

REGISTERED NUMBER: 04256086 (England and Wales)

**REPORT OF THE DIRECTORS AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024
FOR
SHENCARE COMMUNITY TRANSPORT
A COMPANY LIMITED BY GUARANTEE**

**SHENCARE COMMUNITY TRANSPORT
A COMPANY LIMITED BY GUARANTEE**

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FOR THE YEAR ENDED 31 MARCH 2024**

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**SHENCARE COMMUNITY TRANSPORT
A COMPANY LIMITED BY GUARANTEE**

**COMPANY INFORMATION
FOR THE YEAR ENDED 31 MARCH 2024**

CHAIRPERSON:	P D Osborn
VICECHAIR:	Hon. Alderman Peter Douglas Osborn
DIRECTORS:	P D Osborn J Orchard
TRUSTEES:	Hon. Alderman Peter Douglas Osborn John Orchard Alan Percival Mary Elizabeth Sparkes
SECRETARY:	P Lakin
SHENCARE MANAGER:	P Lakin
REGISTERED OFFICE:	The Cabin Welches Close Northfield Birmingham West Midlands B31 2XT
REGISTERED NUMBER:	04256086 (England and Wales)
CHARITY NUMBER:	1099190
INDEPENDENT EXAMINER:	Pamma and Rakhra Associated Limited 53 Chestnut Road Oldbury West Midlands B68 0AY
BANKERS:	Lloyds TSB plc University of Birmingham Branch 142 Edgbaston Park Road Birmingham West Midlands B15 2TY

SHENCARE COMMUNITY TRANSPORT
A COMPANY LIMITED BY GUARANTEE

CHAIRMAN'S REPORT
FOR THE YEAR ENDED 31 MARCH 2024

In my annual report last year, I was able to report a return to more or less "business as usual" after the disruptions caused by the Covid restrictions, but referred to the challenges of finding new contracts and sources of income to replace short term income streams that had come to an end. This has largely proved to be the case, but there have been other more unpredictable matters to be managed during the year.

One of the most significant was the retirement of Chris Busst in June 2023. In fact, this wasn't unpredictable because Chris had been considering the move for some time. However, when talk turns to decisions about dates, that concentrates minds wonderfully. Chris had been almost synonymous with Shencare since early in its history and what it has become is entirely a creation of him. The Board is deeply grateful to Chris for all the work that he has done over the years to steer Shencare through a number of changes and transformations which literally have kept the wheels rolling. He was always going to be a difficult person to replace, but in the restructuring and management changes that were made to accommodate this under Paul Lakin, the challenges and risks have been successfully navigated and the wheels are still rolling.

One of the major challenges faced by Paul and his team has been Birmingham City Council's home to school service contracts. These have been in a state of uncertainty for some time and 2023/24 has been no exception. The City Council failed to meet its own contract renewal timetable and unilaterally rolled forward the 2022/23 contracts with no uplift in prices. The fact that I am writing this report is confirmation of the fact that Paul and his team managed to find a way around this problem, maintaining the service and hence the reputation of Shencare.

Not all of the unforeseen events however were bad news. One good news item that came out of the blue was a notification from the Postcode Lottery that they were giving us a donation of £42,000 as part of their charitable activities. The money, without any strings attached, arrived in our bank account in December and remains there while we consider how to best use it for the greatest benefit to Shencare.

Looking forward to the next financial year, the perennial problems of replacing funding streams which have come to an end with new ones will remain. Arrangements for the new City Council's new home to school contracts will present challenges. Paul and his team will remain busy but I am confident that through their efforts the wheels will continue to roll.



John Orchard

November, 2023.

14/11/24.

**SHENCARE COMMUNITY TRANSPORT
A COMPANY LIMITED BY GUARANTEE**

**REPORT OF THE DIRECTORS
FOR THE YEAR ENDED 31 MARCH 2024**

The directors present their report with the financial statements of the company for the year ended 31 March 2024.

The accounts have been prepared under the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

The charity is a company limited by guarantee with charitable status.

Charity number: 1099190

It was incorporated on 20 July 2001 and is governed by its Memorandum and Articles of Association. The Memorandum and Articles of Association were amended by special resolution on 18 June 2003, 22 August 2003 and 25 February 2016.

PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of providing a community transport service to the inhabitants of Birmingham and neighbouring areas, who are in need of such service because of age, sickness, disability or poverty.

Provision or assistance in the provision of recreational facilities for the public at large who by reason of youth, age, infirmity, disability, poverty or economic and social circumstances have need of such facilities with the object of improving their conditions of life.

