

Report of the Directors and
Unaudited Financial Statements
for the Year Ended 30th September 2020
for
Grapevine Project Ltd

Grapevine Project Ltd

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for the Year Ended 30th September 2020

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Grapevine Project Ltd

Company Information
for the Year Ended 30th September 2020

DIRECTORS:

**D A Burrows
R Snow
Miss N Clay
M Whitlock
Mrs A M McKenna**

SECRETARY:

J L Knox

REGISTERED OFFICE:

**15 Scarsdale Place
Buxton
Derbyshire
SK17 6EF**

REGISTERED NUMBER:

08008019 (England and Wales)

ACCOUNTANTS:

**Laytons
Chartered Accountants
6 Manchester Road
Buxton
Derbyshire
SK17 6SB**

Grapevine Project Ltd

Report of the Directors
for the Year Ended 30th September 2020

The directors present their report with the financial statements of the company for the year ended 30th September 2020.

PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of a drop in centre for those with mental health considerations.

The Grapevine Wellbeing Centre is a mental health charity. We are registered with the Charity Commission; our Charity Number is: 1099746 and our Company Number is: 08008019

DIRECTORS

The directors shown below have held office during the whole of the period from 1st October 2019 to the date of this report.

D A Burrows
Miss N Clay

Other changes in directors holding office are as follows:

Ms T J Green - resigned 24th August 2020
J Cohen - resigned 11th November 2019
Dr S J Wright - resigned 29th July 2020
E L Little - resigned 3rd August 2020
R Snow - appointed 29th January 2020
M Whitlock - appointed 7th November 2019
Mrs A M McKenna - appointed 29th June 2020

This report has been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD:

Miss N Clay - Director

30th June 2021

Grapevine Project Ltd

Abridged Income Statement
for the Year Ended 30th September 2020

	30.9.20	30.9.19
	£	£
GROSS SURPLUS	66,049	72,344
Administrative expenses	51,583	48,854
OPERATING SURPLUS and SURPLUS BEFORE TAXATION	14,466	23,490
Tax on surplus	-	-
SURPLUS FOR THE FINANCIAL YEAR	14,466	23,490

The notes form part of these financial statements

Abridged Balance Sheet
30th September 2020

	30.9.20	30.9.19
	£	£
CURRENT ASSETS		
Cash at bank and in hand	47,297	32,791
CREDITORS		
Amounts falling due within one year	734	694
NET CURRENT ASSETS	46,563	32,097
TOTAL ASSETS LESS CURRENT LIABILITIES	46,563	32,097
RESERVES		
Income and expenditure account	46,563	32,097
	46,563	32,097

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30th September 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 30th September 2020 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

All the members have consented to the preparation of an abridged Income Statement and an abridged Balance Sheet for the year ended 30th September 2020 in accordance with Section 444(2A) of the Companies Act 2006.

The financial statements were approved by the Board of Directors and authorised for issue on 30th June 2021 and were signed on its behalf by:

Miss N Clay - Director

Notes to the Financial Statements
for the Year Ended 30th September 2020

1. STATUTORY INFORMATION

Grapevine Project Ltd is a private company, limited by guarantee, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

These financial statements have been prepared in accordance with Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" including the provisions of Section 1A "Small Entities" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Turnover

Turnover predominantly relates to donations and funding received excluding value added tax.

Pension costs and other post-retirement benefits

The company operates a defined contribution pension scheme. Contributions payable to the company's pension scheme are charged to profit or loss in the period to which they relate.

3. EMPLOYEES AND DIRECTORS

The average number of employees during the year was 2 (2019 - 2).

4. FUNDS

The income and expenditure account reserve amounting to £46,563 (2019: £32,097) relates to restricted funds with none relating to unrestricted funds.

**Chartered Accountants' Report to the Board of Directors
on the Unaudited Financial Statements of
Grapevine Project Ltd**

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the financial statements of Grapevine Project Ltd for the year ended 30th September 2020 which comprise the Abridged Income Statement, Abridged Balance Sheet and the related notes from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed within the ICAEW's regulations and guidance at <http://www.icaew.com/en/membership/regulations-standards-and-guidance>.

This report is made solely to the Board of Directors of Grapevine Project Ltd, as a body, in accordance with our terms of engagement. Our work has been undertaken solely to prepare for your approval the financial statements of Grapevine Project Ltd and state those matters that we have agreed to state to the Board of Directors of Grapevine Project Ltd, as a body, in this report in accordance with ICAEW Technical Release 07/16AAF. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Grapevine Project Ltd and its Board of Directors, as a body, for our work or for this report.

It is your duty to ensure that Grapevine Project Ltd has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and profit of Grapevine Project Ltd. You consider that Grapevine Project Ltd is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the financial statements of Grapevine Project Ltd. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.

