

HOME-START KIRKLEES

TRUSTEES' ANNUAL REPORT AND ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2025

HOME-START KIRKLEES

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HOME-START KIRKLEES

Trustees' Report for year ended 31st March 2025

Legal and Administrative Details

The charity's full name is Home-Start Kirklees and during the year 2024-25 it operated from its registered address:

Home-Start Kirklees
1st Floor, Bates Mill,
Colne Road,
Huddersfield,
HD1 3AG

Charity Registration No. 1099770

Registration Date: September 30th, 2003

Trustees who have served during the year or subsequently:

David Mason	appointed June 2016
Vanessa Stirum	appointed June 2016 (resigned August 2025)
Karl Yates	appointed December 2019
Clare Mulgan	appointed December 2022 (resigned November 2024)
Julie Grindley	appointed January 2023
Andrew Smith	appointed March 2023
Kieran Brady	appointed December 2023
Pegah Parandian	appointed February 2024
Helen Thewlis	appointed August 2024
Sally Rhodes	co-opted to Board February 2025
Leonora Redmond	co-opted to board May 2025 (resigned August 2025)

Safeguarding Adviser:

Dawn Blake, Head of Safeguarding, Locala Community Partnerships

Bankers:

Lloyds
Westgate,
Huddersfield,
HD1 2DN

The Charity Bank Ltd
Fosse House,
182 High Street,
Tonbridge,
TN9 1BE

Clydesdale Bank / Virgin
Money
Timor House, Mariner Court,
Clydebank,
G81 2NR

Nationwide Building Society
Nationwide House,
Pipers Way,
Swindon,
SN38 1NW

United Trust Bank Ltd
One Ropemaker Street
London
EC2Y 9AW

Redwood Bank Ltd
The Nexus Building,
Broadway,
Letchworth Garden City,
SG6 3TA

Independent Examiners:

SMH Sheards Ltd
Vernon House
40 New North Road
Huddersfield, HD1 5LS

Statement of Trustee Responsibilities

The trustees present their report with the financial statements of the charity for the year ended 31 March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019)

The trustees are responsible for preparing the Report of Trustees and financial statements in accordance with the applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice.)

Company law requires trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently,
- Observe the methods and principles in the relevant Charity SORP,
- Make judgements and estimates that are reasonable and prudent,
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Insofar as the trustees are aware:

- There is no relevant information of which the charitable company's independent examiners are unaware.
- The trustees have taken all steps necessary to make themselves aware of any relevant information and to establish that the independent examiners are aware of that information.

Related party transactions

There were no related party transactions in the current or previous financial year.

Structure, Governance and Management

Constitution

Home-Start Kirklees is a Charitable Incorporated Organisation, having transitioned from a Company Limited by Guarantee on 26th October 2022. The Governing Document is the Constitution dated 26th October 2022

The persons eligible for membership are:

- Members of the Board of Trustees of the Charity
- Any person Interested in furthering the Objects and approved by trustees

Vacancies for trustees are advertised locally. Interested persons are invited to attend a trustee meeting as an observer to see whether they wish to take their interest further. They are interviewed to assess whether their skills are suitable for the Board. Existing trustees have the power to co-opt new trustees to the Board to ensure there is an appropriate balance of skills, knowledge and experience available to it. Co-opted trustees have to be approved at the next Annual Meeting of members. New trustees are assigned an experienced trustee to act as mentor and ensure the new trustee is given suitable training and information on the policies and practices of the charity.

The charity is governed by the Board of Trustees. The Trustee Board is responsible for providing oversight and guidance to Charity and Operational management which is the responsibility of the Director and Senior Management Team. SMT is responsible for supervising, leading and managing all business and operational matters with the support of a staff team of co-ordinators, group workers, family support workers and administrative support. Trustees are allocated to 1 of 3 committees which take responsibility for advising and acting on behalf of the full Board on delegated topics. Each committee can recruit volunteer advisers with specialist knowledge and experience to supplement Board skills. A trustee with relevant knowledge and skills is appointed to line manage the Director. Other trustees with relevant knowledge and training are appointed to take trustee lead in key areas including safeguarding, GDPR and Health & Safety.

Risk Assessment

Risks, both physical and relating to professional indemnity, are regularly reviewed and managed and mitigated by our policies and the training given to staff and volunteers. We are covered by insurance policies organised by Home-Start UK and reviewed by us. All trustees, staff and volunteers have the current Enhanced Disclosure from the Disclosure and Barring Service as required by their role. Any information disclosed is considered by the Personnel Committee which makes recommendations, without revealing the identity of the person concerned, to the Trustee Board which makes the final decision on their suitability to join Home-Start.

