



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	Sept	2023		31	August	2024

Section A Reference and administration details

Charity name	Holy Trinity School PTA (Marlow)
Other names charity is known by	
Registered charity number (if any)	1099466
Charity's principal address	Holy Trinity CE(A) School
	Wethered Road
	Marlow, Buckinghamshire
Postcode	SL7 3AG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andrew Robinson	Chair		
2	Lindsay Robinson	Treasurer		
3	Helen Gallop	Secretary (co)		
4	Lynne Hopkins	Secretary (co)		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected by Committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To raise funds which can be used to further support and enhance the education of pupils at the school by providing extra facilities and activities not normally provided.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The main activities to raise funds this year were the Christmas Bazaar, Christmas Calendars, the children French breakfast. Also cake sales, general parent donations, sale of 2nd hand uniform and a school disco. The online auction was a big fundraiser also.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

We raised £25,410.92 this year and we were able to pay for a reading shed and new books, benches, a new PA system for the school hall. We also purchased new laptops for the children to use for lessons and some new gazebos.

Section E

Financial review

Brief statement of the charity's policy on reserves

Our reserves will be carried over to the next financial year.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Lindsay Robinson	Andrew Robinson
Position (eg Secretary, Chair, etc)	Treasurer	Chair
Date		

Treasurer's report - Year ended 31st August 2024

Holy Trinity PTA Marlow – AGM Sept 19th 2024

Current Account Balance	£9,466.21
Savings Account Balance	£24,249.09
Total Funds	£33,715.30

An excellent fundraising year with funds raised of over £25,000, with a couple of points to note.

We paid a deposit for a photo booth in FY 2022/2023 with John Johnny which we didn't use, we should try to use this in the next year if still possible. £103.

When we organized the French day we ordered sufficient berets for the next year 6 also and these are in the shed.

The annual report will be filed by the end of November along with the one for the year 2022/23 which is overdue.

We need to check the allocation from Parent pay between Brickies and the Break the Rules Day.

There was a golf day which raised £3k+ and this will be received from Sandygate School in FY 2024/25.

FUNDRAISING PROFITS			Income	Expense	Profit
Bag2School			£208.80	£0.00	£208.80
Bingo Night			£4,002.12	£1,620.20	£2,381.92
Break the Rules			£530.97	£0.00	£530.97
Brickies			£296.56	£282.00	£14.56
Cake Sale			£643.30	£0.00	£643.30
Calendars			£1,244.17	£57.59	£1,186.58
Christmas Bazaar			£5,486.91	£1,961.36	£3,525.55
Christmas Cards			£352.50	£0.00	£352.50
Cookie Jar			£543.57	£288.48	£255.09
Copas			£15.00	£0.00	£15.00
Disco			£926.24	£19.20	£907.04
Donations Creative			£673.51	£0.00	£673.51
Donations General			£0.00	£0.00	£0.00
Donations S/Orders			£608.60	£0.00	£608.60
Easy Fundraising			£805.53	£0.00	£805.53
French Day			£1,143.08	£662.13	£480.95
Golf Day			£0.00	£0.00	£0.00
Hand Tiles			£0.00	£283.00	-£283.00
Late Night Shopping			£417.00	£0.00	£417.00
Match Funding			£500.00	£0.00	£500.00
Panto			£1,969.41	£1,450.00	£519.41
Picnic			£217.08	£163.70	£53.38
Quiz Night			£961.18	£397.05	£564.13
Readathon			£1,567.64	£54.98	£1,512.66
Sports Day			£537.92	£0.00	£537.92
Uniform Sales			£555.33	£0.00	£555.33
Xmas Auction			£6,944.68	£110.00	£6,834.68
Year 6 Production			£571.51	£85.18	£486.33
Your School Lottery			£1,123.18	£0.00	£1,123.18
NETT EVENT INCOME TOTAL		(Totals)	£32,845.79	£7,434.87	£25,410.92

School Funding	-	12,746	See note 1
PTA Misc	-	1,219	£485 of staff room supplies, £304 on new flags and £249 on storage racks and boxes for the shed.
Note 1		2,125	New gazebos
		1,181	Year 6 T-shirts x2 years (2023/2024)
		1,510	Outdoor learning
		216	Book Shed
		4,502	School Laptops
		1,050	Benches
		1,965	New PA for Hall
		197	Christingle
		12,746	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name

HOLY TRINITY (PTA) MARLOW

On accounts for the year
ended

31st August 2024

Charity no
(if any)

1099466

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

DAVID

Date:

15/10/24

Name:

DAVID CAMFIELD

Relevant professional
qualification(s) or body

ACA

(if any):

Address:

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

--