

# SHENCARE COMMUNITY TRANSPORT

England & Wales · Charity number 1099190

## Details

---

**Other names** SHENCARE VOLUNTARY TRANSPORT LIMITED

**Status** Registered

**Legal form** Charitable company

**Company number** [04256086](#)

**Registered** 2003-08-29

**Register** [View on the Charity Commission register](#)

## Contact

---

**Address** The Cabin  
Welches Close  
Northfield  
Birmingham  
B31 2XT

**Phone** 01214761816

**Email** [shencarevt@yahoo.co.uk](mailto:shencarevt@yahoo.co.uk)

**Website** [www.shencare.org.uk](http://www.shencare.org.uk)

## Activities

---

**Objects:** (1) TO PROVIDE A COMMUNITY TRANSPORT SERVICE SUCH OF THE INHABITANTS OF BIRMINGHAM SOUTH AND ITS NEIGHBOURHOOD WHO ARE IN NEED OF SUCH SERVICE BECAUSE OF AGE, SICKNESS OR DISABILITY (MENTAL OR PHYSICAL), OR POVERTY. (2) THE PROVISION OR ASSISTANCE IN THE PROVISION OF RECREATIONAL FACILITIES FOR THE PUBLIC AT LARGE AND/OR THOSE WHO BY REASON OF YOUTH, AGE, INFIRMITY OR DISABLEMENT, POVERTY OR ECONOMIC AND SOCIAL CIRCUMSTANCES, HAVE NEED OF SUCH FACILITIES WITH THE OBJECT OF IMPROVING THEIR CONDITIONS OF LIFE.

**Activities:** To proactively provide accessible passenger community transport to individuals and voluntary groups. To provide training in the community in partnership with other organisations.

## Classification

---

- **How:** Provides Human Resources, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** Education/training, Disability, The Prevention Or Relief Of Poverty, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies

## Geography

---

- **Area of benefit:** BIRMINGHAM SOUTH AND ITS NEIGHBOURHOOD
- Birmingham City
- Sandwell
- Warwickshire
- Worcestershire

## Finances

---

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£365,463	£366,197	-	-
2024-03-31	£347,327	£364,432	-	-
2023-03-31	£364,442	£368,445	-	-
2022-03-31	£303,147	£289,806	-	-
2021-03-31	£238,329	£144,724	-	-

## Trustees

---

Name	Role	Appointed
Peter Douglas Osborn		2016-09-01
john orchard		2014-09-02

**SHENCARE COMMUNITY TRANSPORT**

England & Wales - Charity number 1099190

---

# Accounts

---

**REGISTERED NUMBER: 04256086 (England and Wales)**

**REPORT OF THE DIRECTORS AND  
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025  
FOR  
SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**CONTENTS OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2025**

	<b>Page</b>
<b>Company Information</b>	1
<b>Chairman's Report</b>	2
<b>Report of the Directors</b>	3
<b>Statement of Financial Activities</b>	4
<b>Statement of Financial Position</b>	5
<b>Statement of Changes in Equity</b>	6
<b>Notes to the Financial Statements</b>	7
<b>Independent Examiner's Report</b>	9
<b>Detailed Income and Expenditure Account</b>	10

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**COMPANY INFORMATION  
FOR THE YEAR ENDED 31 MARCH 2025**

<b>CHAIRPERSON:</b>	J Orchard
<b>VICECHAIR:</b>	Hon. Alderman Peter Douglas Osborn
<b>DIRECTORS:</b>	J Orchard P D Osborn
<b>TRUSTEES:</b>	John Orchard Hon. Alderman Peter Douglas Osborn Alan Percival Mary Elizabeth Sparkes
<b>SECRETARY:</b>	P Lakin
<b>SHENCARE MANAGER:</b>	P Lakin
<b>REGISTERED OFFICE:</b>	The Cabin Welches Close Northfield Birmingham West Midlands B31 2XT
<b>REGISTERED NUMBER:</b>	04256086 (England and Wales)
<b>CHARITY NUMBER:</b>	1099190
<b>INDEPENDENT EXAMINER:</b>	Pamma and Rakhra Associated Limited 53 Chestnut Road Oldbury West Midlands B68 0AY
<b>BANKERS:</b>	Lloyds TSB plc University of Birmingham Branch 142 Edgbaston Park Road Birmingham West Midlands B15 2TY

## SHENCARE AGM

### CHAIRS REPORT 2024/25

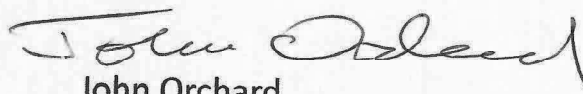
I am pleased to be able to report that Shencare has survived another year. There is no doubt that, at the moment, charities are operating in difficult financial times. Grants and the opportunities to generate income are diminishing while costs and the demand for their services are increasing. Shencare is no exception to these pressures. We are fortunate that thanks to the efforts of Paul Lakin, our General Manager, we have been able to very nearly work through these difficulties and end the year with only a small financial deficit which we hope will be eliminated in the next financial year.

Firstly, our income stream has stabilised a little. The Birmingham Home to School contracts, after several years of uncertainty, have been secured now for four years. This is the main source of income we generate to support our charitable activities, so this means those activities are secured for four years too. The Department of Transport grant is on-going funding for projects funded by the expired Northfield Network grants which will allow them to continue too. The possibility of this grant being extended beyond the agreed eighteen months would be welcome.

Also, we have been building back after the closure of services to charities and other organisations due to the Covid restrictions. This is due to Paul's efforts and his local contacts and we have been able to add some new ones. This all enables Shencare to maintain a critical mass which provides the flexibility it needs to be able to work in a constantly changing operating environment.

In all of this, the role of the staff must be acknowledged. We have a well trained and motivated staff who deliver high quality and reliable transport services. This maintains the high reputation which Shencare enjoys, which feeds back into making us a credible and effective service provider and an attractive contractor with which to place business.

Congratulations all round.

  
John Orchard.

11/12/25.

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**REPORT OF THE DIRECTORS  
FOR THE YEAR ENDED 31 MARCH 2025**

The directors present their report with the financial statements of the company for the year ended 31 March 2025.

The accounts have been prepared under the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)(effective 1 January 2015).

The charity is a company limited by guarantee with charitable status.

Charity number: 1099190

It was incorporated on 20 July 2001 and is governed by its Memorandum and Articles of Association. The Memorandum and Articles of Association were amended by special resolution on 18 June 2003, 22 August 2003 and 25 February 2016.

**PRINCIPAL ACTIVITY**

The principal activity of the company in the year under review was that of providing a community transport service to the inhabitants of Birmingham and neighbouring areas, who are in need of such service because of age, sickness, disability or poverty.

Provision or assistance in the provision of recreational facilities for the public at large who by reason of youth, age, infirmity, disability, poverty or economic and social circumstances have need of such facilities with the object of improving their conditions of life.

**FUTURE DEVELOPMENTS**

The main focus of the Trustees will be to secure the required funding and agreements to enable the Charity to achieve its objectives as set out in its governing document.

**DIRECTORS**

The directors shown below have held office during the whole of the period from 1 April 2024 to the date of this report.

P D Osborn  
J Orchard

**ORGANISATION STRUCTURE**

Overall management of the Charity is the responsibility of the Trustees who are elected or co-opted under the terms of the constitution. The day to day activity is managed by the manager.

**RISK STATEMENT**

The trustees continue to review the risks and are confident they have all risks covered with actions to minimise risk and exposure of the charity.

The trustees conduct an annual review of the major risks to which the charity is exposed and procedures and have been established to mitigate the risks the charity faces. Significant external risks to funding have led to the development of a strategic plan which allow for the diversification of funding and activities.

Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects.

Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the charity.

**RESERVES POLICY**

The trustees aim to maintain reserves at a level that would cover potential redundancy payments in the event of closure. In addition reserves are maintained to allow for fluctuations in numbers each year and to enable replacement of vehicles.

This report has been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

**ON BEHALF OF THE BOARD:**



.....  
P Lakin - Secretary

Date: .....

11/12/2025

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL ACTIVITIES  
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 MARCH 2025**

	Notes	Unrestricted Funds £	Restricted Funds £	Year ended 31.3.2025 Total Funds £	Year ended 31.3.2024 Total Funds £
<b>Incoming Resources</b>					
Transport		345,650	-	345,650	263,790
Bus Service Operators Grant		18,642	-	18,642	10,537
Other income		1,171	-	1,171	73,000
<b>Total Incoming Resources</b>		365,463	-	365,463	347,327
<b>Outgoing Resources:</b>					
<b>Charitable activities</b>					
Salaries & wages		236,446	-	236,446	237,919
Vehicle expenses		72,859	-	72,859	70,517
Rent, rates & insurance		26,633	-	26,633	27,839
Depreciation		2,667	-	2,667	3,543
Other resources expended		27,592	-	27,592	24,614
<b>Total resources expended</b>		366,197	-	366,197	364,432
Net Incoming/(Outgoing) Resources	4	(734)	-	(734)	(17,105)
Funds at 1st April 2024		133,413	-	133,413	150,518
<b>TOTAL FUNDS AT 31ST MARCH 2025</b>		£132,679	-	£132,679	£133,413

The notes form part of these financial statements

**SHENCARE COMMUNITY TRANSPORT (REGISTERED NUMBER: 04256086)**  
**A COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL POSITION**  
**31 MARCH 2025**

	Notes	2025		2024	
		£	£	£	£
<b>FIXED ASSETS</b>					
Tangible assets	5		22,181		5,898
<b>CURRENT ASSETS</b>					
Debtors	6	22,044		18,582	
Cash at bank and in hand		<u>114,745</u>		<u>151,871</u>	
			136,789		170,453
<b>CREDITORS</b>					
Amounts falling due within one year	7	<u>26,291</u>		<u>42,938</u>	
<b>NET CURRENT ASSETS</b>			<u>110,498</u>		<u>127,515</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<u>132,679</u>		<u>133,413</u>
<b>RESERVES</b>					
Designated funds			20,000		20,000
Income and expenditure account			<u>112,679</u>		<u>113,413</u>
			<u>132,679</u>		<u>133,413</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025.

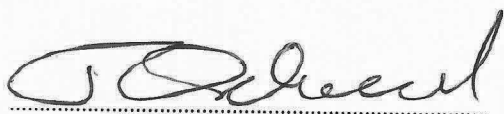
The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2025 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Board of Directors and authorised for issue on 11/12/2025 and were signed on its behalf by:



.....  
 J Orchard - Director

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF CHANGES IN EQUITY  
FOR THE YEAR ENDED 31 MARCH 2025**

	<b>Retained earnings</b>	<b>Designated funds</b>	<b>Total equity</b>
	£	£	£
<b>Balance at 1 April 2023</b>	130,518	20,000	150,518
<b>Changes in equity</b>			
Total comprehensive income	<u>(17,105)</u>	<u>-</u>	<u>(17,105)</u>
<b>Balance at 31 March 2024</b>	<u>113,413</u>	<u>20,000</u>	<u>133,413</u>
<b>Changes in equity</b>			
Total comprehensive income	<u>(734)</u>	<u>-</u>	<u>(734)</u>
<b>Balance at 31 March 2025</b>	<u>112,679</u>	<u>20,000</u>	<u>132,679</u>

The notes form part of these financial statements

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2025**

**1. STATUTORY INFORMATION**

Shencare Community Transport is a private company, limited by guarantee, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page.

The presentation currency of the financial statements is the Pound Sterling (£).

**2. ACCOUNTING POLICIES**

**Basis of preparation**

These financial statements have been prepared in accordance with Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" including the provisions of Section 1A "Small Entities" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011.

**Turnover**

Turnover is measured at the fair value of the consideration received or receivable, excluding discounts, rebates, value added tax and other sales taxes.

Voluntary income in the form of donations, gifts, and grants is included in the financial statements when received. The value of service provided by volunteers has not been included.

Resources expended are recognised in the period in which they are incurred.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Motor vehicles	- 25% on cost
Computer equipment	- 33% on cost

**Unrestricted funds**

Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the Charity without further specified purposes and are available as general funds.

**Designated funds**

Designated Funds are unrestricted funds earmarked by the Management Committee for particular purposes.

**Restricted funds**

Restricted Funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.

**3. EMPLOYEES AND DIRECTORS**

The average number of employees during the year was 14 (2024 - 16).

No remuneration, directly or indirectly out of the funds of the charity, was paid during the year to the trustees or any persons known to be connected to the trustees.

**4. OPERATING DEFICIT**

The operating deficit is stated after charging:

	2025	2024
	£	£
Depreciation - owned assets	<u>2,914</u>	<u>4,167</u>

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2025**

**5. TANGIBLE FIXED ASSETS**

	<b>Plant and machinery etc £</b>
<b>COST</b>	
At 1 April 2024	247,215
Additions	20,450
Disposals	<u>(7,250)</u>
At 31 March 2025	<u>260,415</u>
<b>DEPRECIATION</b>	
At 1 April 2024	241,317
Charge for year	2,914
Eliminated on disposal	<u>(5,997)</u>
At 31 March 2025	<u>238,234</u>
<b>NET BOOK VALUE</b>	
At 31 March 2025	<u>22,181</u>
At 31 March 2024	<u>5,898</u>

Included within the fixed assets is the estimated cost of £58,000 for the Mercedes Sprinter minibus donated to Shencare Community Transport from the Community Transport Minibus Fund during the year ended 31 March 2017.

**6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2025	2024
	£	£
Trade debtors	19,716	14,360
Other debtors	<u>2,328</u>	<u>4,222</u>
	<u>22,044</u>	<u>18,582</u>

**7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2025	2024
	£	£
Bank loans and overdrafts	6,197	10,027
Trade creditors	6,323	5,168
Taxation and social security	3,940	4,503
Other creditors	<u>9,831</u>	<u>23,240</u>
	<u>26,291</u>	<u>42,938</u>

**8. LIMITED BY GUARANTEE**

Shencare Community Transport is a company limited by guarantee and does not have a share capital. In the event of the company being wound up, the liability of the members is limited to £1 each.

**9. CONTROL RELATIONSHIP**

Throughout the current and previous year the company was under the control of the elected trustees.

The current Trustees are:

**Hon. Alderman Peter Douglas Osborn**  
**Alan Percival**

**John Orchard**  
**Mary Elizabeth Sparkes**

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**REPORT OF THE ACCOUNTANTS TO THE DIRECTORS OF  
SHENCARE COMMUNITY TRANSPORT**

I report on the accounts for the year ended 31 March 2025 set out on pages three to eight.

