

Registered Charity No: 1099602

BARNSELY CHURCHES DROP-IN PROJECT

REPORT AND ACCOUNTS

YEAR ENDED 28 FEBRUARY 2022

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BARNSELY CHURCHES DROP-IN PROJECT
LEGAL AND ADMINISTRATIVE INFORMATION
YEAR ENDED 28 FEBRUARY 2022

Full Name: **BARNSELY CHURCHES DROP-IN PROJECT**

**Registered Charity
Number:** 1099602

Contact Address: Lower Ground Floor
Temperance House
Pitt Street
Barnsley
South Yorkshire
S10 1AL

Trustees: Kate Raynor
Kathleen Bell
Peter Mulrooney
Nick Kittrick
Michelle Robertson (Resigned June 21)
Rev Brian Bell (Resigned February 22)
Andrew Crawford (Resigned December 21)
Laura Upton (Resigned December 21)
Steve Snell (Resigned June 21)

Bankers: HSBC
5 Market Hill
Barnsley
S70 2PY

Independent Examiner: Stephanie Tolson
Community Accountant
BCVS Services
Priory Campus
Pontefract Road
Lundwood
Barnsley
S71 5PN

BARNSELY CHURCHES DROP-IN PROJECT

TRUSTEES' REPORT

YEAR ENDED 28 FEBRUARY 2022

The Trustees present their report and accounts for the period 1 March 2021 to 28 February 2022.

Structure, governance and management

Barnsley Churches Drop-In Project is an unincorporated charity, registered with the Charity Commission on 23 September 2003 and governed by its constitution adopted 8th April 2003, and amended on the 26th November 2012.

The affairs of the charity are managed by the trustees (Executive Committee), who may exercise all the powers of the charity. The members have no liability to contribute to assets and no personal responsibility for settling debts and liabilities in the event of winding up.

Appointment of trustees

In accordance with the terms of the constitution, trustees can only be appointed by a resolution passed at a properly convened meeting.

The trustees who served during the year are shown on page 3 of this report.

Membership of the Charity is open to any individual (or any body corporate or unincorporated association) who is interested in furthering its purposes.

Charitable aims and objectives

The Charity seeks to provide appropriate information and support to all drug and addictive substance users, who seek our help and support within the Barnsley Metropolitan Borough.

The objects of the charity are:

To work with drug and other addictive substance users to identify appropriate support and information required by those who seek the help of the project.

To provide support, guidance and signposting for families of drug users and other addictive substance users. To work in partnership with other agencies in assisting the education process of drug and other addictive substance users.

Working together with statutory agencies, services and other voluntary groups.

Assisting in the education process to make all youngsters aware of the dangers of using drugs and other addictive substances.

Being involved in consultation with members of the community relating to the use of drugs and other addictive substances.

Public benefit

In shaping the objectives for the year, the trustees have paid due regard to the public benefit guidance published by the Charity Commission. The trustees consider that all activities as outlined in this report meet the public benefit requirement.

BARNSELEY CHURCHES DROP-IN PROJECT

TRUSTEES' REPORT continued

YEAR ENDED 28 FEBRUARY 2022

Review of the year

Barnsley Churches Drop-In Project (BCDP) opens its door at Temperance House every night to hand out a small bag of food, a hot drink and when available any requested clothing, bedding and toiletries. The clients are mainly homeless people either sleeping rough or sleeping in premises occupied by friends (commonly called sofa-surfing). Lately clients also include those who are financially struggling and need a food subsidy, with licences to occupy their own accommodation.

BCDP receives donations of food, clothing, bedding and toiletries but it is also necessary to purchase specific items. Donations including money are received from members of the public and businesses. Surplus food is collected nightly from Greggs and Lidl for onward distribution.

Certain volunteers provide assistance to clients with simple issues mainly about housing, medical and benefits. Volunteers also facilitate contact for clients with their support via phone and internet.

This year the charity has continued to provide small meals to people rough sleeping in and around the town centre. Many other homeless and poor people have also started to use our services.

We open every evening and provide this small meal together with basic clothing, toiletries and bedding. We are also able to give tents, sleeping bags and rucksacks to the rough sleepers but during this year, Barnsley Council, through their enforcement services have removed and destroyed many of these types of belongings from our clients.

It has been hard to keep up with the demand from our clients even though we have been very well supported by many individuals who are donating goods and money on a regular basis. We have had a greater turnover of volunteers, but we are thankful for the many who are so committed. We have about 24 volunteers at any one time and 3 volunteers for most evenings. During the year there have been about 50 clients a night with the majority being young single males.

The Charity's policy on reserves

The trustees recognise the need to keep reserves at a level which will ensure that the charity can continue to operate in the event of unforeseen and potentially financially damaging circumstances arising. The trustees consider that it is prudent to hold reserves of at least of six months operating expenditure.

At the year end the general reserve stands at £35,579 (2021: £32,237) which meets this requirement.

Related Parties

The trustees consider that there are no related parties to the charity.

