

# **HOME-START KIRKLEES**

**TRUSTEES' ANNUAL REPORT AND ACCOUNTS  
FOR THE YEAR  
ENDED 31<sup>ST</sup> MARCH 2024**

# HOME-START KIRKLEES

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# HOME-START KIRKLEES

## Trustees' Report for year ended 31<sup>st</sup> March 2024

### Legal and Administrative Details

The charity's full name is Home-Start Kirklees and during the year 2023-24 it operated from its registered address:

Home-Start Kirklees  
1st Floor, Bates Mill,  
Colne Road,  
Huddersfield,  
HD1 3AG

Charity Registration No. 1099770  
Registration Date: September 30<sup>th</sup>, 2003

### **Trustees who have served during the year or subsequently:**

David Mason – Treasurer – appointed June 2016  
Vanessa Stirum – appointed June 2016  
Karl Yates – appointed December 2019  
Barry Lee – appointed March 2020 (Deceased October 2023)  
Joanne Hardcastle – appointed May 2022 (resigned September 2023)  
Tracy Sheldon – appointed October 2022 (resigned October 2023)  
Clare Mulgan – appointed December 2022  
Julie Grindley – appointed January 2023  
Andrew Smith – appointed March 2023  
Kieran Brady – co-opted to board 7.12.23  
Pegah Parandian – co-opted to board 29.2.24

**Safeguarding Adviser:** Dawn Blake, Head of Safeguarding, Locala Community Partnerships.

**Bankers:**

Lloyds TSB  
1 Westgate  
Huddersfield, HD1 2DN

Scottish Widows Bank  
67 Morrisons Street  
Edinburgh, EH3 8YJ

Nationwide Building Society  
Nationwide House, Pipers Way  
Swindon, SN38 1NW

Clydesdale Bank / Virgin Money  
Timor House  
Mariner Court  
Clydebank, G81 2NR  
The Charity Bank Ltd  
Fosse House  
182 High Street  
Tonbridge, TN9 1BE  
Redwood Bank Ltd  
The Nexus Building, Broadway  
Letchworth Garden City, SG6 3TA

**Independent Examiners:**

Sheards Chartered Accountants  
Vernon House  
40 New North Road  
Huddersfield, HD1 5LS

**Statement of Trustee Responsibilities**

The trustees present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019)

The trustees are responsible for preparing the Report of Trustees and financial statements in accordance with the applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice.)

Company law requires trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently,
- Observe the methods and principles in the relevant Charity SORP,
- Make judgements and estimates that are reasonable and prudent,
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for

safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Insofar as the trustees are aware:

- There is no relevant information of which the charitable company's independent examiners are unaware.
- The trustees have taken all steps necessary to make themselves aware of any relevant information and to establish that the independent examiners are aware of that information.

#### **Related party transactions**

There were no related party transactions in the current or previous financial year.

### **Structure, Governance and Management**

#### **Constitution**

Home-Start Kirklees is a Charitable Incorporated Organisation, having transitioned from a Company Limited by Guarantee on 26<sup>th</sup> October 2022. The Governing Document is the Constitution dated 26<sup>th</sup> October 2022

Our constitution can be viewed here:

<https://homestart-kirklees.org.uk/wp-content/uploads/2023/08/Final-HSK-CIO-constitution-261022.pdf>

The persons eligible for membership are:

- Members of the Board of Trustees of the Charity
- Any person interested in furthering the Objects and approved by trustees

Vacancies for trustees are advertised locally. Interested persons are invited to attend a trustee meeting as an observer to see whether they wish to take their interest further. They are interviewed to assess whether their skills are suitable for the Board. Existing trustees have the power to co-opt new trustees to the Board to ensure there is an appropriate balance of skills, knowledge and experience available to it. Co-opted trustees have to be approved at the next Annual Meeting of members. New trustees are assigned an experienced trustee to act as mentor and ensure the new trustee is given suitable training and information on the policies and practices of the charity.

The charity is governed by the Board of Trustees. The Trustee Board is responsible for providing oversight and guidance to Charity and Operational management which is the responsibility of the Director and Senior Management Team. SMT is responsible for supervising, leading and managing all business and operational matters with the support of a staff team of co-ordinators, group worker, family support worker and administrative support. Trustees are allocated to 1 of 3 committees which take responsibility for advising and acting on behalf of the full Board on delegated topics. Each committee can recruit volunteer advisers with specialist knowledge and experience to supplement Board skills. A trustee with relevant knowledge and skills is appointed to line manage the Director. Other trustees with relevant knowledge and training are appointed to take trustee lead in key areas including safeguarding, GDPR and Health & Safety.

