

# RAVENSCLIFFE COMMUNITY ASSOCIATION

England & Wales · Charity number 1099461

## Details

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**Status** Registered

**Legal form** Charitable company

**Company number** [04752045](#)

**Registered** 2003-09-16

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** The Gateway  
45 Thackeray Road  
Bradford  
West Yorkshire  
BD10 0JR

**Phone** 01274636602

**Email** [rca@ravenscliffe.org.uk](mailto:rca@ravenscliffe.org.uk)

**Website** [www.thegateway.co.uk](http://www.thegateway.co.uk)

## Activities

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**Objects:** A) TO PROMOTE THE BENEFIT OF THE INHABITANTS OF THE ESTATES OF RAVENSCLIFFE AND GREENGATES IN BRADFORD AND THE NEIGHBOURHOOD THEREOF (HEREINAFTER CALLED "THE AREA OF BENEFIT") WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR POLITICAL, RELIGIOUS OR OTHER OPINIONS, BY ASSOCIATING TOGETHER THE SAID INHABITANTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND OTHER LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS. B) TO ESTABLISH OR SECURE THE ESTABLISHMENT OF A COMMUNITY CENTRE AND TO MAINTAIN AND MANAGE THE SAME, WHETHER ALONE OR IN CO-OPERATION WITH ANY LOCAL AUTHORITY OR OTHER PERSON OF BODY IN FURTHERANCE OF THESE OBJECTS C) THE ASSOCIATION SHALL BE NON-PARTY IN POLITICS AND NON-SECTARIAN

**Activities:** Various activities including a Volunteer Programme in the area of Ravenscliffe & Greengates in North Bradford to support the local community to: \* become a Healthier, Stronger and more Active \* reduce poverty and social isolation \* support better life chances through education, support and skills development This is supported by the Big Lottery

## Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, The Prevention Or Relief Of Poverty
- **Who:** Children/young People, Elderly/old People, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

## Geography

- **Area of benefit:** THE ESTATES OF RAVENSCLIFFE AND GREENGATES IN BRADFORD AND THE NEIGHBOURHOOD
- Bradford City

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£485,770	£477,969	-	-
2024-03-31	£532,334	£510,411	£515,387	17
2023-03-31	£394,675	£470,522	-	-
2022-03-31	£365,895	£382,589	-	-
2021-03-31	£449,067	£362,060	-	-

## Trustees

Name	Role	Appointed
<b>Manuel Shah Nunez</b>	Chair	2021-08-10
CAROL ANN STEVENSON		
MR BOB SHERRY		
Michelle Marie Ingham		2022-07-13
Muhammad Shahid		2020-02-10
Tracy Dean		2017-10-09

**RAVENSCLIFFE COMMUNITY ASSOCIATION**

England & Wales - Charity number 1099461

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# Accounts

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# **Ravenscliffe Community Association**

Charity number 1099461

A company limited by guarantee number 4752045

## **Annual Report and Financial Statements**

**for the year ended 31 March 2025**



# **Ravenscliffe Community Association**

## **Annual Report and Financial Statements for the year ended 31 March 2025**

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**Prepared by West Yorkshire Community Accountancy Service CIO**

# **Ravenscliffe Community Association**

## **Trustees' report for the year ended 31 March 2025**

### **Reference and administrative details of the charity, its trustees and advisors**

The trustees during the financial year and up to and including the date the report was approved were:

<b>Name</b>	<b>Position</b>	<b>Dates</b>
Manual Shah Nunez	Chair	
Robert Sherry		
Carol Stevenson		
Tracy Dean		
Muhammed Shahid		
Michelle Ingham		
<b>Charity number</b>	1099461	Registered in England and Wales
<b>Company number</b>	4752045	Registered in England and Wales
<b>Registered and principal address</b>	<b>Bankers</b>	
The Gateway	Unity Trust Bank plc	Aldermore Bank
45 Thackeray Road	Nine Brindleyplace	Springfield House
Ravenscliffe	Birmingham	76 Wellington Street
Bradford	B1 2HB	Leeds LS1 2AY
West Yorkshire		
BD10 0JR	The Charity Bank Limited	
	Fosse House	
	182 High Street	
	Tonbridge TN9 1BE	

### **Independent examiner**

Simon Bostrom FCIE

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

### **Structure, governance and management**

The charity is a company limited by guarantee and was incorporated on 2 May 2003. It is governed by a memorandum and articles of association which were adopted on 2 May 2003, as amended by special resolution on 23 July 2003. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £10.

### **Method of recruitment and appointment of trustees**

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

# **Ravenscliffe Community Association**

## **Trustees' report (continued) for the year ended 31 March 2025**

### **Objectives and activities**

#### **The charity's objects**

- A) To promote the benefit of the inhabitants of the estates of Ravenscliffe and Greengates in Bradford and the neighbourhood thereof (hereinafter called "The Area of Benefit") without distinction of sex, sexual orientation, race or political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and other leisure-time occupation with the object of improving the conditions for life for the said inhabitants;
- B) To establish or secure the establishment of a community centre and to maintain and manage the same, whether alone, or in co-operation with any local authority or other person of body in furtherance of these objects;
- C) The association shall be non-party in politics and non-sectarian.

#### **The charity's main activities**

RCA continues to deliver a wrap around service for it's local communities, food parcels/bags, low cost café, activities for children and families, advice and advocacy, employment support, parent and toddler session and support sessions for new mums.

#### **Public benefit statement**

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of health, education, well-being and citizenship.

#### **Achievements and performance**

During the financial year Ravenscliffe Community Association continued to thrive, maintaining it's reserves policy of six months salaries and running costs and successfully applying for funding to provide support and a variety of activities to benefit and improve the lives of our local communities.

Whilst there have been changes in staff RCA has continued it's support and delivery without any negative impact upon service users and the progress of the organisation. Staff undertook relevant training to enhance provision, for example, a member of staff was given the time to undertake a qualification to deliver baby massage and alongside mandatory training for staff, mental health training was made available to staff, volunteers and service users.

RCA successfully delivered the LEAP project, which was to facilitate small grants to community members who applied to undertake small projects which were art related. Staff supported applicants from the application stage and throughout delivery.

Further funding was secured from the NHS for the delivery of a Maternity Circle for residents both pre and post pregnancy and to extend this provision to a second venue in BD10. This provision has grown, and it is the intention to make the second venue a success also. A challenge for RCA is the completion of a compliance document that all recipients of NHS funding, must complete. This is a very extensive, living document that will take a lot of time and attention.

During the year outreach work was undertaken to engage with the local community to find out what the community needs from us, to continue to support them and improve their day-to-day health and wellbeing and meet the needs of all generations in a holistic way. Our aim was also to ensure that our strategic plan to engage with those with low educational attainment and those not in work or education was still a priority for RCA and the community. Despite having two people recruited to the post of Employment and Education Co-ordinator, consecutively, and them subsequently resigning RCA did not give up and now has this role covered and the person in post making good progress with this aim/objective.

# **Ravenscliffe Community Association**

## **Trustees' report (continued) for the year ended 31 March 2025**

### **Partnerships**

RCA has continued to build the relationship with Bradford University who now supply a worker to RCA who delivers a homework support club for adults and children and a Lego club for young people. RCA continued to support Bloomin Buds who were based at The Rockwell Centre in Thorpe Edge, BD10. The support was specified in the RCA National Lottery Bid and the aim was to support Bloomin Buds to get the Rockwell Centre up and running as a community centre, ensuring that policies and procedures were in place and secure future funding for its sustainability. This work was delivered in the year, but unfortunately Bloomin Buds informed us in February 2025 that they would be vacating the Rockwell Centre at the end of March 2025, the reason given was due to high running costs. RCA had hoped that the support provided would enable them to apply for charitable status and allow them to apply for charitable funds, but this was not taken forward. RCA is now liaising with Bloomin Buds and the National Lottery as to how the objectives set in the partnership Service Level Agreement will be taken forward.

### **Plans for future periods**

RCA will continue to work towards its vision of establishing a 'Learning Zone' even if this is delivered without an extension of premises, as the issue of local residents having low education attainment and there being high unemployment continues.

RCA has also continued to address the ever-increasing need for emergency food provision and due to funding, it has been able to provide sufficient food parcels for those in crisis and will continue to do so. Due to partnership working with the Karmand Centre, RCA will continue to accommodate an advice worker, that they provide at The Gateway Centre one day per week, despite having had to be very proactive to keep this provision. The Community Café is now thriving, due to offering low-cost healthy meals, the café will need funding in the near future to maintain this provision. Living Well Funding has enabled RCA to set up a men's group, which supports both physical and mental health, both face to face and by telephone. There have been health events, where we bring in partner health organisations who give advice and carry out various health checks, these have proved to be very successful.

The Centre Manager gave notice to terminate employment at the beginning of 2025 due to health issues and recruitment to this vacancy has been successful. The new manager took up post in May 2025, there has been a stepped handover, with the new manager taking all responsibility from 1st June 2025.

### **Financial review**

The net income for the year was £7,801, including net income of £26,729 on unrestricted funds and net expenditure of £18,928 on restricted funds after transfers.

### **Reserves policy**

It is the policy of the association to maintain a level of reserves equal to 3 to 6 months of total running costs plus notice and redundancy costs which we calculate to be between £132,854 to £249,208.

Total funds held by the charity at the year end were £523,188. After excluding restricted funds of £247,800 this leaves unrestricted free reserves of £275,388.

# **Ravenscliffe Community Association**

## **Trustees' report (continued) for the year ended 31 March 2025**

### **Statement of trustees' responsibilities**

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Approved by the board of trustees on 27/10/2025

Manual Nunez (Trustee)

# **Ravenscliffe Community Association**

## **Independent examiner's report to the trustees of Ravenscliffe Community Association**

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2025, which are set out on pages 7 to 18.

### **Responsibilities and basis of report**

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent examiner's statement**

Since the charitable company's gross income exceeded £250,000 your examiner must be a fellow of a body listed in section 145 of the 2011 Act.

I confirm that I am qualified to undertake the examination because I am a fellow of ACIE which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Simon Bostrom FCIE

27/10/2025

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

**Ravenscliffe Community Association**  
**Statement of Financial Activities**  
**(including summary income and expenditure account)**  
**for the year ended 31 March 2025**

	Notes	2025 Unrestricted funds £	2025 Restricted funds £	2025 Total funds £	2024 Total funds £
<b>Income from:</b>					
Donations and legacies	(2)	5,303	441,179	446,482	486,630
Charitable activities	(3)	21,258	5,008	26,266	36,383
Other trading activities	(4)	2,054	810	2,864	6,798
Bank interest		7,334	-	7,334	2,523
Other income		2,824	-	2,824	-
<b>Total income</b>		<u>38,773</u>	<u>446,997</u>	<u>485,770</u>	<u>532,334</u>
<b>Expenditure on:</b>					
Charitable activities	(5)	23,852	454,117	477,969	510,411
<b>Total expenditure</b>		<u>23,852</u>	<u>454,117</u>	<u>477,969</u>	<u>510,411</u>
<b>Net income / (expenditure)</b>		14,921	(7,120)	7,801	21,923
<b>Transfers between funds</b>	(6)	11,808	(11,808)	-	-
<b>Net movement in funds</b>		<u>26,729</u>	<u>(18,928)</u>	<u>7,801</u>	<u>21,923</u>
<b>Fund balances brought forward</b>		<u>248,659</u>	<u>266,728</u>	<u>515,387</u>	<u>493,464</u>
<b>Fund balances carried forward</b>	(6)	<u>275,388</u>	<u>247,800</u>	<u>523,188</u>	<u>515,387</u>

All incoming resources and resources expended derive from continuing activities.

