

**REPORT OF THE DIRECTORS AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023
FOR
SHENCARE COMMUNITY TRANSPORT
A COMPANY LIMITED BY GUARANTEE**

**SHENCARE COMMUNITY TRANSPORT
A COMPANY LIMITED BY GUARANTEE**

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FOR THE YEAR ENDED 31 MARCH 2023**

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**SHENCARE COMMUNITY TRANSPORT
A COMPANY LIMITED BY GUARANTEE**

**COMPANY INFORMATION
FOR THE YEAR ENDED 31 MARCH 2023**

CHAIRPERSON:	J Orchard
VICE CHAIR:	Hon. Alderman Peter Douglas Osborn
DIRECTORS:	J Orchard Hon. Alderman Peter Douglas Osborn
TRUSTEES:	Hon. Alderman Peter Douglas Osborn John Orchard Alan Percival Mary Elizabeth Sparkes
SECRETARY:	Paul Lakin
SHENCARE MANAGER:	Paul Lakin
REGISTERED OFFICE:	The Cabin Welches Close Northfield Birmingham West Midlands B31 2XT
REGISTERED NUMBER:	04256086 (England and Wales)
CHARITY NUMBER:	1099190
ACCOUNTANT:	Pamina and Rakhra Associated Limited 53 Chestnut Road Oldbury West Midlands B68 0AY
BANKERS:	Lloyds TSB plc University of Birmingham Branch 142 Edgbaston Park Road Birmingham West Midlands B15 2TY

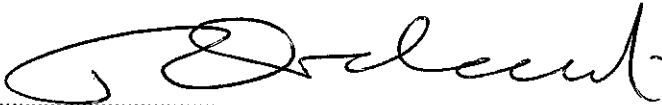
**SHENCARE COMMUNITY TRANSPORT
A COMPANY LIMITED BY GUARANTEE**

**CHAIRMAN'S REPORT
FOR THE YEAR ENDED 31 MARCH 2023**

Having been appointed chair of the Trustee Board at last year's AGM, this is my first annual report and I must start by thanking Peter Douglas Osbourne, the previous chair, for all his good work which meant that I have taken on the role with a sound organisation in good working order. My first year has seen Shencare return, more or less, to "business as usual" following the disruptions caused by Covid in the two preceding years.

Thanks to the efforts of Chris Busst, assisted by Paul Lakin and all the other staff, this has all taken place smoothly and without incident. We have been pleased to be able to resume our business model of using surpluses arising from contracted transport work, such as the home to school service, to subsidise transport for voluntary organisations working with vulnerable and challenged members of the community.

However, this does not mean that our future is assured and that everything will continue as it was before the Covid upheavals. At the end of the financial year there were uncertainties about the future funding of our major source of income, the home to school contracts in Birmingham that we hold. Also, other short-term funding streams have come to an end. Looking ahead to the next financial year, because of the current difficult economic situation, in common with many other voluntary organisations where grants from local authorities are significant sources of income, the available funding is expected to reduce, so challenging times are likely to lie ahead. However, I am confident that Paul Lakin and his team will rise to these challenges and search out other sources of funding which will allow us to continue to provide these subsidised services.



J Orchard - Chairman

Date: 12 October 2023

**SHENCARE COMMUNITY TRANSPORT
A COMPANY LIMITED BY GUARANTEE**

**REPORT OF THE DIRECTORS
FOR THE YEAR ENDED 31 MARCH 2023**

The directors present their report with the financial statements of the company for the year ended 31 March 2023.

The accounts have been prepared under the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)(effective 1 January 2015).

The charity is a company limited by guarantee with charitable status.

Charity number: 1099190

It was incorporated on 20 July 2001 and is governed by its Memorandum and Articles of Association. The Memorandum and Articles of Association were amended by special resolution on 18 June 2003, 22 August 2003 and 25 February 2016.

PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of providing a community transport service to the inhabitants of Birmingham and neighbouring areas, who are in need of such service because of age, sickness, disability or poverty.

Provision or assistance in the provision of recreational facilities for the public at large who by reason of youth, age, infirmity, disability, poverty or economic and social circumstances have need of such facilities with the object of improving their conditions of life.

FUTURE DEVELOPMENTS

The main focus of the Trustees will be to secure the required funding and agreements to enable the Charity to achieve its objectives as set out in its governing document.

DIRECTORS

The directors shown below have held office during the whole of the period from 1 April 2022 to the date of this report.

P D Osborn
J Orchard

ORGANISATION STRUCTURE

Overall management of the Charity is the responsibility of the Trustees who are elected or co-opted under the terms of the constitution. The day to day activity is managed by the manager.

