

# FRIENDS OF ST STEPHEN'S SCHOOL (SHEPHERDS BUSH)

England & Wales · Charity number 1099789

## Details

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**Other names** FRIENDS OF ST STEPHENS SCHOOL SHEPERDS BUSH

**Status** Registered

**Legal form** Other

**Registered** 2003-10-01

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** St. Stephens C of E Primary School  
Uxbridge Road  
London  
W12 8LH

**Phone** 02087434483

**Email** [pta.foss@gmail.com](mailto:pta.foss@gmail.com)

**Website** <http://www.ststephensce.lbhf.sch.uk/What-is-FoSS>

## Activities

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**Objects:** TO ADVANCE THE EDUCATION OF THE PUPILS OF THE SCHOOL

**Activities:** Raising money from school fairs, cake sales, quiz nights etc to benefit the students at St Stephens School.

## Classification

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- **How:** Makes Grants To Organisations
- **What:** Education/training
- **Who:** Children/young People

## Geography

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- Hammersmith And Fulham

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£215,636	£209,533	-	-
2024-08-31	£195,775	£188,004	-	-
2023-08-31	£164,536	£180,830	-	-
2022-08-31	£157,127	£162,045	-	-
2021-08-31	£138,503	£91,560	-	-
2020-08-31	£95,485	£125,328	-	-

## Trustees

Name	Role	Appointed
Dominic Masterton-Smith		2023-06-30
Hannah Consterdine-Moore		2023-06-30
Justine Flockhart		2023-06-30
Michael Schumm		2020-06-24
Michael Schumm		2016-09-01

**FRIENDS OF ST STEPHEN'S SCHOOL (SHEPHERDS BUSH)**

England & Wales - Charity number 1099789

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# Accounts

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### Trustees' Annual Report for the period

From **01.09.2024**      Period start date To      **31.08.2025**  
Period end date

Charity name: **Friends of St Stephen's (FOSS)**

Charity registration number: **1099789**

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b><i>Raising funds to support and further the education of pupils at St Stephen's CE Primary School, W12.</i></b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b><i>Organising fundraising events for parents and children of the school and wider local community.</i></b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b><i>The trustees have had regard to the guidance issued by the Charity Commission on public benefit.</i></b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of the period, there was a substantial cash balance.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	There is a policy of retaining in reserves the amount required to pay the core contribution to St.Stephen's CE Primary School. At the moment this is valued at £90,000.
Amount of reserves held	Para 1.22	£98,636
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Schumm, M			
2	Mrs Consterdine-Moore, H	Chair		
3	Mrs Flockhart, J	Chair		
4	Mr Masterton-Smith, D			
5				
6				
7				
8				
9				
10				
11				
12				
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14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		

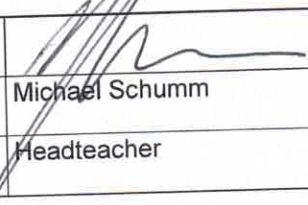
**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>H. Consterdine - Moore</i>	
Full name(s)	Hannah Consterdine-Moore	Michael Schumm
Position (eg Secretary, Chair, etc)	Chair	Headteacher
Date	03/06/2026	



