

Charity Registered Number:
1099374

HEXTABLE VILLAGE PRE-SCHOOL

REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2023

**HEXTABLE VILLAGE PRE-SCHOOL
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2023**

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HEXTABLE VILLAGE PRE-SCHOOL
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2023

Trustees

S Jefferies
C Markey
S Smith
N Bigwood
G Hristova
R Weatherley (resigned 22nd November 2023)
L Harrison
J Taru
C Budd (resigned 22nd November 2023)
R Liddon
A Valentine (resigned 22nd November 2023)

Registered & Principal Office

The Gallery
College Road
Swanley
BR8 7LT

Accountants

Pearce accounts consultancy services
58 Sermon Drive
Swanley
Kent
BR8 7HT

HEXTABLE VILLAGE PRE-SCHOOL**TRUSTEE'S REPORT****FOR THE YEAR ENDED 31ST DECEMBER 2023**

The Trustees present their annual report with financial statements of the charitable company for the year ended 31st December 2023.

LEGAL STATUS

Hextable Village Pre-School is governed by its constitution. The pre-school has adopted the 2011 Pre-School Learning Alliance constitution on 18 October 2017.

The Pre-School Learning Alliance (PLA) is the governing charitable body. PLA is in the voluntary sector working as strategic partner with the government. It specialises in and campaigns for education for the early year's sector. It aims to "promote quality in Pre-School settings".

Its objective is to overcome issues of supply, training and conditions for the workforce. It is also committed to development of Government strategy for the early year's sector.

The PLA visits to support the education and offers grant funding from head office fundraising campaigns.

The Pre-School needs to adhere to rules and regulations to qualify for membership to the PLA. This includes submitting end of year accounts to the charities commission.

Ofsted is the government education regulatory agency. It sets out the national curriculum adherence of the nursery education service through means of list of objectives and quality standards.

TRUSTEES

The trustees in office during the year were:

S Jefferies

C Markey

S Smith

N Bigwood

G Hristova

R Weatherley

L Harrison

J Taru

C Budd

R Liddon

A Valentine

OBJECTIVES AND ACTIVITIES

The objectives of the charity continue to be the enhancement of development and education of children under statutory school age, by encouraging parents to understand and provide for the needs of their children through community groups. The objective is also to deliver care and education whilst meeting individual needs including developing and implementing strategies to encourage and extend children's learning.

The pre-school supplies an education service to local children from between the ages of 2 and 4 years. A voluntary committee of parents manages the pre-school, it employs 9 teachers including 1 admin support staff who are responsible for the day-to-day running of the Pre-School in line with the EYFS. The staff receive regular training.

HEXTABLE VILLAGE PRE-SCHOOL
DIRECTOR'S AND TRUSTEE'S REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2023
(Continued)

We offer morning and afternoon educational sessions (each session is 3 hours) every week day. The Pre-school garden continues to be used and enjoyed by the children on a daily basis, whatever the weather. In addition to universal government funding, the preschool offers free for 2 funding and since September 2017, also 30 hour funding.

The Pre-School are pleased to announce that the result of the last inspection by OFSTED, in January 2019, was that the quality and standards of the early years provision had been rated as good.

The Pre-School has had a challenging year, income for the year was £169,493 (2022 £158,844) and expenditure was £191,609 (2022 £175,447). The main challenge for the preschool has been the minimum wage increase and couple that with the ongoing fuel increases. The majority sessions were full to capacity.

Our ongoing goal is to continue to use the income from fees and funding to cover our highest running costs such as staff costs and rent, and to support activities that will enhance the children's Preschool experience and environment.

Our main financial aim is to retain our reserves at approximately the same level. We will continue to spend carefully and fundraise as much as possible to meet this aim.

FUNDRAISING

Local Government and Parental Means of Funding Children are eligible for funding from the Kent County Council in the term after their third birthday. Even though we knew it would be difficult year financially we made the decision that the fees for parents who have to pay have not be increased from £65.50 per 3 hour session for school year 2023/2024.

In 2023 £3,821 (2022 £1,331) was raised through fundraising events which is more than double that we raised in 2022. This money supplies the Pre -School with new equipment such as new toys and learning resources etc. The fundraising team on the committee are responsible for the planning, organising, setting up of events, clearing up and the storage and stock take of stored refreshments with support from committee and parents. In 2023 the committee were able to do a variety of fundraising events for Easter, Summer & Christmas fayre and a hugely successful and popular Halloween Party. The Summer 2023 Fayre was a successful fundraising event and a great day for the whole community. The income that has been raised will assist in further development of our garden and outdoor play area and towards the funding of Christmas and leavers gifts.

