

GRAPEVINE WELLBEING CENTRE – ANNUAL REPORT AND ACCOUNTS:

Grapevine Wellbeing Centre Report for the year 1st October 2020 – 30th September 2021

The Board of Trustees presents its directors' report and audited financial statements for this period.

Reference and Administrative Information:

Charity Name: Grapevine Wellbeing Centre

Charity registration number: 1099746

Company registration number: 8008019

Registered Office and operational address:

2B, 11-13 Eagle Parade
Buxton
Derbyshire
SK17 6EQ

Management Committee:

Mrs J Taylor - Chair

Mr M Clayton - Vice Chair

Ms N Clay - Treasurer

M Whitlock

M S Barker

Mrs S McGill

Ms F E Sussex

Ms J Clayton

Accountants – Laytons 6 Manchester Road | Buxton | Derbyshire | SK17 6SB

Bank – Royal Bank of Scotland

Purposes and Aims:

Our charity's purpose is to improve and help maintain the wellbeing and mental health of our local community.

Grapevine Wellbeing Centre is an independent charity supporting adults within our community to improve and maintain their own mental health. We do this through bringing people together, promoting creativity and embracing the natural environment as tools to move people forward.

Our aims fully reflect the purposes that the charity was set up to further.

The charity continues to offer a safe space for anyone whose wellbeing is not where it should be, or who is struggling with poor mental health.

Support is offered through social, creative and nature-based activities. The Grapevine Project operates mainly out of the Grapevine Centre in Buxton. However, some activities take place in other locations in the High Peak and Peak District.

We have an open-door policy meaning that any adult can access the service as and when needed without referral and without diagnosis. There is no waiting list to access support. A mental health crisis cannot be scheduled, and it is therefore essential that our service is available whenever someone seeks help. This can be the only time they will, so it is vital that someone is there to hear them.

Financial Review:

Against the backdrop of limited resources and insecurities over funding, particularly in the light of the Covid Pandemic and lockdowns, which has curtailed our normal fundraising, it has continued to be difficult to plan services. Nevertheless, the charity had an income of £ 73,108.

Reserves Policy

The board of Trustees has examined the charity's requirements for reserves taking into consideration the main risks to the Charity. They have established the need for the charity to have between 3 and 6 months of the expenditure in reserve. These reserves are needed to meet the working capital requirements of the charity and the Board of Trustees are confident that at this level they would be able to continue the current activities of the charity in the event of a significant drop in funding. This year's income funds stand at £73,108. Having been unable to do any general fundraising due to the pandemic, this has severely impacted our reserve funds. Our present level of reserves available to the charity of £5,740 are made up of unrestricted funds from this financial year of £2,352 and previous years reserves of £3,388. Therefore the charity currently falls significantly short of this target level. Although the strategy is to continue to build reserves through our

fundraising strategy, the Board of Trustees is well aware that it's unlikely that this target range can be reached for at least the next 2 years.

Recruitment and Appointment of Board of Trustees:

All Trustees are also known as company Directors.

Under the requirements of the Charity the members of the Board of Trustees are elected to serve for a period of one year after which they must be re-elected at the next Annual General Meeting.

All members of the Board of Trustees give their time voluntarily and received no benefits from the charity.

R Snow - resigned 26th January 2021

M S Barker - appointed 2nd March 2021

M Clayton - appointed 26th January 2021

Mrs S McGill - appointed 26th January 2021

Mrs J Taylor - appointed 15th December 2020

Mrs A M Mckenna - resigned 11th May 2021

Ms F E Sussex - appointed 26th February 2021

And the following Trustees continued from the past year,

Miss N Clay

Mr. M Whitlock

Risk Management:

The Board of Trustees has conducted a review of the major risks to which the charity is exposed. A risk strategy has been established and is updated annually. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces.

Accountant:

Laytons were re-appointed as the charitable company's accountants at the Charity's AGM. The following report has been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies and signed on its behalf by N Clay.

Report of the Directors and

Unaudited Financial Statements

for the Year Ended 30th September 2021

for

Grapevine Project Ltd

Grapevine Project Ltd

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Grapevine Project Ltd

Company Information
for the Year Ended 30th September 2021

DIRECTORS:

Miss N Clay
M Whitlock
M S Barker
M Clayton
Mrs S McGill
Mrs J Taylor
Ms F E Sussex

SECRETARY:

Ms J Clayton

REGISTERED OFFICE:

2b 11-13 Eagle Parade
Buxton
SK17 6EQ

REGISTERED NUMBER:

08008019 (England and Wales)

ACCOUNTANTS:

Laytons
Chartered Accountants
6 Manchester Road
Buxton
Derbyshire
SK17 6SB

Grapevine Project Ltd

Report of the Directors
for the Year Ended 30th September 2021

The directors present their report with the financial statements of the company for the year ended 30th September 2021.

PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of a drop in centre for those with mental health considerations.

The Grapevine Wellbeing Centre is a mental health charity. We are registered with the Charity Commission; our Charity Number is: 1099746 and our Company Number is: 08008019

DIRECTORS

The directors shown below have held office during the whole of the period from 1st October 2020 to the date of this report.