Charity Name	No (if any)
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## Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fundraising Events	123,990	10,235	-	134,225	124,550
Sponsorship	5,977	-	-	5,977	6,635
School Fund	0	13,960	-	13,960	49,848
Donations	38,735	2,401	-	41,136	11,533
Gift Aid	16,592	411	-	17,003	3,209
Other Income	781	-	-	781	-
Interest Earned	2,554	-	-	2,554	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>188,629</b>	<b>27,007</b>	<b>-</b>	<b>215,636</b>	<b>195,775</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>188,629</b>	<b>27,007</b>	<b>-</b>	<b>215,636</b>	<b>195,775</b>
<b>A3 Payments</b>					
Costs of Fundraising Events	17,897	-	-	17,897	15,527
Donations paid	152,515	12,601	-	165,116	167,548
School Fund Paid	11,254	10,656	-	21,910	-
Wix administration costs	265	-	-	265	4,134
JustGiving administration costs	2,316	-	-	2,316	795
Zettle administration costs	1,162	-	-	1,162	-
Parentmail administration costs	413	-	-	413	-
Sundry	454	-	-	454	-
	-	-	-	-	-
<b>Sub total</b>	<b>186,276</b>	<b>23,257</b>	<b>-</b>	<b>209,533</b>	<b>188,004</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>186,276</b>	<b>23,257</b>	<b>-</b>	<b>209,533</b>	<b>188,004</b>
<b>Net of receipts/(payments)</b>	<b>2,353</b>	<b>3,750</b>	<b>-</b>	<b>6,103</b>	<b>7,771</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>95,871</b>	<b>1,051</b>	<b>-</b>	<b>96,922</b>	<b>89,152</b>
<b>Cash funds this year end</b>	<b>98,224</b>	<b>4,801</b>	<b>-</b>	<b>103,025</b>	<b>96,923</b>

# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current Account	496	1,497	-
	Business Reserve Account	14,340	3,304	-
	Liquidity Account 0283	40,662		
	Liquidity Account 0253	42,726	-	-
	<b>Total cash funds</b>	<b>98,224</b>	<b>4,801</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Friends of St Stephen's School (Shepherd's Bush)

**On accounts for the year  
ended**

31/08/2025

**Charity no  
(if any)**

1099789

**Set out on pages**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2025**.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

**Signed:**

*James Gillespie*

**Date:**

31 / 05 / 2026

**Name:**

James Gillespie

**Relevant professional  
qualification(s) or body  
(if any):**

ICAEW: 1439005

**Address:**

28 Thornfield Road London W12 8JQ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**FRIENDS OF ST STEPHEN'S SCHOOL (SHEPHERDS BUSH)**

England & Wales - Charity number 1099789

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# Accounts

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## Trustees' Annual Report for the period

From **01.09.2023**

Period start date To **31.08.2024**

Period end date

Charity name: **Friends of St Stephen's (FOSS)**

Charity registration number: **1099789**

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b><i>Raising funds to support and further the education of pupils at St Stephen's CE Primary School, W12.</i></b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b><i>Organising fundraising events for parents and children of the school and wider local community.</i></b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b><i>The trustees have had regard to the guidance issued by the Charity Commission on public benefit.</i></b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>FOSS raised money this year thanks to the generosity of donors, sponsors and volunteers.</b></p> <p><b>Several large fundraising events were held throughout the year, as well as smaller fundraising events and projects.</b></p> <p><b>In addition, parents donated money either as regular or one-off donors.</b></p> <p><b>The money went directly to the school to fund specialist staff, trips, sports, science, arts and drama beyond the national curriculum.</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The charity has a large cash balance at the end of the year.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>No explicit policy is included in the charity's constitution that requires this.</b>
Amount of reserves held	Para 1.22	<b>None at the end of this financial year.</b>
Reasons for holding zero reserves	Para 1.22	<b>No explicit policy is included in the charity's constitution that requires this.</b>
Details of fund materially in deficit	Para 1.24	<b>None.</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>None.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution.</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Unincorporated association.</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Volunteered.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Friends of St. Stephen's, Shepherd's Bush
Other name the charity uses	FOSS
Registered charity number	1099789
Charity's principal address	Uxbridge Rd London W12 8LH



**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

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**Other optional information**

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# Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	H. Consterdine-Moore	
Full name(s)	H. CONSTERDINE-MOORE	Michael Schumma
Position (eg Secretary, Chair, etc)	CHAIR	HEADTEACHER
Date	02/04/25	





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Friends of St Stephen's School

