

**Friends of Manby Lodge**  
**(Registered Charity Number 1099272)**  
**DRAFT Report to the Trustees**  
**1<sup>st</sup> September 2021 to 31<sup>st</sup> August 2022**

### **Aims and Purpose of the Charity**

The charity aims to raise funds to support the school as requested by the Head Teacher and staff of the school and it aims to enhance the school community by actively engaging parents and therefore pupils within the school. It also provides a forum for parents and teachers to communicate.

### **Fundraising Activities**

During the period, Friends of Manby Lodge raised a gross **£44,590** compared to £18,252 in the 2020/21. This resulted in a total net income after interest and expenses of **£30,718** compared to £16,580 in 2020/21.

This was a fantastic year for the charity post covid and lockdown. We were able to restart some of our usual events and introduce some new ones also. There was a fantastic spirit amongst the parent community which contributed to this incredible amount.

Here are the most profitable events, including our record-breaking Summer Ball:

|                            | <b>2021 -<br/>2022<br/>(net)</b> | <b>2020 -<br/>2021<br/>(net)</b> | <b>2019 -<br/>2020<br/>(net)</b> | <b>2017-<br/>2018<br/>(net)</b> |
|----------------------------|----------------------------------|----------------------------------|----------------------------------|---------------------------------|
| Christmas Fair             | £5,486                           |                                  | £4,162                           | £4,417                          |
| Summer Ball                | £12,033                          |                                  |                                  | £6,269                          |
| Manby Fest / Spring Fair   | £3,291                           |                                  |                                  | £2,282                          |
| Sponsored Event            | £1,589                           |                                  | £399                             | £3,307                          |
| Quiz Night                 | £1,461                           |                                  | £1,836                           | £1,649                          |
| Ad Hoc Donations           | £865                             | £4,235                           |                                  |                                 |
| Christmas Class Fundraiser |                                  | £11,868                          |                                  |                                 |

The funds from the summer raffle in 2021 generated £1,924 which entered our accounts in this accounting year.

We also brought back cake sales which generated £1,338 and made £426 from pre-loved uniform. It has been a record breaking year driven by the generosity of the parents.

### **Funds Applied to Benefit Manby Lodge**

Funds used for the school's benefit during the year were £25,764. The largest items of expenditure came from a contribution to IT equipment of £6,000. Learning subscriptions also totalled £4,510. We contributed towards class furniture (£3,000) and towards new ELS books (£3,000) on top of the usual funds that are applied to the school.

**Net Income and Funds Carried Forward.**

During the period, income exceeded expenditure by £4,953.

At the year-end Friends of Manby lodge held net reserves of £18,011 in the HSBC account.

**Elaine Henderson**  
**Treasurer**  
**22<sup>nd</sup> September 2022**



## Friends of Manby Lodge 2021-2022 Summary

### Receipts and Payments for the period 1 September 2021 - 31 August 2022

|    |  |
|----|--|
| 1  | 2021 Summer Raffle   |
| 2  | Leaver Hoodies Commission  |
| 3  | Pumpkin Display  |
| 4  | Regular Commissions - e.g. Easy Fundraising, Amazon Smile, Stikins |
| 5  | Ad hoc donations   |
| 6  | Pre-loved uniform sale   |
| 7  | Cake sales   |
| 8  | Christmas Fair   |
| 9  | Manby Love   |
| 10 | Mothers Day Shop   |
| 11 | Danceathon   |
| 12 | Quiz   |
| 13 | Tuck Shop / Jubilee Shop   |
| 14 | Summer Ball  |
| 15 | Summer Fair  |
| 16 | Fathers Day Shop   |
| 17 | Empties Please - Printer cartridge recycling                       |
| 18 |  |
| 19 | Ice Cream Van Refund   |
| 20 | Floats   |
|    | <b>Misc. Expenses</b>  |
| 30 | PTA Membership   |
| 31 | Miscellaneous Stationery/Postage/Gifts                             |
| 32 | PTA equipment  |
| 33 | Licence Fees   |

### Funds Raised Net of Direct Costs

|    |  |
|----|--|
| 40 | Bank charges                           |
| 41 | 20-21 expenses carried over            |
| 42 | Small Donations Gift Aid and Interest  |
|    | <b>Total Income after direct costs</b> |

### FUNDS APPLIED TO BENEFIT SCHOOL:

|   |   |
|---|---|
| A | Hobgoblin performance for years R, 1 and 2      |
| B | Contribution towards ELS books                  |
| C | Theatre Tickets for Year 2 (CREDIT NOTE ISSUED) |
| D | Contribution to IT Equipment                    |
| E | Storytime                                       |
| F | Contributions to school trips                   |
| G | Year 2 Leavers - Disco, Medals, Graduation      |
| H | New Parents Morning/Teddy Bear's Picnic         |
| I | Ice cream van                                   |
| J | Enrichment Fund                                 |
| K | Mat   |

|   |                                 |
|---|---------------------------------|
| L | Learning subscriptions          |
| M | Photocopier                     |
| N | Contribution to class furniture |

