



Ridgeline Trust – East Reading Horticultural Therapy and Community-Based Training Ltd

Annual Report for the year ended 31 March 2021

Foreword: Impact of the Covid-19 pandemic

Like many small charities, Ridgeline has faced a very difficult year with many challenges presented by the pandemic. While we have recently seen the lifting of restrictions, the Charity Commission reported in August 2021¹ on the effects that small and medium-size charities will continue to experience into the future. These impacts include:

- anticipated challenges with long-term funding
- how hard it has been to plan long-term, due to uncertainty over restrictions
- difficulties with recruitment
- the time it will take to be able to return to ways of operating from before the pandemic
- challenges in returning to pre-pandemic levels of engagement when working with vulnerable people

While we endeavour to address this hard new reality and seek new ways of working in response, the vulnerability of Ridgeline's services to the effects of the pandemic are evident. In this context, our Annual Report describes how the Trustees have sought to discharge their responsibility for managing Ridgeline in the best interests of our stakeholders and in ways that fulfil our charitable objectives. The commitment of staff and volunteers to this effort has been considerable and the Trustees wish to acknowledge the extent to which their contribution has accounted for success to date in the challenges we have faced. Nevertheless we continue to face constraints and uncertainties in our efforts to retrieve previous levels of client attendance and fundraising events.

The Charity's Financial Year began in April 2020, just as the first effects of the pandemic were gripping the UK. The period covered by this report from April 2020 to March 2021 describes how we managed Ridgeline during lockdowns and other restrictions, and the decisions we took to suspend client services for much of the year. These matters were regularly reviewed and informed by concerns for the safety and best interests of our clients, as well as by the need to deliver to viable numbers. With our usual streams of income under threat, our financial position was precarious. We addressed this through a combination of government aid in the form of supplier relief and staff furlough payments, by grant funding and modest fundraising events, and by a small amount of client payments during the times when we could resume their gardening sessions. Our risk assessments set out measures for minimising the risk of infection and we secured grant funding to purchase necessary equipment to operate as safely as possible for the welfare of our clients, staff and volunteers.

¹ www.charitycommission.blog.gov.uk/2021/08/23/listening-to-charities-experiences-of-the-coronavirus-pandemic/

1. Overview

1.1 What we do

Ridgeline Trust offers social and therapeutic horticulture to people with mental and/or physical disabilities and other special needs. Our professionally-trained horticultural therapists develop and lead activities to build client confidence and skills and regularly monitor and review individual progress and well-being. We offer safe gardening activities all year round in our beautiful garden near Reading town-centre, accessible by public transport. Our pavilion provides shelter and warmth for year-round operation, enabling clients to enjoy garden-themed craft activities in cold or wet weather. With our support, clients recover and develop their skills, confidence, and self-esteem and enjoy the opportunities provided for social communication in a calm, restorative environment. We are now extending our services to those with conditions which have worsened during Covid-19 and, having made our premises and activities as safe as possible for minimising the risk of infection, we welcome new and returning clients to the garden.

We foster evidence-led approaches in the provision of social and therapeutic horticulture, delivered with a firm commitment to collaboration, inclusion and professional practice. All our activities are undertaken to further our charitable purposes for the public benefit.

2. Main activities during the year 1 April 2020 to 31 March 2021

Our activities are set out in the form of the priorities we agreed at the last AGM, with brief comments on how well we have achieved them.

2.1 To keep the developing Covid situation and Government requirements under regular review, carrying out rigorous risk assessments to avoid any actions which might place our clients, our staff or our volunteers at risk.

We believe this was successfully achieved through our regular assessments for how and when the garden could be open to clients, staff and volunteers.