**Responsibilities and basis of report**

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Pamma and Rakhra Associated Limited  
53 Chestnut Road  
Oldbury  
West Midlands  
B68 0AY

Date: 17/12/2025

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**DETAILED INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2025**

	2025		2024	
	£	£	£	£
<b>Turnover</b>				
Transport - Schools contracts	345,650		290,413	
Bus Service Operators Grant	18,642		10,537	
Other income	<u>304</u>		<u>45,421</u>	
		<b>364,596</b>		<b>346,371</b>
<b>Other income</b>				
Deposit account interest		<u>867</u>		<u>956</u>
		<b>365,463</b>		<b>347,327</b>
<b>Expenditure</b>				
Wages	236,446		237,919	
Rent	6,260		6,970	
Insurance	20,373		20,869	
Light and heat	1,242		2,029	
Telephone	1,295		1,351	
Post and stationery	2,447		2,520	
Motor expenses	72,859		70,517	
Sundry expenses	9,660		7,174	
Accountancy	1,800		1,800	
Professional fees	10,950		9,600	
Depreciation of tangible fixed assets				
Motor vehicles	2,875		3,750	
Computer equipment	39		417	
Profit/loss on sale of tangible fixed assets	<u>(247)</u>		<u>(624)</u>	
		<b><u>365,999</u></b>		<b><u>364,292</u></b>
		<b>(536)</b>		<b>(16,965)</b>
<b>Finance costs</b>				
Bank charges		<u>198</u>		<u>140</u>
<b>NET DEFICIT</b>		<b><u>(734)</u></b>		<b><u>(17,105)</u></b>

**SHENCARE COMMUNITY TRANSPORT**

England & Wales - Charity number 1099190

---

# Accounts

---

**REGISTERED NUMBER: 04256086 (England and Wales)**

**REPORT OF THE DIRECTORS AND  
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024  
FOR  
SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**CONTENTS OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024**

	<b>Page</b>
<b>Company Information</b>	1
<b>Chairman's Report</b>	2
<b>Report of the Directors</b>	3
<b>Statement of Financial Activities</b>	4
<b>Statement of Financial Position</b>	5
<b>Statement of Changes in Equity</b>	6
<b>Notes to the Financial Statements</b>	7
<b>Independent Examiner's Report</b>	9
<b>Detailed Income and Expenditure Account</b>	10

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**COMPANY INFORMATION  
FOR THE YEAR ENDED 31 MARCH 2024**

<b>CHAIRPERSON:</b>	P D Osborn
<b>VICECHAIR:</b>	Hon. Alderman Peter Douglas Osborn
<b>DIRECTORS:</b>	P D Osborn J Orchard
<b>TRUSTEES:</b>	Hon. Alderman Peter Douglas Osborn John Orchard Alan Percival Mary Elizabeth Sparkes
<b>SECRETARY:</b>	P Lakin
<b>SHENCARE MANAGER:</b>	P Lakin
<b>REGISTERED OFFICE:</b>	The Cabin Welches Close Northfield Birmingham West Midlands B31 2XT
<b>REGISTERED NUMBER:</b>	04256086 (England and Wales)
<b>CHARITY NUMBER:</b>	1099190
<b>INDEPENDENT EXAMINER:</b>	Pamma and Rakhra Associated Limited 53 Chestnut Road Oldbury West Midlands B68 0AY
<b>BANKERS:</b>	Lloyds TSB plc University of Birmingham Branch 142 Edgbaston Park Road Birmingham West Midlands B15 2TY

SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE

CHAIRMAN'S REPORT  
FOR THE YEAR ENDED 31 MARCH 2024

In my annual report last year, I was able to report a return to more or less "business as usual" after the disruptions caused by the Covid restrictions, but referred to the challenges of finding new contracts and sources of income to replace short term income streams that had come to an end. This has largely proved to be the case, but there have been other more unpredictable matters to be managed during the year.

One of the most significant was the retirement of Chris Busst in June 2023. In fact, this wasn't unpredictable because Chris had been considering the move for some time. However, when talk turns to decisions about dates, that concentrates minds wonderfully. Chris had been almost synonymous with Shencare since early in its history and what it has become is entirely a creation of him. The Board is deeply grateful to Chris for all the work that he has done over the years to steer Shencare through a number of changes and transformations which literally have kept the wheels rolling. He was always going to be a difficult person to replace, but in the restructuring and management changes that were made to accommodate this under Paul Lakin, the challenges and risks have been successfully navigated and the wheels are still rolling.

One of the major challenges faced by Paul and his team has been Birmingham City Council's home to school service contracts. These have been in a state of uncertainty for some time and 2023/24 has been no exception. The City Council failed to meet its own contract renewal timetable and unilaterally rolled forward the 2022/23 contracts with no uplift in prices. The fact that I am writing this report is confirmation of the fact that Paul and his team managed to find a way around this problem, maintaining the service and hence the reputation of Shencare.

Not all of the unforeseen events however were bad news. One good news item that came out of the blue was a notification from the Postcode Lottery that they were giving us a donation of £42,000 as part of their charitable activities. The money, without any strings attached, arrived in our bank account in December and remains there while we consider how to best use it for the greatest benefit to Shencare.

Looking forward to the next financial year, the perennial problems of replacing funding streams which have come to an end with new ones will remain. Arrangements for the new City Council's new home to school contracts will present challenges. Paul and his team will remain busy but I am confident that through their efforts the wheels will continue to roll.



John Orchard

November, 2023.

14/11/24.

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**REPORT OF THE DIRECTORS  
FOR THE YEAR ENDED 31 MARCH 2024**

The directors present their report with the financial statements of the company for the year ended 31 March 2024.

The accounts have been prepared under the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

The charity is a company limited by guarantee with charitable status.

Charity number: 1099190

It was incorporated on 20 July 2001 and is governed by its Memorandum and Articles of Association. The Memorandum and Articles of Association were amended by special resolution on 18 June 2003, 22 August 2003 and 25 February 2016.

**PRINCIPAL ACTIVITY**

The principal activity of the company in the year under review was that of providing a community transport service to the inhabitants of Birmingham and neighbouring areas, who are in need of such service because of age, sickness, disability or poverty.

Provision or assistance in the provision of recreational facilities for the public at large who by reason of youth, age, infirmity, disability, poverty or economic and social circumstances have need of such facilities with the object of improving their conditions of life.

**FUTURE DEVELOPMENTS**

The main focus of the Trustees will be to secure the required funding and agreements to enable the Charity to achieve its objectives as set out in its governing document.

**DIRECTORS**

The directors shown below have held office during the whole of the period from 1 April 2023 to the date of this report.

P D Osborn  
J Orchard

**ORGANISATION STRUCTURE**

Overall management of the Charity is the responsibility of the Trustees who are elected or co-opted under the terms of the constitution. The day to day activity is managed by the manager.

**RISK STATEMENT**

The trustees continue to review the risks and are confident they have all risks covered with actions to minimise risk and exposure of the charity.

The trustees conduct an annual review of the major risks to which the charity is exposed and procedures and have been established to mitigate the risks the charity faces. Significant external risks to funding have led to the development of a strategic plan which allow for the diversification of funding and activities.

Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects.

Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the charity.

**RESERVES POLICY**

The trustees aim to maintain reserves at a level that would cover potential redundancy payments in the event of closure. In addition reserves are maintained to allow for fluctuations in numbers each year and to enable replacement of vehicles.

This report has been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

**ON BEHALF OF THE BOARD:**



.....  
P Lakin - Secretary

Date: 14/11/2024

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL ACTIVITIES  
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 MARCH 2024**

	Notes	Unrestricted Funds £	Restricted Funds £	Year ended 31.3.2024 Total Funds £	Year ended 31.3.2023 Total Funds £
<b>Incoming Resources</b>					
Transport		263,790	-	<b>263,790</b>	297,560
Bus Service Operators Grant		10,537	-	<b>10,537</b>	10,537
Other income		73,000	-	<b>73,000</b>	56,345
<b>Total Incoming Resources</b>		<u>347,327</u>	<u>-</u>	<u><b>347,327</b></u>	<u>364,442</u>
<b>Outgoing Resources:</b>					
<b>Charitable activities</b>					
Salaries & wages		237,919	-	<b>237,919</b>	239,371
Vehicle expenses		87,462	-	<b>87,462</b>	92,753
Rent, rates & insurance		10,894	-	<b>10,894</b>	8,619
Depreciation		3,543	-	<b>3,543</b>	3,095
Other resources expended		24,614	-	<b>24,614</b>	24,607
<b>Total resources expended</b>		<u>364,432</u>	<u>-</u>	<u><b>364,432</b></u>	<u>368,445</u>
Net Incoming/(Outgoing) Resources	4	(17,105)	-	<b>(17,105)</b>	(4,003)
Funds at 1st April 2023		150,518	-	<b>150,518</b>	154,521
<b>TOTAL FUNDS AT 31ST MARCH 2024</b>		<u><u>£133,413</u></u>	<u><u>-</u></u>	<u><u><b>£133,413</b></u></u>	<u><u>£150,518</u></u>

The notes form part of these financial statements

**SHENCARE COMMUNITY TRANSPORT (REGISTERED NUMBER: 04256086)  
A COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL POSITION  
31 MARCH 2024**

	Notes	2024		2023	
		£	£	£	£
<b>FIXED ASSETS</b>					
Tangible assets	5		5,898		12,570
<b>CURRENT ASSETS</b>					
Debtors	6	18,582		49,856	
Cash at bank and in hand		<u>151,871</u>		<u>133,758</u>	
		170,453		183,614	
<b>CREDITORS</b>					
Amounts falling due within one year	7	<u>42,938</u>		<u>45,666</u>	
<b>NET CURRENT ASSETS</b>			<u>127,515</u>		<u>137,948</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<u>133,413</u>		<u>150,518</u>
<b>RESERVES</b>					
Designated funds			20,000		20,000
Income and expenditure account			<u>113,413</u>		<u>130,518</u>
			<u>133,413</u>		<u>150,518</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.


The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Board of Directors and authorised for issue on 14/11/2024 and were signed on its behalf by:



J Orchard - Director

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF CHANGES IN EQUITY  
FOR THE YEAR ENDED 31 MARCH 2024**

	<b>Retained earnings £</b>	<b>Designated funds £</b>	<b>Total equity £</b>
<b>Balance at 1 April 2022</b>	134,521	20,000	154,521
<b>Changes in equity</b>			
Total comprehensive income	<u>(4,003)</u>	<u>-</u>	<u>(4,003)</u>
<b>Balance at 31 March 2023</b>	<u>130,518</u>	<u>20,000</u>	<u>150,518</u>
<b>Changes in equity</b>			
Total comprehensive income	<u>(17,105)</u>	<u>-</u>	<u>(17,105)</u>
<b>Balance at 31 March 2024</b>	<u><u>113,413</u></u>	<u><u>20,000</u></u>	<u><u>133,413</u></u>

The notes form part of these financial statements

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024**

**1. STATUTORY INFORMATION**

Shencare Community Transport is a private company, limited by guarantee, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page.

The presentation currency of the financial statements is the Pound Sterling (£).

**2. ACCOUNTING POLICIES**

**Basis of preparation**

These financial statements have been prepared in accordance with Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" including the provisions of Section 1A "Small Entities" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011.

**Turnover**

Turnover is measured at the fair value of the consideration received or receivable, excluding discounts, rebates, value added tax and other sales taxes.

Voluntary income in the form of donations, gifts, and grants is included in the financial statements when received. The value of service provided by volunteers has not been included.

Resources expended are recognised in the period in which they are incurred.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Motor vehicles	- 25% on cost
Computer equipment	- 33% on cost

**Unrestricted funds**

Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the Charity without further specified purposes and are available as general funds.

**Designated funds**

Designated Funds are unrestricted funds earmarked by the Management Committee for particular purposes.

**Restricted funds**

Restricted Funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.

**3. EMPLOYEES AND DIRECTORS**

The average number of employees during the year was 16 (2023 - 16).

No remuneration, directly or indirectly out of the funds of the charity, was paid during the year to the trustees or any persons known to be connected to the trustees.

**4. OPERATING DEFICIT**

The operating deficit is stated after charging:

	2024	2023
	£	£
Depreciation - owned assets	<u>4,167</u>	<u>3,494</u>

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2024**

**5. TANGIBLE FIXED ASSETS**

	<b>Plant and machinery etc £</b>
<b>COST</b>	
At 1 April 2023	260,594
Additions	121
Disposals	<u>(13,500)</u>
At 31 March 2024	<u>247,215</u>
<b>DEPRECIATION</b>	
At 1 April 2023	248,024
Charge for year	4,167
Eliminated on disposal	<u>(10,874)</u>
At 31 March 2024	<u>241,317</u>
<b>NET BOOK VALUE</b>	
At 31 March 2024	<u>5,898</u>
At 31 March 2023	<u>12,570</u>

Included within the fixed assets is the estimated cost of £58,000 for the Mercedes Sprinter minibus donated to Shencare Community Transport from the Community Transport Minibus Fund during the year ended 31 March 2017.

**6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2024</b>	<b>2023</b>
	£	£
Trade debtors	14,360	44,664
Other debtors	<u>4,222</u>	<u>5,192</u>
	<u>18,582</u>	<u>49,856</u>

**7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2024</b>	<b>2023</b>
	£	£
Bank loans and overdrafts	10,027	13,947
Trade creditors	5,168	16,266
Taxation and social security	4,503	5,214
Other creditors	<u>23,240</u>	<u>10,239</u>
	<u>42,938</u>	<u>45,666</u>

**8. LIMITED BY GUARANTEE**

Shencare Community Transport is a company limited by guarantee and does not have a share capital. In the event of the company being wound up, the liability of the members is limited to £1 each.

**9. CONTROL RELATIONSHIP**

Throughout the current and previous year the company was under the control of the elected trustees.

The current Trustees are:

**Hon. Alderman Peter Douglas Osborn  
Alan Percival**

**John Orchard  
Mary Elizabeth Sparkes**

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**REPORT OF THE INDEPENDENT EXAMINER TO THE TRUSTEES OF  
SHENCARE COMMUNITY TRANSPORT**

I report on the accounts for the year ended 31 March 2024 set out on pages three to eight.

**Responsibilities and basis of report**

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Pamma and Rakhra Associated Limited  
53 Chestnut Road  
Oldbury  
West Midlands  
B68 0AY

Date: 14/11/2024.

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**DETAILED INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2024**

	2024		2023	
	£	£	£	£
<b>Turnover</b>				
Transport - Schools contracts	263,790		297,560	
Bus Service Operators Grant	10,537		10,537	
Other income	<u>72,044</u>		<u>56,158</u>	
		<b>346,371</b>		364,255
<b>Other income</b>				
Deposit account interest		<u>956</u>		<u>187</u>
		<b>347,327</b>		364,442
<b>Expenditure</b>				
Wages	237,919		239,371	
Rent	6,970		5,623	
Insurance	3,924		2,996	
Light and heat	2,029		1,643	
Telephone	1,351		1,152	
Post and stationery	2,520		5,469	
Motor expenses	87,462		92,753	
Sundry expenses	7,174		4,557	
Accountancy	1,800		1,660	
Professional fees	9,600		9,965	
Depreciation of tangible fixed assets				
Fixtures and fittings	-		206	
Motor vehicles	3,750		2,870	
Computer equipment	417		418	
Profit/loss on sale of tangible fixed assets	<u>(624)</u>		<u>(399)</u>	
		<b><u>364,292</u></b>		<b><u>368,284</u></b>
		<b>(16,965)</b>		<b>(3,842)</b>
<b>Finance costs</b>				
Bank charges		<u>140</u>		<u>161</u>
<b>NET DEFICIT</b>		<b><u>(17,105)</u></b>		<b><u>(4,003)</u></b>

This page does not form part of the statutory financial statements

**SHENCARE COMMUNITY TRANSPORT**

England & Wales - Charity number 1099190

---

# Accounts

---

**REPORT OF THE DIRECTORS AND  
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023  
FOR  
SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**CONTENTS OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

	<b>Page</b>
<b>Company Information</b>	1
<b>Chairman's Report</b>	2
<b>Report of the Directors</b>	3
<b>Statement of Financial Activities</b>	4
<b>Statement of Financial Position</b>	5
<b>Statement of Changes in Equity</b>	6
<b>Notes to the Financial Statements</b>	7
<b>Report of the Accountants</b>	9
<b>Detailed Income and Expenditure Account</b>	10

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**COMPANY INFORMATION  
FOR THE YEAR ENDED 31 MARCH 2023**

**CHAIRPERSON:** J Orchard

**VICE CHAIR:** Hon. Alderman Peter Douglas Osborn

**DIRECTORS:** J Orchard  
Hon. Alderman Peter Douglas Osborn

**TRUSTEES:** Hon. Alderman Peter Douglas Osborn  
John Orchard  
Alan Percival  
Mary Elizabeth Sparkes

**SECRETARY:** Paul Lakin

**SHENCARE MANAGER:** Paul Lakin

**REGISTERED OFFICE:** The Cabin  
Welches Close  
Northfield  
Birmingham  
West Midlands  
B31 2XT

**REGISTERED NUMBER:** 04256086 (England and Wales)

**CHARITY NUMBER:** 1099190

**ACCOUNTANT:** Pamina and Rakhra Associated Limited  
53 Chestnut Road  
Oldbury  
West Midlands  
B68 0AY

**BANKERS:** Lloyds TSB plc  
University of Birmingham Branch  
142 Edgbaston Park Road  
Birmingham  
West Midlands  
B15 2TY

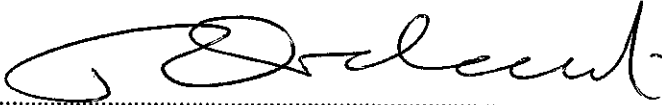
**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**CHAIRMAN'S REPORT  
FOR THE YEAR ENDED 31 MARCH 2023**

Having been appointed chair of the Trustee Board at last year's AGM, this is my first annual report and I must start by thanking Peter Douglas Osbourne, the previous chair, for all his good work which meant that I have taken on the role with a sound organisation in good working order. My first year has seen Shencare return, more or less, to "business as usual" following the disruptions caused by Covid in the two preceding years.

