

CHILD AND FAMILY CONNECT

Trustees Report and Accounts

31ST MARCH 2021

Registered Charity Number 1099371

WATERS & ATKINSON

Chartered Accountants
The Old Court House
Clark Street
Morecambe
Lancashire
LA4 5HR

CHILD AND FAMILY CONNECT
FINANCIAL STATEMENTS
YEAR ENDED 31ST MARCH 2021

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CHILD AND FAMILY CONNECT

TRUSTEES ANNUAL REPORT

YEAR ENDED 31ST MARCH 2021

The trustees have pleasure in presenting their report and the unaudited financial statements of the charity for the year ended 31st March 2021.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name	Child and Family Connect
Charity registration number	1099371
Principal office	PO Box 319 Ormskirk Lancashire L40 9WB

THE TRUSTEES

The trustees who served the charity during the period were as follows:

Miss Suzanne Kaye - Chairman
Mr Stephen Disley - Vice Chairman
Ms Katie Duckworth - Secretary

Accountants

Waters & Atkinson
Chartered Accountants
The Old Court House
Clark Street
Morecambe
Lancashire
LA4 5HR

CHILD AND FAMILY CONNECT

TRUSTEES ANNUAL REPORT

YEAR ENDED 31ST MARCH 2021

OBJECTIVES OF THE CHARITY

The object of the charity is to offer a safe, friendly and neutral environment in Greater Manchester, and Merseyside, where children of separated families can spend time with one or both parents and other family members.

MAIN ACTIVITIES IN RELATION TO THE OBJECTIVES

The charity provides centres which seek to foster:-

- An environment where contact will be child focused
- A warm and comfortable atmosphere for both parent(s) and children
- A safe caring environment where a parent with "care" can leave a child with confidence
- A place where there will be no arguments or rows
- A time for children to relax and enjoy the company of a non-resident parent.

CONSTITUTION

Child and Family Connect is constituted under a trust deed dated 27th March 2003 and amended 1st September 2005.

TRUSTEES

The members of the committee of the charity are its trustees for the purpose of charity law and throughout this report are collectively referred to as "the trustees". As set out in the constitution the trustees are elected at the Annual General Meeting and serve until the following Annual General Meeting.

ADDITIONAL GOVERNANCE ISSUES

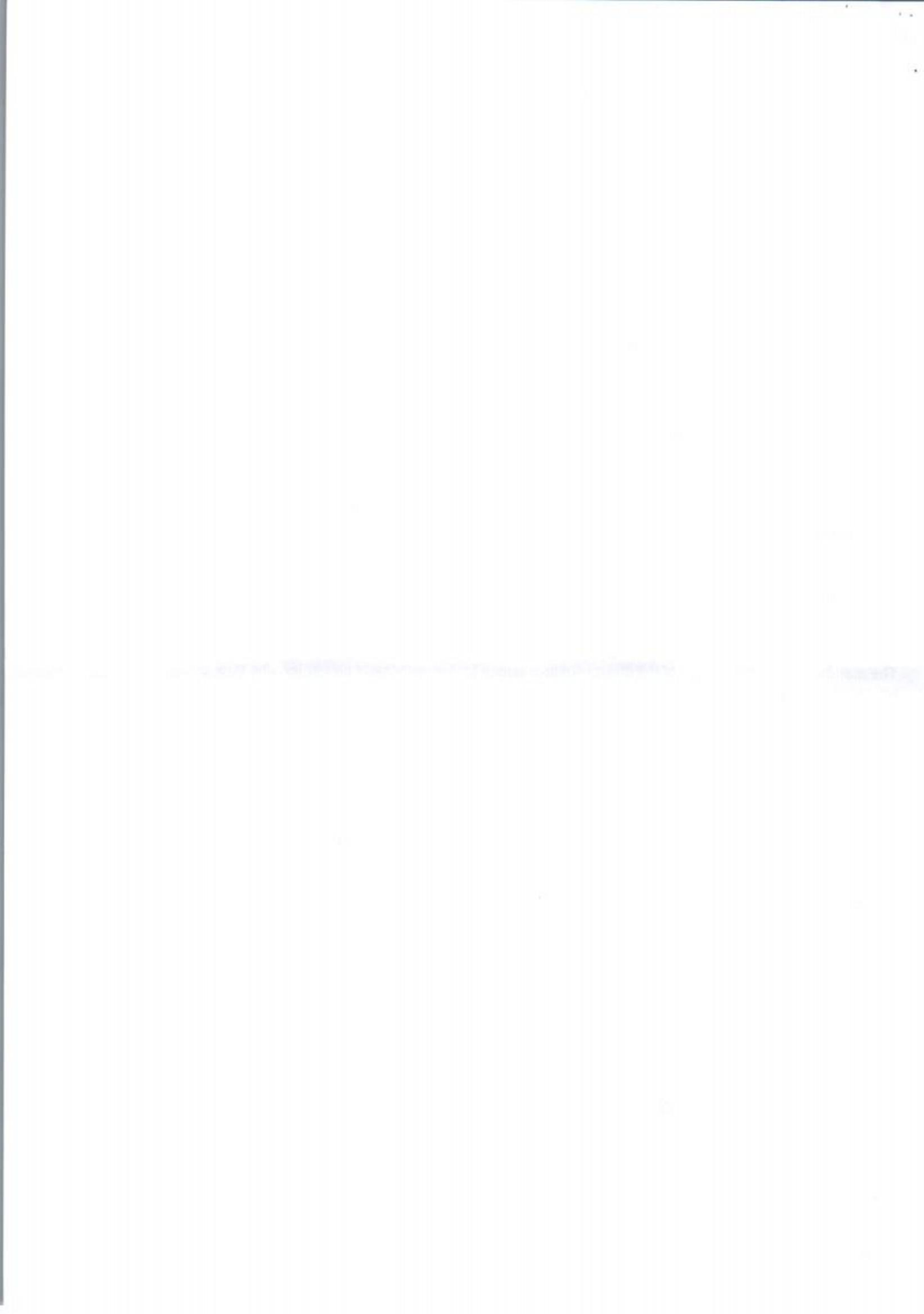
Child and Family Connect is now an established charity and there is a child protection policy in place. Disclosure and Barring Service checks are carried out prior to commencement of Volunteers, Employment or Trusteeship.

