	6,000	6,209	6,958
<b>Current Assets</b>					
Cash at bank and in hand		1,089	19,346	20,435	21,517
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Prepayments and accrued income					
		<b>1,298</b>	<b>26,096</b>	<b>27,394</b>	<b>28,475</b>
<b>Creditors:</b>					
Amounts falling due within one year	7		13,356	13,356	13,356
<b>Net Assets</b>		<b>1,298</b>	<b>12,740</b>	<b>14,038</b>	<b>15,119</b>
 <b>RESERVES</b>		 <b>1,298</b>	 <b>12,740</b>	 <b>14,038</b>	 <b>15,119</b>

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### 2 Major Grants Awarded / Donations Received

Source	Date	£	Fund
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Donation	10/12/20	1,220.00	Longovicium
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National Lottery Grant	01/04/20	975.00	Village Vita
DCC Ref. 3724014	02/04/20	120.86	Village Bus
DCC ref. 3727619	16/04/20	5,000	Covid-19
DCC Ref. 3741758	22/05/20	900.00	Village Bus
Karbon Homes	22/05/20	1,000.00	Covid-19

**Total Grants and Donations Received**

**£18,642.75**

<b>2 Analysis of Resources Expended</b>	<b>Total 2021</b>	<b>Total 2020</b>
<b>Expenditure in furtherance of the Charity's objectives (Restricted Funds)</b>	<b>£</b>	<b>£</b>
Working with young people		0
Lanchester Link Bus - see also note 7	11,914	11,728
Paradiso Social Club	1,500	384
Friends of Longovicium	1,920	309
Small Projects	0	0
Parish Plan	0	0
Social Activities / Village Vita	225	1,968
Environment	0	0
Community Orchard	97	1,285
Loneliness Project - Welcoming Lanchester	0	6,542
Covid-19	9,267	0
<b>Total</b>	<b>24,973</b>	<b>21,916</b>

<b>3 Management and administration expenses</b>	<b>Total 2021</b>	<b>Total 2020</b>
	<b>£</b>	<b>£</b>
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General Expenses, Stationery, etc.	583	205
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Companies House Fee	13	13
Zoom meetings	57	-
Insurance	1,098	1,098
Independent Examiner's fee	75	75
Website Renewal	95	
Marquees and Lottery Licence	20	280
<b>Total</b>	<b>2,217</b>	<b>2,181</b>

#### 4 Movement on Restricted Funds

	Young people	Link Bus	Paradis Club	Longo-vicium	Small Projects	Parish Plan	Village Vita	Environ-ment	Welcom-ing	Covid-19	Orchard	Total
Incoming Resources	974	9,915	0	1,435	0	0	1,419	0	0	10,028	670	24,441
Expenditure	150	11,914	1,500	1,920	0	311	375	0	0	9,267	247	25,684
Net Movement	824	(1,999)	(1,500)	(485)	0	(311)	1,044	0	0	761	423	(1,243)
Opening Balance	619	12,854	2,120	973	775	311	1,528	146	258	575	428	20,587
Closing Balance	1,443	10,855	620	488	775	0	2,572	146	258	1,336	851	19,344
Amounts falling due within 1 year (see Note 7)		13,356										13,356
Available Balance	1,443	(2,501)	620	488	775	0	2,572	146	258	1,336	851	5,988

#### 5 Tangible Fixed Assets

Asset	Fund	Estimated Current Value
<b>Orchard</b>		
250 trees	Orchard Group	
10% depreciation	(restricted)	<b>6000</b>
<b>Gazebo -</b>	Core fund	
25% depreciation	(general use)	<b>209</b>

#### 6 National Lottery Grant

Celebrate National Lottery 25 Grant	<b>750</b>	Total Grant	975
- funded by prepaid card		Spend to date	225
		Available balance	750

#### 7 Creditors Amounts falling due within one year

Village Bus, based on 52 weeks x 5 days	<b>13,356</b>
Less 8 Bank Holidays, at £53 per day	
Rolling contract delivered by Stanley Travel	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

#### Report to the trustees/ members of

Charity Name

The Lanchester Partnership

#### On accounts for the year ended

31<sup>st</sup> March 2021

Charity no  
(if any)

1099801

#### Set out on pages

(remember to include the page numbers of additional sheets)

#### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*J A McArdle*

Date:

13/8/21

Name:

J A McArdle

Relevant professional  
qualification(s) or body