FUTURE DEVELOPMENTS

The main focus of the Trustees will be to secure the required funding and agreements to enable the Charity to achieve its objectives as set out in its governing document.

DIRECTORS

The directors shown below have held office during the whole of the period from 1 April 2023 to the date of this report.

P D Osborn
J Orchard

ORGANISATION STRUCTURE

Overall management of the Charity is the responsibility of the Trustees who are elected or co-opted under the terms of the constitution. The day to day activity is managed by the manager.

RISK STATEMENT

The trustees continue to review the risks and are confident they have all risks covered with actions to minimise risk and exposure of the charity.

The trustees conduct an annual review of the major risks to which the charity is exposed and procedures have been established to mitigate the risks the charity faces. Significant external risks to funding have led to the development of a strategic plan which allow for the diversification of funding and activities.

Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects.

Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the charity.

RESERVES POLICY

The trustees aim to maintain reserves at a level that would cover potential redundancy payments in the event of closure. In addition reserves are maintained to allow for fluctuations in numbers each year and to enable replacement of vehicles.

This report has been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD:



.....
P Lakin - Secretary

Date: 14/11/2024

**SHENCARE COMMUNITY TRANSPORT
A COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL ACTIVITIES
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2024**

				Year ended 31.3.2024	Year ended 31.3.2023
		Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	Notes	£	£	£	£
Incoming Resources					
Transport		263,790	-	263,790	297,560
Bus Service Operators Grant		10,537	-	10,537	10,537
Other income		73,000	-	73,000	56,345
Total Incoming Resources		<u>347,327</u>	<u>-</u>	<u>347,327</u>	<u>364,442</u>
Outgoing Resources:					
Charitable activities					
Salaries & wages		237,919	-	237,919	239,371
Vehicle expenses		87,462	-	87,462	92,753
Rent, rates & insurance		10,894	-	10,894	8,619
Depreciation		3,543	-	3,543	3,095
Other resources expended		24,614	-	24,614	24,607
Total resources expended		<u>364,432</u>	<u>-</u>	<u>364,432</u>	<u>368,445</u>
Net Incoming/(Outgoing) Resources	4	(17,105)	-	(17,105)	(4,003)
Funds at 1st April 2023		150,518	-	150,518	154,521
TOTAL FUNDS AT 31ST MARCH 2024		<u><u>£133,413</u></u>	<u><u>-</u></u>	<u><u>£133,413</u></u>	<u><u>£150,518</u></u>

The notes form part of these financial statements

SHENCARE COMMUNITY TRANSPORT (REGISTERED NUMBER: 04256086)
A COMPANY LIMITED BY GUARANTEE

STATEMENT OF FINANCIAL POSITION
31 MARCH 2024

	Notes	2024 £	2023 £
FIXED ASSETS			
Tangible assets	5	5,898	12,570
CURRENT ASSETS			
Debtors	6	18,582	49,856
Cash at bank and in hand		<u>151,871</u>	<u>133,758</u>
		170,453	183,614
CREDITORS			
Amounts falling due within one year	7	<u>42,938</u>	<u>45,666</u>
NET CURRENT ASSETS		<u>127,515</u>	<u>137,948</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>133,413</u>	<u>150,518</u>
RESERVES			
Designated funds		20,000	20,000
Income and expenditure account		<u>113,413</u>	<u>130,518</u>
		<u>133,413</u>	<u>150,518</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.


The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Board of Directors and authorised for issue on 14/11/2024 and were signed on its behalf by:


 J Orchard - Director

**SHENCARE COMMUNITY TRANSPORT
A COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 31 MARCH 2024**

	Retained earnings £	Designated funds £	Total equity £
Balance at 1 April 2022	134,521	20,000	154,521
Changes in equity			
Total comprehensive income	<u>(4,003)</u>	<u>-</u>	<u>(4,003)</u>
Balance at 31 March 2023	<u>130,518</u>	<u>20,000</u>	<u>150,518</u>
Changes in equity			
Total comprehensive income	<u>(17,105)</u>	<u>-</u>	<u>(17,105)</u>
Balance at 31 March 2024	<u><u>113,413</u></u>	<u><u>20,000</u></u>	<u><u>133,413</u></u>

The notes form part of these financial statements

**SHENCARE COMMUNITY TRANSPORT
A COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

1. STATUTORY INFORMATION

Shencare Community Transport is a private company, limited by guarantee, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page.

The presentation currency of the financial statements is the Pound Sterling (£).

2. ACCOUNTING POLICIES

Basis of preparation

These financial statements have been prepared in accordance with Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" including the provisions of Section 1A "Small Entities" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011.