## **Risk Assessment**

Risks, both physical and relating to professional indemnity, are regularly reviewed and managed and mitigated by our policies and the training given to staff and volunteers. We are covered by insurance policies organised by Home-Start UK and reviewed by us. All trustees, staff and volunteers have the current Enhanced Disclosure from the Disclosure and Barring Service as required by their role. Any information disclosed is considered by the Personnel Committee which makes recommendations, without revealing the identity of the person concerned, to the Trustee Board which makes the final decision on their suitability to join Home-Start.

## **Objectives and Activities**

The aims and objectives of the charity which, in the opinion of the trustees, fall within the terms of Public Benefit in Section 17(5) of the Charities Act 2011 are:

- To safeguard, protect and preserve the good health both mental and physical of children and parents of children;
- To prevent cruelty to or maltreatment of children;
- To relieve sickness, poverty and need amongst children and parents of children;
- To promote the education of the public in better standards of childcare within the area of Kirklees and its environs.

The trustees pay due regard to guidance issued by the Charity Commissioners in deciding what activities Home-Start Kirklees should undertake.

Home-Start Kirklees is a partner in Thriving Kirklees which provides health and well-being services for all those from pre-birth to age 19 or, if the young person is vulnerable up to age 24. Locala Community Partnerships is the contract lead of 4 additional sub-contracted partners who each have an equal voice in decision-making and influencing the design and future development of joined up working to support those for whom the service is intended.

Home-Start Kirklees is associated with Home-Start UK which provides help, advice, and a suitable ethos for the charity to work in.

## **Developments, Activities and Achievements**

During the past year Home Start Kirklees has continued to thrive, manage and navigate some serious contractual issues whilst pushing forward to expand reach and widen service delivery. The Thriving Kirklees Partnership ended in March 2024 with Kirklees Council taking over our contract to deliver family support from April 2024. It is reassuring to know that we are regarded as a reliable and valued provider of support for families with young children. The peri-natal period, conception to 2 years has such a fundamental role to play in developing and shaping children into adulthood (HM Government The Best Start in Life: A Vision for the 1001 Critical Days) that we are proud to be part of this movement to ensure children in Kirklees have the very best start.

We continue to receive funding from The National Lottery Community Fund, Garfield Weston and Henry Smith to help retain our current service provision, whilst continuing in our quest to generate income to develop new types of support for families in need. This means investing in funding opportunities to deliver support for those outside of our current offer including dads, children with special educational needs and disabilities and infant mental health.

Home-Start Kirklees has a fantastic staff team and a committed loyal and hard-working team of volunteers. Their commitment to supporting our communities is notable as the organisation flexes and responds to new and presenting needs of families.

The workforce is supported by a group of trustees and members and it is now two years since we became a Charitable Incorporated Organisation (CIO). During the next year, we will continue to seek funding to maintain our core work whilst expanding our reach so that we can support more families that need our help.

## **Review of the financial position of the Charity – Treasurer's report**

It is with great pleasure that I present this report, having taken over the baton following David Mason's seven years of stellar service as treasurer. I extend my heartfelt thanks to the entire team for making me feel so welcome over the past year and for providing a gentle guiding hand as I find my footing

Despite uncertainties regarding future funding, I am pleased to report that Home-Start Kirklees remains in a robust financial position. Through prudent management and strategic planning, we have been able to maintain healthy reserves and continue our essential services without interruption. This resilience ensures that we are well-prepared to navigate any challenges over the next 12-months and continue supporting our community effectively.

### **Income**

The past 12 months have been challenging for the Home-Start Kirklees team due to uncertainties surrounding funding from our major supporter, Thriving Kirklees Partnership, and the financial difficulties faced by Kirklees Council. Despite these challenges, the team's resilience has been remarkable, securing grants and donations totalling £252,766. Although the TK Partnership dissolved in March 2024, we still received £369,147 from them, which accounted for 56% of our income.

We continued to succeed in raising substantial additional funds, amounting to £252,766. Special thanks go to the Charitable Trusts of The Garfield Weston Foundation, The Henry Smith Charity, and The Tudor Trust, which collectively contributed £117,996. We also extend our gratitude to The National Lottery Community Fund for their contribution of £79,551. We are equally grateful to Lloyds Foundation and all the other foundations and trusts that awarded grants during the last year.