- In managing the constraints imposed by the pandemic, we kept government requirements under constant review and appreciated practical support and advice from Reading Borough Council, Reading Voluntary Action and Berkshire Community Foundation.
- We completed a special Covid-19 Risk Assessment for re-opening the garden and pavilion to social and therapeutic activities for clients and had this approved by Reading and Wokingham Borough Councils and by Addington School. We had a major clear-out of the pavilion and garden to improve hygiene and maximise the space available for social distancing, particularly indoors. We reviewed methodologies and ways of working safely with clients and volunteers and devised measures to observe social distancing and enhanced hygiene precautions. This included the purchase of additional tools to minimise sharing among clients and the engagement of a professional cleaner to service the Pavilion regularly when client sessions were delivered.
- We were successful in two grant applications during 2020-21, which resourced the purchase of new equipment, social distancing signage, and cleaning materials necessary for safely resuming client sessions. We received £2,000 from Berkshire Community Foundation, which

has been consistently supportive of our work to date, and £700 was allocated towards equipment from a generous grant of £7,000 from specialist investment managers Aurum.

2.2 Subject to the easing of lockdown, to restore and expand the number of client gardening sessions delivered.

This was only partially achieved, as the severity and duration of the pandemic constrained attempts to restore and expand our usual levels of provision.

- By early September 2020, Covid restrictions had eased and our risk assessments were approved for client sessions to resume in October. We adopted a traffic light system used by Thrive to assess which adult clients we could safely encourage to return, and contacted those clients to see which ones were confident and able to attend. This enabled us to open to a small group on Tuesday mornings but there were insufficient numbers for us to resume Monday morning sessions. We delivered sessions to 12 clients delighted to be back in the garden in October and early November 2020, until rising Covid cases forced further national lockdowns in November and January. While Day Services were not prohibited from operating during this time, we made the responsible decision to suspend client sessions for the safety of our clients, staff and volunteers, particularly as this was the time of year when the colder weather would require greater use of indoor activities, where space was constrained for social distancing. We were also concerned that the ongoing high rates of infection meant that regular client attendance might be compromised by the understandable caution clients or their families might have about attending, by care home regulations prohibiting such outings, or by illness or self-isolation requirements experienced by clients and/or their families. By March 2021, however, the Covid situation and weather had improved sufficiently for us to re-open to deliver sessions to 5 clients before the end of the financial year. Since then, we have gradually increased client attendance to current numbers of 8 clients on Tuesday mornings and 3 on Tuesday afternoons.
- In September 2020, we also met the stringent criteria necessary to deliver to Addington School for special needs, including the provision of toilet facilities on site not shared with other users during the time of scheduled sessions. Because other providers were not able to meet these conditions, we were asked by the School to increase the number of sessions at Ridgeline and from October to December we delivered 184 sessions across 3 groups of students, benefitting 41 students in total.

2.3 To diversify our client base while retaining our focus on clients who will benefit from professionally-led Horticultural Therapy.

This was difficult to achieve in Covid circumstances, but during the period of the report we worked with partners and funding bodies on plans to diversify our intake via social prescribing networks. The planning was successfully achieved in the period of the report, while the sessions were not delivered until the following financial year.

- The grant received from Aurum supported our initiative to explore whether there were other groups of clients we could reach out to, in particular those with health problems caused or exacerbated by the pandemic. This led to a collaboration with the University Health Centre, and Green Health Thames Valley to offer bespoke client sessions for patients from deprived areas whose mental health had deteriorated as a result of the Covid pandemic. The project

involved the University Health Centre Social Prescribers allocating clients and encouraging and supporting their attendance at the two sites involved. The framework for this project and the basis for collaboration between the partners were developed during the final quarter of this report. (In May 2021 the project received funding to support its implementation from Reading Dispensary Trust and successfully launched in June.)

2.4 To develop the garden to accommodate diversification and expansion.

This was achieved with considerable support from both staff and volunteers, who developed and maintained the garden throughout the year, including during 3 national lockdowns and in other periods when the garden was closed to clients.

- With considerable support from both staff and volunteers, we were able to develop and maintain the garden through successive periods of closure to clients, all the while observing government restrictions and maintaining social distancing. This ensured the garden was ready for clients to resume activities in the periods when they could attend.
- Areas of the garden were repurposed for more effective management and we appreciated the contribution made by volunteers to carrying out some restoration and repairs to the garden infrastructure. Steven Dix replaced 4 single and two double raised beds and also made extensive repairs and designed new concrete foundations for our wind-damaged pergola. Kay and Adrian Bridges, Barbara Ojala and Mick Fallowfield constructed a pot store, storage for wood and bricks, and added new access to the wood and brick storage area.
- Although restrictions prevented us from holding our usual Plant Sale or Harvest Fête, a successful (albeit time-consuming) 'click-and-collect' plant sale was organised in the early summer by Siân Hooley, Cathy Smith and Hannah Pritchard, and this together with other incidental sales of plants raised £880. In September, a Harvest Fête was delivered remotely on YouTube by volunteer Marc Bartsch assisted by Siân, featuring photos of the garden, quizzes and video chats. As well as hosting the event, Marc provided excellent entertainment on his guitar. This impressive initiative resulted in donations from viewers amounting to £2,075.