RISK STATEMENT

The trustees continue to review the risks and are confident they have all risks covered with actions to minimise risk and exposure of the charity.

The trustees conduct an annual review of the major risks to which the charity is exposed and procedures have been established to mitigate the risks the charity faces. Significant external risks to funding have led to the development of a strategic plan which allow for the diversification of funding and activities.

Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects.

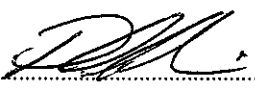
Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the charity.

RESERVES POLICY

The trustees aim to maintain reserves at a level that would cover potential redundancy payments in the event of closure. In addition reserves are maintained to allow for fluctuations in numbers each year and to enable replacement of vehicles.

This report has been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD:


.....
P Lakin - Secretary

Date: 12 October 2023

**SHENCARE COMMUNITY TRANSPORT
A COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL ACTIVITIES
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2023**

				Year ended 31.3.2023	Year ended 31.3.2022
		Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	Notes	£	£	£	£
Incoming Resources					
Transport		297,560	-	297,560	229,880
Bus Service Operators Grant		10,537	-	10,537	5,631
Other income		56,345	-	56,345	4,636
Total Incoming Resources		<u>364,442</u>	<u>-</u>	<u>364,442</u>	<u>303,147</u>
Outgoing Resources:					
Charitable activities					
Salaries & wages		239,371	-	239,371	215,680
HMRC JRS grant		-	-	-	(14,984)
Vehicle expenses		92,753	-	92,753	63,337
Rent, rates & insurance		8,619	-	8,619	9,145
Depreciation		3,095	-	3,095	4,866
Other resources expended		24,607	-	24,607	11,762
Total resources expended		<u>368,445</u>	<u>-</u>	<u>368,445</u>	<u>289,806</u>
Net Incoming/(Outgoing) Resources	4	(4,003)	-	(4,003)	13,341
Funds at 1st April 2022		154,521	-	141,180	141,180
TOTAL FUNDS AT 31ST MARCH 2023		<u><u>£150,518</u></u>	<u><u>-</u></u>	<u><u>£150,518</u></u>	<u><u>£154,521</u></u>

The notes form part of these financial statements

SHENCARE COMMUNITY TRANSPORT (REGISTERED NUMBER: 04256086)
A COMPANY LIMITED BY GUARANTEE

STATEMENT OF FINANCIAL POSITION
31 MARCH 2023

	Notes	2023 £	2022 £
FIXED ASSETS			
Tangible assets	5	12,570	12,565
CURRENT ASSETS			
Debtors	6	49,856	68,316
Cash at bank and in hand		<u>133,758</u>	<u>134,535</u>
		183,614	202,851
CREDITORS			
Amounts falling due within one year	7	<u>45,666</u>	<u>60,895</u>
NET CURRENT ASSETS		<u>137,948</u>	<u>141,956</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>150,518</u>	<u>154,521</u>
RESERVES			
Designated funds		20,000	20,000
Income and expenditure account		<u>130,518</u>	<u>134,521</u>
		<u>150,518</u>	<u>154,521</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

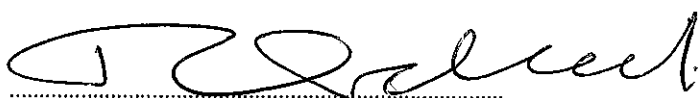
The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Board of Directors and authorised for issue on 12 October 2023 and were signed on its behalf by:



J Orchard - Director

**SHENCARE COMMUNITY TRANSPORT
A COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 31 MARCH 2023**

	Retained earnings £	Designated funds £	Total equity £
Balance at 1 April 2021	121,180	20,000	141,180
Changes in equity			
Total comprehensive income	<u>13,341</u>	<u>-</u>	<u>13,341</u>
Balance at 31 March 2022	<u>134,521</u>	<u>20,000</u>	<u>154,521</u>
Changes in equity			
Total comprehensive income	<u>(4,003)</u>	<u>-</u>	<u>(4,003)</u>
Balance at 31 March 2023	<u><u>130,518</u></u>	<u><u>20,000</u></u>	<u><u>150,518</u></u>

The notes form part of these financial statements

**SHENCARE COMMUNITY TRANSPORT
A COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

1. STATUTORY INFORMATION

Shencare Community Transport is a private company, limited by guarantee, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page.

The presentation currency of the financial statements is the Pound Sterling (£).

2. ACCOUNTING POLICIES

Basis of preparation

These financial statements have been prepared in accordance with Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" including the provisions of Section 1A "Small Entities" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011.

Turnover

Turnover is measured at the fair value of the consideration received or receivable, excluding discounts, rebates, value added tax and other sales taxes.