# Ravenscliffe Community Association

## Balance sheet

as at 31 March 2025

		2025	2025	2025	2024
		Unrestricted	Restricted	Total	Total
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	(7)	-	144,510	144,510	175,132
<b>Total fixed assets</b>		<u>-</u>	<u>144,510</u>	<u>144,510</u>	<u>175,132</u>
<b>Current assets</b>					
Debtors and prepayments	(8)	63,893	-	63,893	12,642
Current asset investments	(9)	162,334	-	162,334	155,000
Cash at bank and in hand	(10)	55,426	106,888	162,314	196,543
<b>Total current assets</b>		<u>281,653</u>	<u>106,888</u>	<u>388,541</u>	<u>364,185</u>
<b>Current liabilities:</b>					
<b>amounts falling due within one year</b>					
Creditors and accruals	(11)	6,265	3,598	9,863	23,930
<b>Total current liabilities</b>		<u>6,265</u>	<u>3,598</u>	<u>9,863</u>	<u>23,930</u>
<b>Net current assets / (liabilities)</b>		<u>275,388</u>	<u>103,290</u>	<u>378,678</u>	<u>340,255</u>
<b>Net assets</b>		<u>275,388</u>	<u>247,800</u>	<u>523,188</u>	<u>515,387</u>
<b>Funds</b>					
Unrestricted funds		275,388	-	275,388	248,659
Restricted funds		-	247,800	247,800	266,728
<b>Total funds</b>		<u>275,388</u>	<u>247,800</u>	<u>523,188</u>	<u>515,387</u>

For the year ending 31 March 2025 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who are also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 27/10/2025

Manual Nunez (Trustee)

**Ravenscliffe Community Association**  
**Statement of cash flows**  
**for the year ended 31 March 2025**

	2025 £	2024 £
<b>Cash flows from operating activities:</b>		
<b>Net cash provided by (used in) operating activities</b>	<u>(34,229)</u>	<u>120,526</u>
<b>Cash flows from investing activities:</b>		
Bank interest	7,334	2,523
Purchase of tangible fixed assets (excluding donated assets)	-	-
<b>Net cash provided by (used in) investing activities</b>	<u>7,334</u>	<u>2,523</u>
<b>Cash flows from financing activities:</b>		
Repayments on borrowing	-	-
Cash inflows from new borrowing	-	-
<b>Net cash provided by (used in) financing activities</b>	<u>-</u>	<u>-</u>
Change in cash and cash equivalents in the reporting period	(26,895)	123,049
Cash and cash equivalents at the beginning of the reporting period	<u>351,543</u>	<u>228,494</u>
<b>Cash and cash equivalents at the end of the reporting period</b>	<u>324,648</u>	<u>351,543</u>

	2025 £	2024 £
<b>Reconciliation of net movement in funds to net cash flow from operating activities</b>		
Net movement in funds for the reporting period (as per the statement of financial activities)	7,801	21,923
Adjustments for:		
Depreciation charges	30,622	31,601
Bank interest	(7,334)	(2,523)
(Increase) / decrease in debtors	(51,251)	47,422
Increase / (decrease) in creditors	<u>(14,067)</u>	<u>22,103</u>
<b>Net cash provided by (used in) operating activities</b>	<u>(34,229)</u>	<u>120,526</u>

	2025 £	2024 £
<b>Analysis of cash and cash equivalents</b>		
Cash in hand	-	88
Notice deposits (less than 30 days)	<u>324,648</u>	<u>351,455</u>
<b>Total cash and cash equivalents</b>	<u>324,648</u>	<u>351,543</u>

# **Ravenscliffe Community Association**

## **Notes to the accounts**

### **for the year ended 31 March 2025**

#### **1 Accounting policies**

##### **Basis of accounting**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

##### **Going concern**

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

##### **Incoming resources**

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

##### **Grants and donations**

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

##### **Expenditure and liabilities**

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

##### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

##### **Tangible fixed assets**

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Motor vehicles: over 4 years

Computer equipment: over 3 years

Fixtures and equipment: over 4 years

Leasehold property: 4% straight line

##### **Pensions**

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

# **Ravenscliffe Community Association**

## **Notes to the accounts**

### **for the year ended 31 March 2025**

#### **1 Accounting policies continued**

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

##### **Leases**

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

# Ravenscliffe Community Association

## Notes to the accounts continued

### for the year ended 31 March 2025

#### 2 Donations and legacies

	2025	2025	2025	2024
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Bradford 2025	-	12,433	12,433	-
Bradford Children & Families Trust	-	13,428	13,428	-
Bradford Metropolitan District Council (BMDC)	-	56,884	56,884	72,389
Bradford VCS Alliance	-	13,333	13,333	31,600
Feeding Britain	-	2,422	2,422	1,275
Garfield Weston Foundation	-	25,000	25,000	25,000
Groundworks	-	5,696	5,696	-
Incommunities Ltd	-	1,453	1,453	650
Kids Britannia Limited	-	3,248	3,248	-
Leeds Community Foundation	-	10,011	10,011	10,011
CNET	-	22,162	22,162	22,840
National Lottery Community Fund	-	100,736	100,736	74,239
NHS West Yorkshire	-	27,655	27,655	15,000
Northern Rail	-	2,710	2,710	-
Play Bradford	-	10,508	10,508	10,202
The Harry and Mary Foundation	5,000	-	5,000	5,000
The Henry Smith Charity	-	77,900	77,900	76,500
The Leap c/o Mind the Gap	-	15,000	15,000	15,000
Tudor Trust	-	33,000	33,000	30,000
UKSPF	-	2,600	2,600	9,488
West Yorkshire Combined Authority (WYCA)	-	5,000	5,000	-
Bfd. Teaching Hospital NHS Foundation Trust	-	-	-	79,736
Five Lane Ends Partnership	-	-	-	2,000
Sovereign Healthcare	-	-	-	4,900
Yorkshire Dales Millennium Trust	-	-	-	450
Other donations	303	-	303	350
	<u>5,303</u>	<u>441,179</u>	<u>446,482</u>	<u>486,630</u>

#### 3 Charitable activities income

	2025	2025	2025	2024
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Café and catering	10,381	5,008	15,389	13,990
Income from activities	1,016	-	1,016	3,745
Room hire	5,661	-	5,661	5,633
Buildings contributions	4,000	-	4,000	7,160
Jump activities income	200	-	200	4,905
Minibus income	-	-	-	950
	<u>21,258</u>	<u>5,008</u>	<u>26,266</u>	<u>36,383</u>

# Ravenscliffe Community Association

## Notes to the accounts continued

### for the year ended 31 March 2025

4 Other trading activities	2025	2025	2025	2024
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Sale of goods and services	1,832	810	2,642	6,563
Solar panels income	222	-	222	235
	<u>2,054</u>	<u>810</u>	<u>2,864</u>	<u>6,798</u>

#### 5a Charitable activities expenditure

Activities undertaken directly	Grant funding of activities	Support costs	2025	2024
	£		Total cost	Total cost
	£	£	£	£
Charitable activities	442,795	32,657	477,969	510,411
	<u>442,795</u>	<u>32,657</u>	<u>477,969</u>	<u>510,411</u>

#### 5b Charitable activities expenditure detail

		2025	2025	2025	2024
		Unrestricted funds	Restricted funds	Total cost	Total cost
		£	£	£	£
Salaries NI and pensions	(8c)	1,899	253,152	255,051	250,255
Payroll costs		34	1,886	1,920	(370)
Staff training		-	788	788	4,877
Staff travel		-	282	282	357
Sessional workers		2,813	13,965	16,778	23,701
Rates and utilities		-	22,905	22,905	17,354
Insurance		-	4,131	4,131	7,526
Cleaning, pest control and hygiene		1,594	4,983	6,577	7,691
Repairs and maintenance		1,916	974	2,890	3,528
Security		2,481	24	2,505	6,197
Café		2,952	45,084	48,036	62,647
Partner delivery payments		-	36,240	36,240	37,235
Events		-	2,786	2,786	2,710
Promotion and activities		63	3,864	3,927	9,477
Equipment, books and publications		594	9,958	10,552	12,219
Miibus costs		1,917	600	2,517	1,579
IT maintenance and software		-	3,012	3,012	3,292
Printing, postage and stationery		427	3,193	3,620	3,847
Telephone		1,111	2,415	3,526	2,353
Bank charges		1,269	-	1,269	1,561
Independent examination fee		-	1,827	1,827	1,827
Other professional fees		2,289	12,043	14,332	16,328
Volunteer overheads		-	862	862	438
Depreciation		1,479	29,143	30,622	31,601
Grants repayable		1,014	-	1,014	2,181
		<u>23,852</u>	<u>454,117</u>	<u>477,969</u>	<u>510,411</u>

# Ravenscliffe Community Association

## Notes to the accounts continued for the year ended 31 March 2025

5c Support costs	2025	2024
	Total	Total
	cost	cost
	£	£
<b>Support cost type</b>		
Management and admin salaries	16,765	41,449
Consultancy / professional fees	14,065	16,124
Independent examination	1,827	1,827
	<u>32,657</u>	<u>59,400</u>

5d Staff costs and numbers	2025	2024
	£	£
Gross salaries	237,654	233,894
Social security costs	18,157	17,177
Employment allowance	(5,000)	(5,000)
Pensions	4,240	4,184
	<u>255,051</u>	<u>250,255</u>

The average number of employees during the year was 10.8, being an average of 8 full time equivalent (2024: 10.2, 7 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2025	2024
	£	£
Costs of the scheme to the charity for the year	4,240	4,184
Amount of any contributions outstanding at the year end	-	-
Amount of any contributions prepaid at the year end	-	-

5e Grant making	2025	2024	2025	2024
	Grants to	Grants to	Grants to	Grants to
	Individuals	Individuals	institutions	institutions
	£	£	£	£
<b>Delivery partners</b>				
Bloomin Buds	-	-	17,050	30,385
BD10 Community Events	-	-	3,913	-
Ravenscliffe Youth Association	-	-	3,267	2,000
Bradford Active Dance CIC	-	-	-	1,350
Play Bradford	-	-	-	3,500
<b>Funding from the Leap Project to encourage growth of small local enterprises:</b>				
Tricia Arthur Stubbs	3,010	-	-	-
D Hull	2,800	-	-	-
Jennifer Lee	2,500	-	-	-
Nicola Barker	2,000	-	-	-
Amy Potts	1,500	-	-	-
E Hodgson	200	-	-	-
Total	<u>12,010</u>	<u>-</u>	<u>24,230</u>	<u>37,235</u>

# Ravenscliffe Community Association

## Notes to the accounts continued

### for the year ended 31 March 2025

6 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
WYCA Active Bradford	-	5,000	-	-	5,000
Play Bradford	-	10,508	10,508	-	-
BD2025	-	12,433	1,846	-	10,587
Building Maintenance	-	19,276	19,276	-	-
Garfield Weston	14,583	25,000	24,998	-	14,585
Groundworks	-	5,696	5,416	(280)	-
CBMDC Healthy Holidays	1,643	21,622	22,866	-	399
The Henry Smith Charity	17,318	77,900	72,915	(2,808)	19,495
Leeds Community Foundation	6,540	10,011	8,513	-	8,038
CBMDC Household Support	2,100	25,775	27,875	-	-
Incommunities	650	1,453	650	-	1,453
Bfd. Teaching Hosp. NHS Foundn.	765	-	765	-	-
The Leap c/o Mind the Gap	12,430	15,000	27,430	-	-
CNET	-	22,363	11,469	(900)	9,994
Five Lane Ends Partnership	15,306	27,655	20,402	(5,820)	16,739
NLCF	8,707	100,736	92,632	-	16,811
CBMDC Older Peoples	-	17,026	17,337	-	(311)
VCS Alliance OOH	2,099	13,333	14,232	(1,200)	-
CBMDC Dress it up	-	500	-	-	500
Sovereign Healthcare	3,766	-	2,966	(800)	-
Northern Rail	-	2,710	2,710	-	-
Tudor Trust	7,168	33,000	40,168	-	-
Leasehold property	173,653	-	29,143	-	144,510
	<u>266,728</u>	<u>446,997</u>	<u>454,117</u>	<u>(11,808)</u>	<u>247,800</u>

#### Fund name

WYCA Active Bradford

Play Bradford

BD2025

Building Maintenance

Garfield Weston

Groundworks

CBMDC Healthy Holidays

The Henry Smith Charity

Leeds Community Foundation

CBMDC Household Support

Incommunities

Bfd. Teaching Hosp. NHS Foundn.

The Leap c/o Mind the Gap

CNET

Five Lane Ends Partnership

NLCF

CBMDC Older Peoples

VCS Alliance OOH

CBMDC Dress it up

Sovereign Healthcare

Northern Rail

Tudor Trust

Leasehold property

#### Purpose of restriction

Towards the cost of 'Muppet Walks' - encouraging walking for health.

Towards community outreach work under the Bradford Community Play Partnership.

To promote BD25 events and encourage arts and culture locally.

Funds towards maintenance of the building.

Towards the charity's core costs, primarily salaries and overheads.

Towards encouraging Arts and Culture through weekly sessions.

For children's school holiday food and activity provision.

Towards advocacy work.

Towards the homework club costs.

Household support funding.

Towards preventing isolation and equipment and annual support.

For the jump connectors programme (JUMP: Active play).

Towards the operation and management of fund for awarding grants to local artists to enable them to grow locally.

Towards a variety of in house activity sessions promoting health and wellbeing.

Towards the Maternity Circles project costs.

Towards the Community Voices project.

Towards service provision for over 55's.

Out of hours project for families.

Towards a BD2025 creative event.

Towards the costs of the men's group.

To encourage service users to use train travel.

For the Café Co-ordinator's salary.

Building to be held for restricted purposes in line with funding agreement.

All of the transfers in the note relate to effective room hire charges.