**TOTAL**

|                                   |
|-----------------------------------|
| <b>HSBC</b>                       |
| Balance at 1 September 2021       |
| Balance at 31 August 2022         |
| Total Credits for the period      |
| Total Debits for the period       |
| <b>Total after Credits/Debits</b> |

|   |
|---|
| Total Funds on 1 September 2021 in banks                              |
| Total Funds at 1 September 2021 held by school                        |
| Total Funds at 31 August 2022   |
| Debtor at 31 August 2022  |
| Creditor at 31 August 2022  |
| <b>Excess of Expenditure over Income in Year Ended 31 August 2022</b> |

| Receipts    | Direct Costs | Net         |
|-------------|--------------|-------------|
| £ 1,924.20  | £ -          | £ 1,924.20  |
| £ 129.26    | £ -          | £ 129.26    |
| £ 146.02    | £ 42.90      | £ 103.12    |
| £ 344.96    | £ -          | £ 344.96    |
| £ 865.65    | £ -          | £ 865.65    |
| £ 426.37    | £ -          | £ 426.37    |
| £ 1,338.41  | £ -          | £ 1,338.41  |
| £ 6,728.83  | £ 1,242.12   | £ 5,486.71  |
| £ 209.79    | £ -          | £ 209.79    |
| £ 1,006.66  | £ 659.34     | £ 347.32    |
| £ 1,596.97  | £ 6.99       | £ 1,589.98  |
| £ 3,331.06  | £ 1,869.57   | £ 1,461.49  |
| £ 273.18    | £ 137.88     | £ 135.30    |
| £ 18,323.64 | £ 6,290.51   | £ 12,033.13 |
| £ 4,148.60  | £ 856.68     | £ 3,291.92  |
| £ 907.23    | £ 215.09     | £ 692.14    |
| £ 68.00     | £ -          | £ 68.00     |
| £ -         | £ -          | £ -         |
| £ 750.00    | £ -          | £ 750.00    |
| £ 1,795.00  | £ 1,795.00   | £ -         |
|             |              |             |
| £ -         | £ -          | £ -         |
| £ -         | £ 320.34     | £ (320.34)  |
| £ -         | £ 145.07     | £ (145.07)  |
| £ -         | £ 179.00     | £ (179.00)  |

|                   |                    |                    |
|-------------------|--------------------|--------------------|
| <b>£44,313.83</b> | <b>£ 13,760.49</b> | <b>£ 30,553.34</b> |
| £ -               | £ 111.57           | £ (111.57)         |
| £ -               | £ -                | £ -                |
| £ 276.94          | £ -                | £ 276.94           |
| <b>£44,590.77</b> | <b>£ 13,872.06</b> | <b>£ 30,718.71</b> |

|  |            |  |
|--|------------|--|
|  | £ 1,092.00 |  |
|  | £ 3,000.00 |  |
|  | £ 1,520.00 |  |
|  | £ 6,000.00 |  |
|  | £ 42.30    |  |
|  | £ 1,446.62 |  |
|  | £ 304.55   |  |
|  | £ 60.34    |  |
|  | £ 750.00   |  |
|  | £ 2,000.00 |  |
|  | £ 245.00   |  |

|  |            |  |
|--|------------|--|
|  | £ 4,510.00 |  |
|  | £ 1,794.00 |  |
|  | £ 3,000.00 |  |

**£25,764.81**

|  |  |                   |
|--|--|-------------------|
|  |  |                   |
|  |  | £ 13,057.25       |
|  |  | £ 18,011.15       |
|  |  | £44,590.77        |
|  |  | £39,636.87        |
|  |  | <b>£ 4,953.90</b> |

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Formula PLEASE DON'T CHANGE cash in + money  
Formula PLEASE DON'T CHANGE cash out + money

|                |          |
|----------------|----------|
| Last report CB |          |
| £ 13,057.25    |          |
| FROM TABS      |          |
|                | 44590.77 |
|                | 39636.87 |
| Balance CHECK  |          |
| £ 18,011.15    |          |

|          |       |
|----------|-------|
| Variance |       |
| £        | -     |
| Variance |       |
|          | £0.00 |
|          | £0.00 |
| Variance |       |
| £        | -     |

| Date       | Type |
|------------|------|
| 10/17/2021 | BP   |
| 10/23/2022 | BP   |
| 10/19/2021 | BP   |
| 10/21/2021 | BP   |
| 10/19/2021 | BP   |
| 11/09/2021 | VIS  |
| 11/09/2021 | VIS  |
| 11/09/2021 | BP   |
| 11/14/2021 | BP   |
| 11/25/2021 | VIS  |
| 11/29/2021 | VIS  |
| 11/29/2021 | VIS  |
| 11/29/2021 | BP   |
| 11/30/2021 | VIS  |
| 12/02/2021 | BP   |
| 12/02/2021 | BP   |
| 12/02/2021 | CHQ  |
| 12/02/2021 | VIS  |
| 12/02/2021 | VIS  |
| 12/03/2021 | VIS  |
| 12/06/2021 | BP   |
| 12/07/2021 | VIS  |
| 12/10/2021 | BP   |
| 12/16/2021 | BP   |
| 01/04/2022 | DD   |
| 01/20/2022 | CHG  |
| 01/26/2022 | BP   |
| 02/20/2022 | CHG  |
| 03/10/2022 | BP   |
| 03/10/2022 | BP   |
| 03/21/2022 | CHG  |
| 03/23/2022 | BP   |
| 03/23/2022 | BP   |
| 03/23/2022 | BP   |
| 03/24/2022 | VIS  |
| 04/06/2022 | BP   |
| 04/20/2022 | CHG  |
| 04/20/2022 | VIS  |
| 04/18/2022 | BP   |
| 04/29/2022 | VIS  |
| 04/29/2022 | BP   |
| 04/29/2022 | BP   |
| 05/03/2022 | VIS  |
| 05/04/2022 | VIS  |