### **Expenses**

Due to the funding uncertainties we have faced, we made the difficult decision to suspend referrals to our Young Parent Service and delay staff appointments. These measures helped control costs, resulting in only a modest 5% increase over 2022-23, bringing our total expenses to £610,843. Funding in the coming years is expected to become more challenging, and we are continuously monitoring our projected income to ensure our expenses remain aligned with our revenue.

### **Funds**

Our funds are divided into three 'pots': Unrestricted, Designated and Restricted. At the end of March 2024 these 'pots' totalled £374,955 a 15% increase from last year.

- Unrestricted funds of £47,959. We can allocate the unrestricted funds to any of our charitable objectives as directed by the Board of Trustees.

- Designated funds of £330,787.

This year the Board of Trustees has resolved to include the following designated sums:

- £73,051 - This fund is designated to cover redundancy payments in the unlikely event that we need to close or significantly reduce the size of the charity due to decreases in donations and service payments. It is reviewed annually based on the current staff, their salaries, and their length of service.
- £125,000 - Following the decommissioning of the Thriving Kirklees Partnership and its transfer to Kirklees Council, funding for the Young Parents Service was withdrawn. Consequently, a decision was made to make a designated fund to ensure the continuation of the service throughout 2024-25.
- £107,736 – We maintain a provision to cover at least 10 weeks of operational costs to protect against financial shocks, such as late donor payments. This provision also ensures that, if we must reduce our services, we have sufficient time to close them down with minimal impact on the families we support.
- £25,000 – We are setting aside a provision to cover our rent for the year 2025-26. Whilst we have secured funding until the end of March 2025, our lease extends to 2027. To safeguard against potential income reductions, we are building a fund to cover at least six months' worth of rent. This will give us time to find a new tenant if necessary. If the fund is not needed, it will be returned to the unrestricted reserves next year.

- Restricted funds £3,792.

Donors gave us these funds to spend on specific activities – such as buying books and other materials to support parents to get their children ready for school.

### **Policy on Reserves**

As last year the climate continues to be challenging; with more families needing help and being supported, the Board of Trustees continues to feel it is prudent to hold 6 months reserves which includes designated funds to cover the charity in the eventuality of any unforeseen difficulties or in the worst-case scenario, any eventual closure. In addition to this we have made a provision for funding the YPS.



Andrew Smith - Treasurer

### **Plans for future periods**

At Home Start Kirklees, we continue to be ambitious for our future. As well as focusing on delivery of our core family support programmes, we are also looking to develop support for dads. Fathers entering into parenthood need as much essential support as mothers to be. We are committed to helping parents be the best that they can be and are seeking to expand our perinatal support for families as part of our early intervention approach. Infant mental health and giving babies the best start in life is an essential part of our early intervention and prevention model and indeed our vision.



We are seeking to deliver support in more flexible ways. This means exploring and using digital approaches to improve our reach and ensuring that our website is easy to access and useful to families.

In ensuring Home Start Kirklees best represents the community which we serve, we are developing and progressing our equity, equality, diversity and inclusion practice and have invested resources into this area which will have a key focus this year. This will give a voice to a wider range of the community and help us to enhance and develop services that are relevant for our community in the future.

Fundraising and marketing are vital for our ability to develop a sustainable future. We are exploring a range of funding avenues in our quest to ensure that the outstanding nature of Home-Start Kirklees delivery is well known. Our volunteers are vital and our biggest asset and to value their significant contribution, we are seeking a renewal of the Kirklees Volunteering Quality Award from the local authority and also looking to secure the Kings Award for volunteering in 2025.

We have an ambitious year ahead and will continue to work hard to ensure that we reach out to more families and respond to their needs timely to prevent issues from escalating and requiring statutory intervention.

Please take a look at our latest work in our Annual Report for 2023-24 here  
<https://homestart-kirklees.org.uk/annual-reports/>

### **Acknowledgments**

Enormous thanks must go to everyone involved – to our incredibly hard-working and dedicated staff team and volunteers and advisers, to our trustees who give so much of their time and expertise, and to our partners, funders and supporters. We value each one of you – without you none of this would be possible.

Signed on behalf of the Trustees

A handwritten signature in black ink, appearing to read 'Vanessa Stirum'.