Thanks to the efforts of Chris Busst, assisted by Paul Lakin and all the other staff, this has all taken place smoothly and without incident. We have been pleased to be able to resume our business model of using surpluses arising from contracted transport work, such as the home to school service, to subsidise transport for voluntary organisations working with vulnerable and challenged members of the community.

However, this does not mean that our future is assured and that everything will continue as it was before the Covid upheavals. At the end of the financial year there were uncertainties about the future funding of our major source of income, the home to school contracts in Birmingham that we hold. Also, other short-term funding streams have come to an end. Looking ahead to the next financial year, because of the current difficult economic situation, in common with many other voluntary organisations where grants from local authorities are significant sources of income, the available funding is expected to reduce, so challenging times are likely to lie ahead. However, I am confident that Paul Lakin and his team will rise to these challenges and search out other sources of funding which will allow us to continue to provide these subsidised services.



.....  
J Orchard - Chairman

Date: 12 October 2023

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**REPORT OF THE DIRECTORS  
FOR THE YEAR ENDED 31 MARCH 2023**

The directors present their report with the financial statements of the company for the year ended 31 March 2023.

The accounts have been prepared under the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)(effective 1 January 2015).

The charity is a company limited by guarantee with charitable status.

Charity number: 1099190

It was incorporated on 20 July 2001 and is governed by its Memorandum and Articles of Association. The Memorandum and Articles of Association were amended by special resolution on 18 June 2003, 22 August 2003 and 25 February 2016.

**PRINCIPAL ACTIVITY**

The principal activity of the company in the year under review was that of providing a community transport service to the inhabitants of Birmingham and neighbouring areas, who are in need of such service because of age, sickness, disability or poverty.

Provision or assistance in the provision of recreational facilities for the public at large who by reason of youth, age, infirmity, disability, poverty or economic and social circumstances have need of such facilities with the object of improving their conditions of life.

**FUTURE DEVELOPMENTS**

The main focus of the Trustees will be to secure the required funding and agreements to enable the Charity to achieve its objectives as set out in its governing document.

**DIRECTORS**

The directors shown below have held office during the whole of the period from 1 April 2022 to the date of this report.

P D Osborn  
J Orchard

**ORGANISATION STRUCTURE**

Overall management of the Charity is the responsibility of the Trustees who are elected or co-opted under the terms of the constitution. The day to day activity is managed by the manager.

**RISK STATEMENT**

The trustees continue to review the risks and are confident they have all risks covered with actions to minimise risk and exposure of the charity.

The trustees conduct an annual review of the major risks to which the charity is exposed and procedures and have been established to mitigate the risks the charity faces. Significant external risks to funding have led to the development of a strategic plan which allow for the diversification of funding and activities.

Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects.

Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the charity.

**RESERVES POLICY**

The trustees aim to maintain reserves at a level that would cover potential redundancy payments in the event of closure. In addition reserves are maintained to allow for fluctuations in numbers each year and to enable replacement of vehicles.

This report has been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

**ON BEHALF OF THE BOARD:**



.....  
P Lakin - Secretary

Date: 12 October 2023

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL ACTIVITIES  
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 MARCH 2023**

	Notes	Unrestricted Funds £	Restricted Funds £	Year ended 31.3.2023 Total Funds £	Year ended 31.3.2022 Total Funds £
<b>Incoming Resources</b>					
Transport		297,560	-	297,560	229,880
Bus Service Operators Grant		10,537	-	10,537	5,631
Other income		56,345	-	56,345	4,636
<b>Total Incoming Resources</b>		<b>364,442</b>	<b>-</b>	<b>364,442</b>	<b>303,147</b>
<b>Outgoing Resources:</b>					
<b>Charitable activities</b>					
Salaries & wages		239,371	-	239,371	215,680
HMRC JRS grant		-	-	-	(14,984)
Vehicle expenses		92,753	-	92,753	63,337
Rent, rates & insurance		8,619	-	8,619	9,145
Depreciation		3,095	-	3,095	4,866
Other resources expended		24,607	-	24,607	11,762
<b>Total resources expended</b>		<b>368,445</b>	<b>-</b>	<b>368,445</b>	<b>289,806</b>
Net Incoming/(Outgoing) Resources	4	(4,003)	-	(4,003)	13,341
Funds at 1st April 2022		154,521	-	141,180	141,180
<b>TOTAL FUNDS AT 31ST MARCH 2023</b>		<b>£150,518</b>	<b>-</b>	<b>£150,518</b>	<b>£154,521</b>

The notes form part of these financial statements

**SHENCARE COMMUNITY TRANSPORT (REGISTERED NUMBER: 04256086)  
A COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL POSITION  
31 MARCH 2023**

	Notes	2023 £	£	2022 £	£
<b>FIXED ASSETS</b>					
Tangible assets	5		12,570		12,565
<b>CURRENT ASSETS</b>					
Debtors	6	49,856		68,316	
Cash at bank and in hand		<u>133,758</u>		<u>134,535</u>	
		183,614		202,851	
<b>CREDITORS</b>					
Amounts falling due within one year	7	<u>45,666</u>		<u>60,895</u>	
<b>NET CURRENT ASSETS</b>			<u>137,948</u>		<u>141,956</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<u>150,518</u>		<u>154,521</u>
<b>RESERVES</b>					
Designated funds			20,000		20,000
Income and expenditure account			<u>130,518</u>		<u>134,521</u>
			<u>150,518</u>		<u>154,521</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

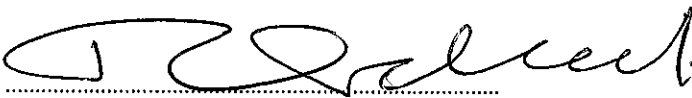
The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Board of Directors and authorised for issue on 12 October 2023 and were signed on its behalf by:



J Orchard - Director

SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE

STATEMENT OF CHANGES IN EQUITY  
FOR THE YEAR ENDED 31 MARCH 2023

	Retained earnings £	Designated funds £	Total equity £
Balance at 1 April 2021	121,180	20,000	141,180
Changes in equity			
Total comprehensive income	<u>13,341</u>	<u>-</u>	<u>13,341</u>
Balance at 31 March 2022	<u>134,521</u>	<u>20,000</u>	<u>154,521</u>
Changes in equity			
Total comprehensive income	<u>(4,003)</u>	<u>-</u>	<u>(4,003)</u>
Balance at 31 March 2023	<u><u>130,518</u></u>	<u><u>20,000</u></u>	<u><u>150,518</u></u>

The notes form part of these financial statements

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**1. STATUTORY INFORMATION**

Shencare Community Transport is a private company, limited by guarantee, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page.

The presentation currency of the financial statements is the Pound Sterling (£).

**2. ACCOUNTING POLICIES**

**Basis of preparation**

These financial statements have been prepared in accordance with Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" including the provisions of Section 1A "Small Entities" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011.

**Turnover**

Turnover is measured at the fair value of the consideration received or receivable, excluding discounts, rebates, value added tax and other sales taxes.

Voluntary income in the form of donations, gifts, and grants is included in the financial statements when received. The value of service provided by volunteers has not been included.

Resources expended are recognised in the period in which they are incurred.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Motor vehicles	- 25% on cost
Computer equipment	- 33% on cost

**Unrestricted funds**

Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the Charity without further specified purposes and are available as general funds.

**Designated funds**

Designated Funds are unrestricted funds earmarked by the Management Committee for particular purposes.

**Restricted funds**

Restricted Funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.

**3. EMPLOYEES AND DIRECTORS**

The average number of employees during the year was 16 (2022 - 16).

No remuneration, directly or indirectly out of the funds of the charity, was paid during the year to the trustees or any persons known to be connected to the trustees.

**4. OPERATING (DEFICIT)/SURPLUS**

The operating deficit (2022 - operating surplus) is stated after charging:

	2023	2022
	£	£
Depreciation - owned assets	<u>3,494</u>	<u>4,866</u>

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2023**

**5. TANGIBLE FIXED ASSETS**

	<b>Plant and machinery etc £</b>
<b>COST</b>	
At 1 April 2022	281,594
Additions	3,500
Disposals	<u>(24,500)</u>
At 31 March 2023	<u>260,594</u>
<b>DEPRECIATION</b>	
At 1 April 2022	269,029
Charge for year	3,494
Eliminated on disposal	<u>(24,499)</u>
At 31 March 2023	<u>248,024</u>
<b>NET BOOK VALUE</b>	
At 31 March 2023	<u>12,570</u>
At 31 March 2022	<u>12,565</u>

Included within the fixed assets is the estimated cost of £58,000 for the Mercedes Sprinter minibus donated to Shencare Community Transport from the Community Transport Minibus Fund during the year ended 31 March 2017.

**6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2023	2022
	£	£
Trade debtors	44,664	24,979
Other debtors	<u>5,192</u>	<u>43,337</u>
	<u>49,856</u>	<u>68,316</u>

**7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2023	2022
	£	£
Bank loans and overdrafts	13,947	17,955
Trade creditors	16,266	3,647
Taxation and social security	5,214	34,256
Other creditors	<u>10,239</u>	<u>5,037</u>
	<u>45,666</u>	<u>60,895</u>

**8. LIMITED BY GUARANTEE**

Shencare Community Transport is a company limited by guarantee and does not have a share capital. In the event of the company being wound up, the liability of the members is limited to £1 each.

**9. CONTROL RELATIONSHIP**

Throughout the current and previous year the company was under the control of the elected trustees.

The current Trustees are:

**Hon. Alderman Peter Douglas Osborn**  
**Alan Percival**

**John Orchard**  
**Mary Elizabeth Steele**

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**REPORT OF THE ACCOUNTANTS TO THE DIRECTORS OF  
SHENCARE COMMUNITY TRANSPORT**

I report on the accounts for the year ended 31 March 2023 set out on pages three to eight.

**Responsibilities and basis of report**

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Pamma and Rakhra Associated*

Pamma and Rakhra Associated Limited  
53 Chestnut Road  
Oldbury  
West Midlands  
B68 0AY

Date: ..... *12/10/2023* .....

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**DETAILED INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2023**

	2023		2022	
	£	£	£	£
<b>Turnover</b>				
Transport - Schools contracts	297,560		292,880	
Bus Service Operators Grant	10,537		5,631	
Social Inclusion income	56,158		-	
Sundry income - donations	-		1,795	
MIDAS Training income	<u>-</u>		<u>2,784</u>	
		<b>364,255</b>		303,090
<b>Other income</b>				
Deposit account interest		<u>187</u>		<u>57</u>
		<b>364,442</b>		303,147
<b>Expenditure</b>				
Wages	239,371		215,680	
HMRC JRS Grant	-		(14,984)	
Rent	5,623		6,446	
Insurance	2,996		2,699	
Light and heat	1,643		1,656	
Telephone	1,152		789	
Post and stationery	5,469		1,726	
Motor expenses	92,753		63,337	
Sundry expenses	4,557		3,711	
Accountancy	1,660		1,640	
Professional fees	9,965		2,116	
Depreciation of tangible fixed assets				
Fixtures and fittings	206		202	
Motor vehicles	2,870		4,247	
Computer equipment	418		417	
Profit/loss on sale of tangible fixed assets	<u>(399)</u>		<u>-</u>	
		<b>368,284</b>		<b>289,682</b>
		<b>(3,842)</b>		13,465
<b>Finance costs</b>				
Bank charges		<u>161</u>		<u>124</u>
<b>NET (DEFICIT)/SURPLUS</b>		<b><u>(4,003)</u></b>		<b><u>13,341</u></b>

**SHENCARE COMMUNITY TRANSPORT**

England & Wales - Charity number 1099190

---

# Accounts

---

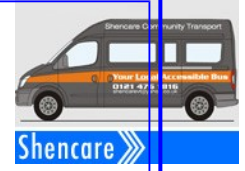
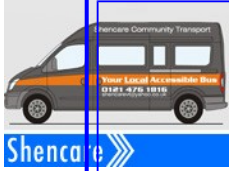
# SHENCARE COMMUNITY TRANSPORT



## ANNUAL REPORT April 2021/ March 2022

**Registered Charity No 109919**  
**Registered Company No 04256086**

*Shencare Community Transport has been providing safe, accessible, affordable transport for 36 years specifically for people who are elderly and/ or suffering with mobility problems.*



## **About Shencare- An Integral part of the Community**

Shencare Community Transport aims to improve people's quality of life by reducing inequality and enabling access in our local communities. We are dedicated to high safety standards in transport provision.

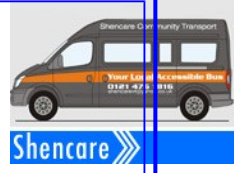
Shencare is a not-for-profit organisation that provides innovative, flexible and demand responsive transport solutions to the needs of groups and organisations. Shencare has a reputation built upon a 36-year track record with an accumulation of knowledge and expertise in community transport, thereby ensuring service users' benefit from a bespoke facility that enables them to take part in community and social activities.

We are the original community transport provider in South- West Birmingham and aim to lead and diversify our activities into new markets by providing new and innovative services.

Shencare was originally formed in 1987 and was incorporated as a Limited Company on 20<sup>th</sup> July 2001. The initial aim was to provide efficient, low-cost accessible transport services to small and emerging community organisations.

Once again, the year has been really challenging for reasons set out in the Operation's Manager's report.





# Shencare's People





## **Management Committee:** (Directors & Trustees)

Hon. Alderman Peter  
Douglas Osborn Chair  
John Orchard Vice Chair  
(Governance)  
Alan Percival Community  
Rep.  
Tina Bennett Castle Croft  
Nursing Home

## **Co- opted for Expertise:** Harjit Pamma (Finance)

## **Staff Team:**

Chris Busst: Business  
Development & Hon.  
Company Secretary  
Paul Lakin Operations  
Manager  
Geoff Pell: Operations  
Coordinator

## **Driving Staff**

Jim Wood	
Steve	
deGrey	
Martin	Kevin Bird
Taylor	Connie
Ian Erikson	Vines
Antony	Tim
Brown	Hinchley
Phil	p/y
Hackett	Steve
Stuart	Wallace
Tisdale	Ashley
	Rollason
	Simon
	Meese





Paul  
Hodges

## Depot Assistant



## **Chair's Report**

At this AGM I make note of the deep respect we, in Shencare, have for Queen Elizabeth II, her long reign of 70 years, and the leadership she gave all of us. In that respect I can recall that at the height of the pandemic she broadcast to the Nation telling us that we should "get through it!". How right she was. We may not have finished our experience with COVID, but we are definitely working with new vigour. As well as this observation, it is important to stress our respect and admiration for our new King, Charles III. May God save him, and his mother's great legacy.

