

Grove Park PTA Receipts and Payments Accounts

Receipts and Payments

	Y/E 31 July 2023	
	£	£
Income		
Fundraising Events	27,613.88	
Donations	23,570.19	
Sponsorship	2,842.50	
Interest receivable	9.32	
		54,035.89
Expenditure		
Fundraising Events	(7,260.26)	
Other events	0.00	
Administrative expenses*	(1,593.92)	
Donations given	0.00	
Grove Park School	(40,260.16)	
		(49,114.34)
Net (deficit) / surplus for the year		4,921.55
Cash balance at 31 July 2022		11,902.99
Cash balance at 31 July 2023		16,824.54

* Of which relates to card processing fees (1,241.64)

Statement of Assets and Liabilities at the period end

Cash at bank and in hand	£
Deposit Account	2,032.93
Current Account cash book	14,559.11
	16,592.04
Petty Cash	132.50
Float	100.00
	16,824.54

Monetary assets	£
Fundraising debtors	
Donation debtors	
Sponsorship debtors	
Giftaid receivable	

Liabilities	£
Payments due to Grove Park School	



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 01/08/2022 **Period start date** **To** 31/07/2023 **Period end date**

Charity name: Grove Park School PTA

Charity registration number: 1099383

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of pupils in the school in particular by: <ol style="list-style-type: none">1. Developing effective relations between the staff, parents and others associated with the school2. Engaging in activities or providing facilities or equipment which the support the school and advance the education of the pupils
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The Grove Park School PTA engages in a number of fundraising events throughout the year. The two main fundraising activities are the Summer Fair and the Christmas Fair, which are held annually at the school and supported by the pupils, their families and carers, and the local community.</p> <p>Other income is received through donations, sponsorship and other small fundraising activities like snack sales and uniform sales.</p> <p>Grants are made to Grove Park Primary School to enhance education and recreational resources and activities. Members vote on the proposed expenditure at the AGM and other meetings held throughout the year when necessary.</p> <p>The PTA supports all fund raising events and activities held at Grove Park Primary School. During the year, the PTA funds a welcome event for parents of new pupils, and school wide picnics/parties.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit, in all their decision making.

Commission on public benefit		
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Grove Park School PTA has performed well in the year, raising over £54,000 in the year ended 31 July 2023. This was raised through a combination of fundraising activities, sponsorship and donations and with the support of parents, carers, teachers and the local community.</p> <p>Fundraising events generated £27,614. The annual Summer and Christmas events are the largest events and raised £16,864. Uniform sales and snack sales raised over £4,800. The PTA also raised money through a variety of other events including quiz nights and raffles.</p> <p>Donations and sponsorships of £26,412 were received in the year.</p> <p>At the AGM the members voted to donate £40,260 during the academic year to Grove Park Primary School to fund the purchase of education software, stationary supplies, computing equipment, educational trips, year 6 leavers' events and the enrichment of other school resources.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity held a cash balance of £16,8245 as at 31 July 2023
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Grove Park School PTA do not have a reserves policy. Reserves are held to cover fluctuations in receipts and payments, and to cover larger projects at the request of Grove Park Primary School as and when required.
Amount of reserves held	Para 1.22	£5,000
Reasons for holding zero reserves	Para 1.22	NA
Details of fund materially in deficit	Para 1.24	NA
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	NA

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Memorandum and articles of association
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by members of the association annually at the AGM

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Grove Park School PTA
Other name the charity uses	Friends of Grove Park Primary PTA
Registered charity number	1099383
Charity's principal address	Grove Park Primary School Nightingale Close Grove Park Terrace Chiswick London W4 3JN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alice Grant	Treasurer		
2	Rani Ratna Price	Chair		
3	Fiona Mary Walsh	Trustee		
4	Siobhan Smedley-Wild	Trustee		
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	ALICE GRANT	
Position (eg Secretary, Chair, etc)	Ex TREASURER	
Date	31/06/2024	



Section A

Independent Examiner's Report

Report to the trustees/ members of	Charity Name Grove Park Primary PTA		
On accounts for the year ended	31/07/2023	Charity no (if any)	1099383
Set out on pages	1-2 <small>(remember to include the page numbers of additional sheets)</small>		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 07 / 2023**.

Responsibilities and basis of report As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:  **Date:** 14/6/24

Name: ALEXANDRA BROWN

Relevant professional qualification(s) or body (if any): ACMA
1-29KYP.

Address: 13 FOSTER ROAD
LONDON
W44NY

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.