Other policies in place include those covering confidentiality, domestic violence and abuse, safeguarding and protection from harm, employee disciplinary procedures, Health and Safety, Volunteers, Age discrimination and retirement, complaints, disability, equal opportunities and recruitment of ex-offenders.

Child and Family Connect is a member of the National Association of Child Contact Centres (NACCC) and subscribes on an annual basis. NACCC provides support in numerous ways and the centres benefit greatly from membership. Child and Family Connect also accept referrals from solicitors throughout the UK besides Child and Family Court Advice and Support Service (CAFCASS).

The Trustees have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that necessary steps can be taken to lessen these risks.

In accordance with our confidentiality policy Child and Family Connect will inform referees of times and dates of attendance. With the exception of incidents concerning the Child Protection Policy, CAFCASS officers may attend the centres to observe a family that they have referred.



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TRUSTEES ANNUAL REPORT

YEAR ENDED 31ST MARCH 2021

SUMMARY OF MAIN ACHIEVEMENTS OF THE CHARITY IN THE YEAR

The charity continued to undertake its core activities despite severe financial constraints. Every year the reduction in overhead costs has to be a main priority.

Our website can be found on: www.childfamilyconnect.co.uk

Child and Family Connect are working in partnership with the volunteer agencies and appear on their website which is: www.do-it.org.uk

It can be confirmed that for 2020/2021 £13,350 was received from CAFCASS, which is crucial to this charity in order to maintain our activities.

As seen below, we also received other grants totalling £19,500 and other valuable donations to assist in continuing work.

As always extensive efforts are being made by all the centres to increase fund raising through activities and other sources.

FINANCIAL REVIEW

The accounts for the year ended 31st March 2021 showed a deficit of £926. The trustees are working hard to increase income from grants but this is proving difficult given the current economic conditions.

Child and Family Connect are partly funded by the government, in the form of a grant, via the Children and Family Court Advice and Support Service. Significant other donations were also received during the year and the majority of the income is applied to the employment of staff and other overhead costs relating to the centres.

We would like to thank the following bodies for awarding funding to the charity:

Body:	Award:
CAFCASS	£13,350
Tudor Trust	£12,000
Schroder	£3,000
John Moores Foundation	£3,000
Hemby Charitable Trust	£1,500
Total	£32,850

HOW OUR ACTIVITIES DELIVER PUBLIC BENEFIT

The charity continued to raise funds for children of separated families and the trustees have had due regard to guidance published by the Charity Commission on public benefit.

RESERVES POLICY

Although the trustees consider that a prudent reserve for a charity of this type would be equivalent of six months expenditure, the uncertainties regarding funding do not allow such a reserve policy to be followed.

