

**REGISTERED COMPANY NUMBER: 04694225 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1099400**

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2020  
FOR  
INTERNATIONAL CARE NETWORK**

Paget Reid York  
Chartered Certified Accountants  
96 - 98 Castle Lane West  
Bournemouth  
Dorset  
BH9 3JU

# **INTERNATIONAL CARE NETWORK**

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# **INTERNATIONAL CARE NETWORK**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2020**

The Trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report, incorporating the directors' report, with the financial statements for the charity for the year ended 31 December 2020.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011, the Companies Act 2006 and with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective January 2019) and the Financial Reporting Standard 102 'Financial Reporting Standard applicable in the UK and Republic of Ireland' and its section 1A.

### **OBJECTIVES AND ACTIVITIES**

#### **Objectives and aims**

The objects of the charity are the advancement of education and the relief of poverty, sickness and distress among asylum seekers and refugees in the United Kingdom.

Our Christian charity believes that we should "welcome the stranger" and works with refugees and migrants from all faiths and backgrounds to help them rebuild their lives in the UK. From providing English lessons to assisting in immigration cases, ICN strives to replace difficulty with dignity.

Our vision is "that each asylum seeker and refugee in our sphere of influence will receive our compassionate welcome and informed help in rebuilding their lives out of their suffering - being safeguarded, empowered and finding community."

#### **Public benefit**

The Charity's Trustees have referred to the guidance in the charity commission general guidance of public benefit when reviewing the charity's objectives and in planning its future activities. In particular we have considered how planned activities will contribute to the objectives set. In the trustees' opinion the charitable company's work with refugees in delivering practical solutions in giving support and advice as well as teaching English (ESOL) meet the Public Benefit test.

# INTERNATIONAL CARE NETWORK

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2020

### ACHIEVEMENT AND PERFORMANCE (Incorporating Financial Review and Future Plans)

#### Activities and Achievements.

ICN helps individuals and families who have left everything behind to find a safe place in the UK to live. ICN enables refugees and asylum seekers to integrate and settle in the UK by providing them with the skills, support and advice they need when they are confused and vulnerable.

#### **English ESOL**

How can you support yourself and your family if you don't speak the language? We break down barriers by offering newly arrived refugees and asylum seekers English lessons at our centre in Bournemouth. These classes are for those who cannot easily access or engage with the local adult education provision.

**During 2020 ICN welcomed 41 new learners with an average of 28 attending weekly lessons.**

#### **Immigration Advice**

Refugees arrive seeking stability in their lives. ICN gives immigration advice and support through our registered OISC (Office of the Immigration Services Commissioner) advisors. ICN can offer advice and support up to OISC level 1. Initially clients contact us either in person or by phone where they are triaged and given initial advice. If they then wish us to represent them in making an application to the Home Office, we book them in for a full consultation at a mutually convenient time. There is a fee for this service.

**In 2020, 99 new clients seeking help with immigration matters came to ICN for advice, 161 of these cases were closed with a 97% success rate.**

#### **Advice & Support**

Filling in forms can be complicated if you aren't an expert or don't speak English fluently. ICN provides practical advice and support to refugees and asylum seekers within our community. We support clients in finding employment and accommodation, or in accessing social welfare benefits where appropriate.

**There were 265 client visits in 2020 of which 17 were new clients.**

#### **Women and Families programme**

Leaving your friends and family behind can lead to isolation. We've created opportunities for women and children to improve their literacy and build a network of friends.

**Currently we are supporting 74 refugee and migrant families through weekly English classes, crèches and homework clubs. In 2020 there were 16 families who were new to this programme.**

#### **Separated Children Seeking Asylum**

ICN is a service provider for Local Authority children and young people's departments. We specialise in providing accommodation and care for 16 to 18 year old Separated Children Seeking Asylum (SCSA).

**During 2020, ICN looked after an average of 11 SCSA's and provided key worker support and extra-curricular activities for many others. In 2020 ICN welcomed 8 new SCSA's to its service provision.**

#### **Resettlement & Integration**

Having a home and a safe place to call your own is important. We have enabled hundreds of families and individuals to rebuild their lives in Dorset. We continue to have contracts with both local authorities in Dorset to support a number of families who arrived since 2017 under the SVPRS (Syrian Vulnerable Persons Resettlement Scheme). Further families are expected to come in 2021.