2.5 To commit energy and resources to professional practice and good governance.

This was achieved with the significant effort made by trustees, staff and volunteers to navigate the uncertainties created by the pandemic, which imposed new and additional time-consuming responsibilities on all of us. Where possible, we drew on government and sector advice and consulted local networks to benefit from shared advice and good practice.

- Navigating the complexities of Covid-related matters required the Trustees and staff to meet frequently by Zoom to consider matters such as protecting the safety of our clients, staff and volunteers; assessing the implications of closure periods for staff employment and volunteer retention; understanding the criteria and process for requesting staff furlough payments and client supplier relief. Such things proved a steep learning curve and were demanding of our time. We also committed considerable effort to grant applications requesting resource for staff time and additional equipment to manage the impact of the pandemic.

- Throughout the year the Trustees constantly assessed both the need to suspend client gardening sessions and the impact of doing so on clients, staff and volunteers. The impact of withdrawing sessions on their wellbeing had to be balanced with our responsibility to keep everyone safe. The threat such steps posed to our financial stability included significant loss of anticipated income from both client services and our fundraising events. To minimise the damage, steps were immediately taken to reduce our costs and we are grateful to our staff for agreeing to reduce their hours of work and/or receive furlough payments, as found necessary at various stages during the year. The resulting careful balance of staff employment and furlough enabled us to both maintain the garden (with invaluable additional help from volunteers) and to continue engaging remotely with clients and other stakeholders. To further mitigate our loss of income during this time, we sought £3,623 in furlough payments from the government Coronavirus Job Retention Scheme and £7,094 in supplier relief support payments from Reading and Wokingham Borough councils.
- We were successful in two significant grant applications during 2020-21 which helped us with planning and implementing new arrangements for safe re-opening. We gratefully received £7,000 from specialist investment managers Aurum (nominated to make a case for this award by their employee and our volunteer Marc Bartsch) and the already mentioned £2,000 from Berkshire Community Foundation Coronavirus Fund. These funds provided for the purchase of new equipment, for financial help with staff salaries, and for investigating potential Covid development projects.
- We are most grateful for the continued financial support provided by the regular donations from the Friends of Ridgeline, a valuable and reliable source of income in these difficult times. We are also grateful for a number of one-off donations made by people in the local community who wished to show their support for Ridgeline when our client income was affected by garden closures.
- To maintain support and engagement with our clients and volunteers while sessions were suspended, Siân regularly posted photos of the garden on social media and kept us all updated with newsletters including photos and input from staff and volunteers. She also maintained our profile in the local media with BBC Radio Berkshire interviews in May and September and was interviewed for an article on Ridgeline (and Thrive) in the September 2020 edition of Berkshire Life.