1099789

## Receipts and payments accounts

CC16a

For the period from	01.09.23	To	31.08.24
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fundraising Events	124,550	-	-	124,550	107,264
Sponsorship	6,635	-	-	6,635	7,280
Donations	39,425	10,423	-	49,848	42,927
Gift Aid	10,692	841	-	11,533	5,345
Other Income	3,209	-	-	3,209	1,720
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>184,511</b>	<b>11,264</b>	<b>-</b>	<b>195,775</b>	<b>164,536</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>184,511</b>	<b>11,264</b>	<b>-</b>	<b>195,775</b>	<b>164,536</b>
<b>A3 Payments</b>					
Costs of Fundraising Events	15,527	-	-	15,527	28,315
Donations paid	151,454	16,094	-	167,548	146,192
Accountancy Fees	-	-	-	-	462
Fundraising platform fees	4,134	-	-	4,134	4,421
Sundry	795	-	-	795	1,440
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>171,910</b>	<b>16,094</b>	<b>-</b>	<b>188,004</b>	<b>180,830</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>171,910</b>	<b>16,094</b>	<b>-</b>	<b>188,004</b>	<b>180,830</b>
<b>Net of receipts/(payments)</b>	<b>12,601</b>	<b>- 4,830</b>	<b>-</b>	<b>7,771</b>	<b>- 16,294</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	82,279	6,873	-	89,152	-
<b>Cash funds this year end</b>	<b>94,880</b>	<b>2,043</b>	<b>-</b>	<b>96,923</b>	<b>- 16,294</b>

# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current Account	13,338	2,043	-
	Business Reserve Account	40,288		-
	Liquidity Manager Account	41,254		-
	<b>Total cash funds</b>	<b>94,880</b>	<b>2,043</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

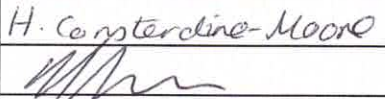
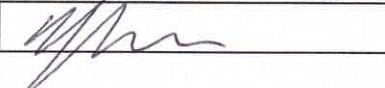
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	HANNAH CONSTERDINE-MOORE	02/04/25
	Michael Chum	02/04/25



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Friends of St Stephen's School

**On accounts for the year  
ended**

31 August 2024

**Charity no  
(if any)**

1099789

**Set out on pages**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2024<sup>YYYY</sup>.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~\*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

**Signed:**

*James Gillespie*

**Date:**

*22/04/2025*

**Name:**

James Gillespie

**Relevant professional  
qualification(s) or body  
(if any):**

Institute of Chartered Accountants in England & Wales

**Address:**

28 Thornfield Road London W12 8JQ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**FRIENDS OF ST STEPHEN'S SCHOOL (SHEPHERDS BUSH)**

England & Wales - Charity number 1099789

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# Accounts

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## Trustees' Annual Report for the period

From **01.09.2022** Period start date To **31.08.2023** Period end date

Charity name: ***Friends of St Stephen's (FOSS)***

Charity registration number: **1099789**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b><i>Raising funds to support and further the education of pupils at St Stephen's CE Primary School, W12.</i></b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b><i>Organising fundraising events for parents and children of the school and wider local community.</i></b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b><i>The trustees have had regard to the guidance issued by the Charity Commission on public benefit.</i></b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b><i>FOSS raised money this year thanks to the generosity of donors, sponsors and volunteers.</i></b></p> <p><b><i>Several large fundraising events were held throughout the year, as well as smaller fundraising events and projects.</i></b></p> <p><b><i>In addition, parents donated money either as regular or one-off donors.</i></b></p> <p><b><i>The money went directly to the school to fund specialist staff, trips, sports, science, arts and drama beyond the national curriculum.</i></b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b><i>The charity has a large cash balance at the end of the year.</i></b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b><i>No explicit policy is included in the charity's constitution that requires this.</i></b>
Amount of reserves held	Para 1.22	<b><i>None at the end of this financial year.</i></b>
Reasons for holding zero reserves	Para 1.22	<b><i>No explicit policy is included in the charity's constitution that requires this.</i></b>
Details of fund materially in deficit	Para 1.24	<b><i>None.</i></b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b><i>None.</i></b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution.</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Unincorporated association.</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Volunteered.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Friends of St. Stephen's, Shepherd's Bush
Other name the charity uses	FOSS
Registered charity number	1099789
Charity's principal address	Uxbridge Rd London W12 8LH