Objectives and Activities

The aims and objectives of the charity which, in the opinion of the trustees, fall within the terms of Public Benefit in Section 17(5) of the Charities Act 2011 are:

- To safeguard, protect and preserve the good health both mental and physical of children and parents of children;
- To prevent cruelty to or maltreatment of children;
- To relieve sickness, poverty and need amongst children and parents of children;
- To promote the education of the public in better standards of childcare within the area of Kirklees and its environs.

The trustees pay due regard to guidance issued by the Charity Commissioners in deciding what activities Home-Start Kirklees should undertake. Home-Start Kirklees is associated with Home-Start UK which provides help, advice, and a suitable ethos for the charity to work in.

Developments, Activities and Achievements

2024-25

During the past year Home Start Kirklees has continued to thrive, manage and navigate some serious contractual issues whilst pushing forward to expand reach and widen service delivery. Up until March 2024, we were part of the Thriving Kirklees Partnership. This ended in March with Kirklees Council taking over our contract to deliver family support from April 2024 to March 2025. Kirklees have subsequently extended this contract to March 2026. It is reassuring to know that we are regarded as a reliable and valued provider of support for families with young children. The peri-natal period, conception to 2 years has such a fundamental role to play in developing and shaping children into adulthood (HM Government - The Best Start In Life: A Vision for the 1001 Critical Days) that we are proud to be part of this movement to ensure children in Kirklees have the very best start.

Over 2024-25 we also thank our other major donors including:

- | | | |
|--|--|--|
| • The National Lottery
Community Fund for our
projects supporting: | • Liz and Terry Bramall | • Tudor Trust |
| ○ Loneliness and Isolation | • The Toy Trust | • Charles and Elsie Sykes Trust |
| ○ Active Fatherhood project | • Tesco Groundworks | • UKH Foundation |
| • Sir George Martin Trust | • The Sackler Trust | • Arnold Clark Trust |
| • Pears Foundation | • Henry Smith | • Co-op |
| Compassionate Communities | • Garfield Weston | • Facey Foundation |
| | • Pears Foundation / Home-
Start UK Breathing Space
fund Phase 3 | • Cash for Kids |
| | | • One Community - Young
Parents cooking project |

2025-26

During the forthcoming year, we will continue to seek funding to maintain our core work whilst expanding our reach so that we can support more families that need our help. We are discussing with Kirklees a potential renewal of our core contract and actively pursuing additional funding opportunities. We plan a complete review of our services to identify how we can support and deliver more service to more families at the same or reduced costs. We will also be strengthening our partnership arrangements so that we can become more of a 'one stop shop' for families who need either initial advice and guidance or those who are facing more challenging issues and more extensive support.

In ensuring Home Start Kirklees best represents the community which we serve, we are developing and progressing our equity, equality, diversity and inclusion practice and have invested resources into this area which will have a key focus this year. This will give a voice to a wider range of the community and help us to enhance and develop services that are relevant for our community in the future.

Fundraising and marketing are vital for our ability to develop a sustainable future. We are exploring a range of funding avenues in our quest to ensure that the outstanding nature of Home-Start Kirklees delivery is well known.

Home-Start Kirklees has a fantastic staff team and a committed loyal and hard-working team of volunteers. Their commitment to supporting our communities is notable as the organisation flexes and responds to new and presenting needs of families. Our volunteers are vital and our biggest asset and we value their significant contribution enabling us to apply for the Kings Award for volunteering in 2025.

We have an ambitious year ahead and will continue to work hard to ensure that we reach out to more families and respond to their needs timely to prevent issues from escalating and requiring statutory intervention.

Review of the financial position of the Charity – Treasurer's report

Andrew Smith

I am pleased to present my second annual report as Treasurer of Home-Start Kirklees. It has been a year of transition and cautious optimism, as we navigated the financial implications of the closure of the Thriving Kirklees Partnership while maintaining our commitment to supporting families across Kirklees.

Financial Performance

Total income for the year was £665,339, a small decrease from the previous year. While our core statutory funding declined to £338,611 from £406,957, we successfully increased grant and charitable trust income to £293,496, up from £232,297. This growth reflects the ongoing dedication of the team in securing new funding opportunities despite a challenging landscape. Notable supporters this year included The Garfield Weston Foundation, The National Lottery Community Fund, and The Tudor Trust.

