

HOME-START KIRKLEES

England & Wales · Charity number 1099770

Details

Status Registered

Legal form CIO

Registered 2003-09-30

Register [View on the Charity Commission register](#)

Contact

Address Home-Start Kirklees
1st Floor
Bates Mill
Colne Road
Huddersfield
HD1 3AG

Phone 01484421925

Email info@homestart-kirklees.org.uk

Website www.homestart-kirklees.org.uk

Activities

Objects: A) TO SAFEGUARD, PROTECT AND PRESERVE THE GOOD HEALTH BOTH MENTAL AND PHYSICAL OF CHILDREN AND PARENTS OF CHILDREN;B) TO PREVENT CRUELTY TO OR MALTREATMENT OF CHILDREN;C) TO RELIEVE SICKNESS POVERTY AND NEED AMONGST CHILDREN AND PARENTS OF CHILDREN;D) TO PROMOTE THE EDUCATION OF THE PUBLIC IN BETTER STANDARDS OF CHILDCARE WITHIN THE AREA OF KIRKLEES AND ITS ENVIRONS;

Activities: Home-Start Kirklees is a volunteer led family support charity offering early intervention support to vulnerable families with young children. Support centres on 1:1 home visits made by specialist staff & community volunteers. Volunteers are recruited, trained & supervised in a range of roles. We specialise in supporting young parents 14-24 years with peer support, 1:1 support & group activities.

Classification

- **How:** Provides Human Resources, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, The Prevention Or Relief Of Poverty
- **Who:** Children/young People, People With Disabilities, Other Defined Groups

Geography

- **Area of benefit:** KIRKLEES AND ITS ENVIRONS
- Kirklees

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£665,339	£667,010	£373,284	19
2024-03-31	£661,068	£610,843	£374,955	20
2023-03-31	£611,526	£582,451	£324,731	15
2022-03-31	£550,938	£450,515	£295,655	15
2021-03-31	£484,315	£383,666	-	-

Trustees

Name	Role	Appointed
David Mason	Chair	2016-09-01
Helen Thewlis		2024-08-29
Jennifer Jane Corbett		2026-02-19
Joseph Karl Yates		2019-12-20
Julie Grindley		2023-02-03
Kieran Joseph Brady		2023-12-07
Pegah Parandian		2024-02-29
Sally Elizabeth Rhodes		2025-02-13

HOME-START KIRKLEES

England & Wales - Charity number 1099770

Accounts

HOME-START KIRKLEES

**TRUSTEES' ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR
ENDED 31ST MARCH 2025**

HOME-START KIRKLEES

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HOME-START KIRKLEES

Trustees' Report for year ended 31st March 2025

Legal and Administrative Details

The charity's full name is Home-Start Kirklees and during the year 2024-25 it operated from its registered address:

Home-Start Kirklees
1st Floor, Bates Mill,
Colne Road,
Huddersfield,
HD1 3AG

Charity Registration No. 1099770

Registration Date: September 30th, 2003

Trustees who have served during the year or subsequently:

David Mason	appointed June 2016
Vanessa Stirum	appointed June 2016 (resigned August 2025)
Karl Yates	appointed December 2019
Clare Mulgan	appointed December 2022 (resigned November 2024)
Julie Grindley	appointed January 2023
Andrew Smith	appointed March 2023
Kieran Brady	appointed December 2023
Pegah Parandian	appointed February 2024
Helen Thewlis	appointed August 2024
Sally Rhodes	co-opted to Board February 2025
Leonora Redmond	co-opted to board May 2025 (resigned August 2025)

Safeguarding Adviser:

Dawn Blake, Head of Safeguarding, Locala Community Partnerships

Bankers:

Lloyds
Westgate,
Huddersfield,
HD1 2DN

The Charity Bank Ltd
Fosse House,
182 High Street,
Tonbridge,
TN9 1BE

Clydesdale Bank / Virgin
Money
Timor House, Mariner Court,
Clydebank,
G81 2NR

Nationwide Building Society
Nationwide House,
Pipers Way,
Swindon,
SN38 1NW

United Trust Bank Ltd
One Ropemaker Street
London
EC2Y 9AW

Redwood Bank Ltd
The Nexus Building,
Broadway,
Letchworth Garden City,
SG6 3TA

Independent Examiners:

SMH Sheards Ltd
Vernon House
40 New North Road
Huddersfield, HD1 5LS

Statement of Trustee Responsibilities

The trustees present their report with the financial statements of the charity for the year ended 31 March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019)

The trustees are responsible for preparing the Report of Trustees and financial statements in accordance with the applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice.)

Company law requires trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently,
- Observe the methods and principles in the relevant Charity SORP,
- Make judgements and estimates that are reasonable and prudent,
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Insofar as the trustees are aware:

- There is no relevant information of which the charitable company's independent examiners are unaware.
- The trustees have taken all steps necessary to make themselves aware of any relevant information and to establish that the independent examiners are aware of that information.

Related party transactions

There were no related party transactions in the current or previous financial year.

Structure, Governance and Management

Constitution

Home-Start Kirklees is a Charitable Incorporated Organisation, having transitioned from a Company Limited by Guarantee on 26th October 2022. The Governing Document is the Constitution dated 26th October 2022

The persons eligible for membership are:

- Members of the Board of Trustees of the Charity
- Any person Interested in furthering the Objects and approved by trustees

Vacancies for trustees are advertised locally. Interested persons are invited to attend a trustee meeting as an observer to see whether they wish to take their interest further. They are interviewed to assess whether their skills are suitable for the Board. Existing trustees have the power to co-opt new trustees to the Board to ensure there is an appropriate balance of skills, knowledge and experience available to it. Co-opted trustees have to be approved at the next Annual Meeting of members. New trustees are assigned an experienced trustee to act as mentor and ensure the new trustee is given suitable training and information on the policies and practices of the charity.

The charity is governed by the Board of Trustees. The Trustee Board is responsible for providing oversight and guidance to Charity and Operational management which is the responsibility of the Director and Senior Management Team. SMT is responsible for supervising, leading and managing all business and operational matters with the support of a staff team of co-ordinators, group workers, family support workers and administrative support. Trustees are allocated to 1 of 3 committees which take responsibility for advising and acting on behalf of the full Board on delegated topics. Each committee can recruit volunteer advisers with specialist knowledge and experience to supplement Board skills. A trustee with relevant knowledge and skills is appointed to line manage the Director. Other trustees with relevant knowledge and training are appointed to take trustee lead in key areas including safeguarding, GDPR and Health & Safety.

Risk Assessment

Risks, both physical and relating to professional indemnity, are regularly reviewed and managed and mitigated by our policies and the training given to staff and volunteers. We are covered by insurance policies organised by Home-Start UK and reviewed by us. All trustees, staff and volunteers have the current Enhanced Disclosure from the Disclosure and Barring Service as required by their role. Any information disclosed is considered by the Personnel Committee which makes recommendations, without revealing the identity of the person concerned, to the Trustee Board which makes the final decision on their suitability to join Home-Start.

Objectives and Activities

The aims and objectives of the charity which, in the opinion of the trustees, fall within the terms of Public Benefit in Section 17(5) of the Charities Act 2011 are:

- To safeguard, protect and preserve the good health both mental and physical of children and parents of children;
- To prevent cruelty to or maltreatment of children;
- To relieve sickness, poverty and need amongst children and parents of children;
- To promote the education of the public in better standards of childcare within the area of Kirklees and its environs.

The trustees pay due regard to guidance issued by the Charity Commissioners in deciding what activities Home-Start Kirklees should undertake. Home-Start Kirklees is associated with Home-Start UK which provides help, advice, and a suitable ethos for the charity to work in.

Developments, Activities and Achievements

2024-25

During the past year Home Start Kirklees has continued to thrive, manage and navigate some serious contractual issues whilst pushing forward to expand reach and widen service delivery. Up until March 2024, we were part of the Thriving Kirklees Partnership. This ended in March with Kirklees Council taking over our contract to deliver family support from April 2024 to March 2025. Kirklees have subsequently extended this contract to March 2026. It is reassuring to know that we are regarded as a reliable and valued provider of support for families with young children. The peri-natal period, conception to 2 years has such a fundamental role to play in developing and shaping children into adulthood (HM Government - The Best Start in Life: A Vision for the 1001 Critical Days) that we are proud to be part of this movement to ensure children in Kirklees have the very best start.

Over 2024-25 we also thank our other major donors including:

- | | | |
|---|--|--|
| • The National Lottery
Community Fund for our
projects supporting: <ul style="list-style-type: none">○ Loneliness and Isolation○ Active Fatherhood project | • Liz and Terry Bramall | • Tudor Trust |
| • Sir George Martin Trust | • The Toy Trust | • Charles and Elsie Sykes Trust |
| • Pears Foundation
Compassionate Communities | • Tesco Groundworks | • UKH Foundation |
| | • The Sackler Trust | • Arnold Clark Trust |
| | • Henry Smith | • Co-op |
| | • Garfield Weston | • Facey Foundation |
| | • Pears Foundation / Home-
Start UK Breathing Space
fund Phase 3 | • Cash for Kids |
| | | • One Community - Young
Parents cooking project |

2025-26

During the forthcoming year, we will continue to seek funding to maintain our core work whilst expanding our reach so that we can support more families that need our help. We are discussing with Kirklees a potential renewal of our core contract and actively pursuing additional funding opportunities. We plan a complete review of our services to identify how we can support and deliver more service to more families at the same or reduced costs. We will also be strengthening our partnership arrangements so that we can become more of a 'one stop shop' for families who need either initial advice and guidance or those who are facing more challenging issues and more extensive support.

In ensuring Home Start Kirklees best represents the community which we serve, we are developing and progressing our equity, equality, diversity and inclusion practice and have invested resources into this area which will have a key focus this year. This will give a voice to a wider range of the community and help us to enhance and develop services that are relevant for our community in the future.

Fundraising and marketing are vital for our ability to develop a sustainable future. We are exploring a range of funding avenues in our quest to ensure that the outstanding nature of Home-Start Kirklees delivery is well known.

Home-Start Kirklees has a fantastic staff team and a committed loyal and hard-working team of volunteers. Their commitment to supporting our communities is notable as the organisation flexes and responds to new and presenting needs of families. Our volunteers are vital and our biggest asset and we value their significant contribution enabling us to apply for the Kings Award for volunteering in 2025.

We have an ambitious year ahead and will continue to work hard to ensure that we reach out to more families and respond to their needs timely to prevent issues from escalating and requiring statutory intervention.

Review of the financial position of the Charity – Treasurer’s report

Andrew Smith

I am pleased to present my second annual report as Treasurer of Home-Start Kirklees. It has been a year of transition and cautious optimism, as we navigated the financial implications of the closure of the Thriving Kirklees Partnership while maintaining our commitment to supporting families across Kirklees.

Financial Performance

Total income for the year was £665,339, a small decrease from the previous year. While our core statutory funding declined to £338,611 from £406,957, we successfully increased grant and charitable trust income to £293,496, up from £232,297. This growth reflects the ongoing dedication of the team in securing new funding opportunities despite a challenging landscape. Notable supporters this year included The Garfield Weston Foundation, The National Lottery Community Fund, and The Tudor Trust.

Other donations and interest income also increased modestly, totalling £33,232 up from £21,813, helping to diversify our income base.

Expenditure for the year rose to £667,010 an increase of approximately 9.5% on the previous year. This rise primarily reflects inflationary pressures on staffing costs and a gradual reinstatement of paused service areas and staff appointments following last year’s temporary cost-control measures.

The result for the year is a deficit of £1,671, which has been met from reserves in line with our board-approved budget.

Reserves and Financial Position

Total reserves at the year-end stood at £373,284, down slightly from £374,955. These comprise:

- Unrestricted funds: £52,302
- Designated funds: £236,553
- Restricted funds: £84,429

Looking Ahead

Last year the Board previously approved a deficit budget for 2024–25 to allow us to continue providing vital services while we strengthen our funding pipeline. We are pleased that this year’s outcome only showed a marginal deficit due to our cost controls and improved ability to attract Charitable funds. The reduction in statutory income highlights the need for our continued focus over the new year on sustainability, diversification, and prudent cost management.

As we await the outcomes of the ongoing service review and navigate an evolving commissioning environment, we will continue to adapt. The finance committee remains committed to supporting the board with accurate, timely forecasts and scenario planning to ensure informed decision-making.

Policy on Reserves

As last year the climate continues to be challenging; with more families needing help and being supported, the Board of Trustees continues to feel it is prudent to hold around 6 months reserves. This includes designated funds to cover the charity in the eventuality of any unforeseen difficulties or in the worst-case scenario, any eventual closure. In 2023-24 we built up a level of reserves above this level which we used to continue to run the Young Parents' Service (YPS) during 2024-25. This has reduced our reserves back to around 23` weeks of cover.

Acknowledgments

Enormous thanks must go to everyone involved – to our incredibly hard-working and dedicated staff team and volunteers and advisers, to our trustees who give so much of their time and expertise, and to our partners, funders and supporters. We value each one of you – without you none of this would be possible.

Please take a look at our latest work in our Annual Report for 2024-25 here

<https://homestart-kirklees.org.uk/wp-content/uploads/2025/09/Home-Start-Report-2025-WEB.pdf>

Signed on behalf of the Trustees

A handwritten signature in black ink that reads "David Mason". The signature is written in a cursive style with a large initial 'D'.

David Mason – Chair



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Home Start Kirklees

**On accounts for the year-
ended**

31st March 2025
Charity no (if any) 1099770

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ICAEW.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Kevin Winterburn

Date: 10.9.25.

Name: Kevin Winterburn

**Relevant professional
qualification(s) or body
(if any):**

Chartered Accountant

Address: SMH Sheards Limited
Vernon House, 40 New North Road
Huddersfield, HD1 5LS

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

	Note	Unrestricted Fund £	Designated Fund £	Restricted Funds £	2025 Total £	2024 Total £
Incoming resources						
Incoming resources from generated funds						
Donations and legacies	1	-	-	-	-	-
Investment income	2	9,309	-	-	9,309	6,345
Incoming resources from charitable activities	3	476,608	-	179,422	656,030	654,723
Total Incoming resources		485,917	-	179,422	665,339	661,068
Resources expended						
Charitable activities						
Charitable activities	4	541,184	-	119,008	660,191	604,537
Governance costs	5	6,818	-	-	6,818	6,306
Total resources expended		548,002	-	119,008	667,010	610,843
Net Income/(expenditure) before transfers		(62,085)	-	60,414	(1,671)	50,225
Net transfers to/(from) Funds		86,285	(94,234)	7,949	-	-
Net movement in funds		24,200	(94,234)	68,363	(1,671)	50,225
Resourced from previous years		28,102	330,787	16,066	374,955	324,730
Resources at end of the year		52,302	236,553	84,429	373,284	374,955

BALANCE SHEET at 31 March, 2025

Fixed Assets	6	4,738	-	-	4,738	5,798
Current Assets	7	157,803	236,552	84,429	478,784	558,455
		162,541	236,552	84,429	483,522	564,253
Current Liabilities	8	110,238	-	-	110,238	189,298
Net Assets		52,303	236,552	84,429	373,284	374,955

Represented by:

Resourced from previous years	28,102	330,787	16,066	374,955	324,730
Net (Expenditure)/Income for the Year	24,200	(94,234)	68,363	(1,671)	50,225
Resources at end of the year	52,302	236,553	84,429	373,284	374,955

These accounts were approved by the Trustees on 25 September 2025 and signed on their behalf:



David Mason, Chair



Andrew Smith, Treasurer

Registered Charity No: 1099770

INCOMING RESOURCES	Unrestricted and project funds Fund £	Restricted Funds £	2025 Total £	2024 Total £
1 Donations and legacies	-	-	-	-
2 Investment Income				
Interest Received	9,309	-	9,309	6,345
3 Incoming Resources from Charitable Activities				
Kirklees	286,300	-	286,300	369,147
TNLCF - Loneliness	-	99,235	99,235	79,551
TNLCF - Cost of Living	-	73,742	73,742	-
Tudor Trust	42,996	-	42,996	42,996
The Big Give	32,810	-	32,810	32,810
Henry Smith	30,000	-	30,000	60,000
Bloomin Fund / Hoare's Bank	20,000	-	20,000	-
Home Start UK / Pears	19,000	-	19,000	5,000
The Big Give	11,306	-	11,306	10,092
Rebates and statutory donations	9,315	-	9,315	-
Charles & Elsie Sykes Trust	8,000	-	8,000	-
Facey Family Foundation	3,000	-	3,000	5,000
Bauer Radio	-	3,000	3,000	-
Redcentric Solutions	2,832	-	2,832	-
Society for Holy Child Jesus	2,500	-	2,500	12,500
One Community - Cooking	-	2,000	2,000	8,550
Toy Trust	2,000	-	2,000	-
Individual Donations	1,901	-	1,901	-
HSF	-	1,445	1,445	-
Arnold Clarke	1,000	-	1,000	-
Tesco	1,000	-	1,000	-
Reliance Precision	785	-	785	-
Liz & Terry Bramall	667	-	667	-
Food Parcels	600	-	600	-
Giant Cash Bonanza	496	-	496	538
Womens Institute	100	-	100	-
Garfield Weston	-	-	-	15,000
George Martin Trust	-	-	-	3,000
Towngate Pic	-	-	-	813
John Lewis / Waitrose	-	-	-	700
One 17	-	-	-	600
Wooltex Ltd	-	-	-	5,000
Other donations	-	-	-	3,425
	476,608	179,422	656,030	654,723
Total Incoming Resources	485,917	179,422	665,339	661,068

RESOURCES EXPENDED	Unrestricted and project Fund £	Restricted Funds £	2025 Total £	2024 Total £
4 Charitable Activities				
Direct costs				
Coordinators' Salaries including NI	274,313	90,784	365,097	343,233
Co-ordinators' Pensions	17,540	1,316	18,856	14,378
Staff and Volunteers' Expenses	12,129	2,551	14,680	15,566
Advertising for Volunteers	913	-	913	674
Training	1,922	680	2,602	2,754
Contribution to national Home-Start	11,899	-	11,899	11,007
Licences	-	3,900	3,900	
Rent	28,435	5,459	33,894	29,661
Equipment for Use by Families	114	3,474	3,588	11,470
Subsistence for Volunteers and Families	1,581	1,927	3,508	3,087
Other	745	-	745	2,086
	349,590	110,092	459,682	433,918
Support costs				
Staff Salaries including NI	149,133	2,172	151,305	125,016
Pensions	6,839	-	6,839	5,662
Computer and office cost	10,891	4,755	15,645	13,120
Electricity and Gas	2,799	489	3,288	2,522
Stationery and Postage	3,055	1,500	4,555	4,161
Telephone	1,828	-	1,828	2,984
Insurance	5,404	-	5,404	5,278
Printing charges	1,002	-	1,002	-
Bank Charges	200	-	200	194
Depreciation	1,060	-	1,060	2,480
Advertising	591	-	591	552
Consultancy	8,791	-	8,791	8,650
	191,594	8,916	200,509	170,619
Total Charitable Activities	541,184	119,008	660,191	604,537

5 Governance costs	d and project Fund £	Restricted Funds £	2025 Total £	2024 Total £
AGM Cost	1,864		1,864	1,398
Examination and Accountancy Fees	4,955	-	4,955	4,908
	6,818	-	6,818	6,306

6 Fixed Assets

	Furniture	Fixtures & Fittings	Office Equipment	Total 2025
	£	£	£	£
Cost				
At 1 April	9,504	-	-	9,504
Additions	-	-	-	-
Disposals	-	-	-	-
At 31 March	9,504	-	-	9,504
Depreciation				
At 1 April	3,706	-	-	3,706
Charge for period	1,060	-	-	1,060
Disposals	-	-	-	-
At 31 March	4,766	-	-	4,766
Net Book Value at 1 April	5,798	-	-	5,798
Net Book Value at 31 March	4,738	-	-	4,738

7 Current Assets

	2025	2024
	£	£
Cash at Bank	478,553	558,091
Cash in hand	230	364
	478,784	558,455

8 Current Liabilities

	2025	2024
	£	£
Income received in advance	99,955	179,158
PAYE & NI	8,402	8,260
Accruals	1,881	1,881
	<u>110,238</u>	<u>189,299</u>

- 9 Designated Fund** The designated funds established by the Trustees on March 31, 2015, to cover the cost of statutory redundancies payable to staff in the event of the charity's closure or downizing, and contractual obligations are as below.

The trustees decided to increase the designated fund for future lease commitments to provide in full for the remainder of the lease at Bates Mill resulted in an increase of £20,500 to £45,500.

The designated fund to cover the Young Parents Service of £125,000 created last year following the withdrawal of funding for the service has been released as the trustees have moved this service into core services provided by the charity following no additional specific funding being secure for the ongoing provision of this service.

The fund to cover the charity's minimum reserve policy, of 10 weeks of operation costs has been increased by £22,922 to £130,658.

Balances at 1 April	2025	2024
Provision for redundancy brought forward	73,052	54,128
Minimum Cover	107,738	98,240
Rent provision	25,000	20,000
Young Persons Service	125,000	-
	<u>330,788</u>	<u>173,368</u>
Provision for redundancies (no longer)/or required	(12,659)	18,924
Increase in Minimum Operating Cover	22,922	8,498
Addition provision for rent in 2025-27	20,500	5,000
Provision for delivery of Young Parents' Service 2024-25	(125,000)	125,000
Net transfer (to) / from unrestricted fund	<u>(94,237)</u>	<u>157,420</u>
Balance at March 31	<u>236,551</u>	<u>330,788</u>

10 Accounting Policies

Basis of Preparing the Financial Statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'. The financial statements have been prepared under the historical cost convention.

Incoming Resources

Donations, grants, etc, are credited to income when received, unless received in advance of a grant for expenditure in a future accounting period or received following the year-end as a result of a commitment to fund a project's expenditure during the year.