PUBLIC BENEFIT

In planning activities for the year, the trustees confirm that the Charity Commission's guidance on public benefit (section 4 of the 2006 Charities Act) by:

1. Offering appropriate play facilities and training courses; and offering parents the opportunity to get involved in the activities of such groups.
2. Encouraging study of the needs of such children and their families and promoting public interest in, and recognition of such needs in the local areas.
3. Instigating, adhering to and furthering the cause of pre-school learning allies.
4. Offering appropriate play facilities and training courses, together with the right of parents to take responsibility for and to become involved in the activities of such groups ensuring that such groups offer opportunities for all children regardless of race, culture, religion, means or ability. Encouraging the study of the needs of such children and their families and promoting public interest in the recognition of such needs in the local area.

HEXTABLE VILLAGE PRE-SCHOOL
DIRECTOR'S AND TRUSTEE'S REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2023
(Continued)

RECRUITMENT AND APPOINTMENT OF TRUSTEES

Hextable Village Pre-School has adopted the Pre-School Learning Alliance constitution and we follow the methods laid out in the constitution when recruiting and appointing new trustees.

RISKS

The charity has assessed the risks to which it is exposed and has taken steps to mitigate those risks. The main risks faced by the charity are in respect of maintaining funding levels in order to continue with the present level of services.

The biggest risk that the pre-school faces is funding. The main source of funding is nursery vouchers from Kent County Council, which amounted to £130,060 (2022 £124,457). This funding is susceptible to government cuts, and the pre-school would have to find alternative means. The pre-school will put into place a comprehensive system of monitoring financial, physical and reputational risks to which it is currently exposed. This includes improving income raising activities. The pre-school now operates on a strict budget set at the beginning of the year, which helps to monitor income and expenditure. Any monies at the end of the financial year are to be used in securing the pre-schools future. The pre-school will continue with its policy of maintaining reserves that are adequate for it to meet its contractual obligations. The unrestricted reserve at 31st December 2023 was £44,583 (2022 £66,699).

TRUSTEES RESPONSIBILITIES

The Charities Act requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state to affairs of the company as at the end of the financial year and of the surplus or deficit of the charity for that year. In preparing those financial statements the trustees are required to:-

- select suitable policies and the apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- follow applicable accounting standards, subject to any material departures disclosed and explained in the accounts;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the regulations made under the Charities Act. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are also responsible for the contents of the trustees' report, and the responsibility of the independent examiner in relation to the trustees' report is limited to examining the report and ensuring that, on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

APPROVAL

This Report was approved by on behalf of the Trustees on 31/10/2024 and signed.

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INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES OF
HEXTABLE VILLAGE PRE-SCHOOL
FOR THE YEAR ENDED 31ST DECEMBER 2023

We have examined the financial statements on pages 5 to 9. These financial statements have been prepared under the historical cost convention and the accounting policies set out therein.

Respective responsibilities of the trustees and examiner

The Trustees' responsibilities for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards are set out in the Statement of Trustees Responsibilities. The charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charities Commissioner under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of opinion

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements:
 - (a) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (b) to prepare accounts which accord with the accounting records to comply with the accounting requirements of the 2011 Act;
 have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Debbie Pearce
 Pearce accounts consultancy services
 Chartered Certified Accountants
 58 Sermon Drive
 Swanley
 Kent BR8 7HT

Dated: 31.10.24

HEXTABLE VILLAGE PRE-SCHOOL
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER 2023

	31st December 2023			31st December 2022
	Unrestricted	Restricted	Total	Total
	Funds	Funds		
	£	£	£	£
INCOMING RESOURCES				
Voluntary income				
Fundraising	3,821	-	3,821	1,331
Investment income	187	-	187	16
Incoming resources from charitable activities	165,485	-	165,485	157,497
TOTAL INCOMING RESOURCES	169,493	-	169,493	158,844
RESOURCES EXPENDED				
Fundraising costs	75	-	75	111
Charitable activities	190,814	-	190,814	174,556
Governance costs	720	-	720	780
TOTAL RESOURCES EXPENDED	191,609	-	191,609	175,447
Net incoming/outgoing resources	(22,116)	-	(22,116)	(16,603)
Total funds brought forward	66,699	-	66,699	83,302
Total funds carried forward	44,583	-	44,583	66,699

The Statement of Financial Activities includes all gains and losses in the year.
All incoming and expended resources derive from continuing activities.

