



Unite - Carers in Mid Devon

ANNUAL REPORT

1ST APRIL 2020 - 31ST MARCH 2021

Unite Carers is a Company limited by Guarantee
Charity Number: 1099188
Company Number: 4779388

2, Bridge Street, Tiverton, Devon EX16 5LY

Telephone No.: 01884 257511
e-mail: info@unitemd.org.uk

Website: www.unite-carersinmiddevon.org.uk

Patrons:

Angela Rippon OBE

Neil Parish – Member of Parliament

Polly Colthorpe – Counsellor Devon County Council

UNITE – Carers in Mid Devon

Information and Support for Carers

A Carer is a person of any age who provides regular unpaid care for a friend or relative who cannot manage alone because of severe illness, disability, frailty or vulnerability.

The aims of Unite Carers' Service are:

To promote any charitable purpose for the benefit of unpaid carers who look after someone who depends on them in the Mid Devon community, by the advancement of education, the protection of health and the relief of poverty, sickness and distress; also to ensure that every individual is made aware of the services available to them and is given the opportunity to express their needs effectively, regardless of race, gender, sexuality or disability.

Contact details:

Unite Carers In Mid Devon
2 Bridge Street
Tiverton
EX16 5LY

Tel: **01884 257511**
Email: **info@unitemd.org.uk**

Office open by appointment.

Volunteer Services Manager – Support For Adult Carers:

Sarah Taft: Tel: 07773 446928 E-mail: sarah@unitemd.org.uk

Adult Carers Support Worker:

Jenny Towers Tel: 07939 290560 E-mail: jenny@unitemd.org.uk

Young Carers "Kids Who Care" Activities Co-ordinators (5 - 17 year olds):

Sharon Trerise: Tel: 07535 411470 E-mail: sharon@unitemd.org.uk
Jane Eyre: Tel: 07939 290560 E-mail: jane@unitemd.org.uk

Office Manager:

Sharon Trerise Tel: 01884 257511 E-mail: admin@unitemd.org.uk

Chairman of Trustees Report – Year Ending 31st March 2021

The year of this report has been a disastrous one for us all - including Unite Carers - and the work we do for carers, young and old, in Mid Devon. Because of the government regulations we locked down the charity completely on the 15th April 2020, furloughing the staff - which in fact was a great help with the charities' finances. The Board of Trustees decided to top up staff salaries to their full level for the duration of the epidemic.

We brought staff back at very reduced hours of working on the 1st July 2020, since when they did what they could to contact carers to assure, advise and refer by telephone and email. Then in November Jenny Tower and Tracy Downs volunteered to be temporarily laid off. There followed further government restrictions in December 2020 but we continued to function - albeit at a very low level - and that's how the terrible year concluded. After the first lockdown when everything stopped the Trustees continued to meet monthly either socially distanced, outside or by Zoom.

During the year all the staff and Trustees did whatever they could to keep us ticking over and they deserve our thanks for their efforts. As Lara pope has now left us for pastures new, her report will be presented by her successor Sarah Taft. Due to the Covid restrictions our Kids Who Care project was on hold, but Sharon Trerise will report what could be done. Tracy Downs, in her capacity as our Transitions Worker for the Bright Futures Project, kept her support going at full stretch throughout the pandemic through Teams, Zoom, some socially distance events, emails and telephone. As she is unable to be here today her report will be presented by a colleague.

During this terrible time, we were lucky enough to receive funding from applications made before the crisis and our two landlords were generous in reducing the rent we were obliged to pay. Also, of course, our core costs were low - so together with the furlough grants I'm pleased to report we have remained financially strong though the year.

Now we're out of the nightmare, we can look forward to a year when all staff I'm sure will do their very best to resume services at pre-epidemic levels. In this new atmosphere of recovery, we hope our volunteers will return in full strength to continue their dedicated work in helping to support carers in our area.