**So far 28 SVPRS families have settled in Dorset through ICN and Local Authority cooperation.**

**INTERNATIONAL CARE NETWORK**

**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

**ICN Objectives for 2021**

To show compassion and understanding to those asylum seekers and refugees we seek to serve and to prioritize the most vulnerable and needy, 'going the second mile' to support them. To enable each ICN member of staff/volunteer to realise their full potential and high levels of job satisfaction with regular appraisals.

**Women and families**

To rebuild our work after the impact of the Pandemic, to enable women to thrive through ESOL classes with crèche for pre-school children and skills sharing coffee mornings and workshops. To resume running two weekly homework clubs using volunteers. To support vulnerable isolated refugee families with home visits.

**Adult advice and support incl. SVPRS**

To continue to provide an efficient, effective immigration advice service at OISC level 1. To continue to provide efficient and effective general advice to vulnerable migrants (applying for benefits, housing, applications etc). To develop the support we give Syrian families up to five years supporting them into employment and good community integration.

**ESOL teaching**

To re-establish physical classes after the Pandemic and to continue to improve our online teaching. To provide effective and structured language teaching from literacy to intermediate levels. To run a summer school for four weeks in August 2021.

**SCSA (Separated Children Seeking Asylum)**

To increase ICN's capacity to offer a 'key worker' and accommodation service provision to LA's. To continue to develop extra- curricular' activities for all SCSA's in this area and to support others who are looking after SCSA's locally.

**Other**

Working with local interest and refugee support groups to celebrate the achievements of refugees, challenge hostility to them and support local initiatives under the umbrella forum of BCP City of Sanctuary.

**Investment policy and objectives**

Surplus funds that may arise shall be invested in an interest bearing deposit account with immediate access. Such surplus funds are generally temporary.

**Reserves policy**

The Trustees monitor restricted and unrestricted reserves quarterly. Their continuing policy is to aim to retain sufficient funds to meet ongoing requirements, based on present and projected incomes and expenditures.

At the balance sheet date the level of such free reserves (those not held up in restricted, designated reserves or fixed assets) available to the charity stood at £103,042 (2019: £100,706). This is the equivalent to approximately three months expenditure which the trustees believe would be necessary in either completing contracted work or winding up the charity as necessary in the event of loss of income.

# INTERNATIONAL CARE NETWORK

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2020

### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Governing document

International Care Network (ICN) is a charitable company limited by guarantee, incorporated on 12th March 2003 and registered as a charity on 12th September 2003. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

#### Recruitment and appointment of Trustee Board

The Directors of the company are also charity Trustees for the purposes of charity law and under the company's articles. Under the requirements of the Memorandum and Articles of Association the members of the Trustee Board are not elected. ICN gives advice and support and teaches English to asylum seekers, refugees and other migrants, both adults and children, from many countries. The Trustee Board seeks to ensure that the needs of this group are appropriately reflected through the diversity of the Trustee body. The Trustee Board represents members with experience in cross-cultural social outreach, financial management and charity governance, as well as members from an ethnic minority or refugee background. Guidance relating to conflicts of interest and how trustees can identify and manage them can be found here:

<https://www.gov.uk/government/publications/conflicts-of-interest-a-guide-for-charity-trustees-cc29>

#### Organisational structure

ICN currently has a Trustee Board which meets 5 times a year and is responsible for the strategic direction and policy of the charity. At present the board has five members from a variety of professional backgrounds relevant to the work of the charity. The CEO also attends all Trustee Board Meetings but has no voting rights. The day to day responsibility for the provision of services is delegated to the CEO and the department managers. They are responsible for ensuring that the charity delivers the services specified and that key performance indicators are met.

#### Volunteers

ICN welcomes volunteers from the local community in giving support. We have an initial induction training programme and adhere to clear safeguarding policies. On average 10 volunteers support our work at any one time. They mainly help as classroom assistants in our English classes and are involved in supporting children in the homework clubs and the crèches.

