

# HOLY TRINITY SCHOOL PTA (MARLOW)

England & Wales - Charity number 1099466

## Details

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**Status** Registered

**Legal form** Other

**Registered** 2003-09-16

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Holy Trinity Cof E School  
Wethered Road  
Marlow  
Bucks  
SL7 3AG

**Phone** 01628482831

**Email** [office@holytrinity.bucks.sch.uk](mailto:office@holytrinity.bucks.sch.uk)

**Website** <https://www.holytrinity.bucks.sch.uk/>

## Activities

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**Objects:** TO ADVANCE THE EDUCATION OF THE PUPILS AT THE SCHOOL

**Activities:** Raise money to supplement school resources

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** Education/training
- **Who:** Children/young People

## Geography

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- Buckinghamshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£33,028	£21,400	-	-
2023-08-31	£37,576	£30,182	-	-
2022-08-31	£42,235	£22,659	-	-
2021-08-31	£21,873	£23,616	-	-
2020-08-31	£27,385	£24,851	-	-

## Trustees

Name	Role	Appointed
Emma Pearce		2024-09-19
Helen Gallop		2023-09-28
LINDSAY ROBINSON		2022-11-02
Lynne Hopkins		2023-09-28

**HOLY TRINITY SCHOOL PTA (MARLOW)**

England & Wales - Charity number 1099466

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# Accounts

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# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	1	Sept	2023		31	August	2024

## Section A Reference and administration details

<b>Charity name</b>	Holy Trinity School PTA (Marlow)
<b>Other names charity is known by</b>	
<b>Registered charity number (if any)</b>	1099466
<b>Charity's principal address</b>	Holy Trinity CE(A) School
	Wethered Road
	Marlow, Buckinghamshire
	<b>Postcode</b> SL7 3AG

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andrew Robinson	Chair		
2	Lindsay Robinson	Treasurer		
3	Helen Gallop	Secretary (co)		
4	Lynne Hopkins	Secretary (co)		
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected by Committee

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To raise funds which can be used to further support and enhance the education of pupils at the school by providing extra facilities and activities not normally provided.

The main activities to raise funds this year were the Christmas Bazaar, Christmas Calendars, the children French breakfast. Also cake sales, general parent donations, sale of 2<sup>nd</sup> hand uniform and a school disco.  
The online auction was a big fundraiser also.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

We raised £25,410.92 this year and we were able to pay for a reading shed and new books, benches, a new PA system for the school hall. We also purchased new laptops for the children to use for lessons and some new gazebos.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

Our reserves will be carried over to the next financial year.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>		
<b>Full name(s)</b>	Lindsay Robinson	Andrew Robinson
<b>Position (eg Secretary, Chair, etc)</b>	Treasurer	Chair
<b>Date</b>		

## Treasurer's report - Year ended 31<sup>st</sup> August 2024

### Holy Trinity PTA Marlow – AGM Sept 19<sup>th</sup> 2024

Current Account Balance	£9,466.21
Savings Account Balance	£24,249.09
<b>Total Funds</b>	<b>£33,715.30</b>

An excellent fundraising year with funds raised of over £25,000, with a couple of points to note.

We paid a deposit for a photo booth in FY 2022/2023 with John Johnny which we didn't use, we should try to use this in the next year if still possible. £103.

When we organized the French day we ordered sufficient berets for the next year 6 also and these are in the shed.

The annual report will be filed by the end of November along with the one for the year 2022/23 which is overdue.

We need to check the allocation from Parent pay between Brickies and the Break the Rules Day.

There was a golf day which raised £3k+ and this will be received from Sandygate School in FY 2024/25.

