



SHIREHAMPTON COMMUNITY ACTION FORUM

ANNUAL REPORT APRIL 2022 – MARCH 2023

Shirehampton Community Action Forum is a Company Limited by Guarantee
Registered in England, number 4686738. Registered Charity number 1099221

Registered Office: Shirehampton Public Hall, Station Rd, Shirehampton, Bristol BS11 9TU
Email: enquiries@shirecaf.org.uk **Website:** www.shirecaf.org.uk

We acknowledge and thank our funders



CHAIR'S STATEMENT

Last year was the first since the pandemic when SCAF could continue its normal wide range of activities for the whole year. These include supporting the implementation of the Shirehampton Community Plan, operating a Community Safety Action Group, Shire Greens, our environmental Action Group, a Planning Group, two local Walking Groups, transport to a range of shops for residents, and the monthly market in the Tithe Barn. More details are given in the body of this report. Our Planning Watch weekly newsletter continued as normal during the year.

We continued to support the new initiatives started in the previous year. These include a Community Living Room, in partnership with the Friends of Shire Library, and a Bereavement Support Group. With partners we explored the use of the empty Penpole Residents Association building for youth work with the landlords. Although the lease has not yet been finalised, Oasis Hub started to use the building for work with children, shortly before the end of the year.

The newly formed Shirehampton Climate Emergency Group has become a new SCAF Action Group. We agreed with them that they would campaign and provide public information on climate-related issues, but would not associate the group's name with any potentially illegal activities.

We received 2 grants from Bristol City. A Welcoming Spaces grant enabled us and several local partners to support local people to stay connected to the community. A High Street Culture and Events grant supported our community market and a series of other events. Full details are given below, in the Review of the Year section. We also received the second part of a 2 year grant from the People's Health Trust to support our general activities, and a grant from Richard Davies Charitable Trust. We are very grateful to all of our funders.

Just before the year end we held a Strategy Event, where the Trustees met with other local stakeholders to explore options for the future. The very constructive discussions generated proposals for the future development of SCAF. The Trustees will develop these in the coming year.

Ash Bearman, our Community Development Officer, has continued in post throughout the year. We are once again very grateful to Ash for ensuring that SCAF was able to offer support to many people and groups as we recover from the pandemic.

At the start of the year we had 7 trustees. During the year John Knight and Rosemary Watkins resigned, but I was very pleased to welcome 2 new trustees, Kim Tudor and Mark Pummell, in October. I will be stepping down as a trustee, after more than 20 years, in October this year, but I am pleased that we have a good team in place for the future.

David Thomas, Acting Chair

REPORT OF THE TRUSTEES

1. Name and Registered Office

The charity's name is Shirehampton Community Action Forum. It is also known as SCAF. It is a registered charity, number 1099221, and a company limited by guarantee, no 4686738. The Registered Office is Shirehampton Public Hall, 32 Station Rd, Shirehampton, Bristol BS11 9TU.

2. Names of Charity Trustees and Company Directors

David Thomas Acting Chair

Jess Martens (Treasurer until 31 October 2022)

Ludo Tolu (Treasurer from 31 October 2022)

Michelle Silvestre

Kathryn Courtney

Kim Tudor (from 5 October 2022)

Mark Pummell (from 31 October 2022)

Rosemary Watkins (until 5 Oct 2022)

3. Staff

The Forum employs one part-time staff member, Ms Ash Bearman, who is the Community Development Officer. She is also the Company Secretary.

4. Structure, Governance and Management

The Forum is a Company Limited by Guarantee, and is governed by its Memorandum and Articles of Association. These set out how individuals and organisations can become members. It is managed by the Trustees, who are elected by the members at the Annual General Meeting. Additional Trustees may be appointed by the existing Trustees, to serve until the next AGM.

The Trustees are the managing body of SCAF, and are responsible for finance and assets, and employing any staff. The Trustees met seven times during the year, plus one non-quorate meeting where on-going actions were monitored. The Full Forum met three times, including the AGM.

The Board of Trustees are supported by a Steering Committee, also known as the Full Forum, and by a variable number of Action Groups, which will be formed or dissolved as the need for them arises. Three Action Groups existed throughout the year. These were Community Safety, Shire Greens, and Community Plan, and the Shirehampton Climate Emergency Group was added during the year.

The Memorandum and Articles of Association are supported by Rules. These set out the membership structure, and the relationship between the Trustees, the Full Forum, and the Action Groups.