Vanessa Stirum – Chair



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Home Start Kirklees

On accounts for the year  
ended

31<sup>st</sup> March 2024

Charity no  
(if any) 1099770

Set out on pages

12 - 18

(remember to include the page number of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ICAEW.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

*Kevin Winterburn*

Date:

19 August 2024

Name:

Kevin Winterburn

Relevant professional  
qualification(s) or body  
(if any):

Chartered Accountant

<b>Address:</b>	SMH Sheards Limited
	Vernon House, 40 New North Road
	Huddersfield, HD1 5LS

<b>Section B</b>	<b>Disclosure</b>
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Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

**HOME-START KIRKLEES**  
Accounts for the Year ended  
31 March, 2024

STATEMENT OF FINANCIAL ACTIVITIES Income and Expenditure Account	Note	Unrestricted Fund £	Designated Fund £	Restricted Funds £	2024 Total £	2023 Total £
<b>Incoming resources</b>						
Incoming resources from generated funds						
Donations and legacies	1	-	-	-	-	-
Investment income	2	6,345	-	-	6,345	798
Incoming resources from charitable activities	3	559,076	-	95,647	654,723	610,728
<b>Total incoming resources</b>		<b>565,421</b>	<b>-</b>	<b>95,647</b>	<b>661,068</b>	<b>611,526</b>
<b>Resources expended</b>						
Charitable activities	4	488,778	-	115,760	604,537	575,887
Redundancy payments for staff and costs of underwriting business development efforts	5	-	-	-	-	-
Governance costs	6	6,306	-	-	6,306	6,564
<b>Total resources expended</b>		<b>495,084</b>	<b>-</b>	<b>115,760</b>	<b>610,843</b>	<b>582,451</b>
<b>Net income/(expenditure) before transfers</b>		<b>70,337</b>	<b>-</b>	<b>( 20,113)</b>	<b>50,225</b>	<b>29,076</b>
<b>Net transfersto/(from) Funds</b>		<b>( 177,276)</b>	<b>157,419</b>	<b>19,857</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>		<b>( 106,939)</b>	<b>157,419</b>	<b>( 256)</b>	<b>50,225</b>	<b>29,076</b>
<b>Resourced from previous years</b>		<b>135,041</b>	<b>173,368</b>	<b>16,321</b>	<b>324,730</b>	<b>295,655</b>
<b>Resources at end of the year</b>		<b>28,102</b>	<b>330,787</b>	<b>16,065</b>	<b>374,955</b>	<b>324,731</b>


**BALANCE SHEET at 31 March, 2024**

Fixed Assets	7	5,798	-	-	5,798	5,884
Current Assets	8	211,603	330,787	16,065	558,455	520,851
		217,401	330,787	16,065	564,253	526,735
Current Liabilities	9	189,298	-	-	189,298	202,004
<b>Net Assets</b>		<b>28,102</b>	<b>330,787</b>	<b>16,065</b>	<b>374,955</b>	<b>324,731</b>

Represented by:

Resourced from previous years	135,041	173,368	16,321	324,730	295,655
Net (Expenditure)/Income for the Year	( 106,939)	157,419	( 256)	50,225	29,075
<b>Resources at end of the year</b>	<b>28,102</b>	<b>330,787</b>	<b>16,065</b>	<b>374,955</b>	<b>324,731</b>

These accounts were approved by the Trustees on 13th June 2024 and signed on their behalf:

  
Vanessa Stirum Chair

  
A Smith, Treasurer

Registered Charity No: 1099770

**HOME-START KIRKLEES**  
**Analysis of Funds**  
**For the Year ended 31 March 2024**

	Unrestricted, designated and project funds					Restricted funds					Overall total
	Core Services funding	Young Parents' Service	Friends of Home Start, Grants and Other donations	Total unrestricted and project funds	Designated fund	Parents' Groups (The National Lottery Community Fund)	Starting Well Initiative	Tackling Child Poverty (Previously affordable warmth)	Sundry donations for specific purposes	Total restricted funds	
	£		£	£	£		£		£	£	£
<b>Incoming Resources</b>											
Received in earlier periods for this year				-	-						
Locala CIC - Thriving Kirklees	262,151	106,996	-	369,147	-	-	-	-	-	-	369,147
Henry Smith	60,000	-	-	60,000	-	-	-	-	-	-	60,000
Tudor Trust	-	42,996	-	42,996	-	-	-	-	-	-	42,996
Kirklees MBC	32,810	-	-	32,810	-	-	-	-	-	-	32,810
Lloyds Bank Foundation	-	-	-	-	-	-	-	-	-	-	-
Kirklees Neighbourhood Housing	-	-	-	-	-	-	-	-	-	-	-
The National Lottery Community Fund	-	-	-	-	-	79,551	-	-	-	79,551	79,551
Garfield Weston	15,000	-	-	15,000	-	-	-	-	-	-	15,000
The Big Give	5,046	-	-	5,046	-	-	-	5,046	-	5,046	10,092
Longwood Engineering	-	-	-	-	-	-	-	-	-	-	-
One Community	-	-	-	-	-	-	8,550	-	-	8,550	8,550
West Riding Freemasons	-	-	-	-	-	-	-	-	-	-	-
Other donations	250	-	3,175	3,425	-	-	-	-	-	-	3,425
Home Start UK	-	-	-	-	-	-	-	-	-	-	-
Jimmy Dickinson / One Community	-	-	-	-	-	-	-	-	-	-	-
Tesco	-	-	-	-	-	-	-	-	-	-	-
John Lewis/Waitrose	-	-	700	700	-	-	-	-	-	-	700
Towngate Plc	-	-	813	813	-	-	-	-	-	-	813
Society for Holy Child Jesus	12,500	-	-	12,500	-	-	-	-	-	-	12,500
George Martin Trust	-	3,000	-	3,000	-	-	-	-	-	-	3,000
Facey Family Foundation	3,000	-	2,000	5,000	-	-	-	-	-	-	5,000
One17	600	-	-	600	-	-	-	-	-	-	600
Giant Cash Bonanza	-	-	538	538	-	-	-	-	-	-	538
UKH Foundation	2,500	-	-	2,500	-	-	-	2,500	-	2,500	5,000
Bank interest	-	-	6,345	6,345	-	-	-	-	-	-	6,345
Rebates and statutory donations	-	-	5,000	5,000	-	-	-	-	-	-	5,000
<b>Total</b>	<b>393,857</b>	<b>152,992</b>	<b>18,572</b>	<b>565,421</b>	<b>-</b>	<b>79,551</b>	<b>8,550</b>	<b>7,546</b>	<b>-</b>	<b>95,647</b>	<b>661,068</b>
<b>Attributable to this year</b>	<b>393,857</b>	<b>152,992</b>	<b>18,572</b>	<b>565,421</b>	<b>-</b>	<b>79,551</b>	<b>8,550</b>	<b>7,546</b>	<b>-</b>	<b>95,647</b>	<b>661,068</b>
<b>Resources Expended</b>											
<b>Charitable Activities</b>											
<b>Direct costs</b>											
Coordinators' Salaries including NI	154,009	104,995	-	259,004	-	84,230	-	-	-	84,230	343,233
Co-ordinators' Pensions	9,677	4,702	-	14,378	-	-	-	-	-	-	14,378
Staff and Volunteers' Expenses	8,010	3,685	2,059	13,754	-	1,795	-	-	17	1,812	15,566
Advertising for Volunteers	674	-	-	674	-	-	-	-	-	-	674
Training	2,530	-	-	2,530	-	224	-	-	-	224	2,754
Contribution to National Home-Start	11,007	-	-	11,007	-	-	-	-	-	-	11,007
Rent	22,140	-	2,400	24,540	-	5,121	-	-	-	5,121	29,661
Equipment for use by families	-	-	-	-	-	-	8,357	3,113	-	11,470	11,470
Subsistence for Volunteers and Families	100	1,415	-	1,515	-	892	-	-	680	1,572	3,087
Other	420	150	1,507	2,077	-	8	-	-	-	8	2,086
<b>Total Charitable Activities</b>	<b>208,568</b>	<b>114,946</b>	<b>5,966</b>	<b>329,480</b>	<b>-</b>	<b>92,271</b>	<b>8,357</b>	<b>3,113</b>	<b>697</b>	<b>104,438</b>	<b>433,918</b>
<b>Support costs</b>											
Salaries including NI	80,056	42,787	-	122,844	-	2,172	-	-	-	2,172	125,016
Pensions	4,118	1,545	-	5,662	-	-	-	-	-	-	5,662
Computer and other costs	5,785	34	223	6,043	-	6,242	-	-	835	7,077	13,120
Electricity and Gas	2,021	-	-	2,021	-	500	-	-	-	500	2,522
Telephone	2,611	-	-	2,611	-	1,500	-	-	50	1,550	4,161
Stationery and Postage	2,955	6	-	2,961	-	23	-	-	-	23	2,984
Insurance	5,278	-	-	5,278	-	-	-	-	-	-	5,278
Bank Charges	97	-	98	194	-	-	-	-	-	-	194
Depreciation	2,480	-	-	2,480	-	-	-	-	-	-	2,480
Advertising	552	-	-	552	-	-	-	-	-	-	552
Consultancy	8,650	-	-	8,650	-	-	-	-	-	-	8,650
Relocation costs	-	-	-	-	-	-	-	-	-	-	-
<b>Total Support costs</b>	<b>114,605</b>	<b>44,372</b>	<b>321</b>	<b>159,297</b>	<b>-</b>	<b>10,437</b>	<b>-</b>	<b>-</b>	<b>885</b>	<b>11,322</b>	<b>170,619</b>
<b>Governance</b>											
Committee Expenses	-	-	-	-	-	-	-	-	-	-	-
AGM	1,398	-	-	1,398	-	-	-	-	-	-	1,398
Accountancy	4,908	-	-	4,908	-	-	-	-	-	-	4,908
<b>Total Governance</b>	<b>6,306</b>	<b>-</b>	<b>-</b>	<b>6,306</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,306</b>
<b>Total Resources Expended</b>	<b>329,479</b>	<b>159,318</b>	<b>6,287</b>	<b>495,084</b>	<b>-</b>	<b>102,707</b>	<b>8,357</b>	<b>3,113</b>	<b>1,582</b>	<b>115,760</b>	<b>610,843</b>
<b>Net (expenditure)/income before transfers</b>	<b>64,378</b>	<b>(6,326)</b>	<b>12,285</b>	<b>70,337</b>	<b>-</b>	<b>(23,156)</b>	<b>193</b>	<b>4,433</b>	<b>(1,582)</b>	<b>(20,113)</b>	<b>50,225</b>
Funds This year's income restricted for future periods	-	-	-	-	-	-	-	-	-	-	-
Management Fees charged by Unrestricted Fund	-	-	-	-	-	-	-	-	-	-	-
<b>Funds brought forward from last year</b>	<b>134,602</b>	<b>439</b>	<b>-</b>	<b>135,041</b>	<b>173,368</b>	<b>3,299</b>	<b>-</b>	<b>7,217</b>	<b>5,805</b>	<b>16,321</b>	<b>324,730</b>
<b>Funds before transfers</b>	<b>199,980</b>	<b>(5,887)</b>	<b>12,285.05</b>	<b>205,378</b>	<b>173,368</b>	<b>(19,857)</b>	<b>193</b>	<b>11,650</b>	<b>4,223</b>	<b>(3,792)</b>	<b>374,955</b>
Transferred (to)/from Funds	(177,276)	-	-	(177,276)	157,419	19,857	-	-	-	19,857	-
Deferred income - funds paid in advance for subsequent years	-	-	-	-	-	-	-	-	-	-	-
<b>Resources/(deficit) at end of year</b>	<b>21,704</b>	<b>(5,887)</b>	<b>12,285.00</b>	<b>28,102</b>	<b>330,787</b>	<b>(1)</b>	<b>193</b>	<b>11,650</b>	<b>4,223</b>	<b>16,065</b>	<b>374,955</b>