Other donations and interest income also increased modestly, totalling £33,232 up from £21,813, helping to diversify our income base.

Expenditure for the year rose to £667,010 an increase of approximately 9.5% on the previous year. This rise primarily reflects inflationary pressures on staffing costs and a gradual reinstatement of paused service areas and staff appointments following last year's temporary cost-control measures.

The result for the year is a deficit of £1,671, which has been met from reserves in line with our board-approved budget.

Reserves and Financial Position

Total reserves at the year-end stood at £373,284, down slightly from £374,955. These comprise:

- Unrestricted funds: £52,302
- Designated funds: £236,553
- Restricted funds: £84,429

Looking Ahead

Last year the Board previously approved a deficit budget for 2024–25 to allow us to continue providing vital services while we strengthen our funding pipeline. We are pleased that this year's outcome only showed a marginal deficit due to our cost controls and improved ability to attract Charitable funds. The reduction in statutory income highlights the need for our continued focus over the new year on sustainability, diversification, and prudent cost management.

As we await the outcomes of the ongoing service review and navigate an evolving commissioning environment, we will continue to adapt. The finance committee remains committed to supporting the board with accurate, timely forecasts and scenario planning to ensure informed decision-making.

Policy on Reserves

As last year the climate continues to be challenging; with more families needing help and being supported, the Board of Trustees continues to feel it is prudent to hold around 6 months reserves. This includes designated funds to cover the charity in the eventuality of any unforeseen difficulties or in the worst-case scenario, any eventual closure. In 2023-24 we built up a level of reserves above this level which we used to continue to run the Young Parents' Service (YPS) during 2024-25. This has reduced our reserves back to around 23` weeks of cover.

Acknowledgments

Enormous thanks must go to everyone involved – to our incredibly hard-working and dedicated staff team and volunteers and advisers, to our trustees who give so much of their time and expertise, and to our partners, funders and supporters. We value each one of you – without you none of this would be possible.

Please take a look at our latest work in our Annual Report for 2024-25 here

<https://homestart-kirklees.org.uk/wp-content/uploads/2025/09/Home-Start-Report-2025-WEB.pdf>

Signed on behalf of the Trustees

A handwritten signature in black ink, appearing to read 'D Mason'.

David Mason – Chair



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Home Start Kirklees

**On accounts for the year-
ended**

31st March 2025

Charity no
(if any) 1099770

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ICAEW.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Kevin Winterburn

Date: 10.9.25.

Name:

Kevin Winterburn

**Relevant professional
qualification(s) or body
(if any):**

Chartered Accountant

Address:	SMH Sheards Limited
	Vernon House, 40 New North Road
	Huddersfield, HD1 5LS

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

	Note	Unrestricted Fund £	Designated Fund £	Restricted Funds £	2025 Total £	2024 Total £
Incoming resources						
Incoming resources from generated funds						
Donations and legacies	1	-	-	-	-	-
Investment income	2	9,309	-	-	9,309	6,345
Incoming resources from charitable activities	3	476,608	-	179,422	656,030	654,723
Total incoming resources		485,917	-	179,422	665,339	661,068
Resources expended						
Charitable activities	4	541,184	-	119,008	660,191	604,537
Governance costs	5	6,818	-	-	6,818	6,306
Total resources expended		548,002	-	119,008	667,010	610,843
Net income/(expenditure) before transfers		(62,085)	-	60,414	(1,671)	50,225
Net transfers to/(from) Funds		86,285	(94,234)	7,949	-	-
Net movement in funds		24,200	(94,234)	68,363	(1,671)	50,225
Resourced from previous years		28,102	330,787	16,066	374,955	324,730
Resources at end of the year		52,302	236,553	84,429	373,284	374,955

BALANCE SHEET at 31 March, 2025

Fixed Assets	6	4,738	-	-	4,738	5,798
Current Assets	7	157,803	236,552	84,429	478,784	558,455
		162,541	236,552	84,429	483,522	564,253
Current Liabilities	8	110,238	-	-	110,238	189,298
Net Assets		52,303	236,552	84,429	373,284	374,955

Represented by:

Resourced from previous years	28,102	330,787	16,066	374,955	324,730
Net (Expenditure)/Income for the Year	24,200	(94,234)	68,363	(1,671)	50,225
Resources at end of the year	52,302	236,553	84,429	373,284	374,955