|            |     |
|------------|-----|
| 05/05/2022 | VIS |
| 05/06/2022 | BP  |
| 05/06/2022 | BP  |
| 05/08/2022 | BP  |
| 05/08/2022 | BP  |
| 05/09/2022 | BP  |
| 05/09/2022 | VIS |
| 05/10/2022 | BP  |
| 05/20/2022 | VIS |
| 05/21/2022 | CHG |
| 05/22/2022 | BP  |
| 05/25/2022 | CHQ |
| 06/07/2022 | VIS |
| 06/08/2022 | BP  |
| 06/08/2022 | BP  |
| 06/10/2022 | BP  |
| 06/10/2022 | VIS |
| 06/10/2022 | VIS |
| 06/13/2022 | BP  |
| 06/15/2022 | VIS |
| 06/15/2022 | VIS |
| 06/15/2022 | VIS |
| 06/17/2022 | CHQ |
| 06/17/2022 | CHQ |
| 06/19/2022 | BP  |
| 06/19/2022 | BP  |
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| 06/19/2022 | BP  |
| 06/19/2022 | BP  |
| 06/17/2022 | VIS |
| 06/19/2022 | BP  |
| 06/20/2022 | CHG |
| 06/20/2022 | BP  |
| 06/22/2022 | BP  |
| 06/22/2022 | BP  |
| 06/22/2022 | CHQ |
| 06/28/2022 | BP  |
| 06/29/2022 | BP  |
| 06/29/2022 | BP  |
| 06/29/2022 | BP  |
| 07/02/2022 | VIS |
| 07/07/2022 | VIS |

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| <b>Description</b>                       | <b>Paid Out</b> |
|--|-----------------|
| Plastic Boxes from Argos                 | £44.00          |
| Elmbridge Council for Christmas Fair     | £21.00          |
| Charlotte Dury - Halloween Medals        | £12.50          |
| Elaine Henderson - Raisins from Tesco    | £9.40           |
| Charlotte Dury - Halloween Haribo        | £21.00          |
| Party delights                           | £21.93          |
| Baker Ross                               | £441.84         |
| Hobgoblin                                | £732.00         |
| SCC Manby Lodge                          | £3,000.00       |
| Baker Ross                               | £53.75          |
| Amazon Marketplace                       | £56.28          |
| Glowtopia                                | £270.00         |
| Hobgoblin                                | £360.00         |
| Izettle                                  | £70.80          |
| Transfer to Charlotte                    | £100.69         |
| Transfer to Elaine                       | £14.03          |
| Cash                                     | £940.00         |
| Amazon Marketplace                       | £16.99          |
| Amazon Marketplace                       | £6.59           |
| Amazon Marketplace                       | £6.69           |
| Manby Xmas Fair                          | £33.60          |
| Stoneleighs                              | £250.00         |
| Charlotte Dury - Christmas Gifts         | £85.69          |
| SCC Manby Lodge IT Equipment             | £6,000.00       |
| Parentkind                               | £116.00         |
| Total Charges                            | £31.06          |
| SCC Manby Lodge Panto                    | £1,520.00       |
| Total Charges                            | £6.13           |
| Jacqui Brand - Morrisons spend           | 42.5            |
| Jacqui Brand - Home Bargains spend       | 44.76           |
| TOTAL Charges                            | 5               |
| Jacqui Brand - Tesco spend               | 83.5            |
| Jacqui Brand - Poundland spend           | 63.5            |
| ML School Fund                           | 508.12          |
| Amazon - White paper bags                | 95.96           |
| Elaine Henderson TEN notice              | 21              |
| Total Charges                            | 5               |
| Amazon Marketplace                       | 6.99            |
| Elaine Henderson TEN notice              | 21              |
| Majestic Wine                            | 1016.04         |
| Jacqui Brand - Costco (shown as £121.48) | 30.37           |
| Jacqui Brand - Costco (shown as £121.48) | 91.11           |
| Amazon Marketplace                       | 36.99           |
| Majestic Wine                            | 59.12           |

|  |        |
|--|--------|
| Amazon Marketplace                       | 19.98  |
| Charlotte Dury                           | 27.98  |
| Rachel McIlroy                           | 277.14 |
| Emily McCormick                          | 306.89 |
| Emily McCormick                          | 30     |
| Janine Tower                             | 29.89  |
| Dominos                                  | 35.17  |
| ML School Fund                           | 478.5  |
| Amazon Marketplace                       | 46.77  |
| Total Charges                            | 5      |
| Lee Russell                              | 50     |
| Cash 404622                              | 50     |
| Amazon Marketplace                       | 109.98 |
| Jacqui Brand - Costco (shown as £153.38) | 44.36  |
| Jacqui Brand - Costco (shown as £153.38) | 109.02 |
| Mrs K Finch Manby Fair                   | 127.02 |
| Amazon Marketplace                       | 21.78  |
| Amazon.CO.UK                             | 20.97  |
| Emily McCormick                          | 72.84  |
| Baker Ross                               | 55.95  |
| Amazon Marketplace                       | 35.63  |
| Amazon Marketplace                       | 9.88   |
| Cash 404622                              | 790    |
| Cash 404622                              | 15     |
| Emily McCormick                          | 31.55  |
| Emily McCormick                          | 53.56  |
| Emily McCormick                          | 36.26  |
| Emily McCormick                          | 7.98   |
| Emily McCormick                          | 11.97  |
| Emily McCormick                          | 4.64   |
| Emily McCormick                          | 11.97  |
| Emily McCormick                          | 20.92  |
| Amazon Marketplace                       | 17.99  |
| Jacqui Brand                             | 18     |
| Total charges                            | 11.22  |
| ML School Fund                           | 460    |
| Jacqui Brand                             | 90     |
| Janine Tower                             | 12.5   |
| 100703 Cash                              | 275    |
| Jacqui Brand - Teas and Coffees          | 23.22  |
| Rachel McIlroy                           | 27.56  |
| Emily McCormick                          | 29.55  |
| Emily McCormick                          | 44     |
| Stoneleighs                              | 184    |
| Amazon                                   | 9.56   |



