

KEYNSHAM & DISTRICT DIAL-A-RIDE

England & Wales · Charity number 1099197

Details

Status Registered

Legal form Charitable company

Company number [04726115](#)

Registered 2003-08-29

Register [View on the Charity Commission register](#)

Contact

Address Curo Housing Day Centre
Sherwood Road
Keynsham
Bristol
BS31 1DB

Phone 01225 395321

Email admin@keynshamdialaride.co.uk

Website www.keynshamdialaride.co.uk

Activities

Objects: TO PROVIDE A COMMUNITY TRANSPORT SERVICE FOR SUCH OF THE INHABITANTS OF KEYNSHAM AND ITS ENVIRONS WHO ARE IN NEED OF SUCH A SERVICE BECAUSE OF AGE, SICKNESS OR DISABILITY (MENTAL OR PHYSICAL), OR POVERTY, OR BECAUSE OF A LACK OF AVAILABILITY OF ADEQUATE AND SAFE PUBLIC PASSENGER SERVICES.

Activities: Provides a community transport service for local residents who are elderly, sick or disabled or who are in poverty and who do not have access to adequate & safe public transport services. Operates a Group Hire Membership service.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Other Charitable Activities
- **What:** Education/training, The Advancement Of Health Or Saving Of Lives, Disability, The Prevention Or Relief Of Poverty, Economic/community Development/employment, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies

Geography

- **Area of benefit:** THE INHABITANTS OF KEYNSHAM AND ITS ENVIRONS
- Bath And North East Somerset

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£230,381	£221,688	-	-
2024-03-31	£221,882	£187,018	-	-
2023-03-31	£180,924	£178,691	-	-
2022-03-31	£153,350	£149,772	-	-
2021-03-31	£171,817	£141,860	-	-

Trustees

Name	Role	Appointed
BRIAN SIMMONS	Chair	
B ORGAN		

KEYNSHAM & DISTRICT DIAL-A-RIDE

England & Wales - Charity number 1099197

Accounts

Charity Registration No. 1099197

Company Registration No. 04726115 (England and Wales)

KEYNSHAM & DISTRICT DIAL-A-RIDE
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025



30-31 St. James Place
Mangotsfield
Bristol
United Kingdom
BS16 9JB

KEYNSHAM & DISTRICT DIAL-A-RIDE

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KEYNSHAM & DISTRICT DIAL-A-RIDE

COMPANY INFORMATION

Trustees	Mr B Simmons Mrs R Brewer Mr S Brindle Mr M Coles Mr B Organ Mrs M A Guard Ms K Simmons Mrs C Vaughan Mr L Smith V Lee Mr D Thompson Mr R Derham	(Appointed 1 May 2024) (Appointed 1 May 2024) (Appointed 1 May 2024) (Appointed 1 May 2024)
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Charity number 1099197

Company number 04726115

Registered office Curo Housing Day Centre
Sherwood Road
Keynsham
Bristol
United Kingdom
BS31 1DB

Independent examiner TC Group
30-31 St. James Place
Mangotsfield
Bristol
United Kingdom
BS16 9JB

KEYNSHAM & DISTRICT DIAL-A-RIDE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2025

The trustees present their annual report and financial statements for the year ended 31 March 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The charity objectives are providing a community transport service for local residents who are elderly, sick or disabled or who are in poverty and who do not have access to adequate & safe public transport services and operating a Group Hire Membership service. The policies adopted in furtherance of these objects are ongoing and there has been no change in these during the year.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Achievements and performance

Over the last 12 months once again it has been a very busy time and there has been a change of vehicles due to the cost of keeping some on the road

We still have 3 full time Community Drivers, plus the Manager who covers work when driving staff are on holidays. There has been an increase of Volunteer drivers from 14 – 16 and without them we could not carry half the work that is done, a big thank you.

During the year our booking system crashed and because we could not get the information rescued it meant that everything on the system was lost meaning that all the registered members details were lost. It took many months to collate the information that was lost and many hours of work. Julie in the office worked very hard to rebuild the Membership details on the new booking system.

It has been a busy year for medical appointments, doing over 3,000 trips to local Doctors and Hospitals.

Our Membership for the Day to Day service is now over 400.

Members using the *DayHopper* Trips increased over the year and we went to several new venues we had not visited before, one of those was Chepstow Garden Centre.

The commitment and loyalty by everyone within the organisation has been amazing.

Finally I would like to say a big thank you to everyone for all the commitment and loyalty given to the Organisation which include; All our Members Individual & Group, Trustees, Volunteers, Paid Staff for all the effort and hard work they put in to make Keynsham & District Dial-a-Ride an organisation to be proud of.

Financial review

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

KEYNSHAM & DISTRICT DIAL-A-RIDE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

The trustees has assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management

The charity is a company limited by guarantee.

The trustees following individuals, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr B Simmons	
Mrs R Brewer	
Mr S Brindle	
Mr M Chambers	(Retired 1 July 2024)
Mr M Coles	
Mr B Organ	
Mrs M A Guard	
Ms K Simmons	
Mrs C Vaughan	
Mr L Smith	(Appointed 1 May 2024)
V Lee	(Appointed 1 May 2024)
Mr D Thompson	(Appointed 1 May 2024)
Mr R Derham	(Appointed 1 May 2024)


None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The company's current policy concerning the payment of trade creditors is to follow the CBI's Prompt Payers Code (copies are available from the CBI, Centre Point, 103 New Oxford Street, London WC1A 1DU).

The company's current policy concerning the payment of trade creditors is to:

- settle the terms of payment with suppliers when agreeing the terms of each transaction;
- ensure that suppliers are made aware of the terms of payment by inclusion of the relevant terms in contracts; and
- pay in accordance with the company's contractual and other legal obligations.

The trustees' report was approved by the Board of Trustees.



Mr B Simmons

Trustee

Dated: 8 December 2025

KEYNSHAM & DISTRICT DIAL-A-RIDE

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2025

The trustees, who are also the directors of Keynsham & District Dial-A-Ride for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

KEYNSHAM & DISTRICT DIAL-A-RIDE

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF KEYNSHAM & DISTRICT DIAL-A-RIDE

I report to the trustees on my examination of the financial statements of Keynsham & District Dial-A-Ride (the charity) for the year ended 31 March 2025.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Neil Quilter



Dated: 8 December 2025

KEYNSHAM & DISTRICT DIAL-A-RIDE

STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2025

		Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
	Notes						
Income from:							
Donations and legacies	3	5,972	131,220	137,192	4,641	132,435	137,076
Charitable activities	4	93,189	-	93,189	90,341	-	90,341
Investments	5	-	-	-	22	-	22
Other income	6	-	-	-	(5,557)	-	(5,557)
Total income		<u>99,161</u>	<u>131,220</u>	<u>230,381</u>	<u>89,447</u>	<u>132,435</u>	<u>221,882</u>
Expenditure on:							
Charitable activities	7	90,468	131,220	221,688	54,583	132,435	187,018
Total expenditure		<u>90,468</u>	<u>131,220</u>	<u>221,688</u>	<u>54,583</u>	<u>132,435</u>	<u>187,018</u>
Net income and movement in funds		8,693	-	8,693	34,864	-	34,864
Reconciliation of funds:							
Fund balances at 1 April 2024		98,764	-	98,764	63,900	-	63,900
Fund balances at 31 March 2025		<u>107,457</u>	<u>-</u>	<u>107,457</u>	<u>98,764</u>	<u>-</u>	<u>98,764</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

KEYNSHAM & DISTRICT DIAL-A-RIDE

BALANCE SHEET

AS AT 31 MARCH 2025

	Notes	2025 £	£	2024 £	£
Fixed assets					
Tangible assets	13		37,770		44,945
Current assets					
Debtors	14	53,206		42,231	
Cash at bank and in hand		29,267		23,411	
		<u>82,473</u>		<u>65,642</u>	
Creditors: amounts falling due within one year	15	<u>(12,786)</u>		<u>(11,823)</u>	
Net current assets			<u>69,687</u>		<u>53,819</u>
Total assets less current liabilities			<u>107,457</u>		<u>98,764</u>
Income funds					
Unrestricted funds			<u>107,457</u>		<u>98,764</u>
			<u>107,457</u>		<u>98,764</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2025.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 8 December 2025



Mr B Simmons
Trustee

Company Registration No. 04726115

KEYNSHAM & DISTRICT DIAL-A-RIDE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

Charity information

Keynsham & District Dial-A-Ride is a private company limited by guarantee incorporated in England and Wales. The registered office is Curo Housing Day Centre, Sherwood Road, Keynsham, Bristol, BS31 1DB, United Kingdom.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

KEYNSHAM & DISTRICT DIAL-A-RIDE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

(Continued)

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.5 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	25% on reducing balance
Computers	25% on reducing balance
Motor vehicles	25% on reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

KEYNSHAM & DISTRICT DIAL-A-RIDE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Total
	2025	2025	2025	2024
	£	£	£	£
West of England Combined Authority	-	131,220	131,220	132,435
Donations	-	-	-	100
Government grants	5,972	-	5,972	4,541
	<u>5,972</u>	<u>131,220</u>	<u>137,192</u>	<u>137,076</u>

4 Charitable activities

	2025	2024
	£	£
Services	4,500	16,340
User fares	67,409	62,181
Concessionary fares - B&NES	21,280	11,820
	<u>93,189</u>	<u>90,341</u>

5 Income from investments

	Unrestricted funds	Unrestricted funds
	2025	2024
	£	£
Interest receivable	-	22
	<u>-</u>	<u>22</u>

KEYNSHAM & DISTRICT DIAL-A-RIDE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

6 Other income

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Net gain on disposal of tangible fixed assets	-	(5,557)

7

	Charitable activities	
	2025 £	2024 £
Advertising	110	180
Vehicle running costs	49,216	53,009
	<u>49,326</u>	<u>53,189</u>
Share of support costs (see note 8)	126,231	127,225
Share of governance costs (see note 8)	4,549	2,840
	<u>130,780</u>	<u>130,065</u>
Analysis by fund		
Unrestricted funds	90,468	54,583
Restricted funds	131,220	132,435
	<u>221,688</u>	<u>187,018</u>

KEYNSHAM & DISTRICT DIAL-A-RIDE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

8 Support costs

	Support costs	Governance costs	2025	2024
	£	£	£	£
Wages and salaries	122,471	-	122,471	107,810
Pensions	-	-	-	618
Training	493	-	493	1,224
Telephone	866	-	866	1,308
Post and stationery	2,859	-	2,859	4,481
Insurance	1,238	-	1,238	1,048
Penalties and fines	-	-	-	555
Computer sundries	2,367	-	2,367	2,213
Rent and rates	19,540	-	19,540	5,276
Sundry expenses	4,645	-	4,645	1,443
Legal and professional fees	99	-	99	822
Dues and subscriptions	150	-	150	120
Bank charges	445	-	445	307
Accountancy and legal fees	-	4,215	4,215	2,804
Bookkeeping	-	334	334	36
	<u>155,173</u>	<u>4,549</u>	<u>159,722</u>	<u>130,065</u>
Analysed between				
Charitable activities	<u>155,173</u>	<u>4,549</u>	<u>159,722</u>	<u>130,065</u>

9 Net movement in funds

	2025	2024
	£	£
The net movement in funds is stated after charging/(crediting):		
Depreciation of owned tangible fixed assets	12,175	7,627
Loss on disposal of tangible fixed assets	-	5,557
	<u>12,175</u>	<u>13,184</u>

10 Trustees

None of the trustees received any remuneration or benefits from the charity during the year.

KEYNSHAM & DISTRICT DIAL-A-RIDE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

11 Employees

The average monthly number of employees during the year was:

2025 Number	2024 Number
7	6
<u>7</u>	<u>6</u>

There were no employees whose annual remuneration was more than £60,000.

12 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

13 Tangible fixed assets

	Fixtures and fittings £	Computers £	Motor vehicles £	Total £
Cost				
At 1 April 2024	2,994	12,127	83,423	98,544
Additions	-	-	5,000	5,000
	<u>2,994</u>	<u>12,127</u>	<u>88,423</u>	<u>103,544</u>
At 31 March 2025	2,994	12,127	88,423	103,544
	<u>2,994</u>	<u>12,127</u>	<u>88,423</u>	<u>103,544</u>
Depreciation and impairment				
At 1 April 2024	2,994	11,715	38,890	53,599
Depreciation charged in the year	-	103	12,072	12,175
	<u>2,994</u>	<u>11,818</u>	<u>50,962</u>	<u>65,774</u>
At 31 March 2025	2,994	11,818	50,962	65,774
	<u>2,994</u>	<u>11,818</u>	<u>50,962</u>	<u>65,774</u>
Carrying amount				
At 31 March 2025	-	309	37,461	37,770
	<u>-</u>	<u>309</u>	<u>37,461</u>	<u>37,770</u>
At 31 March 2024	-	412	44,533	44,945
	<u>-</u>	<u>412</u>	<u>44,533</u>	<u>44,945</u>

KEYNSHAM & DISTRICT DIAL-A-RIDE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

14 Debtors

	2025	2024
	£	£
Amounts falling due within one year:		
Trade debtors	1,120	1,916
Other debtors	52,086	37,461
Prepayments and accrued income	-	2,854
	<u>53,206</u>	<u>42,231</u>

15 Creditors: amounts falling due within one year

	2025	2024
	£	£
Other taxation and social security	3,772	3,773
Trade creditors	7,487	1,493
Other creditors	127	5,232
Accruals and deferred income	1,400	1,325
	<u>12,786</u>	<u>11,823</u>

16 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2024	Incoming resources	Resources expended	At 31 March 2025
	£	£	£	£
General funds	98,764	99,161	(90,468)	107,457
	<u>98,764</u>	<u>99,161</u>	<u>(90,468)</u>	<u>107,457</u>
Previous year:	At 1 April 2023	Incoming resources	Resources expended	At 31 March 2024
	£	£	£	£
General funds	63,900	89,447	(54,583)	98,764
	<u>63,900</u>	<u>89,447</u>	<u>(54,583)</u>	<u>98,764</u>

KEYNSHAM & DISTRICT DIAL-A-RIDE

England & Wales - Charity number 1099197

Accounts

Charity Registration No. 1099197

Company Registration No. 04726115 (England and Wales)

KEYNSHAM & DISTRICT DIAL-A-RIDE
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024



30-31 St. James Place
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COMPANY INFORMATION

Trustees	Mr B Simmons Mrs R Brewer Mr S Brindle Mr M Chambers Mr M Coles Mr B Organ Mrs M A Guard Ms K Simmons Mrs C Vaughan
Charity number	1099197
Company number	04726115
Registered office	Curo Housing Day Centre Sherwood Road Keynsham Bristol United Kingdom BS31 1DB
Independent examiner	TC Group 30-31 St. James Place Mangotsfield Bristol United Kingdom BS16 9JB

KEYNSHAM & DISTRICT DIAL-A-RIDE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2024

The trustees present their annual report and financial statements for the year ended 31 March 2024.

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Objectives and activities

The charity objectives are providing a community transport service for local residents who are elderly, sick or disabled or who are in poverty and who do not have access to adequate & safe public transport services and operating a Group Hire Membership service. The policies adopted in furtherance of these objects are ongoing and there has been no change in these during the year.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Achievements and performance

Once again it has been a difficult time throughout the year due to the age of our vehicles and the cost to keep them on the road. There have been changes within the organisation which include cutting the fleet of vehicles down to 8 which meant we were operating with 6 buses & 2 MPV's. Unfortunately the organisation had to lay off a member of staff who worked in the office. At present we have 3 full time Drivers, plus the Manager who covers work when driving staff are on holidays. We also have 14 Volunteer Drivers who without them we could not carry out half the work that is done, a big thank you to them all.

The Door to Door Service Membership stood at 2,020 by the end of March which was an increase of 184 new Members from the previous year. There has been an increase in passenger numbers on the Door to Door service during the year.

During the year there was a big demand for Hospital Transport which includes journeys to: Royal United Hospital, St Martins, Bath Clinic, Riverside Bath, Paulton, Sulis Peasedown, NHS Emerson, Spa Medica, South Bristol Hospital.

Our aim from last year was to encourage Members to come out of their home and start socialising again following the end of the pandemic. We have achieved in encouraging 95% of our Members to start using the Door to Door service.

DayHopper Trips were quite successful throughout the year where there was a small increase in passengers carried.

Group Hires have increased steadily and we have a total of 72 Members. In the next 12 months our aim is to replace at least 1 vehicle which will suit the needs of the Community. Members in the last 12 months have been very supportive of the Organisation by giving/ offering donations.

I would like to thank all the Members, Volunteers, Trustees and Paid Staff for all the work & commitment to Keynsham & District Dial-a-Ride in the last 12 months.

KEYNSHAM & DISTRICT DIAL-A-RIDE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

Financial review

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The trustees has assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management

The charity is a company limited by guarantee.

The trustees following individuals, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr B Simmons

Mrs R Brewer

Mr S Brindle

Mr M Chambers

Mr M Coles

Mr B Organ

Mrs M A Guard

Mr B Phillips

(Deceased 31 August 2023)

Ms K Simmons

Mrs C Vaughan

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The company's current policy concerning the payment of trade creditors is to follow the CBI's Prompt Payers Code (copies are available from the CBI, Centre Point, 103 New Oxford Street, London WC1A 1DU).

The company's current policy concerning the payment of trade creditors is to:

- settle the terms of payment with suppliers when agreeing the terms of each transaction;
- ensure that suppliers are made aware of the terms of payment by inclusion of the relevant terms in contracts; and
- pay in accordance with the company's contractual and other legal obligations.

The trustees' report was approved by the Board of Trustees.

KEYNSHAM & DISTRICT DIAL-A-RIDE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024



.....
Mr B Simmons

Trustee

Dated:

6/2/25 -

KEYNSHAM & DISTRICT DIAL-A-RIDE

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2024

The trustees, who are also the directors of Keynsham & District Dial-A-Ride for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

KEYNSHAM & DISTRICT DIAL-A-RIDE

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF KEYNSHAM & DISTRICT DIAL-A-RIDE

I report to the trustees on my examination of the financial statements of Keynsham & District Dial-A-Ride (the charity) for the year ended 31 March 2024.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Neil Quilter

N. Quilter

Dated: 6.02.25

KEYNSHAM & DISTRICT DIAL-A-RIDE

STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

		Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	Notes	2024 £	2024 £	2024 £	2023 £	2023 £	2023 £
Income from:							
Donations and legacies	3	4,641	132,435	137,076	5,103	103,379	108,482
Charitable activities	4	90,341	-	90,341	71,229	-	71,229
Investments	5	22	-	22	-	-	-
Other income	6	(5,557)	-	(5,557)	-	-	-
Total income		89,447	132,435	221,882	76,332	103,379	179,711
Expenditure on:							
Charitable activities	7	54,583	132,435	187,018	78,770	103,379	182,149
Total expenditure		54,583	132,435	187,018	78,770	103,379	182,149
Net income/(expenditure) and movement in funds		34,864	-	34,864	(2,438)	-	(2,438)
Reconciliation of funds:							
Fund balances at 1 April 2023		63,900	-	63,900	66,338	-	66,338
Fund balances at 31 March 2024		98,764	-	98,764	63,900	-	63,900

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

KEYNSHAM & DISTRICT DIAL-A-RIDE

BALANCE SHEET

AS AT 31 MARCH 2024

	Notes	2024		2023	
		£	£	£	£
Fixed assets					
Tangible assets	13		44,945		22,229
Current assets					
Debtors	14	42,231		27,444	
Cash at bank and in hand		23,411		24,355	
		<u>65,642</u>		<u>51,799</u>	
Creditors: amounts falling due within one year	15	(11,823)		(10,128)	
Net current assets			53,819		41,671
Total assets less current liabilities			<u>98,764</u>		<u>63,900</u>
Income funds					
Unrestricted funds			98,764		63,900
			<u>98,764</u>		<u>63,900</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2024.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on



.....
Mr B Simmons
Trustee

Company Registration No. 04726115

KEYNSHAM & DISTRICT DIAL-A-RIDE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

Charity information

Keynsham & District Dial-A-Ride is a private company limited by guarantee incorporated in England and Wales. The registered office is Curo Housing Day Centre, Sherwood Road, Keynsham, Bristol, BS31 1DB, United Kingdom.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

KEYNSHAM & DISTRICT DIAL-A-RIDE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

(Continued)

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.5 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	25% on reducing balance
Computers	25% on reducing balance
Motor vehicles	25% on reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

KEYNSHAM & DISTRICT DIAL-A-RIDE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Total
	2024	2024	2024	2023
	£	£	£	£
West of England Combined Authority	-	132,435	132,435	103,379
Donations	100	-	100	1,603
Government grants	4,541	-	4,541	3,500
	<u>4,641</u>	<u>132,435</u>	<u>137,076</u>	<u>108,482</u>

4 Charitable activities

	2024	2023
	£	£
Services	16,340	15,106
User fares	62,181	47,186
Concessionary fares - B&NES	11,820	8,937
	<u>90,341</u>	<u>71,229</u>

5 Income from investments

	Unrestricted funds	Unrestricted funds
	2024	2023
	£	£
Interest receivable	<u>22</u>	<u>-</u>

KEYNSHAM & DISTRICT DIAL-A-RIDE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

6 Other Income

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Net gain on disposal of tangible fixed assets	(5,557)	-
7		
	Charitable activities 2024 £	2023 £
Advertising	110	180
Vehicle running costs	49,216	53,009
	<u>49,326</u>	<u>53,189</u>
Share of support costs (see note 8)	126,231	120,969
Share of governance costs (see note 8)	2,840	2,729
	<u>129,071</u>	<u>123,698</u>
Analysis by fund		
Unrestricted funds	54,583	78,770
Restricted funds	132,435	103,379
	<u>187,018</u>	<u>182,149</u>

KEYNSHAM & DISTRICT DIAL-A-RIDE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

8 Support costs	Support costs	Governance costs	2024	2023
	£	£	£	£
Wages and salaries	107,810	-	107,810	106,013
Pensions	618	-	618	1,894
Training	1,224	-	1,224	-
Telephone	1,308	-	1,308	1,401
Post and stationery	4,481	-	4,481	3,175
Insurance	1,048	-	1,048	886
Penalties and fines	555	-	555	-
Computer sundries	2,213	-	2,213	683
Rent and rates	5,276	-	5,276	4,911
Sundry expenses	1,443	-	1,443	782
Legal and professional fees	822	-	822	813
Dues and subscriptions	120	-	120	-
Bank charges	307	-	307	411
Accountancy and legal fees	-	2,804	2,804	2,400
Bookkeeping	-	36	36	329
	<u>127,225</u>	<u>2,840</u>	<u>130,065</u>	<u>123,698</u>
Analysed between:				
Charitable activities	<u>127,225</u>	<u>2,840</u>	<u>130,065</u>	<u>123,698</u>

9 Net movement in funds	2024	2023
	£	£
The net movement in funds is stated after charging/(crediting):		
Depreciation of owned tangible fixed assets	7,627	5,262
Loss on disposal of tangible fixed assets	5,557	-
	<u>13,184</u>	<u>5,262</u>

10 Trustees

None of the trustees received any remuneration or benefits from the charity during the year.

KEYNSHAM & DISTRICT DIAL-A-RIDE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

11 Employees

The average monthly number of employees during the year was:

	2024	2023
	Number	Number
	6	8

There were no employees whose annual remuneration was more than £60,000.

12 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

13 Tangible fixed assets

	Fixtures and fittings	Computers	Motor vehicles	Total
	£	£	£	£
Cost				
At 1 April 2023	2,994	12,127	142,836	157,957
Additions	-	-	35,900	35,900
Disposals	-	-	(95,314)	(95,314)
At 31 March 2024	2,994	12,127	83,422	98,543
Depreciation and impairment				
At 1 April 2023	2,994	11,577	121,157	135,728
Depreciation charged in the year	-	138	7,489	7,627
Eliminated in respect of disposals	-	-	(89,757)	(89,757)
At 31 March 2024	2,994	11,715	38,889	53,598
Carrying amount				
At 31 March 2024	-	412	44,533	44,945
At 31 March 2023	-	550	21,679	22,229

KEYNSHAM & DISTRICT DIAL-A-RIDE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

14 Debtors

	2024	2023
	£	£
Amounts falling due within one year:		
Trade debtors	1,916	1,645
Other debtors	37,461	23,058
Prepayments and accrued income	2,854	2,741
	<u>42,231</u>	<u>27,444</u>

15 Creditors: amounts falling due within one year

	2024	2023
	£	£
Other taxation and social security	3,773	2,676
Trade creditors	1,493	1,952
Other creditors	5,232	2,000
Accruals and deferred income	1,325	3,500
	<u>11,823</u>	<u>10,128</u>

16 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2023	Incoming resources	Resources expended	At 31 March 2024
	£	£	£	£
General funds	63,900	89,447	(54,583)	98,764
	<u>63,900</u>	<u>89,447</u>	<u>(54,583)</u>	<u>98,764</u>
Previous year:	At 1 April 2022	Incoming resources	Resources expended	At 31 March 2023
	£	£	£	£
General funds	66,338	76,332	(78,770)	63,900
	<u>66,338</u>	<u>76,332</u>	<u>(78,770)</u>	<u>63,900</u>

KEYNSHAM & DISTRICT DIAL-A-RIDE

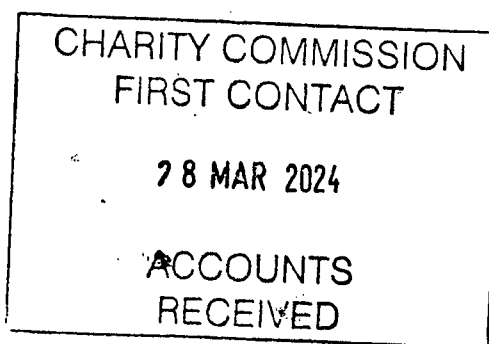
England & Wales - Charity number 1099197

Accounts

Charity Registration No. 1099197

Company Registration No. 04726115 (England and Wales)

KEYNSHAM & DISTRICT DIAL-A-RIDE
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023



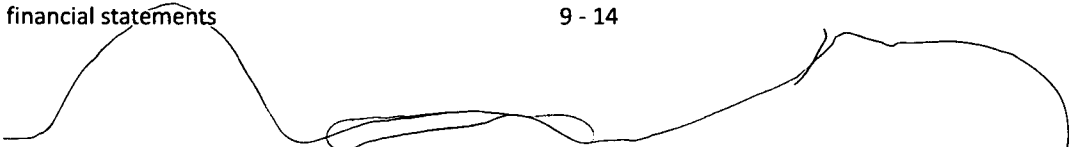
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KEYNSHAM & DISTRICT DIAL-A-RIDE

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KEYNSHAM & DISTRICT DIAL-A-RIDE

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr B Simmons Mrs R Brewer Mr S Brindle Mr M Chambers Mr M Coles Mr B Organ Mrs M A Guard Mr B Phillips Ms K Simmons Mrs C Vaughan
Charity number	1099197
Company number	04726115
Principal address	Curo Housing Day Centre Sherwood Road Keynsham Bristol United Kingdom BS31 1DB
Registered office	Curo Housing Day Centre Sherwood Road Keynsham Bristol United Kingdom BS31 1DB
Independent examiner	TC Group 30-31 St.James Place Mangotsfield Bristol United Kingdom BS16 9JB

KEYNSHAM & DISTRICT DIAL-A-RIDE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2023

The trustees present their report and financial statements for the year ended 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Objectives and activities

The charity objectives are providing a community transport service for local residents who are elderly, sick or disabled or who are in poverty and who do not have access to adequate & safe public transport services and operating a Group Hire Membership service. The policies adopted in furtherance of these objects are ongoing and there has been no change in these during the year.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Achievements and performance

Once again it has been a difficult 12 months.

Due to the knock on effect of Covid, Members are still reluctant to go on trips but it is going in the right direction due to the support and caring given to our Members by all those that work with and support the Organisation.

It has been a busy time this year for Hospital appointments. In 20 days over 79 round trips took place to Royal United Hospital.

It has been amazing the amount of donations that our Members have given which ranges anything from £10 - £500.

We cannot thank our Members enough for all the support that they have given.

Finally I would like to thank everyone which include; All our Members Individual & Group, Trustees, Volunteers, Paid Staff for all the effort and hard work they put in to make Keynsham & District Dial-a-Ride an organisation to be proud of.

Financial review

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The trustees has assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

KEYNSHAM & DISTRICT DIAL-A-RIDE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

Structure, governance and management

The charity is a company limited by guarantee.

The trustees following individuals, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr B Simmons
Mrs R Brewer
Mr S Brindle
Mr M Chambers
Mr M Coles
Mr B Organ
Mrs M A Guard
Mr B Phillips
Ms K Simmons
Mrs C Vaughan

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The company's current policy concerning the payment of trade creditors is to follow the CBI's Prompt Payers Code (copies are available from the CBI, Centre Point, 103 New Oxford Street, London WC1A 1DU).

The company's current policy concerning the payment of trade creditors is to:

- settle the terms of payment with suppliers when agreeing the terms of each transaction;
- ensure that suppliers are made aware of the terms of payment by inclusion of the relevant terms in contracts; and
- pay in accordance with the company's contractual and other legal obligations.

The trustees' report was approved by the Board of Trustees.



.....
Mr B Simmons

Trustee

Dated: 29/1/24

KEYNSHAM & DISTRICT DIAL-A-RIDE

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2023

The trustees, who are also the directors of Keynsham & District Dial-A-Ride for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

KEYNSHAM & DISTRICT DIAL-A-RIDE

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF KEYNSHAM & DISTRICT DIAL-A-RIDE

I report to the trustees on my examination of the financial statements of Keynsham & District Dial-A-Ride (the charity) for the year ended 31 March 2023.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Neil Quilter

N. Quilter

Dated: 29.01.24

KEYNSHAM & DISTRICT DIAL-A-RIDE

STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

	Notes	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Total 2022 £
Income from:					
Donations and legacies	3	5,103	103,379	108,482	94,048
Charitable activities	4	71,229	-	71,229	63,272
Investments	5	-	-	-	7
Total income		<u>76,332</u>	<u>103,379</u>	<u>179,711</u>	<u>157,327</u>
Expenditure on:					
Charitable activities	6	<u>78,770</u>	<u>103,379</u>	<u>182,149</u>	<u>153,745</u>
Net (expenditure)/income for the year/ Net movement in funds		(2,438)	-	(2,438)	3,582
Fund balances at 1 April 2022		<u>66,338</u>	-	<u>66,338</u>	<u>62,756</u>
Fund balances at 31 March 2023		<u><u>63,900</u></u>	<u><u>-</u></u>	<u><u>63,900</u></u>	<u><u>66,338</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

KEYNSHAM & DISTRICT DIAL-A-RIDE

BALANCE SHEET

AS AT 31 MARCH 2023

		2023		2022	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	10		22,229		28,355
Current assets					
Debtors	11	27,444		19,313	
Cash at bank and in hand		24,355		27,195	
		<u>51,799</u>		<u>46,508</u>	
Creditors: amounts falling due within one year	12	<u>(10,128)</u>		<u>(8,525)</u>	
Net current assets			<u>41,671</u>		<u>37,983</u>
Total assets less current liabilities			<u>63,900</u>		<u>66,338</u>
Income funds					
Unrestricted funds			<u>63,900</u>		<u>66,338</u>
			<u>63,900</u>		<u>66,338</u>

KEYNSHAM & DISTRICT DIAL-A-RIDE

BALANCE SHEET (CONTINUED)

AS AT 31 MARCH 2023

		2023		2022	
Notes	£	£	£	£	£

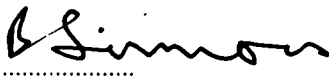
The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2023.

The trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on



.....
Mr B Simmons
Trustee

Company Registration No. 04726115

KEYNSHAM & DISTRICT DIAL-A-RIDE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

Charity information

Keynsham & District Dial-A-Ride is a private company limited by guarantee incorporated in England and Wales. The registered office is Curo Housing Day Centre, Sherwood Road, Keynsham, Bristol, BS31 1DB, United Kingdom.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

KEYNSHAM & DISTRICT DIAL-A-RIDE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

(Continued)

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	25% on reducing balance
Computers	25% on reducing balance
Motor vehicles	25% on reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

KEYNSHAM & DISTRICT DIAL-A-RIDE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Total
	2023	2023	2023	2022
	£	£	£	£
Revenue funding - B&NES	-	103,379	104,982	87,617
Donations	1,603	-	-	1,000
Government grants	3,500	-	3,500	5,431
	<u>5,103</u>	<u>103,379</u>	<u>108,482</u>	<u>94,048</u>

4 Charitable activities

	2023	2022
	£	£
Services	15,106	16,543
User fares	47,186	36,012
Concessionary fares - B&NES	8,937	10,717
	<u>71,229</u>	<u>63,272</u>

5 Investments

	Unrestricted funds	Total
	2023	2022
	£	£
Interest receivable	-	7
	<u>-</u>	<u>7</u>

KEYNSHAM & DISTRICT DIAL-A-RIDE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

6	Charitable activities	
	2023	2022
	£	£
Advertising	180	695
Vehicle running costs	53,009	38,372
	<u>53,189</u>	<u>39,067</u>
Share of support costs (see note 7)	126,231	110,977
Share of governance costs (see note 7)	2,729	3,700
	<u>128,960</u>	<u>114,677</u>
Analysis by fund		
Unrestricted funds	78,770	153,745
Restricted funds	103,379	-
	<u>182,149</u>	<u>153,745</u>

KEYNSHAM & DISTRICT DIAL-A-RIDE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

7 Support costs

	Support costs	Governance costs	2023	2022
	£	£	£	£
Wages and salaries	106,013	-	106,013	86,989
Pensions	1,894	-	1,894	915
Training	-	-	-	347
Telephone	1,401	-	1,401	2,240
Post and stationery	3,175	-	3,175	3,280
Insurance	886	-	886	870
Repairs and renewals	-	-	-	401
Computer sundries	683	-	683	2,221
Rent and rates	4,911	-	4,911	1,644
Sundry expenses	720	-	720	1,642
Consultation fee	813	-	813	1,005
Dues and subscriptions	-	-	-	120
Depreciation	5,324	-	5,324	8,568
Bank charges	411	-	411	735
Accountancy and legal fees	-	2,400	2,400	2,700
Bookkeeping	-	329	329	625
Penalties and fines	-	-	-	375
	<u>126,231</u>	<u>2,729</u>	<u>128,960</u>	<u>114,677</u>
Analysed between				
Charitable activities	<u>126,231</u>	<u>2,729</u>	<u>128,960</u>	<u>114,677</u>

8 Trustees

None of the trustees received any remuneration or benefits from the charity during the year.

9 Employees

Number of employees

The average monthly number of employees during the year was:

2023	2022
Number	Number
8	7
<u>8</u>	<u>7</u>

KEYNSHAM & DISTRICT DIAL-A-RIDE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

10 Tangible fixed assets

	Fixtures and fittings	Computers	Motor vehicles	Total
	£	£	£	£
Cost				
At 1 April 2022	2,994	12,991	142,836	158,821
Disposals	-	(864)	-	(864)
At 31 March 2023	2,994	12,127	142,836	157,957
Depreciation and impairment				
At 1 April 2022	2,994	11,394	116,078	130,466
Depreciation charged in the year	-	183	5,079	5,262
At 31 March 2023	2,994	11,577	121,157	135,728
Carrying amount				
At 31 March 2023	-	550	21,679	22,229
At 31 March 2022	-	733	27,622	28,355

11 Debtors

	2023	2022
	£	£
Amounts falling due within one year:		
Trade debtors	1,645	51
Other debtors	23,058	16,812
Prepayments and accrued income	2,741	2,450
	27,444	19,313

12 Creditors: amounts falling due within one year

	2023	2022
	£	£
Other taxation and social security	2,676	624
Trade creditors	1,952	6,123
Other creditors	2,000	678
Accruals and deferred income	3,500	1,100
	10,128	8,525



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

**From April 2022
Period end date**

Period start date To March 2023

Charity name: Keynsham & District Dial-a-Ride

Charity registration number: 1099197

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide transport to the local Community of Keynsham / Salford & surrounding villages
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The Organisation provides a Door to Door service Monday to Friday between 8am – 6pm. Day Trips are also provided for Members.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees receive training from HR on updated issues.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	Volunteers carry out out the following roles: Trustees, Drivers, folding and delivering Newsletters and helping in the office.
Other		Total hours worked by volunteers in the period : 4,879 which worked out at a value of £48, 790

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Organisation has continued with other agencies throughout these difficult times to support the many residents.</p> <p>Especially to the Elderly & disabled who are still concerned about going out and mixing with people, we still continue to do their shopping and pick up prescriptions.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The Organisation continues to carry out alternative work as well as providing transport. Sharing of knowledge from other Agencies the Organisation has managed to continue providing services that was new to us.
Performance of fundraising activities against objectives set	Para 1.41	Time for fundraising has been difficult this year due to the demand of transport by many people and other duties that we have carried out.
Investment performance against objectives	Para 1.41	N/A
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Covid and inflation rate had a big impact on our financial targets.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	To cover Staff redundancies
Amount of reserves held	Para 1.22	£5.6K
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Lack of funding for vehicle purchase & the effect of low emission vehicle criteria.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	West of England Combined Authority Local Council Funding. Fundraising throughout the year - Raffles, jumble sales, day trips and donations from Members
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	Due to the introduction of Electric vehicles will mean that the vehicle will be heavier and this will mean we could not operate on a Section 19 permit.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Memorandum of Articles
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Company Limited by Guarantee
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are nominated and elected at the AGM by Members of the Organisation.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Advice and support is given by HR.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	N/A
Relationship with any related parties	Para 1.51	We work very closely with other Community Transport Schemes.
Other		

Reference and Administrative details

Charity name	Keynsham & District Dial-a-Ride
Other name the charity uses	N/A
Registered charity number	1099197
Charity's principal address	The Day Centre, Sherwood Road Keynsham, Bristol BS31 1DB

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

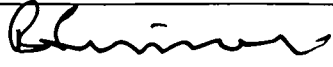
Other optional information

N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Brian Simmons	
Position (eg Secretary, Chair, etc)	Chairperson	
Date	13/3/24	

KEYNSHAM & DISTRICT DIAL-A-RIDE

England & Wales - Charity number 1099197

Accounts

REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021
FOR
KEYNSHAM & DISTRICT DIAL-A-RIDE

CHARITY COMMISSION
21 DEC 2021
ACCOUNTS
RECEIVED

KEYNSHAM & DISTRICT DIAL-A-RIDE

CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

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Notes to the Financial Statements	9
Detailed Profit and Loss Account	12

KEYNSHAM & DISTRICT DIAL-A-RIDE

COMPANY INFORMATION
FOR THE YEAR ENDED 31 MARCH 2021

DIRECTORS:

B Simmons
M Coles
Mrs M A Guard
B Organ
B Phillips
Mrs R Brewer
M Chambers
S Brindle
Mrs C Vaughan
Ms K Simmons

ADVISORS:

Councillor Ashton Broad – Whitchurch Parish Council
Councillor Alan Hale – Bath & North East Somerset Council
Tony Crouch – Keynsham Town Council

REGISTERED OFFICE:

Curo Housing Day Centre
Sherwood Road
Keynsham
Bristol
BS31 1DB

REGISTERED NUMBER:

04726115 (England and Wales)

CHARITY NUMBER:

1099197

ACCOUNTANTS:

Trevor Goodship & Associates Limited
Chartered Tax Advisors and Accountants
38B High Street
Keynsham
Bristol
BS31 1DX

KEYNSHAM & DISTRICT DIAL-A-RIDE

REPORT OF THE DIRECTORS FOR THE YEAR ENDED 31 MARCH 2021

The Trustees who are also the directors of the company for the purposes of the Companies Act 1985, present their report with the financial statements of the charity for the year ended 31 March 2021. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005.

DEVELOPMENTS DURING THE YEAR

Individual membership to the Dial-a-Ride door to door services continues to increase and stood at 1,720 (1,650) at the end of March 2021.

Group membership had also increased to 69 (68).

As the Covid-19 pandemic continues to have an effect on our lives the Organisation continues to help and support people in the community. During the past twelve months we have been providing transport to the following hospitals; RUH, St. Martins, Mineral, The Circle (Peasedown St. John), South Bristol Hospital and Emerson Green NHS – this has proven to be a successful service and demand is increasing due to the new criteria put in place by Patient Transport Services.

Due to the Covid-19 pandemic the organisation has carried out alternative work which included:

- Shopping for those people who do not want to go out
- Mail/parcels collected from people's houses and delivered to the Post Office
- Prescriptions picked up and delivered to people's homes
- Foodbank parcels delivered three days per week
- Samples delivered to Doctors surgeries

We have continued to work very closely with many agencies which include: Chew Valley Village Agents, Sirona Care, Curo Housing, St Monica Trust, Keynsham Action Network, Community@67, Friends in Need, Age UK and CHAIN (Community Action and Involvement Network).

During May 2020 and January 2021 grants totalling £4,565 were awarded by Keynsham Town Council to Keynsham & District Dial-a-Ride.

West of England Combined Authority have continued to fund us on the same level as the previous year, this includes concessionary fares based on the 2019/20 claims.

DIRECTORS

The directors shown below have held office during the whole of the period from 1 April 2020 to the date of this report.

B Simmons
M Coles
Mrs M A Guard
B Organ
B Phillips
Mrs R Brewer
M Chambers
S Brindle
Mrs C Vaughan
Ms K Simmons

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

The charity is always seeking to recruit additional trustees to assist with its management and the future development of our service to user members.

Induction and training of trustees

It is recognised that all new Trustees will be made aware of the duties and aims of the organisation prior to their appointment. To assist the trustees gain experience, they have attended training workshops, seminars, regional community transport gatherings and have had visits to similar operations to help them in their role.

Organisational structure

All staff are directly employed by the organisation with the manager employed to oversee the day to day operational side of the service and report back regularly to the Trustees. An administrator is based at the offices in Sherwood Road to deal with bookings, scheduling and financial matters and in the last twelve months we have employed a part time office worker to deal with bookings.

Due to the Covid-19 pandemic we had to make two staff redundant and put several on furlough. This left us with one full time driver and several volunteers to help out.

Office staff included the administrator and manager.

Wider network

Although this is an independent organisation it is understood that local council policy is to generally provide Dial-A-Ride services along similar lines to that operated in other communities.

Related parties

The Trustees regard the charity as independent but fully acknowledge the importance of the revenue funding support made available by West of England Combined Authority in order to operate the service.

Risk management

The Trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

KEYNSHAM & DISTRICT DIAL-A-RIDE

REPORT OF THE DIRECTORS FOR THE YEAR ENDED 31 MARCH 2021

OBJECTIVES AND ACTIVITIES

Objectives and aims

The charitable company is a company limited by guarantee and was registered as a charity on 29 August 2003, registered number 1099197. Its principal objective is to provide a fully accessible minibus service to those residents in Keynsham and surrounding area who cannot use conventional public transport because of age, sickness, disability, poverty or because of its unavailability.

Significant activities

Comments on the activities undertaken by the charity during the year and being considered for the future are referred to in other parts of this report.

Volunteers

The Trustees have registered the charity with the Community Volunteer Service in order to hopefully identify other volunteers to come and assist us.

ACHIEVEMENT AND PERFORMANCE

Vehicles

During the year, as well as getting rid of several vehicles others were put in SORN.

The challenge for the next twelve months is for the Organisation to survive.

Door-to-Door Service

Between April 2020 and March 2021 very few passengers travelled on the Door to Door service due to the Covid-19 pandemic.

Full/half day trips to destinations outside Keynsham came to a complete stop.

Group Hire

During the period from April 2020 to March 2021 we were unable to provide Group Hire to any groups/organisations due to the Covid-19 pandemic.

KEYNSHAM & DISTRICT DIAL-A-RIDE

REPORT OF THE DIRECTORS
FOR THE YEAR ENDED 31 MARCH 2021

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees (who are also the directors of Keynsham & District Dial-A-Ride for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under that law the Trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ON BEHALF OF THE BOARD:



.....
B Simmons - Chairman

Date: 4/12/21

REPORT OF ACCOUNTANTS TO THE MEMBERS OF
KEYNSHAM & DISTRICT DIAL-A-RIDE

As described on the balance sheet you are responsible for the preparation of the financial statements for the year ended 31 March 2021 set out on pages 7 to 11, and you consider that the company is exempt from audit.

In accordance with your instructions we have compiled these unaudited financial statements in order to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us.

Trevor Goodship & Associates (Limited)

Trevor Goodship & Associates Limited
Chartered Tax Advisors and Accountants
38B High Street
Keynsham
Bristol
BS31 1DX

Date: *15/12/2021*

KEYNSHAM & DISTRICT DIAL-A-RIDE

INCOME STATEMENT
FOR THE YEAR ENDED 31 MARCH 2021

	Notes	2021 £	2020 £
TURNOVER		149,507	162,292
Administrative expenses		<u>142,451</u>	<u>165,941</u>
		7,056	(3,649)
Other operating income		<u>22,310</u>	<u>-</u>
OPERATING PROFIT/(LOSS) and PROFIT/(LOSS) BEFORE TAXATION		29,366	(3,649)
Tax on profit/(loss)		<u>-</u>	<u>-</u>
PROFIT/(LOSS) FOR THE FINANCIAL YEAR		<u>29,366</u>	<u>(3,649)</u>

The notes form part of these financial statements

BALANCE SHEET
31 MARCH 2021

	Notes	2021 £	2020 £
FIXED ASSETS			
Tangible assets	7	17,064	20,752
CURRENT ASSETS			
Debtors	8	11,251	9,081
Cash at bank and in hand		<u>36,169</u>	<u>12,789</u>
		47,420	21,870
CREDITORS			
Amounts falling due within one year	9	<u>1,728</u>	<u>9,232</u>
NET CURRENT ASSETS		<u>45,692</u>	<u>12,638</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>62,756</u>	<u>33,390</u>
RESERVES			
Retained earnings		<u>62,756</u>	<u>33,390</u>
		<u>62,756</u>	<u>33,390</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The Trustees acknowledge their responsibilities for:

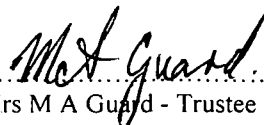
- Ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- Preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit and loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Board of Trustees on 4/12/21 and were signed on its behalf by:



B Simmons - Chairman



Mrs M A Guard - Trustee

The notes form part of these financial statements

KEYNSHAM & DISTRICT DIAL-A-RIDE

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

1. STATUTORY INFORMATION

Keynsham & District Dial-A-Ride is a private company, limited by shares, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

These financial statements have been prepared in accordance with Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" including the provisions of Section 1A "Small Entities" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Incoming resources

Turnover is measured at the fair value of the consideration received or receivable, excluding discounts, rebates, value added tax and other sales taxes.

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 25% on reducing balance
Motor vehicles	- 25% on reducing balance

Pension costs and other post-retirement benefits

The company operates a defined contribution pension scheme. Contributions payable to the company's pension scheme are charged to profit or loss in the period to which they relate.

KEYNSHAM & DISTRICT DIAL-A-RIDE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

2. ACCOUNTING POLICIES - continued

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

3. EMPLOYEES AND DIRECTORS

The average number of employees during the year was 8 (2020 - 8).

4. OPERATING PROFIT/(LOSS)

The operating profit (2020 - operating loss) is stated after charging:

	2021	2020
	£	£
Depreciation - owned assets	<u>5,688</u>	<u>6,918</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2009.

6. THE DIAL-A-RIDE VEHICLE AND SERVICE

The organisation has been working closely with WERN (West of England Rural Network) to provide transport in the Chew Valley Area and this has led to half/full day trips for residents.

Development of this will be ongoing.

KEYNSHAM & DISTRICT DIAL-A-RIDE**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021****7. TANGIBLE FIXED ASSETS**

	Fixtures and fittings £	Motor vehicles £	Computer equipment £	Totals £
COST				
At 1 April 2020	2,994	121,841	12,127	136,962
Additions	-	2,000	-	2,000
At 31 March 2021	<u>2,994</u>	<u>123,841</u>	<u>12,127</u>	<u>138,962</u>
DEPRECIATION				
At 1 April 2020	2,994	102,393	10,823	116,210
Charge for year	-	5,362	326	5,688
At 31 March 2021	<u>2,994</u>	<u>107,755</u>	<u>11,149</u>	<u>121,898</u>
NET BOOK VALUE				
At 31 March 2021	<u>-</u>	<u>16,086</u>	<u>978</u>	<u>17,064</u>
At 31 March 2020	<u>-</u>	<u>19,448</u>	<u>1,304</u>	<u>20,752</u>

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Trade debtors	3,471	3,240
Other debtors	4,000	4,000
VAT	3,780	-
Prepayments	-	1,841
	<u>11,251</u>	<u>9,081</u>

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Trade creditors	250	6,203
Social security and other taxes	1,478	1,780
VAT	-	1,249
	<u>1,728</u>	<u>9,232</u>

10. MOVEMENT IN FUNDS

As referred to in the Report of the Trustees the Trustees have established a policy to maintain control over costs and finances of the charity with the aim of having sufficient funds to sustain day to day activities as well as the future viability of the scheme. The level of reserves has also to be reviewed in the light of any capital expenditure that may need to be incurred.

KEYNSHAM & DISTRICT DIAL-A-RIDE**DETAILED PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2021**

	2021		2020	
	£	£	£	£
Turnover				
Revenue funding – West of England Combined Auth.	90,550		87,950	
Services	11,402		20,063	
User fares	28,927		26,948	
Concessionary fares – West of England Combined Auth.	<u>18,628</u>		<u>27,331</u>	
		149,507		162,292
Other income				
Government grants		<u>22,310</u>		<u>-</u>
		171,817		162,292
Expenditure				
Wages and salaries	89,915		103,098	
Pensions	835		-	
Telephone	1,708		1,420	
Post and stationery	1,906		1,932	
Advertising	479		243	
Vehicle running costs - fuel	12,377		11,344	
Vehicle running costs - repair	7,397		17,819	
Vehicle running costs - other	3,613		3,600	
Vehicle running costs - insurance	8,710		10,280	
Insurance	945		1,023	
Repairs and renewals	315		12	
Computer sundries	1,896		804	
Rent and rates	1,902		2,188	
Sundry expenses	1,964		1,823	
Accountancy	800		800	
Consultation fee	1,051		1,990	
Dues and subscriptions	359		110	
Depreciation of tangible fixed assets	<u>5,688</u>		<u>6,918</u>	
		<u>141,860</u>		<u>165,404</u>
		29,957		(3,112)
Finance costs				
Bank charges		<u>591</u>		<u>537</u>
NET PROFIT/(LOSS)		<u><u>29,366</u></u>		<u><u>(3,649)</u></u>

This page does not form part of the statutory financial statements