<b>FUNDRAISING PROFITS</b>			<b>Income</b>	<b>Expense</b>	<b>Profit</b>
Bag2School			£208.80	£0.00	£208.80
Bingo Night			£4,002.12	£1,620.20	£2,381.92
Break the Rules			£530.97	£0.00	£530.97
Brickies			£296.56	£282.00	£14.56
Cake Sale			£643.30	£0.00	£643.30
Calendars			£1,244.17	£57.59	£1,186.58
Christmas Bazaar			£5,486.91	£1,961.36	£3,525.55
Christmas Cards			£352.50	£0.00	£352.50
Cookie Jar			£543.57	£288.48	£255.09
Copas			£15.00	£0.00	£15.00
Disco			£926.24	£19.20	£907.04
Donations Creative			£673.51	£0.00	£673.51
Donations General			£0.00	£0.00	£0.00
Donations S/Orders			£608.60	£0.00	£608.60
Easy Fundraising			£805.53	£0.00	£805.53
French Day			£1,143.08	£662.13	£480.95
Golf Day			£0.00	£0.00	£0.00
Hand Tiles			£0.00	£283.00	<b>-£283.00</b>
Late Night Shopping			£417.00	£0.00	£417.00
Match Funding			£500.00	£0.00	£500.00
Panto			£1,969.41	£1,450.00	£519.41
Picnic			£217.08	£163.70	£53.38
Quiz Night			£961.18	£397.05	£564.13
Readathon			£1,567.64	£54.98	£1,512.66
Sports Day			£537.92	£0.00	£537.92
Uniform Sales			£555.33	£0.00	£555.33
Xmas Auction			£6,944.68	£110.00	£6,834.68
Year 6 Production			£571.51	£85.18	£486.33
Your School Lottery			£1,123.18	£0.00	£1,123.18
<b>NETT EVENT INCOME TOTAL</b>		(Totals)	<b>£32,845.79</b>	<b>£7,434.87</b>	<b>£25,410.92</b>

School Funding	-	12,746	See note 1
PTA Misc	-	1,219	£485 of staff room supplies, £304 on new flags and £249 on storage racks and boxes for the shed.
<b>Note 1</b>		<b>2,125</b>	<b>New gazebos</b>
		<b>1,181</b>	<b>Year 6 T-shirts x2 years (2023/2024)</b>
		<b>1,510</b>	<b>Outdoor learning</b>
		<b>216</b>	<b>Book Shed</b>
		<b>4,502</b>	<b>School Laptops</b>
		<b>1,050</b>	<b>Benches</b>
		<b>1,965</b>	<b>New PA for Hall</b>
		<b>197</b>	<b>Christingle</b>
		<b>12,746</b>	



Section A

Independent Examiner's Report

Report to the trustees

Charity Name: HOLY TRINITY (PTA) MARLOW

On accounts for the year ended

31st August 2024 Charity no (if any) 1099466

Set out on pages

1-2 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
• the accounts did not accord with the accounting records; or
• the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: [Signature]

Date: 15/10/24

Name: DAVID CAMFIELD

Relevant professional qualification(s) or body

ACA

(if any):

Address:

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**HOLY TRINITY SCHOOL PTA (MARLOW)**

England & Wales - Charity number 1099466

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# Accounts

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# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	1	Sept	2022		31	August	2023

## Section A Reference and administration details

**Charity name** Holy Trinity School PTA (Marlow)

**Other names charity is known by**

**Registered charity number (if any)** 1099466

**Charity's principal address**

Holy Trinity CE(A) School  
 Wethered Road  
 Marlow, Buckinghamshire  
**Postcode** SL7 3AG

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andrew Robinson	Chair		
2	Lindsay Robinson	Treasurer		
3	Helen Gallop	Secretary (co)		
4	Lynne Hopkins	Secretary (co)		
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected by Committee

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To raise funds which can be used to further support and enhance the education of pupils at the school by providing extra facilities and activities not normally provided.

The main activities to raise funds this year were the Christmas Bazaar, Christmas Calendars, the childrens French breakfast. Also cake sales, general parent donations, sale of 2<sup>nd</sup> hand uniform and a school disco.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

We raised £16,345.84 this year and we were able to pay for a theatre trip and support with costs of outdoor learning. We also paid for a yurt to be built so the children can work outside.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

Our reserves will be carried over to the next financial year.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>		
<b>Full name(s)</b>	Lindsay Robinson	Andrew Robinson
<b>Position (eg Secretary, Chair, etc)</b>	Treasurer	Chair
<b>Date</b>		