**Ravenscliffe Community Association**  
**Notes to the accounts continued**  
**for the year ended 31 March 2025**

7 Tangible assets	Vehicles	Computer equipment	Fixtures and equipment	Leasehold property	Total
<u>Cost</u>	£	£	£	£	£
At 1 April 2024	30,294	3,300	12,590	728,584	774,768
Additions	-	-	-	-	-
At 31 March 2025	<u>30,294</u>	<u>3,300</u>	<u>12,590</u>	<u>728,584</u>	<u>774,768</u>
<u>Depreciation</u>					
At 1 April 2024	30,294	3,300	11,111	554,931	599,636
Charge for year	-	-	1,479	29,143	30,622
At 31 March 2025	<u>30,294</u>	<u>3,300</u>	<u>12,590</u>	<u>584,074</u>	<u>630,258</u>
<u>Net book value</u>					
At 31 March 2025	<u>-</u>	<u>-</u>	<u>-</u>	<u>144,510</u>	<u>144,510</u>
At 31 March 2024	<u>-</u>	<u>-</u>	<u>1,479</u>	<u>173,653</u>	<u>175,132</u>
<b>8 Debtors and prepayments</b>				2025	2024
				£	£
Debtors				391	11,324
Other debtors				63,502	1,318
				<u>63,893</u>	<u>12,642</u>
<b>9 Current asset investments</b>				2025	2024
				£	£
Cash equivalents on deposit				162,334	155,000
				<u>162,334</u>	<u>155,000</u>
<b>10 Cash at bank and in hand</b>				2025	2024
				£	£
Cash at bank				162,314	196,455
Cash in hand				-	88
				<u>162,314</u>	<u>196,543</u>
<b>11 Creditors and accruals</b>				2025	2024
				£	£
Creditors				8,036	18,642
Accruals				1,827	1,827
Taxation and social security				-	3,461
				<u>9,863</u>	<u>23,930</u>

**Ravenscliffe Community Association**  
**Notes to the accounts continued**  
**for the year ended 31 March 2025**

**12 Related party transactions**

**Trustee expenses**

No trustee received any expenses during this year or the previous year.

**Trustee remuneration and benefits**

No trustee received any remuneration or benefit during this or the previous year.

**Remuneration and benefits received by key management personnel**

The total employee benefits received by key management personnel were £27,497 (previous year: £16,765).

**13 Operating leases**

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:	2025	2024
	£	£
Within one year	25,000	25,000
In the second to fifth years inclusive	100,000	100,000
Over five years from the balance sheet date	545,833	570,833
	<u>670,833</u>	<u>695,833</u>

**14 Funds held as agent**

	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
CNET ASB grant	<u>1,452</u>	<u>-</u>	<u>-</u>	<u>(1,452)</u>	<u>-</u>
	<u>1,452</u>	<u>-</u>	<u>-</u>	<u>(1,452)</u>	<u>-</u>

**Fund name**

CNET ASB grant

**Additional information**

CNET Antisocial behaviour grant for youth club. Funds transferred to the group last year.

## Ravenscliffe Community Association

### Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 March 2025

	2025 Unrestricted funds £	2024 Unrestricted funds £	2025 Restricted funds £	2024 Restricted funds £	2025 Total funds £	2024 Total funds £
<b>Income</b>						
Donations and legacies	5,303	5,800	441,179	480,830	446,482	486,630
Charitable activities	21,258	30,905	5,008	5,478	26,266	36,383
Other trading activities	2,054	6,026	810	772	2,864	6,798
Bank interest	7,334	2,523	-	-	7,334	2,523
Other income	2,824	-	-	-	2,824	-
<b>Total income</b>	<b>38,773</b>	<b>45,254</b>	<b>446,997</b>	<b>487,080</b>	<b>485,770</b>	<b>532,334</b>
<b>Expenditure</b>						
Charitable activities	23,852	61,711	454,117	448,700	477,969	510,411
<b>Total expenditure</b>	<b>23,852</b>	<b>61,711</b>	<b>454,117</b>	<b>448,700</b>	<b>477,969</b>	<b>510,411</b>
<b>Net income / (expenditure)</b>	<b>14,921</b>	<b>(16,457)</b>	<b>(7,120)</b>	<b>38,380</b>	<b>7,801</b>	<b>21,923</b>
<b>Transfers between funds</b>	<b>11,808</b>	<b>12,330</b>	<b>(11,808)</b>	<b>(12,330)</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>	<b>26,729</b>	<b>(4,127)</b>	<b>(18,928)</b>	<b>26,050</b>	<b>7,801</b>	<b>21,923</b>
<b>Fund balances brought forward</b>	<b>248,659</b>	<b>252,786</b>	<b>266,728</b>	<b>240,678</b>	<b>515,387</b>	<b>493,464</b>
<b>Fund balances carried forward</b>	<b>275,388</b>	<b>248,659</b>	<b>247,800</b>	<b>266,728</b>	<b>523,188</b>	<b>515,387</b>

**RAVENSCLIFFE COMMUNITY ASSOCIATION**

England & Wales - Charity number 1099461

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# Accounts

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# **Ravenscliffe Community Association**

## **Independent examiner's report to the trustees of Ravenscliffe Community Association**

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2024, which are set out on pages 7 to 18.

### **Responsibilities and basis of report**

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent examiner's statement**

Since the charitable company's gross income exceeded £250,000 your examiner must be a fellow of a body listed in section 145 of the 2011 Act.

I confirm that I am qualified to undertake the examination because I am a fellow of ACIE which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:  .....

Name: Simon Bostrom FCIE

26/11/2024

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

**RAVENSCLIFFE COMMUNITY ASSOCIATION**

England & Wales - Charity number 1099461

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# Accounts

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# **Ravenscliffe Community Association**

Charity number 1099461

A company limited by guarantee number 4752045

## **Annual Report and Financial Statements** **for the year ended 31 March 2023**



West Yorkshire Community Accounting Service

# **Ravenscliffe Community Association**

## **Annual Report and Financial Statements for the year ended 31 March 2023**

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Trustees' report	2 to 5
Examiner's report	6
Statement of financial activities	7
Balance sheet	8
Notes to the accounts	9 to 15

**Prepared by West Yorkshire Community Accountancy Service CIO**

# **Ravenscliffe Community Association**

## **Trustees' report for the year ended 31 March 2023**

### **Reference and administrative details of the charity, its trustees and advisors**

The trustees during the financial year and up to and including the date the report was approved were:

<b>Name</b>	<b>Position</b>	<b>Dates</b>
Manual Shah Nunez	Chair	
Angela Horsfall	Secretary	Resigned January 2023
Robert Sherry		
Carol Stevenson		
Tracy Dean		
Muhammed Shahid		Appointed July 2022
Michelle Ingham		Resigned February 2022
Zoe Binns		

**Charity number** 1099461 Registered in England and Wales

**Company number** 4752045 Registered in England and Wales

#### **Registered and principal address**

The Gateway  
45 Thackeray Road  
Ravenscliffe  
Bradford  
West Yorkshire  
BD10 0JR

#### **Bankers**

Unity Trust Bank plc  
Nine Brindleyplace  
Birmingham  
B1 2HB

Aldermore Bank  
Springfield House  
76 Wellington Street  
Leeds LS1 2AY

The Charity Bank Limited  
Fosse House  
182 High Street  
Tonbridge TN9 1BE

#### **Independent examiner**

Simon Bostrom FCIE

#### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

#### **Structure, governance and management**

The charity is a company limited by guarantee and was incorporated on 2 May 2003. It is governed by a memorandum and articles of association which were adopted on 2 May 2003, as amended by special resolution on 23 July 2003. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £10.

#### **Method of recruitment and appointment of trustees**

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

# **Ravenscliffe Community Association**

## **Trustees' report (continued) for the year ended 31 March 2023**

### **Objectives and activities**

#### **The charity's objects**

A) To promote the benefit of the inhabitants of the estates of Ravenscliffe and Greengates in Bradford and the neighbourhood thereof (hereinafter called "The Area of Benefit") without distinction of sex, sexual orientation, race or political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and other leisure-time occupation with the object of improving the conditions for life for the said inhabitants;

B) To establish or secure the establishment of a community centre and to maintain and manage the same, whether alone, or in co-operation with any local authority or other person of body in furtherance of these objects;

C) The association shall be non-party in politics and non-sectarian.

#### **The charity's main activities**

RCA continues to deliver a wrap around service for it's local communities, foodparcels/bags, low cost café, activities for children and families, advice and advocacy, employment support, parent and toddler session and support sessions for new mums.

#### **Public benefit statement**

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of health, education, well-being and citizenship.

#### **Achievements and performance**

As there was very little provision for new mums support sessions were set up with financial support from the Five Lane Ends Partnership (NHS). This provision proved a success and has been extended into 2034-24. The dance sessions delivered in five areas of Bradford was also extended due to it's success and it is now the intention to set this provision up as a Community Interest Company by the end of December 2023.

As a result of continuation funding from Tudor Trust RCA were able to continue to run it's lunchtime food provision in the café, this is also funded by food from Fareshare and income it generates from donations generated from the food provided. Due to the cost of living rises RCA have provided fortnightly food hampers to those people struggling, this is in addition to the provision of emergency foodbags.

A very popular provision is the weekly cinema club for children where they can watch a movie and have a meal after school, this is funded by the Out of Hours Project, alongside the cinema club are other evening and weekend activities for families.

With funding from DWP RCA employed an additional member of staff to support long term unemployed to connect and work with their DWP work coaches, this has proved a difficult project due to lack of referrals.

RCA continue to work towards it's vision of a Learning Zone, to provide accredited learning and apprenticeships in the local area. Funding for the next three years from the National Lottery has been secured in order to work towards this goal.

# **Ravenscliffe Community Association**

## **Trustees' report (continued) for the year ended 31 March 2023**

### **Financial review**

The net expenditure for the year was £75,847, including net expenditure of £24,268 on unrestricted funds and net expenditure of £51,579 on restricted funds after transfers.

### **Reserves policy**

It is the policy of the association to maintain a level of reserves equal to 3 to 6 months of total running costs plus notice and redundancy costs which we calculate to be between £127,078 to £254,1576.

The charity's free reserves, excluding fixed assets, at the year end were £248,849.

# **Ravenscliffe Community Association**

## **Trustees' report (continued) for the year ended 31 March 2023**

### **Statement of trustees' responsibilities**

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

select suitable accounting policies and apply them consistently;

observe the methods and principles in the Charities SORP;

make judgements and estimates that are reasonable and prudent;

state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Approved by the board of trustees on 10/10/2023

Tracy Dean (Trustee)

# **Ravenscliffe Community Association**

## **Independent examiner's report to the trustees of Ravenscliffe Community Association**

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2023, which are set out on pages 7 to 15.

### **Responsibilities and basis of report**

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent examiner's statement**

Since the charitable company's gross income exceeded £250,000 your examiner must be a fellow of a body listed in section 145 of the 2011 Act.

I confirm that I am qualified to undertake the examination because I am a fellow of ACIE which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Simon Bostrom FCIE

10/10/2023

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

**Ravenscliffe Community Association**  
**Statement of Financial Activities**  
**(including summary income and expenditure account)**  
**for the year ended 31 March 2023**

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
<b>Income from:</b>					
Grants	(2)	9,172	355,236	364,408	330,086
Room hire and building contributions		7,359	-	7,359	24,715
Café and catering income		10,949	-	10,949	6,657
Solar panel income		437	-	437	305
Fundraising and activities income		9,268	-	9,268	4,112
Other income		2,254	-	2,254	20
<b>Total income</b>		<b>39,439</b>	<b>355,236</b>	<b>394,675</b>	<b>365,895</b>
<b>Expenditure on:</b>					
Salaries NI and pensions	(3)	36,732	203,850	240,582	222,908
Payroll costs		2,400	-	2,400	162
Staff training		-	1,366	1,366	1,585
Staff travel		-	675	675	3,491
Sessional workers		15	13,876	13,891	12,205
Rates and utilities		6,638	4,151	10,789	6,048
Insurance		5,496	-	5,496	5,525
Cleaning, pest control and hygiene		5,691	46	5,737	5,523
Repairs and maintenance		3,949	2,425	6,374	7,744
Security		1,343	-	1,343	3,144
Café		-	40,491	40,491	20,778
Partner delivery payments		1,102	25,277	26,379	335
Events		-	12,808	12,808	2,929
Promotion and activities		1,242	20,481	21,723	1,660
Equipment, books and publications		2,079	10,681	12,760	14,304
Hardship payments		-	-	-	80
IT maintenance and software		6,538	4,453	10,991	7,758
Printing, postage and stationery		116	3,097	3,213	2,217
Telephone		212	1,154	1,366	1,664
Subscriptions		48	-	48	646
Bank charges		201	1,274	1,475	1,299
Independent examination fee		1,827	-	1,827	1,740
Other professional fees		14,701	98	14,799	18,370
Volunteer overheads		238	2,118	2,356	1,269
Depreciation		2,490	29,143	31,633	39,205
<b>Total expenditure</b>		<b>93,058</b>	<b>377,464</b>	<b>470,522</b>	<b>382,589</b>
<b>Net income / (expenditure)</b>		<b>(53,619)</b>	<b>(22,228)</b>	<b>(75,847)</b>	<b>(16,694)</b>
<b>Transfers between funds</b>		<b>29,351</b>	<b>(29,351)</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>		<b>(24,268)</b>	<b>(51,579)</b>	<b>(75,847)</b>	<b>(16,694)</b>
<b>Fund balances brought forward</b>		<b>277,054</b>	<b>292,257</b>	<b>569,311</b>	<b>586,005</b>
<b>Fund balances carried forward</b>	(4)	<b>252,786</b>	<b>240,678</b>	<b>493,464</b>	<b>569,311</b>

All incoming resources and resources expended derive from continuing activities.