#### Induction and training of new trustees

Trustees are familiar with the practical work of the charity. New Trustees are encouraged to familiarise themselves with the cross-cultural context in which the charity operates. They are also encouraged to attend staff 'away days' and any training courses that they feel would benefit them in their role. Trustees can familiarise themselves with principles that charity trustees should follow to make sound decisions and fulfil their legal responsibilities by looking at the document provided by The Charity Commission "It's your decision: charity trustees and decision making". This can be found at:

<https://www.gov.uk/government/publications/its-your-decision-charity-trustees-and-decision-making>

In addition, trustees can consult another document provided by The Charities Commission called "The Essential Trustee: what you need to know, what you need to do" which can be accessed here:

<https://www.gov.uk/government/publications/the-essential-trustee-what-you-need-to-know-cc3>

#### Related parties

ICN's cares for Separated Children Seeking Asylum (SCSA) under Local Authority contracts governed by Children's Act legislation. ICN also has contracts with Dorset local authorities to support families living here under the Syrian Vulnerable Persons Resettlement Scheme (SVPRS).

# INTERNATIONAL CARE NETWORK

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2020

### REFERENCE AND ADMINISTRATIVE DETAILS

**Registered Company number**

04694225 (England and Wales)

**Registered Charity number**

1099400

**Registered office**

200 Holdenhurst Road  
Bournemouth  
Dorset  
BH8 8AS

**Trustees**

A Cartwright (resigned 30.6.20)  
J Davies (Chair)  
C Udezue  
B Kawai  
AP Muir  
A Orman  
M Mason (appointed 23.7.20)

The directors of the charitable company are its trustees for the purposes of charity law. The trustees who have served during the year and since the year end are shown.

**Company Secretary**

R Fell

**Independent Examiner**

James Robert Paget FCCA  
for and on behalf of  
Paget Reid York  
Chartered Certified Accountants  
96 - 98 Castle Lane West  
Bournemouth  
Dorset  
BH9 3JU

**Solicitors**

Steele Raymond, 67 Southbourne Grove, Bournemouth, BH6 3RN

**Bankers**

HSBC, 897 Wimborne Road, Moordown Bournemouth, BH9 2BL.

**Senior Management**

R Fell - Chief Executive Officer (CEO)

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 21 April 2021 and signed on its behalf by:

J Davies (Chair) - Trustee

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF INTERNATIONAL CARE NETWORK**

### **Independent examiner's report to the trustees of International Care Network ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2020.

#### **Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

#### **Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of for and on behalf of which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

James Robert Paget FCCA  
for and on behalf of  
Paget Reid York  
Chartered Certified Accountants  
96 - 98 Castle Lane West  
Bournemouth  
Dorset  
BH9 3JU

20 May 2021



# INTERNATIONAL CARE NETWORK

## STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 DECEMBER 2020

	Notes	Unrestricted funds £	Restricted funds £	31.12.20 Total funds £	31.12.19 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	3	40,827	59,652	100,479	68,055
<b>Charitable activities</b>	5				
Refugee & asylum seeker services		336,470	-	336,470	426,537
Investment income	4	2	-	2	2
Other income	6	17,067	-	17,067	-
<b>Total</b>		<u>394,366</u>	<u>59,652</u>	<u>454,018</u>	<u>494,594</u>
 <b>EXPENDITURE ON</b>					
Raising funds	7	5,400	-	5,400	3,220
<b>Charitable activities</b>	8				
Refugee & asylum seeker services		385,939	49,652	435,591	472,340
<b>Total</b>		<u>391,339</u>	<u>49,652</u>	<u>440,991</u>	<u>475,560</u>
 <b>NET INCOME</b>		<u>3,027</u>	<u>10,000</u>	<u>13,027</u>	<u>19,034</u>
 <b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		103,635	-	103,635	84,601
 <b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>106,662</u></u>	<u><u>10,000</u></u>	<u><u>116,662</u></u>	<u><u>103,635</u></u>