**Notes**

1 The Designated Fund includes a provision for rent in 2025-26 of £25,000, and a provision for redundancy costs of £73,521.

## HOME-START KIRKLEES

Notes to the Accounts  
For the Year ended 31 March, 2024

<b>INCOMING RESOURCES</b>	<b>Unrestricted and project funds Fund £</b>	<b>Restricted Funds £</b>	<b>2024 Total £</b>	<b>2023 Total £</b>
<b>1 Voluntary Income</b>	-	-	-	-
<b>2 Investment Income</b>				
Interest Received	6,345	-	6,345	798
<b>3 Incoming Resources from Charitable Activities</b>				
Locala CIC - Thriving Kirklees	369,147	-	369,147	377,419
Henry Smith	60,000	-	60,000	60,000
Tudor Trust	42,996	-	42,996	43,000
Kirklees MBC	32,810	-	32,810	30,248
Garfield Weston	15,000	-	15,000	15,000
Society for Holy Child Jesus	12,500	-	12,500	-
The Big Give	5,046	5,046	10,092	10,138
Facey Family Foundation	5,000	-	5,000	-
Other donations	3,425	-	3,425	1,024
George Martin Trust	3,000	-	3,000	-
UKH Foundation	2,500	2,500	5,000	-
Towngate Plc	813	-	813	-
John Lewis/Waitrose	700	-	700	500
One17	600	-	600	-
Giant Cash Bonanza	538	-	538	-
Lloyds Bank Foundation	-	-	-	27,250
Kirklees Neighbourhood Housing	-	-	-	1,105
The National Lottery Community Fund	-	79,551	79,551	24,444
Longwood Engineering	-	-	-	3,500
One Community	-	8,550	8,550	3,000
West Riding Freemasons	-	-	-	1,500
Home Start UK	-	-	-	5,500
Jimmy Dickinson / One Community	-	-	-	1,000
Tesco	-	-	-	1,000
Rebates and statutory donations	5,000	-	5,000	5,000
Wooltex Ltd				100
	559,076	95,647	654,723	610,728
<b>Total Incoming Resources</b>	565,421	95,647	661,068	611,526