# Ravenscliffe Community Association

## Balance sheet

as at 31 March 2023

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	£	£	£	£
<b>Fixed assets</b>				
Tangible assets	(5) <u>3,937</u>	<u>202,796</u>	<u>206,733</u>	<u>238,366</u>
<b>Total fixed assets</b>	<u>3,937</u>	<u>202,796</u>	<u>206,733</u>	<u>238,366</u>
<b>Current assets</b>				
Debtors and prepayments	(6) 7,513	52,551	60,064	49,751
Current asset investments	(7) 155,000	-	155,000	20,000
Cash at bank and in hand	(8) <u>88,163</u>	<u>(14,669)</u>	<u>73,494</u>	<u>267,214</u>
<b>Total current assets</b>	<u>250,676</u>	<u>37,882</u>	<u>288,558</u>	<u>336,965</u>
<b>Current liabilities: amounts falling due within one year</b>				
Creditors and accruals	(9) <u>1,827</u>	<u>-</u>	<u>1,827</u>	<u>6,020</u>
<b>Total current liabilities</b>	<u>1,827</u>	<u>-</u>	<u>1,827</u>	<u>6,020</u>
<b>Net current assets / (liabilities)</b>	<u>248,849</u>	<u>37,882</u>	<u>286,731</u>	<u>330,945</u>
<b>Net assets</b>	<u>252,786</u>	<u>240,678</u>	<u>493,464</u>	<u>569,311</u>
<b>Funds</b>				
Unrestricted funds	252,786	-	252,786	277,054
Restricted funds	<u>-</u>	<u>240,678</u>	<u>240,678</u>	<u>292,257</u>
<b>Total funds</b>	<u>252,786</u>	<u>240,678</u>	<u>493,464</u>	<u>569,311</u>

For the year ending 31 March 2023 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who are also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 10/10/2023

Tracy Dean (Trustee)

# **Ravenscliffe Community Association**

## **Notes to the accounts**

### **for the year ended 31 March 2023**

#### **1 Accounting policies**

##### **Basis of accounting**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

##### **Going concern**

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

##### **Incoming resources**

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

##### **Grants and donations**

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

##### **Expenditure and liabilities**

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

##### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

##### **Tangible fixed assets**

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Motor vehicles: over 4 years

Computer equipment: over 3 years

Fixtures and equipment: over 4 years

Leasehold property: 4% straight line

##### **Pensions**

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

# **Ravenscliffe Community Association**

## **Notes to the accounts**

### **for the year ended 31 March 2023**

#### **1 Accounting policies continued**

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

##### **Leases**

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

**Ravenscliffe Community Association**  
**Notes to the accounts continued**  
**for the year ended 31 March 2023**

<b>2 Grants and donations</b>	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Bfd. Teaching Hospital NHS Foundation Trust	-	82,575	82,575	65,867.00
Bradford Metropolitan District Council (BMDC)	2,366	81,013	83,379	89,993.00
Bradford VCS Alliance	-	46,111	46,111	1,000.00
Children in Need	-	10,312	10,312	9,812.00
CNET	-	-	-	-
Feeding Britain	-	100	100	-
First Rescue team	660	-	660	-
Five Lane End Partnership	-	17,540	17,540	-
Incommunities Ltd	-	820	820	500.00
Inspired Neighbourhoods Group	986	-	986	-
Leeds Community Foundation	-	10,011	10,011	-
Play Bradford	160	3,500	3,660	16,622.00
Seedify	-	2,652	2,652	-
The Henry Smith Charity	-	68,900	68,900	30,000.00
Tudor Trust	-	30,000	30,000	30,000.00
YORHub	-	1,702	1,702	-
Charities Aid Foundation (CAF)	-	-	-	6,827.00
Garfield Weston Foundation	-	-	-	5,000.00
HMRC - Coronavirus Job Retention Scheme	-	-	-	39,510.00
Power to Change	-	-	-	2,400.00
Sainsbury's	-	-	-	3,952.00
South West Yorkshire Partnership NHS	-	-	-	13,695.00
Sport England	-	-	-	8,608.00
The Harry and Mary Foundation	5,000	-	5,000	5,000.00
Various small grants	-	-	-	1,300.00
	<u>9,172</u>	<u>355,236</u>	<u>364,408</u>	<u>330,086</u>

<b>3 Staff costs and numbers</b>	2023	2022
	£	£
Gross salaries	224,637	207,695
Social security costs	16,753	15,397
Employment allowance	(5,000)	(4,000)
Pensions	4,192	3,816
	<u>240,582</u>	<u>222,908</u>

The average number of employees during the year was 13, being an average of 9.7 full time equivalent (2022: 11.3, 9 FTE). There were no employees with emoluments above £60,000.

<b>Defined contribution pension scheme</b>	2023	2022
	£	£
Costs of the scheme to the charity for the year	4,192	3,816
Amount of any contributions outstanding at the year end	-	-

# Ravenscliffe Community Association

## Notes to the accounts continued

### for the year ended 31 March 2023

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Play Bradford	7,584	3,000	9,784	(800)	-
CBMDC Building	-	9,599	9,599	-	-
VCS Alliance DWP	-	8,775	11,700	-	(2,925)
CBMDC Healthy Holidays	2,427	35,827	35,219	-	3,035
The Henry Smith Charity	5,617	68,900	68,200	-	6,317
Leeds Community Foundation	-	10,011	1,752	(1,200)	7,059
CBMDC Household Support	-	28,700	26,750	-	1,950
Incommunities	500	820	500	-	820
Bfd. Teaching Hosp. NHS Foundn.	16,901	45,402	41,762	(17,555)	2,986
Bfd. Teaching Hosp. NHS Foundn.	15,221	37,173	49,241	(5,000)	(1,847)
Five Lane End Partnership	-	17,540	11,040	(1,500)	5,000
CBMDC Day Opps	-	10,199	10,199	-	-
VCS Alliance OOH	-	37,336	31,033	(2,200)	4,103
Seedify	-	2,652	2,152	(500)	-
Sport England	5,429	-	4,833	(596)	-
Tudor Trust	6,639	30,000	30,755	-	5,884
CBMDC (UKSPF)	-	5,500	-	-	5,500
YOR4Good	-	1,702	1,702	-	-
CBMDC café costs	-	1,500	1,500	-	-
Leasehold Property	231,939	-	29,143	-	202,796
CBMDC	-	100	100	-	-
Play Bradford	-	500	500	-	-
	<u>292,257</u>	<u>355,236</u>	<u>377,464</u>	<u>(29,351)</u>	<u>240,678</u>

#### Fund name

Play Bradford

CBMDC Building

VCS Alliance DWP

CBMDC Healthy Holidays

The Henry Smith Charity

Leeds Community Foundation

CBMDC Household Support

Incommunities

Bfd. Teaching Hosp. NHS Foundn.

Bfd. Teaching Hosp. NHS Foundn.

Five Lane End Partnership

CBMDC Day Opps

VCS Alliance OOH

Seedify

Sport England

Tudor Trust

CBMDC (UKSPF)

YOR4Good

CBMDC café costs

Leasehold Property

CBMDC

Play Bradford

#### Purpose of restriction

For community outreach work.

Towards building maintenance costs.

Flexible Support Grant (getting those of universal credit to liaise with their job coaches/into work.

For children's school holiday food and activity provision.

Towards advocacy work.

Towards the homework club costs.

Household support funding.

Towards preventing isolation and equipment and annual support.

For dance sessions across 5 areas of Bradford (JUMP: Dance).

For the jump connectors programme (JUMP: Active play).

Towards the Maternity Circles project costs.

Day opportunities funding for the elderly.

Out of hours project for families.

Towards the gardening project.

For the This Girl Can - body positive project.

For the Café Co-ordinator's salary.

For the food for families project costs.

Towards the cinema club costs.

Towards café costs.

Building to be held for restricted purposes in line with funding agreement.

Feeding Britain funding towards food.

Towards a fun day to celebrate the Queens Jubilee.

**Ravenscliffe Community Association**  
**Notes to the accounts continued**  
**for the year ended 31 March 2023**

<b>5 Tangible assets</b>	Motor Vehicles	Computer equipment	Fixtures and	Leasehold property	Total
<u>Cost</u>	£	£	£	£	£
At 1 April 2022	30,294	3,300	12,590	728,584	774,768
Additions	-	-	-	-	-
At 31 March 2023	<u>30,294</u>	<u>3,300</u>	<u>12,590</u>	<u>728,584</u>	<u>774,768</u>
<u>Depreciation</u>					
At 1 April 2022	30,294	2,530	6,933	496,645	536,402
Charge for year	-	379	2,111	29,143	31,633
At 31 March 2023	<u>30,294</u>	<u>2,909</u>	<u>9,044</u>	<u>525,788</u>	<u>568,035</u>
<u>Net book value</u>					
At 31 March 2023	<u>-</u>	<u>391</u>	<u>3,546</u>	<u>202,796</u>	<u>206,733</u>
At 31 March 2022	<u>-</u>	<u>770</u>	<u>5,657</u>	<u>231,939</u>	<u>238,366</u>
<b>6 Debtors and prepayments</b>				2023	2022
				£	£
Debtors				57,630	46,680
Prepayments				1,159	3,071
Accrued income				1,275	-
				<u>60,064</u>	<u>49,751</u>
<b>7 Current asset investments</b>				2023	2022
				£	£
Cash equivalents on deposit				155,000	20,000
				<u>155,000</u>	<u>20,000</u>
<b>8 Cash at bank and in hand</b>				2023	2022
				£	£
Cash at bank				73,438	267,161
Cash in hand				56	53
				<u>73,494</u>	<u>267,214</u>
<b>9 Creditors and accruals</b>				2023	2022
				£	£
Creditors				-	4,280
Accruals				1,827	1,740
				<u>1,827</u>	<u>6,020</u>

**Ravenscliffe Community Association**  
**Notes to the accounts continued**  
**for the year ended 31 March 2023**

**10 Related party transactions**

**Trustee expenses**

No trustee received any expenses during this year or the previous year.

**Trustee remuneration and benefits**

No trustee received any remuneration or benefit during this or the previous year.

**Remuneration and benefits received by key management personnel**

The total employee benefits received by key management personnel were £35,345 (previous year: £38,050).

**11 Operating leases**

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:	2023	2022
	£	£
Within one year	25,000	25,000
In the second to fifth years inclusive	100,000	100,000
Over five years from the balance sheet date	595,833	620,833
	<u>720,833</u>	<u>745,833</u>

**12 Funds held as agent**

	Balance b/f	Incoming	Outgoing	Balance c/f
	£	£	£	£
CNET ASB grant	-	1,452	-	1,452
NHS Jump Community Fund	-	20,000	1,360	18,640
	<u>-</u>	<u>21,452</u>	<u>1,360</u>	<u>20,092</u>

**Fund name**

CNET ASB grant

NHS Jump Community Fund

**Additional information**

CNET Antisocial behaviour grant for youth club

Holding funds on behalf of the NHS for grants determined by the Joint Action Group