3. Brief summary of significant activities and developments since the end of the financial year, for information

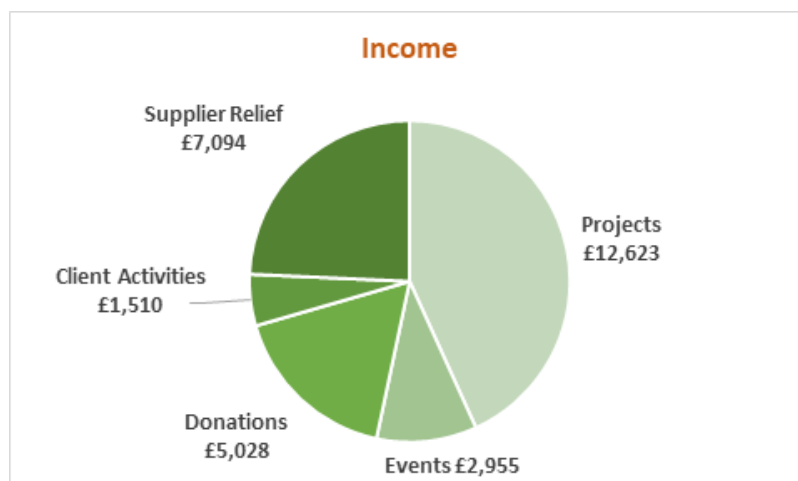
- Reading Lions Den Community Grant funded £552 for additional garden equipment. This included multi-change tools to provide greater flexibility for different needs in client and school groups, and push mowers for those who find petrol mowers intimidating. Both the new tools and mowers have proved popular with all groups.
- Funding of £4,774 was acquired from Reading Dispensary Trust to initiate our Green Social Prescribing Project in collaboration with the University Health Centre and Green Health Thames Valley (to which we transferred £2,150 for their participation). Sessions at Ridgeline were delivered on Monday afternoons for 12 weeks from June-September 2021, for which Julie Roberts was employed.

- Bespoke sessions were delivered in the Summer Term (and some holiday sessions) for The Avenue School for special needs students, for which Liz Slocombe was employed.
- Tuesday morning client sessions continued with an increase in such clients leading to the resumption of Tuesday afternoon sessions, all for which Hannah Pritchard was employed.
- Addington School sessions continued across 3 groups in the Summer Term, for which Rachel Jarvis was employed.
- We were sorry to lose our Horticultural Therapist Cathy Smith after 5 years of much appreciated service and wish her well in her new role at Reading's Museum of English Rural Life.
- We participated in the Whiteknights Arts Trail event on 26 & 27 June which raised £715, and in the Pop-up flower stall and plant sale in Woodley on 29th July 2021, which raised £444.
- We have been granted £1,064 in funding from the Wild Being Project (part of a government grant supporting Green Social Prescribing in Reading, administered by RVA) which resourced our participation in: Waterway Wellbeing Day on 14 August; Reading Town Meal on 25 September; and part provided for continuation of our social prescribing project with the University Health Centre, for a further 10 weeks from September-November 2021.
- Management of the garden was reviewed and re-organised to spread the work between clients and the garden maintenance volunteer team, overseen by Trustee Margaret Osborne and assisted by Rachel Jarvis, in a new Garden Co-ordinator post.
- The outside of the Pavilion was painted in September by Thames Conservation Volunteers, organised by Ridgeline volunteer Adrian Bridges; Vodafone volunteers painted the inside of the Pavilion at the end of October, organised by Trustee Graham Johnson; the garden furniture was painted by clients supervised by Hannah.
- The rat-infested tin shed was cleared out and the floor re-laid with a solid concrete slab base to make the shed cleaner and to avoid new rats nesting, thanks to volunteers Adrian Bridges, Barbara Ojala and Mick Fallowfield. They also reworked the compost management system.
- Planning is ongoing to replace at least one shed, with funding from donations of £1,037 in memory of a deceased client and of the deceased father and grandfather of another client.