**Laytons
Chartered Accountants
6 Manchester Road
Buxton
Derbyshire
SK17 6SB**

30th June 2021

Grapevine Project Ltd**Detailed Income and Expenditure Account**
for the Year Ended 30th September 2020

	30.9.20		30.9.19	
	£	£	£	£
Turnover				
Takings	2,648		3,982	
Donations	-		3,619	
Restricted funds	65,546		66,643	
		68,194		74,244
Cost of sales				
Purchases		2,145		1,904
GROSS SURPLUS		66,049		72,340
Other income				
Sundry receipts		-		4
		66,049		72,344
Expenditure				
Rent	5,534		4,767	
Rates and water	261		298	
Insurance	415		635	
Light and heat	721		706	
Wages	35,902		31,160	
Social security	-		405	
Pensions	737		509	
Telephone	935		705	
Post and stationery	246		75	
Advertising	266		191	
Travelling	46		-	
Repairs and renewals	2,216		3,678	
Household and cleaning	202		167	
Training	-		659	
Recruitment	-		60	
Subscriptions	199		170	
Computer consumables	220		1,192	
Sundry expenses	134		163	
Accountancy	120		120	
Professional fees	427		523	
Events	566		191	
Signing choir	300		600	
Therapeutic groups	898		1,257	
Social groups	1,111		487	
		51,456		48,718
		14,593		23,626
Finance costs				
Bank charges		127		136
NET SURPLUS		14,466		23,490

This page does not form part of the statutory financial statements

Grapevine Annual Report

Welcome

Jo welcomed everyone and thanked them for coming.

Minutes of previous AGM

There had not been an AGM since 2019 due to Covid restrictions. Sam had been Chair then. Jo summarised some highlights from the 2019 AGM including all supporters being thanked, the Treasurer's report and accounts being approved, funding being discussed, Data Protection laws being discussed, trustees being elected.

The Minutes were approved.

Chair of Trustee Report Jo Taylor

In Summary: Jo thanked all members for a tough 18 months and said well done to everyone for managing with such difficult circumstances that the Covid Pandemic had caused. Members had been willing to work with Ana in different ways and responded to the new forms of interaction made necessary by lockdowns. Jo thanked members for their comments and suggestions and emphasised that we all want the service to be led by the members.

Jo thanked Ana for managing the situation so well for all Grapevine members and Ana was presented with a bunch of flowers from the trustees. Jo thanked Karey and Sarah in their absence for the support they had given Ana.

Jo acknowledged that there were new faces and the trustees introduced themselves. Jo thanked the trustees who had supported Grapevine previously as some had left since the last AGM.

Members' Voice – Interactive Session

Ana invited members and trustees to discuss topics laid out on flipchart. Members and Trustees mixed with each other to discuss

- The nature, timing and numbers of members that would feel OK in Drop-ins and Workshops
- What new activities members would be interested in
- Any other comments or improvements that Grapevine members would like

Project Co-ordinator's report Ana Mankiewicz

Ana provided a recap on the last 17 months and thanked members for being supportive and responsive to the changes that had to be made several times.

Summary - The last time we were together for our AGM we talked about Gratitude. Being thankful for the small things in our lives and how this attitude has such a positive effect on our own mental health.

At the time we were planning many changes to our service having just received the lottery funding. This understandably made some people nervous; change can be tricky and unsettling for some. So, the plan was to make these changes over time allowing people to get use to them slowly.

Then Covid came and changed how we delivered our Mental Health support.

Over the last 17 months. we've;

- Closed the Centre for the first time Covid

- Moved to talking on the phone rather than in person and sending out letters.
- We stopped all groups and moved the Art and Creative Writing groups to postal groups.
- We've then changed that to one to one face to face walks in the park.
- That then changed to group walks in the park.
- Then we reopened the Centre, however this had to be completely changed to meet with the new covid guidelines at the time.
- We had to limit number in the Centre and introduced a weekly picture quiz and weekly general knowledge quiz. This is when I found out how competitive you all are!
- We had to change our menu and had someone permanently in the front room.
- We swapped from one 3 hour drop-in to 3 one hour drop-ins
- We had to close the Centre, again. Covid
- We reintroduced phone calls and started one to one meeting's sitting outside the grapevine with hot drinks because Buxton is really very cold in November!
- We reopened the Centre again!
- We postponed our annual Christmas meal.
- Had to book people in for Christmas Eve celebrations due to limited numbers allowed in the Centre.
- We had to close the Centre again. Covid
- We introduced the distraction / action packs, we introduced quizzing via Zoom and via post.
- We restarted our one to one walks in the park despite the fact it was January and there was snow on the ground.
- We introduced Alfresco Grapevine with chairs, rugs and hot drinks in the park. This brought back much laughter and much needed smiles in the dark winter days
- We sent out happy post, Quiz post, Questionnaire post. We texted and called you.
- We reopen again!
- We changed the number of people allowed in the Centre. We employed more people, making us a staff team of 3.
- We reintroduced some groups both in the Centre and out.
- We started Monthly outings using public transport with the support of some of our Trustees and volunteers.
- We are now rebooking Christmas 2020 meal and planning our first big trip out in over 5 years to Crosby beach.
- During this time the Charity has also seen a dramatic change in our board of Trustees, which has allowed the Grapevine to grow further and do more.

Financial Report

Two reports were distributed to members and trustees, the financial summary from accountants Laytons and the summary from Treasurer Nicola. Ana thanked Nicola for providing an accessible version of the

accounts that had been provided by Laytons Accountants. Ana summarised the content for everyone and explained the pre-allocation of Lottery monies in order for Grapevine to operate.

The Cash in the bank is £46,563 and finances are healthy.

The Grapevine Project could receive donations through Amazon Smile.

Marc and Ana would be meeting with the Lottery Link to discuss the future. Current Lottery grant money comes to Grapevine every 6 months.

The Accountants Laytons were reappointed for the next year.

Ana would be inviting members who couldn't attend the meeting to contribute to the comments posted on the flipchart during the meeting. It was suggested a once a year Retreat Day for everyone. Another member requested Internet safety training and Ana had looked for someone to deliver this. A member requested Mental Health Awareness so members knew what to do if anyone needed immediate support. Derbyshire County Council are currently running courses on this that everyone can access.