The notes form part of these financial statements

# INTERNATIONAL CARE NETWORK

## BALANCE SHEET 31 DECEMBER 2020

	Notes	Unrestricted funds £	Restricted funds £	31.12.20 Total funds £	31.12.19 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	14	3,620	-	3,620	2,929
<b>CURRENT ASSETS</b>					
Debtors	15	57,000	-	57,000	23,283
Cash at bank and in hand	16	53,466	10,000	63,466	86,071
		<u>110,466</u>	<u>10,000</u>	<u>120,466</u>	<u>109,354</u>
<b>CREDITORS</b>					
Amounts falling due within one year	17	(7,424)	-	(7,424)	(8,648)
<b>NET CURRENT ASSETS</b>		<u>103,042</u>	<u>10,000</u>	<u>113,042</u>	<u>100,706</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>106,662</u>	<u>10,000</u>	<u>116,662</u>	<u>103,635</u>
<b>NET ASSETS</b>		<u>106,662</u>	<u>10,000</u>	<u>116,662</u>	<u>103,635</u>
<b>FUNDS</b>	18				
Unrestricted funds				106,662	103,635
Restricted funds				10,000	-
<b>TOTAL FUNDS</b>				<u>116,662</u>	<u>103,635</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

## **INTERNATIONAL CARE NETWORK**

### **BALANCE SHEET - continued 31 DECEMBER 2020**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 21 April 2021 and were signed on its behalf by:

J Davies (Chair) - Trustee

A Orman - Trustee

The notes form part of these financial statements

# INTERNATIONAL CARE NETWORK

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

### 1. STATUTORY INFORMATION

International Care Network (ICN) is a charitable company limited by guarantee (04694225 England and Wales), incorporated on 12th March 2003 and registered as a charity on 12th September 2003. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. Registered office & place of business: 200 Holdenhurst Road, Bournemouth, Dorset BH8 8AS.

### 2. ACCOUNTING POLICIES

#### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective January 2019), Financial Reporting Standard 102 'Financial Reporting Standard applicable in the UK and Republic of Ireland' & its Section 1A, the Charities Act 2011 and the Companies Act 2006. The financial statements have been prepared under the historical cost convention. The presentation currency of the financial statements is pound sterling (£) and the accounts are rounded to the nearest £1.

#### **Financial reporting standard 102 - reduced disclosure exemptions**

The charitable company has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

#### **Income**

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

#### **Donated services and facilities**

Donated services or facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. On receipt, donated services and facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

The time of volunteers is not recognised, refer to the trustees' annual report for more information about their contribution

#### **Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

## INTERNATIONAL CARE NETWORK

### NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2020

#### 2. ACCOUNTING POLICIES - continued

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

##### **Allocation and apportionment of costs**

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, repairs and maintenance costs, finance etc which supports the charity's activities. All support costs are deemed to relate to the charitable activity of the charitable company, any costs related to other income methods are deemed to be immaterial.

Governance costs are those support costs incurred to meet the statutory and constitutional requirements of the charity.

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 10% on reducing balance
Motor vehicles	- 25% on reducing balance
Computer equipment	- 33% on cost

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

##### **Hire purchase and leasing commitments**

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

##### **Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

# INTERNATIONAL CARE NETWORK

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2020

### 2. ACCOUNTING POLICIES - continued

#### Debtors

Trade and other debtors are recognised at the settlement amount due after any discount offered. Prepayments are valued at the amount prepaid after taking account of any discounts due.

#### Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of four months or less from the date of acquisition or opening of the deposit or similar account.

#### Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts due.

### 3. DONATIONS AND LEGACIES

Grants & donations	31.12.20 Unrestricted funds £	31.12.20 Restricted funds £	31.12.20 Total funds £	31.12.19 Total funds £
<u>Grants</u>				
AB Charitable Trust	15,000	-	15,000	-
BBC Children in Need	-	10,000	10,000	10,000
Valentine Trust	-	15,000	15,000	15,000
Grace Trust	500	-	500	-
Dorset Community Fund	-	4,952	4,952	-
St Johns PCC	1,225	-	1,225	-
The Barrow Cadbury Trust - Covid-19 Support Fund	-	29,700	29,700	-
Souter Charitable Trust	6,000	-	6,000	-
P & G Charitable Trust	3,000	-	3,000	-
Garfield Weston Foundation	-	-	-	20,000
Oakdale Trust	-	-	-	2,000
The Hilden Charitable Fund	-	-	-	7,000
Homelands Charitable Trust	-	-	-	4,500
	<hr/> 25,725	<hr/> 59,652	<hr/> 85,377	<hr/> 58,500
General donations	15,102	-	15,102	9,492
Gift aid income	-	-	-	63
Legacies	-	-	-	-
	<hr/> 40,827	<hr/> 59,652	<hr/> 100,479	<hr/> 68,055

There were no donated goods and/or services in the year. The time value of volunteers is not provided, see Trustee Report for more information on the use of volunteers.