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| Line | Receipt/Invoice                                       |    |
|------|---|----|
| 32   | For the second hand uniform clothes                   | 32 |
| 33   | TENS License fee                                      | 33 |
| 3    | Pumpkin Display                                       | 3  |
| 3    | Pumpkin Display                                       | 3  |
| 3    | Halloween   | 3  |
| 8    | Photo frames for Christmas Fair                       | 8  |
| 8    | Grotto toys and craft materials for Elves stall       | 8  |
| A    | Theatre performances (Invoice 7310)                   | A  |
| B    | ELS Books (Invoice ML2021041)                         | B  |
| 8    | Christmas Fair Items                                  | 8  |
| 8    | Christmas Fair Items                                  | 8  |
| 8    | Glow Sticks for the Christmas Fair                    | 8  |
| A    | Theatre performance (Invoice 3841)                    | A  |
| 32   | Purchase of an additional Izettle Machine for the PTA | 32 |
| 8    | Christmas Fair Items from Costco                      | 8  |
| 8    | Christmas Fair chocolates for scavenger hunt          | 8  |
| 20   | Float for Christmas Fair                              | 20 |
| 32   | Megaphone   | 32 |
| 32   | Batteries for megaphone                               | 32 |
| 32   | Hazard tape   | 32 |
| 8    | Transfer to Kirsty - items for goslings               | 8  |
| 8    | Money for the meat                                    | 8  |
| 31   | Christmas gifts for staff and office                  | 31 |
| D    | Contribution to IT Equipment                          | D  |
| 33   | Annual subscription                                   | 33 |
| 40   | Bank charges  | 40 |
| C    | Panto tickets with ATG - CREDIT NOTE ISSUED           | C  |
| 40   | Bank charges  | 40 |
| 10   | Mothers Day Shop Purchases                            | 10 |
| 10   | Mothers Day Shop Purchases                            | 10 |
| 40   | Monthly bank charge                                   | 40 |
| 10   | Mothers Day Shop Purchases                            | 10 |
| 10   | Mothers Day Shop Purchases                            | 10 |
| F    | Contribution to school trips                          | F  |
| 10   | Mothers Day Shop Purchases                            | 10 |
| 33   | TENS license fee for quiz night                       | 33 |
| 40   | Monthly bank charge                                   | 40 |
| 11   | Stickers for danceathon Y                             | 11 |
| 33   | TENS licence fee for Summer Fair                      | 33 |
| 12   | Wine and beer order for the quiz                      | 12 |
| 12   | Snack pack and biscuit bowl co Y                      | 12 |
| 13   | Snack pack and biscuit bowl co Y                      | 13 |
| 12   | Large playing cards, modelling Y                      | 12 |
| 12   | Additional rosé for the order                         | 12 |

|    |  |   |   |    |
|----|--|---|---|----|
| 12 | Salsa for snack packs                    | Y |   | 12 |
| 12 | Quiz thank you gifts                     | Y |   | 12 |
| 12 | Dominos pizzas for the quiz              |   |   | 12 |
| 12 | Booker bill - gin, soft drinks           | Y |   | 12 |
| 12 | Magnum of gold prosecco an               | Y |   | 12 |
| 12 | Crisps for the Crisp Taste Ro            | Y |   | 12 |
| 12 | Additional Pizzas                        |   |   | 12 |
| F  | Contribution to Tear 1 trip t            | Y | F |    |
| 13 | Jubilee Goodies                          | Y |   | 13 |
| 40 | Monthly bank charge                      |   |   | 40 |
| 14 | Deposit for the DJ for the Burhill Ball  |   |   | 14 |
| 20 | Float for Jubilee Sales                  |   |   | 20 |
| 16 | Fathers Day Craft Gifts                  |   |   | 16 |
| 16 | Chocolate for fathers day pu             | Y |   | 16 |
| 15 | Summer Fair Purchases from               | Y |   | 15 |
| 15 | Summer Fair spend on creation station    |   |   | 15 |
| 16 | More badges for fathers day              | Y |   | 16 |
| 16 | Cellophanes for fathers day ba           | Y |   | 16 |
| 15 | Summer Fair - Sweet Shop Spend           |   |   | 15 |
| 15 | Summer Fair - light up hedgey            |   |   | 15 |
| 15 | Summer Fair - beat the goalie            | Y |   | 15 |
| 15 | Summer Fair - cake stall table cloth     |   |   | 15 |
| 20 | Float for Summer Fair                    |   |   | 20 |
| 20 | Float for Summer Fair                    |   |   | 20 |
| 15 | Morrisons - BBQ                          | Y |   | 15 |
| 15 | Morrisons - BBQ                          | Y |   | 15 |
| 15 | Booker - sweet shop sweets               | Y |   | 15 |
| 15 | WHSmith pens - creation sta              | Y |   | 15 |
| 15 | Lidl Cakes                               | Y |   | 15 |
| 15 | Lidl BBQ                                 | Y |   | 15 |
| 15 | Majestic ice for soft drinks             | Y |   | 15 |
| 15 | Amazon Glitter Tattoos                   | Y |   | 15 |
| 15 |  |   |   | 15 |
| 16 | Extra Fathers Day Chocolates             | Y |   | 16 |
| 40 | HSBC charges                             |   |   | 40 |
| F  | % of Year 2 trip to Nower Wo             | Y | F |    |
| 14 | Canvasses for Summer Ball S              | Y |   | 14 |
| 15 | Summer Fair bits and bobs                |   |   | 15 |
| G  | DJ for the Manby Disco                   |   | G |    |
| H  | Teas and Coffees for New Parents Morning |   | H |    |
| H  | Cups for New Parents Morning             | Y | H |    |
| G  | Party rings for leavers disco            | Y | G |    |
| 31 | Gifts for the BBQ men at the Su          | Y |   | 31 |
| 15 | BBQ Meats from Stoneleighs               | Y |   | 15 |
| H  | Plastic cups for tussy bears p           | Y | H |    |