Turnover

Turnover is measured at the fair value of the consideration received or receivable, excluding discounts, rebates, value added tax and other sales taxes.

Voluntary income in the form of donations, gifts, and grants is included in the financial statements when received. The value of service provided by volunteers has not been included.

Resources expended are recognised in the period in which they are incurred.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Motor vehicles	- 25% on cost
Computer equipment	- 33% on cost

Unrestricted funds

Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the Charity without further specified purposes and are available as general funds.

Designated funds

Designated Funds are unrestricted funds earmarked by the Management Committee for particular purposes.

Restricted funds

Restricted Funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.

3. EMPLOYEES AND DIRECTORS

The average number of employees during the year was 16 (2023 - 16).

No remuneration, directly or indirectly out of the funds of the charity, was paid during the year to the trustees or any persons known to be connected to the trustees.

4. OPERATING DEFICIT

The operating deficit is stated after charging:

	2024	2023
	£	£
Depreciation - owned assets	<u>4,167</u>	<u>3,494</u>

**SHENCARE COMMUNITY TRANSPORT
A COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024**

5. TANGIBLE FIXED ASSETS

	Plant and machinery etc £
COST	
At 1 April 2023	260,594
Additions	121
Disposals	<u>(13,500)</u>
At 31 March 2024	<u>247,215</u>
DEPRECIATION	
At 1 April 2023	248,024
Charge for year	4,167
Eliminated on disposal	<u>(10,874)</u>
At 31 March 2024	<u>241,317</u>
NET BOOK VALUE	
At 31 March 2024	<u>5,898</u>
At 31 March 2023	<u>12,570</u>

Included within the fixed assets is the estimated cost of £58,000 for the Mercedes Sprinter minibus donated to Shencare Community Transport from the Community Transport Minibus Fund during the year ended 31 March 2017.

6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Trade debtors	14,360	44,664
Other debtors	<u>4,222</u>	<u>5,192</u>
	<u>18,582</u>	<u>49,856</u>

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Bank loans and overdrafts	10,027	13,947
Trade creditors	5,168	16,266
Taxation and social security	4,503	5,214
Other creditors	<u>23,240</u>	<u>10,239</u>
	<u>42,938</u>	<u>45,666</u>

8. LIMITED BY GUARANTEE

Shencare Community Transport is a company limited by guarantee and does not have a share capital. In the event of the company being wound up, the liability of the members is limited to £1 each.

9. CONTROL RELATIONSHIP

Throughout the current and previous year the company was under the control of the elected trustees.

The current Trustees are:

Hon. Alderman Peter Douglas Osborn
Alan Percival

John Orchard
Mary Elizabeth Sparkes

**SHENCARE COMMUNITY TRANSPORT
A COMPANY LIMITED BY GUARANTEE**

**REPORT OF THE INDEPENDENT EXAMINER TO THE TRUSTEES OF
SHENCARE COMMUNITY TRANSPORT**

I report on the accounts for the year ended 31 March 2024 set out on pages three to eight.

Responsibilities and basis of report

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Pamma and Rakhra Associated Limited
53 Chestnut Road
Oldbury
West Midlands
B68 0AY

Date: 14/11/2024.

**SHENCARE COMMUNITY TRANSPORT
A COMPANY LIMITED BY GUARANTEE**

**DETAILED INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2024**

	2024		2023	
	£	£	£	£
Turnover				
Transport - Schools contracts	263,790		297,560	
Bus Service Operators Grant	10,537		10,537	
Other income	<u>72,044</u>		<u>56,158</u>	
		346,371		364,255
Other income				
Deposit account interest		<u>956</u>		<u>187</u>
		347,327		364,442
Expenditure				
Wages	237,919		239,371	
Rent	6,970		5,623	
Insurance	3,924		2,996	
Light and heat	2,029		1,643	
Telephone	1,351		1,152	
Post and stationery	2,520		5,469	
Motor expenses	87,462		92,753	
Sundry expenses	7,174		4,557	
Accountancy	1,800		1,660	
Professional fees	9,600		9,965	
Depreciation of tangible fixed assets				
Fixtures and fittings	-		206	
Motor vehicles	3,750		2,870	
Computer equipment	417		418	
Profit/loss on sale of tangible fixed assets	<u>(624)</u>		<u>(399)</u>	
		<u>364,292</u>		<u>368,284</u>
		(16,965)		(3,842)
Finance costs				
Bank charges		<u>140</u>		<u>161</u>
NET DEFICIT		<u>(17,105)</u>		<u>(4,003)</u>

This page does not form part of the statutory financial statements