

Trustees' Annual Report for the period

From Period start date 1 Sept 2021 **To** Period end date 31 August 2022

Section A Reference and administration details

Charity name Holy Trinity School PTA (Marlow)

Other names charity is known by

Registered charity number (if any) 1099466

Charity's principal address Holy Trinity CE(A) School

Wethered Road

Marlow, Buckinghamshire

Postcode

SL7 3AG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andrew Robinson	Chair		
2	Lindsay Robinson	Treasurer		
3	Helen Gallop	Secretary (co)		
4	Lynne Hopkins	Secretary (co)		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Association

Trustee selection methods
(eg. appointed by, elected by)

Elected by Committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To raise funds which can be used to further support and enhance the education of pupils at the school by providing extra facilities and activities not normally provided.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The main activities to raise funds this year were the Christmas Bazaar, Christmas Calendars, the childrens French breakfast. Also cake sales, general parent donations, sale of 2nd hand uniform and a school disco.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section E

Financial review

Brief statement of the charity's policy on reserves

Our reserves will be carried over to the next financial year.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

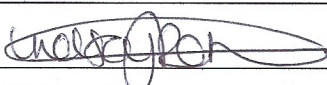
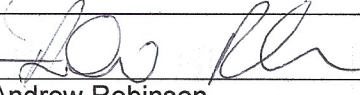
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Lindsay Robinson	Andrew Robinson
Position (eg Secretary, Chair, etc)	Treasurer	Chair

Date 10/12/2023

OLY TRINITY C OF E SCHOOL PTA TREASURERS REPORT 2021/2022

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR 1 SEPT 2021 TO 31 AUGUST 2022

TOTAL SURPLUS FOR THE YEAR

CUMULATIVE FUND B/FWD

TOTAL FUNDS AVAILABLE

EXPENSES: SCHOOL APPROPRIATIONS EXPENDITURE

School Funding

THE OLD VIC THEATRE - YEAR 6 WOW DAY

UTUMIN TERM 2021

UCKS COUNCIL REF: THE OLD VIC THEATRE - YEAR 6 WOW DAY

PRING TERM 2022

UCKS COUNCIL REF: YURT

UMMER TERM 2022

24/09/2021
01/12/2021
07/01/2022
11/02/2022
01/03/2022
08/07/2022

1
2
3
4
5
6

£243.75
£4,000.00
£756.25
£4,000.00
£5,000.00
£4,000.00

(Totals)

£18,000.00

TOTAL APPROPRIATION EXPENDITURE

TOTAL FUNDS AT YEAR END

REPRESENTED BY

Current Account
Savings Account

Bank Account
balance

£11,470.65
£5,020.73

Reconciled as
on cash book

£11,325.11
£5,020.73

Use this figure for PTA Meeting
Use this figure for PTA Meeting

TOTAL CASH FUNDS

£16,491.38

£16,345.84

Use this figure for PTA Meeting

£0.00

(Should be same as School Appropriations Expenditure Sheet)

THIS FIGURE

HOLY TRINITY C OF E SCHOOL PTA TREASURERS REPORT 2021/22

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR 1 SEPT 2021 TO 31 AUGUST 2022

FUNDRAISING PROFITS

	<u>Income</u>	<u>Expense</u>	<u>Profit</u> £
Bag2School	200.20	0.00	200.20
Calendars	1,659.15	434.36	1,224.79
Christmas Bazaar	4,264.62	237.82	4,026.80
Christmas Cards	302.00	0.00	302.00
Donuts October	205.15	78.00	127.15
Donuts February	203.00	104.00	99.00
Donuts July	175.75	96.00	79.75
Donations Creative	4,673.54	0.00	4,673.54
Donations General	15,984.48	14,477.53	1,506.95
Donations S/Orders	1,599.00	0.00	1,599.00
French Breakfast	477.29	311.62	165.67
Gift Aid	0.00	0.00	0.00
Hand Tiles	945.32	417.00	528.32
Legoland	3,706.03	2,509.00	1,197.03
Pizza	870.18	648.00	222.18
Quiz Night	48.46	49.00	-0.54
Smartie Tubes	537.87	146.20	391.67
Easy Fundraising	515.04	0.00	515.04
Uniform Sales	431.82	0.00	431.82
Bottle Baking Co via LM PTA	629.80	455.82	173.98
Year 6 WOW Day	1,324.16	1,467.63	-143.47
Year 6 Production	1,116.26	585.98	530.28
Year 6 DVD	740.00	641.00	99.00
Year School Lottery	1,623.80	0.00	1,623.80

