



# Leighton Buzzard Canoe Club

## Minutes of the Annual General Meeting Held on 25<sup>th</sup> November 2023 in the Club House.

There are 35 members present at this meeting.

### 1. Minutes of Last Meeting

The minutes from last year have been agreed as a true representation of the last meeting.

### 2. Chairpersons Report

Thanks for coming along. For the club sessions, we introduced a new format last year, Tuesdays have a 4 week cycle with 3 different time trials then a skills session on the 4<sup>th</sup> week, it was some initial reluctance, but it has worked out ok and is going well. We have also introduced more all club sessions, which help with development for the paddlers, especially the beginners. We have had large numbers out paddling and in the gym sessions.

The club is doing well, when the clocks changed we went to the winter format, this year we are running 2 sessions on a Tuesday, a run followed by a gym session and 2 on a Thursday, the first for the novice paddlers and the second for more advanced paddlers. There is a weights session on a Monday and an on the water paddle session on a Wednesday.

Last year we bought back the pool sessions, we did 4 sessions, all of which were fully subscribed. We will do these again this year, 2 in January & 2 in February.

With regards to recruitment, the team did a good job this year. We hosted 4 come & try sessions, 7 beginner courses and we recruited 24 new members.

We trained up another 6 paddlesport coaches, this is really helpful for the small coaching team to offer assistance in the paddle sessions.

We have a good turnout for the regional Haslers & Winter series races, we have also attended several out of region races. A lot of the new members have been racing this year which is great to see.

Jack Rayment represented the country this year, which is great to see.

The support staff have carried on doing a great job, from the kitchen, boat maintenance, club shop. The catering is a great boost to the club, we also server the footballers and we catered for the kids triathlon again this year, also catering at the races bring in a good profit for the club.

At the end of October we lost a great friend in Cynthis Tingay, she was one of the pillars of the club who we have relied on for so many years. Kari Martin has stepped in to do the timing of the races & time trials.

We have eventually got the muddy path sorted by the gate.

The school keep threatening to meet with us to renegotiate the lease charges, but they have not done so in the 3 years I have been standing here.

We have a couple of new boats on order. We have been talking about getting some new paddles for the adult paddlers.

We want to talk to the school about options for getting more storage for the club.

With Cheryl's help we have introduced a new race fee collection process this year, it is working really well.

It has been a difficult year for several members of the committee on a personal level, I would like to thank the committee for their continued support despite all this going on.

We have the club Christmas party and awards on the 15<sup>th</sup> December, the juniors are going to Ninja Warriors on the 17<sup>th</sup> December and the New Years day paddle.

A couple of people have commented this week on what a good club we have.

### 3. Treasurers Report

You should be able to see a copy of our latest income and expenditure account for the year ended 30th September 2023. Thank you to Wendy Guy for examining them.

It has been a busy year, full of racing, pool and general coaching sessions which both generate and cost funds. We have run a variety of courses, including first aid, safeguarding and paddlesports instructor courses to encourage development.

We have hosted 3 successful races this year which, together with the catering income, have boosted club funds. The beginners courses have generated new members which is fantastic and, as a result, the committee





have been looking at the needs of the club. After a few years of ticking over, the committee have agreed to invest in new equipment, including boats. 2 of these should be arriving early in the new year. As a club we have been mindful of rising costs for our members and this year we introduced the Participation Grant. The aim of this is to enable participation in club activities which may otherwise not have been possible for some of our members. This will be continuing, and we will be promoting the grant at renewal time and in membership packs for new members.

#### 4. Subscriptions

Obviously, in the background we have basic running costs. The school are our landlords, and we pay a rental and service charge to them. These amounts have not been reviewed for several years but we have been reliably informed a review is taking place. As yet we are not aware of the exact increase but bearing this in mind, the committee have reviewed membership rates and are proposing a small increase from April 2024.

First Paddling Member	£150
Family Paddling Member 2	£120
Family Paddling Member 3	£96
Family Paddling Member 4	£78
Non Paddling Member	£15
All Boat Racks / Maintenance	£35
Student/Away Paddler	£78

106 Paddling members.

34 Non-paddling members.

#### 5. WebCollect Membership System

We have had a look at several of the online membership systems but they do not support our tiered membership structure. We did look at the option of flattening the membership tiers but WebCollect will support tiered membership, so we have decided to leave this as is. There is a lot of background configuration needed to get the system suitable for our membership, but we are working on this. Part of this we have changed the membership prices to be divisible by 12, so members wishing to pay monthly will pay over 12 months rather than the current 10.

There will be no paper form, the completing the online form will be acceptance of the terms and code of conduct. For juniors we will need an adult to have the primary account in WebCollect, this does not need to be membership of the club, but is for the contact.

We will be in touch in the next couple of months to verify that we have the correct email for everyone. For junior only members we will be creating a primary contact within WebCollect to sign on behalf of the junior. We will see how it goes, we will try and get the renewals sent out early, there may be some teething issues, so please bear with us.

Access to your WebCollect can be done by requesting a pin to your email each time you want to log in, or our you create a password to use for the login.

British Canoeing have been encouraging us to create Club Associate membership for all of our members who do not have their own BC membership. Club Associate membership gives a waterways licence and allows a member to paddle in club sessions and organised races up to Div 7. We have already created these accounts for our newer paddling members, but we will roll this out further in time.

#### 6. Committee Changes and Elections

Below is a list of the new committee members.

No positions were contested and there have been no objections to the nominees.

##### Committee Officers

Chairperson	Nigel Dixon
Secretary	Philip Tingay
Treasurer	Andrea Toosey
Club Welfare Officer	Fiona Barber
Support Team Representative	Katy Catchpole
Social & Marketing Rep.	Charlotte Ellis



Paddler Representative  
Junior Representative  
Coaching Representative

Bryan Handsley  
Leon Dixon  
Chris Jones

Non-Committee Officers

Support Welfare Officer  
Membership Secretary  
Talent Club Officer  
Safety Officer  
Volunteer Coordinator  
Marathon Racing Team Leader  
Sprint Racing Team Leader  
Lightning Team Coordinator  
Race Fee Billing  
Race Reporter  
Race Organiser  
Novice Course Administrator  
Flatwater Racing Association Rep  
Catering Coordinator  
Catering Helpers  
Club Shop  
Boats & Equipment Coordinator  
Timekeeper  
Webmaster  
Coaching Coordinator

{vacant}  
Carly Hudson  
Team  
Steve Oxtoby  
{vacant}  
Charlotte Ellis  
Catherine Sanderson  
{vacant}  
Cheryl Dixon  
Catherine Sanderson (Sprints)  
The race organiser group will continue  
Katy Catchpole  
Michelle Hammett  
Sue Crocker  
{vacant}  
Kelly Bates  
Steve Oxtoby  
{vacant}  
Leon Dixon  
{vacant}

7. Any Other Business

None

The minutes are a true representation of the meeting.

Signed 

Name NIGEL DIXON

Position CHAIRMAN

Date 22 NOVEMBER 2024



**Leighton Buzzard Canoe Club****Income and Expenditure account year ended 30th September 2024**

	2024	2023
<b>Reserves bfwd 01/10/2023:</b>		
HSBC membership account	0.00	53650
Natwest membership account	71599.82	16994
Natwest race account	3369.50	1618
	<u>74969.32</u>	<u>72262</u>
<b>Income:</b>		
Membership	19999.07	17174
Race fee income	5457.75	5541
Come and try & training sessions	1418.25	2233
Social events, tuck shop and club kit sales	5214.87	5419
Interest received	171.06	0
Donations received	10.00	396
Key deposits	120.00	80
	<u>32391.00</u>	<u>30843</u>
<b>Expenditure:</b>		
Boats and equipment	4460.00	5575
Rent	6404.76	6405
Insurance	1271.68	1256
BC affiliation	504.60	498
Race fees	4612.12	4439
Courses and training	2870.92	3540
Participation grant	250.00	1205
Boat/H&S maintenance	395.15	1000
Club house & grounds maintenance	1117.71	978
Key fob refunds	0.00	460
Trophies and medals	862.59	488
Social events	1004.61	295
Web hosting	63.04	320
Donations	250.00	550
Tuck shop purchases	2029.17	873
Club kit	0.00	123
Bank charges and commissions	35.83	73
Subscriptions	170.00	0
Printing and postage	0.00	38
Sundry	19.00	20
	<u>-26321.18</u>	<u>28136</u>
Net income for period	6069.82	2707
<b>Reserves to carry forward 30/09/2024:</b>	<u>81039.14</u>	<u>74969</u>
<b>Represented by:</b>		
Natwest membership account	26100.61	71600
Natwest savings account	50171.06	0
Natwest race account	4767.47	3369
	<u>81039.14</u>	<u>74969</u>

I have reviewed the accounts that you drafted for the year ended 30<sup>th</sup> September 2024 and I am in agreement with the figures presented to me.

Kind regards



Wendy Guy