The Trustees adopted a range of Policies and Procedures in previous years. The Trustees consider that the range of Policies and Procedures in place meet Bristol City Council's baseline standards. The Trustees do not have a formal Risk Management Policy at present. However, they consider that the greatest risk the Forum faces at present is uncertainty in future funding.

5. Charitable Objects

1. To promote the benefit of the parish of Shirehampton and the neighbourhood without distinction of sex, or of political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to provide facilities in the interests of social welfare for recreation and leisure-time occupations with the object of improving the conditions of life for the said inhabitants.
2. The promotion of public safety and prevention of crime.
3. The preservation and protection of health.

6. Public Benefit

The charity is required to act in accordance with its objects, and for public benefit. The activities which produce public benefit are summarised in this report. The trustees consider that they have had regard to the Charity Commission's Public Benefit Guidance when exercising their powers and duties.

7. Financial Review

SCAF has a Reserves Policy, which states that where possible provision should be made to hold approximately the equivalent of 6 months revenue costs of the Forum as set out in the annual budget. This would be equivalent to around £20,000. We are currently holding reserves in excess of this and welcome the membership's views on how they wish trustees to manage that over the next year.

The Accounts for the Year are set out below. The principal sources of funds were grants from Bristol City Council, the People's Health Trust, the Richard Davis Charitable Foundation and GFY Trust Quartet. We are very grateful to these organisations for their support. Whereas our principal activities are better understood through the narrative in the rest of the annual report, when ranked by expenditure they primarily include the door to door shopping activities and our monthly high street market.

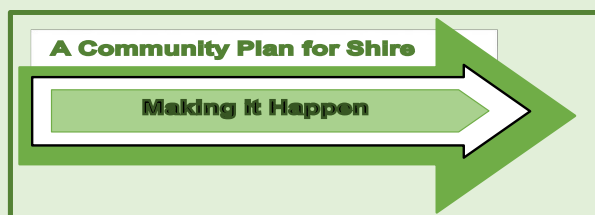
SCAF's aims are:

- To discuss the issues raised in the Community Profile and come to a consensus of opinion as to the priorities.
- To develop a strategic and multi-agency approach to address the priority issues.
- To establish links and support the work of other local initiatives. To establish a working structure with regular meetings.
- Establish good communication between Forum members.
- To establish sub groups/working groups to address specific issues e.g. housing, lack of youth activities etc.
- To be inclusive and fully representative of all sections of the Shirehampton Community.
- To be open to and consult the residents of Shirehampton.

Key working Partners

The Forum, the Community Safety and Shire Greens (Environment) action groups, and now the new Shire Planning Group and the Shirehampton Community Steering group, continue to attract new partner organisations & individuals from the community to work together in strong and effective partnerships. These activities have involved statutory agencies, community groups, voluntary sector organisations, private enterprises, churches, schools, Residents' Associations, and individuals from the community. Details of the work areas of each of these groups appear later in the report.

REVIEW OF THE YEAR - The Forum & Other work areas



The Shire Community Plan Steering Committee resumed meetings in October 2021 after the Coronavirus pandemic and continued work on our many & varied projects including:

Shirehampton Markets

Our High Street: £40k PCRF Shire High Street improvement - BCC & *Sustrans* & BCC High Street Recovery & Engagement Programme

Healthy & Active Shire
Street Scene "I ❤️ Shirehampton"

Window Wanderland
Poppies on The Green

We also helped & supported the work of:

Friends of Shire Library (FoSL)
Shire Jobs, Training & Enterprise Hub
Shire Baptist Church Community Garden
Shire Climate Emergency Group
BEE Happy Shire

Shirehampton Markets

The Community Fayres are held 3 times a year at the Public Hall mid April, Mid July and Mid October on a Saturday and remain in need of volunteers. If more volunteers don't come forward there is a risk that our Saturday Community Fayres could stop The High Street Markets now happen 11 times a year - first Thursday of each month - at the Tithe Barn with a break being taken in January as it is always a quiet time.

Overall, the big highlight was the Queen's Platinum Jubilee Celebration at the Public Hall on Saturday.