10 Accounting Policies (continued)

Number of Staff Employed

The average number of staff employed during the year was

	2024-25		2023-24	
	Actual Number	Full-Time Equivalent	Actual Number	Full-Time Equivalent
Directly Charitable	16	11.52	15	8.98
Support Services	3	2.54	5	1.74

No employees were paid more than £60,000 during the year.

Trustees Remuneration and Expenses

No remuneration has been paid to the Trustees who served during the year.

The amount of expenses paid to trustees for travelling during the year to 31 March 2025 was £0.00

Ultimate Controlling Party

Home Start Kirklees is managed by the board of directors, the members of which are the Trustees of the charity.

SUMMARY OF ACCOUNTS 2024-25

	2024-25	2023-24
	£	£
Incoming Resources		
Statutory Agencies	338,611	406,957
Charitable Trust Funds	293,496	232,297
Other Donations	23,923	15,468
Gift Aid	-	-
Interest	9,309	6,345
Other Income	-	-
	665,339	661,068
Resources Expended		
Salaries, NI and Pensions	542,098	488,289
Coordinators' and Volunteers' Expenses	14,680	15,566
Contribution to National Home-Start	11,899	11,007
Licences	3,900	-
Other Charitable Expenses	11,457	20,072
Rent	33,894	29,661
Computer and Office Costs	49,083	46,248
	667,010	610,843
Net (Expenditure)/Income for the Year	(1,671)	50,225
Resourced from previous years	374,955	324,730
Resources at year end	373,283	374,955
Represented by:		
Fixed Assets	4,738	5,798
Cash at bank and in hand	478,784	558,455
	483,522	564,253
Less Income received in advance	99,955	179,158
Other creditors due within one year	10,283	10,141
	110,238	189,298
	373,284	374,955

HOME-START KIRKLEES

England & Wales - Charity number 1099770

Accounts

HOME-START KIRKLEES

TRUSTEES' ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR

ENDED 31ST MARCH 2024

HOME-START KIRKLEES

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HOME-START KIRKLEES

Trustees' Report for year ended 31st March 2024

Legal and Administrative Details

The charity's full name is Home-Start Kirklees and during the year 2023-24 it operated from its registered address:

Home-Start Kirklees
1st Floor, Bates Mill,
Colne Road,
Huddersfield,
HD1 3AG

Charity Registration No. 1099770
Registration Date: September 30th, 2003

Trustees who have served during the year or subsequently:

David Mason – Treasurer – appointed June 2016
Vanessa Stirum – appointed June 2016
Karl Yates – appointed December 2019
Barry Lee – appointed March 2020 (Deceased October 2023)
Joanne Hardcastle – appointed May 2022 (resigned September 2023)
Tracy Sheldon – appointed October 2022 (resigned October 2023)
Clare Mulgan – appointed December 2022
Julie Grindley – appointed January 2023
Andrew Smith – appointed March 2023
Kieran Brady – co-opted to board 7.12.23
Pegah Parandian – co-opted to board 29.2.24

Safeguarding Adviser: Dawn Blake, Head of Safeguarding, Locala Community Partnerships.

Bankers:

Lloyds TSB
1 Westgate
Huddersfield, HD1 2DN

Scottish Widows Bank
67 Morrisons Street
Edinburgh, EH3 8YJ

Nationwide Building Society
Nationwide House, Pipers Way
Swindon, SN38 1NW

Clydesdale Bank / Virgin Money
Timor House
Mariner Court
Clydebank, G81 2NR
The Charity Bank Ltd
Fosse House
182 High Street
Tonbridge, TN9 1BE
Redwood Bank Ltd
The Nexus Building, Broadway
Letchworth Garden City, SG6 3TA

Independent Examiners:

Sheards Chartered Accountants
Vernon House
40 New North Road
Huddersfield, HD1 5LS

Statement of Trustee Responsibilities

The trustees present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019)

The trustees are responsible for preparing the Report of Trustees and financial statements in accordance with the applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice.)

Company law requires trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently,
- Observe the methods and principles in the relevant Charity SORP,
- Make judgements and estimates that are reasonable and prudent,
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for

safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Insofar as the trustees are aware:

- There is no relevant information of which the charitable company's independent examiners are unaware.
- The trustees have taken all steps necessary to make themselves aware of any relevant information and to establish that the independent examiners are aware of that information.

Related party transactions

There were no related party transactions in the current or previous financial year.

Structure, Governance and Management

Constitution

Home-Start Kirklees is a Charitable Incorporated Organisation, having transitioned from a Company Limited by Guarantee on 26th October 2022. The Governing Document is the Constitution dated 26th October 2022

Our constitution can be viewed here:

<https://homestart-kirklees.org.uk/wp-content/uploads/2023/08/Final-HSK-CIO-constitution-261022.pdf>

The persons eligible for membership are:

- Members of the Board of Trustees of the Charity
- Any person interested in furthering the Objects and approved by trustees

Vacancies for trustees are advertised locally. Interested persons are invited to attend a trustee meeting as an observer to see whether they wish to take their interest further. They are interviewed to assess whether their skills are suitable for the Board. Existing trustees have the power to co-opt new trustees to the Board to ensure there is an appropriate balance of skills, knowledge and experience available to it. Co-opted trustees have to be approved at the next Annual Meeting of members. New trustees are assigned an experienced trustee to act as mentor and ensure the new trustee is given suitable training and information on the policies and practices of the charity.

The charity is governed by the Board of Trustees. The Trustee Board is responsible for providing oversight and guidance to Charity and Operational management which is the responsibility of the Director and Senior Management Team. SMT is responsible for supervising, leading and managing all business and operational matters with the support of a staff team of co-ordinators, group worker, family support worker and administrative support. Trustees are allocated to 1 of 3 committees which take responsibility for advising and acting on behalf of the full Board on delegated topics. Each committee can recruit volunteer advisers with specialist knowledge and experience to supplement Board skills. A trustee with relevant knowledge and skills is appointed to line manage the Director. Other trustees with relevant knowledge and training are appointed to take trustee lead in key areas including safeguarding, GDPR and Health & Safety.

Risk Assessment

Risks, both physical and relating to professional indemnity, are regularly reviewed and managed and mitigated by our policies and the training given to staff and volunteers. We are covered by insurance policies organised by Home-Start UK and reviewed by us. All trustees, staff and volunteers have the current Enhanced Disclosure from the Disclosure and Barring Service as required by their role. Any information disclosed is considered by the Personnel Committee which makes recommendations, without revealing the identity of the person concerned, to the Trustee Board which makes the final decision on their suitability to join Home-Start.

Objectives and Activities

The aims and objectives of the charity which, in the opinion of the trustees, fall within the terms of Public Benefit in Section 17(5) of the Charities Act 2011 are:

- To safeguard, protect and preserve the good health both mental and physical of children and parents of children;
- To prevent cruelty to or maltreatment of children;
- To relieve sickness, poverty and need amongst children and parents of children;
- To promote the education of the public in better standards of childcare within the area of Kirklees and its environs.

The trustees pay due regard to guidance issued by the Charity Commissioners in deciding what activities Home-Start Kirklees should undertake.

Home-Start Kirklees is a partner in Thriving Kirklees which provides health and well-being services for all those from pre-birth to age 19 or, if the young person is vulnerable up to age 24. Locala Community Partnerships is the contract lead of 4 additional sub-contracted partners who each have an equal voice in decision-making and influencing the design and future development of joined up working to support those for whom the service is intended.

Home-Start Kirklees is associated with Home-Start UK which provides help, advice, and a suitable ethos for the charity to work in.

Developments, Activities and Achievements

During the past year Home Start Kirklees has continued to thrive, manage and navigate some serious contractual issues whilst pushing forward to expand reach and widen service delivery. The Thriving Kirklees Partnership ended in March 2024 with Kirklees Council taking over our contract to deliver family support from April 2024. It is reassuring to know that we are regarded as a reliable and valued provider of support for families with young children. The peri-natal period, conception to 2 years has such a fundamental role to play in developing and shaping children into adulthood (HM Government The Best Start in Life: A Vision for the 1001 Critical Days) that we are proud to be part of this movement to ensure children in Kirklees have the very best start.

We continue to receive funding from The National Lottery Community Fund, Garfield Weston and Henry Smith to help retain our current service provision, whilst continuing in our quest to generate income to develop new types of support for families in need. This means investing in funding opportunities to deliver support for those outside of our current offer including dads, children with special educational needs and disabilities and infant mental health.

Home-Start Kirklees has a fantastic staff team and a committed loyal and hard-working team of volunteers. Their commitment to supporting our communities is notable as the organisation flexes and responds to new and presenting needs of families.

The workforce is supported by a group of trustees and members and it is now two years since we became a Charitable Incorporated Organisation (CIO). During the next year, we will continue to seek funding to maintain our core work whilst expanding our reach so that we can support more families that need our help.

Review of the financial position of the Charity – Treasurer’s report

It is with great pleasure that I present this report, having taken over the baton following David Mason's seven years of stellar service as treasurer. I extend my heartfelt thanks to the entire team for making me feel so welcome over the past year and for providing a gentle guiding hand as I find my footing

Despite uncertainties regarding future funding, I am pleased to report that Home-Start Kirklees remains in a robust financial position. Through prudent management and strategic planning, we have been able to maintain healthy reserves and continue our essential services without interruption. This resilience ensures that we are well-prepared to navigate any challenges over the next 12-months and continue supporting our community effectively.

Income

The past 12 months have been challenging for the Home-Start Kirklees team due to uncertainties surrounding funding from our major supporter, Thriving Kirklees Partnership, and the financial difficulties faced by Kirklees Council. Despite these challenges, the team's resilience has been remarkable, securing grants and donations totalling £252,766. Although the TK Partnership dissolved in March 2024, we still received £369,147 from them, which accounted for 56% of our income.

We continued to succeed in raising substantial additional funds, amounting to £252,766. Special thanks go to the Charitable Trusts of The Garfield Weston Foundation, The Henry Smith Charity, and The Tudor Trust, which collectively contributed £117,996. We also extend our gratitude to The National Lottery Community Fund for their contribution of £79,551. We are equally grateful to Lloyds Foundation and all the other foundations and trusts that awarded grants during the last year.

Expenses

Due to the funding uncertainties we have faced, we made the difficult decision to suspend referrals to our Young Parent Service and delay staff appointments. These measures helped control costs, resulting in only a modest 5% increase over 2022-23, bringing our total expenses to £610,843.

Funding in the coming years is expected to become more challenging, and we are continuously monitoring our projected income to ensure our expenses remain aligned with our revenue.

Funds

Our funds are divided into three ‘pots’: Unrestricted, Designated and Restricted. At the end of March 2024 these ‘pots’ totalled £374,955 a 15% increase from last year.

- Unrestricted funds of £47,959. We can allocate the unrestricted funds to any of our charitable objectives as directed by the Board of Trustees.

- Designated funds of £330,787.

This year the Board of Trustees has resolved to include the following designated sums:

- £73,051 - This fund is designated to cover redundancy payments in the unlikely event that we need to close or significantly reduce the size of the charity due to decreases in donations and service payments. It is reviewed annually based on the current staff, their salaries, and their length of service.
- £125,000 - Following the decommissioning of the Thriving Kirklees Partnership and its transfer to Kirklees Council, funding for the Young Parents Service was withdrawn. Consequently, a decision was made to make a designated fund to ensure the continuation of the service throughout 2024-25.
- £107,736 – We maintain a provision to cover at least 10 weeks of operational costs to protect against financial shocks, such as late donor payments. This provision also ensures that, if we must reduce our services, we have sufficient time to close them down with minimal impact on the families we support.
- £25,000 – We are setting aside a provision to cover our rent for the year 2025-26. Whilst we have secured funding until the end of March 2025, our lease extends to 2027. To safeguard against potential income reductions, we are building a fund to cover at least six months' worth of rent. This will give us time to find a new tenant if necessary. If the fund is not needed, it will be returned to the unrestricted reserves next year.

- Restricted funds £3,792.

Donors gave us these funds to spend on specific activities – such as buying books and other materials to support parents to get their children ready for school.

Policy on Reserves

As last year the climate continues to be challenging; with more families needing help and being supported, the Board of Trustees continues to feel it is prudent to hold 6 months reserves which includes designated funds to cover the charity in the eventuality of any unforeseen difficulties or in the worst-case scenario, any eventual closure. In addition to this we have made a provision for funding the YPS.



Andrew Smith - Treasurer

Plans for future periods

At Home Start Kirklees, we continue to be ambitious for our future. As well as focusing on delivery of our core family support programmes, we are also looking to develop support for dads. Fathers entering into parenthood need as much essential support as mothers to be. We are committed to helping parents be the best that they can be and are seeking to expand our perinatal support for families as part of our early intervention approach. Infant mental health and giving babies the best start in life is an essential part of our early intervention and prevention model and indeed our vision.

We are seeking to deliver support in more flexible ways. This means exploring and using digital approaches to improve our reach and ensuring that our website is easy to access and useful to families.

In ensuring Home Start Kirklees best represents the community which we serve, we are developing and progressing our equity, equality, diversity and inclusion practice and have invested resources into this area which will have a key focus this year. This will give a voice to a wider range of the community and help us to enhance and develop services that are relevant for our community in the future.

Fundraising and marketing are vital for our ability to develop a sustainable future. We are exploring a range of funding avenues in our quest to ensure that the outstanding nature of Home-Start Kirklees delivery is well known. Our volunteers are vital and our biggest asset and to value their significant contribution, we are seeking a renewal of the Kirklees Volunteering Quality Award from the local authority and also looking to secure the Kings Award for volunteering in 2025.


We have an ambitious year ahead and will continue to work hard to ensure that we reach out to more families and respond to their needs timely to prevent issues from escalating and requiring statutory intervention.

Please take a look at our latest work in our Annual Report for 2023-24 here <https://homestart-kirklees.org.uk/annual-reports/>

Acknowledgments

Enormous thanks must go to everyone involved – to our incredibly hard-working and dedicated staff team and volunteers and advisers, to our trustees who give so much of their time and expertise, and to our partners, funders and supporters. We value each one of you – without you none of this would be possible.

Signed on behalf of the Trustees



Vanessa Stirum – Chair



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name
Home Start Kirklees

On accounts for the year ended

31st March 2024

Charity no (if any)

1099770

Set out on pages

12-18

(remember to include the page number(s) of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ICAEW.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Kevin Winterburn

Date:

19 August 2024

Name:

Kevin Winterburn

Relevant professional qualification(s) or body (if any):

Chartered Accountant

Address:

SMH Sheards Limited

Vernon House, 40 New North Road

Huddersfield, HD1 5LS

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

HOME-START KIRKLEES
Accounts for the Year ended
31 March, 2024

STATEMENT OF FINANCIAL ACTIVITIES Income and Expenditure Account	Note	Unrestricted Fund £	Designated Fund £	Restricted Funds £	2024 Total £	2023 Total £
Incoming resources						
Incoming resources from generated funds						
Donations and legacies	1	-	-	-	-	-
Investment income	2	6,345	-	-	6,345	798
Incoming resources from charitable activities	3	559,076	-	95,647	654,723	610,728
Total incoming resources		565,421	-	95,647	661,068	611,526
Resources expended						
Charitable activities	4	488,778	-	115,760	604,537	575,887
Redundancy payments for staff and costs of underwriting business development efforts	5	-	-	-	-	-
Governance costs	6	6,306	-	-	6,306	6,564
Total resources expended		495,084	-	115,760	610,843	582,451
Net income/(expenditure) before transfers		70,337	-	(20,113)	50,225	29,076
Net transfersto/(from) Funds		(177,276)	157,419	19,857	-	-
Net movement in funds		(106,939)	157,419	(256)	50,225	29,076
Resourced from previous years		135,041	173,368	16,321	324,730	295,655
Resources at end of the year		28,102	330,787	16,065	374,955	324,731


BALANCE SHEET at 31 March, 2024

Fixed Assets	7	5,798	-	-	5,798	5,884
Current Assets	8	211,603	330,787	16,065	558,455	520,851
		217,401	330,787	16,065	564,253	526,735
Current Liabilities	9	189,298	-	-	189,298	202,004
Net Assets		28,102	330,787	16,065	374,955	324,731

Represented by:

Resourced from previous years	135,041	173,368	16,321	324,730	295,655
Net (Expenditure)/Income for the Year	(106,939)	157,419	(256)	50,225	29,075
Resources at end of the year	28,102	330,787	16,065	374,955	324,731

These accounts were approved by the Trustees on 13th June 2024 and signed on their behalf:



Vanessa Stirum Chair



A Smith, Treasurer

Registered Charity No: 1099770

HOME-START KIRKLEES
Analysis of Funds
For the Year ended 31 March 2024

	Unrestricted, designated and project funds					Restricted funds				Overall total	
	Core Services funding	Young Parents' Service	Friends of Home Start, Grants and Other donations	Total unrestricted and project funds	Designated fund	Parents' Groups (The National Lottery Community Fund)	Starting Well Initiative	Tackling Child Poverty (Previously affordable warmth)	Sundry donations for specific purposes		Total restricted funds
	£		Donations £	£	£		£		£		£
Incoming Resources											
Received in earlier periods for this year											
Locala CIC - Thriving Kirklees	262,151	106,996	-	369,147	-	-	-	-	-	-	369,147
Henry Smith	60,000	-	-	60,000	-	-	-	-	-	-	60,000
Tudor Trust	-	42,996	-	42,996	-	-	-	-	-	-	42,996
Kirklees MBC	32,810	-	-	32,810	-	-	-	-	-	-	32,810
Lloyds Bank Foundation	-	-	-	-	-	-	-	-	-	-	-
Kirklees Neighbourhood Housing	-	-	-	-	-	-	-	-	-	-	-
The National Lottery Community Fund	-	-	-	-	-	79,551	-	-	-	79,551	79,551
Garfield Weston	15,000	-	-	15,000	-	-	-	-	-	-	15,000
The Big Give	5,046	-	-	5,046	-	-	-	5,046	-	5,046	10,092
Longwood Engineering	-	-	-	-	-	-	-	-	-	-	-
One Community	-	-	-	-	-	-	8,550	-	-	8,550	8,550
West Riding Freemasons	-	-	-	-	-	-	-	-	-	-	-
Other donations	250	-	3,175	3,425	-	-	-	-	-	-	3,425
Home Start UK	-	-	-	-	-	-	-	-	-	-	-
Jimmy Dickinson / One Community	-	-	-	-	-	-	-	-	-	-	-
Tesco	-	-	-	-	-	-	-	-	-	-	-
John Lewis/Waitrose	-	-	700	700	-	-	-	-	-	-	700
Towngate Plc	-	-	813	813	-	-	-	-	-	-	813
Society for Holy Child Jesus	12,500	-	-	12,500	-	-	-	-	-	-	12,500
George Martin Trust	-	3,000	-	3,000	-	-	-	-	-	-	3,000
Facey Family Foundation	3,000	-	2,000	5,000	-	-	-	-	-	-	5,000
One17	600	-	-	600	-	-	-	-	-	-	600
Giant Cash Bonanza	-	-	538	538	-	-	-	-	-	-	538
UKH Foundation	2,500	-	-	2,500	-	-	-	2,500	-	2,500	5,000
Bank interest	-	-	6,345	6,345	-	-	-	-	-	-	6,345
Rebates and statutory donations	-	-	5,000	5,000	-	-	-	-	-	-	5,000
Total	393,857	152,992	18,572	565,421	-	79,551	8,550	7,546	-	95,647	661,068
Attributable to this year	393,857	152,992	18,572	565,421	-	79,551	8,550	7,546	-	95,647	661,068
Resources Expended											
Charitable Activities											
Direct costs											
Coordinators' Salaries including NI	154,009	104,995	-	259,004	-	84,230	-	-	-	84,230	343,233
Co-ordinators' Pensions	9,677	4,702	-	14,378	-	-	-	-	-	-	14,378
Staff and Volunteers' Expenses	8,010	3,685	2,059	13,754	-	1,795	-	-	17	1,812	15,566
Advertising for Volunteers	674	-	-	674	-	-	-	-	-	-	674
Training	2,530	-	-	2,530	-	224	-	-	-	224	2,754
Contribution to National Home-Start	11,007	-	-	11,007	-	-	-	-	-	-	11,007
Rent	22,140	-	2,400	24,540	-	5,121	-	-	-	5,121	29,661
Equipment for use by families	-	-	-	-	-	-	8,357	3,113	-	11,470	11,470
Subsistence for Volunteers and Families	100	1,415	-	1,515	-	892	-	-	680	1,572	3,087
Other	420	150	1,507	2,077	-	8	-	-	-	8	2,085
Total Charitable Activities	208,568	114,946	5,966	329,480	-	92,271	8,357	3,113	697	104,438	433,918
Support costs											
Salaries including NI	80,056	42,787	-	122,844	-	2,172	-	-	-	2,172	125,016
Pensions	4,118	1,545	-	5,662	-	-	-	-	-	-	5,662
Computer and other costs	5,786	34	223	6,043	-	6,242	-	-	835	7,077	13,120
Electricity and Gas	2,021	-	-	2,021	-	500	-	-	-	500	2,522
Telephone	2,611	-	-	2,611	-	1,500	-	-	50	1,550	4,161
Stationery and Postage	2,955	6	-	2,961	-	23	-	-	-	23	2,984
Insurance	5,278	-	-	5,278	-	-	-	-	-	-	5,278
Bank Charges	97	-	98	194	-	-	-	-	-	-	194
Depreciation	2,480	-	-	2,480	-	-	-	-	-	-	2,480
Advertising	552	-	-	552	-	-	-	-	-	-	552
Consultancy	8,650	-	-	8,650	-	-	-	-	-	-	8,650
Relocation costs	-	-	-	-	-	-	-	-	-	-	-
Total Support costs	114,605	44,372	321	159,297	-	10,437	-	-	885	11,322	170,619
Governance											
Committee Expenses	-	-	-	-	-	-	-	-	-	-	-
AGM	1,398	-	-	1,398	-	-	-	-	-	-	1,398
Accountancy	4,908	-	-	4,908	-	-	-	-	-	-	4,908
Total Governance	6,306	-	-	6,306	-	-	-	-	-	-	6,306
Total Resources Expended	329,479	159,318	6,287	495,084	-	102,707	8,357	3,113	1,582	115,760	610,843
Net (expenditure)/income before transfers	64,378	(6,326)	12,285	70,337	-	(23,156)	193	4,433	(1,582)	(20,113)	50,225
Funds This years' income restricted for future periods	-	-	-	-	-	-	-	-	-	-	-
Management Fees charged by Unrestricted Fund	-	-	-	-	-	-	-	-	-	-	-
Funds brought forward from last year	134,602	439	-	135,041	173,368	3,299	7,217	5,805	-	16,321	324,730
Funds before transfers	198,980	(5,887)	12,285.05	205,378	173,368	(19,857)	193	11,650	4,223	(3,792)	374,955
Transferred (to)/from Funds	(177,276)	-	-	(177,276)	157,419	19,857	-	-	-	19,857	-
Deferred income - funds paid in advance for subsequent years	-	-	-	-	-	-	-	-	-	-	-
Resources/(deficit) at end of year	21,704	(5,887)	12,285.00	28,102	330,787	(1)	193	11,650	4,223	16,065	374,955

Notes

1 The Designated Fund includes a provision for rent in 2025-26 of £25,000, and a provision for redundancy costs of £73,521.