Restricted grants and donations during the year relate to the following work;

The Barrow Cadbury Trust Covid-19 support fund - Advice and Support

Dorset Community Fund - Advice and Support

Valentine Trust - Woman & Families support

BBC Children in Need - Women and Families support

# INTERNATIONAL CARE NETWORK

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2020

### 4. INVESTMENT INCOME

	31.12.20 Unrestricted funds £	31.12.20 Restricted funds £	31.12.20 Total funds £	31.12.19 Total funds £
Bank interest	2	-	2	2
	<u>2</u>	<u>-</u>	<u>2</u>	<u>2</u>

### 5. INCOME FROM CHARITABLE ACTIVITIES

	31.12.20 Unrestricted funds £	31.12.20 Restricted funds £	31.12.20 Total funds £	31.12.19 Total funds £
Local authority contracts	276,445	-	276,445	365,751
Accommodation rents	22,200	-	22,200	11,434
ESOL fees	13,436	-	13,436	28,090
Immigration advice fees	24,389	-	24,389	21,042
Other	-	-	-	220
	<u>336,470</u>	<u>-</u>	<u>336,470</u>	<u>426,537</u>

**Local Authority Contracts** represents funding received from local authorities for the care of SCSA (Separated Children Seeking Asylum) and Syrian Vulnerable Persons Resettlement Scheme (SVPRS).

**Accommodation Rents** represents rents received from clients for provision of accommodation services on their behalf.

**ESOL fees** represents income from the provision of English tuition for speakers of other languages.

### 6. OTHER INCOME

	31.12.20 Unrestricted funds £	31.12.20 Restricted funds £	31.12.20 Total funds £	31.12.19 Total funds £
Job retention scheme grants	17,067	-	17,067	-
	<u>17,067</u>	<u>-</u>	<u>17,067</u>	<u>-</u>

# INTERNATIONAL CARE NETWORK

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2020

### 7. RAISING FUNDS

#### Raising donations and legacies

	31.12.20 Unrestricted funds £	31.12.20 Restricted funds £	31.12.20 Total funds £	31.12.19 Total funds £
Grant sourcing fees	5,400	-	5,400	3,220
	<u>5,400</u>	<u>-</u>	<u>5,400</u>	<u>3,220</u>

### 8. CHARITABLE ACTIVITIES COSTS

	31.12.20 Unrestricted funds £	31.12.20 Restricted funds £	31.12.20 Total funds £	31.12.19 Total funds £
Rents	80,716	-	80,716	94,784
Client fees & support payments	55,094	-	55,094	88,445
Translation & interpretation fees	7,733	-	7,733	9,062
Gross salaries	150,088	49,652	199,740	179,281
Social security	7,309	-	7,309	7,831
Pensions	2,673	-	2,673	2,144
	<u>303,613</u>	<u>49,652</u>	<u>353,265</u>	<u>381,547</u>
Support costs (note 9)	<u>82,326</u>	<u>-</u>	<u>82,326</u>	<u>90,793</u>
	<u>385,939</u>	<u>49,652</u>	<u>435,591</u>	<u>472,340</u>

Restricted expenditure is as follows:

The Barrow Cadbury Trust Covid-19 Support Fund - Advice and Support salaries £19,700  
Dorset Community Fund - Advice and Support salaries £4,952  
Valentine Trust - Woman & Families support salaries £15,000  
BBC Children in Need - Women and Families support salaries £10,000