We are always on the lookout for new volunteers and Trustees, so if you would like to help please get in touch with the office on 01884 257511 or email admin@unitemd.org.uk.

ROY GRANTHAM
Chair Of Trustees

Unite – Carers in Mid Devon

Positions as at 31st March 2021

Board of Trustees:

Roy Grantham Chair of Trustees	Bernice Philbrick Safeguarding Trustee & Secretary	Patricia Eardley Safeguarding Trustee	Beverley Moore Trustee	Jenny Baker Trustee
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Unite Carers Staff:

Lara Pope Volunteer Services Manager & Sitting Service Co-ordinator	Sharon Trerise Office Manager, Sitting Service Co-ordinator & Kids Who Care Activities Co-ordinator	Jenny Tower Adult Carers Support Worker
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Unite Carers Hosted Staff:

***Bright Futures Upbeat Project
Young Adult Carers (18 to 24 year olds)***

Tracy Downs
Bright Futures Transition Worker

GENERAL INCOME 2020/2021

Grants:	Allen Lane Foundation	£ 2,000.00
	Angela Gallagher Memorial	£ 1,500.00
	Anonymous (HT)	£ 1,000.00
	Barbara Wards Children's Foundation	£ 3,000.00
	Clare Milne	£ 5,000.00
	Crediton Town Council	£ 1,000.00
	Darlington Trust	£ 3,000.00
	Garfield Weston Foundation	£ 5,000.00
	Groundwork UK (Tesco Blue Tokens) BF	£ 1,166.00
	Groundwork UK (Tesco Blue Tokens) KWC	£ 1,000.00
	Marsh Christian Trust	£ 450.00
	Sir Jules Thor	£ 1,000.00
	Sobell Foundation	£ 5,000.00
	Tiverton Municipal Charities	£ 2,000.00
	Tiverton Town Council	£ 750.00
	Trees Of Francis Winham	£ 5,000.00

Total Grants: £ 37,866.00

Donations:	Carol Benn	£ 80.00
	Caroline Rendall	£ 50.00
	Co-op	£ 110.07
	David Saunders	£ 159.00
	Forget Me Not - In memory Cyril Seaton	£ 130.00
	Forget Me Not - In memory Jean Day	£ 415.00
	Moorlands Club	£ 600.00
	Mr & Mrs Fitzmaurice	£ 1,800.00
	Mrs Jenny Marks	£ 100.00
	Mrs Wellswest	£ 20.00
	Tiverton Rotary Club	£ 1,000.00

Total Donations: £ 4,514.07

Unite Carers in Mid Devon – Support for Adult Carers

(April 2020 to March 2021)

Due to the pandemic and lockdown measures in place, Unite Carers was only able to offer restricted services to our Adult Carers. It has been a tough year for carers to say the least. Just prior to the first lockdown we contacted 461 carers on our database to see who would like continued volunteer telephone support throughout the lockdown. We sent out emails to all carers with email addresses and our amazing team of volunteers rang the 165 carers who did not have email addresses. The majority of carers had family and friends to help but appreciated the call.

Staff also attended a **multi-agency crisis meeting** with Age Uk and other local agencies and councillors, days before the lockdown to get together to coordinate help and shopping for the elderly and vulnerable.

Adult Carer Staff were fully furloughed from Mid-April to July 21 but the office telephone was being monitored by another staff member to cover any emergencies. Following July, the staff team worked skeleton hours to oversee the necessary work, signposting and support required.

1:1 Befriending / Telephone support

Throughout the year **80 carers in total** continued to be supported by a volunteer as best they could – mainly through telephone contact but also the odd walk or sitting in the garden when restrictions allowed. **46 of these carers** were still being supported at year end.

In the times of isolation this contact was so vital to the carers – and to the health of some of our volunteers!

Counselling

10 carers benefitted from volunteer counselling support with **8** still being supported at year end.

Bereavement

17 Carers who lost a loved one in the year welcomed a volunteer to offer them bereavement support with **8** still being supported at year end.