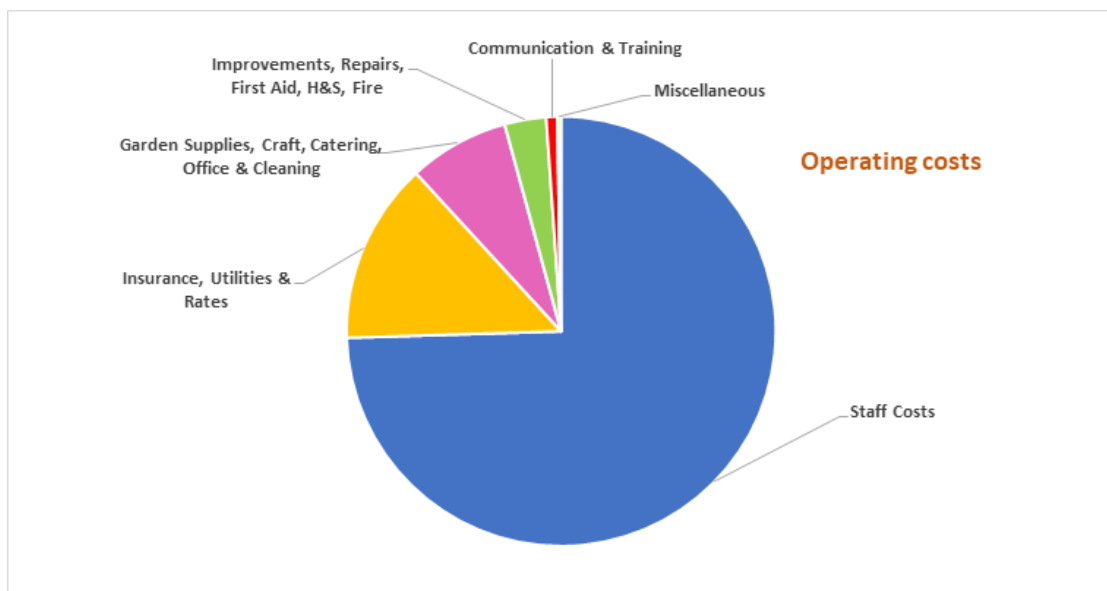
4. Finance

4.1 Accounts for 2020-2021

The accounts have been circulated prior to the AGM. All figures quoted here will be subject to Independent Certification. Last year's figures are shown in brackets for comparison.



- In summary, our income for the period was £29,211 (compared with £39,790 in 2019-20). £12,623 (£6,865) came from project grants and the Coronavirus Job Retention Scheme, £7,983 (£10,580) from fundraising activities and donations and £8,604 (£22,345) from charges for our services and supplier relief payments.
- We spent £9,020 (£7,898) on grant-funded projects: Horticultural Therapy in a Covid Context (funded by Aurum), Covid-related equipment (funded by BCF) and the Special Circumstances Fund.
- General operating costs were reduced to £17,900 (£36,354), of which £13,399 (£27,355) were employment costs (less £6,125 staff costs attributed to the Aurum project). Depreciation on the building was £2,123 (£2,123), making total expenditure for accounting purposes £29,042 (£46,375).



- Income exceeded Expenditure by £168 (in 2019-20 a deficit of £6,585 was recorded).
- Total assets at 31 March 2021 stood at £67,433 (£67,265). The Pavilion building is a fixed asset, currently valued at £33,962 after depreciation. Net current assets totalled £33,471 (£31,180). Of these current funds, £510 were treated as restricted, with the remaining £32,961 being available in reserves for running costs, general garden development and contingencies.
- During the first lockdown our staff agreed to continue working, initially on significantly reduced hours. We benefitted from £3,623 in furlough payments from the government Coronavirus Job Retention Scheme and we welcomed supplier relief support payments from Reading and Wokingham Borough councils of £7,094, which partially off-set our ongoing costs. Since the year-end, grants totalling £5,326 were received, (less £2,150 due to Green Health Thames Valley, as mentioned in Section 3). At the end of August our cash reserves stood at £32,504 (compared to £39,242 at the end of September 2020).

4.2 Grants from Organisations during the financial year 2020-21:

Organisation	Purpose	Amount £
Aurum	To offer HT in Covid Context	7,000
Berkshire Community Foundation Coronavirus Fund	Equipment for operating safely	2,000
Total in 2020-21		9,000

4.3 Friends of Ridgeline Scheme: This encourages regular donations, providing a degree of reliability in our income. £2,065 (£1,912 in 2019-20) was contributed by a total of 14 Ridgeline Friends. We continue in our efforts to encourage more of our supporters to join this scheme.

4.4. Reserves Policy: Our aim, in which we have succeeded in the year under report, is always to maintain a balance of sufficient funds in the bank to enable us to continue to meet our ongoing obligations and to operate for at least three months (and preferably six months) in the event of unforeseen contingencies or failure to attract sufficient income or grant funding for providing our core Horticultural Therapy services. These reserves are regarded by the Trustees as virtually “ring-fenced” in the charity’s management accounts.