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| <b>Date</b> | <b>Type</b> | <b>Description</b>                            |
|-------------|-------------|---|
| 09/01/2021  | CR          | Raffall Ltd                                   |
| 09/14/2021  | CR          | Chapman F                                     |
| 10/22/2021  | CR          | Easyfundraising Cheque (shown as £137.24)     |
| 10/22/2021  | CR          | Ad hoc donation from 20-21 (shown as £137.24) |
| 10/24/2021  | CR          | Paypal  |
| 10/26/2021  | CR          | Cash into HSBC                                |
| 11/09/2021  | CR          | Paypal  |
| 11/12/2021  | BP          | C L Martin - External Stallholder payment     |
| 11/21/2021  | CR          | Howard KJ                                     |
| 11/22/2021  | CR          | Glloway L E                                   |
| 11/24/2021  | CR          | Cash into HSBC                                |
| 11/24/2021  | CR          | Izettle payments                              |
| 11/25/2021  | CR          | Xue L Xmas Fair Stall                         |
| 11/25/2021  | CR          | Wilkinson P S Peri Pias Boutique              |
| 11/30/2021  | CR          | Paypal  |
| 11/30/2021  | CR          | Paypal  |
| 12/02/2021  | CR          | Cash into HSBC                                |
| 12/02/2021  | CR          | Cash into HSBC                                |
| 12/03/2021  | CR          | Cheque into HSBC                              |
| 12/04/2021  | CR          | Foofoolala - R Santos                         |
| 12/06/2021  | CR          | Paypal  |
| 12/06/2021  | CR          | N Laws  |
| 12/07/2021  | CR          | Cash into HSBC                                |
| 12/07/2021  | CR          | Cash into HSBC                                |
| 12/07/2021  | CR          | Lilly Mills Commission                        |
| 12/08/2021  | CR          | Paypal Inc.                                   |
| 12/08/2021  | CR          | T McIlroy Hedgehog Parents                    |
| 12/08/2021  | CR          | T McIlroy Santa's Grotto                      |
| 12/13/2021  | CR          | Cash into HSBC (shown as £182.10)             |
| 12/13/2021  | CR          | Cash into HSBC (shown as £182.10)             |
| 12/13/2021  | CR          | Cash into HSBC (shown as £182.10)             |
| 12/13/2021  | CR          | Amazon Europe Core                            |
| 12/15/2021  | CR          | Paypal Inc.                                   |
| 12/16/2021  | CR          | Natasha Law                                   |
| 02/07/2022  | CR          | N Laws  |
| 02/09/2022  | CR          | Paypal  |
| 02/16/2022  | CR          | Paypal (izettle payments)                     |
| 02/16/2022  | CR          | Just giving                                   |
| 02/21/2022  | CR          | Just giving                                   |
| 02/23/2022  | CR          | Amazon Europe Core                            |
| 02/23/2022  | CR          | Just giving                                   |
| 03/16/2022  | CR          | Rogers  |
| 03/17/2022  | BP          | Jalan A                                       |
| 03/20/2022  | CR          | Papworth                                      |