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Schumm, M			
2	Mrs Ulasi, M			
3	Mrs de Barca, S			
4				
5				
6				
7				
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9				
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12				
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14				
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17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	

### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

--

### Exemptions from disclosure

Reason for non-disclosure of key personnel details

--



### Other optional information

--

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Michael Schumann	JUSTINE FLOCKHART
Position (eg Secretary, Chair, etc)	Headteacher	Chair
Date	20/6/24	





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Friends of St Stephen's School

1099789

## Receipts and payments accounts

CC16a

For the period from	01.09.2022	To	31.08.2023
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fundraising Events	107,264	-	-	107,264	90,802
Sponsorship	4,280	3,000	-	7,280	7,000
Donations	36,937	5,990	-	42,927	59,325
Gift Aid	5,345	-	-	5,345	-
Other Income	1,720	-	-	1,720	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>155,546</b>	<b>8,990</b>	<b>-</b>	<b>164,536</b>	<b>157,127</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>155,546</b>	<b>8,990</b>	<b>-</b>	<b>164,536</b>	<b>157,127</b>
<b>A3 Payments</b>					
Costs of Fundraising Events	28,315	-	-	28,315	36,484
Donations paid	143,000	3,192	-	146,192	124,064
Accountancy Fees	462	-	-	462	420
Fundraising platform fees	4,421	-	-	4,421	562
Sundry	1,440	-	-	1,440	515
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>177,638</b>	<b>3,192</b>	<b>-</b>	<b>180,830</b>	<b>162,045</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>177,638</b>	<b>3,192</b>	<b>-</b>	<b>180,830</b>	<b>162,045</b>
<b>Net of receipts/(payments)</b>	<b>- 22,092</b>	<b>5,798</b>	<b>-</b>	<b>- 16,294</b>	<b>- 4,918</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>105,445</b>	<b>-</b>	<b>-</b>	<b>105,445</b>	<b>110,364</b>
<b>Cash funds this year end</b>	<b>83,353</b>	<b>5,798</b>	<b>-</b>	<b>89,151</b>	<b>105,446</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank account	83,353	5,798	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>83,353</b>	<b>5,798</b>	<b>-</b>

(agree balances with receipts and payments account(s))

OK	OK	OK
<b>Unrestricted funds to nearest £</b>	<b>Restricted funds to nearest £</b>	<b>Endowment funds to nearest £</b>

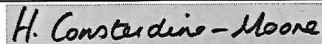


B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

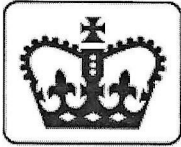
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-

B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
 	Hannah Consterdine-Moore 	13/06/2024 20/06/24



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of** Friends of St Stephen's School

**On accounts for the year  
ended** 31 August 2023 **Charity no  
(if any)** 1099789

**Set out on pages** (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2023

**Responsibilities and  
basis of report** As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

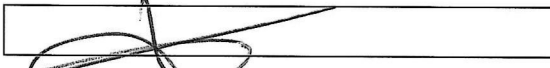
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement** I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**  **Date:** 20/06/24

**Name:** Christine de Cours

**Relevant professional  
qualification(s) or body  
(if any):**

**Address:** 101A Adelaide Grove  
London W120JX

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**FRIENDS OF ST STEPHEN'S SCHOOL (SHEPHERDS BUSH)**

England & Wales - Charity number 1099789

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# Accounts

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**Trustees' Annual Report for the period**

From *01/03/2022* Period start date To *31/08/2022* Period end date

Charity name: *Friends of St Stephens (FOSS)*

Charity registration number: *1099789*

**Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<i>Raising funds to support and further the education of pupils at St Stephens C of E</i>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<i>Organising fund raising events for parents and children of the school and the wider local community</i>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<i>The trustees have had regard to guidance issued by the CC and further the benefit by ensuring that all children benefit to funds raised.</i>