5. Strategy and Development

In July 2020 the Trustees agreed a new Ridgeline Strategy for 2020-2023. This provided clear direction and concrete steps for how we would resume our work in pandemic conditions, prioritising the safety of our clients, staff and volunteers. It aspires to diversify and extend our services to additional clients, including those in need of support and rehabilitation as a result of the new circumstances arising out of the Covid-19 pandemic, and it affirms our commitment to good governance and professional practice.

This Strategy continues to inform our proposals on the priorities for the coming year.

6. Priorities for the year 2021-2022

- A. To maintain vigilance of the Covid-19 pandemic and any Government requirements/advice, carrying out rigorous assessments to mitigate risks which might affect our clients, our staff or our volunteers.
- B. To continue to restore and expand the number of client gardening sessions delivered.
- C. To diversify our client base while retaining our focus on clients who will benefit from professionally-led social and therapeutic horticulture.
- D. To develop the garden to accommodate changes to its management, diversification and expansion.
- E. To commit energy and resources to professional practice and good governance.

These remain in keeping with our Strategy 2020-23, a copy of which is available on our website via a link embedded in the *Our Mission* page.

7. Governance and Organisation

7.1 Governing Document: The organisation is a charitable company limited by guarantee, incorporated on 12 May 2003 and registered as a charity on 15 September 2003. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £10.

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as Trustees. Under the requirements of the Memorandum and Articles of Association, one third of the Trustees are required to retire each year by rotation in the order of the time since their appointment. Retiring Trustees may be re-elected at the Annual General Meeting.

7.2 Organisation: The running of the Charity is managed through the efforts of an enthusiastic but small number of regular volunteers from the local community. A brief overview of the governance arrangements is as follows:

- Members of the Charity (of whom there were 16 at 31/3/2021) who attend and are entitled to vote at all General Meetings of the Charity, are appointed by the Trustees. More Members would be very welcome.
- Trustees (currently five), appointed by the Members, of whom Sara Uren is currently the Chair. We were not successful in recruiting any new Trustees in 2020-21 but continue our efforts to recruit at least one more. This is ever more important in the forthcoming year, as two of our existing trustees step down from their duties at the AGM in November 2021. We need to bring in new skills, to reduce/share the load on those remaining, and to ensure succession planning for the future.
- The Management & Planning Team comprises all Trustees, the Treasurer, the Development Manager, and the new part-time post of Garden Co-ordinator. Representative Horticultural Therapists and the Volunteer Building Project Manager are invited to attend meetings from time-to-time. Meetings take place monthly, to which reports are submitted and any significant developments are reviewed, strategic decisions are taken, approvals are given, policies and procedures are reviewed, and finances and budget are monitored. In addition, informal Garden Planning discussions take place regularly throughout the year.
- Volunteers are invited to attend as observers at the AGM.

The Trustees continue to encourage and recruit volunteers for the essential and rewarding work of running the garden and the charity's client services. From time-to time, we also welcome interest from volunteers who have the skills or experience to contribute to the administration of the Charity.

Our Management Structure and our policies and procedures (21 in all) are carefully reviewed, through an annual calendar of agenda items for the monthly Planning Meetings. The monitoring of risks to the Charity is undertaken, in line with the guidance of the Charity Commission, principally in terms of governance, external, regulatory and compliance, financial and operational risks. The aim is to satisfy ourselves that our identification and management of risk enable us to fulfil our duty of accountability to our stakeholders, including beneficiaries, donors, funders, employees and the general public.

The Trustees are grateful to our accountant Peter Tilbury for his assistance in certifying our accounts, providing payroll services and hosting our Registered Office.

After many years of generous service, Graham Johnson (Company Secretary from 2004-2020, Trustee from 2010 and Chair of the Trustees from 2012-2020) and Faruq Bilbe (Trustee from 2004, Treasurer from 2006-2019) will retire as Trustees. On completing 3 years of service as a Trustee, Margaret Osborne is up for re-election at the November 2021 AGM.

8. List of Trustees of the Charity (all of whom were appointed at a General Meeting under the Articles of Association, originally adopted on 10 May 2003, and were Directors of the Company) during the period under report:

- Sara Jane Uren (Chair)
- Keith Graham Johnson
- Faruq Amin Bilbe
- Rosalind Jessie Richards
- Margaret Osborne

9. Companies Act requirements

For the period 1 April 2020 to 31 March 2021 the Company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question, in accordance with section 476.
- The Directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Public Benefit Statement: The Trustees have complied with their duty to have regard to the guidance on public benefit published by the Charity Commission in exercising their powers and duties.