21st May 2022 in partnership with St. Bernard's Catholic Primary School that gave extra space for activities, stalls and fun. The Lord Mayor & Lady Mayoress of Bristol were in attendance and judged the fancy dress competition as well as cutting the Jubilee cake that was made by Liv of the Lavender & Lime Bakery. The Gospel Generation Community Choir and Quinn School of Irish Dance, Bristol provided entertainment and Avonmouth Sea Cadets did a first aid demonstration. Board and garden games were also played along with plenty of face painting. There was a great selection of stalls available to buy from, high tea with scones, jam cream and strawberry trifles were available at the Market Kitchen that day. Great fun was had by everyone and it was extremely busy, so much so there were five people serving refreshments and cake throughout most of the day. You could say our feet didn't touch the ground! Without our volunteers, family and friends who were helping that day, together we created a fun community event for all to enjoy!

July's Summer Community Fayre was cancelled due to health & safety as scaffolding remained around the Public Hall building & it wasn't a decision we took lightly. However we were back in October with our Autumn Community Fayre which was another busy event for us.

Our High Street Markets held at Tithe Barn received a boost with funding from the High Street Recovery and Renewal Programme funded by Bristol City Council and the West Of England combined authority's Love our High Streets project. This has enabled us to buy equipment, gazebos, tables, temporary floor covering for the garden, banners, t-shirts and the ability to do some advertising in local print newspapers and online, as well as incidentals. We were also able to expand our markets out onto the High Street to provide an extra eight outdoor market stalls. We are able to loan out our two gazebos and tables to new start up small business market stalls on Market day which has given us some flexibility.

We admit that the cost of living crisis, just like other retail shops on the High Street, has seen people being more careful with their money but our customer base remains resilient and is now attracting customers from outside the four villages area.

We have had a few changes with stall holders who have either retired or have found they have to do an extra job for their own stability but the choice of stalls and goods remain vibrant. However a

permanent fruit & veg stall is evading us due to cut backs on the number of markets they are attending and staff reduction. We haven't given up though! We have also adapted some of market stalls as stall shares to help our traders as they juggle additional work commitments. We will continue to support small local business where we can and our High Street.

Our Christmas High Street Market, once again was very popular and busy with many enjoying Father Christmas turning up at our market to meet our customers from the young to gracefully mature whilst he also does a bit of last minute Christmas shopping of his own!

We continue to do the High Street Character Hunts during the school holidays and community fayres that take our customers through our High Street. Around thirty-two businesses are now part of this fun activity. We also have games, craft activities and face painting available during these times.

The one thing we do need is volunteers to help out at our seasonal Community Fayres which are held 3 Saturdays a year. Please contact shirehamptonmarkets@outlook.com for more details. Help is needed for set up and take down of the event, placing notices on lamp posts on the day of the event, our Market Kitchen. We'd hate to make the decision that our Community Fayres have to close due to lack of volunteers.

We will continue to be family and disability friendly for the four villages & beyond.

Kathryn Courtney, Shirehampton Markets Management Team

Shire Planning Group

Things have been relatively quiet on the new application front in Shire.

We are still having ongoing problems with the Developers & their Agents on the Coles Nursery site.

It would seem they have total disregard for the opinions & feelings of residents and they are repeatedly wasting the Planners & our time with resubmissions on applications that they have already been told by BCC, will be declined? They are determined to have access to the site via Avonwood Close but at this moment in time no one knows what they intend to build there?

We have been greatly supported by the Bristol Tree Forum & David Martyn, Senior Conservation Architect at BCC but are resigned to ongoing battles whilst the site deteriorates.

HMO's (Houses of Multiple Occupancy) are becoming an increasing issue in Shire as BCC are failing in their duty to record & monitor applications. We are getting streets where the Council's own guideline of no more than 10% of properties is not being adhered to and many landlords aren't even registering for a licence? We are working with Residents to identify & report suspected new unlicensed households.

On a positive note, the Shirehampton Planning Group were instrumental in liaising with Wessex Water to set up a Customer Participation Group. We meet every couple of months and are given the opportunity to air local issues and receive updates on the progress of the Wessex works in our area.

We often receive requests for help & advice from residents in other local areas with the adage 'they know we will try to help' even if they have their own Planning Group"

Kim Tudor, Officer of Shire Planning Group

Shire Climate Emergency Group - SCEG

The Group has been active throughout the year supporting national climate actions and organizing local talks and events. In April 2022 we held a Climate Cafe to discuss our future climate activism.