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other	A	

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Foss raised money this year, thanks to the generosity of donors.</p> <p>After 2 years of restriction in organising events due to Covid-19, Foss activities resumed this year and the charity was able to organise successful fundraising events such as auction night, summer and winter fairs, as well as culture night. This extra funding has allowed the school to provide extra-curriculum teaching, additional support for SEN and access to sports, artistic or musical projects.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	volunteering

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Friends of St Stephens (FOSS)
Other name the charity uses	FOSS
Registered charity number	1099789
Charity's principal address	Usbridge Road - LONDON W12 8LH

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<i>N/a</i>
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	<i>N/a</i>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<i>N/a</i>

### Additional Information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

**Additional information (optional)**

**Names and addresses of advisers (Optional Information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

--

**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

--

**Other optional information**

--

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted If not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Schumm R			
2	Mrs de Barca S			
3	Mrs Ukasi R			
4				
5				
6				
7				
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**Corporate trustees – names of the directors at the date the report was approved**

Director name		
/		

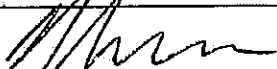
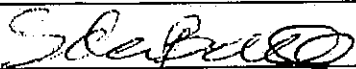
**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	
/		

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Mr Michael Schuman	Mrs Sylvia de Souza
Position (eg Secretary, Chair, etc)	Headteacher	Chair
Date	20/05/2023	



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Friends of St Stephens

**On accounts for the year  
ended**

31 August 2022

**Charity no  
(if any)**

1099789

**Set out on pages**

(remember to include the page numbers of additional sheets)

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's statement**

In connection with my examination, no material matters have come to my attention (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:** 20/6/2023

**Name:** Andrew Wells

**Relevant professional qualification(s) or body (if any):**

FMAAT

**Address:**

99 Western Road

Lewes

East Sussex BN7 1RS

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

[Empty box for disclosure details]



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Friends of St Stephen's School

No (if any)  
1099739

## Receipts and payments accounts

CC16a

For the period from	Period start date 01/09/2021	To	Period end date 31/08/2022
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fundraising events	90,802	-	-	90,802	57,152
Sponsorship	7,000	-	-	7,000	4,850
Donations	59,325	-	-	59,325	76,501
Other donations	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>157,127</b>	<b>-</b>	<b>-</b>	<b>157,127</b>	<b>138,503</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>157,127</b>	<b>-</b>	<b>-</b>	<b>157,127</b>	<b>138,503</b>
<b>A3 Payments</b>					
Costs of fundraising events	36,484	-	-	36,484	21,207
Donations paid	124,064	-	-	124,064	69,791
Independent examination fees	420	-	-	420	-
Just giving administration costs	562	-	-	562	562
Sundry	515	-	-	515	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>162,045</b>	<b>-</b>	<b>-</b>	<b>162,045</b>	<b>91,560</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>162,045</b>	<b>-</b>	<b>-</b>	<b>162,045</b>	<b>91,560</b>
<b>Net of receipts/(payments)</b>	<b>- 4,918</b>	<b>-</b>	<b>-</b>	<b>- 4,918</b>	<b>46,943</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>110,364</b>	<b>-</b>	<b>-</b>	<b>110,364</b>	<b>63,421</b>
<b>Cash funds this year end</b>	<b>105,446</b>	<b>-</b>	<b>-</b>	<b>105,446</b>	<b>110,364</b>

**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank account	105,448	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>105,448</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

OK OK OK

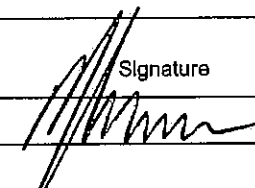
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

 Signature	Print Name Michael Schumm	Date of approval 23/6/23
--	------------------------------	-----------------------------

**FRIENDS OF ST STEPHEN'S SCHOOL (SHEPHERDS BUSH)**

England & Wales - Charity number 1099789

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# Accounts

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# Trustees' Annual Report for the period

Period start date			Period end date				
From	Day	Month	Year	To	Day	Month	Year
	01	09	2020		31	08	2021

## Section A Reference and administration details

Charity name Friends of St Stephens (FOSS)