HEXTABLE VILLAGE PRE-SCHOOL

BALANCE SHEET

AS AT 31ST DECEMBER 2023

	2023	2022
	£	£
CURRENT ASSETS		
Debtors	300	821
Cash at bank and in hand	45,488	67,272
	<u>45,788</u>	<u>68,093</u>
CREDITORS: Amounts falling due within one year	1,205	1,394
	<u>1,205</u>	<u>1,394</u>
NET CURRENT ASSETS	<u>44,583</u>	<u>66,699</u>
TOTAL ASSETS LESS CURRENT LIABILITIES	<u>44,583</u>	<u>66,699</u>
FUNDS		
Unrestricted funds	44,583	66,699
Restricted funds	-	-
	<u>44,583</u>	<u>66,699</u>

Approved on behalf of the Trustees on 31/10/2024 and signed.

CHURCH
Trustee

HEXTABLE VILLAGE PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2023

1. ACCOUNTING POLICIES

1.1 Basis of preparation of financial statements

The Financial Statements are prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

The financial statements are prepared, on a going concern basis, under the historical cost convention. The charity is dependent on continuing grant funding.

The charity meets the definition of a public benefit entity under FRS 102.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

1.2 Income

Revenue grants are credited to the Statement of Financial Activities on the earlier date of when they are received or when they are receivable, unless they relate to a specific future period, in which case they are included in creditors on the Balance Sheet as a grant received in advance to be recognised in the future accounting period. Other income is included for the period to which it relates.

1.3 Resources expended

Expenditure is recognised when a liability is incurred within the charitable objects and is classified between charitable activities and governance costs in accordance with SORP 2005.

1.4 Value Added Tax

Value added tax is not recoverable by the charity and as such is included in the relevant costs in the Statement of Financial Activities.

1.4 Restricted funds

Restricted funds are to be used for the purposes specified by the donor. Expenditure which meets these criteria is identified to the fund.

All income has been classified as unrestricted funds as no restrictions are placed on income by the Charity's donors.

1.5 Unrestricted funds

Unrestricted funds are grants, donations and other income received or generated for the objects of the charity without further specified purpose and are available as general funds

1.6 Liabilities

Liabilities are recognised where a legal obligation to transfer economic benefit exists.

HEXTABLE VILLAGE PRE-SCHOOL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2023

2. STAFF COSTS

The average number of employees during the period was 13 (2022 – 13).

	2023	2022
	£	£
Gross salaries	147,688	124,316
Pension costs	1,804	1,133
Temporary staff	378	207

3. TRUSTEE REMUNERATION AND EXPENSES

S Jefferies received remuneration of £22,421 (2022 - £19,165) during the year, no remuneration was paid to any other trustees. Small charitable expenses incurred were reimbursed as follows:

	2023	2022
	£	£
S Smith	550	-
C Markey	1,260	181
J Taru	846	-

4. DEBTORS

	2022	2021
	£	£
Tax and social security	<u>300</u>	<u>821</u>

5. CREDITORS: Amounts falling due within one year

	2023	2022
	£	£
Pension costs	340	110
Tax and social security	-	-
Accruals	<u>865</u>	<u>1,284</u>
	<u>1,205</u>	<u>1,394</u>

HEXTABLE VILLAGE PRE-SCHOOL
INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER 2023

	2023	2022
	£	£
INCOME		
Fees received	28,178	33,040
Kent County Council	130,060	124,457
Grants and electricity recharged	7,247	-
Interest received	187	16
Fundraising and donations	<u>3,821</u>	<u>1,331</u>
TOTAL INCOME	<u><u>169,493</u></u>	<u><u>158,844</u></u>
EXPENDITURE		
Food and equipment	7,461	7,709
Activities and speech therapy	2,340	-
Wages	147,688	124,316
Temporary staff	378	207
Pension costs	1,804	1,133
Rent and rates	11,308	14,505
Light and heat	3,111	2,925
Repairs and refurbishment	6,524	9,028
Cleaning	4,331	6,438
Printing, postage, stationery	9	555
Office costs	510	570
Training	1,275	3,291
Insurance	2,122	1,871
Telephone	483	425
Subscriptions	188	349
Sundry expenses	172	297
Fundraising costs	75	111
Bank charges	94	113
Payroll expenses	1,016	824
Accountancy fees	<u>720</u>	<u>780</u>
TOTAL EXPENDITURE	<u><u>191,609</u></u>	<u><u>175,447</u></u>
DEFICIT/SURPLUS FOR THE FINANCIAL YEAR	<u><u>(22,116)</u></u>	<u><u>(16,603)</u></u>