# Ravenscliffe Community Association

## Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 March 2023

	2023	2022	2023	2022	2023	2022
	Unrestricted	Unrestricted	Restricted	Restricted	Total	Total
	funds	funds	funds	funds	funds	funds
	£	£	£	£	£	£
<b>Income</b>						
Grants	9,172	53,268	355,236	276,818	364,408	330,086
Room hire and building contributions	7,359	24,715	-	-	7,359	24,715
Café and catering income	10,949	6,657	-	-	10,949	6,657
Solar panel income	437	305	-	-	437	305
Fundraising and activities income	9,268	4,112	-	-	9,268	4,112
Other income	2,254	20	-	-	2,254	20
<b>Total income</b>	<b>39,439</b>	<b>89,077</b>	<b>355,236</b>	<b>276,818</b>	<b>394,675</b>	<b>365,895</b>
<b>Expenditure</b>						
Salaries NI and pensions	36,732	16,426	203,850	206,482	240,582	222,908
Payroll costs	2,400	135	-	27	2,400	162
Staff training	-	876	1,366	709	1,366	1,585
Staff travel	-	567	675	2,924	675	3,491
Sessional workers	15	-	13,876	12,205	13,891	12,205
Rates and utilities	6,638	5,595	4,151	453	10,789	6,048
Insurance	5,496	5,525	-	-	5,496	5,525
Cleaning, pest control and hygiene	5,691	5,015	46	508	5,737	5,523
Repairs and maintenance	3,949	7,643	2,425	101	6,374	7,744
Security	1,343	3,144	-	-	1,343	3,144
Café	-	2,930	40,491	17,848	40,491	20,778
Partner delivery payments	1,102	335	25,277	-	26,379	335
Events	-	620	12,808	2,309	12,808	2,929
Promotion and activities	1,242	22	20,481	1,638	21,723	1,660
Equipment, books and publications	2,079	4,475	10,681	9,829	12,760	14,304
Hardship payments	-	80	-	-	-	80
IT maintenance and software	6,538	3,608	4,453	4,150	10,991	7,758
Printing, postage and stationery	116	294	3,097	1,923	3,213	2,217
Telephone	212	482	1,154	1,182	1,366	1,664
Subscriptions	48	646	-	-	48	646
Bank charges	201	392	1,274	907	1,475	1,299
Independent examination fee	1,827	1,740	-	-	1,827	1,740
Other professional fees	14,701	11,950	98	6,420	14,799	18,370
Volunteer overheads	238	172	2,118	1,097	2,356	1,269
Depreciation	2,490	10,062	29,143	29,143	31,633	39,205
<b>Total expenditure</b>	<b>93,058</b>	<b>82,734</b>	<b>377,464</b>	<b>299,855</b>	<b>470,522</b>	<b>382,589</b>
<b>Net income / (expenditure)</b>	<b>(53,619)</b>	<b>6,343</b>	<b>(22,228)</b>	<b>(23,037)</b>	<b>(75,847)</b>	<b>(16,694)</b>
<b>Transfers between funds</b>	<b>29,351</b>	<b>7,349</b>	<b>(29,351)</b>	<b>(7,349)</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>	<b>(24,268)</b>	<b>13,692</b>	<b>(51,579)</b>	<b>(30,386)</b>	<b>(75,847)</b>	<b>(16,694)</b>
<b>Fund balances brought forward</b>	<b>277,054</b>	<b>263,362</b>	<b>292,257</b>	<b>322,643</b>	<b>569,311</b>	<b>586,005</b>
<b>Fund balances carried forward</b>	<b>252,786</b>	<b>277,054</b>	<b>240,678</b>	<b>292,257</b>	<b>493,464</b>	<b>569,311</b>

**RAVENSCLIFFE COMMUNITY ASSOCIATION**

England & Wales - Charity number 1099461

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# Accounts

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# **Ravenscliffe Community Association**

Charity number 1099461

A company limited by guarantee number 4752045

## **Annual Report and Financial Statements** **for the year ended 31 March 2022**



West Yorkshire Community Accounting Service

# **Ravenscliffe Community Association**

## **Annual Report and Financial Statements for the year ended 31 March 2022**

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**Prepared by West Yorkshire Community Accountancy Service CIO**

# **Ravenscliffe Community Association**

## **Trustees' report for the year ended 31 March 2022**

### **Reference and administrative details of the charity, its trustees and advisors**

The trustees during the financial year and up to and including the date the report was approved were:

<b>Name</b>	<b>Position</b>	<b>Dates</b>
Manual Shah Nunez	Chair	
Angela Horsfall	Secretary	
Robert Sherry		
Carol Stevenson		
Tracy Dean		
Muhammed Shahid		
Zoe Binns		Resigned February 2022
<b>Charity number</b>	1099461	Registered in England and Wales
<b>Company number</b>	4752045	Registered in England and Wales
<b>Registered and principal address</b>	<b>Bankers</b>	
The Gateway	Unity Trust Bank plc	Aldermore Bank
45 Thackeray Road	Nine Brindleyplace	Springfield House
Ravenscliffe	Birmingham	76 Wellington Street
Bradford	B1 2HB	Leeds
West Yorkshire		LS1 2AY
BD10 0JR		

### **Independent examiner**

Helen Galvin FCCA

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

### **Structure, governance and management**

The charity is a company limited by guarantee and was incorporated on 2 May 2003. It is governed by a memorandum and articles of association which were adopted on 2 May 2003, as amended by special resolution on 23 July 2003. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £10.

### **Method of recruitment and appointment of trustees**

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

# **Ravenscliffe Community Association**

## **Trustees' report (continued) for the year ended 31 March 2022**

### **Objectives and activities**

#### **The charity's objects**

- A) To promote the benefit of the inhabitants of the estates of Ravenscliffe and Greengates in Bradford and the neighbourhood thereof (hereinafter called "The Area of Benefit") without distinction of sex, sexual orientation, race or political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and other leisure-time occupation with the object of improving the conditions for life for the said inhabitants;
- B) To establish or secure the establishment of a community centre and to maintain and manage the same, whether alone, or in co-operation with any local authority or other person of body in furtherance of these objects;
- C) The association shall be non-party in politics and non-sectarian.

#### **Public benefit statement**

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of health, education, well-being and citizenship.

#### **Achievements and performance**

The start of the financial year saw RCA start to leave Covid lockdown restrictions and begin to entice service users back into the centre, whilst still ensuring everything was being done to keep people safe.

Our work with the Weston Pilotlighters which is made up of five chief executives of various successful organisations continued via zoom, with a site visit at the end of the project in October 2021. The work undertaken on this project added strength to our organisation as we now have a new mission statement, a strategic vision and plan, alongside a strengthened management board to drive us forward in achieving our RCA continued with the development of our plan for the creation of a 'Learning Zone' which will enable us to offer accredited learning alongside apprenticeships. In order to achieve this we have extended our lease on The Gateway building and with the help and support of Waller and Partners architects we also have draft plans and planning permission. Our mission to establish the Learning Zone will continue into the next financial year.

New partnerships were formed during the year and as a result of this new projects are now being delivered, not only in the immediate BD10 area but across Bradford. These projects are supported by JU:MP, this being a pilot project funded by the National Lottery through Sport England with the aim of better understanding of what helps people to be active in their communities. RCA are delivering Dance via Dance Activators and Active Families via JU:MP Connectors, as part of the 12 JU:MP pilots projects.

Bradford Local Authority, Early Help staff also occupy the Gateway Centre and returned back after working from home in April 2022. Meetings have taken place with their staff team which have been very positive in respect of how we can strengthen the services we provide for our local community by working in partnership in the near future.

During the year we said goodbye to two members of our staff team whose projects came to an end and we welcomed new members of the staff team as a result of funding for new projects and continuation of existing projects.

RCA has changed IT provider and bought out the lease for the photocopier in order to ensure value for money. We have also introduced electronic card payments which enables staff to be able to take payments remotely when delivering sessions away from the Centre. RCA is now getting back to delivering a full-time table of provision and finances remain stable.

#### **Financial review**

The net expenditure for the year was £16,694, including net income of £13,692 on unrestricted funds and net expenditure of £30,386 on restricted funds after transfers.

# **Ravenscliffe Community Association**

## **Trustees' report (continued) for the year ended 31 March 2022**

### **Reserves policy**

The charity's free reserves, excluding fixed assets, at the year end were £270,627.

It is the policy of the association to maintain a level of reserves equal to 6 to 12 months of total running costs plus notice and redundancy costs which we calculate to be between £158,013 to £316,026.

### **Statement of trustees' responsibilities**

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

select suitable accounting policies and apply them consistently;

observe the methods and principles in the Charities SORP;

make judgements and estimates that are reasonable and prudent;

state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of trustees on 21/06/2022

Manuel Shah Nunez (Trustee)

# **Ravenscliffe Community Association**

## **Independent examiner's report to the trustees of Ravenscliffe Community Association**

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2022, which are set out on pages 6 to 14.

### **Responsibilities and basis of report**

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:  Name: Helen Galvin FCCA

21/06/2022

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

**Ravenscliffe Community Association**  
**Statement of Financial Activities**  
**(including summary income and expenditure account)**  
**for the year ended 31 March 2022**

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
<b>Income from:</b>					Restated
Grants	(2)	53,268	276,818	330,086	390,128
Contract income		-	-	-	23,215
Room hire and building contribution income		24,715	-	24,715	16,401
Café and catering income		6,657	-	6,657	2,089
Solar panel income		305	-	305	401
Fundraising		4,112	-	4,112	6,377
Other income		20	-	20	112
<b>Total income</b>		<b>89,077</b>	<b>276,818</b>	<b>365,895</b>	<b>438,723</b>
<b>Expenditure on:</b>					
Salaries and NI	(3)	16,426	206,482	222,908	232,166
Payroll costs		135	27	162	648
Staff training		876	709	1,585	1,190
Staff travel		567	2,924	3,491	2,212
Sessional workers		-	12,205	12,205	-
Rates and utilities		5,595	453	6,048	5,873
Insurance		5,525	-	5,525	5,811
Cleaning, pest control and hygiene		5,015	508	5,523	3,458
Repairs and maintenance		7,643	101	7,744	730
Security		3,144	-	3,144	1,673
Café		2,930	17,848	20,778	15,319
Capability and partnerships		335	-	335	472
Events		620	2,309	2,929	460
Promotion and activities		22	1,638	1,660	10,777
Equipment, books and publications		4,475	9,829	14,304	8,354
Hardship payments		80	-	80	153
IT maintenance and software		3,608	4,150	7,758	7,866
Printing, postage and stationery		294	1,923	2,217	12,740
Telephone		482	1,182	1,664	1,035
Subscriptions		646	-	646	73
Bank charges		392	907	1,299	226
Independent examination fee		1,740	-	1,740	1,740
Other professional fees		11,950	6,420	18,370	11,329
Volunteer overheads		172	1,097	1,269	406
Depreciation		10,062	29,143	39,205	37,349
<b>Total expenditure</b>		<b>82,734</b>	<b>299,855</b>	<b>382,589</b>	<b>362,060</b>
<b>Net income / (expenditure)</b>		<b>6,343</b>	<b>(23,037)</b>	<b>(16,694)</b>	<b>76,663</b>
<b>Transfers between funds</b>		<b>7,349</b>	<b>(7,349)</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>		<b>13,692</b>	<b>(30,386)</b>	<b>(16,694)</b>	<b>76,663</b>
<b>Fund balances brought forward</b>		<b>263,362</b>	<b>322,643</b>	<b>586,005</b>	<b>509,342</b>
<b>Fund balances carried forward</b>	(4)	<b>277,054</b>	<b>292,257</b>	<b>569,311</b>	<b>586,005</b>

All incoming resources and resources expended derive from continuing activities.

# Ravenscliffe Community Association

## Balance sheet

as at 31 March 2022

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
				Restated
<b>Fixed assets</b>				
Tangible assets	(5) <u>6,427</u>	<u>231,939</u>	<u>238,366</u>	<u>270,506</u>
<b>Total fixed assets</b>	<u>6,427</u>	<u>231,939</u>	<u>238,366</u>	<u>270,506</u>
<b>Current assets</b>				
Debtors and prepayments	(6) 6,574	43,177	49,751	7,603
Current asset investments	(7) 20,000	-	20,000	-
Cash at bank and in hand	(8) <u>248,013</u>	<u>19,201</u>	<u>267,214</u>	<u>316,233</u>
<b>Total current assets</b>	<u>274,587</u>	<u>62,378</u>	<u>336,965</u>	<u>323,836</u>
<b>Current liabilities: amounts falling due within one year</b>				
Creditors and accruals	(9) <u>3,960</u>	<u>2,060</u>	<u>6,020</u>	<u>8,337</u>
<b>Total current liabilities</b>	<u>3,960</u>	<u>2,060</u>	<u>6,020</u>	<u>8,337</u>
<b>Net current assets</b>	<u>270,627</u>	<u>60,318</u>	<u>330,945</u>	<u>315,499</u>
<b>Net assets</b>	<u>277,054</u>	<u>292,257</u>	<u>569,311</u>	<u>586,005</u>
<b>Funds</b>				
Unrestricted funds	277,054	-	277,054	263,362
Restricted funds	-	<u>292,257</u>	<u>292,257</u>	<u>322,643</u>
<b>Total funds</b>	<u>277,054</u>	<u>292,257</u>	<u>569,311</u>	<u>586,005</u>

For the year ending 31 March 2022 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 21/06/2022

Manuel Shah Nunez (Trustee)

# **Ravenscliffe Community Association**

## **Notes to the accounts**

### **for the year ended 31 March 2022**

#### **1 Accounting policies**

##### **Basis of accounting**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

The accounts for the previous year have been restated due to the funding criteria not being met on the Employment Support Fund, resulting in the debtor balance of £10,344 not being paid.

##### **Going concern**

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

##### **Incoming resources**

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

##### **Grants**

Grants are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Donated goods for resale are valued at the amount actually realised upon their sale.

Donated assets, facilities or services are valued at their estimated value to the charity. This is the price that the charity estimates it would pay in the open market for equivalent items; or services and facilities of equivalent utility to the charity.