In May Peter Lang gave a talk on the possibility of hydrogen cars. Just Stop Oil spoke to us about their work as climate activists in June and in July we co-hosted a talk by Paul Williams, BBC natural history photographer, about the making of the series Green Planet. And we had a presence at all the community celebrations marking the Queen's Jubilee and Funeral and the King's coronation. We attended events organized by Darren Jones and Bristol Energy Network.

Apart from arranging public events which we hope will help keep people informed and engaged on climate issues we have strengthened our connections with other climate groups, especially Christian Climate Action and the Sea Mills and Coombe Dingle Climate action group.

We have met with our Shirehampton church leaders and held supper meetings with Sea Mills. Some of us are also active with BAAN in opposing airport expansion, others have joined major national events travelling to London to swell the numbers of people demanding government action on Climate Change.

We still meet regularly at 7:30 on the second Tuesday of the month. Venues vary but you can email m.renee.slater@outlook.com for details.

Community Safety Action Group

From a Community Safety perspective we have continued to monitor and patrol hotspots for antisocial behaviour within the local area.

Off the back of our meetings another group has been formulated to establish a Community Speedwatch group which we will support going forward.

We have continued to support and identify vulnerable people within the area.

We have established a number of new community links and groups.

We will continue to liaise with our partner agencies to work together regarding litter, traffic and parking.

PCSO Jo Hancock, Police Chair

Poppies on The Green

This community display continues to grow and painting poppies sessions continue to add more poppies to the display. Thanks to Ash Bearman who took the helm November last year and got some volunteers together to help put the display on The Green in Shirehampton. Sadly my involvement was limited due to family commitments taking priority. Thank you to all involved. It means a lot.

We will always be happy to accept your knitted or crocheted red and purple poppies as well as plastic poppies made from plastic bottles. They are resilient and will last a long time due to being upcycled for another use.

Poppies On The Green received some funding earlier this year that will enable us to add more silhouettes to The Green display in the future and also include some displays in High Street shops. Once again this remains a volunteer led activity and we are always wanting volunteers to help set

up and take down the displays in November plus a volunteer or two to help run the 'painting poppies sessions' too. Please email: poppiesonthegreen@gmail.com for more information.

Kathryn Courtney

Shire Greens – Environmental Action Group

The Greens are still taking care of the Shire Railway Station flower planters but this is more difficult now that Fraikin - who were so helpful with watering – have closed.

The Greens are very pleased with Council improvements to the Daisy Field.

They have also supported the Baptist Church Community Garden in Pembroke Avenue and the BEE Happy Shire project.

We welcome new community initiatives but we haven't the capacity to offer more than encouragement.

Renee Slater & Barbara Franco, Chairs

Weekly Walking Groups Shire Nomads (Tuesdays) & Shire Walkie Talkies (Wednesdays)

Shire Nomads - John Hastings, Walk Leader

The Shire Nomads Walking Group goes from strength to strength. We have several new members and many more friendships formed. We have widened the range of walks and now do them in many other areas of Bristol. It's the highlight of the week for most of the group.

Shire Walkie Talkies – Barbara Franco, Walk Leader

Report year ending March 2023 we continue to meet every Wednesday, our numbers are varied 8 to 12 and we try out some exiting new walks.

Our walks are suitable for those who walk at a more leisurely pace giving a chance for someone who wants to talk. Many walks are planned that if someone can't walk far they take a shorter route and we all meet up after for coffee after. We have had some new walkers and returning walkers.

Planning Watch - Ash Bearman

Throughout the year, every week BCC Planning and Planning Finder websites and other sources of planning information have been visited. SCAF is also a member of Bristol Neighbourhood Planning Network and so receives information on a regular basis on pre planning and outline applications.

Planning related news and details of all pre/new/decided planning applications affecting commercial, industrial & community premises in Avonmouth & Lawrence Weston ward have been emailed to 130+ recipients, including a few members who prefer to receive the bulletin by post. This is a free service.