# INTERNATIONAL CARE NETWORK

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2020

### 9. SUPPORT COSTS

	31.12.20 Unrestricted funds £	31.12.20 Restricted funds £	31.12.20 Total funds £	31.12.19 Total funds £
Gross salaries	38,060	-	38,060	36,767
Social security	2,105	-	2,105	1,980
Employer pensions	527	-	527	399
Staff training	1,218	-	1,218	1,048
Staff travel	1,857	-	1,857	6,457
	<hr/> 43,767	<hr/> -	<hr/> 43,767	<hr/> 46,651
Minibus running costs	2,507	-	2,507	3,257
Office rent & rates	12,036	-	12,036	12,044
Light, heat & water	1,554	-	1,554	1,229
Repairs & cleaning	1,189	-	1,189	699
Insurance	4,972	-	4,972	3,684
Computer & website	1,759	-	1,759	3,508
Telephone & broadband	4,454	-	4,454	2,566
Print, post & stationery	1,984	-	1,984	3,373
Professional fees & subscriptions	646	-	646	2,410
Trustee travel & subsistence	529	-	529	2,069
Sundry expenses	2,867	-	2,867	3,778
Bank & card processing charges	270	-	270	206
Depreciation	1,082	-	1,082	1,441
	<hr/> 35,849	<hr/> -	<hr/> 35,849	<hr/> 40,264
<u>Governance costs</u>				
Examiner fee	2,668	-	2,668	2,520
Payroll fees	42	-	42	1,358
	<hr/> 2,710	<hr/> -	<hr/> 2,710	<hr/> 3,878
	<hr/> 82,326	<hr/> -	<hr/> 82,326	<hr/> 90,793

Support costs are considered to relate entirely to resources expended on charitable activities.

# INTERNATIONAL CARE NETWORK

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2020

### 10. NET INCOME/(EXPENDITURE)

Net (outgoing)/incoming resources is stated after inclusion of the following:

	31.12.20	31.12.19
	£	£
Depreciation - owned assets	1,082	1,441
Examiner fee	2,668	2,520
	<u>2,668</u>	<u>2,520</u>

### 11. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2020 nor for the year ended 31 December 2019.

#### Trustees' expenses

Travel, phone and direct expenses of £559 were reimbursed to 1 Trustee in the year (2019 : £2,144 to 1 trustee).

### 12. STAFF COSTS

	31.12.20	31.12.20	31.12.20	31.12.19
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Wages & salaries	237,800	-	237,800	216,048
Social security	9,414	-	9,414	9,811
Other pension costs	3,200	-	3,200	2,542
	<u>250,414</u>	<u>-</u>	<u>250,414</u>	<u>228,401</u>

Average monthly staff numbers 21 (2019:21). There were no employees whose total employee benefits exceeded £60,000. CEO gross salary £16,224 (2019: £14,976)

During the year employer pension contributions, under a defined contribution scheme, were paid on behalf of 8 (2019: 5) staff members to a value of £3,200 (2019: £2,542). Contributions owing at the balance sheet date were £NIL (2019: £NIL).

# INTERNATIONAL CARE NETWORK

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2020

### 13. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	36,055	32,000	68,055
<b>Charitable activities</b>			
Refugee & asylum seeker services	426,537	-	426,537
Investment income	2	-	2
<b>Total</b>	462,594	32,000	494,594
 <b>EXPENDITURE ON</b>			
Raising funds	3,220	-	3,220
<b>Charitable activities</b>			
Refugee & asylum seeker services	422,769	49,571	472,340
<b>Total</b>	425,989	49,571	475,560
 <b>NET INCOME/(EXPENDITURE)</b>	36,605	(17,571)	19,034
 <b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>	67,030	17,571	84,601
 <b>TOTAL FUNDS CARRIED FORWARD</b>	103,635	-	103,635

# INTERNATIONAL CARE NETWORK

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2020

### 14. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Motor vehicles £	Computer equipment £	Totals £
<b>COST</b>				
At 1 January 2020	7,126	10,801	28,528	46,455
Additions	626	-	1,147	1,773
	<hr/>	<hr/>	<hr/>	<hr/>
At 31 December 2020	7,752	10,801	29,675	48,228
	<hr/>	<hr/>	<hr/>	<hr/>
<b>DEPRECIATION</b>				
At 1 January 2020	5,172	10,092	28,262	43,526
Charge for year	258	177	647	1,082
	<hr/>	<hr/>	<hr/>	<hr/>
At 31 December 2020	5,430	10,269	28,909	44,608
	<hr/>	<hr/>	<hr/>	<hr/>
<b>NET BOOK VALUE</b>				
At 31 December 2020	2,322	532	766	3,620
	<hr/>	<hr/>	<hr/>	<hr/>
At 31 December 2019	1,954	709	266	2,929
	<hr/>	<hr/>	<hr/>	<hr/>