The grant income noted on page 8 is generally considered to be unrestricted in nature. The terms of grants received state that they should be expended in line with the objectives of the Charity.

INDEPENDENT EXAMINERS

A resolution will be proposed at the Annual General Meeting that Waters & Atkinson be re-appointed to examine the accounts for the charity for the coming year.

By order of the Trustees

Suzanne Kaye
Chairman



CHILD AND FAMILY CONNECT

TRUSTEES ANNUAL REPORT

YEAR ENDED 31ST MARCH 2021

RESPONSIBILITIES OF THE TRUSTEES

The charity's trustees are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



CHILD AND FAMILY CONNECT

Independent Examiner's Report to the Trustees of Child and Family Connect

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2021 which are set out on pages 8 to 12.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
D S J Sissons, FCA
Waters & Atkinson
Chartered Accountants
The Old Court House
Clark Street
Morecambe
Lancashire
LA4 5HR

Date

CHILD AND FAMILY CONNECT

FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

STATEMENT OF FINANCIAL ACTIVITIES

for the year ended 31 March 2021

Unrestricted activities	2020/21	2019/20
	£	£
Income		
Donations and fees	2,055	2,393
CAFCASS	13,350	14,025
Other grants	19,500	22,031
Total Incoming Resources	<u>34,905</u>	<u>38,449</u>
Expenditure		
Staff Costs	27,636	27,019
Establishment costs	4,575	6,072
Administration costs	3,620	4,796
Total Expenditure	<u>35,831</u>	<u>37,887</u>
Net movement in funds	<u>(926)</u>	<u>562</u>

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FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

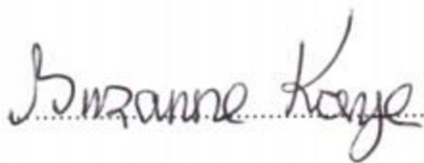
Balance Sheet as at 31 March 2021

	2020/21 £	2019/20 £
Current assets		
Bank	<u>14,310</u>	<u>18,057</u>
Total	14,310	18,057
Current Liabilities		
PAYE/NIC	<u>-3,875</u>	<u>-6,696</u>
	-3,875	-6,696
 Reserves	 <u>10,435</u>	 <u>11,361</u>

Registered Charity Number: 1099371

These accounts were approved by the members of the committee and authorised for issue on the

..... and are signed on their behalf by:

.....

Suzanne Kaye
Chairman

CHILD AND FAMILY CONNECT

FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

Notes to the Accounts for the year ended 31 March 2021

Accounting Policies

The financial statements have been prepared under the historic cost convention.

The accounts (financial statements) have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

Going Concern

The trustee considers that there are no material uncertainties about the Charities' ability to continue as a going concern. There are no material uncertainties affecting the current year's accounts

Restrictions

Where there is a legal restriction on the purpose to which a fund may be put, the fund is classified either as a restricted fund or an endowment fund. We do not believe any funds received in current or previous periods meet this criteria.

Income

All incoming resources are recognised once the charity has entitlement to the resources, it is probable (more likely than not) that the resources will be received and the monetary value of incoming resources can be measured with sufficient reliability.

Expenditure

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to each category of expense shown in the Statement of Financial Activities. Expenditure is recognised when the following criteria are met:

- There is a present legal or constructive obligation resulting from a past event
- It is more likely than not that a transfer of benefits (usually a cash payment) will be required in settlement.
- The amount of the obligation can be measured or estimated reliably.

Cash

Cash at bank and in hand is held to meet the day to day running costs of the charity as they fall due. Cash equivalents are short term, highly liquid investments, usually in 90 day notice interest bearing savings accounts.

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FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

Creditors

Creditors are amounts owed by the charity. They are measured at the amount that the charity expects to have to pay to settle the debt.

Staff

During the year, the charity employed 2 staff members (2020: 2)

CHILD AND FAMILY CONNECT

Notes to the Accounts for the year ended 31 March 2021

Analysis of Expenditure

Staff wages and pensions	£26,224
Rent	£4,575
Insurances	£2,195
Subscriptions	£1,230
Accountancy	£654
Petty cash expenses	£300
PO Box Number	£352
CRB Check	£40
Sundry others	<u>£261</u>
	<u>£35,831</u>

Funders

John Moores	£3,000	Bootle - Southport
Henby	£1,500	Bootle - Southport
Tudor Trust	£10,000	
Cafcass	£13,350	
Schroder Charity	£3,000	
Tudor Trust	£2,000	
Donations		
Bootle	£10	
Southport	£10	