46 weekly planning watch bulletins were produced this year, enabling individuals and groups to be informed & make their own decisions to either support or oppose planned developments. In addition to this, there were Planning Watch Special Bulletins – all these contribute to informing the monthly Shire Planning Group agenda. Details of public consultations involving planning applications of community interest and/or major developments (local, city-wide, regional) were circulated including:

- ✚ 10-12 Station Road – old Coles Nursery Site
- ✚ Former Lawrence Weston Secondary School Site (major housing development)
- ✚ The Old Sports Centre (Robin Cousins)
- ✚ Land South East of Ermine Way (major housing development)
- ✚ Wessex Water – North Bristol Relief sewer Project
- ✚ Iron Bridge (Foot Bridge over Kings Weston Road)
- ✚ High Street developments & change of use applications
- ✚ Open Space Henacre Road (major housing development)
- ✚ Hinkley Point C Connection Project
- ✚ ASEA (Avonmouth Severnside Enterprise Area) ecological mitigation & flood defence project
- ✚ New Station at the Portway Park & Ride on the Severn Beach Line between Avonmouth & Shire
- ✚ Multiple 5G Telecomms Mast applications
- ✚ Forest of Avon - Tree & woodland Strategy
- ✚ Climate Emergency updates & Bristol – Carbon Neutral City
- ✚ HMO's (Houses of multiple occupancy) Tracking & Monitoring
- ✚ Many industrial/chemical, warehousing/distribution applications across Avonmouth & Severnside

Acknowledgements

SCAF would like to thank the following organisations & groups for their partnership work, support, commitment and enthusiasm over the past year...

Bristol City Council departments working in partnership with SCAF –
Cotswold Community Association – Friends of Shire Library (FoSL) – Shire JTE Hub, Shire Churches, Shire Public Hall - Shire Police Beat Team & Shire Neighbourhood Watch Groups

&

A huge thank you to all local resident volunteers involved with SCAF

&

Many Thanks to our funders & grant givers

The People's Health Trust - Bristol City Council

PLEASE SUPPORT SCAF

SCAF is a registered charity.
We need to raise a minimum of £26,000 per year to keep going, and we rely on donations and grants for our survival.
Please support us if you can.

Your donation can make a real difference to the Community Action Forum.

HOW TO GIVE

I enclose a donation of

£

I want to give regularly
(Ask us for a Standing Order Form)

I would like to receive regular updates
On how my donation is working

Title
Name:
Address:
Postcode:
Gift Aid Donation?
Are you a UK tax payer? Yes <input type="checkbox"/>
No <input type="checkbox"/>
Tel No:
Email:
Receipt required: YES NO

SCAF MEMBERSHIP

SCAF is a membership based organisation open to all, living and/or working in Shirehampton – why not join us?

Individual: As a member you will have voting rights at general meetings of the Forum, choose the Trustees and influence the general policies of the Forum. You will also be kept regularly informed of Forum Activities. The annual membership subscription is £5.

Group: As a member your organisation will have voting rights at general meetings of the Forum, choose the Trustees and influence the general policies of the Forum. You will also be kept regularly informed of Forum Activities. The annual membership subscription for organisations is a minimum of £5, but we hope you may be able to donate a larger amount.

Local Companies: Please consider us for support, or join us as affiliate members for an Annual rate of £50 per year

Name/Group/Company:

Address:

Postcode:

Amount of Membership Subscription £ _____

Gift Aid Donation? ☐

Are you a UK tax payer? Yes ☐
No

Tel No:

Email:

Receipt required: YES NO

Please return this membership slip to:

Ash Bearman, Community Development Officer
Shirehampton Public Hall, Station Road,
Shirehampton, Bristol, BS11 9TU

Shirehampton Community Action Forum
Statement of Financial Activities for year ended 31 March 2023

	Note	2021-2022			2022-2023		
Incoming resources		Restricted	Unrestricted	Total	Restricted	Unrestricted	Total
Grants & donations	1	£ 15,374	£ 32,073	£ 47,447	£ 31,466	£ 4,077	£ 35,543
Investments		£ -	£ 167	£ 167	£ -	£ 672	£ 672
Other resources	2	£ -	£ 3,360	£ 3,360	£ -	£ 5,304	£ 5,304
Total Incoming resources		£ 15,374	£ 35,601	£ 50,975	£ 31,466	£ 10,052	£ 41,518
Resources Expended							
Activities to support Objects	3	£ 5,101	£ 5,067	£ 10,168	£ 19,917	£ 4,120	£ 24,037
Management & Administration	4	£ 8,200	£ 13,452	£ 21,652	£ 12,075	£ 10,234	£ 22,309
Total Resources Expended		£ 13,301	£ 18,519	£ 31,820	£ 31,992	£ 14,354	£ 46,347
Transfer to unrestricted	5				£ (3,740)	£ 3,740	£ -
Net Movement of Funds		£ 2,073	£ 17,082	£ 19,155	£ (4,266)	£ (562)	£ (4,828)
Balances B/F on 1 April		£ 7,596	£ 25,937	£ 33,533	£ 9,669	£ 43,019	£ 52,687
Balances CF on 31 March		£ 9,669	£ 43,019	£ 52,687	£ 5,403	£ 42,456	£ 47,859