These accounts were approved by the Trustees on 25 September 2025 and signed on their behalf:



David Mason, Chair



Andrew Smith, Treasurer

Registered Charity No: 1099770

INCOMING RESOURCES	Unrestricted and project funds Fund £	Restricted Funds £	2025 Total £	2024 Total £
1 Donations and legacies	-	-	-	-
2 Investment Income				
Interest Received	9,309	-	9,309	6,345
3 Incoming Resources from Charitable Activities				
Kirklees	286,300	-	286,300	369,147
TNLCF - Loneliness	-	99,235	99,235	79,551
TNLCF - Cost of Living	-	73,742	73,742	-
Tudor Trust	42,996	-	42,996	42,996
The Big Give	32,810	-	32,810	32,810
Henry Smith	30,000	-	30,000	60,000
Bloomin Fund / Hoare's Bank	20,000	-	20,000	-
Home Start UK / Pears	19,000	-	19,000	5,000
The Big Give	11,306	-	11,306	10,092
Rebates and statutory donations	9,315	-	9,315	-
Charles & Elsie Sykes Trust	8,000	-	8,000	-
Facey Family Foundation	3,000	-	3,000	5,000
Bauer Radio	-	3,000	3,000	-
Redcentric Solutions	2,832	-	2,832	-
Society for Holy Child Jesus	2,500	-	2,500	12,500
One Community - Cooking	-	2,000	2,000	8,550
Toy Trust	2,000	-	2,000	-
Individual Donations	1,901	-	1,901	-
HSF	-	1,445	1,445	-
Arnold Clarke	1,000	-	1,000	-
Tesco	1,000	-	1,000	-
Reliance Precision	785	-	785	-
Liz & Terry Bramall	667	-	667	-
Food Parcels	600	-	600	-
Giant Cash Bonanza	496	-	496	538
Womens Institute	100	-	100	-
Garfield Weston	-	-	-	15,000
George Martin Trust	-	-	-	3,000
Towngate Plc	-	-	-	813
John Lewis / Waitrose	-	-	-	700
One 17	-	-	-	600
Wooltex Ltd	-	-	-	5,000
Other donations	-	-	-	3,425
	476,608	179,422	656,030	654,723
Total Incoming Resources	485,917	179,422	665,339	661,068

RESOURCES EXPENDED	Unrestricted and project Fund £	Restricted Funds £	2025 Total £	2024 Total £
4 Charitable Activities				
Direct costs				
Coordinators' Salaries including NI	274,313	90,784	365,097	343,233
Co-ordinators' Pensions	17,540	1,316	18,856	14,378
Staff and Volunteers' Expenses	12,129	2,551	14,680	15,566
Advertising for Volunteers	913	-	913	674
Training	1,922	680	2,602	2,754
Contribution to national Home-Start	11,899	-	11,899	11,007
Licences	-	3,900	3,900	
Rent	28,435	5,459	33,894	29,661
Equipment for Use by Families	114	3,474	3,588	11,470
Subsistence for Volunteers and Families	1,581	1,927	3,508	3,087
Other	745	-	745	2,086
	349,590	110,092	459,682	433,918
Support costs				
Staff Salaries including NI	149,133	2,172	151,305	125,016
Pensions	6,839	-	6,839	5,662
Computer and office cost	10,891	4,755	15,645	13,120
Electricity and Gas	2,799	489	3,288	2,522
Stationery and Postage	3,055	1,500	4,555	4,161
Telephone	1,828	-	1,828	2,984
Insurance	5,404	-	5,404	5,278
Printing charges	1,002	-	1,002	-
Bank Charges	200	-	200	194
Depreciation	1,060	-	1,060	2,480
Advertising	591	-	591	552
Consultancy	8,791	-	8,791	8,650
	191,594	8,916	200,509	170,619
Total Charitable Activities	541,184	119,008	660,191	604,537

	d and project Fund £	Restricted Funds £	2025 Total £	2024 Total £
5 Governance costs				
AGM Cost	1,864		1,864	1,398
Examination and Accountancy Fees	4,955	-	4,955	4,908
	6,818	-	6,818	6,306