##### **Expenditure and liabilities**

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

##### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

# **Ravenscliffe Community Association**

## **Notes to the accounts**

### **for the year ended 31 March 2022**

#### **1 Accounting policies continued**

##### **Tangible fixed assets**

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Motor vehicles: over 4 years

Computer equipment: over 3 years

Fixtures and equipment: over 4 years

Leasehold property: 4% straight line

##### **Pensions**

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

##### **Leases**

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

**Ravenscliffe Community Association**  
**Notes to the accounts continued**  
**for the year ended 31 March 2022**

<b>2 Grants</b>	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Bfd. Teaching Hospital NHS Foundation Trust	-	65,867	65,867	4,877
Bradford Metropolitan District Council (BMDC)	30,189	59,804	89,993	76,581
Bradford VCS Alliance	1,000	-	1,000	1,000
Charities Aid Foundation (CAF)	6,827	-	6,827	7,662
Children in Need	-	9,812	9,812	12,117
Department of Work and Pensions (DWP)	-	-	-	2,329
Employment Support Fund	-	-	-	6,718
HMRC - Coronavirus Job Retention Scheme	-	39,510	39,510	22,452
Incommunities Ltd	-	500	500	1,080
Leeds Community Foundation	-	-	-	6,758
Morrisons Foundation	-	-	-	9,679
National Lottery Community Fund	-	-	-	136,033
Peoples Post Code Lottery	-	-	-	19,318
Play Bradford	-	16,622	16,622	10,501
Sir Ken and Lady Morrison Fund	-	-	-	9,679
Tesco Community Grants	-	-	-	500
The Harry and Mary Foundation	5,000	-	5,000	10,000
The Henry Smith Charity	-	30,000	30,000	29,000
The Ironmongers Trust	-	-	-	9,380
Transforming Lives for Good (TLG)	-	-	-	6,000
University of Bradford	-	-	-	306
Western Pilot Light	-	-	-	6,500
South West Yorkshire Partnership NHS	-	13,695	13,695	-
Garfield Weston Foundation	5,000	-	5,000	-
Power to Change	-	2,400	2,400	-
Sainsbury's	3,952	-	3,952	-
Sport England	-	8,608	8,608	-
Tudor Trust	-	30,000	30,000	-
Various small grants	1,300	-	1,300	1,658
	<u>53,268</u>	<u>276,818</u>	<u>330,086</u>	<u>390,128</u>

<b>3 Staff costs and numbers</b>	2022	2021
	£	£
Gross salaries	207,695	215,446
Social security costs	15,397	16,591
Employment allowance	(4,000)	(4,000)
Pensions	3,816	4,129
	<u>222,908</u>	<u>232,166</u>

The average number of employees during the year was 11.3, being an average of 9 full time equivalent (2021: 10.4, 8.9 FTE). There were no employees with emoluments above £60,000.

<b>Defined contribution pension scheme</b>	2022	2021
	£	£
Costs of the scheme to the charity for the year	3,816	4,129
Amount of any contributions outstanding at the year end	-	922

# Ravenscliffe Community Association

## Notes to the accounts continued

### for the year ended 31 March 2022

4 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Leasehold Property	261,082	-	29,143	-	231,939
YOR4Good	1,907	-	1,907	-	-
Play Bradford	7,172	16,622	16,210	-	7,584
National Lottery Community Fund (1)	8,835	-	8,835	-	-
National Lottery Community Fund (2)	9,053	-	9,053	-	-
Healthy Holidays project	17,802	52,833	68,208	-	2,427
The Henry Smith Charity	8,015	30,000	29,549	(2,849)	5,617
Incommunities Ltd	1,080	500	1,080	-	500
Western Pilot Light	3,161	-	3,161	-	-
Tee and Tots	4,536	-	4,536	-	-
Community Conversations	-	4,650	4,650	-	-
HMRC - Coronavirus Job Retention Scheme	-	39,510	39,510	-	-
JUMP Dance	-	54,780	33,379	(4,500)	16,901
JUMP Active Play	-	24,782	9,561	-	15,221
Older Peoples Project	-	10,715	10,715	-	-
Sport England	-	8,608	3,179	-	5,429
Tudor Trust	-	30,000	23,361	-	6,639
Power to Change	-	2,400	2,400	-	-
Bradford Metropolitan Council	-	1,418	1,418	-	-
	<u>322,643</u>	<u>276,818</u>	<u>299,855</u>	<u>(7,349)</u>	<u>292,257</u>

Fund name	Purpose of restriction
Leasehold Property	Building to be held for restricted purposes in line with funding agreement
YOR4Good	For kitchen equipment
Play Bradford	For community outreach work
National Lottery Community Fund (1)	For the 'Free from crisis funding' project
National Lottery Community Fund (2)	For the 'Combat Waste - Pay what you can cafe project
Healthy Holidays project	For children's school holiday food and activity provision
The Henry Smith Charity	To support disadvantaged people in Bradford
Incommunities Ltd	Towards preventing isolation and equipment and annual support
Western Pilot Light	For support with strategic planning
Tee and Tots	For a parents and toddlers group
Community Conversations	For the community conversations project
HMRC - Coronavirus Job Retention Scheme	For staff who have been furloughed due to Covid-19
JUMP Dance	For dance sessions across 5 areas of Bradford
JUMP Active Play	For the jump connectors programme
Older Peoples Project	To run an over 55's session on a Friday afternoon
Sport England	For the This Girl Can - body positive project
Tudor Trust	For the Café Co-ordinator's salary
Power to Change	Towards costs incurred in extending the lease
Bradford Metropolitan Council	For the purchase of outdoor benches

**Ravenscliffe Community Association**  
**Notes to the accounts continued**  
**for the year ended 31 March 2022**

<b>5 Tangible assets</b>	Motor Vehicles	Computer equipment	Fixtures and	Leasehold property	Total
<b>Cost</b>	£	£	£	£	£
At 1 April 2021	30,294	2,151	6,674	728,584	767,703
Additions	-	1,149	5,916	-	7,065
At 31 March 2022	<u>30,294</u>	<u>3,300</u>	<u>12,590</u>	<u>728,584</u>	<u>774,768</u>
<b>Depreciation</b>					
At 1 April 2021	22,722	2,151	4,822	467,502	497,197
Charge for year	7,572	379	2,111	29,143	39,205
At 31 March 2022	<u>30,294</u>	<u>2,530</u>	<u>6,933</u>	<u>496,645</u>	<u>536,402</u>
<b>Net book value</b>					
At 31 March 2022	<u>-</u>	<u>770</u>	<u>5,657</u>	<u>231,939</u>	<u>238,366</u>
At 31 March 2021	<u>7,572</u>	<u>-</u>	<u>1,852</u>	<u>261,082</u>	<u>270,506</u>
<b>6 Debtors and prepayments</b>				2022	2021
				£	£
Trade debtors				46,680	5,200
Prepayments				3,071	2,403
				<u>49,751</u>	<u>7,603</u>
<b>7 Current asset investments</b>				2022	2021
				£	£
Cash equivalents on deposit				<u>20,000</u>	<u>-</u>
<b>8 Cash at bank and in hand</b>				2022	2021
				£	£
Cash at bank				267,161	315,997
Cash in hand				53	236
				<u>267,214</u>	<u>316,233</u>
<b>9 Creditors and accruals</b>				2022	2021
				£	£
Trade creditors				4,280	6,597
Accruals				1,740	1,740
				<u>6,020</u>	<u>8,337</u>

**Ravenscliffe Community Association**  
**Notes to the accounts continued**  
**for the year ended 31 March 2022**

**10 Related party transactions**

**Trustee expenses**

No trustee received any expenses during this year or the previous year.

**Trustee remuneration and benefits**

No trustee received any remuneration or benefit during this or the previous year.

**Remuneration and benefits received by key management personnel**

The key management personnel of the charity include the trustees and Chief Officer. The total employee benefits received were £38,050 (previous year: £36,637).

No trustee received any remuneration or benefit in this capacity during this or the previous year.

**11 Operating leases**

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:	2022	2021
	£	£
Within one year	25,000	2,932
In the second to fifth years inclusive	100,000	-
Over five years from the balance sheet date	620,833	-
	<u>745,833</u>	<u>2,932</u>

**12 Funds held for third parties**

	Balance b/f	Incoming	Outgoing	Balance c/f
	£	£	£	£
Council Warden Street Programme	<u>1,453</u>	<u>-</u>	<u>1,453</u>	<u>-</u>
	<u>1,453</u>	<u>-</u>	<u>1,453</u>	<u>-</u>

# Ravenscliffe Community Association

## Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 March 2022

	2022 Unrestricted funds £	2021 Unrestricted funds £ Restated	2022 Restricted funds £	2021 Restricted funds £	2022 Total funds £	2021 Total funds £ Restated
<b>Income</b>						
Grants	53,268	63,335	276,818	326,793	330,086	390,128
Contract income	-	23,215	-	-	-	23,215
Room hire and building income	24,715	16,401	-	-	24,715	16,401
Café and catering income	6,657	1,489	-	600	6,657	2,089
Solar panel income	305	401	-	-	305	401
Fundraising	4,112	1,806	-	4,571	4,112	6,377
Other income	20	112	-	-	20	112
<b>Total income</b>	<b>89,077</b>	<b>106,759</b>	<b>276,818</b>	<b>331,964</b>	<b>365,895</b>	<b>438,723</b>
<b>Expenditure</b>						
Salaries and NI	16,426	25,750	206,482	206,416	222,908	232,166
Payroll costs	135	324	27	324	162	648
Staff training	876	-	709	1,190	1,585	1,190
Staff travel	567	1,582	2,924	630	3,491	2,212
Sessional workers	-	-	12,205	-	12,205	-
Rates and utilities	5,595	981	453	4,892	6,048	5,873
Insurance	5,525	2,067	-	3,744	5,525	5,811
Cleaning, pest control and hygiene	5,015	2,057	508	1,401	5,523	3,458
Repairs and maintenance	7,643	357	101	373	7,744	730
Security	3,144	1,227	-	446	3,144	1,673
Café	2,930	101	17,848	15,218	20,778	15,319
Capability and partnerships	335	212	-	260	335	472
Events	620	-	2,309	460	2,929	460
Promotion and activities	22	492	1,638	10,285	1,660	10,777
Equipment, books and publications	4,475	500	9,829	7,854	14,304	8,354
Hardship payments	80	153	-	-	80	153
IT maintenance and software	3,608	6,505	4,150	1,361	7,758	7,866
Printing, postage and stationery	294	6,207	1,923	6,533	2,217	12,740
Telephone	482	208	1,182	827	1,664	1,035
Subscriptions	646	54	-	19	646	73
Bank charges	392	226	907	-	1,299	226
Independent examination fee	1,740	1,740	-	-	1,740	1,740
Other professional fees	11,950	243	6,420	11,086	18,370	11,329
Volunteer overheads	172	273	1,097	133	1,269	406
Depreciation	10,062	8,206	29,143	29,143	39,205	37,349
<b>Total expenditure</b>	<b>82,734</b>	<b>59,465</b>	<b>299,855</b>	<b>302,595</b>	<b>382,589</b>	<b>362,060</b>
<b>Net income / (expenditure)</b>	<b>6,343</b>	<b>47,294</b>	<b>(23,037)</b>	<b>29,369</b>	<b>(16,694)</b>	<b>76,663</b>
<b>Transfers between funds</b>	<b>7,349</b>	<b>14,575</b>	<b>(7,349)</b>	<b>(14,575)</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>	<b>13,692</b>	<b>61,869</b>	<b>(30,386)</b>	<b>14,794</b>	<b>(16,694)</b>	<b>76,663</b>
<b>Fund balances brought forward</b>	<b>263,362</b>	<b>201,493</b>	<b>322,643</b>	<b>307,849</b>	<b>586,005</b>	<b>509,342</b>
<b>Fund balances carried forward</b>	<b>277,054</b>	<b>263,362</b>	<b>292,257</b>	<b>322,643</b>	<b>569,311</b>	<b>586,005</b>

**RAVENSCLIFFE COMMUNITY ASSOCIATION**

England & Wales - Charity number 1099461

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# Accounts

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## **Ravenscliffe Community Association**

# **Trustee's report for the year ending 31 March 2020**

## **Activities & Challenges**

### **The Charity's main activities**

Due to the onset of the COVID 19 crisis, this financial year has been very challenging, just as it has for most organisations. The centre was closed from the first lockdown on the 23<sup>rd</sup> of March 2020.

To continue to support our community, we had to change the way in which we work, instead of the community coming to us, we went out to them. Alongside this it was also important to keep staff safe by only bringing them into the centre when they needed to be there, otherwise they were asked to work from home. Some staff were also furloughed on either a full-time or part-time basis.

We supported our community by delivering hot meals and food bags, educational activity packs for children of all ages, a telephone befriending service for both the elderly and the most vulnerable, going into the community to lead dance exercise on streets, with families joining in from their gardens and a weekly outdoor mini market. We delivered quizzes, bingo, meditation, and relaxation sessions via zoom and WhatsApp and loaned laptops/tablets to those who needed them the most. As COVID pushed those furthest from the job market even further we continued to offer employment support via zoom.

Our main two projects 'Help through Crisis' and 'Combat Waste' both funded by the National Lottery are due to end on the 31<sup>st</sup> of May 2021, under normal circumstances we would have started communication with the National Lottery for our next bid via the 'Strengthening communities funding stream, to take what we have achieved to the next stage, by the 1<sup>st</sup> June 2020. Due to COVID 19 the only funding stream available for the National Lottery was the COVID Resilience Fund, which due to healthy reserves our bid was unsuccessful. This has meant that we have had to strive to keep our reserves at 6 months to be able to continue our provision from the end of current Lottery funding and the outcome of a future bid is known. Fortunately, due to other COVID support grants we have been able to do this.

