



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **01.09.2022** Period start date To **31.08.2023** Period end date

Charity name: ***Friends of St Stephen's (FOSS)***

Charity registration number: **1099789**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<i>Raising funds to support and further the education of pupils at St Stephen's CE Primary School, W12.</i>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<i>Organising fundraising events for parents and children of the school and wider local community.</i>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<i>The trustees have had regard to the guidance issued by the Charity Commission on public benefit.</i>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><i>FOSS raised money this year thanks to the generosity of donors, sponsors and volunteers.</i></p> <p><i>Several large fundraising events were held throughout the year, as well as smaller fundraising events and projects.</i></p> <p><i>In addition, parents donated money either as regular or one-off donors.</i></p> <p><i>The money went directly to the school to fund specialist staff, trips, sports, science, arts and drama beyond the national curriculum.</i></p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<i>The charity has a large cash balance at the end of the year.</i>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<i>No explicit policy is included in the charity's constitution that requires this.</i>
Amount of reserves held	Para 1.22	<i>None at the end of this financial year.</i>
Reasons for holding zero reserves	Para 1.22	<i>No explicit policy is included in the charity's constitution that requires this.</i>
Details of fund materially in deficit	Para 1.24	<i>None.</i>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<i>None.</i>

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<i>Constitution.</i>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<i>Unincorporated association.</i>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<i>Volunteered.</i>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Friends of St. Stephen's, Shepherd's Bush
Other name the charity uses	FOSS
Registered charity number	1099789
Charity's principal address	Uxbridge Rd London W12 8LH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Schumm, M			
2	Mrs Ulasi, M			
3	Mrs de Barca, S			
4				
5				
6				
7				
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9				
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15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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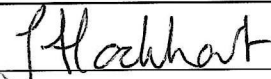
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Michael Schumann	JUSTINE FLOCKHART
Position (eg Secretary, Chair, etc)	Headteacher	Chair
Date	20/6/24	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Friends of St Stephen's School

1099789

Receipts and payments accounts

CC16a

For the period
from

01.09.2022

To

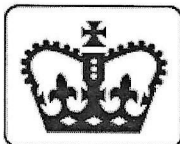
31.08.2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fundraising Events	107,264	-	-	107,264	90,802
Sponsorship	4,280	3,000	-	7,280	7,000
Donations	36,937	5,990	-	42,927	59,325
Gift Aid	5,345	-	-	5,345	-
Other Income	1,720	-	-	1,720	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	155,546	8,990	-	164,536	157,127
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	155,546	8,990	-	164,536	157,127
A3 Payments					
Costs of Fundraising Events	28,315	-	-	28,315	36,484
Donations paid	143,000	3,192	-	146,192	124,064
Accountancy Fees	462	-	-	462	420
Fundraising platform fees	4,421	-	-	4,421	562
Sundry	1,440	-	-	1,440	515
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	177,638	3,192	-	180,830	162,045
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	177,638	3,192	-	180,830	162,045
Net of receipts/(payments)	- 22,092	5,798	-	- 16,294	- 4,918
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	105,445	-	-	105,445	110,364
Cash funds this year end	83,353	5,798	-	89,151	105,446

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank account	83,353	5,798	-
		-	-	-
		-	-	-
	Total cash funds	83,353	5,798	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
		H. Consterdine-Moore	Hannah Consterdine-Moore	13/06/2024
		<i>[Signature]</i>	<i>[Signature]</i>	20/06/24



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Friends of St Stephen's School

On accounts for the year
ended

31 August 2023

Charity no
(if any)

1099789

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2023**

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

20/06/24

Name:

Christine de Cours

Relevant professional
qualification(s) or body
(if any):

Address:

101A Adelaide Grove
London W120JX

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.