Trustees responsibilities for the financial statements

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy the financial position of the charity at any time and enable the trustees to prepare financial statements for each financial year. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

Financial Position

The financial statements are set out in pages 8 to 11.

The Receipts and Payments Account shows a surplus at the year end of £3,342 (2021: surplus £8,654). Total funds of the charity at year-end stand at £35,579 (2021:£32,237).

The trustees declare that they have approved the report above.

Signed on behalf of the charity's trustees:

Signed: _____ Date: 12th July 2022

P Mulrooney, Trustee

BARNSELY CHURCHES DROP-IN PROJECT

INDEPENDENT EXAMINER'S REPORT

YEAR ENDED 28 FEBRUARY 2022

I report on the accounts of the charity, which are set out on pages 8 to 11.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year, under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts, under section 145 of the 2011 Act;
- follow the procedures laid down in the general directions given by the Charity Commissioners under section 145 (5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records, in accordance with section 130 of the 2011 Act, and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met;

or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Signed _____ Date: 12th July 2022

Stephanie Tolson
Community Accountant
Priory Campus, Pontefract Road, Lundwood, Barnsley, S71 5PN

BARNSELY CHURCHES DROP-IN PROJECT

RECEIPTS AND PAYMENTS ACCOUNT

YEAR ENDED 28 FEBRUARY 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Receipts					
Donations		27,270	-	27,270	18,492
Fundraising		743	-	743	2,233
Grants Received		-	-	-	10,000
Bank Interest		3	-	3	15
Rent Received		-	-	-	140
Total receipts		28,016	-	28,016	30,880
Payments					
Rent & Rates		3,936	-	3,936	1,718
Staff Costs		-	-	-	13,555
Food Items for donation		16,387	-	16,387	3,675
Non food items & Bedding equipment		2,184	-	2,184	247
Insurance		182	-	182	180
Waste & Recycling		443	-	443	-
Telephone & Broadband		86	-	86	74
Repairs and Equipment		38	-	38	734
Admin & Stationery		39	-	39	142
Accountancy Fee		450	-	450	450
Volunteer Expenses		919	-	919	928
Sundries		10	-	10	523
Total payments		24,674	-	24,674	22,226
Surplus/(Deficit)		3,342	-	3,342	8,654
Total funds brought forward		32,237	-	32,237	23,583
Total Funds Carried Forward		35,579	-	35,579	32,237

2021 figures above have been restated on a Receipts and Payments basis.

BARNSELY CHURCHES DROP-IN PROJECT**STATEMENT OF ASSETS & LIABILITIES****AS AT 28 FEBRUARY 2022**

	2022	2021
	£	£
Monetary Assets:		
HSBC Community Account	774	2,260
Community Account 2 (Barclays)	34,805	29,977
Petty Cash	-	-
Total monetary assets	<u>35,579</u>	<u>32,237</u>
 Assets retained for the charity's own use:		
A list of assets retained for the charities use is included in note 4 of the accounts (page 10)		
 Debtors/prepayments at the year end:		
Insurance prepaid	150	-
	<u>150</u>	<u>-</u>
 Liabilities:		
Accruals	-	60
Accountancy Fee	400	450
	<u>400</u>	<u>510</u>

The trustees declare that they have approved the accounts above.
Signed on behalf of the charity's trustees:

_____ Date: 12th July 2022
P Mulrooney, Trustee

BARNSELEY CHURCHES DROP-IN PROJECT

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 28 FEBRUARY 2022

1. Accounting policies

Basis of the preparation of the accounts

The financial statements have been prepared on a Receipts & Payments basis which summarises the movement of cash in and out of the organisation. In this context 'cash' includes cash equivalents, such as bank accounts where cash can be readily available to pay debts as they fall due. This format of accounts is available to non-company charities with gross annual income of £250,000 or less.

Classification of income & expenditure

Income and expenditure has been analysed in the accounts using natural classification.

Funds structure

The charity maintains an unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity. Unrestricted funds may arise from general donations, grants of a general nature, fees for service provision and payment for service delivery contracts.

Restricted funds may be provided to the charity for particular purposes and may only be spent for the purposes for which they were given. Any balance remaining outstanding on a restricted fund at the end of the year is carried forward as a balance on the fund, unless permission has been given by the funder to remove the restriction on the balance outstanding. Restricted funds will arise from grants and donations given to the charity for specific purposes.

Taxation

Barnsley Churches Drop-In Project is a registered charity and is exempt from UK corporation tax on income from its charitable activities.

2. Trustee payments, benefits and expenses

There were no payments, remuneration or benefits to trustees during the period, other than out of pocket expenses that were reasonably incurred by trustees in promoting the purposes of the Charity.

3. Related Party Transactions

No payments were made to related parties during the period.

4. Assets Retained for the Charity's Own Use

Fridges and Freezers
Electric cookers/ovens
Washing machines/tumble dryers
Toasters
Microwaves
Water boiler
Bain Maries
Cooking equipment
Trolleys
Laptops
Projector
Shelving Units
Tables & Chairs
Desks & Chairs
Bench
Storage cabinets
Steel Cupboards