### 15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.20 Unrestricted funds £	31.12.20 Restricted funds £	31.12.20 Total funds £	31.12.19 Total funds £
Trade debtors	47,422	-	47,422	21,090
Prepaid expenses	4,136	-	4,136	1,130
Client funds (note 22)	567	-	567	-
Other debtors	4,875	-	4,875	1,063
	<hr/>	<hr/>	<hr/>	<hr/>
	57,000	-	57,000	23,283
	<hr/>	<hr/>	<hr/>	<hr/>

### 16. CASH AT BANK AND IN HAND

	31.12.20 Unrestricted funds £	31.12.20 Restricted funds £	31.12.20 Total funds £	31.12.19 Total funds £
Cash at bank	63,292	-	63,292	84,269
Cash in hand	174	-	174	1,802
	<hr/>	<hr/>	<hr/>	<hr/>
	63,466	-	63,466	86,071
	<hr/>	<hr/>	<hr/>	<hr/>

# INTERNATIONAL CARE NETWORK

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2020

### 17. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.20 Unrestricted funds £	31.12.20 Restricted funds £	31.12.20 Total funds £	31.12.19 Total funds £
Accrued expenses	4,674	-	4,674	7,543
Tax and social security	2,750	-	2,750	1,081
Client funds (see note 22)	-	-	-	24
	<u>7,424</u>	<u>-</u>	<u>7,424</u>	<u>8,648</u>

### 18. MOVEMENT IN FUNDS

	At 1.1.20 £	Net movement in funds £	At 31.12.20 £
<b>Unrestricted funds</b>			
General fund	103,635	3,027	106,662
<b>Restricted funds</b>			
Advice and support	-	10,000	10,000
<b>TOTAL FUNDS</b>	<u>103,635</u>	<u>13,027</u>	<u>116,662</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	394,366	(391,339)	3,027
<b>Restricted funds</b>			
Women and families outreach work fund	25,000	(25,000)	-
Advice and support	34,652	(24,652)	10,000
	<u>59,652</u>	<u>(49,652)</u>	<u>10,000</u>
<b>TOTAL FUNDS</b>	<u>454,018</u>	<u>(440,991)</u>	<u>13,027</u>

# INTERNATIONAL CARE NETWORK

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2020

### 18. MOVEMENT IN FUNDS - continued

#### Comparatives for movement in funds

	At 1.1.19 £	Net movement in funds £	At 31.12.19 £
<b>Unrestricted funds</b>			
General fund	67,030	36,605	103,635
<b>Restricted funds</b>			
Women and families outreach work fund	17,571	(17,571)	-
<b>TOTAL FUNDS</b>	<u>84,601</u>	<u>19,034</u>	<u>103,635</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	462,594	(425,989)	36,605
<b>Restricted funds</b>			
Women and families outreach work fund	32,000	(49,571)	(17,571)
<b>TOTAL FUNDS</b>	<u>494,594</u>	<u>(475,560)</u>	<u>19,034</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.19 £	Net movement in funds £	At 31.12.20 £
<b>Unrestricted funds</b>			
General fund	67,030	39,632	106,662
<b>Restricted funds</b>			
Women and families outreach work fund	17,571	(17,571)	-
Advice and support	-	10,000	10,000
	<u>17,571</u>	<u>(7,571)</u>	<u>10,000</u>
<b>TOTAL FUNDS</b>	<u>84,601</u>	<u>32,061</u>	<u>116,662</u>

# INTERNATIONAL CARE NETWORK

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2020

### 18. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	856,960	(817,328)	39,632
<b>Restricted funds</b>			
Women and families outreach work fund	57,000	(74,571)	(17,571)
Advice and support	34,652	(24,652)	10,000
	<u>91,652</u>	<u>(99,223)</u>	<u>(7,571)</u>
<b>TOTAL FUNDS</b>	<u>948,612</u>	<u>(916,551)</u>	<u>32,061</u>

**Womens and families outreach work fund:** Many of the women we work with are isolated, having moved from large and close extended families to our sometimes individualistic western culture. We provide one to one outreach home visits for them and their families, to help them break out of the cycle of isolation and alienation. We do this through 'women only' English lessons with a crèche at two local community centres as well as homework clubs for school age children.