# HOME-START KIRKLEES

## Notes to the Accounts (continued) For the Year ended 31 March, 2024

<b>RESOURCES EXPENDED</b>	<b>Unrestricted and project Fund £</b>	<b>Restricted Funds £</b>	<b>2024 Total £</b>	<b>2023 Total £</b>
<b>4 Charitable Activities</b>				
<b>Direct costs</b>				
Coordinators' Salaries including NI	259,004	84,230	343,233	283,026
Co-ordinators' Pensions	14,378	-	14,378	12,253
Staff and Volunteers' Expenses	13,754	1,812	15,566	14,139
Advertising for Volunteers	674	-	674	717
Training	2,530	224	2,754	4,908
Contribution to national Home-Start	11,007	-	11,007	10,191
Rent	24,540	5,121	29,661	25,573
Equipment for Use by Families	-	11,470	11,470	5,653
Subsistence for Volunteers and Families	1,515	1,572	3,087	9,660
Other	2,077	8	2,086	568
	<b>329,480</b>	<b>104,438</b>	<b>433,918</b>	<b>366,688</b>
<b>Support costs</b>				
Staff Salaries including NI	122,844	2,172	125,016	152,779
Pensions	5,662	-	5,662	7,933
Computer and office cost	6,043	7,077	13,120	20,325
Electricity and Gas	2,021	500	2,522	2,799
Stationery and Postage	2,611	1,550	4,161	4,420
Telephone	2,961	23	2,984	5,358
Insurance	5,278	-	5,278	4,320
Bank Charges	194	-	194	327
Depreciation	2,480	-	2,480	1,421
Advertising	552	-	552	1,747
Consultancy	8,650	-	8,650	330
Relocation costs	-	-	-	7,438
	<b>159,297</b>	<b>11,322</b>	<b>170,619</b>	<b>209,198</b>
<b>Total Charitable Activities</b>	<b>488,778</b>	<b>115,760</b>	<b>604,537</b>	<b>575,887</b>

## 5 Designated Fund

The designated fund was established by the Trustees on March 31, 2014, to cover the cost of statutory redundancies payable to staff in the event of the charity's closure or downsizing.

During the year, the trustees decided to increase the designated fund for future lease commitments by £5,000.

Additionally, the trustees established more designated reserves due to uncertainty about future funding. These funds are intended to cover the charity's operational costs in the event an orderly closure is necessary. Moreover, after funding for our Young Person Service was withdrawn, a designated fund was created to cover the costs of this service for 12 months.

<b>Balances at 1 April</b>	<b>2024</b>	<b>2023</b>
Provision for redundancy brought forward	54,128	48,689
Minimum Cover	99,240	-
Provision to underwrite business development costs brought forward	-	20,000
Rent provision	20,000	-
	<b>173,368</b>	<b>68,689</b>
Provision for redundancies (no longer)/or required	18,924	5,438
Amount provided for potential redundancy costs	-	( 20,000)
Remove business development activity provision	-	-
Addition provision for rent in 2025-26	5,000	20,000
Add Provision for delivery of Young Parents' Service 2024-25	125,000	-
Add Provision for Minimum Cover	8,496	99,240
	<b>157,420</b>	<b>104,678</b>
<b>Net transfer (to)/from unrestricted fund</b>	<b>157,420</b>	<b>104,678</b>
<b>Balance of fund at March 31 2024</b>	<b>330,788</b>	<b>173,368</b>

## 6 Governance costs

Committee Expenses	-	-	-
AGM Cost	1,398	1,398	2,047
Examination and Accountancy Fees	4,908	-	4,517
	<b>6,306</b>	<b>-</b>	<b>6,564</b>

## HOME-START KIRKLEES

### Notes to the Accounts (continued) For the Year ended 31 March, 2024

#### 7 Fixed Assets

In line with a revised capital strategy:

- Furniture with a residual value of less than £100
- Fixtures and fittings with a residual value of less than £100
- Equipment with a residual value of less than £500 were written off.