Groups

Volunteer Facilitators have also been amazing with keeping in touch with the carers who used to attend their groups. When restrictions lifted in July some groups organised small carer pods of 6 to meet up for some peer support – until the 2nd lockdown.

The Affinity Group arranged zoom meetings and boxes to be collected from the no 4 office with sensory materials and activities inside for the young people with autism.

Sitting Service

Unfortunately, the sitting services was stopped in its tracks as we were not allowed to visit people in their homes without regular covid tests and PPE. We were not prepared to ask our volunteers to carry out this role to keep everyone safe.

Information Sharing

Throughout lockdown we have been sharing as much relevant local information as possible with the carers on our database. At the start of the year we had 461 carers on the database. At year end we had 437. We have had barely any carer referrals throughout the year.

Volunteers

Without the continued support of our amazing team of volunteers we would not have been able to offer the extensive emotional support to the carers, apart from signposting to other agencies or organisations when carers contacted the office in despair. Unite Carers' Volunteers have been there in a time of crisis to offer a listening ear and empathy to those who are struggling or lost loved ones.

Overview

It has been a challenging year for many and with the closure of Age UK the future is going to be tough for the elderly. Unite Carers will do everything it can to be there for carers who are struggling and need reassurance, emotional volunteer and peer support, information and advice. There are plans ahead for new groups and out of this crisis will emerge new beginnings.

LARA POPE
Volunteer Services Manager



UNITE CARERS IN MID DEVON

KIDS WHO CARE ANNUAL REPORT 2020 to 2021

Well what can I say? What an unprecedented year for each and every one of us!

Tracy and I were devastated when we had to cancel our much loved Cooking Day at Blundell's when we went to lockdown in March 2020 - and even more so when our Trustees took the difficult decision to furlough all Unite staff from 14th April 2020 (although Tracy was able to continue in her Bright Future role).

We already had many outings booked for the rest of the year – including our very popular canoe day and afternoon tea with Exeter Canoe Club in July and the annual trip to the pantomime at the Northcott Theatre at Christmas.

We hoped that as lockdown eased we would be able to resume some of our activities, but as with the rest of the country this was not possible with the continued restrictions throughout the year. Kids Who Care were unable to hold any club nights or group trips in the whole year.

When I returned part-time into my Office Manager role from 1st July 2020 I was able to pick up emails and enquiries from our young carers families and sign-post to various sources for support – including Devon Young Carers and our counsellor volunteer. I also kept in touch with our wonderful volunteers during this difficult time.

As the government unlocked the country and we were able to do outdoor activities, I volunteered for Devon Young Carers and was able to support some Mid Devon Young Carers on a one to one basis on local walks.

In November 2020 Tracy volunteered to be 'laid off' in her KWC role and concentrated full time on her Bright Futures role, then subsequently sadly made the decision not to return to her KWC role.

Moving into the current tax year - I returned from furlough to my KWC role on 1st June 2021 and have worked hard to contact volunteers and venues regarding their availability for future club nights and trips.

I also organised trips to the Bear Trail in Cullompton and the Northcott Theatre to see Treasure Island in August.

We have successfully recruited Tracy's replacement – Jane Eyre – who you will meet at the AGM and we aim to get club nights back in place from October 2021.

Fingers crossed the rest of our year will be a successful one.

Sharon Trerise
KWC Activities Co-ordinator



UNITE CARERS IN MID DEVON

BRIGHT FUTURES UPBEAT ANNUAL REPORT

1st April 2020 – 31st March 2021



My apologies to you all that I am unable to attend this year's Unite Carers in Mid Devon AGM in person as I had hoped. I had planned to attend on the original date but unfortunately cannot attend the re-scheduled September date. My contract with Bright Futures came to an end on 31st August and I am now (hopefully) somewhere in Spain cycling to Portugal with my brother.