Other names charity is known by FOSS

Registered charity number (if any) 1099789

Charity's principal address Uxbridge Road

Postcode W12 8LH

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	<u>T. Schuman</u>			
2	<u>N. Ulan</u>			
3	<u>C. Crookall</u>			
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

--

**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

constitution
--------------

How the charity is constituted  
(eg. trust, association, company)

unincorporated association
----------------------------

Trustee selection methods  
(eg. appointed by, elected by)

volunteer
-----------

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

Raising funds to support and further the education of pupils at St Stephens C of E.
---

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

organising fundraising events for parents and children of the school and the wider local community. The trustees have had regard to the guidance and further the public benefit by ensuring that all the children benefit from the funds raised.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Foss raised money this year thanks to the ongoing generosity of donors.

Despite the restrictions still in place for a major part of the year Foss managed to organise remote events such as BINGO and quiz nights, as well as an outdoor summer fair.

Other fundraising activities included the launch of a recipe book to which many school families contributed and the launch of a school hoodie for pupils and teachers.

This additional source of funds has allowed the school to provide extra-curriculum teaching, additional support for special needs and access to sporting, artistic and musical projects.



## Section E

## Financial review

Brief statement of the charity's policy on reserves

Na

Details of any funds materially in deficit

Na

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F



## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	MICHAEL SETNUMM	CHARLOTTE CROOKALL
Position (eg Secretary, Chair, etc)	HEADTEACHER	EX-CHAIR
Date	10/3/22	



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Friends of St Stephens

**On accounts for the year  
ended**

31 August 2021

**Charity no  
(if any)**

1099789

**Set out on pages**

(remember to include the page numbers of additional sheets)

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's statement**

In connection with my examination, no material matters have come to my attention (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

28/06/2022

**Name:**

Andrew Wells

**Relevant professional  
qualification(s) or body  
(if any):**

FMAAT

<b>Address:</b>	99 Western Road
	Lewes
	East Sussex BN7 1RS

**Section B****Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Friends of St Stephen's School

No (if any)  
1099789

## Receipts and payments accounts

CC16a

For the period from	Period start date 01/09/2020	To	Period end date 31/08/2021
------------------------	---------------------------------	----	-------------------------------

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fundraising events	57,152	-	-	57,152	56,047
Sponsorship	4,850	-	-	4,850	-
Just Giving donations	76,501	-	-	76,501	39,438
Other donations	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>138,503</b>	<b>-</b>	<b>-</b>	<b>138,503</b>	<b>95,485</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>138,503</b>	<b>-</b>	<b>-</b>	<b>138,503</b>	<b>95,485</b>
<b>A3 Payments</b>					
Costs of fundraising events	21,207	-	-	21,207	11,877
Donations paid	69,791	-	-	69,791	112,469
Independent examination fees	-	-	-	-	420
Just giving administration costs	562	-	-	562	562
Bank charges	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>91,560</b>	<b>-</b>	<b>-</b>	<b>91,560</b>	<b>125,328</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>91,560</b>	<b>-</b>	<b>-</b>	<b>91,560</b>	<b>125,328</b>
<b>Net of receipts/(payments)</b>	<b>46,943</b>	<b>-</b>	<b>-</b>	<b>46,943</b>	<b>- 29,843</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	63,421	-	-	63,421	93,264
<b>Cash funds this year end</b>	<b>110,364</b>	<b>-</b>	<b>-</b>	<b>110,364</b>	<b>63,421</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank account	110,364	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>110,364</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

OK

OK

OK


Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature 	Print Name MICHAEL SCHUMM	Date of approval 28/6/22
--	------------------------------	-----------------------------

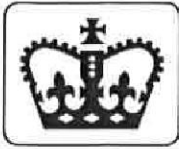
**FRIENDS OF ST STEPHEN'S SCHOOL (SHEPHERDS BUSH)**

England & Wales - Charity number 1099789

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# Accounts

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**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Friends of St Stephens