**Client advice and support work fund:** We support clients in finding employment and accommodation, or in accessing social welfare benefits where appropriate. The £10,000 balance relates to unspent grant income from The Barrow Cadbury Trust Covid-19 Support Fund.

**Net assets per fund type are shown in the balance sheet and its related notes.**

### 19. OTHER FINANCIAL COMMITMENTS

#### Lease commitments

Office rent is currently £11,000 per annum and subject to a three month notice period.

Photocopier lease costs of £166 per quarter for 5 years from October 2017.

Phone system lease costs of £432 per quarter for 6 years from January 2020.

### 20. RELATED PARTY DISCLOSURES

There were no donations from Trustees or other related party transactions in the current and previous year.

## **INTERNATIONAL CARE NETWORK**

### **NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2020**

#### **21. ULTIMATE CONTROLLING PARTY**

The charitable company is controlled by its Trustees/directors.

#### **22. FUNDS RECEIVED AS AGENT**

Client funds are received by the charitable company for client costs which the charity pays on their behalf. During the year £29,961 (2019: £36,507) was received. Funds held at the balance sheet date was £567 (2019: £24 due to clients)



# INTERNATIONAL CARE NETWORK

## DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2020

	31.12.20 £	31.12.19 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations & grants	100,479	68,055
<b>Investment income</b>		
Deposit account interest	2	2
<b>Charitable activities</b>		
Local Authority Contracts	276,445	365,751
Accommodation rents & utilities	22,200	11,434
ESOL fees	13,436	28,090
Immigration advice fees	24,389	21,042
Other income	-	220
	<hr/>	<hr/>
	336,470	426,537
<b>Other income</b>		
Job retention scheme grants	17,067	-
	<hr/>	<hr/>
<b>Total incoming resources</b>	454,018	494,594
<b>EXPENDITURE</b>		
<b>Raising donations and legacies</b>		
Fundraiser fees	5,400	3,220
<b>Charitable activities</b>		
Wages	199,740	179,281
Social security	7,309	7,831
Pensions	2,673	2,144
Accommodation - Rents payable	80,716	94,784
Client support & allowances	55,094	88,445
Translation & interpretation	7,733	9,062
	<hr/>	<hr/>
	353,265	381,547
<b>Support costs</b>		
<b>Management</b>		
Wages	38,060	36,767
Social security	2,105	1,980
Pensions	527	399
Staff training	1,218	1,048
Staff travel costs	1,857	6,457
Minibus running costs	2,507	3,257
Rent & rates	12,036	12,044
Light, heat & water	1,554	1,229
Repairs & cleaning	1,189	699
Carried forward	61,053	63,880

This page does not form part of the statutory financial statements

# INTERNATIONAL CARE NETWORK

## DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2020

	31.12.20 £	31.12.19 £
<b>Management</b>		
Brought forward	61,053	63,880
Insurance	4,972	3,684
Computer & website expenses	1,759	3,508
Telephone & broadband	4,454	2,566
Postage, stationery & printing	1,984	3,373
Professional fees & subscriptions	646	2,410
Trustee travel & subsistence	529	2,069
Sundry expenses	2,867	3,778
Bank charges	270	206
Fixtures and fittings	258	217
Motor vehicles	177	237
Computer equipment	647	987
	<hr/> 79,616	<hr/> 86,915
<b>Governance costs</b>		
Accountancy fees	2,668	2,520
Payroll and bookkeeping	42	1,358
	<hr/> 2,710	<hr/> 3,878
Total resources expended	<hr/> 440,991	<hr/> 475,560
<b>Net income</b>	<hr/> <hr/> 13,027	<hr/> <hr/> 19,034