		2021-2022			2022-23		
	Note	Restricted	Unrestricted	Total	Restricted	Unrestricted	Total
Current Assets							
Current Account		£ -	£ 4,217	£ 4,217	£ -	£ 7,050	£ 7,050
Aldermore Savings		£ 9,669	£ 39,013	£ 48,682	£ 11,335	£ 38,019	£ 49,354
Total Current Assets		£ 9,669	£ 43,230	£ 52,899	£ 11,335	£ 45,069	£ 56,404
Liabilities	6						
Trade creditors			£ 211	£ 211	£ 5,932	£ 917	£ 6,850
Salary and Expenses					£ -	£ 1,695	£ 1,695
Net Assets/Total Reserves		£ 9,669	£ 43,019	£ 52,687	£ 5,403	£ 42,456	£ 47,859

Notes to the financial statements for year ended 31 March 2023

- The accounts have been prepared by Ludo Tolu - Treasurer & Director.
- The accounts have been verified by an independent examiner, Edward Holcombe ACA, on the 9th November 2023.
- For the year ended 31st March 2023 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.
- The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and preparation of accounts.
- The accounts have been prepared in accordance to companies subject to the small companies regime.

Basis of accounting

- The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated.
- The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014; And with the Financial Reporting Standard applicable in the United Kingdom and Republic or Ireland (FRS 102); And with the Charities Act 2011

Going concern

- The accounts have been prepared on a going concern basis, in the opinion of the trustees the charity is able to continue its activities and will be able to meet its debts as they fall due.

Funds

- Restricted funds can only be used for the purposes specified by those who supplied the funds. Unrestricted funds can be used for any purpose to further the charitable objects of the company.

Detailed Notes

1. Incoming grants and donations

- Bristol City Council: £10,750
- GFY Trust: £10,000
- People's Health Trust: £9,811
- Richard Grant Charitable Foundation: £4,000
- Community Wind Turbine Grant: £650
- Donations: £331.86

2. Other resources

- High Street Market Stalls: £3,560.00
- High Street Market Cafe: £1,146.29
- Book Sales: £482.40
- Membership: £115.0

3. Activities to support objects

- Welcome Spaces (transfer of funds received from the GFY Trust Quarter to the Cotswold Community Association, the Friends of Shire Library, and the Shirehampton Public Hall): £8390.00
- Other Activities (Window Wanderland, Bee Happy Shire, Strategy Day, and more): £7674.08
- Door to Door Shopping (People's Health Trust & Welcome Spaces): £5650.00
- High Street Market: £2323.36

4. Management and administration b

- Salary: £20,241.30
- Office and meeting room rental: £1048.38
- Accountants, IT: £520.05
- Insurance: £499.51

5. Restricted funds

The trustees agreed to release £3,740 from restricted funds, following approval from the awarding body. This related to funding received from Quartet to support youth activities. The released funds will go towards the lease of Penpole Ridge.

Our restricted funds, at year end, are as follows

- Bristol City Council - High Street Recovery Fund: £3020.97 carried forward
- Avonmouth Wind Turbine - BEE Happy Shire: £385.15 carried forward

- Community Plan Funds: £1955.46 carried forward
- Baptist Community Garden: £41.01 carried forward

6. Liabilities

Liabilities relate to expenses incurred in March 2023 but paid out in April 2023. These include a strategy day, payments related to the March edition of Window Wanderland, and a delayed salary payment.

A handwritten signature in black ink, appearing to read 'Ludo Tolu', written in a cursive style.

Signed, Ludo Tolu, 9th October 2023

Independent examiner's report to the Trustees of Shirehampton Community Action Forum (SCAF) Charitable Company

I report to the charity trustees on my examination of the accounts of the company for the year ended 31st March 2023.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the '2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's report

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1) accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2) the accounts do not accord with those accounting records; or
- 3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- 4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Edward Holcombe ACA

Institute of Chartered Accountants in England &
Wales (ICAEW) – 3174840

Address: 4 Branscombe Road, Bristol, BS9 1SN

Date: 09/11/2023