



Trustees' annual report for the period 01/04/24 - 31/03/25

Reference and administration details

Charity Name: Wollaston Village Community Association

Other Names Charity is known by: Wollaston Village Hall

Registered Charity Number: 1099666

Charity's principal address: 1 Laburnum Street
STOURBRIDGE
West Midlands
DY8 4NX

Names of the charity trustees who manage the charity

Trustee Name	Office (if any)	Date of appointment
Craig Martin Simmonds	Chair	01 September 2023
Martin Edward Jones	Treasurer	01 September 2023
Lee Brown	Facilities	01 September 2023
Cathryn Ann Bennett	Fundraising Secretary	23 September 2024
Robin Duncan Glaze	Vice-Chair	23 September 2024
Kelly Darby	Safeguarding	01 September 2023
Steven James Hancock		01 September 2025
Catherine Eccles Cllr MP		01 September 2023

Structure, Governance and Management

Description of the charity's trusts

Type of governing document: Constitution adopted 1 January 2003

How the charity is constituted: Unincorporated association

Trustee Selection methods: trustees are appointed or reappointed annually at the Annual General Meeting held in September.

Objectives and activities

Summary of the objects of the charity set out in its governing document:

To promote the benefits of the inhabitants of Wollaston and the neighbourhood without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and other leisure time occupations with the object of improving the conditions of life for the said inhabitants. Also, to establish or secure the establishment of a community centre and maintain and manage the same, whether alone or in cooperation with any local authority or other person or body in furtherance of these objects

Summary of the main activities undertaken for the public benefit in relation to these objectives:

We have provided a safe and welcoming hall space which is bookable for use by the general public in accordance with our objectives. It is kept clean and work has constantly been undertaken to improve the facilities for the users.

We have also facilitated and put on events throughout the year including craft markets and a beer festival. These events have really brought the community together and offered the residents of Wollaston opportunities to get involved. Monthly volunteer meetings allow local residents to have a say about what they would like to see the hall used for and to offer feedback on any areas they think the hall could be improved. We are grateful for the time and effort our volunteers and trustees have put into making the hall and thus Wollaston Village Community Association a success and hope it will continue to be so for many years to come.

Achievements and performance

Summary of the main achievements of the charity during the year:

We have come a really long way in the past year. The charity was effectively dormant over covid, so a small group of local volunteers took it upon themselves to try and get the charity functional and the village hall back in full operation. This was a thankless task and involved working closely with the local council and the charities commission to get a new board of trustees appointed, the old bank account reinstated with a different bank, ensuring the building was fit for purpose, bills were all paid off, the gas was reconnected to the hall and heating was serviced, relative fire risk assessments and systems were in place as well as insurance and writing all of our policies and procedures. The trustees and volunteers all worked tirelessly to make this happen. Once all of this was in place, we were able to start allowing people from the local community to book the hall.

We also saw the start of our “200 club” fundraising lottery, which will hopefully be more developed over the coming years, had a donation of £1000 from the Rotary Club of Stourbridge to improve disabled access to the hall as well as a £18,150 grant from the National Lottery Community Fund which enabled us to meet our legal obligations whilst ensuring our sustainability. The funds were used to renovate the toilets and provide a wider front door and disabled access ramp to the hall. We also held our official opening of the hall in March 2025 which was a great success. April 24 - March 25 was a time of “getting our ducks in a row”, but I feel it has been integral to laying the foundation of the future of both the charity and the hall.

Financial Review

Brief statement of the Charity’s policy on reserves:

Cash at bank at 31/03/2025 was £30,932.42 of which £11,782.42 is unrestricted funds with the remaining £19,150 being restricted to building works as the money was obtained through grants and donations for this purpose.

The main financial risk to the charity is loss of regular hire of the hall and outlay for any emergency building works. As we have a full repairing contract with the local authority we are liable for all repairs. The building is over 40 years old and little preventative maintenance has been undertaken. For this reason we have allocated £10,000 as a reserve fund to meet any unforeseen expenditure that may occur in an emergency.

Details of any funds materially in deficit:

As a small organisation we ensure that we do not undertake works that we are unable to fund. There are projects which we wish to undertake and seek grant funding for them.

Further financial review details: Our main source of income this year has been through grants, renting out the available space at the village hall, fundraising events at the village hall and donations. Our main outgoings have been building maintenance costs such as a new fire alarm system, electrical works, ongoing and outstanding utility bills and outstanding loan repayments.

Other Optional Information

Future plans: We will continue our programme of improvements to the hall. We hope to continue improving the facilities available at the village hall to continue offering an important facility to our local community and enable a broader range of events to happen for local people.

Declaration

The trustees Declare that they have approved the Trustees' report above.

Signed on behalf of the charity's trustees

Signature	C.M.Simmonds
Full Name	Craig Martin Simmonds
Position	Chair
Date	25/01/2026



Receipts and payments account for the period 01/04/24 - 31/03/25 CC16a

Section A Receipts and payments

A1 Receipts	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
Grants	-	£18,150	-	£18,150	£0
Donations	-	£1000	-	£1000	£0
Rental income	17,250	-	-	£17,250	£0
Fundraising	£6681	-	-	£6681	£0
Sub total	£23,931	£19,150	-	43,081	

A2 asset	-	-	-	-	-
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Total Receipts	£23,931	£19,150		£43,081	
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A3 Payments	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
Insurance	£2,106			£2,106	£0
Music License	£189			£189	£0
Maintenance	£7769			£7620.78	£0
Utility Bills	£2343			£2343	£2293
Fundraising costs	£3213			£3213	£0
Bank Charges	£71			£71	£8
Loan repayments	£3500			£3500	£3422
Subtotal	£19,191			£19,191	£5723

A4 assets investments purchases etc	-	-	-	-	-
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Total payments	£19,191	-		£19,191	£5723
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Net of receipts	£4740	19,150		£23,890	(£5723)
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A5 Transfers Between Funds	-	-	-	-	-
A6 Cash funds last year end	£7,042	-	-	£7,042	-
Cash funds this year end	£11,782	£19,150	-	£30,932	£7042

Section B Statement of Assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash Funds	Cash at bank	£11,782	£19,150	-
		-	-	-
	Total Cash Funds	£11,782	£19,150	-
B2 Other Monetary assets	-	-	-	-
B3 Investment Assets	-	-	-	-

B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost	Current value
	Chairs	unrestricted	-	£600
	Tables	unrestricted	-	£240
B5 Liabilities	-	-	-	-

Signed on behalf of the charity's trustees

Signature	M.E.Jones
Full Name	Martin Edward Jones BA PGCE
Position	Treasurer
Date	28/01/2026