Nearer to home, I can report on the successful completion of our meetings this year, in this kindly arranged meeting place, at The Weoley Castle Community Church. They have been most generous with their facilities, and for that we are extremely grateful. I must, of course, record my admiration for all the staff in recognition of their hard work and initiative. Shencare is at a higher level in all respects than it has ever been. The age of the fleet will soon be at its lowest, and the funds at their highest. This is no mean feat. It shows the guiding direction of Business Manager Chris Busst, and the direction he has led the organisation. Praise must also go to Paul Lakin for the immediate recovery and extension of the operation under such trying circumstances. I note their contribution, but it needs to be said how important they are to ongoing success of this great Charity. I shall also take this opportunity to thank our stakeholders: the City Council, and the Education Transport Section who have inspected us and found nothing but praise.

I should like to thank our customers. They may think that they are purely statistics in our climbing results, but each one of them is as important to our drivers as a member of their family. Paul can tell us all about the thanks we receive, and that in turn leads to an ever-growing reputation, and a predictable expansion in our service. Thanks again goes to our partners in Birmingham Focus, and as a reminder that it was many years ago that I was required to abseil down the Warley building as a means of raising funds for them. I could not do it now...

We exist to help the vulnerable and challenged. Their mobility is our aim - to help the them achieve a measure

of independence. We are a unit of the “third sector” that is needed to supplement the opportunities other sectors cannot. I like also to thank all members of the board for their support and encouragement. They have contributed in their different skills to the smooth running of the Executive. Each of them has taken the opportunity to keep in touch regularly, adding their helpful suggestions. I have therefore to report that it has been a pleasure to complete my sixth, but last, year as Chairman. Now that I am based in North Wales, I feel that I must hand over to a more “Local”, but in fact more “capable” replacement – John Orchard. I hope that I may still have an input into the Organisation. I wish it well, knowing the great team that exists here - it is the finest Charity with which I have ever been associated  
Hon. Ald. Peter Douglas Osborn.

## **Operations Manager’s Report**

### **AGM 29th September 2022**

I am pleased to make my report, to the charity’s Annual General Meeting on our performance to the end of March 2022.

As you are all aware the last 3 years have been a difficult and worrying time for all, going back to the fire in 2019 and then straight into the Pandemic the following year.

But we continued to operate and with a lot of hard work and a year (2021-2022) of rebuilding now find ourselves in a very strong position and are looking ahead for a bright future.

I must pay tribute to all the workforce who have made this possible and in the true spirit of Shencare have excelled in their roles helping maintain and re-establish the service to our transport users.

My sincere thanks go to Geoff Pell, and each of our members of staff. Without whose help and dedication have made this possible, it’s been said before but it really is a team effort.

My sincere thanks go to Hon. Ald. Peter Douglas Osborn for his support in the role of Chair and the Trustees, Co-opted and Management Committee for their guidance and assistance. Also, to Chris Busst for his continued support and hard work throughout the year which has resulted in Shencare being in such a strong position as I am sure he will explain in his report.

My sincere thanks are extended to all of the Local Government Officers, Health Professionals, Volunteer Organisers and member groups that have worked with us to ensure that the service that we provide is appropriate to the very varied needs of our client base.

As always, the role that Shencare plays in transporting vulnerable people to venues at which they can benefit from community services cannot be overstated.

The success of Shencare's partnerships is evidenced in the 17,744 passenger journeys that we operated during the year. Patronage is growing on a daily basis with more day centres, and clubs together with individuals enquiring about transport. I ask you to note that each single journey enabled a vulnerable person to get out of their house and benefit from social interaction with other people and its well-recognised positive impact on health and wellbeing.

In addition to our service level agreements with our regular users, a further 201 group trips were also booked and we are again becoming popular for day trips and school outings.

The 14-vehicle fleet covered a total 148,383 kilometres or 92,203 miles.

I have not compared these figures to the previous year as due to the pandemic there was little Community work operating but these figures are our new starting point to compare with future years.

We are successfully operating our school contracts and adult services for Birmingham City Council and also our service level agreements with other Third Sector organisations. Our strength is in our partnerships with our third sector colleagues and being an integral part of the community in South-West Birmingham.

We continue to be also successful with the operation of the Hagley Community shopper's bus.

Shencare remains committed to playing its part in any initiatives for a coordinated approach to working in true partnership with colleagues from other transport providers to ensure that all special needs transport is met.

Bus Service Operator's Grant enables operators to reclaim the tax that it pays on its fuel. The charity continues to benefit from receiving this rebate on fuel tax duty.

At the end of March 2022, the vehicle fleet consisted of 10 wheelchair accessible minibuses and 3 standard minibuses and one wheelchair accessible car.

We have continued to provide the Midas Minibus Driver Training scheme and this additional source of income has been extremely useful and time effective. Therefore, in addition to Shencare providing bespoke transport services, we contribute to the wider field of road safety.

**Paul Lakin**  
Operations Manager

## **SECRETARY'S REPORT**

**NEW OPERATING MODEL:** Recovery from Covid had been the driving factor throughout 2021/22. We have devised a new operating model in order to firstly, survive and secondly, to prosper.

We had to rely on our contract with Birmingham City Council to bring in sufficient funds to satisfy our charitable aims and objectives.

**OLD FRIENDS:** We welcomed back old friends and community partners, although a few did not survive the pandemic and have not re-opened.

**NEW SHOOTS:** However, some new groups emerged post pandemic filling gaps that they had identified and

we are delighted that they chose Shencare to be their transport provider for their vulnerable clients.

**NEW FUNDING OPPORTUNITIES:** We identified potential grant funding during the year and we were successful in gaining £10,000 from the Neighbourhood Network Scheme for Northfield. This enabled Shencare to provide transport facilities for vulnerable citizens to attend health appointments, social gatherings and opportunities for reducing loneliness. Very importantly it provided a window of respite for carers, an area that is so often overlooked.

**FINANCE:** The annual finance report is attached to this Annual Report.

**Companies house return:** The annual returns to Companies were all made on time.

**Charity commission returns:** The annual return to the Charity Commission was made on time.

**Insurance renewal:** All insurance policies were renewed at 27<sup>th</sup> April 2021.

I am delighted that we have survived and we are operating to a new “operating model” that ensures best use of our resources. We look forward to welcoming back our Third Sector partners, old and new, once they themselves are back. 2021/22 will see Shencare build new relationships in Edgbaston Ward and with Transport for West Midlands that will provide solutions to citizens isolation and “Tackle Loneliness with Transport”.

Christopher Busst  
Business Development and Hon. Company Secretary

## **OUR COMMUNITY** **PARTNERSHIPS**

### **Physical Disability:**

Challenge Stroke Group, Longbridge  
Northfield Stroke Club  
Parkinsons Society

**Services to Elderly and Vulnerable People:**

Frankley Community Centre  
Age Concern Birmingham,  
Allens Cross Club, Northfield  
Shopper's Trips  
St. Francis, Bournville

**Luncheon Club for Elderly People:**

Weoley Castle Community Church,  
Shenley Green Community Centre  
Do Drop In at Rubery

**Sensory Impairment:**

Focus Birmingham  
Longwill School

**Other Partners: Tackling Loneliness**

Moundsley Hall Nursing Home  
West Midlands Police  
Various Birmingham City Council  
Departments  
Trescott Road Care Home  
Acorns Children's Hospice  
W.M. Combined Transport Authority  
Meadow Rose Nursing Home  
SAIBA  
Manor Park Grove  
Sense  
Oddingley Hall Community Centre  
Northfield Neighbourhood Network and  
their Partnerships

**Acknowledgements**

*Thank you to all the clients, suppliers, funders, partners, organisations and individuals who have contributed to our survival in a most difficult year, we could not have done it without you.*

# **Shencare Community Transport**

The Cabin, Welches  
Close  
Northfield, Birmingham, B31  
2XT

Phone : 0121 476 1816

E Mail

[shencarevt@yahoo.co.uk](mailto:shencarevt@yahoo.co.uk)

[www.shencare.org.uk](http://www.shencare.org.uk)



Community Transport  
Association

*Promoting excellence  
in Community Transport*

**SUPPORTED BY**  
**Birmingham City Council**



**REPORT OF THE DIRECTORS AND  
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022  
FOR  
SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**CONTENTS OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022**

	<b>Page</b>
<b>Company Information</b>	1
<b>Chairman's Report</b>	2
<b>Report of the Directors</b>	3
<b>Statement of Financial Activities</b>	4
<b>Statement of Financial Position</b>	5
<b>Statement of Changes in Equity</b>	6
<b>Notes to the Financial Statements</b>	7
<b>Report of the Independent Examiner</b>	9
<b>Detailed Income and Expenditure Account</b>	10

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**COMPANY INFORMATION  
FOR THE YEAR ENDED 31 MARCH 2022**

<b>CHAIRPERSON:</b>	Hon. Alderman Peter Douglas Osborn
<b>VICE CHAIR:</b>	J Orchard
<b>DIRECTORS:</b>	J Orchard Hon. Alderman Peter Douglas Osborn
<b>TRUSTEES:</b>	Hon. Alderman Peter Douglas Osborn John Orchard Alan Percival Tina Bennett Gloria Gain
<b>SECRETARY:</b>	C E Busst
<b>SHENCARE MANAGER:</b>	Paul Lakin
<b>REGISTERED OFFICE:</b>	The Cabin Welches Close Northfield Birmingham West Midlands B31 2XT
<b>REGISTERED NUMBER:</b>	04256086 (England and Wales)
<b>CHARITY NUMBER:</b>	1099190
<b>ACCOUNTANT:</b>	Pamma and Rakhra Associated Limited 53 Chestnut Road Oldbury West Midlands B68 0AY
<b>BANKERS:</b>	Lloyds TSB plc University of Birmingham Branch 142 Edgbaston Park Road Birmingham West Midlands B15 2TY

SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE

CHAIRMAN'S REPORT  
FOR THE YEAR ENDED 31 MARCH 2022

At this AGM I make note of the deep respect we, in Shencare, have for Queen Elizabeth II, her long reign of 70 years, and the leadership she gave all of us. In that respect I can recall that at the height of the pandemic she broadcast to the Nation telling us that we should "get through it!". How right she was. We may not have finished our experience with COVID, but we are definitely working with new vigour. As well as this observation, it is important to stress our respect and admiration for our new King, Charles III. May God save him, and his mother's great legacy.

Nearer to home, I can report on the successful completion of our meetings this year, in this kindly arranged meeting place, at The Weoley Castle Community Church. They have been most generous with their facilities, and for that we are extremely grateful.

I must, of course, record my admiration for all the staff in recognition of their hard work and initiative. Shencare is at a higher level in all respects than it has ever been. The age of the fleet will soon be at its lowest, and the funds at their highest. This is no mean feat. It shows the guiding direction of Business Manager Chris Busst, and the direction he has led the organisation. Praise must also go to Paul Lakin for the immediate recovery and extension of the operation under such trying circumstances. I note their contribution, but it needs to be said how important they are to ongoing success of this great Charity. I shall also take this opportunity to thank our stakeholders: the City Council, and the Education Transport Section who have inspected us and found nothing but praise.

I should like to thank our customers. They may think that they are purely statistics in our climbing results, but each one of them is as important to our drivers as a member of their family. Paul can tell us all about the thanks we receive, and that in turn leads to an ever-growing reputation, and a predictable expansion in our service. Thanks again goes to our partners in Birmingham Focus, and as a reminder that it was many years ago that I was required to abseil down the Warley building as a means of raising funds for them. I could not do it now.

We exist to help the vulnerable and challenged. Their mobility is our aim - to help them achieve a measure of independence. We are a unit of the "third sector" that is needed to supplement the opportunities other sectors cannot. I like also to thank all members of the board for their support and encouragement. They have contributed in their different skills to the smooth running of the Executive. Each of them has taken the opportunity to keep in touch regularly, adding their helpful suggestions. I have therefore to report that it has been a pleasure to complete my sixth, but last, year as Chairman. Now that I am based in North Wales, I feel that I must hand over to a more "Local", but in fact more "capable" replacement - John Orchard. I hope that I may still have an input into the Organisation. I wish it well, knowing the great team that exists here - it is the finest Charity with which I have ever been associated



Hon. Ald. Peter Douglas Osborn.

29 September 2022

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**REPORT OF THE DIRECTORS  
FOR THE YEAR ENDED 31 MARCH 2022**

The directors present their report with the financial statements of the company for the year ended 31 March 2022.

The accounts have been prepared under the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)(effective 1 January 2015).

The charity is a company limited by guarantee with charitable status.

Charity number: 1099190

It was incorporated on 20 July 2001 and is governed by its Memorandum and Articles of Association. The Memorandum and Articles of Association were amended by special resolution on 18 June 2003, 22 August 2003 and 25 February 2016.

**PRINCIPAL ACTIVITY**

The principal activity of the company in the year under review was that of providing a community transport service to the inhabitants of Birmingham and neighbouring areas, who are in need of such service because of age, sickness, disability or poverty.

Provision or assistance in the provision of recreational facilities for the public at large who by reason of youth, age, infirmity, disability, poverty or economic and social circumstances have need of such facilities with the object of improving their conditions of life.

**FUTURE DEVELOPMENTS**

The main focus of the Trustees will be to secure the required funding and agreements to enable the Charity to achieve its objectives as set out in its governing document.

**DIRECTORS**

The directors shown below have held office during the whole of the period from 1 April 2021 to the date of this report.

P D Osborn  
J Orchard

**ORGANISATION STRUCTURE**

Overall management of the Charity is the responsibility of the Trustees who are elected or co-opted under the terms of the constitution. The day to day activity is managed by the manager.

**RISK STATEMENT**

The trustees continue to review the risks and are confident they have all risks covered with actions to minimise risk and exposure of the charity.

The trustees conduct an annual review of the major risks to which the charity is exposed and procedures and have been established to mitigate the risks the charity faces. Significant external risks to funding have led to the development of a strategic plan which allow for the diversification of funding and activities.

Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects.

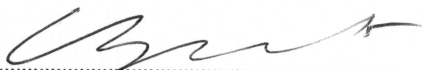
Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the charity.

**RESERVES POLICY**

The trustees aim to maintain reserves at a level that would cover potential redundancy payments in the event of closure. In addition reserves are maintained to allow for fluctuations in numbers each year and to enable replacement of vehicles.

This report has been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

**ON BEHALF OF THE BOARD:**



.....  
C E Busst - Secretary

Date: 29 September 2022

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL ACTIVITIES  
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 MARCH 2022**

	Notes	Unrestricted Funds £	Restricted Funds £	Year ended 31.3.2022 Total Funds £	Year ended 31.3.2021 Total Funds £
<b>Incoming Resources</b>					
Transport		292,880	-	292,880	227,792
Bus Service Operators Grant		5,631	-	5,631	10,537
Other income		4,636	-	4,636	-
<b>Total Incoming Resources</b>		<b>303,147</b>	<b>-</b>	<b>303,147</b>	<b>238,329</b>
<b>Outgoing Resources:</b>					
<b>Charitable activities</b>					
Salaries & wages		215,680	-	215,680	179,598
HMRC JRS grant		(14,984)	-	(14,984)	(103,207)
Vehicle expenses		63,337	-	63,337	32,389
Rent,rates & insurance		9,145	-	9,145	9,208
Depreciation		4,866	-	4,866	17,191
Other resources expended		11,762	-	11,762	9,545
<b>Total resources expended</b>		<b>289,806</b>	<b>-</b>	<b>289,806</b>	<b>144,724</b>
Net Incoming/(Outgoing) Resources	4	13,341	-	13,341	93,605
Funds at 1st April 2021		141,180	-	141,180	47,575
<b>TOTAL FUNDS AT 31ST MARCH 2022</b>		<b>£154,521</b>	<b>-</b>	<b>£154,521</b>	<b>£141,180</b>

The notes form part of these financial statements

**SHENCARE COMMUNITY TRANSPORT (REGISTERED NUMBER: 04256086)**  
**A COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL POSITION**  
**31 MARCH 2022**

	Notes	2022		2021	
		£	£	£	£
<b>FIXED ASSETS</b>					
Tangible assets	5		12,565		5,931
<b>CURRENT ASSETS</b>					
Debtors	6	68,316		5,503	
Cash at bank and in hand		<u>134,535</u>		<u>162,005</u>	
		202,851		167,508	
<b>CREDITORS</b>					
Amounts falling due within one year	7	<u>60,895</u>		<u>32,259</u>	
<b>NET CURRENT ASSETS</b>			<u>141,956</u>		<u>135,249</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<u>154,521</u>		<u>141,180</u>
<b>RESERVES</b>					
Designated funds			20,000		20,000
Income and expenditure account			<u>134,521</u>		<u>121,180</u>
			<u>154,521</u>		<u>141,180</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.


The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Board of Directors and authorised for issue on 29 September 2022 and were signed on its behalf by:



.....  
P D Osborn - Director

The notes form part of these financial statements

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF CHANGES IN EQUITY  
FOR THE YEAR ENDED 31 MARCH 2022**

	<b>Retained earnings £</b>	<b>Designated funds £</b>	<b>Total equity £</b>
<b>Balance at 1 April 2020</b>	27,575	20,000	47,575
<b>Changes in equity</b>			
Total comprehensive income	<u>93,605</u>	<u>-</u>	<u>93,605</u>
<b>Balance at 31 March 2021</b>	<u>121,180</u>	<u>20,000</u>	<u>141,180</u>
<b>Changes in equity</b>			
Total comprehensive income	<u>13,341</u>	<u>-</u>	<u>13,341</u>
<b>Balance at 31 March 2022</b>	<u><u>134,521</u></u>	<u><u>20,000</u></u>	<u><u>154,521</u></u>

The notes form part of these financial statements

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022**

**1. STATUTORY INFORMATION**

Shencare Community Transport is a private company, limited by guarantee, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page.

The presentation currency of the financial statements is the Pound Sterling (£).

**2. ACCOUNTING POLICIES**

**Basis of preparation**

These financial statements have been prepared in accordance with Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" including the provisions of Section 1A "Small Entities" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011.

**Turnover**

Turnover is measured at the fair value of the consideration received or receivable, excluding discounts, rebates, value added tax and other sales taxes.

Voluntary income in the form of donations, gifts, and grants is included in the financial statements when received. The value of service provided by volunteers has not been included.

Resources expended are recognised in the period in which they are incurred.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Motor vehicles	- 25% on cost
Computer equipment	- 33% on cost

**Unrestricted funds**

Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the Charity without further specified purposes and are available as general funds.

**Designated funds**

Designated Funds are unrestricted funds earmarked by the Management Committee for particular purposes.

**Restricted funds**

Restricted Funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.

**3. EMPLOYEES AND DIRECTORS**

The average number of employees during the year was 16 (2021 - 16).

No remuneration, directly or indirectly out of the funds of the charity, was paid during the year to the trustees or any persons known to be connected to the trustees.

**4. OPERATING SURPLUS**

The operating surplus is stated after charging:

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Depreciation - owned assets	<u><b>4,866</b></u>	<u><b>20,188</b></u>

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2022**

**5. TANGIBLE FIXED ASSETS**

	<b>Plant and machinery etc £</b>
<b>COST</b>	
At 1 April 2021	270,094
Additions	<u>11,500</u>
At 31 March 2022	<u>281,594</u>
<b>DEPRECIATION</b>	
At 1 April 2021	264,163
Charge for year	<u>4,866</u>
At 31 March 2022	<u>269,029</u>
<b>NET BOOK VALUE</b>	
At 31 March 2022	<u>12,565</u>
At 31 March 2021	<u>5,931</u>

Included within the fixed assets is the estimated cost of £58,000 for the Mercedes Sprinter minibus donated to Shencare Community Transport from the Community Transport Minibus Fund during the year ended 31 March 2017.

**6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2022 £</b>	<b>2021 £</b>
Trade debtors	24,979	1,889
Other debtors	<u>43,337</u>	<u>3,614</u>
	<u>68,316</u>	<u>5,503</u>

**7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2022 £</b>	<b>2021 £</b>
Bank loans and overdrafts	17,955	19,583
Trade creditors	3,647	1,555
Taxation and social security	34,256	3,764
Other creditors	<u>5,037</u>	<u>7,357</u>
	<u>60,895</u>	<u>32,259</u>

**8. LIMITED BY GUARANTEE**

Shencare Community Transport is a company limited by guarantee and does not have a share capital. In the event of the company being wound up, the liability of the members is limited to £1 each.

**9. CONTROL RELATIONSHIP**

Throughout the current and previous year the company was under the control of the elected trustees.

The current Trustees are:

**Hon. Alderman Peter Douglas Osborn**  
**Alan Percival**  
**Gloria Gain**

**John Orchard**  
**Tina Bennett**

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**REPORT OF THE INDEPENDENT EXAMINER TO THE DIRECTORS AND TRUSTEES OF  
SHENCARE COMMUNITY TRANSPORT**

I report on the accounts for the year ended 31 March 2022 set out on pages three to eight.

**Responsibilities and basis of report**

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Pamma and Rakhra Associated*

Pamma and Rakhra Associated Limited  
53 Chestnut Road  
Oldbury  
West Midlands  
B68 0AY

Date: 29 September 2022

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**DETAILED INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2022**

	2022		2021	
	£	£	£	£
<b>Turnover</b>				
Transport - Schools contracts	292,880		227,792	
Bus Service Operators Grant	5,631		10,537	
Sundry income - donations	1,795		-	
MIDAS Training income	<u>2,784</u>		<u>-</u>	
		<b>303,090</b>		238,329
<b>Other income</b>				
Deposit account interest		<u>57</u>		<u>-</u>
		<b>303,147</b>		238,329
<b>Expenditure</b>				
Wages	215,680		179,598	
HMRC JRS Grant	(14,984)		(103,207)	
Rent	6,446		7,100	
Insurance	2,699		2,108	
Light and heat	1,656		1,221	
Telephone	789		560	
Post and stationery	1,726		2,080	
Motor expenses	63,337		32,389	
Sundry expenses	3,711		2,663	
Accountancy	1,640		1,580	
Professional fees	2,116		840	
Depreciation of tangible fixed assets				
Fixtures and fittings	202		202	
Motor vehicles	4,247		19,986	
Computer equipment	417		-	
Profit/loss on sale of tangible fixed assets	<u>-</u>		<u>(2,997)</u>	
		<b>289,682</b>		144,123
		<b>13,465</b>		94,206
<b>Finance costs</b>				
Bank charges	124		126	
Bank loan interest	<u>-</u>		<u>475</u>	
		<b>124</b>		601
<b>NET SURPLUS</b>		<b><u>13,341</u></b>		<b><u>93,605</u></b>

**REPORT OF THE DIRECTORS AND  
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022  
FOR  
SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**CONTENTS OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022**

	<b>Page</b>
<b>Company Information</b>	1
<b>Chairman's Report</b>	2
<b>Report of the Directors</b>	3
<b>Statement of Financial Activities</b>	4
<b>Statement of Financial Position</b>	5
<b>Statement of Changes in Equity</b>	6
<b>Notes to the Financial Statements</b>	7
<b>Report of the Independent Examiner</b>	9
<b>Detailed Income and Expenditure Account</b>	10

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**COMPANY INFORMATION  
FOR THE YEAR ENDED 31 MARCH 2022**

<b>CHAIRPERSON:</b>	Hon. Alderman Peter Douglas Osborn
<b>VICE CHAIR:</b>	J Orchard
<b>DIRECTORS:</b>	J Orchard Hon. Alderman Peter Douglas Osborn
<b>TRUSTEES:</b>	Hon. Alderman Peter Douglas Osborn John Orchard Alan Percival Tina Bennett Gloria Gain
<b>SECRETARY:</b>	C E Busst
<b>SHENCARE MANAGER:</b>	Paul Lakin
<b>REGISTERED OFFICE:</b>	The Cabin Welches Close Northfield Birmingham West Midlands B31 2XT
<b>REGISTERED NUMBER:</b>	04256086 (England and Wales)
<b>CHARITY NUMBER:</b>	1099190
<b>ACCOUNTANT:</b>	Pamma and Rakhra Associated Limited 53 Chestnut Road Oldbury West Midlands B68 0AY
<b>BANKERS:</b>	Lloyds TSB plc University of Birmingham Branch 142 Edgbaston Park Road Birmingham West Midlands B15 2TY

SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE

CHAIRMAN'S REPORT  
FOR THE YEAR ENDED 31 MARCH 2022

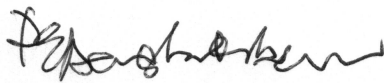
At this AGM I make note of the deep respect we, in Shencare, have for Queen Elizabeth II, her long reign of 70 years, and the leadership she gave all of us. In that respect I can recall that at the height of the pandemic she broadcast to the Nation telling us that we should "get through it!". How right she was. We may not have finished our experience with COVID, but we are definitely working with new vigour. As well as this observation, it is important to stress our respect and admiration for our new King, Charles III. May God save him, and his mother's great legacy.

Nearer to home, I can report on the successful completion of our meetings this year, in this kindly arranged meeting place, at The Weoley Castle Community Church. They have been most generous with their facilities, and for that we are extremely grateful.

I must, of course, record my admiration for all the staff in recognition of their hard work and initiative. Shencare is at a higher level in all respects than it has ever been. The age of the fleet will soon be at its lowest, and the funds at their highest. This is no mean feat. It shows the guiding direction of Business Manager Chris Busst, and the direction he has led the organisation. Praise must also go to Paul Lakin for the immediate recovery and extension of the operation under such trying circumstances. I note their contribution, but it needs to be said how important they are to ongoing success of this great Charity. I shall also take this opportunity to thank our stakeholders: the City Council, and the Education Transport Section who have inspected us and found nothing but praise.

I should like to thank our customers. They may think that they are purely statistics in our climbing results, but each one of them is as important to our drivers as a member of their family. Paul can tell us all about the thanks we receive, and that in turn leads to an ever-growing reputation, and a predictable expansion in our service. Thanks again goes to our partners in Birmingham Focus, and as a reminder that it was many years ago that I was required to abseil down the Warley building as a means of raising funds for them. I could not do it now.

We exist to help the vulnerable and challenged. Their mobility is our aim - to help them achieve a measure of independence. We are a unit of the "third sector" that is needed to supplement the opportunities other sectors cannot. I like also to thank all members of the board for their support and encouragement. They have contributed in their different skills to the smooth running of the Executive. Each of them has taken the opportunity to keep in touch regularly, adding their helpful suggestions. I have therefore to report that it has been a pleasure to complete my sixth, but last, year as Chairman. Now that I am based in North Wales, I feel that I must hand over to a more "Local", but in fact more "capable" replacement - John Orchard. I hope that I may still have an input into the Organisation. I wish it well, knowing the great team that exists here - it is the finest Charity with which I have ever been associated



Hon. Ald. Peter Douglas Osborn.

29 September 2022

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**REPORT OF THE DIRECTORS  
FOR THE YEAR ENDED 31 MARCH 2022**

The directors present their report with the financial statements of the company for the year ended 31 March 2022.

The accounts have been prepared under the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)(effective 1 January 2015).

The charity is a company limited by guarantee with charitable status.

Charity number: 1099190

It was incorporated on 20 July 2001 and is governed by its Memorandum and Articles of Association. The Memorandum and Articles of Association were amended by special resolution on 18 June 2003, 22 August 2003 and 25 February 2016.

**PRINCIPAL ACTIVITY**

The principal activity of the company in the year under review was that of providing a community transport service to the inhabitants of Birmingham and neighbouring areas, who are in need of such service because of age, sickness, disability or poverty.

Provision or assistance in the provision of recreational facilities for the public at large who by reason of youth, age, infirmity, disability, poverty or economic and social circumstances have need of such facilities with the object of improving their conditions of life.

**FUTURE DEVELOPMENTS**

The main focus of the Trustees will be to secure the required funding and agreements to enable the Charity to achieve its objectives as set out in its governing document.

**DIRECTORS**

The directors shown below have held office during the whole of the period from 1 April 2021 to the date of this report.

P D Osborn  
J Orchard

**ORGANISATION STRUCTURE**

Overall management of the Charity is the responsibility of the Trustees who are elected or co-opted under the terms of the constitution. The day to day activity is managed by the manager.

**RISK STATEMENT**

The trustees continue to review the risks and are confident they have all risks covered with actions to minimise risk and exposure of the charity.

The trustees conduct an annual review of the major risks to which the charity is exposed and procedures and have been established to mitigate the risks the charity faces. Significant external risks to funding have led to the development of a strategic plan which allow for the diversification of funding and activities.

Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects.

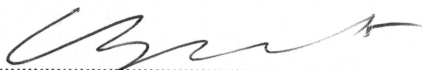
Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the charity.

**RESERVES POLICY**

The trustees aim to maintain reserves at a level that would cover potential redundancy payments in the event of closure. In addition reserves are maintained to allow for fluctuations in numbers each year and to enable replacement of vehicles.

This report has been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

**ON BEHALF OF THE BOARD:**



.....  
C E Busst - Secretary

Date: 29 September 2022

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL ACTIVITIES  
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 MARCH 2022**

	Notes	Unrestricted Funds £	Restricted Funds £	Year ended 31.3.2022 Total Funds £	Year ended 31.3.2021 Total Funds £
<b>Incoming Resources</b>					
Transport		292,880	-	292,880	227,792
Bus Service Operators Grant		5,631	-	5,631	10,537
Other income		4,636	-	4,636	-
<b>Total Incoming Resources</b>		<b>303,147</b>	<b>-</b>	<b>303,147</b>	<b>238,329</b>
<b>Outgoing Resources:</b>					
<b>Charitable activities</b>					
Salaries & wages		215,680	-	215,680	179,598
HMRC JRS grant		(14,984)	-	(14,984)	(103,207)
Vehicle expenses		63,337	-	63,337	32,389
Rent,rates & insurance		9,145	-	9,145	9,208
Depreciation		4,866	-	4,866	17,191
Other resources expended		11,762	-	11,762	9,545
<b>Total resources expended</b>		<b>289,806</b>	<b>-</b>	<b>289,806</b>	<b>144,724</b>
Net Incoming/(Outgoing) Resources	4	13,341	-	13,341	93,605
Funds at 1st April 2021		141,180	-	141,180	47,575
<b>TOTAL FUNDS AT 31ST MARCH 2022</b>		<b>£154,521</b>	<b>-</b>	<b>£154,521</b>	<b>£141,180</b>

The notes form part of these financial statements

**SHENCARE COMMUNITY TRANSPORT (REGISTERED NUMBER: 04256086)**  
**A COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL POSITION**  
**31 MARCH 2022**

	Notes	2022		2021	
		£	£	£	£
<b>FIXED ASSETS</b>					
Tangible assets	5		12,565		5,931
<b>CURRENT ASSETS</b>					
Debtors	6	68,316		5,503	
Cash at bank and in hand		<u>134,535</u>		<u>162,005</u>	
		202,851		167,508	
<b>CREDITORS</b>					
Amounts falling due within one year	7	<u>60,895</u>		<u>32,259</u>	
<b>NET CURRENT ASSETS</b>			<u>141,956</u>		<u>135,249</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<u>154,521</u>		<u>141,180</u>
<b>RESERVES</b>					
Designated funds			20,000		20,000
Income and expenditure account			<u>134,521</u>		<u>121,180</u>
			<u>154,521</u>		<u>141,180</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.


The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Board of Directors and authorised for issue on 29 September 2022 and were signed on its behalf by:



.....  
P D Osborn - Director

The notes form part of these financial statements

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF CHANGES IN EQUITY  
FOR THE YEAR ENDED 31 MARCH 2022**

	<b>Retained earnings £</b>	<b>Designated funds £</b>	<b>Total equity £</b>
<b>Balance at 1 April 2020</b>	27,575	20,000	47,575
<b>Changes in equity</b>			
Total comprehensive income	<u>93,605</u>	<u>-</u>	<u>93,605</u>
<b>Balance at 31 March 2021</b>	<u>121,180</u>	<u>20,000</u>	<u>141,180</u>
<b>Changes in equity</b>			
Total comprehensive income	<u>13,341</u>	<u>-</u>	<u>13,341</u>
<b>Balance at 31 March 2022</b>	<u><u>134,521</u></u>	<u><u>20,000</u></u>	<u><u>154,521</u></u>

The notes form part of these financial statements

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022**

**1. STATUTORY INFORMATION**

Shencare Community Transport is a private company, limited by guarantee, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page.

The presentation currency of the financial statements is the Pound Sterling (£).

**2. ACCOUNTING POLICIES**

**Basis of preparation**

These financial statements have been prepared in accordance with Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" including the provisions of Section 1A "Small Entities" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011.

**Turnover**

Turnover is measured at the fair value of the consideration received or receivable, excluding discounts, rebates, value added tax and other sales taxes.

Voluntary income in the form of donations, gifts, and grants is included in the financial statements when received. The value of service provided by volunteers has not been included.

Resources expended are recognised in the period in which they are incurred.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Motor vehicles	- 25% on cost
Computer equipment	- 33% on cost

**Unrestricted funds**

Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the Charity without further specified purposes and are available as general funds.

**Designated funds**

Designated Funds are unrestricted funds earmarked by the Management Committee for particular purposes.

**Restricted funds**

Restricted Funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.

**3. EMPLOYEES AND DIRECTORS**

The average number of employees during the year was 16 (2021 - 16).

No remuneration, directly or indirectly out of the funds of the charity, was paid during the year to the trustees or any persons known to be connected to the trustees.

**4. OPERATING SURPLUS**

The operating surplus is stated after charging:

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Depreciation - owned assets	<u><b>4,866</b></u>	<u><b>20,188</b></u>

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2022**

**5. TANGIBLE FIXED ASSETS**

	<b>Plant and machinery etc £</b>
<b>COST</b>	
At 1 April 2021	270,094
Additions	<u>11,500</u>
At 31 March 2022	<u>281,594</u>
<b>DEPRECIATION</b>	
At 1 April 2021	264,163
Charge for year	<u>4,866</u>
At 31 March 2022	<u>269,029</u>
<b>NET BOOK VALUE</b>	
At 31 March 2022	<u>12,565</u>
At 31 March 2021	<u>5,931</u>

Included within the fixed assets is the estimated cost of £58,000 for the Mercedes Sprinter minibus donated to Shencare Community Transport from the Community Transport Minibus Fund during the year ended 31 March 2017.

**6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2022 £</b>	<b>2021 £</b>
Trade debtors	24,979	1,889
Other debtors	<u>43,337</u>	<u>3,614</u>
	<u>68,316</u>	<u>5,503</u>

**7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2022 £</b>	<b>2021 £</b>
Bank loans and overdrafts	17,955	19,583
Trade creditors	3,647	1,555
Taxation and social security	34,256	3,764
Other creditors	<u>5,037</u>	<u>7,357</u>
	<u>60,895</u>	<u>32,259</u>

**8. LIMITED BY GUARANTEE**

Shencare Community Transport is a company limited by guarantee and does not have a share capital. In the event of the company being wound up, the liability of the members is limited to £1 each.

**9. CONTROL RELATIONSHIP**

Throughout the current and previous year the company was under the control of the elected trustees.

The current Trustees are:

**Hon. Alderman Peter Douglas Osborn**  
**Alan Percival**  
**Gloria Gain**

**John Orchard**  
**Tina Bennett**

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**REPORT OF THE INDEPENDENT EXAMINER TO THE DIRECTORS AND TRUSTEES OF  
SHENCARE COMMUNITY TRANSPORT**

I report on the accounts for the year ended 31 March 2022 set out on pages three to eight.

**Responsibilities and basis of report**

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Pamma and Rakhra Associated*

Pamma and Rakhra Associated Limited  
53 Chestnut Road  
Oldbury  
West Midlands  
B68 0AY

Date: 29 September 2022

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**DETAILED INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2022**

	2022		2021	
	£	£	£	£
<b>Turnover</b>				
Transport - Schools contracts	292,880		227,792	
Bus Service Operators Grant	5,631		10,537	
Sundry income - donations	1,795		-	
MIDAS Training income	<u>2,784</u>		<u>-</u>	
		<b>303,090</b>		238,329
<b>Other income</b>				
Deposit account interest		<u>57</u>		<u>-</u>
		<b>303,147</b>		238,329
<b>Expenditure</b>				
Wages	215,680		179,598	
HMRC JRS Grant	(14,984)		(103,207)	
Rent	6,446		7,100	
Insurance	2,699		2,108	
Light and heat	1,656		1,221	
Telephone	789		560	
Post and stationery	1,726		2,080	
Motor expenses	63,337		32,389	
Sundry expenses	3,711		2,663	
Accountancy	1,640		1,580	
Professional fees	2,116		840	
Depreciation of tangible fixed assets				
Fixtures and fittings	202		202	
Motor vehicles	4,247		19,986	
Computer equipment	417		-	
Profit/loss on sale of tangible fixed assets	<u>-</u>		<u>(2,997)</u>	
		<b>289,682</b>		144,123
		<b>13,465</b>		94,206
<b>Finance costs</b>				
Bank charges	124		126	
Bank loan interest	<u>-</u>		<u>475</u>	
		<b>124</b>		601
<b>NET SURPLUS</b>		<b><u>13,341</u></b>		<b><u>93,605</u></b>

**SHENCARE COMMUNITY TRANSPORT**

England & Wales - Charity number 1099190

---

# Accounts

---

**REPORT OF THE DIRECTORS AND  
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021  
FOR  
SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**CONTENTS OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

	<b>Page</b>
<b>Company Information</b>	1
<b>Chairman's Report</b>	2
<b>Report of the Directors</b>	3
<b>Statement of Financial Activities</b>	4
<b>Statement of Financial Position</b>	5
<b>Statement of Changes in Equity</b>	6
<b>Notes to the Financial Statements</b>	7
<b>Report of the Independent Examiner</b>	9
<b>Detailed Income and Expenditure Account</b>	10

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**COMPANY INFORMATION  
FOR THE YEAR ENDED 31 MARCH 2021**

<b>CHAIRPERSON:</b>	Hon. Alderman Peter Douglas Osborn
<b>VICE CHAIR:</b>	J Orchard
<b>DIRECTORS:</b>	J Orchard Hon. Alderman Peter Douglas Osborn
<b>TRUSTEES:</b>	Hon. Alderman Peter Douglas Osborn John Orchard Alan Percival Tina Bennett Gloria Gain
<b>SECRETARY:</b>	C E Busst
<b>SHENCARE MANAGER:</b>	Paul Lakin
<b>REGISTERED OFFICE:</b>	The Cabin Welches Close Northfield Birmingham West Midlands B31 2XT
<b>REGISTERED NUMBER:</b>	04256086 (England and Wales)
<b>CHARITY NUMBER:</b>	1099190
<b>ACCOUNTANT:</b>	Pamma and Rakhra Associated Limited 53 Chestnut Road Oldbury West Midlands B68 0AY
<b>BANKERS:</b>	Lloyds TSB plc University of Birmingham Branch 142 Edgbaston Park Road Birmingham West Midlands B15 2TY

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**CHAIRMAN'S REPORT  
FOR THE YEAR ENDED 31 MARCH 2021**

Last year, (which ended on 31st. March 2020) I was reporting on the fire, with all the immense work that our staff put in "to keep the show on the road." Literally! This year, just gone, with the impending coronavirus epidemic, shows that you can never truly anticipate what is round the corner.

We have held five meetings on-line now, which would have been smoothly executed were it not for my lack of ability with new technology. However, all went well in the end.

Last year there had been put in place a longer-term arrangement to offer our services to other clients. This must bring more opportunities for Shencare which is due to the superb contacts and connections of our Business Manager, Chris Busst. I am now confident in the foundations laid for future operations. The results will pay off in growth, and thereby enable us to meet more of the travel needs of disabled people.

I would also like to acknowledge the organisation control, and indeed considerable patience exercised by our Operations Manager, Paul Lakin, who has reacted to all these immense changes with calmness and professionalism, clearly impressing all our customers, staff, providers, and suppliers.

We are very lucky in our business to have such dedicated members of staff. It caused a wonderful response from Birmingham Focus, and, had it not been for the general situation, I would have liked to report that this enabled the groundwork for a magnificent business opportunity. It may still happen, but it is still on hold. The trustees do, however, thank them sincerely for all their assistance.

Our service to schools and colleges will continue to be the bedrock of the company. This enables us to build and meet the needs of our clientele by utilising the spare capacity we have at down times - which would otherwise be unused. Our individual customers, who use the services we offer, had, until March, a good year, where the funding from our paid services enabled us to continue the main charitable principle of Shencare - to help the vulnerable achieve a measure of independence. We are an extra unit in the "third sector" that is needed to supplement the opportunities others cannot.

I would again like to thank all members of the board for their support, and the contribution their different areas of expertise give to the smooth running of the executive. Each of them has taken the opportunity to keep in touch regularly, and their suggestions have been taken up by the management with gratefulness. I also wish to thank all the staff in the office and drivers whose commitment shines through whenever I have the opportunity of meeting them.

As reported in our last four on-line meetings the financial situation has continued to improve to the point of unexpectedness! I have therefore to report that it has been a pleasure to continue in my fifth year as Chairman.

Hon. Ald. Peter Douglas Osborn.

If anyone would like a small blue Shencare badge please ask Paul to send it by post.

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**REPORT OF THE DIRECTORS  
FOR THE YEAR ENDED 31 MARCH 2021**

The directors present their report with the financial statements of the company for the year ended 31 March 2021.

The accounts have been prepared under the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)(effective 1 January 2015).

The charity is a company limited by guarantee with charitable status.

Charity number: 1099190

It was incorporated on 20 July 2001 and is governed by its Memorandum and Articles of Association. The Memorandum and Articles of Association were amended by special resolution on 18 June 2003, 22 August 2003 and 25 February 2016.

**PRINCIPAL ACTIVITY**

The principal activity of the company in the year under review was that of providing a community transport service to the inhabitants of Birmingham and neighbouring areas, who are in need of such service because of age, sickness, disability or poverty.

Provision or assistance in the provision of recreational facilities for the public at large who by reason of youth, age, infirmity, disability, poverty or economic and social circumstances have need of such facilities with the object of improving their conditions of life.

**FUTURE DEVELOPMENTS**

The main focus of the Trustees will be to secure the required funding and agreements to enable the Charity to achieve its objectives as set out in its governing document.

**DIRECTORS**

The directors shown below have held office during the whole of the period from 1 April 2020 to the date of this report.

P D Osborn  
J Orchard

**ORGANISATION STRUCTURE**

Overall management of the Charity is the responsibility of the Trustees who are elected or co-opted under the terms of the constitution. The day to day activity is managed by the manager.

**RISK STATEMENT**

The trustees continue to review the risks and are confident they have all risks covered with actions to minimise risk and exposure of the charity.

The trustees conduct an annual review of the major risks to which the charity is exposed and procedures and have been established to mitigate the risks the charity faces. Significant external risks to funding have led to the development of a strategic plan which allow for the diversification of funding and activities.

Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects.

Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the charity.

**RESERVES POLICY**

The trustees aim to maintain reserves at a level that would cover potential redundancy payments in the event of closure. In addition reserves are maintained to allow for fluctuations in numbers each year and to enable replacement of vehicles.

This report has been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

**ON BEHALF OF THE BOARD:**



.....  
C E Busst - Secretary

Date: 23 September 2021

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL ACTIVITIES  
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 MARCH 2021**

	Notes	Unrestricted Funds £	Restricted Funds £	Year ended 31.3.2021 Total Funds £	Year ended 31.3.2020 Total Funds £
<b>Incoming Resources</b>					
Transport		227,792	-	227,792	293,366
Bus Service Operators Grant		10,537	-	10,537	10,591
Bank interest		-	-	-	-
<b>Total Incoming Resources</b>		<u>238,329</u>	<u>-</u>	<u>238,329</u>	<u>303,957</u>
<b>Outgoing Resources:</b>					
<b>Charitable activities</b>					
Salaries & wages		179,598	-	179,598	230,637
HMRC JRS grant		(103,207)	-	(103,207)	-
Volunteers expenses		-	-	-	2,554
Vehicle expenses		32,389	-	81,845	81,845
Rent,rates & insurance		9,208	-	9,208	6,112
Depreciation		17,191	-	17,191	27,480
Other resources expended		9,545	-	9,545	9,672
<b>Total resources expended</b>		<u>144,724</u>	<u>-</u>	<u>144,724</u>	<u>358,300</u>
Net Incoming/(Outgoing) Resources	4	93,605	-	93,605	(54,343)
Funds at 1st April 2020		47,575	-	47,575	101,918
<b>TOTAL FUNDS AT 31ST MARCH 2021</b>		<u><u>£141,180</u></u>	<u><u>-</u></u>	<u><u>£141,180</u></u>	<u><u>£47,575</u></u>

The notes form part of these financial statements

**SHENCARE COMMUNITY TRANSPORT (REGISTERED NUMBER: 04256086)**  
**A COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL POSITION**  
**31 MARCH 2021**

	Notes	2021	2020
		£	£
<b>FIXED ASSETS</b>			
Tangible assets	5	5,931	24,867
<b>CURRENT ASSETS</b>			
Debtors	6	5,503	8,414
Cash at bank and in hand		<u>162,005</u>	<u>25,286</u>
		167,508	33,700
<b>CREDITORS</b>			
Amounts falling due within one year	7	<u>32,259</u>	<u>10,992</u>
<b>NET CURRENT ASSETS</b>		<u>135,249</u>	<u>22,708</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>141,180</u>	<u>47,575</u>
<b>RESERVES</b>			
Designated funds		20,000	20,000
Income and expenditure account		<u>121,180</u>	<u>27,575</u>
		<u>141,180</u>	<u>47,575</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Board of Directors and authorised for issue on 23 September 2021 and were signed on its behalf by:

  
 .....  
 P D Osborn - Director

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF CHANGES IN EQUITY  
FOR THE YEAR ENDED 31 MARCH 2021**

	<b>Retained earnings £</b>	<b>Designated funds £</b>	<b>Total equity £</b>
<b>Balance at 1 April 2019</b>	81,918	20,000	101,918
<b>Changes in equity</b>			
Total comprehensive income	<u>(54,343)</u>	<u>-</u>	<u>(54,343)</u>
<b>Balance at 31 March 2020</b>	<u>27,575</u>	<u>20,000</u>	<u>47,575</u>
<b>Changes in equity</b>			
Total comprehensive income	<u>93,605</u>	<u>-</u>	<u>93,605</u>
<b>Balance at 31 March 2021</b>	<u><u>121,180</u></u>	<u><u>20,000</u></u>	<u><u>141,180</u></u>

The notes form part of these financial statements

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**1. STATUTORY INFORMATION**

Shencare Community Transport is a private company, limited by guarantee, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page.

The presentation currency of the financial statements is the Pound Sterling (£).

**2. ACCOUNTING POLICIES**

**Basis of preparation**

These financial statements have been prepared in accordance with Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" including the provisions of Section 1A "Small Entities" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011.

**Turnover**

Turnover is measured at the fair value of the consideration received or receivable, excluding discounts, rebates, value added tax and other sales taxes.

Voluntary income in the form of donations, gifts, and grants is included in the financial statements when received. The value of service provided by volunteers has not been included.

Resources expended are recognised in the period in which they are incurred.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Motor vehicles	- 25% on cost
Computer equipment	- 33% on cost

**Unrestricted funds**

Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the Charity without further specified purposes and are available as general funds.

**Designated funds**

Designated Funds are unrestricted funds earmarked by the Management Committee for particular purposes.

**Restricted funds**

Restricted Funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.

**3. EMPLOYEES AND DIRECTORS**

The average number of employees during the year was 16 (2020 - 17).

No remuneration, directly or indirectly out of the funds of the charity, was paid during the year to the trustees or any persons known to be connected to the trustees.

**4. OPERATING SURPLUS/(DEFICIT)**

The operating surplus (2020 - operating deficit) is stated after charging:

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Depreciation - owned assets	<u><b>20,188</b></u>	<u><b>27,480</b></u>

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2021**

**5. TANGIBLE FIXED ASSETS**

	<b>Plant and machinery etc £</b>
<b>COST</b>	
At 1 April 2020	299,289
Additions	1,255
Disposals	<u>(30,450)</u>
At 31 March 2021	<u>270,094</u>
<b>DEPRECIATION</b>	
At 1 April 2020	274,422
Charge for year	20,188
Eliminated on disposal	<u>(30,447)</u>
At 31 March 2021	<u>264,163</u>
<b>NET BOOK VALUE</b>	
At 31 March 2021	<u>5,931</u>
At 31 March 2020	<u>24,867</u>

Included within the fixed assets is the estimated cost of £58,000 for the Mercedes Sprinter minibus donated to Shencare Community Transport from the Community Transport Minibus Fund during the year ended 31 March 2017.

**6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Trade debtors	1,889	5,316
Other debtors	<u>3,614</u>	<u>3,098</u>
	<u>5,503</u>	<u>8,414</u>

**7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Bank loans and overdrafts	19,583	-
Trade creditors	1,555	2,040
Taxation and social security	3,764	3,566
Other creditors	<u>7,357</u>	<u>5,386</u>
	<u>32,259</u>	<u>10,992</u>

**8. LIMITED BY GUARANTEE**

Shencare Community Transport is a company limited by guarantee and does not have a share capital. In the event of the company being wound up, the liability of the members is limited to £1 each.

**9. CONTROL RELATIONSHIP**

Throughout the current and previous year the company was under the control of the elected trustees.

The current Trustees are:

**Hon. Alderman Peter Douglas Osborn**  
**Alan Percival**  
**Gloria Gain**

**John Orchard**  
**Tina Bennett**

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**REPORT OF THE INDEPENDENT EXAMINER TO THE DIRECTORS AND TRUSTEES OF  
SHENCARE COMMUNITY TRANSPORT**

I report on the accounts for the year ended 31 March 2021 set out on pages three to eight.

**Responsibilities and basis of report**

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Pamma and Rakhra Associated Limited  
53 Chestnut Road  
Oldbury  
West Midlands  
B68 0AY

Date: 23 September 2021

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**DETAILED INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2021**

	2021		2020	
	£	£	£	£
<b>Turnover</b>				
Transport - Schools contracts	227,792		290,356	
Bus Service Operators Grant	10,537		10,591	
MIDAS Training income	<u>-</u>		<u>3,010</u>	
		<b>238,329</b>		303,957
<b>Expenditure</b>				
Wages	179,598		230,637	
HMRC JRS Grant	(103,207)		-	
Volunteers expenses	-		2,554	
Rent	7,100		3,445	
Insurance	2,108		2,667	
Light and heat	1,221		436	
Telephone	560		549	
Post and stationery	2,080		1,963	
Motor expenses	32,389		81,845	
Sundry expenses	2,663		3,690	
Accountancy	1,580		1,540	
Professional fees	840		1,274	
Depreciation of tangible fixed assets				
Fixtures and fittings	202		44	
Motor vehicles	19,986		27,436	
Profit/loss on sale of tangible fixed assets	<u>(2,997)</u>		<u>-</u>	
		<b>144,123</b>		358,080
		<b>94,206</b>		(54,123)
<b>Finance costs</b>				
Bank charges	126		220	
Bank loan interest	<u>475</u>		<u>-</u>	
		<b>601</b>		220
<b>NET SURPLUS/(DEFICIT)</b>		<b><u>93,605</u></b>		<b><u>(54,343)</u></b>

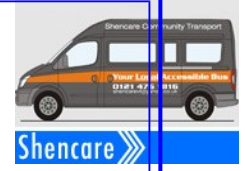
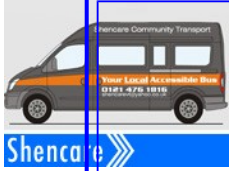
# SHENCARE COMMUNITY TRANSPORT



## ANNUAL REPORT April 2020/ March 2021

**Registered Charity No 109919**  
**Registered Company No 04256086**

*Shencare Community Transport has been providing safe, accessible, affordable transport for 35 years specifically for people who are elderly and/ or suffering with mobility problems.*



## About Shencare

Shencare Community Transport aims to improve people's quality of life by reducing inequality and enabling access in our local communities. We are dedicated to high safety standards in transport provision.

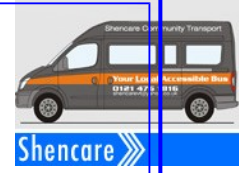
Shencare is a not-for-profit organisation that provides innovative, flexible and demand responsive transport solutions to the needs of groups and organisations. Shencare has a reputation built upon a 35-year track record with an accumulation of knowledge and expertise in community transport, thereby ensuring service users' benefit from a bespoke facility that enables them to take part in community and social activities.

We are the original community transport provider in south- west Birmingham and aim to lead and diversify our activities into new markets by providing new and innovative services.

Shencare was originally formed in 1987 and was incorporated as a Limited Company on 20<sup>th</sup> July 2001. The initial aim was to provide efficient, low-cost accessible transport services to small and emerging community organisations.

Once again, the year has been really challenging for reasons set out in the Operation's Manager's report.





# Shencare's People





## **Management Committee:** (Directors & Trustees)

Hon. Alderman Peter  
Douglas Osborn Chair  
John Orchard Vice Chair  
(Governance)  
Gloria Gain Community Rep.  
Alan Percival School Bus  
Driver Rep.  
Tina Bennett Castle Croft  
Nursing Home

## **Co opted for Expertise:** Harjit Pamma (Treasurer)

## **Staff Team:**

Chris Busst: Business  
Development & Company  
Secretary  
Paul Lakin Operations  
Manager  
Geoff Pell: Operations  
Coordinator

## **Driving Staff**

Jim Wood  
part year  
(PY)

John  
Suffolk

Steve  
deGray  
Martin  
Taylor py

Alan  
Percival py  
Paul  
Costello  
py Peter  
Averall py  
Kevin Bird  
Connie  
Vines  
Tim  
Hinchley





Steve  
Wallace  
Ashley  
Rollason  
Simon  
Meese

**Depot  
Assistant**  
Paul  
Hodges



## **Chair's Report**

Chair's Report Last year, (which ended on 31<sup>st</sup>. March 2020) I was reporting on the fire, with all the immense work that our staff put in "to keep the show on the road." Literally! This year, just gone, with the coronavirus epidemic, shows that you can never truly anticipate what is round the corner. We have held five meetings on-line now, which would have been smoothly executed were it not for my lack of ability with new technology. However, all went well in the end. Last year there had been put in place a longer-term arrangement to offer our services to other clients. This must bring more opportunities for Shencare which is due to the superb contacts and connections of our Business Manager, Chris Busst. I am now confident in the foundations laid for future operations. The results will pay off in growth, and thereby enable us to meet more of the travel needs of disabled people. I would also like to acknowledge the organisation control, and indeed considerable patience exercised by our Operations Manager, Paul Lakin, who has reacted to all these immense changes with calmness and professionalism, clearly impressing all our customers, staff, providers, and suppliers. We are very lucky in our business to have such dedicated members of staff. It caused a wonderful response from Birmingham Focus, and, had it not been for the general situation, I would have liked to report that this enabled the groundwork for a magnificent business opportunity. It may still happen, but it is still on hold. The trustees do, however, thank them sincerely for all their assistance. Our service to schools and colleges will continue to be the bedrock of the company. This enables us to build and meet the needs of our clientele by utilising the spare capacity we have at down times - which would otherwise be unused. Our individual customers, who use the services we offer, had, until March, a good year, where the funding from our paid services enabled us to continue the main charitable principle of Shencare - to help the vulnerable achieve a measure of independence. We are an extra unit in the "third sector" that is needed to supplement the opportunities others cannot. I would again like to thank all members of the board for their support, and the contribution their different areas of expertise give to the smooth running of the executive. Each of them has taken the opportunity to keep in touch regularly, and

their suggestions have been taken up by the management with gratefulness. I also wish to thank all the staff in the office and drivers whose commitment shines through whenever I have the opportunity of meeting them. As reported in our last four on-line meetings the financial situation has continued to improve to the point of unexpectedness! I have therefore to report that it has been a pleasure to continue in my fifth year as Chairman. If anyone would like a small blue Shencare badge please ask Paul to send it by post.

Hon. Ald. Peter Douglas Osborn.

## **Operations Manager's Report** **Sept 2021**

I am pleased to make my report, to the charity's Annual General Meeting on our performance to the end of March 2021.

It has been a difficult 12 months working part remotely and part on site in the office.

During the 12-month period we have endured three lockdowns due to the Covid 19 situation resulting in Furlough and part time Furlough for most of the staff. Unfortunately, all the Community work stopped as did all our contracted work apart from a small number of key workers children being taken into Meadows Primary. Eventually the decision was regrettably made to let the Community drivers go as we had to preserve our finances.

Birmingham City Council paid us 70% of the School Contracts when not running as they have for CPM for their adult services.

By the end of March 2021, we have all our schools running and are operating a reduced Hagley dial a ride service.

The Community work is slowly coming back but has to fit in with our school times as it is being covered by school bus drivers, and this is now the Shencare model

All our work is subject to social distancing and passengers wearing face masks.

All our vehicles contain a Covid 19 cleaning kit and are cleaned after every trip.

My sincere thanks go to Geoff Pell, and each of our staff who have, and are still having to work under difficult circumstances. With their help and dedication, it has resulted in Shencare still being in a position to offer a service to the Community.

It has been a real team effort.

During the year we had an audit from Birmingham City Council on our Operations in we achieved 95% which set a bench mark for other operators.

We also had an HSE spot check on our Covid 19 procedures of which we were commended for our actions.

Bus Service Operator's Grant enables operators to reclaim the tax that it pays on its fuel. The Dft have continued to pay and support us during this time paying out on millage we would have done if not for the pandemic.

At the end of March 2021, the vehicle fleet consisted of 10 wheelchair accessible minibuses and 3 standard minibuses.

We have also lost income by not being able to provide any Midas Minibus Driver Training during this time.

My sincere thanks go to Hon. Ald. Peter Douglas Osborn for his support in the role of Chair and the Trustees, Co-opted and Management Committee for their guidance and assistance. Also, to Chris Busst for his continued support and hard work throughout such a difficult time.

As always, the role that Shencare plays in transporting vulnerable people to venues at which they can benefit from community services cannot be overstated.

We are now beginning the process of building back up the work lost and also getting the confidence of the groups and users to start travelling.

This may prove to be a long process.

Shencare remains committed to playing its part in any initiatives for a coordinated approach to working in true partnership with colleagues from other transport providers to ensure that all special needs transport is met.

**Paul Lakin**  
Operations Manager

## **SECRETARY'S REPORT**

Our year 2020/21 has been like no other. In my last report I started with the story of the devastating fire that rendered our premises uninhabitable with all of its consequences. One would think that things could never be as bad and that Shencare would not have problems like this ever again.

How wrong we were to presume that.

In March 2020 the Country was put into lock down as the Covid 19 pandemic took hold. Schools were closed and Adult Day Centres and luncheon clubs were suspended.

The very reason for Shencare to exist was taken away. Our vehicle fleet was idle and our community and school bus drivers had no work.

Trustees formed an emergency working party to discuss the future of the Charity as we were in grave danger of not being able to survive such circumstances.

Three things then happened that became the saviour of Shencare.

Firstly, the Government announced the introduction of the Furlough scheme. This new word to a lot of people resulted in us being able to keep our staffing levels.

Secondly, the City Council continued to pay 70% of the school contracts that were not running and thirdly, it coincided with the renewal of the vehicle fleet insurance. As the fleet was not required, we were able to make statutory off- road notices (SORN) for all but two of the minibuses. This resulted in our insurance company insuring the majority of the fleet for a very small premium.

The staffing levels were maintained until the end of August when the Furlough scheme was changed. This change meant that companies must now make larger contributions to wages and National Insurance contributions which, of course, we were unable to do due to no prospect of increased income. As a result, 7 drivers (43%) were told at individual meetings that their services were not required until circumstances improved.

From September 2020 the schools began to return on limited capacity and school bus drivers were retained in full.

Throughout this period Shencare stepped up to the mark by doing what it does best i.e. providing transport solutions at very short notice. We were successful in gaining £10,000 of funding from the Edgbaston and Northfield Community Fund. This allowed us to assist the local health services in providing accessible transport to and from West Heath Health Centre where vulnerable people received their injections. We also provided transport to other venues across the City for which we invoiced the commissioner.

At the request of the City Council we delivered thousands of testing kits throughout South Birmingham to schools, offices, health centres and delivered them back to a central collection point to a strict timetable.

We continued to Chair the Northfield Stronger Together Forum and this helps to keep us at the heart of community activities. This leads to Shencare providing the accessible transport to the many activities organised by other charities and individuals.

As I said at the start of my report, a year like no other.

I am delighted that we have survived and we are operating to a temporary new “operating model” that ensures best use of our resources. We look forward to welcoming back our Third Sector partners once they themselves are back.