HOME-START KIRKLEES

Notes to the Accounts
For the Year ended 31 March, 2024

<i>INCOMING RESOURCES</i>	Unrestricted and project funds Fund £	Restricted Funds £	2024 Total £	2023 Total £
1 Voluntary Income	-	-	-	-
2 Investment Income				
Interest Received	6,345	-	6,345	798
3 Incoming Resources from Charitable Activities				
Locala CIC - Thriving Kirklees	369,147	-	369,147	377,419
Henry Smith	60,000	-	60,000	60,000
Tudor Trust	42,996	-	42,996	43,000
Kirklees MBC	32,810	-	32,810	30,248
Garfield Weston	15,000	-	15,000	15,000
Society for Holy Child Jesus	12,500	-	12,500	-
The Big Give	5,046	5,046	10,092	10,138
Facey Family Foundation	5,000	-	5,000	-
Other donations	3,425	-	3,425	1,024
George Martin Trust	3,000	-	3,000	-
UKH Foundation	2,500	2,500	5,000	-
Towngate Plc	813	-	813	-
John Lewis/Waitrose	700	-	700	500
One17	600	-	600	-
Giant Cash Bonanza	538	-	538	-
Lloyds Bank Foundation	-	-	-	27,250
Kirklees Neighbourhood Housing	-	-	-	1,105
The National Lottery Community Fund	-	79,551	79,551	24,444
Longwood Engineering	-	-	-	3,500
One Community	-	8,550	8,550	3,000
West Riding Freemasons	-	-	-	1,500
Home Start UK	-	-	-	5,500
Jimmy Dickinson / One Community	-	-	-	1,000
Tesco	-	-	-	1,000
Rebates and statutory donations	5,000	-	5,000	5,000
Wooltex Ltd	-	-	-	100
	559,076	95,647	654,723	610,728
Total Incoming Resources	565,421	95,647	661,068	611,526

HOME-START KIRKLEES

Notes to the Accounts (continued)
For the Year ended 31 March, 2024

RESOURCES EXPENDED	Unrestricted and project Fund £	Restricted Funds £	2024 Total £	2023 Total £
4 Charitable Activities				
Direct costs				
Coordinators' Salaries including NI	259,004	84,230	343,233	283,026
Co-ordinators' Pensions	14,378	-	14,378	12,253
Staff and Volunteers' Expenses	13,754	1,812	15,566	14,139
Advertising for Volunteers	674	-	674	717
Training	2,530	224	2,754	4,908
Contribution to national Home-Start	11,007	-	11,007	10,191
Rent	24,540	5,121	29,661	25,573
Equipment for Use by Families	-	11,470	11,470	5,653
Subsistence for Volunteers and Families	1,515	1,572	3,087	9,660
Other	2,077	8	2,086	568
	329,480	104,438	433,918	366,688
Support costs				
Staff Salaries including NI	122,844	2,172	125,016	152,779
Pensions	5,662	-	5,662	7,933
Computer and office cost	6,043	7,077	13,120	20,325
Electricity and Gas	2,021	500	2,522	2,799
Stationery and Postage	2,611	1,550	4,161	4,420
Telephone	2,961	23	2,984	5,358
Insurance	5,278	-	5,278	4,320
Bank Charges	194	-	194	327
Depreciation	2,480	-	2,480	1,421
Advertising	552	-	552	1,747
Consultancy	8,650	-	8,650	330
Relocation costs	-	-	-	7,438
	159,297	11,322	170,619	209,198
Total Charitable Activities	488,778	115,760	604,537	575,887
5 Designated Fund				
				<p>The designated fund was established by the Trustees on March 31, 2014, to cover the cost of statutory redundancies payable to staff in the event of the charity's closure or downsizing.</p> <p>During the year, the trustees decided to increase the designated fund for future lease commitments by £5,000.</p> <p>Additionally, the trustees established more designated reserves due to uncertainty about future funding. These funds are intended to cover the charity's operational costs in the event an orderly closure is necessary. Moreover, after funding for our Young Person Service was withdrawn, a designated fund was created to cover the costs of this service for 12 months.</p>
Balances at 1 April			2024	2023
Provision for redundancy brought forward			54,128	48,689
Minimum Cover			99,240	-
Provision to underwrite business development costs brought forward			-	20,000
Rent provision			20,000	-
			173,368	68,689
Provision for redundancies (no longer)/or required			18,924	5,438
Amount provided for potential redundancy costs				
Remove business development activity provision			-	(20,000)
Addition provision for rent in 2025-26			5,000	20,000
Add Provision for delivery of Young Parents' Service 2024-25			125,000	-
Add Provision for Minimum Cover			8,496	99,240
Net transfer (to)/from unrestricted fund			157,420	104,678
Balance of fund at March 31 2024			330,788	173,368
6 Governance costs				
Committee Expenses	-	-	-	-
AGM Cost	1,398	-	1,398	2,047
Examination and Accountancy Fees	4,908	-	4,908	4,517
	6,306	-	6,306	6,564

HOME-START KIRKLEES

Notes to the Accounts (continued) For the Year ended 31 March, 2024

7 Fixed Assets

In line with a revised capital strategy:

- Furniture with a residual value of less than £100
- Fixtures and fittings with a residual value of less than £100
- Equipment with a residual value of less than £500 were written off.

Fixed Assets 2023-24	Furniture £	Fixtures & Fittings £	Office Equipment £	Total 2024 £	Total 2023 £
Cost					
At 1 April 2023	7,109	230	1,183	8,522	2,362
Revaluation profit/(loss)	-	-	-	-	-
Additions	2,395	-	-	2,395	6,160
Disposals		(230)	(1,183)	(1,413)	-
At 31 March, 2024	9,504	-	-	9,504	8,522
Depreciation					
At 1 April 2023	1,225	230	1,183	2,638	1,217
Charge for period	2,481	-	-	2,481	1,421
Disposals	-	(230)	(1,183)	(1,413)	-
At 31 March, 2024	3,706	-	-	3,706	2,638
Net Book Value at 31 March 2023	5,884	-	-	5,884	1,146
Net Book Value at 31 March 2024	5,798	-	-	5,798	5,884

8 Current Assets

	2024 £	2023 £
Cash at Bank	558,091	428,349
Cash in Hand	364	210
Debtors	-	92,291
Prepayments	-	-
	558,455	520,850

9 Current Liabilities

Income received in advance	179,158	190,976
PAYE & NI	8,260	9,147
Accruals	1,881	1,881
	189,298	202,004

The income received in advance includes payments from our funders for services and a contribution to our rental costs until March 2025

10 Accounting Policies

Basis of Preparing the Financial Statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'. The financial statements have been prepared under the historical cost convention

Incoming Resources

Donations, grants, etc, are credited to income when received, unless received in advance of a grant for expenditure in a future accounting period or received following the year-end as a result of a commitment to fund a project's expenditure during the year.

HOME-START KIRKLEES

Notes to the Accounts (continued) For the Year ended 31 March, 2024

10 Accounting Policies (continued)

Number of Staff Employed

The average number of staff employed during the year was

	2023-24		2022-23	
	Actual Number	Full-Time Equivalent	Actual Number	Full-Time Equivalent
Directly Charitable	15	8.98	14	9.07
Support Services	5	1.74	4	3.29

No employees were paid more than £60,000 during the year.

Trustees Remuneration and Expenses

No remuneration has been paid to the Trustees who served during the year.

The amount of expenses paid to trustees for travelling during the year to 31 March 2024 was £0.00

Ultimate Controlling Party

Home Start Kirklees is managed by the board of directors, the members of which are the Trustees of the charity.

HOME-START KIRKLEES

Summary Accounts for the Year ended 31 March, 2024

	2023-24 £	2022-23 £
Incoming Resources		
Statutory Agencies	406,957	413,772
Charitable Trust Funds	232,297	172,694
Other Donations	15,468	24,262
Gift Aid	-	-
Interest	6,345	798
Other income	-	-
	661,068	611,526
Resources Expended		
Salaries, NI and Pensions	488,289	455,992
Coordinators' and Volunteers' Expenses	15,566	14,139
Contribution to National Home-Start	11,007	10,191
Other Charitable Expenses	20,072	21,507
Rent	29,661	25,573
Computer and Office Costs	46,248	47,612
Relocation costs	-	7,438
	610,843	582,451
Net (Expenditure)/Income for the Year	50,225	29,075
Income deferred from last year	-	-
Resourced from previous years	324,730	295,655
Resources at year end	374,955	324,730
Represented by:		
Fixed Assets	5,798	5,884
Cash at bank and in hand	558,455	428,559
Debtors	-	92,291
	564,253	526,734
Less Income received in advance	179,158	190,976
Other creditors due within one year	10,141	11,028
	189,298	202,004
	374,954	324,730

HOME-START KIRKLEES

England & Wales - Charity number 1099770

Accounts

HOME-START KIRKLEES

TRUSTEES' ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR

ENDED 31ST MARCH 2023

HOME-START KIRKLEES

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HOME-START KIRKLEES

Trustees' Report for year ended 31st March 2023

Legal and Administrative Details

The charity's full name is Home-Start Kirklees and during the year 2022-23 it operated from its registered address:

Home-Start Kirklees
1st Floor, Bates Mill,
Colne Road,
Huddersfield, HD1 3AG

The charity moved premises on 20th April 2022 and prior to this operated from its old registered address of:

Home-Start Kirklees
87 Coule Royd, Dalton
Huddersfield, HD5 9RN

Charity Registration No. 1099770
Registration Date: September 30th, 2003

Trustees who have served during the year or subsequently:

David Mason – Treasurer – appointed June 2016
Vanessa Stirum – appointed June 2016
Toni Gibbs – appointed November 2017, appointed Chair 1/4/2022 – resigned 30 June 2022
Karl Yates – appointed December 2019
Barry Lee – appointed March 2020
Paul Johnson – appointed June 2021 – resigned 31 March 2023
Joanne Hardcastle – appointed May 2022
Tracy Sheldon – appointed October 2022
Clare Mulgan – appointed December 2022
Julie Grindley – appointed January 2023
Andrew Smith – appointed March 2023

Safeguarding Adviser: Paula Adams, Head of Safeguarding, Locala Community Partnerships.
Julie Brice from 31.5.23

Bankers:

Lloyds TSB
1 Westgate
Huddersfield, HD1 2DN

Clydesdale Bank / Virgin Money
Timor House
Mariner Court
Clydebank, G81 2NR

Scottish Widows Bank
67 Morrisons Street
Edinburgh, EH3 8YJ

The Charity Bank Ltd
Fosse House
182 High Street
Tonbridge, TN9 1BE

Nationwide Building Society
Nationwide House
Pipers Way
Swindon, SN38 1NW

Independent Examiners:

Sheards Chartered Accountants
Vernon House
40 New North Road
Huddersfield, HD1 5LS

Statement of Trustee Responsibilities

The trustees present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019.)

The trustees are responsible for preparing the Report of Trustees and financial statements in accordance with the applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice.)

Company law requires trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently,
- Observe the methods and principles in the relevant Charity SORP,
- Make judgements and estimates that are reasonable and prudent,
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for

safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Insofar as the trustees are aware:

- There is no relevant information of which the charitable company's independent examiners are unaware.
- The trustees have taken all steps necessary to make themselves aware of any relevant information and to establish that the independent examiners are aware of that information.

Related party transactions

There were no related party transactions in the current or previous financial year.

Structure, Governance and Management

Constitution

Home-Start Kirklees is a Charitable Incorporated Organisation, having transitioned from a Company Limited by Guarantee on 26th October 2022. The Governing Document is the Constitution dated 26th October 2022

Our constitution can be viewed here:

<https://homestart-kirklees.org.uk/wp-content/uploads/2023/08/Final-HSK-CIO-constitution-261022.pdf>

The persons eligible for membership are:

- Members of the Board of Trustees of the Charity
- Any person interested in furthering the Objects and approved by trustees

Vacancies for trustees are advertised locally. Interested persons are invited to attend a trustee meeting as an observer to see whether they wish to take their interest further. They are interviewed to assess whether their skills are suitable for the Board. Existing trustees have the power to co-opt new trustees to the Board to ensure there is an appropriate balance of skills, knowledge and experience available to it. Co-opted trustees have to be approved at the next Annual Meeting of members. New trustees are assigned an experienced trustee to act as mentor and ensure the new trustee is given suitable training and information on the policies and practices of the charity.

The charity is governed by the Board of Trustees. The Trustee Board is responsible for providing oversight and guidance to Charity and Operational management which is the responsibility of the Director and Senior Management Team. SMT is responsible for supervising, leading and managing all business and operational matters with the support of a staff team of co-ordinators, group worker, family support worker and administrative support. Trustees are allocated to 1 of 3 committees which take responsibility for advising and acting on behalf of the full Board on delegated topics. Each committee can recruit volunteer advisers with specialist knowledge and experience to supplement Board skills. A trustee with relevant knowledge and skills is appointed to line manage the Director. Other trustees with relevant knowledge and training are appointed to take trustee lead in key areas including safeguarding, GDPR and Health & Safety.

Risk Assessment

Risks, both physical and relating to professional indemnity, are regularly reviewed and managed and minimised by our policies and the training given to staff and volunteers. We are covered by insurance policies organised by Home-Start UK and reviewed by us. All trustees, staff and volunteers have the current Enhanced Disclosure from the Disclosure and Barring Service as required by their role. Any information disclosed is considered by the Personnel Committee which makes recommendations, without revealing the identity of the person concerned, to the Trustee Board which makes the final decision on their suitability to join Home-Start.

Objectives and Activities

The aims and objectives of the charity which, in the opinion of the trustees, fall within the terms of Public Benefit in Section 17(5) of the Charities Act 2011 are:

- To safeguard, protect and preserve the good health both mental and physical of children and parents of children;
- To prevent cruelty to or maltreatment of children;
- To relieve sickness, poverty and need amongst children and parents of children;
- To promote the education of the public in better standards of childcare within the area of Kirklees and its environs.

The trustees pay due regard to guidance issued by the Charity Commissioners in deciding what activities Home-Start Kirklees should undertake.

Home-Start Kirklees is a partner in Thriving Kirklees which provides health and well-being services for all those from pre-birth to age 19 or, if the young person is vulnerable up to age 24. Locala Community Partnerships is the contract lead of 4 additional sub-contracted partners who each have an equal voice in decision-making and influencing the design and future development of joined up working to support those for whom the service is intended.

Home-Start Kirklees is associated with Home-Start UK which provides help, advice, and a suitable ethos for the charity to work in.

Developments, Activities and Achievements

Home-Start Kirklees continues to go from strength to strength. The move to Bates Mill in April 2022 has proved to be an excellent working environment. The streamlining of our administrative processes and the use of digital platforms is the focus of the next year. We have grown into our larger premises and now have 14 members of staff and 100 incredible volunteers (not including our trustees). The enthusiasm and commitment of staff is very much valued and appreciated. Our volunteers are a huge asset, and our focus continues to be on recruiting and training new potential volunteers to increase our workforce capacity to support more families as demand for our services increases.

We now have a new ambitious 5-year strategic plan from April 2023. We were given valuable support in this by Lloyds Foundation who provided a consultant whose role was to facilitate and assist in agreeing a way forward whilst keeping us focused on the task ahead. The strategy looks to see us develop and expand, places emphasis on fundraising, marketing, and networking, all of which are vital to the future development and sustainability of Home-Start Kirklees. Our grants from the Tudor Trust, Lloyds Foundation, Henry Smith and Garfield Weston have continued to help us deliver

our core work. The Starting Well project, aimed to provide speech and language, school readiness support for BAME families has continued this year and the Henry Smith grant has been particularly useful in developing our telephone befriending service offer. This has now become a key part of our delivery. Even though face- to-face support has returned as our main method of family support, telephone befriending is an invaluable adjunct to this as is the expansion of peer group support sessions.

The young parents service, where the emphasis is on peer support has continued to flourish and it is hoped that this will continue to be funded after the end of March 2024.

The new National Lottery project funded for three years started in January 2023 and already has supported many families. We have continued to invest in school readiness and the one-off grants from one community have been essential in getting this off the ground and being able to offer ongoing support to children before they start at an early years setting/school.

Home-Start Kirklees provides a unique and invaluable service to families in Kirklees and we aim via networking, marketing and fundraising to secure our future and continue to offer essential support to families. Although we are very happy with where we are, we are an ambitious organisation so we do not rest on our laurels and are committed to pushing forward in the forthcoming year to be able to support more families that reach out to us.

We have also acquired renewal of our level 2 Quality for Health award which is testament to the high standards we set ourselves and the positive engagement and experience all stakeholders have with us. This assures us that we are delivering high quality services as part of the VCSE sector.

Review of the financial position of the Charity – Treasurer’s report

Income

We had a total income of £611,526 - an 11% rise over the previous year. The Thriving Kirklees Partnership, delivering services on behalf of Kirklees, continues to be our major funder and accounts for £377,419. We have been successful in raising significant additional funds of £202,754 where specific thanks must go to the Charitable Trusts of: The Garfield Weston Foundation, The Henry Smith Charity, The Lloyds Bank Foundation, One Community, and the Tudor Trust who have between them contributed £172,694.

Funds

Our funds are divided into three ‘pots’: Unrestricted, Designated and Restricted. At the end of March 2023 these ‘pots’ totalled £324,730 an 10% increase from last year.

- **Unrestricted funds** £135,041

We can spend the Unrestricted funds on any of our Charitable Objectives as directed by the Board of Trustees.

- **Designated funds** £173,368

This year the Board of Trustees has resolved to include the following Designated sums:

- £54,128 - A fund to pay redundancy monies in the unlikely event that we have to close down or severely reduce the size of the charity due to reductions in donations and payments for

services. This is reviewed annually based on the staff in post, their salary and length of service.

- £99,240 – A provision to maintain at least 10 weeks of operational costs to guard against any financial shocks – such as late donor payments or, if we must reduce our services, it gives us sufficient time to close them down with minimal impact on the families we support.
- £20,000 – A provision to pay for our rent in the year 2025-26. Kirklees have donated a fund to pay our rent until the end of March 2025, but our lease runs to 2027. We are building a fund to ensure that we have sufficient monies for at least a six-month rental period to give us time to find another tenant if our income reduces significantly. This fund will be released back to the unrestricted reserves in 2025 if not needed.
- **Restricted £16,321**
Donors gave us these funds to spend on specific activities – such as school readiness and Tackling Children’s Poverty.

Expenses

Our expenses in 2022-23 were £582,481 representing a 29% increase over 2021-22. We have been able to use the additional funds we received over the last two years to increase the level and volume of our services, and hence costs. The same level of growth may not be possible in the coming year as funding becomes more of a challenge. We will continue to monitor our forward income to ensure our expenses stay in line with income.

Policy on Reserves

In the current climate and with more families needing help and being supported, the Board of Trustees feels it is prudent to hold 6 months reserves which includes designated funds to cover the charity in the eventuality of any unforeseen difficulties or in the worst case scenario, any eventual closure. This allows for time required to forward plan any staff re-structure, redundancies, reducing services and moving families to different means of support with external partners.

Retirement

After this report, I am retiring as Treasurer and handing over to Andrew Smith, a Chartered Accountant with significant experience in both the Commercial and Charity Sectors. Having been Treasurer since 2016, I am pleased I can hand over the role of Treasurer into such capable hands.

David Mason - Treasurer

Plans for future periods

We have completed our strategic planning process and now have a new five-year plan to take us forward into 2028. Engagement with all stakeholders was key to establishing what the current pressures are on existing services and how we can support and contribute to continuing to meet the needs of families in Kirklees. We are ambitious to work with new stakeholders and to increase our network of contacts, so that new opportunities can be pursued to potentially increase our service offer and build new working partnerships. Our new plan was effective from April 2023 and work has already begun to develop key areas. We also converted to CIO status (Charitable Incorporated Organisation) and so we are no longer a registered company with Companies House but have retained our charitable status and are still regulated by charity law.

We already know that there is unmet need for our services and will continue efforts to raise funds to deliver our services to more families. Having supported 250 families in 2022-23, we are ambitious to increase our capacity and resources to help more families that reach out for support. In January 2023, we started a new 3-year project, funded by The National Lottery Community Fund that supports families who are experiencing loneliness and isolation within their communities. This project is targeted provision for those parents who will benefit from peer support and integration into local provision. The Business Development Committee has been influential in securing funding from charitable trusts to increase our workforce capacity and deliver different types of support. The committee will continue to work on a forward projection of growth and there will be investment of time in writing funding bids.