Voluntary income in the form of donations, gifts, and grants is included in the financial statements when received. The value of service provided by volunteers has not been included.

Resources expended are recognised in the period in which they are incurred.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Motor vehicles	- 25% on cost
Computer equipment	- 33% on cost

Unrestricted funds

Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the Charity without further specified purposes and are available as general funds.

Designated funds

Designated Funds are unrestricted funds earmarked by the Management Committee for particular purposes.

Restricted funds

Restricted Funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.

3. EMPLOYEES AND DIRECTORS

The average number of employees during the year was 16 (2022 - 16).

No remuneration, directly or indirectly out of the funds of the charity, was paid during the year to the trustees or any persons known to be connected to the trustees.

4. OPERATING (DEFICIT)/SURPLUS

The operating deficit (2022 - operating surplus) is stated after charging:

	2023	2022
	£	£
Depreciation - owned assets	<u>3,494</u>	<u>4,866</u>

**SHENCARE COMMUNITY TRANSPORT
A COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023**

5. TANGIBLE FIXED ASSETS

	Plant and machinery etc £
COST	
At 1 April 2022	281,594
Additions	3,500
Disposals	<u>(24,500)</u>
At 31 March 2023	<u>260,594</u>
DEPRECIATION	
At 1 April 2022	269,029
Charge for year	3,494
Eliminated on disposal	<u>(24,499)</u>
At 31 March 2023	<u>248,024</u>
NET BOOK VALUE	
At 31 March 2023	<u>12,570</u>
At 31 March 2022	<u>12,565</u>

Included within the fixed assets is the estimated cost of £58,000 for the Mercedes Sprinter minibus donated to Shencare Community Transport from the Community Transport Minibus Fund during the year ended 31 March 2017.

6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Trade debtors	44,664	24,979
Other debtors	<u>5,192</u>	<u>43,337</u>
	<u>49,856</u>	<u>68,316</u>

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Bank loans and overdrafts	13,947	17,955
Trade creditors	16,266	3,647
Taxation and social security	5,214	34,256
Other creditors	<u>10,239</u>	<u>5,037</u>
	<u>45,666</u>	<u>60,895</u>

8. LIMITED BY GUARANTEE

Shencare Community Transport is a company limited by guarantee and does not have a share capital. In the event of the company being wound up, the liability of the members is limited to £1 each.

9. CONTROL RELATIONSHIP

Throughout the current and previous year the company was under the control of the elected trustees.

The current Trustees are:

Hon. Alderman Peter Douglas Osborn
Alan Percival

John Orchard
Mary Elizabeth Steele

**SHENCARE COMMUNITY TRANSPORT
A COMPANY LIMITED BY GUARANTEE**

**REPORT OF THE ACCOUNTANTS TO THE DIRECTORS OF
SHENCARE COMMUNITY TRANSPORT**

I report on the accounts for the year ended 31 March 2023 set out on pages three to eight.

Responsibilities and basis of report

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Pamma and Rakhra Associated

Pamma and Rakhra Associated Limited
53 Chestnut Road
Oldbury
West Midlands
B68 0AY

Date: 12/10/2023

**SHENCARE COMMUNITY TRANSPORT
A COMPANY LIMITED BY GUARANTEE**

**DETAILED INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2023**

	2023		2022	
	£	£	£	£
Turnover				
Transport - Schools contracts	297,560		292,880	
Bus Service Operators Grant	10,537		5,631	
Social Inclusion income	56,158		-	
Sundry income - donations	-		1,795	
MIDAS Training income	<u>-</u>		<u>2,784</u>	
		364,255		303,090
Other income				
Deposit account interest		<u>187</u>		<u>57</u>
		364,442		303,147
Expenditure				
Wages	239,371		215,680	
HMRC JRS Grant	-		(14,984)	
Rent	5,623		6,446	
Insurance	2,996		2,699	
Light and heat	1,643		1,656	
Telephone	1,152		789	
Post and stationery	5,469		1,726	
Motor expenses	92,753		63,337	
Sundry expenses	4,557		3,711	
Accountancy	1,660		1,640	
Professional fees	9,965		2,116	
Depreciation of tangible fixed assets				
Fixtures and fittings	206		202	
Motor vehicles	2,870		4,247	
Computer equipment	418		417	
Profit/loss on sale of tangible fixed assets	<u>(399)</u>		<u>-</u>	
		368,284		289,682
		(3,842)		13,465
Finance costs				
Bank charges		<u>161</u>		<u>124</u>
NET (DEFICIT)/SURPLUS		<u>(4,003)</u>		<u>13,341</u>