In addition to the challenges presented by COVID we also recognised that we needed to strengthen the RCA Management Board and produce a strategic plan for the next 3 to 5 years. As a result of RCA being awarded the Weston Charity Pilotlight award we were able to do this with the support of 5 pilotlighters, these being CEOs of successful organisations who volunteer to support charitable organisations over a period of 12 months, this being from 1.6.20 to 31.5.21. As a result of working with the Pilotlighters we have now conducted a Management Board Members skills analysis, identified gaps in skills and expertise and placed adverts for new members. We have also conducted a visioning exercise with Trustees, Staff and Volunteers and produced our strategic plan for the next 3 to 5 years. Our vision is to expand our building and establish a 'Learning Zone' which provides apprenticeships, accredited learning, and a community café to strengthen connectedness of local people.

## **The Future**

COVID restrictions meant that we could not start delivery of a new project 'JU:MP', the objective of which is to get children more active in outdoor play. The start date was but delayed but delivery will now commence from 1<sup>st</sup> May 2021 in five areas of Bradford.

We are through to the second stage of a bid to Tudor Trust, which would ensure that our 'Pay What Your Feel' café continues, along with our weekly mini-market.

We are also in the second phase of our National Lottery bid, which is to deliver education, apprenticeships, and support furthest from the job market into work. This will prepare us for the creation of the Learning zone, which when established would provide RCA with an opportunity to become sustainable in the future.

Our board currently has seven Trustees, this financial year has seen the resignation of two Trustees, due to poor health and personal commitments and the recruitment of a new Trustee. We hope that because of our Trustee skills analysis and recruitment campaign we can further strengthen our board to achieve our future vision.

# **Ravenscliffe Community Association**

Charity number 1099461

A company limited by guarantee number 4752045

## **Annual Report and Financial Statements**

**for the year ended 31 March 2021**



West Yorkshire Community Accounting Service

# **Ravenscliffe Community Association**

## **Annual Report and Financial Statements for the year ended 31 March 2021**

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Statement of financial activities	7
Balance sheet	8
Notes to the accounts	9 to 16

**Prepared by West Yorkshire Community Accounting Service**

# **Ravenscliffe Community Association**

## **Trustees' report for the year ended 31 March 2021**

### **Reference and administrative details of the charity, its trustees and advisors**

The trustees during the financial year and up to and including the date the report was approved were:

<b>Name</b>	<b>Position</b>	<b>Dates</b>
Robert Sherry	Chair	
Michael Hennelly	Treasurer	Resigned January 2021
Carol Stevenson	Secretary	
Angela Horsfall		
Amanda Dossett		Resigned May 2020
Tracy Dean		
Manual Shah Nunez		
Muhammed Shahid		
Zoe Binns		Appointed October 2020
<b>Charity number</b>	1099461	Registered in England and Wales
<b>Company number</b>	4752045	Registered in England and Wales

<b>Registered and principal address</b>	<b>Bankers</b>
The Gateway 45 Thackeray Road Ravenscliffe Bradford West Yorkshire BD10 0JR	Unity Trust Bank plc Nine Brindleyplace Birmingham B1 2HB

### **Independent examiner**

Helen Galvin FCCA

### **West Yorkshire Community Accounting Service**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

### **Structure, governance and management**

The charity is a company limited by guarantee and was incorporated on 2 May 2003. It is governed by a memorandum and articles of association which were adopted on 2 May 2003, as amended by special resolution on 23 July 2003. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £10.

### **Method of recruitment and appointment of trustees**

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

# **Ravenscliffe Community Association**

## **Trustees' report (continued) for the year ended 31 March 2021**

### **Objectives and activities**

#### **The charity's objects**

- A) To promote the benefit of the inhabitants of the estates of Ravenscliffe and Greengates in Bradford and the neighbourhood thereof (hereinafter called "The Area of Benefit") without distinction of sex, sexual orientation, race or political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and other leisure-time occupation with the object of improving the conditions for life for the said inhabitants;
- B) To establish or secure the establishment of a community centre and to maintain and manage the same, whether alone, or in co-operation with any local authority or other person of body in furtherance of these objects;
- C) The association shall be non-party in politics and non-sectarian.

#### **Public benefit statement**

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of health, education, well-being and citizenship.

#### **Achievements and performance**

Due to the onset of the COVID 19 crisis, this financial year has been very challenging, just as it has for most organisations. The centre was closed from the first lockdown on the 23rd of March 2020.

To continue to support our community, we had to change the way in which we work, instead of the community coming to us, we went out to them. Alongside this it was also important to keep staff safe by only bringing them into the centre when they needed to be there, otherwise they were asked to work from home. Some staff were also furloughed on either a full-time or part-time basis.

We supported our community by delivering hot meals and food bags, educational activity packs for children of all ages, a telephone befriending service for both the elderly and the most vulnerable, going into the community to lead dance exercise on streets, with families joining in from their gardens and a weekly outdoor mini market. We delivered quizzes, bingo, meditation, and relaxation sessions via zoom and WhatsApp and loaned laptops/tablets to those who needing them the most. As COVID pushed those furthest from the job market even further we continued to offer employment support via zoom.

Our main two projects 'Help through Crisis' and 'Combat Waste' both funded by the National Lottery are due to end on the 31st of May 2021, under normal circumstances we would have started communication with the National Lottery for our next bid via the 'Strengthening communities funding stream, to take what we have achieved to the next stage, by the 1st June 2020. Due to COVID 19 the only funding stream available for the National Lottery was the COVID Resilience Fund, which due to healthy reserves our bid was unsuccessful. This has meant that we have had to strive to keep our reserves at 6 months to be able to continue our provision from the end of current Lottery funding and the outcome of a future bid is known. Fortunately, due to other COVID support grants we have been able to do this.

In addition to the challenges presented by COVID we also recognised that we needed to strengthen the RCA Management Board and produce a strategic plan for the next 3 to 5 years. As a result of RCA being awarded the Weston Charity Pilotlight award we were able to do this with the support of 5 pilotlighters, these being CEOs of successful organisations who volunteer to support charitable organisations over a period of 12 months, this being from 1st June 2020 to 31st May 2021. As a result of working with the Pilotlighters we have now conducted a Management Board Members skills analysis, identified gaps in skills and expertise and placed adverts for new members. We have also conducted a visioning exercise with Trustees, Staff and Volunteers and produced our strategic plan for the next 3 to 5 years. Our vision is to expand our building and establish a 'Learning Zone' which provides apprenticeships, accredited learning, and a community café to strengthen connectedness of local people.

# **Ravenscliffe Community Association**

## **Trustees' report (continued) for the year ended 31 March 2021**

### **Achievements and performance (continued)**

#### **The Future**

COVID restrictions meant that we could not start delivery of a new project 'JU:MP', the objective of which is to get children more active in outdoor play. The start date was but delayed but delivery will now commence from 1st May 2021 in five areas of Bradford.

We are through to the second stage of a bid to Tudor Trust, which would ensure that our 'Pay What You Feel' café continues, along with our weekly mini-market.

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Our board currently has seven Trustees, this financial year has seen the resignation of two Trustees, due to poor health and personal commitments and the recruitment of a new Trustee. We hope that because of our Trustee skills analysis and recruitment campaign we can further strengthen our board to achieve our future vision.

#### **Financial review**

The net income for the year was £87,007, including net income of £61,869 on unrestricted funds and net income of £25,138 on restricted funds after transfers.

#### **Reserves policy**

The charity's free reserves, excluding fixed assets, at the year end were £235,139.

It is the policy of the association to maintain a level of reserves equal to 3 to 6 months of total running costs plus notice and redundancy costs which we calculate to be between £69,713 to £158,013.

The excess reserves will be used in 21/22 when some of our funding comes to an end.

#### **Funds held as agent on behalf of others**

Grant income was received from the Bradford MBC for the project 'Bloomin Buds' as part of the Council Wardens Street Programme. RDP acts as an agent in relation to these funds therefore the income and expenditure is excluded from the accounts. Note 11 provides further information in relation to these funds.

# **Ravenscliffe Community Association**

## **Trustees' report (continued) for the year ended 31 March 2021**

### **Statement of trustees' responsibilities**

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of trustees on 9/8/2021

Robert Sherry (Trustee)

# **Ravenscliffe Community Association**

## **Independent examiner's report to the trustees of Ravenscliffe Community Association**

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2021, which are set out on pages 7 to 16.

### **Responsibilities and basis of report**

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent examiner's statement**

Since the charitable company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act.

I confirm that I am qualified to undertake the examination because I am a fellow of ACCA which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:  Name: Helen Galvin FCCA

10/8/2021

### **West Yorkshire Community Accounting Service**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

**Ravenscliffe Community Association**  
**Statement of Financial Activities**  
**(including summary income and expenditure account)**  
**for the year ended 31 March 2021**

	Notes	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
<b>Income from:</b>					
Grants and donations	(2)	63,335	337,137	400,472	299,611
Contract income		23,215	-	23,215	115,043
Room hire and building contribution income		16,401	-	16,401	17,556
Café and catering income		1,489	600	2,089	11,850
Solar panel income		401	-	401	3,988
Fundraising		1,806	4,571	6,377	5,877
Other income		112	-	112	2,788
<b>Total income</b>		<b>106,759</b>	<b>342,308</b>	<b>449,067</b>	<b>456,713</b>
<b>Expenditure on:</b>					
Salaries and NI	(3)	25,750	206,416	232,166	217,608
Payroll costs		324	324	648	648
Staff training		-	1,190	1,190	3,066
Staff travel		1,582	630	2,212	1,214
Sessional workers		-	-	-	2,289
Rates and utilities		981	4,892	5,873	8,169
Insurance		2,067	3,744	5,811	5,702
Cleaning, pest control and hygiene		2,057	1,401	3,458	4,820
Repairs and maintenance		357	373	730	3,148
Security		1,227	446	1,673	1,693
Café		101	15,218	15,319	18,768
Capability and partnerships		212	260	472	58,958
Events		-	460	460	13,008
Promotion and activities		492	10,285	10,777	4,130
Equipment, books and publications		500	7,854	8,354	10,195
Hardship payments		153	-	153	3,461
IT maintenance and software		6,505	1,361	7,866	10,140
Printing, postage and stationery		6,207	6,533	12,740	5,194
Telephone		208	827	1,035	1,233
Subscriptions		54	19	73	35
Bank charges		226	-	226	324
Independent examination fee		1,740	-	1,740	1,680
Other professional fees		243	11,086	11,329	12,807
Volunteer overheads		273	133	406	2,964
Depreciation		8,206	29,143	37,349	37,793
<b>Total expenditure</b>		<b>59,465</b>	<b>302,595</b>	<b>362,060</b>	<b>429,047</b>
<b>Net income</b>		<b>47,294</b>	<b>39,713</b>	<b>87,007</b>	<b>27,666</b>
<b>Transfers between funds</b>		<b>14,575</b>	<b>(14,575)</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>		<b>61,869</b>	<b>25,138</b>	<b>87,007</b>	<b>27,666</b>
<b>Fund balances brought forward</b>		<b>211,837</b>	<b>297,505</b>	<b>509,342</b>	<b>481,676</b>
<b>Fund balances carried forward</b>	(4)	<b>273,706</b>	<b>322,643</b>	<b>596,349</b>	<b>509,342</b>

All incoming resources and resources expended derive from continuing activities.

# Ravenscliffe Community Association

## Balance sheet

as at 31 March 2021

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	£	£	£	£
<b>Fixed assets</b>				
Tangible assets	(5) 38,567	231,939	270,506	306,356
<b>Total fixed assets</b>	<u>38,567</u>	<u>231,939</u>	<u>270,506</u>	<u>306,356</u>
<b>Current assets</b>				
Debtors and prepayments	(6) 4,761	13,186	17,947	35,966
Cash at bank and in hand	(7) 236,102	80,131	316,233	172,850
<b>Total current assets</b>	<u>240,863</u>	<u>93,317</u>	<u>334,180</u>	<u>208,816</u>
<b>Current liabilities:</b>				
<b>amounts falling due within one year</b>				
Creditors and accruals	(8) 5,724	2,613	8,337	5,830
<b>Total current liabilities</b>	<u>5,724</u>	<u>2,613</u>	<u>8,337</u>	<u>5,830</u>
<b>Net current assets</b>	<u>235,139</u>	<u>90,704</u>	<u>325,843</u>	<u>202,986</u>
<b>Net assets</b>	<u>273,706</u>	<u>322,643</u>	<u>596,349</u>	<u>509,342</u>
<b>Funds</b>				
Unrestricted funds	273,706	-	273,706	211,837
Restricted funds	-	322,643	322,643	297,505
<b>Total funds</b>	<u>273,706</u>	<u>322,643</u>	<u>596,349</u>	<u>509,342</u>

For the year ending 31 March 2021 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 9/8/2021

Robert Sherry (Trustee)

# **Ravenscliffe Community Association**

## **Notes to the accounts**

### **for the year ended 31 March 2021**

#### **1 Accounting policies**

##### **Basis of accounting**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

##### **Going concern**

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

##### **Incoming resources**

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

##### **Grants and donations**

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Donated goods for resale are valued at the amount actually realised upon their sale.

