

Charity Registration No. 1099197

Company Registration No. 04726115 (England and Wales)

KEYNSHAM & DISTRICT DIAL-A-RIDE
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025



30-31 St. James Place
Mangotsfield
Bristol
United Kingdom
BS16 9JB

KEYNSHAM & DISTRICT DIAL-A-RIDE

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KEYNSHAM & DISTRICT DIAL-A-RIDE

COMPANY INFORMATION

Trustees	Mr B Simmons	
	Mrs R Brewer	
	Mr S Brindle	
	Mr M Coles	
	Mr B Organ	
	Mrs M A Guard	
	Ms K Simmons	
	Mrs C Vaughan	
	Mr L Smith	(Appointed 1 May 2024)
	V Lee	(Appointed 1 May 2024)
	Mr D Thompson	(Appointed 1 May 2024)
	Mr R Derham	(Appointed 1 May 2024)
Charity number	1099197	
Company number	04726115	
Registered office	Curo Housing Day Centre Sherwood Road Keynsham Bristol United Kingdom BS31 1DB	
Independent examiner	TC Group 30-31 St. James Place Mangotsfield Bristol United Kingdom BS16 9JB	

KEYNSHAM & DISTRICT DIAL-A-RIDE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2025

The trustees present their annual report and financial statements for the year ended 31 March 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The charity objectives are providing a community transport service for local residents who are elderly, sick or disabled or who are in poverty and who do not have access to adequate & safe public transport services and operating a Group Hire Membership service. The policies adopted in furtherance of these objects are ongoing and there has been no change in these during the year.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Achievements and performance

Over the last 12 months once again it has been a very busy time and there has been a change of vehicles due to the cost of keeping some on the road

We still have 3 full time Community Drivers, plus the Manager who covers work when driving staff are on holidays. There has been an increase of Volunteer drivers from 14 – 16 and without them we could not carry half the work that is done, a big thank you.

During the year our booking system crashed and because we could not get the information rescued it meant that everything on the system was lost meaning that all the registered members details were lost. It took many months to collate the information that was lost and many hours of work. Julie in the office worked very hard to rebuild the Membership details on the new booking system.

It has been a busy year for medical appointments, doing over 3,000 trips to local Doctors and Hospitals.

Our Membership for the Day to Day service is now over 400.

Members using the *DayHopper* Trips increased over the year and we went to several new venues we had not visited before, one of those was Chepstow Garden Centre.

The commitment and loyalty by everyone within the organisation has been amazing.

Finally I would like to say a big thank you to everyone for all the commitment and loyalty given to the Organisation which include; All our Members Individual & Group, Trustees, Volunteers, Paid Staff for all the effort and hard work they put in to make Keynsham & District Dial-a-Ride an organisation to be proud of.

Financial review

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

KEYNSHAM & DISTRICT DIAL-A-RIDE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

The trustees has assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management

The charity is a company limited by guarantee.

The trustees following individuals, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr B Simmons

Mrs R Brewer

Mr S Brindle

Mr M Chambers

(Retired 1 July 2024)

Mr M Coles

Mr B Organ

Mrs M A Guard

Ms K Simmons

Mrs C Vaughan

Mr L Smith

(Appointed 1 May 2024)

V Lee

(Appointed 1 May 2024)

Mr D Thompson

(Appointed 1 May 2024)

Mr R Derham

(Appointed 1 May 2024)

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The company's current policy concerning the payment of trade creditors is to follow the CBI's Prompt Payers Code (copies are available from the CBI, Centre Point, 103 New Oxford Street, London WC1A 1DU).

The company's current policy concerning the payment of trade creditors is to:

- settle the terms of payment with suppliers when agreeing the terms of each transaction;
- ensure that suppliers are made aware of the terms of payment by inclusion of the relevant terms in contracts; and
- pay in accordance with the company's contractual and other legal obligations.

The trustees' report was approved by the Board of Trustees.



Mr B Simmons

Trustee

Dated: 8 December 2025

KEYNSHAM & DISTRICT DIAL-A-RIDE

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2025

The trustees, who are also the directors of Keynsham & District Dial-A-Ride for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

KEYNSHAM & DISTRICT DIAL-A-RIDE

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF KEYNSHAM & DISTRICT DIAL-A-RIDE

I report to the trustees on my examination of the financial statements of Keynsham & District Dial-A-Ride (the charity) for the year ended 31 March 2025.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Neil Quilter



Dated: 8 December 2025

KEYNSHAM & DISTRICT DIAL-A-RIDE

STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2025

		Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
	Notes						
Income from:							
Donations and legacies	3	5,972	131,220	137,192	4,641	132,435	137,076
Charitable activities	4	93,189	-	93,189	90,341	-	90,341
Investments	5	-	-	-	22	-	22
Other income	6	-	-	-	(5,557)	-	(5,557)
Total income		<u>99,161</u>	<u>131,220</u>	<u>230,381</u>	<u>89,447</u>	<u>132,435</u>	<u>221,882</u>
Expenditure on:							
Charitable activities	7	90,468	131,220	221,688	54,583	132,435	187,018
Total expenditure		<u>90,468</u>	<u>131,220</u>	<u>221,688</u>	<u>54,583</u>	<u>132,435</u>	<u>187,018</u>
Net income and movement in funds		8,693	-	8,693	34,864	-	34,864
Reconciliation of funds:							
Fund balances at 1 April 2024		<u>98,764</u>	-	<u>98,764</u>	<u>63,900</u>	-	<u>63,900</u>
Fund balances at 31 March 2025		<u>107,457</u>	-	<u>107,457</u>	<u>98,764</u>	-	<u>98,764</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