**HOLY TRINITY C OF E SCHOOL PTA TREASURERS REPORT 2022/23**

**INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR 1 SEPT 2022 TO 31 AUGUST 2023**

		£
<b>FUNDRAISING PROFITS</b>	<b>Income</b>	<b>Expense</b>
Bag2School	£219.20	£0.00
Calendars	£2,456.40	£524.53
Christmas Bazaar	£6,357.14	£1,907.73
Christmas Cards	£332.75	£0.00
Late Night Shopping	£468.07	£0.00
Summer Fayre	£0.00	£103.25
Xmas Auction	£5,107.97	£308.46
Donations Creative	£1,176.38	£0.00
Donations General	£1,278.90	£0.00
Donations S/Orders	£1,007.00	£0.00
Readathon	£2,368.51	£241.10
Panto	£3,765.33	£3,005.00
Hand Tiles	£1,180.68	£0.00
Cake Sale	£345.36	£0.00
Pizza	£919.26	£627.50
Bingo Night	£1,834.68	£1,427.14
Golf Day	£1,992.32	£0.00
Easy Fundraising	£729.76	£0.00
Uniform Sales	£300.47	£0.00
Football Evening	£2,242.15	£0.00
French Day	£1,059.26	£1,158.65
Year 6 Production	£532.16	£315.01
Sports Day	£644.62	£102.31
Talent Show Bar		£347.58
Your School Lottery	£1,212.60	£0.00

(Totals)	£37,530.97	£9,720.68	<b>£28,157.87</b>
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<b>SUNDRIES</b>		
PTA Admin		£259.94
(Totals)		<u><b>-£259.94</b></u>

<b>INTEREST</b>		
Interest Received:Direct Reserve	£45.33	
(Totals)		<u>£45.33</u>

<b>TOTAL INCOME / Expenses</b>	<b>£37,576.30</b>	<b>£9,460.74</b>	
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<b>Net Total</b>			<u><u><b>£27,943.26</b></u></u>
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<b>SCHOOL FUNDING</b>		
1/5/2023	52.12	
1/5/2023	1,000.00	
2/7/2023	5,700.00	
4/25/2023	8,000.00	
6/8/2023	3,818.48	
7/10/2023	2,150.45	
(Totals)		<u>£20,721.05</u>

<b>TOTAL SURPLUS FOR THE YEAR</b>			<u><u><b>£7,222.21</b></u></u>
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<b>ADMINISTRATIVE PTA</b>		
Indemnity Insurance PTA-UK	140.00	
BCC Lotteries	20.00	
Misc Stationery and Storage	99.94	
(Totals)		<u>£259.94</u>



Section A

Independent Examiner's Report

Report to the trustees

Charity Name

Holy Trinity School PTA (Moraw)

On accounts for the year ended

31/08/2023

Charity no (if any)

1099466

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD/MM/YYYY.

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Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

D. Camfield

Date:

15/10/24

Name:

DAVID CAMFIELD

Relevant professional qualification(s) or body

ACA

(if any):

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Address:


**Section B**

**Disclosure**

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**HOLY TRINITY SCHOOL PTA (MARLOW)**

England & Wales - Charity number 1099466

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# Accounts

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# Trustees' Annual Report for the period

**From** Period start date: 1 Sept 2021 **To** Period end date: 31 August 2022

## Section A Reference and administration details

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**Other names charity is known by**

**Registered charity number (if any)** 1099466

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**Section B Structure, governance and management**

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**Section E****Financial review**

Brief statement of the charity's policy on reserves

Our reserves will be carried over to the next financial year.

Details of any funds materially in deficit

**Further financial review details (Optional information)**


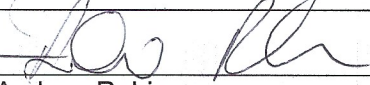
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- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**Section F****Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Lindsay Robinson	Andrew Robinson
Position (eg Secretary, Chair, etc)	Treasurer	Chair

Date

10/12/2023

**OLY TRINITY C OF E SCHOOL PTA TREASURERS REPORT 2021/2022**

**INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR 1 SEPT 2021 TO 31 AUGUST 2022**

**TOTAL SURPLUS FOR THE YEAR**

CUMULATIVE FUND B/FWD

(Totals)	Current Account	£15,257.42
	Savings Account	£14,070.02
		£5,018.40
		£19,088.42
		<b>£34,345.84</b>

**TOTAL FUNDS AVAILABLE**

**CLASS: SCHOOL APPROPRIATIONS EXPENDITURE**

**School Funding**

1	24/09/2021	THE OLD VIC THEATRE - YEAR 6 WOW DAY	£243.75
2	01/12/2021	UTUMIN TERM 2021	£4,000.00
3	07/01/2022	LUCKS COUNCIL REF: THE OLD VIC THEATRE - YEAR 6 WOW DAY	£756.25
4	11/02/2022	SPRING TERM 2022	£4,000.00
5	01/03/2022	LUCKS COUNCIL REF: YURT	£5,000.00
6	08/07/2022	SUMMER TERM 2022	£4,000.00