The above Directors' Report will be proposed for approval at the Annual General Meeting of the Charity on 8 November 2021



Sara Uren, Chair

East Reading Horticultural Therapy and Community Based Training Ltd

(Known as Ridgeline Trust)

Charity No 1099441

Company limited by guarantee, number 4760734

Balance Sheet for the Year 01st April 2020 to 31st March 2021

	2020/21	2019/20		2020/21	2019/20
Accumulated Fund			Fixed Assets		
Opening Balance as at 01st April 2020	£67,264.61	£73,849.15	Tangible Assets	£33,961.86	£36,084.47
Excess of Income over Expenditure (Deficit in brackets)	£168.38	(£6,584.54)	Total Fixed Assets as at 31st March 2021	<u>£33,961.86</u>	<u>£36,084.47</u>
Balance carried forward	<u>£67,432.99</u>	<u>£67,264.61</u>			
			Current Assets		
			Trade Debtors	£2,279.28	£2,050.00
			Accrued Income	£0.00	£0.00
			Debtors	<u>£2,279.28</u>	<u>£2,050.00</u>
			Bank Balance at 31st March 2021	£31,107.32	£29,751.07
			Cash in hand at 31st March 2021	£146.01	£146.01
			Cash at Bank and in Hand	<u>£31,253.33</u>	<u>£29,751.07</u>
Fund Summary			Total Current Assets as at 31st March 2021	<u>£33,532.61</u>	<u>£31,801.07</u>
Of which Funds are Fixed	£33,961.86	£36,084.47	Creditors	£61.48	£61.48
Of which Funds are Restricted (Special Circumstances Fund)	£510.00	£530.00	Net Current Assets as at 31st March 2021	<u>£33,471.13</u>	<u>£31,180.14</u>
Of which Funds are Unrestricted	£32,961.13	£30,650.14	Total Assets as at 31st March 2021	<u>£67,432.99</u>	<u>£67,264.61</u>
Sub-Total of Current Funds	<u>£33,471.13</u>	<u>£31,180.14</u>			
Total of Funds	<u>£67,432.99</u>	<u>£67,264.61</u>			

East Reading Horticultural Therapy & Community Based Training Limited


Accounts for the financial year 2020-2021 approved at Annual General Meeting dated 8 November 2021

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Sara Uren
Director 

Margaret Osborne
Director 

Company limited by guarantee Company no. 4760734
Registered Office: 6 Windsor Square, Silver Street, Reading RG1 2TH

Registered Charity no. 1099441

East Reading Horticultural Therapy and Community Based Training Ltd

(Known as Ridgeline Trust)

Charity No 1099441

Company limited by guarantee, number 4760734

Income & Expenditure Report for the Year 1st April 2020 to 31st March 2021

Income		2020/21	2019/20	Expenditure		2020/21	2019/20
Grants for Projects				Spend on Grant-funded Projects			
Horticultural Therapy in a Covid Context	Aurum Foundation	£7,000.00		Horticultural Therapy in a Covid Context		£7,000.00	
Covid-related Equipment	Berkshire Community Foundation	£2,000.00		Covid-related Equipment		£2,000.00	
Coronavirus Job Retention Scheme		£3,623.27		Special Circumstances		£20.00	
Projects Total		£12,623.27	£6,865.09	Projects Total		£9,020.00	£7,897.80
Events				Events			
Plant Sale		£879.50		Plant Sale	Costs	£0.00	
Virtual Harvest Fete		£2,075.35		Virtual Harvest Fete	Costs	£0.00	
Events Total		£2,954.85	£6,727.50	Events Total		£0.00	£0.00
Donations				Operating Costs			
Friends		£2,064.82		Staff costs (less £6,125 attributed to Aurum project)		£13,339.10	
Personal		£2,808.09		Insurance		£1,088.58	
Gift Aid receipts from HMRC		£155.50		Utilities & Internet		£1,286.86	
Private Functions		£0.00		Rates		£67.58	
Donations Total		£5,028.41	£3,852.63	Garden Supplies		£633.23	
Activities				Craft Items		£1.50	
Client Payments		£320.00		Catering Supplies		£1.60	
Addington School		£1,190.00		Office Supplies & Equipment		£421.82	
Supplier Relief Reading Borough Council		£6,614.27		Cleaning Supplies		£299.00	
Supplier Relief Wokingham Borough Council		£480.00		Improvements		£0.00	
Activities Total		£8,604.27	£22,345.00	Repairs and Maintenance		£557.86	
Total Income		£29,210.80	£39,790.22	First Aid, Health & Safety, Fire Precautions		£2.68	
				Communications and Publicity		£0.00	
				Training		£150.00	
				Memberships		£37.00	
				Recruitment		£0.00	
				Accounting & Companies House fees		£13.00	
				Operating Costs Total		£17,899.81	£38,354.35
				Depreciation	(From Fixed Assets)	£2,122.61	£2,122.61
				Total Expenditure		£29,042.42	£40,374.76
				Excess of Income over Expenditure (Deficit in brackets)		£168.38	(£8,584.54)