We continue to rely heavily on volunteers and are pleased that we are continuing to develop the range of activities that potential volunteers can do. We will remain active in recruiting volunteers and have developed a more robust marketing plan that will support recruitment of new potential volunteers. We will continue to welcome volunteers with lived experience, who can share their skills with us and help us run a professional sustainable charitable business. We will seek volunteers from all parts of the community living in Kirklees, of all ages and welcome diversity. We were delighted that in November 2022 we were awarded our Quality for Health, Level 2 award for a further 3 years for the second time. The accreditation process provides a deep dive into the organisation, to reflect on everyday practice and helps us to feel proud that we are recognised as working to such a high standard in support of our families and their children. The quality mark instils confidence in our referrers to the service, our service users and is also attractive to any potential funders as it underpins the fact that we are a trustworthy, professional and ethically robust organisation.

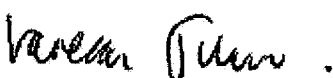
We will continue to work with our partners in Thriving Kirklees and others who support young families to make sure our service covers what is needed and parents can access and benefit from any additional help they need when they reach out. Innovation and transformation are key aspects of the partnership. We continue to make economies wherever possible and to utilise our resources in the best way possible that helps families. We will continue to seek funding from other sources including major charitable trusts to allow for new project work and new innovative ways of working.

Please take a look at our latest work in our Annual Report 2022-23 here <https://homestart-kirklees.org.uk/latest/#downloads>

Acknowledgments

Enormous thanks must go to everyone involved – to our incredibly hard-working and dedicated staff and volunteers, to our trustees who give so much of their time, and to our partners, funders and supporters. We value each one of you - without you none of this would be possible.

Signed on behalf of the Trustees



Vanessa Stirum – Chair



Section A Independent Examiner's Report

Report to the trustees

Charity Name: Home-Start Kirklees

On accounts for the year ended

31st March 2023 Charity no (if any): 1099770

Set out on pages

12 to 18 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ICAEW.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Kevin Winterburn

Date: 7 August 2023

Name: Kevin Winterburn

Relevant professional qualification(s) or body (if any):

Chartered Accountant



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Home-Start Kirklees

On accounts for the year
ended

31st March 2023
Charity no (if any) 1099770

Set out on pages

12 to 18
(remember to include the page numbers of additional sheets)

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- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 7 August 2023

Name: Kevin Winterburn

Relevant professional
qualification(s) or body
(if any):

Chartered Accountant

HOME-START KIRKLEES
Accounts for the Year ended
31 March, 2023

STATEMENT OF FINANCIAL ACTIVITIES
Income and Expenditure Account

	Note	Unrestricted Fund £	Designated Fund £	Restricted Funds £	2023 Total £	2022 Total £
Incoming resources						
Incoming resources from generated funds						
Donations and legacies	1	-	-	-	-	-
Investment income	2	798	-	-	798	77
Incoming resources from charitable activities	3	567,874	-	42,854	610,728	550,860
Total incoming resources		568,672	-	42,854	611,526	550,938
Resources expended						
Charitable activities	4	509,769	-	66,118	575,887	443,461
Redundancy payments for staff and costs of underwriting business development efforts	5	-	-	-	-	-
Governance costs	6	6,274	-	290	6,564	7,054
Total resources expended		516,043	-	66,408	582,451	450,515
Net income/(expenditure) before transfers		52,629	-	(23,554)	29,076	100,423
Net transfersto/(from) Funds		(105,173)	104,678	495	-	-
Net movement in funds		(52,544)	104,678	(23,059)	29,076	100,423
Resourced from previous years		187,586	68,689	39,380	295,655	195,232
Resources at end of the year		135,042	173,368	16,321	324,731	295,655

BALANCE SHEET at 31 March, 2023

Fixed Assets	7	5,884			5,884	1,146
Current Assets	8	331,162	173,368	16,321	520,851	467,836
		337,046	173,368	16,321	526,735	468,982
Current Liabilities	9	202,004	-	-	202,004	173,327
Net Assets		135,042	173,368	16,321	324,731	295,655

Represented by:

Resourced from previous years	187,586	68,689	39,380	295,655	195,232
Net (Expenditure)/Income for the Year	(52,544)	104,678	(23,059)	29,075	100,423
Resources at end of the year	135,042	173,368	16,321	324,731	295,655

These accounts were approved by the Trustees on 27 July 2023 and signed on their behalf



Vanessa Stirum, Chair



David Mason, Treasurer

Registered Charity No: 1099770

HOME-START KIRKLEES
Analysis of Funds
For the Year ended 31 March 2023

	Unrestricted, designated and project funds					Restricted funds					Overall total
	Core Services funding	Young Parents' Service	Friends of Home Start, Grants and Other donations	Total unrestricted and project funds	Designated fund	Parents' Groups reducing loneliness / isolation	Starting Well Initiative	Tackling Child Poverty (Previously affordable warmth)	Sundry donations for specific purposes	Total restricted funds	
			Donations								
£	£	£	£	£	£	£	£	£	£	£	
Incoming Resources											
Received in earlier periods for this year											
Locala CIC - Thriving Kirklees	266,291	111,128	-	377,419	-	-	-	-	-	-	377,419
Henry Smith	60,000	-	-	60,000	-	-	-	-	-	-	60,000
Tudor Trust	-	43,000	-	43,000	-	-	-	-	-	-	43,000
Kirklees MBC	30,076	-	-	30,076	-	-	-	-	-	-	30,248
Lloyds Bank Foundation	-	-	27,250	27,250	-	-	-	172	-	172	27,250
Kirklees Neighbourhood Housing	1,105	-	-	1,105	-	-	-	-	-	-	1,105
The National Lottery Community Fund	-	-	-	-	-	-	-	-	-	-	-
Garfield Weston	15,000	-	-	15,000	-	24,444	-	-	-	24,444	24,444
The Big Give	-	-	-	-	-	-	-	-	-	-	15,000
Longwood Engineering	-	-	3,500	3,500	-	-	-	10,138	-	10,138	10,138
One Community	-	-	3,000	3,000	-	-	-	-	-	-	3,500
West Riding Freemasons	-	-	-	-	-	-	-	-	-	-	3,000
Other donations	-	-	1,024	1,024	-	-	-	-	1,500	1,500	1,500
Home Start UK	-	-	1,000	1,000	-	-	-	-	4,500	4,500	5,500
Jimmy Dickinson / One Community	-	-	-	-	-	-	-	-	1,000	1,000	1,000
Tesco	-	-	-	-	-	-	-	-	1,000	1,000	1,000
John Lewis/Waitrose	-	500	-	500	-	-	-	-	-	-	500
Wooltex Ltd	-	-	-	-	-	-	-	100	-	100	100
Bank interest	-	-	798	798	-	-	-	-	-	-	798
Rebates and statutory donations	-	-	5,000	5,000	-	-	-	-	-	-	5,000
Deferred income	-	-	-	-	-	-	-	-	-	-	-
Total	372,472	154,628	41,572	568,672	-	24,444	-	10,410	8,000	42,854	611,526
Attributable to this year	372,472	154,628	41,572	568,672	-	24,444	-	10,410	8,000	42,854	611,526
Resources Expended											
Charitable Activities											
Direct costs											
Coordinators' Salaries including NI	148,359	92,550	-	240,909	-	15,520	15,015	9,885	1,697	42,117	283,026
Co-ordinators' Pensions	8,247	4,007	-	12,253	-	-	-	-	-	-	12,253
Staff and Volunteers' Expenses	7,708	4,619	1,244	13,570	-	33	-	-	535	568	14,139
Advertising for Volunteers	717	-	-	717	-	-	-	-	-	-	717
Training	4,762	-	-	4,762	-	50	96	-	-	-	4,908
Contribution to National Home-Start	6,882	2,550	-	9,432	-	-	380	379	-	759	10,191
Rent	14,456	6,315	1,920	22,693	-	999	942	939	-	2,880	25,573
Equipment for use by families	-	-	-	-	-	-	-	5,653	-	5,653	5,653
Subsistence for Volunteers and Families	2,114	3,975	-	6,089	-	206	790	-	2,575	3,571	9,660
Other	568	-	-	568	-	-	-	-	-	-	568
Total Charitable Activities	193,814	114,016	3,164	310,994	-	16,808	17,223	16,856	4,807	55,695	366,688
Support costs											
Salaries including NI	99,918	52,319	-	152,236	-	543	-	-	-	543	152,779
Pensions	5,611	2,322	-	7,933	-	-	-	-	-	-	7,933
Computer and other costs	13,470	472	156	14,097	-	2,661	3,567	-	-	6,228	20,325
Electricity and Gas	1,856	630	-	2,486	-	125	94	94	-	313	2,799
Telephone	2,137	1,470	-	3,607	-	375	219	219	-	813	4,420
Stationery and Postage	2,914	852	-	3,766	-	3	1,464	125	-	1,592	5,358
Insurance	3,911	315	-	4,226	-	-	47	47	-	94	4,320
Bank Charges	249	78	-	327	-	-	-	-	-	-	327
Depreciation	945	266	-	1,211	-	-	105	105	-	210	1,421
Advertising	1,072	45	-	1,117	-	630	-	-	-	630	1,747
Consultancy	330	-	-	330	-	-	-	-	-	-	330
Relocation costs	-	-	7,438	7,438	-	-	-	-	-	-	7,438
Total Support costs	132,413	58,768	7,594	198,775	-	4,337	5,496	590	-	10,423	209,198
Governance											
Committee Expenses	-	-	-	-	-	-	-	-	-	-	-
AGM	2,047	-	-	2,047	-	-	-	-	-	-	2,047
Accountancy	3,252	975	-	4,227	-	-	145	145	-	290	4,517
Total Governance	5,299	975	-	6,274	-	-	145	145	-	290	6,564
Total Resources Expended	331,526	173,759	10,758	516,043	-	21,145	22,864	17,591	4,807	66,408	582,451
Net (expenditure)/income before transfers	40,945	(19,131)	30,814	52,629	-	3,299	(22,864)	(7,182)	3,193	(23,554)	29,075
Funds This years' income restricted for future periods	-	-	-	-	-	-	-	-	-	-	-
Management Fees charged by Unrestricted Fund	-	-	-	-	-	-	-	-	-	-	-
Funds brought forward from last year	175,080	12,505	-	187,585	68,689	-	22,370	14,399	2,612	39,380	295,655
Funds before transfers	216,025	(6,625)	30,814.08	240,214	68,689	3,299	(495)	7,217	5,805	15,826	324,730
Transferred (to)/from Funds ¹	(81,423)	7,064	(30,814)	(105,173)	104,678	-	495	-	-	495	-
Deferred income - funds paid in advance for subsequent years	-	-	-	-	-	-	-	-	-	-	-
Resources/(deficit) at end of year	134,602	439	-	135,041	173,368	3,299	-	7,217	5,805	16,321	324,730

Notes

6,609

1 The Designated Fund includes a provision for:

- £54,128 for any redundancy costs
- £99,240 representing 10 weeks of operational costs to cater for financial shocks and any need to close down services in an orderly fashion.
- £20,000 for rent in 2025-26

HOME-START KIRKLEES

Notes to the Accounts
For the Year ended 31 March, 2023

INCOMING RESOURCES	Unrestricted and project funds	Restricted	2023	2022
	Fund £	Funds £	Total £	Total £
1 Voluntary Income	-	-	-	-
2 Investment Income				
Interest Received	798		798	77
3 Incoming Resources from Charitable Activities				
Locala CIC - Thriving Kirklees	377,419	-	377,419	333,446
Henry Smith	60,000	-	60,000	30,000
Tudor Trust	43,000	-	43,000	43,000
Kirklees MBC	30,076	172	30,248	
Lloyds Bank Foundation	27,250	-	27,250	25,000
Kirklees Neighbourhood Housing	1,105	-	1,105	13,260
The National Lottery Community Fund	-	24,444	24,444	40,321
Garfield Weston	15,000	-	15,000	15,000
The Big Give	-	10,138	10,138	3,698
George Martin Trust	-	-	-	3,000
Longwood Engineering	3,500	-	3,500	-
One Community	3,000	-	3,000	990
West Riding Freemasons	-	1,500	1,500	2,000
Home Start UK	1,000	4,500	5,500	3,201
Jimmy Dickinson / One Community	-	1,000	1,000	-
Tesco	-	1,000	1,000	-
John Lewis/Waitrose	500	-	500	-
Wooltex Ltd	-	100	100	-
Other donations	1,024	-	1,024	23,311
Rebates and statutory donations	5,000	-	5,000	4,000
Deferred income	-	-	-	10,633
	567,874	42,854	610,728	550,860
Total Incoming Resources	568,672	42,854	611,526	550,938

HOME-START KIRKLEES

Notes to the Accounts (continued) For the Year ended 31 March, 2023

7 Fixed Assets

In line with a revised capital strategy:

-Furniture with a residual value of less than £100

-Fixtures and fittings with a residual value of less than £100

-Equipment with a residual value of less than £500 were written off.

IT equipment with value of £600 or less has not been capitalised

Depreciation rates were set at: Furniture 20%, Equipment 33% and Fixtures and fittings at 10%

Fixed Assets 2022-23	Furniture £	Fixtures & Fittings £	Office Equipment £	Total 2023 £	Total 2022 £
Cost					
At 1 April 2022	949	230	1,183	2,362	1,526
Revaluation profit/(loss)	-	-	-	-	-
Additions	6,160	-	-	6,160	1,183
Disposals	-	-	-	-	(347)
At 31 March, 2023	7,109	230	1,183	8,522	2,362
Depreciation					
At 1 April 2022	452	230	535	1,217	492
Charge for period	773	-	648	1,421	725
Disposals	-	-	-	-	-
At 31 March, 2023	1,225	230	1,183	2,638	1,217
Net Book Value at 31 March 2022	498	-	648	1,146	4,165
Net Book Value at 31 March 2023	5,884	-	-	5,884	1,146

8 Current Assets

	2023 £	2022 £
Cash at Bank	428,349	436,811
Cash in Hand	210	178
Debtors	92,291	30,847
Prepayments	-	-
	520,850	467,836

9 Current Liabilities

Income received in advance	190,976	162,533
PAYE & NI	9,147	8,912
Accruals	1,881	1,881
	202,004	173,327

The income received in advance includes payments from our funders for services and a contribution to our rental costs for the next three years

10 Accounting Policies

Basis of Preparing the Financial Statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'. The financial statements have been prepared under the historical cost convention.

Incoming Resources

Donations, grants, etc, are credited to income when received, unless received in advance of a grant for expenditure in a future accounting period or received following the year-end as a result of a commitment to fund a project's expenditure during the year.

HOME-START KIRKLEES

Notes to the Accounts (continued) For the Year ended 31 March, 2023

10 Accounting Policies (continued)

Number of Staff Employed

The average number of staff employed during the year was

	2022-23		2021-22	
	Actual Number	Full-Time Equivalent	Actual Number	Full-Time Equivalent
Directly Charitable	14	9.07	11.0	8.2
Support Services	4	3.29	4.0	2.6

No employees were paid more than £60,000 during the year.

Trustees Remuneration and Expenses

No remuneration has been paid to the Trustees who served during the year.

The amount of expenses paid to trustees for travelling during
the year to 31 March 2023 was £0.00

Ultimate Controlling Party

Home Start Kirklees is managed by the board of directors, the members of which are the Trustees of the charity.

First Year Adoption

The trustees have given due consideration to the transition to the SORP FRS 102, and have concluded that any identified adjustments are not material; consequently, no changes have arisen in the comparative figures.

HOME-START KIRKLEES

Summary Accounts for the Year ended 31 March, 2023

	2022-23	2021-22
	£	£
Incoming Resources		
Statutory Agencies	413,772	507,027
Charitable Trust Funds	172,694	26,119
Other Donations	24,262	7,082
Gift Aid	-	-
Interest	798	77
Other income	-	10,633
	<u>611,526</u>	<u>550,938</u>
Resources Expended		
Salaries, NI and Pensions	455,992	356,318
Coordinators' and Volunteers' Expenses	14,139	9,646
Contribution to National Home-Start	10,191	8,444
Other Charitable Expenses	21,507	21,051
Redundancy payments to staff	-	-
Rent	25,573	13,560
Computer and Office Costs	47,612	34,370
Relocation costs	7,438	7,125
	<u>582,451</u>	<u>450,515</u>
Net (Expenditure)/Income for the Year	29,075	100,423
Income deferred from last year		
Resourced from previous years	295,655	195,232
Resources at year end	<u>324,730</u>	<u>295,655</u>
Represented by:		
Fixed Assets	5,884	1,145
Cash at bank and in hand	428,559	436,989
Debtors	92,291	30,847
	<u>526,734</u>	<u>468,981</u>
Less Income received in advance	190,976	162,533
Other creditors due within one year	11,028	10,793
	<u>202,004</u>	<u>173,327</u>
	<u>324,730</u>	<u>295,655</u>

HOME-START KIRKLEES

England & Wales - Charity number 1099770

Accounts

HOME-START KIRKLEES

TRUSTEES' REPORT AND ACCOUNTS

FOR THE YEAR

END 31ST MARCH 2022

HOME-START KIRKLEES

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Home-Start Kirklees

Trustees' Report for year ended 31st March 2022

Legal and Administrative Details

The charity's full name is Home-Start Kirklees and during the year 2021-22 it operated from its registered address:

Home-Start Kirklees
87 Coule Royd, Dalton
Huddersfield, HD5 9RN

The charity moved premises on 20th April 2022 and has subsequently operated from its new registered address of:

Home-Start Kirklees
1st Floor, Bates Mill,
Colne Road,
Huddersfield, HD1 3AG

Charity Registration No. 1099770
Registration Date: September 30th 2003
Company Registration No. 4818397

Trustees who have served during the year or subsequently:

Lynda Pickering – appointed June 2014, appointed Chair 1/4/2019 – resigned 31/3/22
David Mason – Treasurer – appointed June 2016
Vanessa Stirum – appointed June 2016
Toni Gibbs – appointed November 2017, appointed Chair 1/4/2022
Alison Fisher – appointed November 2018 – resigned February 2022
Susan Whittles – appointed July 2019 – resigned November 2021
Karl Yates – appointed December 2019
Barry Lee – appointed March 2020
Wenjuan Wu – appointed November 2020 – resigned February 2022
Paul Johnson – appointed June 2021
Joanne Hardcastle – appointed May 2022

Safeguarding Adviser: Paula Adams, Head of Safeguarding, Locala Community Partnerships

Secretary: Emma Franks

Bankers:

Lloyds TSB
1 Westgate
Huddersfield, HD1 2DN

Scottish Widows Bank
67 Morrison Street
Edinburgh, EH3 8YJ

Nationwide Building Society
Nationwide House
Pipers Way
Swindon, SN38 1NW

Clydesdale Bank / Virgin Money
Timor House
Mariner Court
Clydebank, G81 2NR

Independent Examiners:

Sheards Chartered Accountants
Vernon House
40 New North Road
Huddersfield, HD1 5LS

Statement of Trustee Responsibilities

The trustees, who are also Directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019.)

The trustees are responsible for preparing the Report of Trustees and financial statements in accordance with the applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice.)

Company law requires trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently,
- Observe the methods and principles in the relevant Charity SORP,
- Make judgements and estimates that are reasonable and prudent,
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Insofar as the trustees are aware:

- There is no relevant information of which the charitable company's independent examiners are unaware.
- The trustees have taken all steps necessary to make themselves aware of any relevant information and to establish that the independent examiners are aware of that information.

Related party transactions

There were no related party transactions in the current or previous financial year.

Structure, Governance and Management

Constitution

Home-Start Kirklees is a Company Limited by Guarantee and a Registered Charity. Its directors are the trustees of the charity. The Governing Document is the Memorandum and Articles dated September 30th 2003.

The persons eligible for membership of the Company are:

- Members of the Board of Trustees of the Charity
- Any person interested in furthering the Objects and approved by trustees

The members guarantee the charity's debts to the extent of one pound each in the unlikely event of the charity being unable to pay its debts.

Vacancies for trustees are advertised locally. Interested persons are invited to attend a trustee meeting as an observer to see whether they wish to take their interest further. They are interviewed to assess whether their skills are suitable for the Board. Existing trustees have the power to co-opt new trustees to the Board to ensure there is an appropriate balance of skills, knowledge and experience available to it. Co-opted trustees have to be approved at the next Annual Meeting of members. New trustees are assigned an experienced trustee to act as mentor and ensure the new trustee is given suitable training and information on the policies and practices of the charity.

The charity is governed by the Board of Trustees. The Trustee Board is responsible for providing oversight and guidance to Charity and Operational management which is the responsibility of the Director and Senior Management Team. SMT is responsible for supervising, leading and managing all business and operational matters with the support of a staff team of co-ordinators, group worker, family support worker and administrative support. Trustees are allocated to 1 of 3 committees which take responsibility for advising and acting on behalf of the full Board on delegated topics. Each committee can recruit volunteer advisers with specialist knowledge and experience to supplement Board skills. A trustee with relevant knowledge and skills is appointed to line manage the Director. Other trustees with relevant knowledge and training are appointed to take trustee lead in key areas including safeguarding and GDPR.

Risk Assessment

Risks, both physical and relating to professional indemnity, are regularly reviewed and managed and minimised by our policies and the training given to staff and volunteers. We are covered by insurance policies organised by Home-Start UK and reviewed by us. All trustees, staff and volunteers have the current Enhanced Disclosure from the Disclosure and Barring Service as

required by their role. Any information disclosed is considered by the Personnel Committee which makes recommendations, without revealing the identity of the person concerned, to the Trustee Board which makes the final decision on their suitability to join Home-Start.

Objectives and Activities

The aims and objectives of the charity which, in the opinion of the trustees, fall within the terms of Public Benefit in Section 17(5) of the Charities Act 2011 are:

- To safeguard, protect and preserve the good health both mental and physical of children and parents of children;
- To prevent cruelty to or maltreatment of children;
- To relieve sickness, poverty and need amongst children and parents of children;
- To promote the education of the public in better standards of childcare within the area of Kirklees and its environs.