|            |    |   |
|------------|----|---|
| 03/20/2022 | BP | Nelson  |
| 03/20/2022 | BP | Gunn  |
| 03/21/2022 | BP | Bailey  |
| 03/23/2022 | CR | Paypal  |
| 03/24/2022 | CR | S Heywood   |
| 03/28/2022 | CR | Paypal  |
| 04/13/2022 | CR | Justgiving  |
| 04/19/2022 | CR | Justgiving  |
| 04/25/2022 | CR | Justgiving  |
| 04/26/2022 | CR | Justgiving  |
| 05/03/2022 | CR | Justgiving  |
| 05/04/2022 | CR | Justgiving  |
| 05/05/2022 | CR | Paypal  |
| 05/08/2022 | CR | Paypal  |
| 05/09/2022 | CR | Majestic Wines  |
| 05/09/2022 | CR | Amazon Europe Core                                    |
| 05/09/2022 | CR | Justgiving  |
| 05/09/2022 | CR | Texiera La Beau                                       |
| 05/11/2022 | CR | Cash into HSBC (shown as £1,205.56)                   |
| 05/11/2022 | CR | Cash into HSBC (shown as £1,205.56)                   |
| 05/11/2022 | CR | Cash into HSBC (shown as £1,205.56)                   |
| 05/11/2022 | CR | Cash into HSBC (shown as £1,205.56)                   |
| 05/11/2022 | CR | Cash into HSBC (was with Janine) (shown as £1,205.56) |
| 05/11/2022 | CR | Paypal  |
| 05/11/2022 | CR | Emily McCormick                                       |
| 05/11/2022 | CR | Justgiving  |
| 05/11/2022 | CR | Cheque into HSBC                                      |
| 05/12/2022 | CR | Majestic Wines  |
| 05/17/2022 | CR | Justgiving  |
| 05/20/2022 | BP | Hannah Graves   |
| 05/25/2022 | CR | T McIlroy   |
| 05/25/2022 | CR | Batchelor A Uniform Donation                          |
| 05/26/2022 | CR | Nikki Stark   |
| 05/31/2022 | CR | Justgiving  |
| 06/01/2022 | CR | Paypal Inc.   |
| 06/06/2022 | CR | Batchelor A Fathers Day                               |
| 06/07/2022 | CR | Paypal Inc.   |
| 06/07/2022 | BP | Myles G Fathers Day                                   |
| 06/08/2022 | BP | Bailey T E Fathers Day                                |
| 06/10/2022 | CR | Colborne CJ School Fair                               |
| 06/12/2022 | CR | Hartland Hoodies Commission                           |
| 06/13/2022 | CR | Just giving   |
| 06/13/2022 | CR | Paypal  |
| 06/14/2022 | CR | Justgiving  |
| 06/15/2022 | CR | JAP Galvin Tigers - Sweets                            |



|            |    |  |
|------------|----|--|
| 06/16/2022 | CR | Cash in at 404622 (shown as £240.20)           |
| 06/16/2022 | CR | Cash in at 404622 (shown as £240.20)           |
| 06/17/2022 | CR | Cheque into HSBC                               |
| 06/17/2022 | CR | Cheque into HSBC                               |
| 06/20/2022 | CR | Justgiving                                     |
| 06/20/2022 | CR | Annette Hosler - Uniform                       |
| 06/21/2022 | CR | Lilly Mills Commission                         |
| 06/21/2022 | CR | N Laws   |
| 06/21/2022 | CR | Hinton GE                                      |
| 06/21/2022 | CR | Morgan S&N                                     |
| 06/22/2022 | CR | Cash into HSBC                                 |
| 06/22/2022 | CR | Paypal (izettle payments)                      |
| 06/22/2022 | CR | Cash in at 404622                              |
| 06/22/2022 | CR | Cash in at 404622                              |
| 06/22/2022 | CR | Paypal   |
| 06/22/2022 | CR | Paypal   |
| 06/23/2022 | CR | N Laws Summer Fair - Fox                       |
| 06/24/2022 | CR | Brand JM Summer Asian                          |
| 06/26/2022 | CR | Andrews K Preloved uniform                     |
| 05/27/2022 | CR | R De oliviera                                  |
| 06/28/2022 | CR | Justgiving                                     |
| 06/29/2022 | BP | Baluch M Preloved uniform                      |
| 06/30/2022 | BP | Stewart H E                                    |
| 07/01/2022 | CR | Sav UK GBP CUR                                 |
| 07/01/2022 | CR | Szczerbiak AA                                  |
| 07/05/2022 | CR | Just giving                                    |
| 07/05/2022 | CR | Just giving                                    |
| 07/06/2022 | CR | HMRC Charities                                 |
| 07/08/2022 | CR | Paypal   |
| 07/11/2022 | CR | Hannah Graves                                  |
| 07/18/2022 | CR | Daisy Vintage Ice Creams                       |
| 07/18/2022 | CR | Cork CL Uniform                                |
| 07/20/2022 | CR | Paypal PTE.Ltd                                 |
| 07/20/2022 | CR | Hannah Graves                                  |
| 07/22/2022 | CR | Cash from Heads & Tails Round (shown as £1105) |
| 07/22/2022 | CR | Cash into HSBC (shown as £1105)                |
| 07/22/2022 | CR | Nicholson K                                    |
| 08/01/2022 | CR | N Batcheloir Sophia Morgan                     |
| 08/01/2022 | CR | Justgiving                                     |
| 08/09/2022 | CR | Justgiving                                     |
| 08/10/2022 | CR | S Harris                                       |
| 08/11/2022 | CR | Sav UK GBP CUR                                 |
| 08/16/2022 | CR | Amazon Europe Core                             |
| 08/23/2022 | CR | Easy fundraising                               |
| 08/23/2022 | BP | R Birkett Summer Ball                          |

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| <b>Paid In</b> | <b>Line</b> |
|----------------|-------------|
| 1924.2         | 1           |
| 59.5           | 2           |
| 27.89          | 4           |
| 109.35         | 5           |
| 146.02         | 3           |
| 127.6          | 6           |
| 17.49          | 7           |
| 20             | 8           |
| 20             | 8           |
| 20             | 8           |
| 507.69         | 7           |
| 132.08         | 7           |
| 20             | 8           |
| 20             | 8           |
| 65.67          | 8           |
| 26.42          | 8           |
| 19.5           | 8           |
| 62.06          | 8           |
| 55.05          | 4           |
| 20             | 8           |
| 95.47          | 8           |
| 106            | 8           |
| 940            | 20          |
| 3853.41        | 8           |
| 100            | 8           |
| 281.37         | 8           |
| 50             | 8           |
| 1215.09        | 8           |
| 43             | 8           |
| 41.1           | 8           |
| 98             | 8           |
| 37.56          | 4           |
| 41.74          | 8           |
| 10             | 8           |
| 1              | 9           |
| 12.59          | 9           |
| 42.22          | 7           |
| 0.94           | 9           |
| 53.29          | 9           |
| 47.66          | 4           |
| 6.87           | 9           |
| 3              | 10          |
| 3              | 10          |
| 6              | 10          |