**On accounts for the year  
ended**

31 August 2020

**Charity no  
(if any)**

1099789

**Set out on pages**

(refer to include the page numbers of additional sheets)

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's statement**

In connection with my examination, no material matters have come to my attention (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

6 July 2021

**Name:**

Andrew Wells

**Relevant professional qualification(s) or body (if any):**

FMAAT

**Address:**

99 Western Road

Lewes

East Sussex BN7 1RS

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

[Empty box for disclosure details]



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Friends of St Stephen's School

BB (if any)  
1099789

## Receipts and payments accounts

CC16a

For the period from	Period start date 01/09/2019	To	Period end date 31/08/2020
------------------------	---------------------------------	----	-------------------------------

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fundraising events	56,047	-	-	56,047	91,726
Sponsorship	-	-	-	-	13,000
Just Giving donations	39,438	-	-	39,438	70,270
Other donations	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>95,485</b>	<b>-</b>	<b>-</b>	<b>95,485</b>	<b>174,996</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>95,485</b>	<b>-</b>	<b>-</b>	<b>95,485</b>	<b>174,996</b>
<b>A3 Payments</b>					
Costs of fundraising events	11,877	-	-	11,877	11,037
Donations paid	112,469	-	-	112,469	104,293
Independent examination fees	420	-	-	420	420
Just giving administration costs	562	-	-	562	198
Bank charges	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>125,328</b>	<b>-</b>	<b>-</b>	<b>125,328</b>	<b>115,948</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>125,328</b>	<b>-</b>	<b>-</b>	<b>125,328</b>	<b>115,948</b>
<b>Net of receipts/(payments)</b>	<b>- 29,843</b>	<b>-</b>	<b>-</b>	<b>- 29,843</b>	<b>59,048</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>93,264</b>	<b>-</b>	<b>-</b>	<b>93,264</b>	<b>34,216</b>
<b>Cash funds this year end</b>	<b>63,421</b>	<b>-</b>	<b>-</b>	<b>63,421</b>	<b>93,264</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank account	63,422	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>63,422</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

Agreement Error

OK

OK

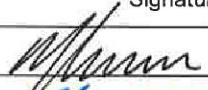

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	MICHAEL SCHUMM	1/7/21
	CHARLOTTE CROOKALL	2/7/21



# Trustees' Annual Report for the period

Period start date: From Day 01 Month 09 Year 2019 To Day 31 Month 08 Year 20

## Section A Reference and administration details

Charity name: FRIENDS OF ST STEPHENS

Other names charity is known by: FOSS

Registered charity number (if any): 1049789

Charity's principal address: St Stephens CE Primary School  
 Uxbridge Road  
 LONDON  
 Postcode W12 8LH

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Maggie Mlasi			
2	Charlotte Crookell			
3	Michael Schumm		24/06/20 - 31/08/20	
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

--

**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

*Constitution*

How the charity is constituted  
(eg. trust deed, articles of association)

*Unincorporated association*

Trustee selection methods  
(eg. appointment by members)

*Volunteers*

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

*Raising funds to support and further advance the education of pupils at St Stephens.*

organising fundraising events for parents and children of the school and the wider local community.

The trustees have had regard to the guidance and further the public benefit by ensuring that all children benefit from the funds raised.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Foss raised money largely in the first part of the year, due to COVID-19 restrictions applied from March 2020. The charity still managed to raise a significant amount due to the generosity of donors.

This allowed the school to provide extra curricula teaching, additional teaching for special needs and access to sporting and artistic projects before lockdown in particular.

**Section E****Financial review**

Brief statement of the charity's policy on reserves

Ma.

Details of any funds materially in deficit

Ma.

**Further financial review details (Optional information)**

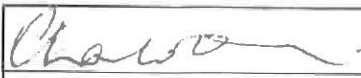
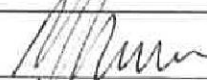
You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**Section F****Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	CHARLOTTE CROOKALL	MICHAEL SCHUMM
Position (eg Secretary, Chair, etc)	CHAIR	HEADTEACHER
Date	11/06/2021	