**Christopher Busst**  
Business Development and Hon. Company Secretary

# **OUR COMMUNITY** **PARTNERSHIPS**

## **Physical Disability:**

Challenge Stroke Group, Longbridge  
Birmingham Fellowship of the  
Handicapped  
Parkinsons Society

## **Services to Elderly and Vulnerable People:**

Age UK Birmingham,  
Age Concern Birmingham, Wellington  
Court

St. Stephens Day Centre, Selly Park  
Allens Cross Club, Northfield  
Shopper's Trips  
St. Francis, Bournville  
Robin Centre Kings Heath

## **Luncheon Club for Elderly People:**

Quarry Road Community Church,  
Weoley Castle  
Shenley Green Community Centre

## **Sensory Impairment:**

Focus  
Chatham Place  
Longwill School

## **Family Services:**

Hawkesley Community Centre and  
Health Centre on behalf of South  
Birmingham PCT

## **Other Partners:**

Moundsley Hall Nursing Home  
West Midlands Police  
Various Birmingham City Council  
Departments  
Trescott Road Care Home  
Edgecumbe Court Sheltered Housing  
Yew Tree Nursing Home  
MacKenzie Court  
Acorns Children's Hospice  
W.M. Integrated Transport Authority  
Cotteridge Church  
Meadow Rose Nursing Home

SAIBA  
Manor Park Grove  
Optima

## **Acknowledgements**

*Thank you to all the clients, suppliers, funders, partners, organisations and individuals who have contributed to our survival in a most difficult year, we could not have done it without you.*

## **Shencare Community Transport**

The Cabin, Welches  
Close  
Northfield, Birmingham, B31  
2XT

Phone : 0121 476 1816

E Mail

[shencarevt@yahoo.co.uk](mailto:shencarevt@yahoo.co.uk)

[www.shencare.org.uk](http://www.shencare.org.uk)



**REPORT OF THE DIRECTORS AND  
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021  
FOR  
SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**CONTENTS OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

	<b>Page</b>
<b>Company Information</b>	1
<b>Chairman's Report</b>	2
<b>Report of the Directors</b>	3
<b>Statement of Financial Activities</b>	4
<b>Statement of Financial Position</b>	5
<b>Statement of Changes in Equity</b>	6
<b>Notes to the Financial Statements</b>	7
<b>Report of the Independent Examiner</b>	9
<b>Detailed Income and Expenditure Account</b>	10

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**COMPANY INFORMATION  
FOR THE YEAR ENDED 31 MARCH 2021**

<b>CHAIRPERSON:</b>	Hon. Alderman Peter Douglas Osborn
<b>VICE CHAIR:</b>	J Orchard
<b>DIRECTORS:</b>	J Orchard Hon. Alderman Peter Douglas Osborn
<b>TRUSTEES:</b>	Hon. Alderman Peter Douglas Osborn John Orchard Alan Percival Tina Bennett Gloria Gain
<b>SECRETARY:</b>	C E Busst
<b>SHENCARE MANAGER:</b>	Paul Lakin
<b>REGISTERED OFFICE:</b>	The Cabin Welches Close Northfield Birmingham West Midlands B31 2XT
<b>REGISTERED NUMBER:</b>	04256086 (England and Wales)
<b>CHARITY NUMBER:</b>	1099190
<b>ACCOUNTANT:</b>	Pamma and Rakhra Associated Limited 53 Chestnut Road Oldbury West Midlands B68 0AY
<b>BANKERS:</b>	Lloyds TSB plc University of Birmingham Branch 142 Edgbaston Park Road Birmingham West Midlands B15 2TY

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**CHAIRMAN'S REPORT  
FOR THE YEAR ENDED 31 MARCH 2021**

Last year, (which ended on 31st. March 2020) I was reporting on the fire, with all the immense work that our staff put in "to keep the show on the road." Literally! This year, just gone, with the impending coronavirus epidemic, shows that you can never truly anticipate what is round the corner.

We have held five meetings on-line now, which would have been smoothly executed were it not for my lack of ability with new technology. However, all went well in the end.

Last year there had been put in place a longer-term arrangement to offer our services to other clients. This must bring more opportunities for Shencare which is due to the superb contacts and connections of our Business Manager, Chris Busst. I am now confident in the foundations laid for future operations. The results will pay off in growth, and thereby enable us to meet more of the travel needs of disabled people.

I would also like to acknowledge the organisation control, and indeed considerable patience exercised by our Operations Manager, Paul Lakin, who has reacted to all these immense changes with calmness and professionalism, clearly impressing all our customers, staff, providers, and suppliers.

We are very lucky in our business to have such dedicated members of staff. It caused a wonderful response from Birmingham Focus, and, had it not been for the general situation, I would have liked to report that this enabled the groundwork for a magnificent business opportunity. It may still happen, but it is still on hold. The trustees do, however, thank them sincerely for all their assistance.

Our service to schools and colleges will continue to be the bedrock of the company. This enables us to build and meet the needs of our clientele by utilising the spare capacity we have at down times - which would otherwise be unused. Our individual customers, who use the services we offer, had, until March, a good year, where the funding from our paid services enabled us to continue the main charitable principle of Shencare - to help the vulnerable achieve a measure of independence. We are an extra unit in the "third sector" that is needed to supplement the opportunities others cannot.

I would again like to thank all members of the board for their support, and the contribution their different areas of expertise give to the smooth running of the executive. Each of them has taken the opportunity to keep in touch regularly, and their suggestions have been taken up by the management with gratefulness. I also wish to thank all the staff in the office and drivers whose commitment shines through whenever I have the opportunity of meeting them.

As reported in our last four on-line meetings the financial situation has continued to improve to the point of unexpectedness! I have therefore to report that it has been a pleasure to continue in my fifth year as Chairman.

Hon. Ald. Peter Douglas Osborn.

If anyone would like a small blue Shencare badge please ask Paul to send it by post.

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**REPORT OF THE DIRECTORS  
FOR THE YEAR ENDED 31 MARCH 2021**

The directors present their report with the financial statements of the company for the year ended 31 March 2021.

The accounts have been prepared under the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)(effective 1 January 2015).

The charity is a company limited by guarantee with charitable status.

Charity number: 1099190

It was incorporated on 20 July 2001 and is governed by its Memorandum and Articles of Association. The Memorandum and Articles of Association were amended by special resolution on 18 June 2003, 22 August 2003 and 25 February 2016.

**PRINCIPAL ACTIVITY**

The principal activity of the company in the year under review was that of providing a community transport service to the inhabitants of Birmingham and neighbouring areas, who are in need of such service because of age, sickness, disability or poverty.

Provision or assistance in the provision of recreational facilities for the public at large who by reason of youth, age, infirmity, disability, poverty or economic and social circumstances have need of such facilities with the object of improving their conditions of life.

**FUTURE DEVELOPMENTS**

The main focus of the Trustees will be to secure the required funding and agreements to enable the Charity to achieve its objectives as set out in its governing document.

**DIRECTORS**

The directors shown below have held office during the whole of the period from 1 April 2020 to the date of this report.

P D Osborn  
J Orchard

**ORGANISATION STRUCTURE**

Overall management of the Charity is the responsibility of the Trustees who are elected or co-opted under the terms of the constitution. The day to day activity is managed by the manager.

**RISK STATEMENT**

The trustees continue to review the risks and are confident they have all risks covered with actions to minimise risk and exposure of the charity.

The trustees conduct an annual review of the major risks to which the charity is exposed and procedures and have been established to mitigate the risks the charity faces. Significant external risks to funding have led to the development of a strategic plan which allow for the diversification of funding and activities.

Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects.

Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the charity.

**RESERVES POLICY**

The trustees aim to maintain reserves at a level that would cover potential redundancy payments in the event of closure. In addition reserves are maintained to allow for fluctuations in numbers each year and to enable replacement of vehicles.

This report has been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

**ON BEHALF OF THE BOARD:**



.....  
C E Busst - Secretary

Date: 23 September 2021

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL ACTIVITIES  
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 MARCH 2021**

	Notes	Unrestricted Funds £	Restricted Funds £	Year ended 31.3.2021 Total Funds £	Year ended 31.3.2020 Total Funds £
<b>Incoming Resources</b>					
Transport		227,792	-	227,792	293,366
Bus Service Operators Grant		10,537	-	10,537	10,591
Bank interest		-	-	-	-
<b>Total Incoming Resources</b>		<u>238,329</u>	<u>-</u>	<u>238,329</u>	<u>303,957</u>
<b>Outgoing Resources:</b>					
<b>Charitable activities</b>					
Salaries & wages		179,598	-	179,598	230,637
HMRC JRS grant		(103,207)	-	(103,207)	-
Volunteers expenses		-	-	-	2,554
Vehicle expenses		32,389	-	81,845	81,845
Rent,rates & insurance		9,208	-	9,208	6,112
Depreciation		17,191	-	17,191	27,480
Other resources expended		9,545	-	9,545	9,672
<b>Total resources expended</b>		<u>144,724</u>	<u>-</u>	<u>144,724</u>	<u>358,300</u>
Net Incoming/(Outgoing) Resources	4	93,605	-	93,605	(54,343)
Funds at 1st April 2020		47,575	-	47,575	101,918
<b>TOTAL FUNDS AT 31ST MARCH 2021</b>		<u><u>£141,180</u></u>	<u><u>-</u></u>	<u><u>£141,180</u></u>	<u><u>£47,575</u></u>

The notes form part of these financial statements

**SHENCARE COMMUNITY TRANSPORT (REGISTERED NUMBER: 04256086)**  
**A COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL POSITION**  
**31 MARCH 2021**

	Notes	2021	2020
		£	£
<b>FIXED ASSETS</b>			
Tangible assets	5	5,931	24,867
<b>CURRENT ASSETS</b>			
Debtors	6	5,503	8,414
Cash at bank and in hand		<u>162,005</u>	<u>25,286</u>
		167,508	33,700
<b>CREDITORS</b>			
Amounts falling due within one year	7	<u>32,259</u>	<u>10,992</u>
<b>NET CURRENT ASSETS</b>		<u>135,249</u>	<u>22,708</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>141,180</u>	<u>47,575</u>
<b>RESERVES</b>			
Designated funds		20,000	20,000
Income and expenditure account		<u>121,180</u>	<u>27,575</u>
		<u>141,180</u>	<u>47,575</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Board of Directors and authorised for issue on 23 September 2021 and were signed on its behalf by:

  
 .....  
 P D Osborn - Director

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF CHANGES IN EQUITY  
FOR THE YEAR ENDED 31 MARCH 2021**

	<b>Retained earnings £</b>	<b>Designated funds £</b>	<b>Total equity £</b>
<b>Balance at 1 April 2019</b>	81,918	20,000	101,918
<b>Changes in equity</b>			
Total comprehensive income	<u>(54,343)</u>	<u>-</u>	<u>(54,343)</u>
<b>Balance at 31 March 2020</b>	<u>27,575</u>	<u>20,000</u>	<u>47,575</u>
<b>Changes in equity</b>			
Total comprehensive income	<u>93,605</u>	<u>-</u>	<u>93,605</u>
<b>Balance at 31 March 2021</b>	<u><u>121,180</u></u>	<u><u>20,000</u></u>	<u><u>141,180</u></u>

The notes form part of these financial statements

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**1. STATUTORY INFORMATION**

Shencare Community Transport is a private company, limited by guarantee, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page.

The presentation currency of the financial statements is the Pound Sterling (£).

**2. ACCOUNTING POLICIES**

**Basis of preparation**

These financial statements have been prepared in accordance with Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" including the provisions of Section 1A "Small Entities" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011.

**Turnover**

Turnover is measured at the fair value of the consideration received or receivable, excluding discounts, rebates, value added tax and other sales taxes.

Voluntary income in the form of donations, gifts, and grants is included in the financial statements when received. The value of service provided by volunteers has not been included.

Resources expended are recognised in the period in which they are incurred.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Motor vehicles	- 25% on cost
Computer equipment	- 33% on cost

**Unrestricted funds**

Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the Charity without further specified purposes and are available as general funds.

**Designated funds**

Designated Funds are unrestricted funds earmarked by the Management Committee for particular purposes.

**Restricted funds**

Restricted Funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.

**3. EMPLOYEES AND DIRECTORS**

The average number of employees during the year was 16 (2020 - 17).

No remuneration, directly or indirectly out of the funds of the charity, was paid during the year to the trustees or any persons known to be connected to the trustees.

**4. OPERATING SURPLUS/(DEFICIT)**

The operating surplus (2020 - operating deficit) is stated after charging:

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Depreciation - owned assets	<b><u>20,188</u></b>	<b><u>27,480</u></b>

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2021**

**5. TANGIBLE FIXED ASSETS**

	<b>Plant and machinery etc £</b>
<b>COST</b>	
At 1 April 2020	299,289
Additions	1,255
Disposals	<u>(30,450)</u>
At 31 March 2021	<u>270,094</u>
<b>DEPRECIATION</b>	
At 1 April 2020	274,422
Charge for year	20,188
Eliminated on disposal	<u>(30,447)</u>
At 31 March 2021	<u>264,163</u>
<b>NET BOOK VALUE</b>	
At 31 March 2021	<u>5,931</u>
At 31 March 2020	<u>24,867</u>

Included within the fixed assets is the estimated cost of £58,000 for the Mercedes Sprinter minibus donated to Shencare Community Transport from the Community Transport Minibus Fund during the year ended 31 March 2017.

**6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2021 £</b>	<b>2020 £</b>
Trade debtors	1,889	5,316
Other debtors	<u>3,614</u>	<u>3,098</u>
	<u>5,503</u>	<u>8,414</u>

**7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2021 £</b>	<b>2020 £</b>
Bank loans and overdrafts	19,583	-
Trade creditors	1,555	2,040
Taxation and social security	3,764	3,566
Other creditors	<u>7,357</u>	<u>5,386</u>
	<u>32,259</u>	<u>10,992</u>

**8. LIMITED BY GUARANTEE**

Shencare Community Transport is a company limited by guarantee and does not have a share capital. In the event of the company being wound up, the liability of the members is limited to £1 each.

**9. CONTROL RELATIONSHIP**

Throughout the current and previous year the company was under the control of the elected trustees.

The current Trustees are:

**Hon. Alderman Peter Douglas Osborn  
Alan Percival  
Gloria Gain**

**John Orchard  
Tina Bennett**

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**REPORT OF THE INDEPENDENT EXAMINER TO THE DIRECTORS AND TRUSTEES OF  
SHENCARE COMMUNITY TRANSPORT**

I report on the accounts for the year ended 31 March 2021 set out on pages three to eight.

**Responsibilities and basis of report**

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Pamma and Rakhra Associated Limited  
53 Chestnut Road  
Oldbury  
West Midlands  
B68 0AY

Date: 23 September 2021

**SHENCARE COMMUNITY TRANSPORT  
A COMPANY LIMITED BY GUARANTEE**

**DETAILED INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2021**

	2021		2020	
	£	£	£	£
<b>Turnover</b>				
Transport - Schools contracts	227,792		290,356	
Bus Service Operators Grant	10,537		10,591	
MIDAS Training income	<u>-</u>		<u>3,010</u>	
		<b>238,329</b>		303,957
 <b>Expenditure</b>				
Wages	179,598		230,637	
HMRC JRS Grant	(103,207)		-	
Volunteers expenses	-		2,554	
Rent	7,100		3,445	
Insurance	2,108		2,667	
Light and heat	1,221		436	
Telephone	560		549	
Post and stationery	2,080		1,963	
Motor expenses	32,389		81,845	
Sundry expenses	2,663		3,690	
Accountancy	1,580		1,540	
Professional fees	840		1,274	
Depreciation of tangible fixed assets				
Fixtures and fittings	202		44	
Motor vehicles	19,986		27,436	
Profit/loss on sale of tangible fixed assets	<u>(2,997)</u>		<u>-</u>	
		<b>144,123</b>		358,080
		<b>94,206</b>		(54,123)
 <b>Finance costs</b>				
Bank charges	126		220	
Bank loan interest	<u>475</u>		<u>-</u>	
		<b>601</b>		220
 <b>NET SURPLUS/(DEFICIT)</b>		<b><u>93,605</u></b>		<b><u>(54,343)</u></b>