(Totals)

£42,232.92	£22,658.96	£19,573.96
------------	------------	-------------------

BUNDRIES

(Totals)

£0.00	0.00
-------	------

INTEREST

Interest Received/Direct Reserve

(Totals)

£2.33	2.33
-------	------

Bank reconciliation

Balance per Current Account

Current Account

Add Uncleared Credits:

£11,470.65

EVERYTHING IN
when it appears in the c/a delete from here
Put S/O straight into C/A AND Treasurers Report

AMOUNT

DETAILS

£0.00

Less: Unpresented cheques / payments:

EVERYTHING OUT
when it appears in the c/a delete from here

AMOUNT

DETAILS

31/08/22 French Breakfast

Penny Ormsey Exps - Cleared 1st Sep

-£145.54

-£145.54

£11,325.11

Holy Trinity C of E School PTA Accounts		Summary of Accounts/ Events		
	Event	Income	Expenses	Profit
				2021-2022
	Bag2School	£200.20	£0.00	£200.20
	Calendars	£1,659.15	£434.36	£1,224.79
	Christmas Bazaar	£4,264.62	£237.82	£4,026.80
	Christmas Cards	£302.00	£0.00	£302.00
	Donuts October	£205.15	£78.00	£127.15
	Donuts February	£203.00	£104.00	£99.00
	Donuts July	£175.75	£96.00	£79.75
	Donations Creative	£4,673.54	£0.00	£4,673.54
	Donations General	£15,984.48	£14,477.53	£1,506.95
	Donations S/Orders	£1,599.00	£0.00	£1,599.00
	French Breakfast	£477.29	£311.62	£165.67
	Gift Aid	£0.00	£0.00	£0.00
	Hand Tiles	£945.32	£417.00	£528.32
	Legoland	£3,706.03	£2,509.00	£1,197.03
	Pizza	£870.18	£648.00	£222.18
	Quiz Night	£48.46	£49.00	-£0.54
	Smartie Tubes	£537.87	£146.20	£391.67
	Easy Fundraising	£515.04	£0.00	£515.04
	Uniform Sales	£431.82	£0.00	£431.82
	Bottle Baking Co via LM PTA	£629.80	£455.82	£173.98
	Year 6 WOW Day	£1,324.16	£1,467.63	-£143.47
	Year 6 Production	£1,116.26	£585.98	£530.28
	Year 6 DVD	£740.00	£641.00	£99.00
	Your School Lottery	£1,623.80	£0.00	£1,623.80
	Totals	£42,232.92	£22,658.96	£19,573.96

ACCOUNT 53082931 SORT CODE 60-14-12

DIRECT RESERVE - No more than 4 withdrawals per year

Date	Details	Receipts (+)	Payments (-)	Balance	Interest
01/09/21	Balance b/fwd TBC			5,018.40	
30/09/21	Interest	0.04		5,018.44	
29/10/21	Interest	0.04		5,018.48	
30/11/21	Interest	0.04		5,018.52	
31/12/21	Interest	0.04		5,018.56	
31/01/22	Interest	0.04		5,018.60	
28/02/22	Interest	0.04		5,018.64	
31/03/22	Interest	0.04		5,018.68	
29/04/22	Interest	0.35		5,019.03	
31/05/22	Interest	0.44		5,019.47	
30/06/22	Interest	0.41		5,019.88	
29/07/22	Interest	0.40		5,020.28	
31/08/22	Interest	0.45		5,020.73	
				5,020.73	
		2.33	0.00	2.33	0.00
Opening Balance				5,018.40	
Net movement for year				2.33	
Closing balance				5,020.73	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name

HAY TRINITY SCHOOL PTA (MORIAN)

On accounts for the year
ended

31/08/2022

Charity no
(if any)

1099466

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD/MM/YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

David

Date:

19/12/2023

Name:

DAVID CAMFIELD

Relevant professional
qualification(s) or body

ACA

(if any):

Address:

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

--