



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

**From 01/09/2019**

**Period start date To 31/08/2020 Period end date**

**Charity name: Draycott & Long Eaton Table Tennis Club**

**Charity registration number: 1099237**

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote community participation in healthy recreation by providing facilities for playing table tennis, in accordance with the English Table Tennis Association's Equity Policy – "Table Tennis For All".
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The club promotes table tennis as an amateur sport through the provision of facilities for competitive and casual play, and through coaching. To cover its costs the club charges minimal session fees and annual membership fees and offers reduced rates to juniors, students and family groups.</p> <p>Main activities:</p> <ul style="list-style-type: none"><li>• Social play, for both club members and casual visitors.</li><li>• Competitive play in Derby, Nottingham and Loughborough leagues</li><li>• Nominate players for town, county and regional events</li><li>• Enter teams in Junior, Senior, Women's and Veterans British league and in National Junior League and National Cadet League.</li><li>• Coaching opportunities for beginners, intermediate and elite players</li><li>• Host development and training courses e.g. Life support, child protection and enhanced coaching courses.</li><li>• Various weekend activities for the local community, county and Table Tennis England events.</li><li>• Disability club</li><li>• Over 50's club :- day time sessions (twice per week)</li><li>• Regular school visits and usage (Thursday afternoons)</li><li>• Hire of facilities to local groups with compatible aims</li></ul>

		<p>e.g. Tae Kwon Do, Exercise for the Heart</p> <ul style="list-style-type: none"> <li>Community events ( e.g. Spring Fair, Scarecrow Festival )</li> </ul> <p>The club has a membership policy that is open to all, irrespective of gender, age, race or religion and openly encourages players with disabilities.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have considered the guidance from the Charity Commission on public benefit and conclude that the club meets its requirements in this respect, both with regard to its policies and to the actual operation of those policies.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	<p>The club employs no staff and is very heavily dependent on volunteers.</p> <p>Key activities undertaken by volunteers include:</p> <p>Cleaning of playing halls  Organising weekend events and tournaments  Setting up halls for weekend events and clearing up afterwards  Catering for weekend events  Coaching  Maintenance of the premises  Maintenance of equipment, e.g. robots and tables  Duty officers for match and practice nights  Parents, Juniors and Over 50s representatives  Trustees roles and general administration duties</p> <p>The Trustees and other volunteers spend many evenings and weekends on club duties, in many cases hundreds of hours per year. Without this unpaid help, the club's activities would be greatly reduced or would be unfeasibly expensive.</p>
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Every aspect of the club's operation has been profoundly affected by the Coronavirus Pandemic. It is therefore useful to divide the year into pre and post Covid.</p> <p><b>Pre-Covid</b></p> <p>From a playing perspective the club was again very successful with 17 players in the top 12 in their age group in the national rankings.</p> <p>Attendance at coaching sessions continued to grow strongly, with a 20% annual increase in the seven months of the year before the Covid shutdown.</p> <p>General club membership totalled 120 with Over 50s Club membership amounting to a further 120.</p> <p>The club again ran over 40 teams in national, regional and local league competitions, with players ranging from under 11years old to over 80.</p> <p>There are clear development pathways for players of all ages and all standards</p> <p><b>Post-Covid</b></p> <p>The club closed for the first Covid shutdown in March 2020. By this time most of the local and national league competitions had been completed, however many tournaments and annual national championships were cancelled.</p> <p>The club was able to re-open in July 2020 with robust social distancing and covid protocols. These precautions included the following:</p> <ul style="list-style-type: none"> <li>Reduction in tables from 12 to 7</li> <li>Reduction in length of playing sessions</li> <li>Increase in number of coaching sessions to offset the above</li> <li>Introduction of table booking systems</li> <li>Track &amp; trace</li> <li>One way system</li> <li>Sanitisers and other hygiene measures</li> </ul> <p>The above measures encouraged 95% of our juniors and over 50% of our adults and Over-50s to return following the first lockdown.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
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Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The club had brought forward cash reserves of £42,372 and carried forward reserves of £44,970.</p> <p>All aspects of the club's finances were heavily affected by the impact of the Coronavirus Pandemic, both by the shutdown itself and by the subsequent reopening and limited activity. The club received a Coronavirus grant of £10,000 from Erewash Borough Council and Business Rates cancellation amounting to a further £700. These concessions, together with cost savings achieved during the shutdown and the cancellation of discretionary spend, broadly offset the lost revenue for the year. As a result the club achieved a surplus for the year of £2,599. However it should be noted that much of the ongoing impact of Coronavirus was still to be felt at the year end.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The club needs around £5,000 in cash reserves in order to cope with the timing of cashflows within each year and fluctuations in income and costs from year to year. Over and above this the club needs a sinking fund of at least £50,000 to cover cyclical repairs and replacements. The largest element anticipated is the replacement of the specialist flooring in our two playing halls, estimated to cost around £45,000. This replacement has been deferred for the time being and the Trustees will monitor its condition.</p> <p>In order to build up sufficient funds and not be dependent on grants the club plans to earmark around £5,000 per year for this purpose.</p>
Amount of reserves held	Para 1.22	<b>£44,970</b>



Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	In the very long term, between 50-100 years, the club is not at present generating sufficient reserves to replace the whole building, which, for insurance purposes, has a rebuild valuation of £1,075,000. The club would therefore need to increase its annual surplus to nearer £10,000 per year, or rely on future grant funding when the building needs replacing

**Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Greaves	Chair		AGM
2	Jon Bayliss	Secretary		AGM
3	Paul Jennings	Treasurer		AGM
4	Phil Vickers			AGM
5	Joanne Green		23/05/20 to 31/08/20	Co-opted by trustees
6	Mark Green		23/05/20 to 31/08/20	Co-opted by trustees
7				
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13				
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16				
17				
18				
19				
20				

## Corporate trustees – names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Jon Bayliss		Jon Bayliss
Phil Vickers		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Annual General Meeting Trustees may also be appointed by being co-opted during the year. Maximum of 8 Trustees in total

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Draycott & Long Eaton Table Tennis Club
Other name the charity uses	
Registered charity number	1099237
Charity's principal address	Draycott Table Tennis Centre Derby Road Draycott Derby DE72 3NJ

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	William Yeomans (CIPFA)	

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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### Other optional information



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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	JONATHAN EDWARDS BATEMAN	PAUL JENNINGS
Position (eg Secretary, Chair, etc)	SECRETARY	TREASURER
Date	17/6/21	17/6/21



Draycott & Long Eaton Table Tennis Club		1099237		CC16a
Receipts and payments accounts				
For the period from	01/09/2019	To	31/08/2020	

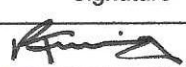

## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Subscriptions & affiliation fees	11,837	-	-	11,837	16,629
Casual playing fees	2,462	-	-	2,462	3,734
Coaching revenue	7,168	-	-	7,168	11,556
Over 50s doubles club	6,035	-	-	6,035	9,405
Hall hire - table tennis tournaments	4,066	-	-	4,066	6,351
Hall hire - non table tennis activities	3,190	-	-	3,190	5,437
Grants & donations	11,500	-	-	11,500	-
Fundraising, social & other	2,040	-	-	2,040	2,819
<b>Sub total (Gross income for AR)</b>	<b>48,296</b>	<b>-</b>	<b>-</b>	<b>48,296</b>	<b>55,931</b>
<b>A2 Asset and investment sales, (see table).</b>					
Sales of tables & barriers	150	-	-	150	1,330
	-	-	-	-	-
<b>Sub total</b>	<b>150</b>	<b>-</b>	<b>-</b>	<b>150</b>	<b>1,330</b>
<b>Total receipts</b>	<b>48,446</b>	<b>-</b>	<b>-</b>	<b>48,446</b>	<b>57,261</b>
<b>A3 Payments</b>					
Affiliation fees	5,246	-	-	5,246	10,348
Rates, rent, insurance	2,827	-	-	2,827	4,119
Coaching costs	1,987	-	-	1,987	5,436
Electricity, gas, water, phone	9,517	-	-	9,517	9,267
Cleaning	3,293	-	-	3,293	4,554
Repairs & maintenance	9,669	-	-	9,669	6,057
Clothing	7,758	-	-	7,758	4,243
Tournament costs	1,026	-	-	1,026	1,231
Fundraising, social & other	2,002	-	-	2,002	2,162
<b>Sub total</b>	<b>43,325</b>	<b>-</b>	<b>-</b>	<b>43,325</b>	<b>47,417</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Tables, barriers & other equipment	2,524	-	-	2,524	7,040
	-	-	-	-	-
<b>Sub total</b>	<b>2,524</b>	<b>-</b>	<b>-</b>	<b>2,524</b>	<b>7,040</b>
<b>Total payments</b>	<b>45,849</b>	<b>-</b>	<b>-</b>	<b>45,849</b>	<b>54,457</b>
<b>Net of receipts/(payments)</b>	<b>2,598</b>	<b>-</b>	<b>-</b>	<b>2,598</b>	<b>2,804</b>
<b>A5 Transfers between funds</b>					
<b>A6 Cash funds last year end</b>	<b>42,372</b>			<b>42,372</b>	<b>39,568</b>
<b>Cash funds this year end</b>	<b>44,970</b>			<b>44,970</b>	<b>42,372</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Current Account	3,747		-
	Building Society Deposit Account	41,222	-	-
		-	-	-
	<b>Total cash funds</b>	<b>44,970</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))			
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>				
<b>B4 Assets retained for the charity's own use</b>				
<b>B5 Liabilities</b>				

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	PAUL JENNINGS	9/6/21
	DAVID JENNINGS	9/6/2021





# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

**DRAYCOTT & LONG EATON TABLE TENNIS CLUB**

On accounts for the year  
ended

**31/08/2020**

Charity no  
(if any)

**1099237**

Set out on pages

**1-2**

**Respective responsibilities of trustees and examiner** The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement** My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the

accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement** In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*W. Yeomans*

Date:

**25/3/2021**

Name:

**WILLIAM YEOMANS**

Relevant professional  
qualification(s) or body  
(if any):

**CPFA**

Address:

**4 Clifford Close**



Sawley, Long Eaton
NG10 3BT

Section B	Disclosure
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Only complete if the examiner needs to highlight material problems.