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|---------|----|
| 3       | 10 |
| 6       | 10 |
| 9       | 10 |
| 865.71  | 10 |
| 3       | 10 |
| 107.95  | 10 |
| 4.74    | 11 |
| 84.72   | 11 |
| 52.95   | 11 |
| 13.76   | 11 |
| 58.16   | 11 |
| 1143.79 | 11 |
| 39.25   | 7  |
| 853.26  | 12 |
| 371.76  | 12 |
| 33.17   | 4  |
| 57.67   | 11 |
| 15      | 2  |
| 135.1   | 9  |
| 210     | 12 |
| 240.2   | 12 |
| 392     | 12 |
| 228.26  | 7  |
| 1133.64 | 12 |
| 91.2    | 12 |
| 157.33  | 11 |
| 44      | 4  |
| 39      | 12 |
| 14.24   | 11 |
| 7260    | 14 |
| 10      | 6  |
| 20      | 6  |
| 10      | 6  |
| 9.61    | 11 |
| 82.98   | 13 |
| 9       | 16 |
| 19.52   | 6  |
| 3       | 16 |
| 6       | 16 |
| 20      | 15 |
| 54.76   | 2  |
| 57.61   | 15 |
| 889.23  | 16 |
| 0.47    | 15 |
| 35.09   | 15 |

|         |    |
|---------|----|
| 50      | 20 |
| 190.2   | 13 |
| 68      | 17 |
| 46.68   | 4  |
| 57.76   | 15 |
| 3       | 6  |
| 110     | 15 |
| 5       | 6  |
| 20      | 6  |
| 3       | 6  |
| 805     | 20 |
| 611.02  | 15 |
| 25      | 6  |
| 2863.87 | 15 |
| 13.27   | 6  |
| 106.79  | 15 |
| 33      | 15 |
| 200     | 15 |
| 15      | 6  |
| 15      | 6  |
| 22.73   | 15 |
| 20      | 6  |
| 10      | 6  |
| 500     | 8  |
| 10      | 6  |
| 24.32   | 15 |
| 5.94    | 15 |
| 276.94  | 42 |
| 33.98   | 6  |
| 705     | 14 |
| 750     | 19 |
| 20      | 6  |
| 8663.64 | 14 |
| 25      | 14 |
| 1075    | 14 |
| 30      | 6  |
| 30      | 14 |
| 6       | 6  |
| 608.85  | 5  |
| 147.45  | 5  |
| 10      | 6  |
| 500     | 14 |
| 29.38   | 4  |
| 23.57   | 4  |
| 65      | 14 |

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| Summer Raffle from July 2021                         |
| Commission from 2021 Leaver Hoodie Sales             |
| Easyfundraising cheque                               |
| Bright Funds   |
| Pumpkin parade donations                             |
| Uniform sales  |
| Cake sale payment made via paypal                    |
| Christmas fair - stallholder payment                 |
| Christmas fair - stallholder payment                 |
| Christmas fair - stallholder payment                 |
| Cake sale (and glow sticks)                          |
| Cake sale (and glow sticks)                          |
| Christmas fair - stallholder payment                 |
| Christmas fair - stallholder payment                 |
| Mufti Class Donations for the Christmas Fair         |
| Mufti Class Donations for the Christmas Fair         |
| Mufti Class Donations for the Christmas Fair         |
| Mufti Class Donations for the Christmas Fair         |
| Easyfundraising                                      |
| Christmas Fair - external stall payment              |
| Paypal payments at the Christmas Fair                |
| Ad hoc donations from Fox class                      |
| Float Return   |
| Cash taken at the Christmas Fair                     |
| Bar Commission at the Christmas Fair                 |
| Izettle Sales at the Christmas Fair                  |
| Ad hoc donations from Hedgehog class                 |
| Grotto Payments for the Christmas Fair               |
| Lin's commission for selling stock at Christmas Fair |
| Ad hoc class donations from Lion Class               |
| Flash Sale - Cash Takings                            |
| Amazon Smile Commissions                             |
| Flash Sale Takings                                   |
| Wands  |
| Manby love   |
| Manby love   |
| Cake sale payments on the izettle                    |
| Manby love   |
| Manby love   |
| Amazon Smile   |
| Manby love   |
| Mothers day shop                                     |
| Mothers day shop                                     |
| Mothers day shop                                     |