KEYNSHAM & DISTRICT DIAL-A-RIDE**BALANCE SHEET****AS AT 31 MARCH 2025**

		2025		2024	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	13		37,770		44,945
Current assets					
Debtors	14	53,206		42,231	
Cash at bank and in hand		29,267		23,411	
		82,473		65,642	
Creditors: amounts falling due within one year	15	(12,786)		(11,823)	
Net current assets			69,687		53,819
Total assets less current liabilities			107,457		98,764
Income funds					
Unrestricted funds			107,457		98,764
			107,457		98,764

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2025.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 8 December 2025



Mr B Simmons
Trustee

Company Registration No. 04726115

KEYNSHAM & DISTRICT DIAL-A-RIDE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

Charity information

Keynsham & District Dial-A-Ride is a private company limited by guarantee incorporated in England and Wales. The registered office is Curo Housing Day Centre, Sherwood Road, Keynsham, Bristol, BS31 1DB, United Kingdom.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

1 Accounting policies

(Continued)

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.5 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	25% on reducing balance
Computers	25% on reducing balance
Motor vehicles	25% on reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

KEYNSHAM & DISTRICT DIAL-A-RIDE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Total
	2025 £	2025 £	2025 £	2024 £
West of England Combined Authority	-	131,220	131,220	132,435
Donations	-	-	-	100
Government grants	5,972	-	5,972	4,541
	<u>5,972</u>	<u>131,220</u>	<u>137,192</u>	<u>137,076</u>

4 Charitable activities

	2025 £	2024 £
Services	4,500	16,340
User fares	67,409	62,181
Concessionary fares - B&NES	21,280	11,820
	<u>93,189</u>	<u>90,341</u>

5 Income from investments

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Interest receivable	-	22
	<u>-</u>	<u>22</u>

KEYNSHAM & DISTRICT DIAL-A-RIDE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

6 Other income

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Net gain on disposal of tangible fixed assets	-	(5,557)

7

	Charitable activities 2025 £	2024 £
Advertising	110	180
Vehicle running costs	49,216	53,009
	49,326	53,189
Share of support costs (see note 8)	126,231	127,225
Share of governance costs (see note 8)	4,549	2,840
	130,780	130,065
Analysis by fund		
Unrestricted funds	90,468	54,583
Restricted funds	131,220	132,435
	221,688	187,018

KEYNSHAM & DISTRICT DIAL-A-RIDE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

8 Support costs

	Support costs	Governance costs	2025	2024
	£	£	£	£
Wages and salaries	122,471	-	122,471	107,810
Pensions	-	-	-	618
Training	493	-	493	1,224
Telephone	866	-	866	1,308
Post and stationery	2,859	-	2,859	4,481
Insurance	1,238	-	1,238	1,048
Penalties and fines	-	-	-	555
Computer sundries	2,367	-	2,367	2,213
Rent and rates	19,540	-	19,540	5,276
Sundry expenses	4,645	-	4,645	1,443
Legal and professional fees	99	-	99	822
Dues and subscriptions	150	-	150	120
Bank charges	445	-	445	307
Accountancy and legal fees	-	4,215	4,215	2,804
Bookkeeping	-	334	334	36
	<u>155,173</u>	<u>4,549</u>	<u>159,722</u>	<u>130,065</u>
Analysed between				
Charitable activities	<u>155,173</u>	<u>4,549</u>	<u>159,722</u>	<u>130,065</u>

9 Net movement in funds

	2025	2024
	£	£
The net movement in funds is stated after charging/(crediting):		
Depreciation of owned tangible fixed assets	12,175	7,627
Loss on disposal of tangible fixed assets	-	5,557
	<u>12,175</u>	<u>13,184</u>

10 Trustees

None of the trustees received any remuneration or benefits from the charity during the year.

KEYNSHAM & DISTRICT DIAL-A-RIDE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

11 Employees

The average monthly number of employees during the year was:

2025 Number	2024 Number
7	6

There were no employees whose annual remuneration was more than £60,000.

12 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

13 Tangible fixed assets

	Fixtures and fittings £	Computers £	Motor vehicles £	Total £
Cost				
At 1 April 2024	2,994	12,127	83,423	98,544
Additions	-	-	5,000	5,000
At 31 March 2025	2,994	12,127	88,423	103,544
Depreciation and impairment				
At 1 April 2024	2,994	11,715	38,890	53,599
Depreciation charged in the year	-	103	12,072	12,175
At 31 March 2025	2,994	11,818	50,962	65,774
Carrying amount				
At 31 March 2025	-	309	37,461	37,770
At 31 March 2024	-	412	44,533	44,945

KEYNSHAM & DISTRICT DIAL-A-RIDE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

14 Debtors

	2025	2024
	£	£
Amounts falling due within one year:		
Trade debtors	1,120	1,916
Other debtors	52,086	37,461
Prepayments and accrued income	-	2,854
	<u>53,206</u>	<u>42,231</u>

15 Creditors: amounts falling due within one year

	2025	2024
	£	£
Other taxation and social security	3,772	3,773
Trade creditors	7,487	1,493
Other creditors	127	5,232
Accruals and deferred income	1,400	1,325
	<u>12,786</u>	<u>11,823</u>

16 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2024	Incoming resources	Resources expended	At 31 March 2025
	£	£	£	£
General funds	<u>98,764</u>	<u>99,161</u>	<u>(90,468)</u>	<u>107,457</u>
Previous year:	At 1 April 2023	Incoming resources	Resources expended	At 31 March 2024
	£	£	£	£
General funds	<u>63,900</u>	<u>89,447</u>	<u>(54,583)</u>	<u>98,764</u>