Fixed Assets 2023-24	Furniture	Fixtures & Fittings	Office Equipment	Total 2024	Total 2023
	£	£	£	£	£
<b>Cost</b>					
At 1 April 2023	7,109	230	1,183	8,522	2,362
Revaluation profit/(loss)	-	-	-	-	-
Additions	2,395	-	-	2,395	6,160
Disposals		( 230)	( 1,183)	( 1,413)	-
At 31 March, 2024	9,504	-	-	9,504	8,522
<b>Depreciation</b>					
At 1 April 2023	1,225	230	1,183	2,638	1,217
Charge for period	2,481	-	-	2,481	1,421
Disposals	-	( 230)	( 1,183)	( 1,413)	-
At 31 March, 2024	3,706	-	-	3,706	2,638
<b>Net Book Value at 31 March 2023</b>	5,884	-	-	5,884	1,146
<b>Net Book Value at 31 March 2024</b>	5,798	-	-	5,798	5,884

#### 8 Current Assets

	2024	2023
	£	£
Cash at Bank	558,091	428,349
Cash in Hand	364	210
Debtors	-	92,291
Prepayments	-	-
	<u>558,455</u>	<u>520,850</u>

#### 9 Current Liabilities

Income received in advance	179,158	190,976
PAYE & NI	8,260	9,147
Accruals	1,881	1,881
	<u>189,298</u>	<u>202,004</u>

The income received in advance includes payments from our funders for services and a contribution to our rental costs until March 2025

#### 10 Accounting Policies

##### Basis of Preparing the Financial Statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'. The financial statements have been prepared under the historical cost convention

##### Incoming Resources

Donations, grants, etc, are credited to income when received, unless received in advance of a grant for expenditure in a future accounting period or received following the year-end as a result of a commitment to fund a project's expenditure during the year.



## HOME-START KIRKLEES

### Notes to the Accounts (continued) For the Year ended 31 March, 2024

#### 10 Accounting Policies (continued)

##### Number of Staff Employed

The average number of staff employed during the year was

	2023-24		2022-23	
	Actual Number	Full-Time Equivalent	Actual Number	Full-Time Equivalent
Directly Charitable	15	8.98	14	9.07
Support Services	5	1.74	4	3.29

No employees were paid more than £60,000 during the year.

##### Trustees Remuneration and Expenses

No remuneration has been paid to the Trustees who served during the year.

The amount of expenses paid to trustees for travelling during  
the year to 31 March 2024 was £0.00

##### Ultimate Controlling Party

Home Start Kirklees is managed by the board of directors, the members of which are the Trustees of the charity.

# HOME-START KIRKLEES

## Summary Accounts for the Year ended 31 March, 2024

	2023-24 £	2022-23 £
<b>Incoming Resources</b>		
Statutory Agencies	406,957	413,772
Charitable Trust Funds	232,297	172,694
Other Donations	15,468	24,262
Gift Aid	-	-
Interest	6,345	798
Other income	-	-
	<u>661,068</u>	<u>611,526</u>
<b>Resources Expended</b>		
Salaries, NI and Pensions	488,289	455,992
Coordinators' and Volunteers' Expenses	15,566	14,139
Contribution to National Home-Start	11,007	10,191
Other Charitable Expenses	20,072	21,507
Rent	29,661	25,573
Computer and Office Costs	46,248	47,612
Relocation costs	-	7,438
	<u>610,843</u>	<u>582,451</u>
<b>Net (Expenditure)/Income for the Year</b>	50,225	29,075
Income deferred from last year	-	-
Resourced from previous years	<u>324,730</u>	<u>295,655</u>
<b>Resources at year end</b>	<u>374,955</u>	<u>324,730</u>
<b>Represented by:</b>		
Fixed Assets	5,798	5,884
Cash at bank and in hand	558,455	428,559
Debtors	-	92,291
	<u>564,253</u>	<u>526,734</u>
Less Income received in advance	179,158	190,976
Other creditors due within one year	10,141	11,028
	<u>189,298</u>	<u>202,004</u>
	<u>374,954</u>	<u>324,730</u>