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| Mothers day shop   |
| Mothers day shop   |
| Mothers day shop   |
| Mothers day shop   |
| Mothers Day Shop Purchases   |
| Mothers Day Shop Purchases   |
| Danceathon   |
| Danceathon   |
| Danceathon   |
| Danceathon   |
| Danceathon   |
| Danceathon   |
| Cake Sale, Izettle Payments for April  |
| Quiz night ticket sales  |
| Majestic refund on glasses, trugs, unused red, white wine and 2 cases of beers               |
| Amazon Smile Commissions   |
| Danceathon   |
| Additional payment for leavers hoodie  |
| Manby love   |
| Quiz bribe money   |
| Heads and Tails Money  |
| Bar Cash Sales   |
| Money left over from the cake sale after using the cash to buy mothers day gifts + cake sale |
| Izettle sales at the quiz  |
| Refund from Booker for wrong labelling of pint glasses meant original overcharge             |
| Danceathon   |
| Easyfundraising cheque   |
| Refund from Majestic for glass hire  |
| Danceathon   |
| Summer Ball Ticket Payments  |
| Uniform donation   |
| Uniform donation   |
| Uniform donation   |
| Danceathon   |
| Jubilee Cake Stall, Tuck Shop  |
| Fathers Day Donations  |
| Julia Dean - Preloved Uniform  |
| Fathers Day Donations  |
| Fathers Day Donations  |
| External Stall   |
| Leavers hoody commission   |
| Summer Fair Donations  |
| Fathers Day Payments   |
| Summer Fair Donations  |
| Summer Fair  |

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|---|
| Float return for jubilee sale   |
| Jubilee Cake Stall, Tuck Shop   |
| Commission cheque from printer cartridge recycling                      |
| Easyfundraising cheque  |
| Summer Fair Donations   |
| Uniform donation  |
| Summer Fair - Alcohol sales commission                                  |
| Pre-loved uniform payment   |
| Uniform   |
| Uniform   |
| Float Return for Summer Fair  |
| Summer Fair - Izettle payments from Entrance and BBQ                    |
| Uniform Donation  |
| Summer Fair Cash Takings  |
| Uniform payments  |
| Summer Fair Paypal takings  |
| Summer Fair Class donations   |
| Jacqui Brand - Asian Food Stall Takings                                 |
| Preloved uniform payments   |
| Preloved uniform  |
| Summer Fair Donations   |
| Preloved uniform payments   |
| Uniform sales   |
| Savills Donation to the Christmas Fair                                  |
| Pre-loved uniform payment   |
| Summer Fair Class donations   |
| Summer Fair Class donations   |
| Small Donations Gift Aid  |
| Pre-loved uniform payment   |
| Summer Ball, Evening Tickets + £200 sponsorship                         |
| Refund for icecream van due to breaks failing - ice cream van cancelled |
| Pre-loved uniform payments  |
| Silent & Live Auction Payments  |
| Additional evening ticket for summer ball                               |
| Ball Monies taken on the night  |
| Pre-loved uniform payments  |
| Canvas payment  |
| Pre-loved uniform payment   |
| Ad hoc donation   |
| Gift aid from an ad hoc donation  |
| School Uniform  |
| Ball sponsorship from Savills   |
| Amazon Smile Commissions  |
| Easyfundraising   |
| Summer Ball Item Sales  |

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**Line Sub (floats removed)**



## GIFT AID CLAIM



|    | <b>EVENT</b>  |    |
|----|---|----|
| 1  | 2021 Summer Raffle  | 30 |
| 2  | 2021 Leavers Hoodies Commissions                                  | 31 |
| 3  | Pumpkin Display   | 32 |
| 4  | Regular Commissions - e.g. Easy Fundraising, Amazon Smile, Stikir | 33 |
| 5  | Ad hoc donations  | 34 |
| 6  | Pre-loved uniform sale  |    |
| 7  | Cake sales  | 40 |
| 8  | Christmas Fair  | 41 |
| 9  | Manby Love  |    |
| 10 | Mothers Day Shop  | 41 |
| 11 | Danceathon  |    |
| 12 | Quiz  |    |
| 13 | Tuck Shop / Jubilee Shop  |    |
| 14 | Summer Ball   |    |
| 15 | Summer Fair   |    |
| 16 | Fathers Day Shop  |    |
| 17 | Empties Please - Printer cartridge recycling                      |    |
| 18 |   |    |
| 19 |   |    |
| 20 |   |    |
|    |   |    |
|    |   |    |
|    |   |    |

|   |   |
|---|---|
| <b>MISC EXP</b>                                 |   |
| PTA Membership                                  | A |
| Miscellaneous Stationery/Postage/Gifts          | B |
| PTA Equipment                                   | C |
| 3rd Party Parking                               | D |
| Licence Fees                                    | E |
|   | F |
| Bank charges                                    | G |
| 21-22 expenses carried over                     | H |
|   | I |
| Gift Aid, Small Donations Gift Aid and Interest | J |
|   | K |
|   | L |
|   |   |
|   |   |
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**FUNDS APPLIED**

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Eligible for gift aid

# Independent Examination of Financial Statements Report

Friends of Manby Lodge #1099272

Financial year: 2021-22

Issued: Oct-22

- Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

## Examiner's statement

In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that in any material respect the requirements

- o to keep accounting records in accordance with Section 130 of the 2011 Act; and
- o to prepare accounts which accord with the accounting records and comply with

the accounting requirements of the 2011 Act; have not been met;

or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

|   |                    |
|---|--------------------|
| <b>Total balance of Fund at Start of Year (b/f)</b> | <b>£ 13,057.25</b> |
| ADD: Total Receipts                                 | 44,590.77          |
| LESS: Total Payments                                | 39,636.87          |
| <b>Total balance of Fund at Year End (c/f)</b>      | <b>£ 18,011.15</b> |

## HSBC Bank Statement

|          |                  |
|----------|------------------|
| <b>£</b> | <b>13,057.25</b> |
|          |                  |
|          |                  |
| <b>£</b> | <b>18,011.15</b> |

Name: Ania Waddington

Relevant Professional Qualification or body: FCCA