The trustees pay due regard to guidance issued by the Charity Commissioners in deciding what activities Home-Start Kirklees should undertake.

Home-Start Kirklees is a partner in Thriving Kirklees which provides health and well-being services for all those from pre-birth to age 19 or, if the young person is vulnerable up to age 24. Locala Community Partnerships is the contract lead of 4 additional sub-contracted partners who each have an equal voice in decision-making and influencing the design and future development of joined up working to support those for whom the service is intended.

Home-Start Kirklees is associated with Home-Start UK which provides help, advice, and a suitable ethos for the charity to work in.

Developments, Activities and Achievements

We are happy to report another year full of activity and achievements. Suffice it to say we have not rested on our laurels but have continued to drive the business forward, seeking new partnerships, new grant funding and lots of new ideas, all with the sole aim of supporting more families, helping them to overcome all sorts of obstacles and enabling them to flourish. We have seen an increase in our support for families of 12% over the last 12 months, bringing the number of families supported to 230.

This year has seen our previous five-year strategic plan beginning to draw to a close and we have taken the opportunity to start the new strategic planning process early. A successful application to the Lloyds Foundation has given us the support of one of their consultants in this process and we began in January with a staff and trustee awayday.

Our Business Development Committee has continued to be the key player in the growth of the business, as we had hoped. We have received grants from the Tudor Trust, Garfield Weston and the Lloyds Bank Foundation, all to fund core work, enabling more families to be supported. In addition, a Henry Smith grant was awarded to fund telephone befriending. This was a direct result of our work during the pandemic when we came to understand how much families appreciated somebody available at the end of a phone-line and has become a complementary service to our home-visiting one.

We have also received a grant from the Starting Well project (running from September 2021 – March 2023), aiming to reach BAME families in targeted areas of the district. We currently support these families with school readiness, aiming to help improve speech and language. In the past 12 months we have successfully transitioned back to full face-to-face support for families, with home visits and many group sessions. These take place across Kirklees, assuring we maintain accessibility for all.

The last few weeks of the year were also taken up with preparing for an office move in April 2022. This has been characterised by an enormous amount of hard work in the preceding months. It is a great achievement to have become a paperless organisation and we want to pay tribute to those staff who have been involved in the full implementation and smooth roll out of the Charity Log reporting system, which has enabled us to do that.

After many happy years based at Coule Royd we were given notice to seek new premises. Whilst no-one likes upheaval, it became clear that a growing business, with increased staffing and increased activity, could be better served by premises more fit for purpose. There is a lot of excitement about the move to Bates Mill in April and all the opportunities that brings going forward.

On staffing, we were delighted to welcome three new members of staff to the team. We have recruited a new Co-ordinator, Family Support Worker and Admin Assistant to increase capacity within the organisation.

A highlight of the year was the delivery in March of a Young Parents' Conference, held on-line, and in partnership with colleagues from other organisations in the sector and the young parents themselves. Many spoke movingly of the difference that the Home-Start Kirklees Young Parents' service has made to their lives, in particular of the way it has empowered them to be better parents and to move forward onto exciting new things

The independent evaluation of the Young Parents' service is now complete.

A mark of the work in 2021-22 has been increased networking opportunities and the subsequent possibility of building relationships with corporate businesses, supporters and donors. We plan to build on this in 2022-23; we are no longer happy to remain as one of the best kept secrets in Kirklees!

Review of the financial position of the charity

During the pandemic we focused our efforts and expenses on emergency deliveries including local welfare payments to families in need and equipping our staff with additional technology so they could work remotely. Post pandemic, as we have entered the 'new normal', we have built on these successful activities with more flexible ways of working and new services such as telephone befriending and serving families remotely. This has enabled us to support more families at lower costs.

Kirklees Council through Locala and the Thriving Kirklees partnership continue to be our major funder. This year through contracts and donations in kind they have generated over £346k of our income. In addition, our Business Development committee and newly appointed Fundraising Manager have been successful in raising significant additional funds totalling just over £149k. Specific thanks must go to The National Lottery Community Fund and the Lloyds Foundation who

have continued to fund our Young Parents' Service. In addition to donations for this financial year, Kirklees Council have made a generous contribution to our rent over the next three years.

In summary we have ended the year with:

Year to March 2022	
Income	<u>£550,938</u>
Balance of funds	
Unrestricted reserves	£175,080
Designated reserves	£68,689
Restricted funds	£51,885
Total	<u>£295,655</u>

Policy on reserves

Unrestricted reserves - Our policy is to keep our unrestricted reserves at around a level that would support between 10 to 14 weeks of operational costs. The Trustees consider that this would be sufficient to guard against financial 'shocks' and if necessary to conduct an orderly withdrawal of services. This ensures that we can treat the families we serve and our staff fairly in the unlikely event we must withdraw completely from service provision. At the end of the year our reserves represented around 15 weeks of operational costs. Our Board of Trustees will monitor our level of reserves and ensure any over provision will be used for our charitable purposes.

Designated reserves - £48,689 of our Designated reserves provides for any redundancy pay due to our staff if their jobs are no longer affordable. It is true that the redundancy pay is guaranteed by the government, but the Trustees consider that it is properly the responsibility of the charity to maintain reserves to cover it.

The remaining £20,000 of our designated reserves is to underwrite business development costs. In 2021-22 we set up a range of new fundraising initiatives and set aside £40,000 to underwrite them. Due to the significant success of our fundraising efforts, we returned £20,000 to our unrestricted reserves and expect to release the remaining provision by the end of 2022-23 so it can be used for our charitable services.

Investment Policy

At the year-end we had £436k in our various bank accounts. Funds not required for immediate use are placed on deposit with our bankers. As our current cash position is strong, we took financial advice to determine if we could find better medium-term investments where we could obtain a better return than bank interest rates. However, the advice we obtained was that we did not have sufficient funds available for long enough to risk a loss of capital. Based on this advice our Trustees decided to make no other investments at this stage.

Plans for future periods

We have started our strategic planning process to look at a new five-year plan. Engagement with all stakeholders is key to establishing what the current pressures are on existing services and how we can support and contribute to meeting the needs of families in Kirklees. We are ambitious to work with new stakeholders and to increase our network of contacts, so that new opportunities can be pursued to potentially increase our service offer and build new working partnerships. We will have

a new plan in place by July 2022 that will be effective from April 2023, but work will begin in earnest on completing the shorter term tasks identified.

We already know that there is unmet need for our services and will continue efforts to raise funds to deliver our services to more families. Lottery funding for young parents aged 14-24 years expired in November 2021 but the service has been financially sustained through the Thriving Kirklees Partnership, topped up with smaller grants successfully bid for. We are pleased that Thriving Kirklees recognises the value of the Young Parents service and believes it is an integral part of the whole service for the health and well-being of children and young people up to 19 (or 24 if person has additional needs) and their families. The Business Development Committee has been influential in securing funding from charitable trusts to increase our workforce capacity and deliver different types of support. The committee will continue to work on a forward projection of growth and there will be investment of time in writing funding bids.

We continue to rely heavily on volunteers and are pleased that we are continuing to develop the range of activities potential volunteers can do. We will remain active in recruiting home visiting volunteers but have now added the option of other roles which allow for more flexibility. We will continue to welcome volunteers with lived experience, who can share their skills with us and help us run a professional sustainable charitable business. We seek volunteers from all parts of the community living in Kirklees, of all ages and welcome diversity.

We will continue to work with our partners in Thriving Kirklees and others, who support young families to make sure our service covers what is needed and parents can access and benefit from any additional help they need when they reach out. Innovation and transformation are key aspects of the partnership.

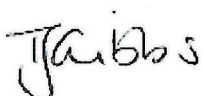
We continue to make economies wherever possible and to utilise our resources in the best way possible that helps families. We will continue to seek funding from other sources including major charitable trusts to allow for new project work and new innovative ways of working. We intend to review our current fundraising strategy and develop a new marketing plan for 2022/23, with intent on making more progress in the next year by building sensible ideas for increasing the number of families we can help. Kirklees is not in the lowest 20% of the most deprived areas in the country, which bars us from obtaining help from some of the major charities, however pockets of Kirklees are among the lower super output areas listed on the index of multiple deprivation and these areas certainly need our help.

Acknowledgments

Enormous thanks must go to everyone involved – to our incredibly hard-working and dedicated staff and volunteers, to our trustees who give so much of their time, and to our partners, funders and supporters. We value each one of you - without you none of this would be possible.

Please take a look at our latest work in our Annual Report here [Latest | Home-Start Kirklees \(homestart-kirklees.org.uk\)](https://www.homestart-kirklees.org.uk)

Signed on behalf of the trustees



Toni Gibbs – Chair

Independent Examiner's Report to the Trustees

I report on the accounts of the company for the year ended 31 March 2022, which are set out on pages eleven to seventeen.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me reasonable cause to believe that, in any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006, or
- accounts do not accord with the accounting records, or
- the accounts do not comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Accounting and Reporting by Charities: Statement of Recommended Practice: applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Kevin Winterburn ACA

Sheards

Chartered Accountants

Vernon House

40 New North Road

Huddersfield

HOME-START KIRKLEES
Accounts for the Year ended
31 March, 2022

STATEMENT OF FINANCIAL ACTIVITIES Income and Expenditure Account	Note	Unrestricted Fund £	Designated Fund £	Restricted Funds £	2022 Total £	2021 Total £
Incoming resources						
Incoming resources from generated funds						
Donations and legacies	1	-	-	-	-	-
Investment income	2	77	-	-	77	444
Incoming resources from charitable activities	3	404,104	-	146,756	550,860	483,871
Total incoming resources		<u>404,182</u>	<u>-</u>	<u>146,756</u>	<u>550,938</u>	<u>484,315</u>
Resources expended						
Charitable activities	4	297,390	-	146,071	443,461	378,791
Redundancy payments for staff and costs of underwriting business development efforts	5	-	-	-	-	-
Governance costs	6	5,978	-	1,076	7,054	4,875
Total resources expended		<u>303,369</u>	<u>-</u>	<u>147,146</u>	<u>450,515</u>	<u>383,666</u>
Net income/(expenditure) before transfers		100,813	-	(390)	100,423	100,650
Net transfersto/(from) Funds		5,135	(7,781)	2,646	-	
Net movement in funds		<u>105,948</u>	<u>(7,781)</u>	<u>2,256</u>	<u>100,423</u>	<u>100,650</u>
Resourced from previous years		69,132	76,470	49,630	195,232	94,583
Resources at end of the year		<u>175,080</u>	<u>68,689</u>	<u>51,885</u>	<u>295,655</u>	<u>195,232</u>

BALANCE SHEET at 31 March, 2022

Fixed Assets	7	1,145			1,145	1,392
Current Assets	8	347,261	68,689	51,885	467,836	257,037
		<u>348,407</u>	<u>68,689</u>	<u>51,885</u>	<u>468,981</u>	<u>258,429</u>
Current Liabilities	9	173,327	-	-	173,327	63,198
Net Assets		<u>175,080</u>	<u>68,689</u>	<u>51,885</u>	<u>295,655</u>	<u>321,627</u>

Represented by:

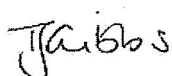
Resourced from previous years	69,132	76,470	49,630	195,232	94,583
Net (Expenditure)/Income for the Year	105,948	(7,781)	2,256	100,423	100,650
Resources at end of the year	<u>175,080</u>	<u>68,689</u>	<u>51,885</u>	<u>295,655</u>	<u>195,232</u>

For the year in question, the charitable company was entitled to exemption from an audit under section 477 of the Companies Act 2006.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Act.

The trustees/directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

These accounts were approved by the Trustees on 30th June 2022 and signed on their behalf:



Toni Gibbs, Chair



D Mason, Treasurer

Company Number 4818397
Registered Charity No: 1099770

HOME-START KIRKLEES
Analysis of Funds
For the Year ended 31 March 2022

	Unrestricted, designated and project funds				Restricted funds						Overall total
	Core Services funding	Friends of Home Start, Grants and Other donations	Total unrestricted and project funds	Designated fund	School Readiness	Young Parents' Service	Starting Well Initiative	Sundry donations for specific purposes	Affordable warmth	Total restricted funds	
	£	£	£	£	£	£	£	£	£	£	
Incoming Resources											
Received in earlier periods for this year											
Locala CIC - Thriving Kirklees	275,121	-	275,121	-	-	16,000	42,325	-	-	58,325	333,446
The National Lottery Community Fund	-	-	-	-	-	40,321	-	-	-	40,321	40,321
Lloyds	-	-	-	-	-	25,000	-	-	-	25,000	25,000
Tudor Trust	-	43,000	43,000	-	-	-	-	-	-	43,000	43,000
Garfield Weston	-	15,000	15,000	-	-	-	-	-	-	15,000	15,000
Henry Smith	-	30,000	30,000	-	-	-	-	-	-	30,000	30,000
George Martin Trust	-	-	-	-	-	3,000	-	-	-	3,000	3,000
Kirklees Neighbourhood Housing	13,260	-	13,260	-	-	-	-	-	-	13,260	13,260
One Community	-	-	-	-	-	990	-	-	-	990	990
Home Start UK	-	3,201	3,201	-	-	-	-	-	-	3,201	3,201
The Big Give AW	-	-	-	-	-	-	-	-	3,698	3,698	3,698
West Riding Masonic Lodge	-	-	-	-	-	-	-	2,000	-	2,000	2,000
Co-op	-	-	-	-	-	-	-	1,059	-	1,059	1,059
Facey Family Foundation	-	4,000	4,000	-	-	-	-	-	-	4,000	4,000
Tesco	-	-	-	-	-	2,000	-	-	-	2,000	2,000
Towngate Plc	-	1,000	1,000	-	-	-	-	-	-	1,000	1,000
Skipton Building Society AW	-	-	-	-	-	-	-	-	2,500	2,500	2,500
Yorkshire Building Society	-	-	-	-	-	-	-	-	1,916	1,916	1,916
Arnold Clarke	-	1,000	1,000	-	-	-	-	-	-	1,000	1,000
Third Sector Leaders	-	420	420	-	-	494	-	-	1,600	2,094	2,514
Virgin Money	-	240	240	-	-	-	-	-	-	240	240
Other donations	-	3,230	3,230	-	-	500	-	1,585	1,767	3,852	7,082
Bank interest	-	77	77	-	-	-	-	-	-	77	77
Statutory rebates	-	4,000	4,000	-	-	-	-	-	-	4,000	4,000
Deferred income	10,633	-	10,633	-	-	-	-	-	-	10,633	10,633
Total	299,014	105,168	404,182	-	-	88,305	42,325	4,644	11,482	146,756	550,938
Attributable to this year	299,014	105,168	404,182	-	-	88,305	42,325	4,644	11,482	146,756	550,938
Resources Expended											
Charitable Activities											
Direct costs											
Coordinators' Salaries including NI	159,685	-	159,685	-	-	70,235	4,560	-	-	74,795	234,480
Co-ordinators' Pensions	7,675	-	7,675	-	-	3,161	-	-	-	3,161	10,836
Staff and Volunteers' Expenses	3,688	-	3,688	-	-	3,782	-	2,134	-	5,917	9,604
Advertising for Volunteers	309	-	309	-	-	-	-	-	-	309	309
Training	3,960	-	3,960	-	-	-	-	-	-	3,960	3,960
Contribution to National Home-Start	6,402	-	6,402	-	-	1,380	661	-	-	2,042	8,444
Rent	10,282	-	10,282	-	-	2,216	1,062	-	-	3,278	13,560
Emergency equipment for use by families	-	-	-	-	-	-	-	1,829	2,039	3,868	3,868
Subsistence for Volunteers and Families	179	-	179	-	1,703	4,374	-	-	-	6,077	6,257
Other	596	-	596	-	479	1,512	3,373	696	-	6,060	6,657
	192,776	-	192,776	-	2,183	86,660	9,657	4,660	2,039	105,198	297,974
Support costs											
Salaries including NI	80,875	-	80,875	-	-	17,433	8,356	-	-	25,788	106,664
Pensions	3,175	-	3,175	-	-	824	340	-	-	1,164	4,339
Computer and other costs	317	-	317	-	223	-	-	-	-	223	540
Electricity and Gas	2,438	-	2,438	-	-	526	252	-	-	778	3,216
Stationery and Postage	2,484	-	2,484	-	172	641	625	-	-	1,438	3,922
Telephone	4,601	-	4,601	-	-	992	475	-	-	1,467	6,068
Insurance	1,097	-	1,097	-	-	237	113	-	-	350	1,447
Bank Charges	267	-	267	-	-	-	-	-	-	-	267
Depreciation	1,312	-	1,312	-	-	-	-	-	-	-	1,312
Advertising	351	-	351	-	-	-	-	1,650	-	1,650	2,001
Consultancy	570	-	570	-	-	8,015	-	-	-	8,015	8,585
Relocation costs	7,125	-	7,125	-	-	-	-	-	-	-	7,125
Governance											
Committee Expenses	42	-	42	-	-	-	-	-	-	-	42
AGM	2,562	-	2,562	-	-	-	-	-	-	-	2,562
Accountancy	3,374	-	3,374	-	-	727	349	-	-	1,076	4,450
	110,592	-	110,592	-	395	29,394	10,510	1,650	-	41,949	152,541
Total Resources Expended	303,369	-	303,369	-	2,577	116,054	20,167	6,310	2,039	147,146	450,515
Net (expenditure)/income before transfers	(4,355)	105,168	100,813	-	(2,577)	(27,749)	22,158	(1,665)	9,443	(390)	100,423
Funds This years' income restricted for future periods	-	-	-	-	-	-	-	-	-	-	-
Management Fees charged by Unrestricted Fund	-	-	-	-	-	-	-	-	-	-	-
Funds brought forward from last year	69,132	-	69,132	76,470	143	40,254	-	4,277	4,956	49,630	195,232
Adjustment to Funds forward ¹	(2,646)	-	(2,646)	-	2,646	-	-	-	-	2,646	-
Funds before transfers	62,131	105,168	167,299	76,470	211	12,505	22,158	2,612	14,399	51,885	295,655
Transferred (to)/from Funds ²	112,949	(105,166)	7,781	(7,781)	(211)	-	211	-	-	-	-
Deferred income - funds paid in advance for subsequent years	-	-	-	-	-	-	-	-	-	-	-
Resources/(deficit) at end of year	175,080	-	175,080	68,689	-	12,505	22,370	2,612	14,399	51,885	295,655

Notes

1 The £2,646 was incorrectly transferred into reserves in the last financial year

2 The £7,781 transfer from the designated fund includes and increase provision for redundancy costs of £12,219 and a reduction in the Business Development provision of £20,000

Home Visiting and Young Parents' Peer Educators form part of our core service to the Kirklees community through the Locala Thriving Kirklees Partnership.

The Designated fund provides for a controlled closedown of the charity in the unlikely event that our funding were abruptly cut.

In this financial year Kirklees One Community funded our work to support parents help their children get ready for school.

The National Lottery Community Fund provided funding to help us extend our young parents' groups and improve our internal capabilities for long term sustainability.

The Affordable Warmth Project provides advice, and items intended to make home conditions warmer and safer, to families being supported by the charity.

The Friends of Home-Start raise funds during the year to provide money for items such as annual parties for families and volunteers and to provide additional funds for the general expenses of the charity.

Unexpended funds are transferred to the Unrestricted Fund at each year end.

HOME-START KIRKLEES

Notes to the Accounts
For the Year ended 31 March, 2022

INCOMING RESOURCES	Unrestricted and project funds	Restricted	2022	2021
	Fund £	Funds £	Total £	Total £
1 Voluntary Income	-	-	-	-
2 Investment Income				
Interest Received	77		77	444
3 Incoming Resources from Charitable Activities				
Locala CIC - Thriving Kirklees	275,121	58,325	333,446	297,101
The National Lottery Community Fund	-	40,321	40,321	80,642
Lloyds	-	25,000	25,000	-
Tudor Trust	43,000	-	43,000	-
Garfield Weston	15,000	-	15,000	-
Henry Smith	30,000	-	30,000	-
George Martin Trust	-	3,000	3,000	-
Kirklees Neighbourhood Housing	13,260	-	13,260	13,260
Kirklees Local Welfare Provision	-	-	-	7,550
Kirklees MBC	-	-	-	10,000
One Community	-	990	990	5,662
Home Start UK	3,201	-	3,201	40,854
The Big Give AW	-	3,698	3,698	3,587
Grumpy Givers	-	-	-	3,000
Match it Money	-	-	-	2,500
West Riding Masonic Lodge	-	2,000	2,000	1,320
Co-op	-	1,059	1,059	544
Virgin Money	240	-	240	1,136
Facey Family Foundation	4,000	-	4,000	-
Tesco	-	2,000	2,000	-
Towngate Plc	1,000	-	1,000	-
Skipton Building Society AW	-	2,500	2,500	-
Yorkshire Building Society	-	1,916	1,916	-
Arnold Clarke	1,000	-	1,000	-
Third Sector Leaders	420	2,094	2,514	1,000
Other donations	3,230	3,852	7,082	509
Statutory rebates	4,000	-	4,000	15,206
Deferred income	10,633	-	10,633	
	404,104	146,756	550,860	483,871
Total Incoming Resources	404,182	146,756	550,938	484,315

HOME-START KIRKLEES

Notes to the Accounts (continued)
For the Year ended 31 March, 2022

RESOURCES EXPENDED		Unrestricted and project Fund	Restricted Funds	2022 Total	2021 Total
		£	£	£	£
4	Charitable Activities				
	Direct costs				
4	Coordinators' Salaries including NI	159,685	74,795	234,480	175,961
5	Co-ordinators' Pensions	7,675	3,161	10,836	8,056
6	Staff and Volunteers' Expenses	3,688	5,917	9,604	1,462
	Advertising for Volunteers	309	-	309	11
7	Training	3,960	-	3,960	3,414
8	Contribution to national Home-Start	6,402	2,042	8,444	6,558
9	Rent	10,282	3,278	13,560	13,260
10	Equipment for Use by Families	-	3,868	3,868	9,332
11	Subsistence for Volunteers and Families	179	6,077	6,257	2,925
12	Donations direct to families	-	-	-	-
13	Other	596	6,060	6,657	2,489
		192,776	105,198	297,974	223,468
	Support costs				
14	Staff Salaries including NI	80,875	25,788	106,664	110,955
15	Pensions	3,175	1,164	4,339	4,979
16	Computer and office cost	317	223	540	6,914
17	Electricity and Gas	2,438	778	3,216	3,369
18	Stationery and Postage	2,484	1,438	3,922	2,741
19	Telephone	4,601	1,467	6,068	6,382
20	Insurance	1,097	350	1,447	1,222
21	Bank Charges	267	-	267	129
22	Depreciation	1,312	-	1,312	2,773
23	Advertising	351	1,650	2,001	764
24	Consultancy	570	8,015	8,585	15,096
	Relocation costs	7,125	-	7,125	-
		104,614	40,873	145,487	155,323
	Total Charitable Activities	297,390	146,071	443,461	378,791
5	Designated Fund				
	The designated fund was set up by the Trustees at March 31, 2014 to provide for the cost of statutory redundancies payable to staff, in the event of the closure or reduction in size, of the charity.				
	The Trustees agreed in March 2021 to designate a further £40,000 to underwrite the initial costs of appointing business development staff and their associated expenses. Trustees have reduced this provision in 2022 by £20,000 now the development efforts are materialising.				
	Balances at 1 April			2022	2021
25	Provision for redundancy			36,470	27,470
	Redundancies paid out during year			-	-
	Provision to underwrite business development costs			40,000	-
				76,470	27,470
	Provision for redundancies (no longer)/or required			-	-
	Amount provided for potential redundancy costs			12,219	9,000
	Amount to underwrite business development activities (Reduced from £40,000 in the first year to £20,000 for 2022-23)			(20,000)	40,000
	Net transfer (to)/from unrestricted fund			(7,781)	49,000
	Balance of fund at the end of March			68,689	76,470
6	Governance costs				
26	Committee Expenses	42		42	46
27	AGM Cost	2,562		2,562	1,200
28	Examination and Accountancy Fees	3,374	1,076	4,450	3,629
		5,978	1,076	7,054	4,875

HOME-START KIRKLEES

Notes to the Accounts (continued)
For the Year ended 31 March, 2022

7 Fixed Assets

In line with a revised capital strategy:

-Furniture with a residual value of less than £100

-Fixtures and fittings with a residual value of less than £100

-Equipment with a residual value of less than £500 were written off.

IT equipment with value of £600 or less has not been capitalised

Depreciation rates were set at: Furniture 20%, Equipment 33% and Fixtures and fittings at 10%

Fixed Assets 2021-22	Furniture £	Fixtures & Fittings £	Office Equipment £	Total 2022 £	Total 2021 £
Cost					
At 1 April 2021	949	577	-	1,526	29,165
Revaluation profit/(loss)	-	-	-	-	(27,639)
Additions	-	-	1,183	1,183	-
Disposals	-	(347)	-	(347)	-
At 31 March, 2022	949	230	1,183	2,362	1,526
Depreciation					
At 1 April 2021	262	230	-	492	115
Charge for period	190	0	535	725	377
Disposals	-	-	-	-	-
At 31 March, 2022	452	230	535	1,217	492
Net Book Value at 31 March 2021	779	461	2,925	4,165	4,165
Net Book Value at 31 March 2022	497	-	648	1,145	1,392

8 Current Assets

	2022 £	2021 £
Cash at Bank	436,811	225,676
Cash in Hand	178	281
Debtors	30,847	31,080
Prepayments	-	-
	467,836	257,037

9 Current Liabilities

Income received in advance	162,533	56,466
PAYE & NI	8,912	4,726
Accruals	1,881	2,006
	173,327	63,198

The income received in advance includes payments from our funders for services and a contribution to our rental costs for the next three years

10 Accounting Policies

Basis of Preparing the Financial Statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention

Incoming Resources

Donations, grants, etc, are credited to income when received, unless received in advance of a grant for expenditure in a future accounting period or received following the year-end as a result of a commitment to fund a project's expenditure during the year.

HOME-START KIRKLEES

Notes to the Accounts (continued) For the Year ended 31 March, 2022

10 Accounting Policies (continued)

Number of Staff Employed

The average number of staff employed during the year was

	2021-22		2020-21	
	Actual Number	Full-Time Equivalent	Actual Number	Full-Time Equivalent
Directly Charitable	11	8.2	10.0	8.0
Support Services	4	2.6	4.0	1.8

No employees were paid more than £60,000 during the year.

Trustees Remuneration and Expenses

No remuneration has been paid to the Trustees who served during the year.

The amount of expenses paid to trustees for travelling during the year to 31 March 2022 was £42.00

Ultimate Controlling Party

Home Start Kirklees is managed by the board of directors, the members of which are the Trustees of the charity.

First Year Adoption

The trustees have given due consideration to the transition to the SORP FRS 102, and have concluded that any identified adjustments are not material; consequently, no changes have arisen in the comparative figures.

HOME-START KIRKLEES

Summary Accounts for the Year ended 31 March, 2022

	2021-22 £	2020-21 £
Incoming Resources		
Statutory Agencies	507,027	408,553
Charitable Trust Funds	26,119	59,603
Other Donations	7,082	15,715
Gift Aid	-	-
Interest	77	444
Other income	10,633	-
	<u>550,938</u>	<u>484,315</u>
Resources Expended		
Salaries, NI and Pensions	356,318	299,951
Coordinators' and Volunteers' Expenses	9,646	1,508
Contribution to National Home-Start	8,444	6,558
Other Charitable Expenses	21,051	18,172
Redundancy payments to staff	-	-
Rent	13,560	13,260
Computer and Office Costs	34,370	44,218
Relocation costs	7,125	-
	<u>450,515</u>	<u>383,666</u>
Net (Expenditure)/Income for the Year	100,423	100,649
Income deferred from last year		
Resourced from previous years	195,232	94,583
Resources at year end	<u>295,655</u>	<u>195,232</u>
Represented by:		
Fixed Assets	1,145	1,392
Cash at bank and in hand	436,989	225,957
Debtors	30,847	31,080
	<u>468,981</u>	<u>258,429</u>
Less Income received in advance	162,533	56,466
Other creditors due within one year	10,793	6,732
	<u>173,327</u>	<u>63,198</u>
	<u>295,655</u>	<u>195,231</u>

HOME-START KIRKLEES

England & Wales - Charity number 1099770

Accounts

HOME START

Kirklees

**Helping Families
With Young Children**

ANNUAL REPORT & ACCOUNTS
2020/21





HELPING FAMILIES
WITH YOUNG CHILDREN

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Covid Response

This annual report demonstrates an unusual year for Home-Start Kirklees. It has an interesting timeline of new developments, innovative ways of working, unpredicted achievements, and many significant (small and large) triumphs over adversity. Home-Start staff and volunteers have been particularly proud to be able to continue our offer of unique and bespoke support for our families throughout the year, whilst being challenged with the pandemic crisis.

Starting the year with a team of 12 staff and 96 volunteers, we have supported 202 families throughout the year by pivoting face to face service delivery to successful remote support. This was achievable by accessing various emergency Covid-19 grants to purchase essential IT hardware for staff to be able to effectively carry out their roles remotely.

As always families were at the heart of all our work. The Covid-19 pandemic brought with it increased anxiety, isolation and low mood. Mothers with new babies were not able to socialise with others. Vulnerable families with underlying health issues were frightened. Children were not being educated, exercised or able to socialise. Managing financially on reduced household income became a real worry, with increasing debt and the need for essential food, warmth, and shelter.

Whilst the workforce was facing many challenges themselves, it is with great pride and a sense of achievement that Home-Start stepped forward with a “business-as-usual” approach. Referred families continued to get the best support we could offer in such an unforeseen and ever-changing environment. Throughout this report you will read about the many positive successes that staff and volunteers were able to achieve within the year.

**As always families
were at the heart
of all our work.**



Chair's Welcome

This report covers an amazing year when everything that we all recognised as Home-Start family support changed with hardly any notice. Our familiar practices were quickly replaced with alternative ways of working. We were challenged with much increased use of necessary technology and hardware whilst adapting to remote working. Our thanks go to all our staff and volunteers for their determination, commitment to families and consistent success in maintaining relationships with families and providing support. Despite all the constraints and challenges, at year end we had 105 volunteers in place putting us in a strong position to develop and improve.

Back in March 2020, we wondered if we would be able to continue giving families useful support. In fact, we exceeded our expectations increasing the number of families supported to over 200 by making endless phone calls, organising remote online get-togethers and socially distanced deliveries of essential items including food, baby equipment, affordable warmth goods and art and craft supplies for locked-down young children. It has been unbelievably hard for many families, but we have ensured that there is always someone parents can talk to and confide in.

With fingers tightly crossed, we are now forward planning for post-Covid. We are investing time and effort in developing services to meet new and emerging challenges. We have recruited a new Fundraising Manager who will apply for funding to test new ways of working. Research informs us that access to support services at the time parents reach out and seek help, aids the ability to handle difficulties before they risk developing into a crisis. We intend testing the best ways of achieving this.

Sincere thanks are due to our funders who have made sure that we could continue to function and deliver the support that our families needed. Heartfelt thanks to all our volunteers who continue to give so much of their time to others and, of course, our wonderful staff who make sure we always give families care and help when it is most needed.

Lynda Pickering





Director's Report

This last year has been particularly hard for all of us. In March 2020 we had to suspend all face-to-face contact with families to adhere to Government Covid-19 guidelines. Service delivery had to be quickly pivoted to remote support and the workforce geared up for working from home. Investment in IT hardware was made to ensure we could continue to deliver high quality services efficiently and effectively. Despite the challenges this brought initially, staff and volunteers have shown striking resilience and emotional intelligence in the face of adversity. We have supported an increasing number of families this last year and continued to recruit new volunteers to increase our workforce capacity.

Families have reported increasing anxiety, isolation, and loneliness during the pandemic. Staff and volunteers have offered endless hours of listening ears, reassuring words, and practical help where possible. Our families have told us that having someone care has meant 'the world to them as they are not alone'. The compassion I have observed this last year has been remarkable and makes me incredibly proud to be part of the Home-Start Kirklees team.

Our admirable volunteers and staff have continued to prove that they are kind-hearted and passionate about their roles, going above and beyond during this difficult year to ensure families have felt connected to the help and support they have needed.

Home-Start Kirklees has seen an unprecedented year which has affected our ability to achieve all the milestones we had originally planned for. Despite Covid, we have seen our organisation grow; new innovative ways of working have emerged, and opportunities have arisen which have permitted the charity to continue to work hard for families and strive towards 'every child having the best start in life'.

Thank you to all our wonderful families, staff, volunteers, trustees, and colleagues because despite Covid-19, people remain at the heart of Home-Start Kirklees. Kindness, support, smiles and humour have helped us all get through a tough year.

Kerri Flanagan

Telephone Befriending

When the country went into lockdown and the Government advice was to stay at home, volunteers supporting families were no longer able to home visit. They converted their support to using alternative methods i.e. on-line platforms and phone calls. This enabled both volunteers and staff to conduct weekly welfare checks, arrange doorstep deliveries and continue to signpost to essential services e.g. foodbanks. Home-Start Kirklees quickly adapted to meeting the demand for support services by introducing a new remote volunteering role: Telephone Befriender.

This role provided opportunity for current and new volunteers to continue to support families and provide help to parents as soon as they reached out to us. The role of Telephone Befriender made it possible for volunteers to work from home. We modified our on-boarding training to suit this new role making it possible to recruit more volunteers to meet the growing needs of families who were experiencing isolation, loneliness, and struggling with reduced income and poor well-being specifically due to Covid.

The role has been effective, and many families have benefitted from this type of support. The learning we have from Covid is that there is continued need to retain remote support for some families even when we transition back to full homebased and group support. Parents will have greater choice and flexibility to different types of support that suit their family's needs.

I am texting you to thank you for helping me solve my problems. Thank you so much

- **supported parent**

It has been great being able to speak to someone for support and to have somebody listen. It's difficult when the whole family are suffering from the same loss and so having someone to talk to and get emotional support from Home-Start really helped me

- **supported parent**

I love volunteering and supporting my family. Home-Start is a lovely organisation to volunteer with. I am so glad I signed up with Home-Start. I really wanted to do this and it's more than met my expectations

- **volunteer**



“During lockdown ‘R’ has kept in touch with weekly phone calls and I know she is there if I need her.”

Extra Support for Families

With children at home, the stress and strain of family life were put to the test even further. Some of our parents were being taken to new realms of pressure, both physically and financially. Children were becoming frustrated at not being able to attend school or nursery. Nerves were becoming frayed. Home-Start help was on hand to assist where we could and to help alleviate some of these extra pressures.

- **Affordable Warmth:** For those who have struggled to keep their homes warm over the colder months, we have been able to equip families with warm coats, bedding, footwear, hats, scarves and gloves. Our small fundraising events throughout the year contributed to being able to distribute essential items to keep families from feeling the cold throughout the winter season.
- **Arts Council and Kirklees Youth Alliance Art Packs:** With the aid of these organisations, we were able to provide stimulating art packs for many children. We also set them numerous challenges to utilise content of the packs to intrigue and educate children at the same time.
- **White Stuff:** delivered to us some beautiful and colourful hats, scarves and gloves, helping to keep many our families a little bit warmer throughout the winter months.
- **Freemasons:** The Beaumont Lodge provided a kind donation enabling us to purchase Christmas gifts for children most in need.
- **John Lewis Partnership:** Gifted us a donation enabling us to put together food hampers to give our families a boost over the Christmas period.
- **One Community, John Lewis Partnership, The National Lottery Community Fund:** provided grants for IT hardware.
- **One Community:** A grant supported school readiness resources for 75 of our families to help prepare their children be school ready.
- **The Grumpy Givers:** (anonymous) gave us a generous donation to help with core costs.



Our heartfelt thanks to all our supporters. You have helped to make this past year a little easier for all the families and children we have supported.

Volunteers

Being a volunteer led charity, our volunteers are essential and provide the backbone of Home-Start Kirklees. As of March 2021, paid staff only made up 11% of the workforce.

Volunteers bring a wealth of lived experience and want to make a difference to help local families in communities. There are lots of ways in which volunteers support the charity, from home visiting families, telephone befriending, admin work, advisory work or being a school readiness volunteer. Each volunteer is committed to their role, providing generosity of time, goodwill, and kindness.

Despite Covid-19, our volunteer workforce has grown as more people have wanted to help during the pandemic. We created new remote volunteering roles and transferred all support and training on-line which encouraged people to volunteer from their homes. As we emerge back to face-to-face support with families, volunteers recruited during the last 12 months are now being offered the opportunity to 'top up' their training with learning required for community-based work.

Volunteers provide confidential, non-judgemental support to many families

who are struggling with everyday life challenges. Being a parent is not easy and our volunteers provide a much-needed listening ear, practical support, and care. Support for families is bespoke and not time limited. Some of our volunteers have been supporting their families long term and have been volunteering with Home-Start Kirklees for many years. You can view our new volunteers' film here:

<https://www.youtube.com/watch?v=P3MNaHU1To>

We are fortunate to have recently recruited to a new post, Volunteer Recruitment and Development Co-ordinator. We have welcomed Heidi O'Shea to the team and look forward to working with her over the coming year.

With sincere thanks to all our wonderful volunteers for everything that you do.



“The most satisfaction I have had as a volunteer was seeing the journey my family were on and the positive impact regular visits and conversations had on mum’s mental health”

“Knowing that I’m making a difference, seeing a family change during the support process – from start to finish – is so rewarding”



Peer Educators

Peer Educators are trained volunteers with young parenting experience who support other young parents needing help to improve their confidence, self-esteem, and ability to tackle a variety of life challenges.

Throughout the pandemic we have been able to continue to use the skills and knowledge of our Peer Educators to assist us in engaging other young parents to attend our online group support sessions which have been varied. Our team of staff and Peer Educators have tried to maintain a good balance between fun based and educational learning, always bearing in mind how vulnerable some of our young parents feel about meeting new people in the ‘weird environment’ of virtual on-line groups.

We were committed to engaging regularly with young parents by making many encouraging telephone calls before and after, and ensuring parents were gaining from the experience and learning within the sessions. Our Peer Educators filled the gaps and silences by imparting their own experiences and lessons learned and encouraging our newer families to join in and feel more comfortable.

Sessions delivered were enthusiastically received and we were able to target some of the key presenting issues and messages we needed to get across to our families:

Self-care, healthy relationships, sexual health, positive parenting, school readiness, child development, safe sleeping, Bookstart, mindfulness, sun safety, healthy eating on a budget.

We would like to express a huge thank you to our Peer Educators for hanging on in there with us, in support of young parents and their children. Your presence and contribution is greatly valued by us all.

Our Impact

In the year 2020/21 we supported 202 families: that's 336 adults and 379 children. With limited opportunity for seeing families face to face, most of our support has been via telephone calls, video calling and doorstep delivery visits when permitted.

Lockdown hasn't stopped us!

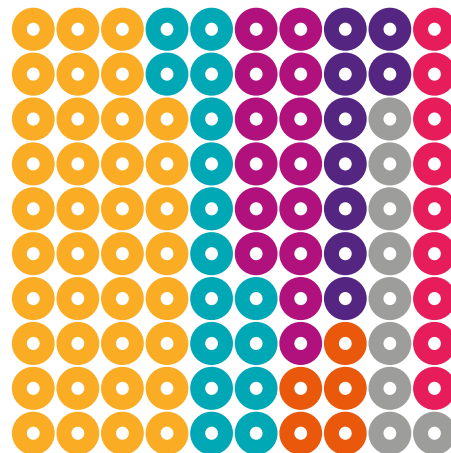
Between April 2020 to March 2021 we've made...



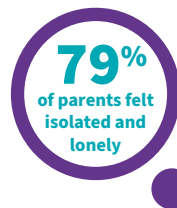
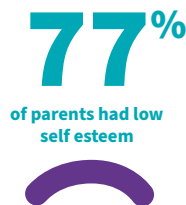
Whilst at the very beginning of the Covid pandemic, referrals were significantly lower than normal, these increased back to usual levels by October and over the whole year, 117 families were referred to us for support.

Source of Referrals:

- 0-19 Health Practitioner 38%
- Other Health 16%
(eg. Family Nurse Partnership, Midwife, Mental Health team)
- Social Care 14%
- Early Support 5%
- Self 9%
- Education 9%
- Other 9%



Families who are referred to us are often struggling to cope with a range of issues. Our Co-ordinators carry out an initial visit with families to assess their needs; this year our initial visits were all done remotely but the same information is discussed. During this year we found that:



Support is regularly reviewed with families so that we can ensure it remains appropriate and we can respond to any new support needs the family may have. We ask families to evaluate themselves, using scores on a scale of 0-5, on how they feel they are coping with specific needs, which enable us to monitor how effective support is.

95%

of parents feel more involved in their child's development

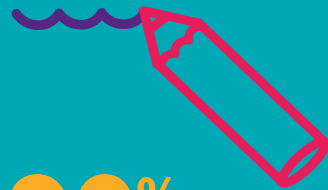


84%

of parents reported improved mental health

90%

of parents felt they coped better with their child's physical and emotional wellbeing

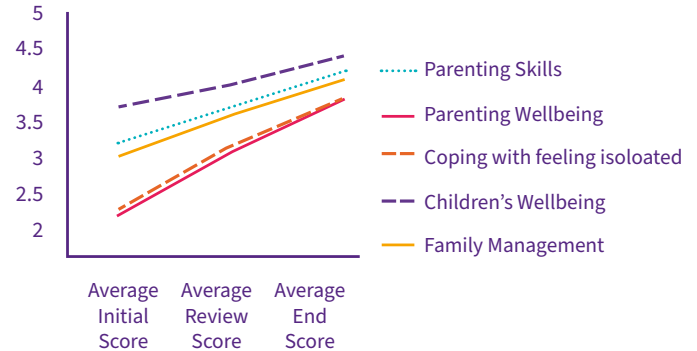


90%

of parents felt more confident to access community services

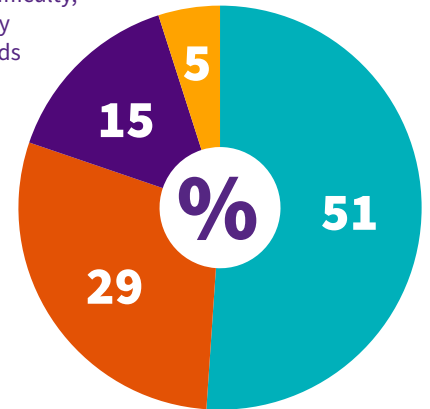


Average Coping Scores



A unique feature of our service is that support is not time limited; some families benefit from short term support to help them overcome a particular difficulty, whilst other families may have more complex needs and require longer term intervention. For the families whose support ended last year, their length of support was:

- Less than 6 months
- 6 - 12 Months
- 12 - 24 months
- Over 2 years



Supporting Young Parents

Funded by The National Lottery Community Fund, our young parents service has continued to grow by demand. Despite having to deliver most of our support remotely the need amongst our young parents has been greater than ever. Loneliness is a huge contributory factor to mental health issues such as anxiety and depression; when people are lonely, they are likely to suffer significant ill health and other negative consequences. We were witnessing a huge rise in these issues particularly amongst our younger mothers. We were pleased to receive additional funding to support this service from the Department for Culture, Media and Sport (DCMS) to particularly target loneliness in young parents. Areas we were able to focus on were:

- Critical emotional support for family mental health over the phone and online: calling families several times a week and offering virtual groups via WhatsApp and MS Teams.
- Crisis response with local partners: distributing emergency aid - food, nappies and equipment - to families as well as providing data and technology to ensure they have the means to stay connected.
- Helping families stay connected with one another through group chats, video calls and online meet ups. As lockdown eased, we provided vital emotional and practical support that parents needed to go out of the home and integrate back into their communities.

This funding enabled us to support an additional 23 young parent families more intensely where issues around loneliness were impacting on their lives.



We received some excellent feedback from families who have received remote support:

Literally makes me overwhelmed when people that don't even know me are willing to help me like that - so really, I thank you so much!

I can't wait until we can meet you, I feel like I've known you for ages.

The practical support and parenting advice I had has been invaluable, help with managing my child's behaviour and guidance with my nursery applications.

Social Care was involved but now I have moved on – the support has improved my confidence. I am getting out more and being more independent.

At the beginning of 2020, we became involved with the Juniper Foodwise Project. We were able to bring into our sessions Beverly Juniper, who is a freelance Home Economist and Community Food Worker; Beverly works with local community organisations running 'Cook and Eat' sessions to promote economic, healthy food preparation and consumption.

Our young parents engaged enthusiastically with the activities which took place on a fortnightly basis, preparing and taking meals home. At the end of the project a healthy eating recipe booklet was produced, and our parents were able to produce a week's menu full of healthy, cost efficient and nutritious meals.

In 2020/21, we supported 60 young parent families. The average age of young parents referred was 19 years.



“I now make all my meals on a Sunday to eat throughout the week. This has saved time and money”

Queens Award Nomination

We were delighted to be nominated for a Queens Award for Voluntary Service. The nomination was supported by written letters from two Home-Start parents. Here is what they had to say about us:

“I was referred to Home-Start by my midwife at a really challenging time in my life. My father had recently passed away, twelve days before my wedding and I was now mummy to a 2 ½ year old and newborn twins!

I met my volunteer R just before Christmas 2019 and she started her weekly visits in the January. What a difference she has made to our lives and my sanity. From an extra pair of hands to a non-judgemental listening ear and at times a shoulder to cry on, she has made a huge difference to my life and ultimately the life of my family.

Having this support from Home-Start Kirklees allowed me to have a bath in peace, get out of the house to interact with the outside world and provide the reassurance that what I was feeling was ‘just normal’. R would encourage me to take small steps and see that things were achievable even though my hands were very full!

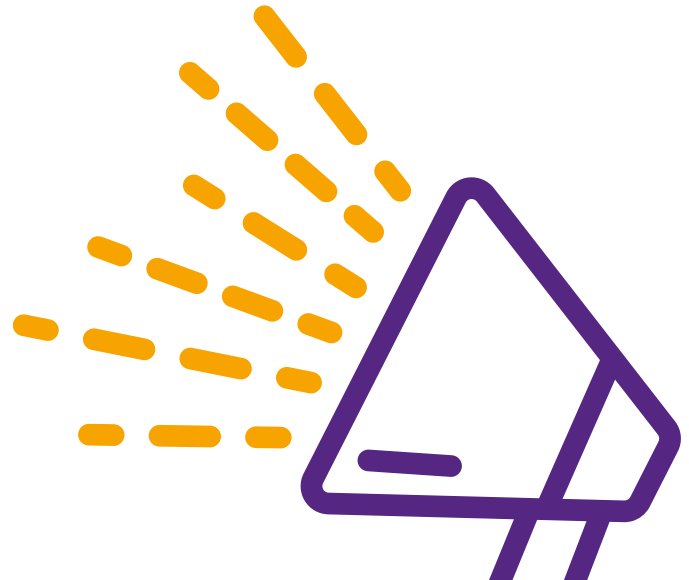
We also attended the Christmas party and an award function, and it was clear that Home-Start have a huge impact in the community by the people who were attending and the positive reports that were exchanged.

R encouraged me to go for a promotion when I returned to work part time and helped me to believe in myself as someone other than a mummy to three beautiful girls.

R has been amazing with all three girls, and I often find them playing with the play dough knowing full well whose favourite activity it is. My oldest daughter at school, misses seeing R and often complains

that it’s ‘not fair’. She loves the chance to catch up with her during the holidays. The twins are completely comfortable with her and will go to her for a cuddle and if they want reassurance.

During Lockdown R has kept in touch with weekly phone calls and I know she is there if I need her. I will be forever grateful for the support offered by this wonderful organisation and especially R. I’m certain things have been easier thanks to her support and friendship”





“Home-Start Kirklees has become my very community, and furthermore helped my family connect with the wider community. Home-Start promotes the welfare of children, offering practical and emotional support to families in need.

In 2015 myself, my husband, and our 18-month-old daughter F moved to Yorkshire from the Midlands. We were expecting the imminent birth of an ‘incompatible with life’ child. Having chosen life (against all the odds and recommendations) we were offered zero support. Our baby girl was born in November and incredibly survived. She was diagnosed with severe semi-lobar holoprosencephaly meaning our daughter is quadriplegic (completely paralysed), suffered seizures, and later became gastro fed.

Unfortunately, due to the number of nominations submitted, we did not win an award this time. However, having read these testimonials, we continue to be very proud of the work of our volunteers and we feel privileged to have been nominated.

Six months later we were recommended Home-Start by a friend for much needed support. Home-Start matched a volunteer to our family: R, a recently retired Early Years Practitioner. It is hard to fully encapsulate her help, she has supported our family 4-6 hours a week, every week for over four years. Such support includes playing with the children; helping with chores; being a confidant and encourager to me; attending hospital and other appointments (e.g. orthotics, consultant briefings, emergency care); helping with a house move; training for PEG/medicine administration. She even took seizures and extreme behaviour in her stride.

In September 2019 our son was born via C-section. Our volunteer was instrumental in assisting with my recovery and caring for our paralysed daughter, who was then four years old. She helped us all celebrate and adjust to the demands of a growing family life. Then, just 12 weeks later, in December 2019 our daughter died. Our volunteer immediately came to the hospice, helped with chores/to-do's and was ‘simply’ there for us.

Words cannot describe the eternal impact she has had on our family. Beyond a shadow of doubt, we would not have survived this journey without her unwavering support and expertise. She has become an adopted grandparent to our children plus an indelible support and friend to both me and my husband. She has helped us find our feet, re-connect us with community and whatever the future holds she will always remain a key part of our family community”

Business Development and Fundraising

During the spring of 2020 the Trustees gave consideration to further development of the business and the need for a fundraising strategy. A Business Development Committee was set up to take a lead on this. Analysis of current sources of income showed that we were not taking advantage of other opportunities. We have been well supported by the Thriving Kirklees Partnership (TKP), by Lottery funding of the young parents' service, and by the provision of accommodation at no charge by Kirklees Council. However, some of these were coming to an end and we needed to look for ways of making the charity more sustainable by diversifying our income sources.

It was also acknowledged that work needed to be done on improving our marketing, with more attention given to local intelligence gathering; deeper analysis of our successful projects to provide evidence for seeking further support; branding ourselves consistently; raising our profile across Kirklees; ensuring that our online presence is dynamic and attractive; building up a supporters' database; and developing a programme of fundraising/publicity events.

A fundraising strategy was developed in the autumn. It builds on the Strategic Plan for 2020-23 and reflects our key strategic goals. The top priority for the immediate future was to continue work on securing the extension of the TKP contract. The second priority was to make sure that the marketing components were in place. The third priority was to invest time in making grant applications to charitable trusts, particularly to fund the continuation of the young parents' service; we were aided in this by grants via Home-Start UK. The fourth priority was to make an appointment of a Fundraising Manager to take a lead with fundraising and deputise for the Director.

Good progress was made in the latter part of the financial year in writing grant applications and in appointing the fundraising manager. We are looking forward to success in all the key areas of business development in 2021-22.

Barry Lee

Highlights of 2020-21

- Launch of new website in July 2020; it's more user friendly and gives a better representation of the work we do.
- Like all organisations, we quickly adapted our way of working in response to Covid and transitioned to remote working, putting IT in place to enable staff to do this.
- We implemented a new Case Management System which allows us to log and record our work with families more effectively. This is accessible remotely and allows us to move towards becoming paperless.
- In December 2020 we took part in The Big Give week, the UK's largest matched funding initiative, raising over £5,000 for young parents.
- Our Kirklees Volunteering Quality Award was renewed in November 2020.
- Recruitment of two new staff members.
- Creation of short videos filmed with supported families and volunteers, to help promote our services and recruit new volunteers. You can view the family film here:-
<https://www.youtube.com/watch?v=o0q8F82Ml24>
- Increased volunteer capacity to the highest level seen.
- Creation of new volunteering roles.
- Retention rates amongst volunteers were high.
- All volunteer training converted to on-line delivery.
- New Telephone Befriender training created.
- Supported more families than previous years.
- AGM held remotely.





Stakeholder Feedback

Families

“Our volunteer was incredibly friendly and reliable. She was kind and very funny. She helped to ease the stress of having 3 very young children. One to one time with the children was invaluable and most appreciated. We greatly value the support we had. The visits were a great respite to catch our breath. Our volunteer will always have a place in our hearts. It’s a great service for families who need a little extra support and care. Invaluable”

“If it wasn’t for you guys my anxiety and depression would have been really bad, I don’t think I would have coped with all the stress and my son wouldn’t now have the support he needs with his special needs. As you know money is very tight due to court proceedings so the warmth grant with winter clothing has helped and again relieved some money worries. Brings a tear to my eyes writing this as it was lovely knowing you guys have our backs”

“I feel very lucky that you have all been there for us. It finally feels like our life is improving and we will finally be happy and that is because of all your help, the other people you support are very lucky to have you too, I’m so glad you came into our life”

“I was lost with a baby and in extreme pain. Home-Start offered me a friend who wouldn’t judge me or my family. Someone who understood what I was going through”

“Our volunteer will always have a place in our hearts.”

“Home-Start was a complete lifeline when I was at a stage in life when I didn’t know who I was.”

Volunteers

“I really love being a volunteer for Home-Start Kirklees, I’m so glad I came on the course last year”

“Using video calls with my family to interact with the children has been a ‘game changer’. It allowed me to see the children and gain a much better insight into what life is like for them at the moment”

“When things have not been going great in my own personal life, contacting my family has actually helped me and been my positive moment / highlight of the week”

“Knowing that a small amount of my time can make such a big difference is so satisfying”

Referrers

“Thank you for the support that you gave to A and her son. I choose Home-Start to provide support as she was isolated at the time of my referral with limited family support. My client was shy and uncertain about how she would fit in with other young parents, but you gave her the confidence to try something new and meet other young parents like herself. The non-judgemental approach ensures that the young parent in question could build on her confidence and self-worth. Her son also benefitted from being able to socialise with other young children which will enable him to go into a pre-school setting with no apprehensions and he will be able to get the best out of his early years setting.

I feel that the continued telephone support you were able to maintain during the pandemic was also incredible and made the young parent feel supported”



“There has definitely been a change in her confidence, wellbeing and ability to cope with stressful situations”

“The dad has welcomed input from other organisations as a result of Home-Start making him feel safe and supported. Thanks for all your wonderful support for the family and children. Thank you for not putting them “in a box” but were prepared to see them as people and take them on”

Family Case Study

When staff first met this young mother, her new baby was just two months old. The pregnancy had been unplanned, and the mother was having to quickly come to terms with drastic change to her life plan. Because of anxiety and depression brought on by her pregnancy she had left university and returned to her family home to join her own mother and brother. The mother was feeling overwhelmed with the responsibility of being a first-time parent, she felt lonely and isolated and confided that her mental health felt unstable.

The mother needed parenting support and practical help. She was presenting with low self-esteem and lacking in confidence. She was apprehensive about joining other mothers in group support but was keen for her baby to mix with other children and for herself to meet other young mums.

After a short period, the young mother's confidence began to improve, and she started to attend groups sessions. She interacted well with her peers and joined in with the activities. She was a loving and nurturing mother, and the staff gave her lots of praise and support, encouraging her and building her confidence.

The mother also attended many of the training sessions made available: sexual health, first aid, healthy relationships, drug and alcohol awareness, domestic abuse awareness.

At the onset of the lockdown situation due to the Covid-19 pandemic many of our young parents slipped back into feeling lonely and isolated. The mother knew that she could contact us at any time and that were available to offer 1:1 support and advice whenever she felt the need. Later, we encouraged the mother to go back into further education and she enrolled on a course at Kirklees College. We assisted her with references to get her place secured and have been extremely impressed with her fortitude and resilience as she has grown into her role as both mother and student.

We continue to support this mother and we are extremely proud that she is in turn supporting other young parents at the college. She has taken on the role of Community Mentor there whilst continuing with her studies. The mother is less isolated, has gained confidence in her ability to parent and her mental health and well-being is positive.

“When I first joined Home-Start, I was mentally unstable with very low self-esteem, as well as feeling isolated. This was my chance to overcome these obstacles by making friends and support networks, which I am so grateful for, and will remember them for life.

Home-Start has taught me so many valuable lessons, such as cookery, fire safety, sexual education and coping mechanisms with anxiety. They have given me the confidence to get out and about with my daughter.

They have also helped massively with my personal life- pointing me in the right direction of mental health help and housing. I have gained so much trust for my support worker, I could tell her anything and always get a useful answer and guidance.

I am now on an access course studying social sciences and hope to become a psychiatrist. I am now a community mentor for young parents at Kirklees college, supporting other young parents. I believe that I have achieved a great deal in the last year, and Home-Start have made all this possible by helping me to believe in myself and encouraging self-growth. I will always remember and have so much respect for this charity, as it has changed my life as well as many other young women.”

Trustee Annual Report

Statement of Trustee Responsibilities

The trustees, who are also Directors of the charity for the purpose of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019.)

The trustees are responsible for preparing the Report of Trustees and financial statements in accordance with the applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice.)

Company law requires trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of incoming resources and application of resources, including the income and

expenditure, of the charitable company for that period.

In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently,
- Observe the methods and principles in the relevant Charity SORP,
- Make judgements and estimates that are reasonable and prudent,
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence, for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Insofar as the trustees are aware:

- There is no relevant information of which the charitable company's independent examiners are unaware.
- The trustees have taken all steps necessary to make themselves aware of any relevant information and to establish that the independent examiners are aware of that information.

Related party transactions

There were no related party transactions in the current or previous financial year.

Structure, Governance and Management Constitution

Home-Start Kirklees is a Company Limited by Guarantee and a Registered Charity. Its directors are the trustees of the charity. The Governing Document is the Memorandum and Articles dated July 18, 2012.

The persons eligible for membership of the Company are:

- Members of the Board of Trustees of the Charity
- Any person interested in furthering the Objects and approved by trustees

The members guarantee the charity's debts to the extent of one pound each in the unlikely event of the charity being unable to pay its debts.

Vacancies for trustees are advertised locally. Interested persons are invited to attend a trustee meeting as an observer to see whether they wish to take their interest further. They are interviewed to assess whether their skills are suitable for the Board. Existing trustees have the power to co-opt new trustees to the Board to ensure there is an appropriate balance of skills, knowledge and experience available to it. Co-opted trustees have to be approved at the next Annual Meeting of members. New trustees are assigned an experienced trustee to act as mentor and ensure the new trustee is given suitable training and information on the policies and practices of the charity.

The charity is governed by the Board of Trustees. The Trustee Board is responsible for providing oversight and guidance to the Charity and operational management

which is the responsibility of the Director and Senior Management Team. SMT is responsible for supervising, leading and managing all business and operational matters with the support of a staff team of Co-ordinators, Group Worker, Family Support Worker and administrative support. Trustees are allocated to 1 of 3 committees which take responsibility for advising and acting on behalf of the full Board on delegated topics. Each committee can recruit volunteer advisers with specialist knowledge and experience to supplement Board skills. A trustee with relevant knowledge and skills is appointed to line manage the Director. Other trustees with relevant knowledge and training are appointed to take trustee lead in key areas including safeguarding and GDPR.

Risk Assessment

Risks, both physical and relating to professional indemnity, are regularly reviewed and managed and minimised by our policies and the training given to staff and volunteers. We are covered by insurance policies organised by Home-Start UK and reviewed by us. All trustees, staff and some volunteers have the current Enhanced Disclosure from the Disclosure and Barring Service as required by their role. Any information disclosed is considered by the Personnel, Health

and Safety Committee which makes recommendations, without revealing the identity of the person concerned, to the Trustee Board which makes the final decision on their suitability to join Home-Start.

Objectives and Activities

The aims and objectives of the charity which, in the opinion of the trustees, fall within the terms of Public Benefit in Section 17(5) of the Charities Act 2011 are:

- To safeguard, protect and preserve the good health both mental and physical of children and parents of children;
- To prevent cruelty to or maltreatment of children;
- To relieve sickness, poverty and need amongst children and parents of children;
- To promote the education of the public in better standards of childcare within the area of Kirklees and its environs.

The trustees pay due regard to guidance issued by the Charity Commission in deciding what activities Home-Start Kirklees should undertake.

Home-Start Kirklees is a partner in Thriving Kirklees which provides health and well-being services for all those from

pre-birth to age 19 or, if the young person is vulnerable, up to age 24. Locala Community Partnerships is the contract lead of 4 additional sub-contracted partners who each have an equal voice in decision-making and influencing the design and future development of joined up working to support those for whom the service is intended.

Home-Start Kirklees is associated with Home-Start UK which provides help, advice, and a suitable ethos for the charity to work in.

Developments

This year's report reflects the impact of and reaction to the Covid pandemic the extent of which hit just 2 weeks before the start of the reporting year. In common with almost everyone, we were thrown into the unknown following new laws, rules and guidelines that seemed in total opposition to our usual well practised ways of working. Our overriding determination was to keep families, volunteers and staff safe whilst maintaining essential support for families. It was clear from the outset that Covid-19 would create additional difficulties for families already dealing with challenges and whilst we were meticulous in identifying all the potential problems. It took the commitment, dedication and

determination of our staff and volunteers to make sure that all our families continued to be supported and helped throughout the year.

Thanks go to

- ▶ Thriving Kirklees for funding our home visiting activities and the replacement telephone befriending, and internet activities
- ▶ The National Lottery Community Fund who support our groups for Young Parents under 24 who again allowed us to use the money to protect support activities
- ▶ We have been pleased to receive funds from many sources during the year including One Community, Pears Foundation and Co-op Community Fund, which allowed us to respond to the Covid pandemic effectively and provide relevant support for families
- ▶ Last but not least the many individual donors who we call Friends of Home-Start Kirklees who have made generous donations directly, or through The Big Give Christmas Challenge and also through online purchases which trigger donations through Easyfundraising

Plans for future periods

The charity plans to further develop new ways of working tried and tested during the Covid year. We will continue the core activity of training and supporting home visiting volunteers to help families referred to us, mainly by professionals in health and social care but will add telephone befrienders to the service. We have found that although we anticipated telephone support being second-best for our families, we found that some families preferred to know it was there and available when needed. We will also work to make sure that the different types of support (home visits, groups and telephone) can all be used when they are the best way of dealing with anything. No family will be locked into one type of service but families will continue to have a choice to accept or reject anything. All the evidence suggests that help given to families at an early stage prevents more expensive intervention later by social care and others. We already know that there is unmet need for our services and will continue efforts to raise funds to deliver the services to more families. Lottery funding for young parents, who differ from other families primarily due to their age, will end in November 2021. We continue to have a waiting list in spite of the number of groups rising rapidly from 2 to 4 when funding was

given, so we are aware that there is a need and that young parents want to use it. Our new Business Development activities aim to secure funding to take us to where our innovative projects prove their worth and the service becomes reliably sustainable. We are pleased that Thriving Kirklees recognises the value of the Young Parents service and believes it is an integral part of the whole service for the health and well-being of children and young people up to 19 (or 24 if person is vulnerable) and their families.

We will continue to rely heavily on volunteers and are pleased that we are continuing to develop the range of activities potential volunteers can do. We will remain active in recruiting home visiting volunteers but have now added the option of telephone befriending which can be done from the volunteer's own home. We will also continue to welcome volunteers who can share specific skills with us and help us run a professional sustainable charitable business. We seek volunteers from all parts of the community living in Kirklees.

We anticipate continuing to work with our partners in Thriving Kirklees and others who work with the same families to make sure our service covers what is needed and our families can access and benefit from any additional help they need.

We continue to make economies wherever possible, and to seek funding from other sources including major charities. We have recently started to increase the focus on developing and funding the business. We intend making more progress in the next year by building sensible ideas for increasing the number of families we can help, or by developing different ways of helping. Kirklees is not in the lowest 20% of the most deprived areas in the country, which bars us from obtaining help from some of the major charities, however pockets of Kirklees are among the lower super output areas listed on the index of multiple deprivation and these certainly need our help. This can add an additional difficulty to our fundraising.

Acknowledgments

We would like to express our sincere thanks to our funders, advisers, staff and especially to volunteers and helpers. Without their care and commitment, the work of the charity would not be possible. We really do appreciate all the help and support they give us.

Signed on behalf of the trustees



Lynda Pickering – Chair

Staff

Kerri Flanagan	Director
Michelle Steadman	Operational Manager
Emma Franks	Business Manager
Vicky Wilde	Administrator
Christie Lanquetin	Co-ordinator
Rachael Haslam	Co-ordinator
Sarah Christian	Co-ordinator
Shabana Amin	Co-ordinator
Rachel Battye	Group Co-ordinator
Marina Taylor	Group Co-ordinator
Leeanne McGrath	Group Worker
Rachel Gordon	Family Support Worker
Heidi O'Shea	Volunteer Recruitment & Development Co-ordinator
Richard Coteau	Fundraising Manager

Legal and Administrative Details

The charity's full name is Home-Start Kirklees and it operates from its registered address:

Home-Start Kirklees
87 Coule Royd
Dalton
Huddersfield, HD5 9RN

Charity Registration No. 1099770

Registration Date: September 30th 2003

Company Registration No. 4818397

Trustees who have served during the year or subsequently:

Lynda Pickering – appointed June 2014,
appointed Chair 1/4/2019

David Mason – Treasurer – appointed June
2016

Vanessa Stirum – appointed June 2016

Arthur Martin – appointed March 2017,
resigned November 2020

Toni Gibbs – appointed November 2017,
appointed Deputy Chair 1/4/2019

Alison Fisher – appointed November 2018

Susan Whittles – appointed July 2019

Joseph Karl Yates – appointed December
2019

Barry Lee – appointed March 2020

Wenjuan (Emily) Wu – appointed November
2020

Paul Johnson – appointed June 2021

Safeguarding Adviser: Paula Adams,
Head of Safeguarding, Locala Community
Partnerships

Secretary: Emma Franks

Bankers:

Lloyds TSB

1 Westgate
Huddersfield, HD1 2DN

Scottish Widows Bank

67 Morrison Street
Edinburgh, EH3 8YJ

Nationwide Building Society

Nationwide House
Pipers Way
Swindon, SN38 1NW

Independent Examiners:

Sheards Chartered Accountants
40 New North Road,
Huddersfield, HD1 5LS

Treasurer's Report

Review of the financial position of the charity

Finances this year have been very different due to the pandemic. The lockdown has forced many of our activities to be delivered remotely. This has reduced our expenses in terms of travel, meeting costs and service delivery to groups of parents and children. Instead, we have had to focus efforts and expenses to emergency deliveries including local welfare payments to families in need and equipping our staff with additional technology so they could work remotely.

At the same time, we have been able to raise additional funds, greatly aided through the establishment of our new Business Development committee. Kirklees Council through the Thriving Kirklees partnership continue to be our major funder. We give thanks to them and our other funders where we have been able to receive approximately a further 70 pence in every pound received from Kirklees. Specific thanks must go to The National Lottery Community Fund who have continued to fund our Young Parents' Service. This has enabled us to expand our business development activities so that we have the resources to seek additional funding for our range of services.

In summary we have ended the year with:

	2020-21	2019-20
	£'000	£'000
Income	484	364
Reserves	69	65
Designated Reserves	76	27
Restricted Funds	49	2

Policy on reserves

We have reserves at a level considered appropriate by the trustees. Our reserves would cover our orderly withdrawal from the service and enable the families we serve and our staff to be treated fairly in the unlikely event we withdraw from service provision.

The reserves provide for redundancy pay due to our employees if their jobs are no longer affordable and to underwrite our business development and fund-raising efforts in 2021/22. This account is held in the Designated Reserves. It is true that the redundancy pay is guaranteed by the government, but the trustees consider that it is properly the responsibility of the charity to maintain reserves to cover it.

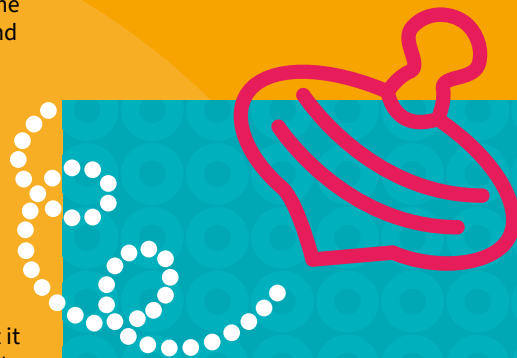
As business development activity is successful, the Designated Reserve will be released for charitable services.

Investment Policy

Funds not required for immediate use are placed on deposit with our bankers. There are no other investments. The bank position is healthy as shown on the main schedule of the accounts



David Mason - Treasurer



Independent Examiner’s Report to the Trustees

I report on the accounts of the company for the year ended 31 March 2021, which are set out on pages 28 to 39.

Respective responsibilities of trustees and examiner

The charity’s trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity’s trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner’s report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and,

consequently, no opinion is given as to whether the accounts present a ‘true and fair view’ and the report is limited to those matters set out in the statement below.

Independent examiner’s statement

In connection with my examination, no material matters have come to my attention which gives me reasonable cause to believe that, in any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006, or
- accounts do not accord with the accounting records, or
- the accounts do not comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Accounting and Reporting by Charities: Statement of Recommended Practice: applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

K Winterburn

Kevin Winterburn ACA

Sheards Chartered Accountants
Vernon House, 40 New North Road, Huddersfield

Accounts for the Year ended 31 March 2021

STATEMENT OF FINANCIAL ACTIVITIES Income and Expenditure Account	Note	Unrestricted Fund (£)	Designated Fund (£)	Restricted Fund (£)	2021 Total (£)	2020 Total (£)
Incoming resources						
Incoming resources from generated funds						
Donations and legacies	1	-	-	-	-	630
Investment income	2	444	-	-	444	90
Incoming resources from charitable activities	3	339,398	-	144,473	483,871	363,587
Total incoming resources		339,842	-	144,473	484,315	364,307
Resources expended						
Charitable activities	4	278,676	-	100,115	378,791	349,892
Redundancy payments for staff and costs of underwriting business development efforts	5	-	-	-	-	-
Governance costs	6	4,875	-	-	4,875	5,653
Total resources expended		283,551	-	100,115	383,666	355,545
Net income/(expenditure) before transfers		56,292	-	44,358	100,650	8,761
Net transfers to/(from) Funds		(52,587)	49,000	3,587		-
Net movement in funds		3,705	49,000	47,945	100,650	8,761
Resourced from previous years		65,427	27,470	1,685	94,583	85,821
Resources at end of the year		69,132	76,470	49,630	195,232	94,582

Accounts for the Year ended 31 March 2021 - Cont'd

STATEMENT OF FINANCIAL ACTIVITIES Income and Expenditure Account Continued	Note	Unrestricted Fund (£)	Designated Fund (£)	Restricted Fund (£)	2021 Total (£)	2020 Total (£)
BALANCE SHEET at 31 March, 2021						
Fixed Assets	7	1,392			1,392	4,165
Current Assets	8	130,937	76,470	49,630	257,037	129,858
		132,329	76,470	49,630	258,429	134,023
Current Liabilities	9	63,198	-	-	63,198	39,441
Net Assets		69,131	76,470	49,630	195,231	94,582
Represented by:						
Resourced from previous years		65,427	27,470	1,685	94,583	85,821
Net (Expenditure)/Income for the Year		3,705	49,000	47,945	100,650	8,761
Resources at end of the year		69,132	76,470	49,630	195,232	94,582

For the year in question, the charitable company was entitled to exemption from an audit under section 477 of the Companies Act 2006.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Act.

The trustees/directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

These accounts were approved by the Trustees on 5th August 2021 and signed on their behalf:



Lynda Pickering - Chair



David Mason - Treasurer

Company Number 4818397, Registered Charity No: 1099770

Analysis of Funds for the Year ended 31 March 2021

Incoming Resources Received in earlier periods for this year	Unrestricted, designated and project funds				Restricted funds					Overall total (£)
	Unrestricted funding (£)	Friends of Home Start donations (£)	Total unrestricted and project funds (£)	Designated fund (£)	School Readiness (£)	Young Parents' Service (£)	Sundry donations for specific purposes (£)	Affordable warmth (£)	Total restricted funds (£)	
Locala CIC - Thriving Kirklees	290,301	-	290,301	-	-	2,800	-	4,000	6,800	297,101
The National Lottery Community Fund	-	-	-	-	-	80,642	-	-	80,642	80,642
Kirklees Neighbourhood Housing	13,260	-	13,260	-	-	-	-	-	-	13,260
Kirklees MBC	-	10,000	10,000	-	-	-	-	-	-	10,000
Kirklees Local Welfare Provision	-	-	-	-	-	-	7,550	-	7,550	7,550
Home Start UK	-	2,400	2,400	-	-	15,960	22,494	-	38,454	40,854
One Community	-	-	-	-	3,000	-	2,662	-	5,662	5,662
Grumpy Givers	-	3,000	3,000	-	-	-	-	-	-	3,000
The Big Give	-	3,587	3,587	-	-	-	-	-	-	3,587
Match It Money	-	-	-	-	-	-	2,500	-	2,500	2,500
Virgin Money Giving	-	1,136	1,136	-	-	-	-	-	-	1,136
West Riding Masonic	-	-	-	-	-	-	1,320	-	1,320	1,320
Third Sector Leaders	-	-	-	-	-	1,000	-	-	1,000	1,000
Co-op	-	-	-	-	-	-	544	-	544	544
Sundry donations	-	509	509	-	-	-	-	-	-	509
Bank interest	-	444	444	-	-	-	-	-	-	444
NI, Statutory Maternity Pay & Furlough rebates	-	15,206	15,206	-	-	-	-	-	-	15,206
Deferred income	-	-	-	-	-	-	-	-	-	-
Total	303,561	36,282	339,842	-	3,000	100,402	37,071	4,000	144,473	484,315
Attributable to this year	303,561	36,282	339,842	-	3,000	100,402	37,071	4,000	144,473	484,315

Analysis of Funds for the Year ended 31 March 2021 - Cont'd

Resources Expended	Unrestricted, designated and project funds				Restricted funds				Overall total (£)	
	Unrestricted funding (£)	Friends of Home Start donations (£)	Total unrestricted and project funds (£)	Designated fund (£)	School Readiness (£)	Young Parents' Service (£)	Sundry donations for specific purposes (£)	Affordable warmth (£)		Total restricted funds (£)
Charitable Activities									0	
Direct costs									0	
Coordinators' Salaries including NI	120,185		120,185	-	-	55,776		-	55,776	175,961
Co-ordinators' Pensions	5,515		5,515	-	-	2,541		-	2,541	8,056
Staff and Volunteers' Expenses	1,026		1,026	-	141	295		-	437	1,462
Advertising for Volunteers	11		11	-	-	-		-	-	11
Training	3,414		3,414	-	-	-		-	-	3,414
Contribution to National Home-Start	6,558		6,558	-	-	-		-	-	6,558
Rent	13,260		13,260	-	-	-		-	-	13,260
Equipment for use by families	-		-	-	-	65	8,537	729	9,332	9,332
Subsistence for Volunteers and Families	696		696	-	1,019	1,209		-	2,229	2,925
Other	1,268		1,268	-	1,221	-		-	1,221	2,489
	151,933	-	151,933	-	2,382	59,887	8,537	729	71,536	223,468

Analysis of Funds for the Year ended 31 March 2021 - Cont'd

Resources Expended	Unrestricted, designated and project funds				Restricted funds					Overall total (£)
	Unrestricted funding (£)	Friends of Home Start donations (£)	Total unrestricted and project funds (£)	Designated fund (£)	School Readiness (£)	Young Parents' Service (£)	Sundry donations for specific purposes (£)	Affordable warmth (£)	Total restricted funds (£)	
Support costs										
Salaries including NI	95,380		95,380	-	-	15,575		-	15,575	110,955
Pensions	4,277		4,277	-	-	702		-	702	4,979
Computer and other costs	643	4,374	5,016	-	342	-	1,556	-	1,898	6,914
Electricity and Gas	3,369		3,369	-	-	-		-	-	3,369
Stationery and Postage	2,536		2,536	-	134	71		-	205	2,741
Telephone	6,382		6,382	-	-	-		-	-	6,382
Insurance	1,222		1,222	-	-	-		-	-	1,222
Bank Charges	129		129	-	-	-		-	-	129
Depreciation	2,773		2,773	-	-	-		-	-	2,773
Advertising	764		764	-	-	-		-	-	764
Consultancy	4,896		4,896	-	-	-	10,200	-	10,200	15,096
Governance										
Committee Expenses	46		46	-	-	-		-	-	46
AGM	1,200		1,200	-	-	-		-	-	1,200
Accountancy	3,629		3,629	-	-	-		-	-	3,629
	127,244	4,374	131,618	-	476	16,348	11,756	-	28,579	160,198
Total Resources Expended	279,177	4,374	283,551	-	2,857	76,235	20,294	729	100,115	383,666

Analysis of Funds for the Year ended 31 March 2021 - Cont'd

	Unrestricted, designated and project funds				Restricted funds					Overall total (£)
	Unrestricted funding (£)	Friends of Home Start donations (£)	Total unrestricted and project funds (£)	Designated fund (£)	School Readiness (£)	Young Parents' Service (£)	Sundry donations for specific purposes (£)	Affordable warmth (£)	Total restricted funds (£)	
Net (expenditure)/income before transfers	24,384	31,908	56,292	-	143	24,167	16,777	3,271	44,358	100,649
Funds This years' income restricted for future periods	-	-	-	-					-	-
Management Fees charged by Unrestricted Fund	-	-	-	-		-		-	-	-
Funds brought forward from last year	65,427	-	65,427	27,470				1,685	1,685	94,583
Funds before transfers	89,811	31,908	121,719	27,470	143	24,167	16,777	4,956	46,043	195,232
Transferred (to)/from Funds	(20,679)	(31,908)	(52,587)	49,000	-	16,087	(12,500)	-	3,587	-
Deferred income - funds paid in advance for subsequent years	-	-	-	-	-			-		-
Resources/(deficit) at end of year	69,132	0	69,132	76,470	143	40,254	4,277	4,956	49,630	195,232

Home Visiting and Young Parents' Peer Educators form part of our core service to the Kirklees community through the Locala Thriving Kirklees Partnership.

The Designated fund provides for a controlled closedown of the charity in the unlikely event that our funding were abruptly cut.

In this financial year **One Community** funded our work to support parents help their children get ready for school.

The National Lottery Community Fund provided funding to help us extend our young parents' groups and improve our internal capabilities for long term sustainability.

The Affordable Warmth Project provides advice, and items intended to make home conditions warmer and safer, to families being supported by the charity.

The Friends of Home-Start raise funds during the year to provide money for items such as annual parties for families and volunteers and to provide additional funds for the general expenses of the charity. Unexpended funds are transferred to the Unrestricted Fund at each year end.

Notes to the Accounts for the Year ended 31 March 2021

Resources Expended		Unrestricted and Project Funds (£)	Restricted Funds (£)	2021 Total (£)	2020 Total (£)
1	Voluntary Income	-	-	-	630
2	Investment Income				
	Interest Received	444		444	90
3	Incoming Resources from Charitable Activities				
	Locala CIC - Thriving Kirklees	290,301	6,800	297,101	250,000
	The National Lottery Community Fund	-	80,642	80,642	86,767
	Kirklees Neighbourhood Housing	13,260	-	13,260	13,260
	Kirklees MBC	10,000	-	10,000	-
	Kirklees Local Welfare Provision	-	7,550	7,550	-
	Home Start UK	2,400	38,454	40,854	-
	One Community	-	5,662	5,662	3,000
	Grumpy Givers	3,000	-	3,000	-
	The Big Give	3,587	-	3,587	-
	Match It Money	-	2,500	2,500	-
	Virgin Money Giving	1,136	-	1,136	-
	West Riding Masonic	-	1,320	1,320	-
	Third Sector Leaders	-	1,000	1,000	-
	Co-op	-	544	544	-
	Sundry donations	509	-	509	-
	NI, Statutory Maternity Pay and Furlough rebates	15,206	-	15,206	6,117
		339,398	144,473	483,871	359,144
	Total Incoming Resources	339,842	144,473	484,315	359,864

Notes to the Accounts for the Year ended 31 March - Cont'd

Resources Expended		Unrestricted and Project Funds (£)	Restricted Funds (£)	2021 Total (£)	2020 Total (£)
4	Charitable Activities				
	Direct costs				
	Coordinators' Salaries including NI	120,185	55,776	175,961	187,146
	Co-ordinators' Pensions	5,515	2,541	8,056	9,514
	Staff and Volunteers' Expenses	1,026	437	1,462	14,199
	Advertising for Volunteers	11	-	11	1,187
	Training	3,414	-	3,414	2,356
	Contribution to national Home-Start	6,558	-	6,558	5,592
	Rent	13,260	-	13,260	13,260
	Equipment for Use by Families	-	9,332	9,332	2,618
	Subsistence for Volunteers and Families	696	2,229	2,925	4,275
	Donations direct to families	-	-	-	-
	Other	1,268	1,221	2,489	2,653
		151,933	71,536	223,468	242,800
	Support costs				
	Staff Salaries including NI	95,380	15,575	110,955	76,440
	Pensions	4,277	702	4,979	3,886
	Computer and office cost	5,016	1,898	6,914	1,107
	Electricity and Gas	3,369	-	3,369	4,118
	Stationery and Postage	2,536	205	2,741	3,523
	Telephone	6,382	-	6,382	6,290
	Insurance	1,222	-	1,222	1,064
	Bank Charges	129	-	129	97
	Depreciation	2,773	-	2,773	3,360
	Advertising	764	-	764	1,281
	Consultancy	4,896	10,200	15,096	5,925
		126,743	28,579	155,323	107,092
	Total Charitable Activities	278,676	100,115	378,791	349,892

Notes to the Accounts for the Year ended 31 March - Cont'd

Resources Expended		Unrestricted and Project Funds (£)	Restricted Funds (£)	2021 Total (£)	2020 Total (£)
5 Designated Fund					
	The designated fund was set up by the Trustees at March 31, 2014 to provide for the cost of statutory redundancies payable to staff, in the event of the closure, or reduction in size, of the charity.				
	The Trustees agreed in March 2021 to designate a further £40,000 to underwrite the initial costs of appointing business development staff and their associated expenses. Once the business development efforts materialise, the Trustees intend to release this fund back to operations.				
	Balance of fund at April 1		27,470	21,878	
	Redundancies paid out during year		-	-	
			27,470	5,592	
	Provision for redundancies (no longer)/or required		-	-	
	Amount to underwrite business development activities in the first year		40,000	-	
	Amount provided for potential redundancy costs during year		9,000	5,592	
	Net transfer (to)/from unrestricted fund		49,000	5,592	
	Balance of fund at March 31 2021		76,470	27,470	
6 Governance costs					
	Committee Expenses	46	46	79	
	AGM Cost	1,200	1,200	1,573	
	Examination and Accountancy Fees	3,629	3,629	4,001	
		4,875	-	4,875	5,653

Notes to the Accounts for the Year ended 31 March - Cont'd

7 Fixed Assets						
In line with a revised capital strategy: -Furniture with a residual value of less than £100 -Fixtures and fittings with a residual value of less than £100 -Equipment with a residual value of less than £500 were written off. -IT equipment with value of £600 or less has not been capitalised -Depreciation rates were set at: Furniture 20%, Equipment 33% and Fixtures and Fittings at 10%						
7 Fixed Assets 2020-21	Furniture (£)	Fixtures & Fixings (£)	Office Equipment (£)	2021 Total (£)	2020 Total (£)	
Cost						
At 1 April 2020	7,799	3,292	18,073	29,165	28,882	
Revaluation profit/(loss)	(6,850)	(2,716)	(18,073)	(27,639)	-	
Additions	-	-	-	-	-	
Disposals	-	-	-	-	-	
At 31 March, 2021	949	576	-	1,526	28,882	
Depreciation						
At 1 April 2020	-	115	-	115	21,357	
Charge for period	262	115	-	377	3,360	
Disposals	-	-	-	-	-	
At 31 March, 2021	262	230	-	492	24,717	
Net Book Value at 31 March 2020						
	779	461	2,925	4,165	7,525	
Net Book Value at 31 March 2021						
	1,047	346	-	1,392	4,165	
8 Current Assets						
Cash at Bank				225,676	106,684	
Cash in Hand				281	257	
Debtors				31,080	22,917	
Prepayments				-	-	
				257,037	129,858	

Notes to the Accounts for the Year ended 31 March 2021 - Cont'd

	2021 Total (£)	2020 Total (£)
9 Current Liabilities		
Income received in advance	56,466	16,758
PAYE & NI	4,726	3,513
Accruals	2,006	2,000
	63,198	22,272

10 Accounting Policies

Basis of Preparing the Financial Statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015); Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention

Incoming Resources

Donations, grants, etc, are credited to income when received, unless received in advance of a grant for expenditure in a future accounting period or received following the year-end as a result of a commitment to fund a project's expenditure during the year.

Number of Staff Employed

The average number of staff employed during the year was:

	2020/21 Actual Number	2019/20 Full-Time Equivalent Number
Directly Charitable	10.0	8.0
Support Services	4.0	1.8
		3.0
		1.5

No employees were paid more than £60,000 during the year.

Trustees Remuneration and Expenses

No remuneration has been paid to the Trustees who served during the year.

The amount of expenses paid to trustees for travelling during the year to 31 March 2021 was £46.00

Ultimate Controlling Party

Home Start Kirklees is managed by the board of directors, the members of which are the Trustees of the charity.

First Year Adoption

The trustees have given due consideration to the transition to the SORP FRS 102, and have concluded that any identified adjustments are not material; consequently, no changes have adjustments are not material; consequently, no changes have arisen in the comparative figures.

Summary Accounts for the Year ended 31 March 2021

	2020/21 Fund (£)	2019/20 Fund (£)
Incoming Resources		
Statutory Agencies	408,553	263,260
Charitable Trust Funds	59,603	94,158
Other Donations	15,715	6,747
Gift Aid	-	52
Interest	444	90
Other income	-	-
	484,315	364,307
Resources Expended		
Salaries, NI and Pensions	299,951	276,986
Coordinators' and Volunteers' Expenses	1,508	14,279
Contribution to National Home-Start	6,558	5,592
Other Charitable Expenses	18,172	13,089
Redundancy payments to staff	-	-
Rent	13,260	13,260
Computer and Office Costs	44,218	32,341
	383,666	355,545
Net (Expenditure)/Income for the Year	100,649	8,761
Income deferred from last year		
Resourced from previous years	94,582	85,821
Resources at year end	195,232	94,582
Represented by:		
Fixed Assets	1,392	4,165
Cash at bank and in hand	225,957	106,941
Debtors	31,080	22,917
	258,429	134,023
Less Income received in advance	56,466	33,550
Less Other creditors due within one year	6,732	5,891
	63,198	39,441
	195,231	94,582



HELPING FAMILIES WITH YOUNG CHILDREN 

For more information please contact:

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Registered Charity Number 1099770 / Company Limited by Guarantee No 4818397