(Totals)

£18,000.00

**TOTAL APPROPRIATION EXPENDITURE**

**TOTAL FUNDS AT YEAR END**

£18,000.00

**THIS FIGURE** £16,345.84

(Should be same as School Appropriations Expenditure Sheet)

**REPRESENTED BY**

Current Account

£11,470.65

Savings Account

£5,020.73

Reconciled as on cash book

£11,325.11

£5,020.73

Use this figure for PTA Meeting

Use this figure for PTA Meeting

**TOTAL CASH FUNDS**

£16,491.38

**£16,345.84**

Use this figure for PTA Meeting

**HOLY TRINITY C OF E SCHOOL PTA TREASURERS REPORT 2021/22**

**INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR 1 SEPT 2021 TO 31 AUGUST 2022**

**UNDRAISING PROFITS**

	<u>Income</u>	<u>Expense</u>	<u>Profit</u>
	£	£	£
Bag2School	200.20	0.00	200.20
Calendars	1,659.15	434.36	1,224.79
Christmas Bazaar	4,264.62	237.82	4,026.80
Christmas Cards	302.00	0.00	302.00
Donuts October	205.15	78.00	127.15
Donuts February	203.00	104.00	99.00
Donuts July	175.75	96.00	79.75
Donations Creative	4,673.54	0.00	4,673.54
Donations General	15,984.48	14,477.53	1,506.95
Donations S/Orders	1,599.00	0.00	1,599.00
French Breakfast	477.29	311.62	165.67
Gift Aid	0.00	0.00	0.00
Hand Tiles	945.32	417.00	528.32
Wegoland	3,706.03	2,509.00	1,197.03
Pizza	870.18	648.00	222.18
Quiz Night	48.46	49.00	-0.54
Smartie Tubes	537.87	146.20	391.67
Easy Fundraising	515.04	0.00	515.04
Uniform Sales	431.82	0.00	431.82
Scottle Baking Co via LM PTA	629.80	455.82	173.98
Year 6 WOW Day	1,324.16	1,467.63	-143.47
Year 6 Production	1,116.26	585.98	530.28
Year 6 DVD	740.00	641.00	99.00
Our School Lottery	1,623.80	0.00	1,623.80
	<b>£42,232.92</b>	<b>£22,658.96</b>	<b>£19,573.96</b>
(Totals)			
	<b>£0.00</b>		<b>0.00</b>
(Totals)			
	<b>£2.33</b>		<b>2.33</b>
(Totals)			

**SUNDRIES**

**INTEREST**

Interest Received:Direct Reserve

Bank reconciliation

Balance per Current Account

Current Account

£11,470.65

Add Uncleared Credits:

DATE	REF	EVENT	DETAILS	AMOUNT	EVERYTHING IN when it appears in the c/a delete from here Put S/O straight into C/A AND Treasurers Report

£0.00

Less: Unpresented cheques / payments:

DATE	REF	EVENT	DETAILS	AMOUNT	EVERYTHING OUT when it appears in the c/a delete from here
31/08/22		French Breakfast	Penny Ormsey Exps - Cleared 1st Sep	-£145.54	

-£145.54

£11,325.11







Section A Independent Examiner's Report

Report to the trustees

Charity Name: HOLY TRINITY SCHOOL PTA (Morion)

On accounts for the year ended

31/08/2022 Charity no (if any): 1099466

Set out on pages

1-2 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD/MM/YYYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: [Signature] Date: 19/12/2023

Name: DAVID CAMFIELD

Relevant professional qualification(s) or body

ACA

(if any):

Address:

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**HOLY TRINITY SCHOOL PTA (MARLOW)**

England & Wales - Charity number 1099466

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# Accounts

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# Trustees' Annual Report for the period

Period start date

Period end date

From

1 September 2019

To

31 August 2020

## Section A Reference and administration details

Charity name

Holy Trinity School PTA (Marlow)

Other names charity is known by

Registered charity number (if any)

1099466

Charity's principal address

Holy trinity CE (A) School

Wethered Road

Marlow, Buckinghamshire

Postcode

SL7 3AG

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Eve Bunt	Chair		
2	Lucy Trice	Treasurer		
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

--

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document	
How the charity is constituted	Association
Trustee selection methods	Elected by Committee

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To raise fund which can be used to further support and enhance the education of the pupils at the school by providing extra facilities and activities not normally provided by the LEA.