Miss N Clay
M Whitlock

Other changes in directors holding office are as follows:

R Snow - resigned 26th January 2021
M S Barker - appointed 2nd March 2021
M Clayton - appointed 26th January 2021
Mrs S McGill - appointed 26th January 2021
Mrs J Taylor - appointed 15th December 2020
Mrs A M McKenna - resigned 11th May 2021
Ms F E Sussex - appointed 26th February 2021

This report has been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD:

Miss N Clay - Director

25th June 2022

Grapevine Project Ltd

Abridged Income Statement
for the Year Ended 30th September 2021

	30.9.21 £	30.9.20 £
GROSS SURPLUS	71,857	66,049
Administrative expenses	<u>54,358</u>	<u>51,583</u>
OPERATING SURPLUS and SURPLUS BEFORE TAXATION	17,499	14,466
Tax on surplus	<u>-</u>	<u>-</u>
SURPLUS FOR THE FINANCIAL YEAR	<u><u>17,499</u></u>	<u><u>14,466</u></u>

The notes form part of these financial statements

Grapevine Project Ltd (Registered number: 08008019)

Abridged Balance Sheet
30th September 2021

	30.9.21 £	30.9.20 £
CURRENT ASSETS		
Cash at bank and in hand	66,701	47,297
CREDITORS		
Amounts falling due within one year	2,639	734
NET CURRENT ASSETS	64,062	46,563
TOTAL ASSETS LESS CURRENT LIABILITIES	64,062	46,563
RESERVES		
Income and expenditure account	64,062	46,563
	64,062	46,563

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30th September 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 30th September 2021 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

All the members have consented to the preparation of an abridged Income Statement and an abridged Balance Sheet for the year ended 30th September 2021 in accordance with Section 444(2A) of the Companies Act 2006.

The financial statements were approved by the Board of Directors and authorised for issue on 25th June 2022 and were signed on its behalf by:

Miss N Clay - Director

The notes form part of these financial statements

Grapevine Project Ltd

Notes to the Financial Statements for the Year Ended 30th September 2021

1. **STATUTORY INFORMATION**

Grapevine Project Ltd is a private company, limited by guarantee, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page.

2. **ACCOUNTING POLICIES**

Basis of preparing the financial statements

These financial statements have been prepared in accordance with Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" including the provisions of Section 1A "Small Entities" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Turnover

Turnover predominantly relates to donations and funding received excluding value added tax.

Pension costs and other post-retirement benefits

The company operates a defined contribution pension scheme. Contributions payable to the company's pension scheme are charged to profit or loss in the period to which they relate.

3. **EMPLOYEES AND DIRECTORS**

The average number of employees during the year was 3 (2020 - 2).

4. **FUNDS**

The income and expenditure account reserve amounting to £64,062 (2020: £46,563) relates to restricted funds with none relating to unrestricted funds.

Chartered Accountants' Report to the Board of Directors
on the Unaudited Financial Statements of
Grapevine Project Ltd

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the financial statements of Grapevine Project Ltd for the year ended 30th September 2021 which comprise the Abridged Income Statement, Abridged Balance Sheet and the related notes from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed within the ICAEW's regulations and guidance at <http://www.icaew.com/en/membership/regulations-standards-and-guidance>.

This report is made solely to the Board of Directors of Grapevine Project Ltd, as a body, in accordance with our terms of engagement. Our work has been undertaken solely to prepare for your approval the financial statements of Grapevine Project Ltd and state those matters that we have agreed to state to the Board of Directors of Grapevine Project Ltd, as a body, in this report in accordance with ICAEW Technical Release 07/16AAF. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Grapevine Project Ltd and its Board of Directors, as a body, for our work or for this report.

It is your duty to ensure that Grapevine Project Ltd has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and profit of Grapevine Project Ltd. You consider that Grapevine Project Ltd is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the financial statements of Grapevine Project Ltd. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.

Laytons
Chartered Accountants
6 Manchester Road
Buxton
Derbyshire
SK17 6SB

25th June 2022

Grapevine Project Ltd

Detailed Income and Expenditure Account
for the Year Ended 30th September 2021

	30.9.21		30.9.20	
	£	£	£	£
Turnover				
Takings	837		2,648	
Unrestricted funds	1,000		-	
Donations	500		-	
Restricted funds	70,756		65,546	
		73,093		68,194
Cost of sales				
Purchases		1,251		2,145
GROSS SURPLUS		71,842		66,049
Other income				
Sundry receipts		15		-
		71,857		66,049
Expenditure				
Rent	6,300		5,534	
Rates and water	230		261	
Insurance	443		415	
Light and heat	633		721	
Wages	35,266		35,902	
Pensions	552		737	
Telephone	934		935	
Post and stationery	209		246	
Advertising	-		266	
Travelling	107		46	
Repairs and renewals	2,285		2,216	
Household and cleaning	207		202	
Recruitment	320		-	
Subscriptions	207		199	
Computer consumables	598		220	
Sundry expenses	439		134	
Accountancy	497		120	
Professional fees	355		427	
Events	428		566	
Signing choir	-		300	
Therapeutic groups	2,362		898	
Social groups	1,872		1,111	
		54,244		51,456
		17,613		14,593
Finance costs				
Bank charges		99		127
NET SURPLUS		17,514		14,466

This page does not form part of the statutory financial statements