Donated assets, facilities or services are valued at their estimated value to the charity. This is the price that the charity estimates it would pay in the open market for equivalent items; or services and facilities of equivalent utility to the charity.

##### **Expenditure and liabilities**

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

##### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

# **Ravenscliffe Community Association**

## **Notes to the accounts**

### **for the year ended 31 March 2021**

#### **1 Accounting policies continued**

##### **Tangible fixed assets**

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Motor vehicles: over 4 years

Computer equipment: over 3 years

Fixtures and equipment: over 4 years

Leasehold property: 4% straight line

##### **Pensions**

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

##### **Leases**

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

**Ravenscliffe Community Association**  
**Notes to the accounts continued**  
**for the year ended 31 March 2021**

<b>2 Grants and donations</b>	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Bfd. Teaching Hospital NHS Foundation Trust	4,877	-	4,877	4,658
Bradford Metropolitan District Council (BMDC)	40,974	35,607	76,581	19,761
Bradford VCS Alliance	-	1,000	1,000	-
Charities Aid Foundation (CAF)	3,062	4,600	7,662	-
Children in Need	-	12,117	12,117	-
Department of Work and Pensions (DWP)	-	2,329	2,329	16,289
Employment Support Fund	-	17,062	17,062	-
HMRC - Coronavirus Job Retention Scheme	-	22,452	22,452	-
Incommunities Ltd	-	1,080	1,080	1,064
Leeds Community Foundation	1,758	5,000	6,758	5,972
Morrisons Foundation	-	9,679	9,679	-
National Lottery Community Fund	200	135,833	136,033	146,847
Peoples Post Code Lottery	-	19,318	19,318	-
Play Bradford	-	10,501	10,501	4,043
Sir Ken and Lady Morrison Fund	-	9,679	9,679	-
Tesco Community Grants	500	-	500	-
The Harry and Mary Foundation	10,000	-	10,000	-
The Henry Smith Charity	-	29,000	29,000	9,000
The Ironmongers Trust	-	9,380	9,380	-
Transforming Lives for Good (TLG)	-	6,000	6,000	4,000
University of Bradford	306	-	306	-
Western Pilot Light	-	6,500	6,500	-
Arise Yorkshire Ltd	-	-	-	8,537
CNet Bradford	-	-	-	2,559
Five Lane Community Partnership	-	-	-	2,490
Garfield Weston	-	-	-	40,000
Heart Research UK	-	-	-	1,837
James Fattorini Trust	-	-	-	1,000
Sovereign Health	-	-	-	4,980
The Swire Charitable Trust	-	-	-	12,500
YOR4Good	-	-	-	6,807
Various small grants	1,658	-	1,658	1,710
Donations	-	-	-	5,558
	<u>63,335</u>	<u>337,137</u>	<u>400,472</u>	<u>299,611</u>

**Ravenscliffe Community Association**  
**Notes to the accounts continued**  
**for the year ended 31 March 2021**

<b>3 Staff costs and numbers</b>	2021	2020
	£	£
Gross salaries	215,446	201,570
Social security costs	16,591	15,309
Employment allowance	(4,000)	(3,000)
Pensions	<u>4,129</u>	<u>3,729</u>
	<u>232,166</u>	<u>217,608</u>

The average number employees during the year was 10.6, being an average of 8.9 full time equivalent (2019: 10.1, 8 FTE). There were no employees with emoluments above £60,000.

<b>Defined contribution pension scheme</b>	2021	2020
	£	£
Costs of the scheme to the charity for the year	4,129	3,729
Amount of any contributions outstanding at the year end	922	1,322

# Ravenscliffe Community Association

## Notes to the accounts continued

### for the year ended 31 March 2021

4 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Leasehold Property	290,225	-	29,143	-	261,082
Groundwork UK	311	-	311	-	-
Older Peoples Project	4,284	11,350	11,634	(4,000)	-
Garfield Weston	1,823	-	1,401	(422)	-
YOR4Good	862	-	(1,357)	(312)	1,907
Play Bradford	-	10,501	6,709	3,381	7,173
National Lottery Community Fund (1)	-	104,291	96,511	1,055	8,835
National Lottery Community Fund (2)	-	31,542	22,489	-	9,053
Dance4Life	-	4,877	3,973	(904)	-
DWP	-	2,329	35	(2,294)	-
Employment Support Fund	-	17,062	17,062	-	-
Healthy Holidays project	-	67,830	44,488	(5,540)	17,802
The Henry Smith Charity	-	29,000	17,706	(3,280)	8,014
Incommunities Ltd	-	1,080	-	-	1,080
Western Pilot Light	-	6,500	3,339	-	3,161
Tee and Tots	-	4,536	-	-	4,536
PPL project	-	28,958	26,699	(2,259)	-
HMRC - Coronavirus Job Retention Scheme	-	22,452	22,452	-	-
	<u>297,505</u>	<u>342,308</u>	<u>302,595</u>	<u>(14,575)</u>	<u>322,643</u>

#### Fund name

#### Purpose of restriction

Leasehold Property	Building to be held for restricted purposes in line with funding agreement
Groundwork UK	For the 'help through crisis' project
Older Peoples Project	To run an over 55's session on a Friday afternoon
Garfield Weston	For the purchase of a mini bus and running costs relating to the bus
YOR4Good	For kitchen equipment
Play Bradford	For community outreach work
National Lottery Community Fund (1)	For the 'Free from crisis funding' project
National Lottery Community Fund (2)	For the 'Combat Waste - Pay what you can café' project
Dance4Life	Towards dancing in the streets during Covid
DWP	Supporting people into work, volunteering and education
Employment Support Fund	Supporting people into work, volunteering and education
Healthy Holidays project	For children's school holiday food and activity provision
The Henry Smith Charity	To support disadvantaged people in Bradford
Incommunities Ltd	Towards preventing isolation and equipment
Western Pilot Light	For support with strategic planning
Tee and Tots	For a parents and toddlers group
PPL project	For the Parents as Partners in Learning project
HMRC - Coronavirus Job Retention Scheme	For staff who have been furloughed due to Covid-19

The transfer figures are in relation to the management charges on the individual projects and contributions from unrestricted funds to projects.

**Ravenscliffe Community Association**  
**Notes to the accounts continued**  
**for the year ended 31 March 2021**

<b>5 Tangible assets</b>	Motor Vehicles	Computer equipment	Fixtures and equipment	Leasehold property	Total
			£	£	£
<b>Cost</b>					
At 1 April 2020	30,294	2,151	5,175	728,584	766,204
Additions	-	-	1,499	-	1,499
At 31 March 2021	<u>30,294</u>	<u>2,151</u>	<u>6,674</u>	<u>728,584</u>	<u>767,703</u>
<b>Depreciation</b>					
At 1 April 2020	15,148	2,151	4,190	438,359	459,848
Charge for year	7,574	-	632	29,143	37,349
At 31 March 2021	<u>22,722</u>	<u>2,151</u>	<u>4,822</u>	<u>467,502</u>	<u>497,197</u>
<b>Net book value</b>					
At 31 March 2021	<u>7,572</u>	<u>-</u>	<u>1,852</u>	<u>261,082</u>	<u>270,506</u>
At 31 March 2020	<u>15,146</u>	<u>-</u>	<u>985</u>	<u>290,225</u>	<u>306,356</u>
<b>6 Debtors and prepayments</b>				2021	2020
				£	£
Debtors				15,544	29,898
Prepayments				2,403	6,068
				<u>17,947</u>	<u>35,966</u>
<b>7 Cash at bank and in hand</b>				2021	2020
				£	£
Cash at bank				315,997	172,714
Cash in hand				236	136
				<u>316,233</u>	<u>172,850</u>
<b>8 Creditors and accruals</b>				2021	2020
				£	£
Creditors				6,597	4,150
Accruals				1,740	1,680
				<u>8,337</u>	<u>5,830</u>

**Ravenscliffe Community Association**  
**Notes to the accounts continued**  
**for the year ended 31 March 2021**

**9 Related party transactions**

**Trustee expenses**

During the year no trustees were paid expenses (previous year:1 trustee was paid a total of £124 in respect of travel).

**Trustee remuneration and benefits**

No trustee received any remuneration or benefit during this or the previous year.

**Remuneration and benefits received by key management personnel**

The key management personnel of the charity include the trustees and Chief Officer. The total employee benefits received by the Chief Officer were £36,637 (previous year: £36,468).

No trustee received any remuneration or benefit in this capacity during this or the previous year.

**10 Operating leases**

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:	2021	2020
	£	£
Within one year	2,932	2,932
In the second to fifth years inclusive	-	2,932
Over five years from the balance sheet date	-	-
	<u>2,932</u>	<u>5,864</u>

# Ravenscliffe Community Association

## Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 March 2021

	2021 Unrestricted funds £	2020 Unrestricted funds £	2021 Restricted funds £	2020 Restricted funds £	2021 Total funds £	2020 Total funds £
<b>Income</b>						
Grants and donations	63,335	65,587	337,137	234,024	400,472	299,611
Contract income	23,215	115,043	-	-	23,215	115,043
Room hire and building contribution i	16,401	17,556	-	-	16,401	17,556
Café and catering income	1,489	6,603	600	5,247	2,089	11,850
Solar panel income	401	263	-	3,725	401	3,988
Fundraising	1,806	3,982	4,571	1,895	6,377	5,877
Other income	112	2,788	-	-	112	2,788
<b>Total income</b>	<b>106,759</b>	<b>211,822</b>	<b>342,308</b>	<b>244,891</b>	<b>449,067</b>	<b>456,713</b>
<b>Expenditure</b>						
Salaries and NI	25,750	45,261	206,416	172,347	232,166	217,608
Payroll costs	324	324	324	324	648	648
Staff training	-	347	1,190	2,719	1,190	3,066
Staff travel	1,582	652	630	562	2,212	1,214
Sessional workers	-	180	-	2,109	-	2,289
Rates and utilities	981	3,693	4,892	4,476	5,873	8,169
Insurance	2,067	1,989	3,744	3,713	5,811	5,702
Cleaning, pest control and hygiene	2,057	2,104	1,401	2,716	3,458	4,820
Repairs and maintenance	357	911	373	2,237	730	3,148
Security	1,227	788	446	905	1,673	1,693
Café	101	983	15,218	17,785	15,319	18,768
Capability and partnerships	212	55,702	260	3,256	472	58,958
Events	-	850	460	12,158	460	13,008
Promotion and activities	492	1,968	10,285	2,162	10,777	4,130
Equipment, books and publications	500	4,580	7,854	5,615	8,354	10,195
Hardship payments	153	875	-	2,586	153	3,461
IT maintenance and software	6,505	1,618	1,361	8,522	7,866	10,140
Printing, postage and stationery	6,207	2,301	6,533	2,893	12,740	5,194
Telephone	208	1,015	827	218	1,035	1,233
Subscriptions	54	16	19	19	73	35
Bank charges	226	324	-	-	226	324
Independent examination fee	1,740	1,680	-	-	1,740	1,680
Other professional fees	243	3,069	11,086	9,738	11,329	12,807
Volunteer overheads	273	1,288	133	1,676	406	2,964
Depreciation	8,206	8,650	29,143	29,143	37,349	37,793
<b>Total expenditure</b>	<b>59,465</b>	<b>141,168</b>	<b>302,595</b>	<b>287,879</b>	<b>362,060</b>	<b>429,047</b>
<b>Net income / (expenditure)</b>	<b>47,294</b>	<b>70,654</b>	<b>39,713</b>	<b>(42,988)</b>	<b>87,007</b>	<b>27,666</b>
<b>Transfers between funds</b>	<b>14,575</b>	<b>38,957</b>	<b>(14,575)</b>	<b>(38,957)</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>	<b>61,869</b>	<b>109,611</b>	<b>25,138</b>	<b>(81,945)</b>	<b>87,007</b>	<b>27,666</b>
<b>Fund balances brought forward</b>	<b>211,837</b>	<b>102,226</b>	<b>297,505</b>	<b>379,450</b>	<b>509,342</b>	<b>481,676</b>
<b>Fund balances carried forward</b>	<b>273,706</b>	<b>211,837</b>	<b>322,643</b>	<b>297,505</b>	<b>596,349</b>	<b>509,342</b>

# **Ravenscliffe Community Association**

## **Independent examiner's report to the trustees of Ravenscliffe Community Association**

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2021, which are set out on pages 7 to 16.

### **Responsibilities and basis of report**

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent examiner's statement**

Since the charitable company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act.

I confirm that I am qualified to undertake the examination because I am a fellow of ACCA which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:  Name: Helen Galvin FCCA

10/8/2021

### **West Yorkshire Community Accounting Service**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW