

**REPORT OF THE DIRECTORS AND  
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025  
FOR  
SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

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FOR THE YEAR ENDED 31 MARCH 2025**

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**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**COMPANY INFORMATION  
FOR THE YEAR ENDED 31 MARCH 2025**

<b>CHAIRPERSON:</b>	J Orchard
<b>VICECHAIR:</b>	Hon. Alderman Peter Douglas Osborn
<b>DIRECTORS:</b>	J Orchard P D Osborn
<b>TRUSTEES:</b>	John Orchard Hon. Alderman Peter Douglas Osborn Alan Percival Mary Elizabeth Sparkes
<b>SECRETARY:</b>	P Lakin
<b>SHENCARE MANAGER:</b>	P Lakin
<b>REGISTERED OFFICE:</b>	The Cabin Welches Close Northfield Birmingham West Midlands B31 2XT
<b>REGISTERED NUMBER:</b>	04256086 (England and Wales)
<b>CHARITY NUMBER:</b>	1099190
<b>INDEPENDENT EXAMINER:</b>	Pamma and Rakhra Associated Limited 53 Chestnut Road Oldbury West Midlands B68 0AY
<b>BANKERS:</b>	Lloyds TSB plc University of Birmingham Branch 142 Edgbaston Park Road Birmingham West Midlands B15 2TY

## SHENCARE AGM

### CHAIRS REPORT 2024/25

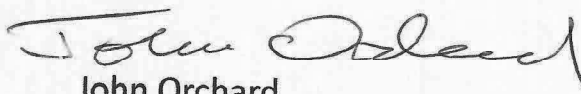
I am pleased to be able to report that Shencare has survived another year. There is no doubt that, at the moment, charities are operating in difficult financial times. Grants and the opportunities to generate income are diminishing while costs and the demand for their services are increasing. Shencare is no exception to these pressures. We are fortunate that thanks to the efforts of Paul Lakin, our General Manager, we have been able to very nearly work through these difficulties and end the year with only a small financial deficit which we hope will be eliminated in the next financial year.

Firstly, our income stream has stabilised a little. The Birmingham Home to School contracts, after several years of uncertainty, have been secured now for four years. This is the main source of income we generate to support our charitable activities, so this means those activities are secured for four years too. The Department of Transport grant is on-going funding for projects funded by the expired Northfield Network grants which will allow them to continue too. The possibility of this grant being extended beyond the agreed eighteen months would be welcome.

Also, we have been building back after the closure of services to charities and other organisations due to the Covid restrictions. This is due to Paul's efforts and his local contacts and we have been able to add some new ones. This all enables Shencare to maintain a critical mass which provides the flexibility it needs to be able to work in a constantly changing operating environment.

In all of this, the role of the staff must be acknowledged. We have a well trained and motivated staff who deliver high quality and reliable transport services. This maintains the high reputation which Shencare enjoys, which feeds back into making us a credible and effective service provider and an attractive contractor with which to place business.

Congratulations all round.

  
John Orchard.

11/12/25.

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**REPORT OF THE DIRECTORS  
FOR THE YEAR ENDED 31 MARCH 2025**

The directors present their report with the financial statements of the company for the year ended 31 March 2025.

The accounts have been prepared under the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)(effective 1 January 2015).

The charity is a company limited by guarantee with charitable status.

Charity number: 1099190

It was incorporated on 20 July 2001 and is governed by its Memorandum and Articles of Association. The Memorandum and Articles of Association were amended by special resolution on 18 June 2003, 22 August 2003 and 25 February 2016.

**PRINCIPAL ACTIVITY**

The principal activity of the company in the year under review was that of providing a community transport service to the inhabitants of Birmingham and neighbouring areas, who are in need of such service because of age, sickness, disability or poverty.

Provision or assistance in the provision of recreational facilities for the public at large who by reason of youth, age, infirmity, disability, poverty or economic and social circumstances have need of such facilities with the object of improving their conditions of life.

**FUTURE DEVELOPMENTS**

The main focus of the Trustees will be to secure the required funding and agreements to enable the Charity to achieve its objectives as set out in its governing document.

**DIRECTORS**

The directors shown below have held office during the whole of the period from 1 April 2024 to the date of this report.

P D Osborn  
J Orchard

**ORGANISATION STRUCTURE**

Overall management of the Charity is the responsibility of the Trustees who are elected or co-opted under the terms of the constitution. The day to day activity is managed by the manager.

**RISK STATEMENT**

The trustees continue to review the risks and are confident they have all risks covered with actions to minimise risk and exposure of the charity.

The trustees conduct an annual review of the major risks to which the charity is exposed and procedures have been established to mitigate the risks the charity faces. Significant external risks to funding have led to the development of a strategic plan which allow for the diversification of funding and activities.

Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects.

Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the charity.

**RESERVES POLICY**

The trustees aim to maintain reserves at a level that would cover potential redundancy payments in the event of closure. In addition reserves are maintained to allow for fluctuations in numbers each year and to enable replacement of vehicles.

This report has been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

**ON BEHALF OF THE BOARD:**



.....  
P Lakin - Secretary

Date: .....

11/12/2025

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL ACTIVITIES  
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 MARCH 2025**

				Year ended 31.3.2025	Year ended 31.3.2024
	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds £	Total Funds £
<b>Incoming Resources</b>					
Transport		345,650	-	345,650	263,790
Bus Service Operators Grant		18,642	-	18,642	10,537
Other income		1,171	-	1,171	73,000
<b>Total Incoming Resources</b>		<u>365,463</u>	<u>-</u>	<u>365,463</u>	<u>347,327</u>
<b>Outgoing Resources:</b>					
<b>Charitable activities</b>					
Salaries & wages		236,446	-	236,446	237,919
Vehicle expenses		72,859	-	72,859	70,517
Rent, rates & insurance		26,633	-	26,633	27,839
Depreciation		2,667	-	2,667	3,543
Other resources expended		27,592	-	27,592	24,614
<b>Total resources expended</b>		<u>366,197</u>	<u>-</u>	<u>366,197</u>	<u>364,432</u>
Net Incoming/(Outgoing) Resources	4	(734)	-	(734)	(17,105)
Funds at 1st April 2024		133,413	-	133,413	150,518
<b>TOTAL FUNDS AT 31ST MARCH 2025</b>		<u>£132,679</u>	<u>-</u>	<u>£132,679</u>	<u>£133,413</u>

The notes form part of these financial statements

**SHENCARE COMMUNITY TRANSPORT (REGISTERED NUMBER: 04256086)**  
**A COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL POSITION**  
**31 MARCH 2025**

	Notes	2025	2024
		£	£
<b>FIXED ASSETS</b>			
Tangible assets	5	22,181	5,898
<b>CURRENT ASSETS</b>			
Debtors	6	22,044	18,582
Cash at bank and in hand		<u>114,745</u>	<u>151,871</u>
		136,789	170,453
<b>CREDITORS</b>			
Amounts falling due within one year	7	<u>26,291</u>	<u>42,938</u>
<b>NET CURRENT ASSETS</b>		<u>110,498</u>	<u>127,515</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>132,679</u>	<u>133,413</u>
<b>RESERVES</b>			
Designated funds		20,000	20,000
Income and expenditure account		<u>112,679</u>	<u>113,413</u>
		<u>132,679</u>	<u>133,413</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025.

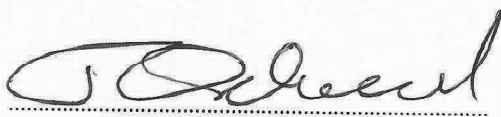
The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2025 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Board of Directors and authorised for issue on 11/12/2025 and were signed on its behalf by:

  
 J Orchard - Director

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF CHANGES IN EQUITY  
FOR THE YEAR ENDED 31 MARCH 2025**

	<b>Retained earnings £</b>	<b>Designated funds £</b>	<b>Total equity £</b>
<b>Balance at 1 April 2023</b>	130,518	20,000	150,518
<b>Changes in equity</b>			
Total comprehensive income	<u>(17,105)</u>	<u>-</u>	<u>(17,105)</u>
<b>Balance at 31 March 2024</b>	<u>113,413</u>	<u>20,000</u>	<u>133,413</u>
<b>Changes in equity</b>			
Total comprehensive income	<u>(734)</u>	<u>-</u>	<u>(734)</u>
<b>Balance at 31 March 2025</b>	<u><u>112,679</u></u>	<u><u>20,000</u></u>	<u><u>132,679</u></u>

The notes form part of these financial statements



**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2025**

**1. STATUTORY INFORMATION**

Shencare Community Transport is a private company, limited by guarantee, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page.

The presentation currency of the financial statements is the Pound Sterling (£).

**2. ACCOUNTING POLICIES**

**Basis of preparation**

These financial statements have been prepared in accordance with Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" including the provisions of Section 1A "Small Entities" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011.

**Turnover**

Turnover is measured at the fair value of the consideration received or receivable, excluding discounts, rebates, value added tax and other sales taxes.

Voluntary income in the form of donations, gifts, and grants is included in the financial statements when received. The value of service provided by volunteers has not been included.

Resources expended are recognised in the period in which they are incurred.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Motor vehicles	- 25% on cost
Computer equipment	- 33% on cost

**Unrestricted funds**

Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the Charity without further specified purposes and are available as general funds.

**Designated funds**

Designated Funds are unrestricted funds earmarked by the Management Committee for particular purposes.

**Restricted funds**

Restricted Funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.

**3. EMPLOYEES AND DIRECTORS**

The average number of employees during the year was 14 (2024 - 16).

No remuneration, directly or indirectly out of the funds of the charity, was paid during the year to the trustees or any persons known to be connected to the trustees.

**4. OPERATING DEFICIT**

The operating deficit is stated after charging:

	2025	2024
	£	£
Depreciation - owned assets	<u>2,914</u>	<u>4,167</u>

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2025**

**5. TANGIBLE FIXED ASSETS**

	<b>Plant and machinery etc £</b>
<b>COST</b>	
At 1 April 2024	<b>247,215</b>
Additions	<b>20,450</b>
Disposals	<b>(7,250)</b>
At 31 March 2025	<b><u>260,415</u></b>
<b>DEPRECIATION</b>	
At 1 April 2024	<b>241,317</b>
Charge for year	<b>2,914</b>
Eliminated on disposal	<b>(5,997)</b>
At 31 March 2025	<b><u>238,234</u></b>
<b>NET BOOK VALUE</b>	
At 31 March 2025	<b><u>22,181</u></b>
At 31 March 2024	<b><u>5,898</u></b>

Included within the fixed assets is the estimated cost of £58,000 for the Mercedes Sprinter minibus donated to Shencare Community Transport from the Community Transport Minibus Fund during the year ended 31 March 2017.

**6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2025 £</b>	<b>2024 £</b>
Trade debtors	<b>19,716</b>	<b>14,360</b>
Other debtors	<b><u>2,328</u></b>	<b><u>4,222</u></b>
	<b><u>22,044</u></b>	<b><u>18,582</u></b>

**7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2025 £</b>	<b>2024 £</b>
Bank loans and overdrafts	<b>6,197</b>	<b>10,027</b>
Trade creditors	<b>6,323</b>	<b>5,168</b>
Taxation and social security	<b>3,940</b>	<b>4,503</b>
Other creditors	<b><u>9,831</u></b>	<b><u>23,240</u></b>
	<b><u>26,291</u></b>	<b><u>42,938</u></b>

**8. LIMITED BY GUARANTEE**

Shencare Community Transport is a company limited by guarantee and does not have a share capital. In the event of the company being wound up, the liability of the members is limited to £1 each.

**9. CONTROL RELATIONSHIP**

Throughout the current and previous year the company was under the control of the elected trustees.

The current Trustees are:

**Hon. Alderman Peter Douglas Osborn**  
**Alan Percival**

**John Orchard**  
**Mary Elizabeth Sparkes**

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**REPORT OF THE ACCOUNTANTS TO THE DIRECTORS OF  
SHENCARE COMMUNITY TRANSPORT**

I report on the accounts for the year ended 31 March 2025 set out on pages three to eight.

**Responsibilities and basis of report**

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

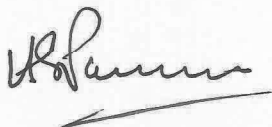
Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Pamma and Rakhra Associated Limited  
53 Chestnut Road  
Oldbury  
West Midlands  
B68 0AY

Date: 11/12/2025

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**DETAILED INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2025**

	2025		2024	
	£	£	£	£
<b>Turnover</b>				
Transport - Schools contracts	345,650		290,413	
Bus Service Operators Grant	18,642		10,537	
Other income	<u>304</u>		<u>45,421</u>	
		<b>364,596</b>		<b>346,371</b>
<b>Other income</b>				
Deposit account interest		<u>867</u>		<u>956</u>
		<b>365,463</b>		<b>347,327</b>
<b>Expenditure</b>				
Wages	236,446		237,919	
Rent	6,260		6,970	
Insurance	20,373		20,869	
Light and heat	1,242		2,029	
Telephone	1,295		1,351	
Post and stationery	2,447		2,520	
Motor expenses	72,859		70,517	
Sundry expenses	9,660		7,174	
Accountancy	1,800		1,800	
Professional fees	10,950		9,600	
Depreciation of tangible fixed assets				
Motor vehicles	2,875		3,750	
Computer equipment	39		417	
Profit/loss on sale of tangible fixed assets	<u>(247)</u>		<u>(624)</u>	
		<b><u>365,999</u></b>		<b><u>364,292</u></b>
		<b>(536)</b>		<b>(16,965)</b>
<b>Finance costs</b>				
Bank charges		<u>198</u>		<u>140</u>
<b>NET DEFICIT</b>		<b><u>(734)</u></b>		<b><u>(17,105)</u></b>