6 Fixed Assets

	Furniture	Fixtures &	Office	Total
	£	Fittings	Equipment	2025
		£	£	£
Cost				
At 1 April	9,504	-	-	9,504
Additions	-	-	-	-
Disposals	-	-	-	-
At 31 March	9,504	-	-	9,504
Depreciation				
At 1 April	3,706	-	-	3,706
Charge for period	1,060	-	-	1,060
Disposals	-	-	-	-
At 31 March	4,766	-	-	4,766
Net Book Value at 1 April	5,798	-	-	5,798
Net Book Value at 31 March	4,738	-	-	4,738

7 Current Assets

	2025	2024
	£	£
Cash at Bank	478,553	558,091
Cash in hand	230	364
	<u>478,784</u>	<u>558,455</u>

8 Current Liabilities

	2025 £	2024 £
Income received in advance	99,955	179,158
PAYE & NI	8,402	8,260
Accruals	1,881	1,881
	<u>110,238</u>	<u>189,299</u>

- 9 Designated Fund** The designated funds established by the Trustees on March 31, 2015, to cover the cost of statutory redundancies payable to staff in the event of the charity's closure or downgrading, and contractual obligations are as below.

The trustees decided to increase the designated fund for future lease commitments to provide in full for the remainder of the lease at Bates Mill resulted in an increase of £20,500 to £45,500.

The designated fund to cover the Young Parents Service of £125,000 created last year following the withdrawal of funding for the service has been released as the trustees have moved this service into core services provided by the charity following no additional specific funding being secure for the ongoing provision of this service.

The fund to cover the charity's minimum reserve policy, of 10 weeks of operation costs has been increased by £22,922 to £130,658.

Balances at 1 April	2025	2024
Provision for redundancy brought forward	73,052	54,128
Minimum Cover	107,738	98,240
Rent provision	25,000	20,000
Young Persons Service	125,000	-
	<u>330,788</u>	<u>173,368</u>
Provision for redundancies (no longer)/or required	(12,659)	18,924
Increase in Minimum Operating Cover	22,922	8,498
Addition provision for rent in 2025-27	20,500	5,000
Provision for delivery of 'Young Parents' Service 2024-25	(125,000)	125,000
Net transfer (to) / from unrestricted fund	<u>(94,237)</u>	<u>157,420</u>
Balance at March 31	<u>236,551</u>	<u>330,788</u>

10 Accounting Policies

Basis of Preparing the Financial Statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'. The financial statements have been prepared under the historical cost convention.

Incoming Resources

Donations, grants, etc, are credited to income when received, unless received in advance of a grant for expenditure in a future accounting period or received following the year-end as a result of a commitment to fund a project's expenditure during the year.

10 Accounting Policies (continued)

Number of Staff Employed

The average number of staff employed during the year was

	2024-25		2023-24	
	Actual Number	Full-Time Equivalent	Actual Number	Full-Time Equivalent
Directly Charitable	16	11.52	15	8.98
Support Services	3	2.54	5	1.74

No employees were paid more than £60,000 during the year.

Trustees Remuneration and Expenses

No remuneration has been paid to the Trustees who served during the year.

The amount of expenses paid to trustees for travelling during the year to 31 March 2025 was £0.00

Ultimate Controlling Party

Home Start Kirklees is managed by the board of directors, the members of which are the Trustees of the charity.

SUMMARY OF ACCOUNTS 2024-25

	2024-25 £	2023-24 £
Incoming Resources		
Statutory Agencies	338,611	406,957
Charitable Trust Funds	293,496	232,297
Other Donations	23,923	15,468
Gift Aid	-	-
Interest	9,309	6,345
Other Income	-	-
	<u>665,339</u>	<u>661,068</u>
Resources Expended		
Salaries, NI and Pensions	542,098	488,289
Coordinators' and Volunteers' Expenses	14,680	15,566
Contribution to National Home-Start	11,899	11,007
Licences	3,900	-
Other Charitable Expenses	11,457	20,072
Rent	33,894	29,661
Computer and Office Costs	49,083	46,248
	<u>667,010</u>	<u>610,843</u>
Net (Expenditure)/Income for the Year	(1,671)	50,225
Resourced from previous years	374,955	324,730
Resources at year end	<u>373,283</u>	<u>374,955</u>
Represented by:		
Fixed Assets	4,738	5,798
Cash at bank and in hand	478,784	558,455
	<u>483,522</u>	<u>564,253</u>
Less Income received in advance	99,955	179,158
Other creditors due within one year	10,283	10,141
	<u>110,238</u>	<u>189,298</u>
	<u>373,284</u>	<u>374,955</u>