The main activities to raise funds this year were the Christmas Bazaar, Christmas Pantomime, Christmas Calendars and an evening of entertainment for parents. Other activities this year included Bag to School, Donuts, and Smartie Tubes.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

We raised £18,717.23 this year, and we were able to renew the school's Text Service licence, and contribute £12,000 towards the school's extra curriculum activities. We also paid for a new Learning Activity Area called the Willow Circle, providing a sheltered area on the school field where teachers can hold outside lessons.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

Our reserves will be carried over to the next Financial Year.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

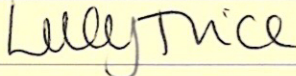
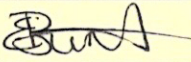
## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Lucy Trice	Eve Bunt
Position (eg Secretary, Chair, etc)	Treasurer	Chair
Date	10/10/21	



# Receipts and payments accounts

CC16a

For the period from

1/9/19

To

31/8/20

## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fund Raising	27,378	0	0	27,378	34,988
Bank Interest	7	0	0	7	9
Bank Refund	0	0	0	0	0
	0	0	0	0	0
	0	0	0	0	0
	0	0	0	0	0
	0	0	0	0	0
<b>Sub total(Gross income for AR)</b>	<b>27,385</b>	<b>0</b>	<b>0</b>	<b>27,385</b>	<b>34,997</b>
<b>A2 Asset and investment sales, (see table).</b>					
	0	0	0	0	0
	0	0	0	0	0
<b>Sub total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total receipts</b>	<b>27,385</b>	<b>0</b>	<b>0</b>	<b>27,385</b>	<b>34,997</b>
<b>A3 Payments</b>					
Cost of fundraising events	7,589	0	0	7,589	16,436
Admin Costs (fees and licences)	20	0	0	20	20
Insurance	110	0	0	110	105
Miscellaneous	445	0	0	445	2,863
School Appropriations	16,687	0	0	16,687	18,433
	0	0	0	0	0
	0	0	0	0	0
	0	0	0	0	0
<b>Sub total</b>	<b>24,851</b>	<b>0</b>	<b>0</b>	<b>24,851</b>	<b>37,857</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	0	0	0	0	0
	0	0	0	0	0
<b>Sub total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total payments</b>	<b>24,851</b>	<b>0</b>	<b>0</b>	<b>24,851</b>	<b>37,857</b>
<b>Net of receipts/(payments)</b>	<b>2,534</b>	<b>0</b>	<b>0</b>	<b>2,534</b>	<b>-2,869</b>
<b>A5 Transfers between funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>A6 Cash funds last year end</b>	<b>18,296</b>	<b>0</b>	<b>0</b>	<b>18,296</b>	<b>21,155</b>
<b>Cash funds this year end</b>	<b>20,830</b>	<b>0</b>	<b>0</b>	<b>20,830</b>	<b>18,296</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current Account	15,813	0	
	Savings Account	5,018	0	
		0	0	
	<b>Total cash funds</b>	<b>20,830</b>	<b>0</b>	
	(agree balances with receipts and payments account(s))			
		<b>Unrestricted funds to nearest £</b>	<b>Restricted funds to nearest £</b>	<b>Endowment funds to nearest £</b>
<b>B2 Other monetary assets</b>		0	0	0

	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0

**B3 Investment assets**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		0	0
		0	0
		0	0
		0	0
		0	0

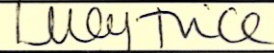
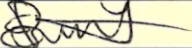
**B4 Assets retained for the charity's own use**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0

**B5 Liabilities**

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		0	
		0	
		0	
		0	
		0	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Lucy Trice	10/10/21
	Eve Bunt	10/10/21