East Reading Horticultural Therapy and Community Based Training Ltd
(Known as Ridgeline Trust) Charity No 1099441 Company limited by guarantee, number 4760734

Fixed Assets during the Year		01st April 2020	to	31st March 2021
Fixed Assets			2019-20	2018-19
Tangible Fixed Assets		Building		
Value as at 01st April 2020		£36,084.47	£36,084.47	£38,207.08
Additions		£0.00	£0.00	£0.00
Disposals		£0.00	£0.00	£0.00
Tangible Assets during the year		<u>£36,084.47</u>	<u>£36,084.47</u>	<u>£38,207.08</u>
Depreciation Basis		SL 25 years		
Depreciation Amount		£2,122.61	£2,122.61	£2,122.61
Value as at 31st March 2021		<u>£33,961.86</u>	<u>£33,961.86</u>	<u>£36,084.47</u>
Investments			£0.00	£0.00
Fixed Assets as at 31st March 2021			<u>£33,961.86</u>	<u>£36,084.47</u>

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Notes to the accounts for the year ended 31st March 2021

1 Accounting policies

Basis of preparation

The accounts have been prepared under the historical cost convention and in accordance with FRS 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland (as applied to small entities by section 1A of the standard).

Income

Income is measured at the fair value of the consideration received or receivable, net of discounts. Income includes revenue earned from the sale of goods and from the rendering of services.

Tangible fixed assets

Tangible fixed assets are measured at cost less accumulative depreciation and any accumulative impairment losses. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost, less estimated residual value, of each asset evenly over its expected useful life, as follows:

Building

Straight line over 25 years

Debtors

Short term debtors are measured at transaction price (which is usually the invoice price), less any impairment losses for bad and doubtful debts.

Creditors

Short term creditors are measured at transaction price (which is usually the invoice price).

Pensions

Contributions to defined contribution plans are expensed in the period to which they relate.

2 Employees

Average number of persons employed by the company

31st March 2021	31st March 2020
4	4

3 Tangible fixed assets

See Fixed Assets sheet

4 Debtors

The breakdown of Debtors is shown on the Balance Sheet. Accrued Income relates to Grants promised but not yet received.

5 Other information

East Reading Horticultural Therapy and Community Based Training Ltd is a private company limited by guarantee and incorporated in England, no. 4760734
Its registered office is: 6 Windsor Square, Silver Street, Reading RG1 2TH It is also Registered as a Charity, no. 1099441



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

**East Reading Horticultural Therapy and Community Based Training Limited
(known as Ridgeline Trust)**

**On accounts for the year
ended**

31st March 2021

**Charity no
(if any)**

1099441

Set out on pages

1 & 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 03 / 2021.

**Responsibilities and
basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below *~~) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

21st December 2021

Name:

Peter N. Tilbury

**Relevant professional
qualification(s) or body
(if any):**

**Fellow of the Association of International Accountants (FAIA)
(Membership Number 142181)**

Address: **6 Windsor Square, Silver Street,**
Reading, Berkshire, RG1 2TH

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

NONE