**HOLY TRINITY C OF E SCHOOL PTA TREASURERS REPORT 2019/20**

**INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR 1 SEPT 2019 TO 31 AUGUST 2020**

	<u>Income</u>	<u>Expense</u>	<u>£ Profit</u>
<b>FUNDRAISING PROFITS</b>			
3 Min Rock Star	£2,170.19	£1,098.27	£1,071.92
Bag 2 School	£371.20	£0.00	£371.20
Calendars	£1,486.37	£357.96	£1,128.41
Christmas Bazaar	£7,666.00	£2,500.10	£5,165.90
Disco - Winter	£979.66	£148.09	£831.57
Donuts - Oct	£258.70	£175.00	£83.70
Donuts - February	£159.50	£55.00	£104.50
Donations Creative	£460.00	£0.00	£460.00
Donations General	£5,048.07	£0.00	£5,048.07
Donations Standing orders	£2,909.00	£0.00	£2,909.00
Easy Fundraising	£254.28	£0.00	£254.28
Gift Aid	£1,530.99	£0.00	£1,530.99
Pantomime	£2,583.61	£2,079.00	£504.61
Smartie Tubes	£415.40	£90.40	£325.00
Leavers Hoodies	£1,085.16	£1,085.16	£0.00
(Totals)	<u>£27,378.13</u>	<u>£7,588.98</u>	<u>£19,789.15</u>

**SUNDRIES**

(Totals) £0.00

**INTEREST**

Interest Received:Direct Reserve

(Totals) £7.62

**TOTAL INCOME**

£27,385.75

**NETT EVENT INCOME TOTAL**

£19,796.77

**LESS: DIRECT EXPENDITURE**

**TERM**

**ADMINISTRATIVE PTA**

Indemnity Insurance PTA-UK	02/01/2020	Paid to PTA UK	£110.00
Lotteries Licence	16/01/2020	Paid to WDC	£20.00

(Totals) £130.00

**MISCELLANEOUS PTA**

EQUIPMENT FOR THE HUB	02/12/2019	1 PAID TO KATHY MURRAY	£98.96
GIFTS FOR TEACHERS	16/12/2019	2 ASDA	£45.00
AMAZON PRIME MEMBERSHIP	31/01/2020	3 AMAZON	£79.00
CHRISTINGLE	27/02/2020	4 PAID TO CLARE BARFORD	£87.11
LIBRARY BOOKS	26/02/2020	5 PAID TO LEIGH DRURY	£53.37
PDQ MACHINE - IZETTLE	20/03/2020	6 PAID TO JULIA PENDLEBURY	£81.60

(Totals) £445.04

**TOTAL DIRECT EXPENDITURE**

£575.04

**TOTAL SURPLUS FOR THE YEAR**

£19,221.73

UPDATED 09/10/21

**HOLY TRINITY C OF E SCHOOL PTA TREASURERS REPORT 2019/2020**

**INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR 1 SEPT 2019 TO 31 AUGUST 2020**

**TOTAL SURPLUS FOR THE YEAR** £19,221.73

CUMULATIVE FUND B/FWD	Current Account	£13,285.29
	Savings Account	£5,010.27
	(Totals)	<u><u>£18,295.56</u></u>

**TOTAL FUNDS AVAILABLE** £37,517.29

**LESS: SCHOOL APPROPRIATIONS EXPENDITURE**

**School Funding**

09/12/2019	CHQ 1660	1 AUTUMN TERM	£4,000.00
13/01/2020	CHQ 1659	2 TEXT SERVICE AND LEAVERS T-SHIRTS	£1,531.90
30/04/2020	CHQ 1661	3 SPRING TERM	£4,000.00
30/04/2020	CHQ 1662	4 SUMMER TERM	£4,000.00
27/03/2020	BACS	5 WONDERFUL WOODS LIMITED	£3,155.00

(Totals) £16,686.90

**TOTAL APPROPRIATION EXPENDITURE** £16,686.90

**TOTAL FUNDS AT YEAR END** £20,830.39

**REPRESENTED BY**

Current Account	UPDATED xxxxxxxx	Bank Account balance	Reconciled as on cash book
Savings Account		£11,801.80	£15,812.50
		£5,017.89	£5,017.89

**TOTAL CASH FUNDS** £16,819.69

£20,830.39



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

**Independent examiner's report  
on the accounts**

*Please delete the words in the brackets if they do not apply.*

[Redacted]

Report to the trustees/ members of	Holy Trinity School PTA		
On accounts for the year ended	31/08/2020	Charity no (if any)	1000466

Set out on pages	1-2		
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**Responsibilities and basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended ~~31/08/2020~~ 31/08/2021.

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~) in connection with the examination which gives me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Act, or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:		Date:	31/10/21
Name:	DAVID BRUCE		

Relevant professional qualification(s) or body (if any):	A.C.A.		
Address:	22A SUNNYBANK, MARLOW, SL7 3BL		

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.