At the time of writing this year's annual report for Bright Futures Upbeat, it's been nearly 18 months since the country went into the first Covid-19 lockdown on 16th March 2020 and although there have been a few changes along the way, Bright Futures has been working hard to support Young Adult Carers (YACs) throughout the pandemic.

The original consortium of 4 Devon based charities – TTVS, Westbank, Young Devon and Unite Carers which made up Bright Futures disbanded when Westbank and Young Devon left the project on 31st July 2020 at the end of the 3-year funding period. From that point on I began to work full time for YACs across Devon, covering Exeter, East Devon, South Devon including Teignbridge and Plymouth and West Devon including Okehampton, whilst my colleague Caya worked part time covering North Devon and Torridge, working for TTVS, the Project lead in Bideford. As you can imagine, it's been a very busy few months.

Consequently YACs across Devon have benefitted from uninterrupted support both virtually and in person with tailored 1:1 support, and group activities and trips in addition to family support, assessments and reviews and attendance at statutory meetings with Social Services and other agencies. Our weekly Live Chat group continued as a regular place for young adult carers to meet up with their friends and their Transition Workers to chat, share news and worries, in a safe space.

However, the money we had remaining to continue with the Bright Futures Upbeat project across Devon, largely due to reduced staffing costs, was running out and the Project was no longer be able to support YACs outside of Mid and North Devon from 1st July 2021. From 1st July I went back to working part time (from working full time for the last 12 months) supporting YACs in Mid Devon only and my colleague Caya continued to support YACs in North Devon, but only until 31st August 2021. In the meantime, TTVS hope to secure funding to continue to offer the project to YACs in Mid and North Devon for another 3 years.

Support for all YACs across Devon was only ever supposed to be a temporary measure when Young Devon and Westbank unfortunately dropped out of the Bright Futures project at the end of July 2020. We were able to use the funds we had to extend support for everyone for 6 months and then eek out the money a bit more to extended it again for another 5 months. Sadly we can no longer continue to do this.

But now let's look at what have we been doing over the last year and who we have been helping.

Young people actively engaging in support from Bright Futures Upbeat:

Reporting period - financial year 1 st April - 31 st March						
Year 2018-2019		Year 2019-2020		Year 2020-2021	Mid Devon	Devon-wide excl.N.Devon
No. of YACs engaging:	7	No. of YACs engaging:	20	No. of YACs engaging:	22	64
No. of YACs left project during year:	2	No. of YACs left project during year:	0	No. of YACs left project during year:	2	0
					Over age 25 - not incl Ambs.	
Total for end 2018-19:	5	Total for end 2019-20:	20	Total for end 2020-21:	20	64
					Total	84

After assessment, each YAC receives a package of support tailored to their individual needs and this may include:

1:1 support and advice	Advocacy	Mentoring
Information	Social Activities	Information and Signposting
Peer Support Groups	Transport	Financing and Budgeting
Access to Benefits & Grants	Housing Support and Advice	Education Support and Advice
Access to Training	Physical and Emotional Health	Breaks from Caring
Planning for the Future	Individual Action Plans	Family Support

This year, due to Covid-19, there were no College or SPACE Youth Centre Drop-ins or attendances at Fresher's Fairs, however I did produce information and a quiz for Exeter College and both Petroc campuses to use for their virtual Fresher's Fairs. For a bit of fun, if you would like to take part in the quiz you can view it here:

<https://www.flexiquiz.com/SC/N/2ddd4901-6bd3-4460-94ba-add94c820024>

Sometimes, YACs just need to get away from their cares and responsibilities at home, meet up with friends and others their own age who are in similar situations, let their hair down and to feel young again. This has been particularly important over the last year. New experiences and meeting new people can open doors and help to motivate young people and to raise their aspirations and goals. YACs have been enjoying a number of activities and trips during the year, both in person and virtually including:

Skern Lodge - The Big 6	Foodie Fridays	Picnic on the Green	Millionaire Quiz
Biking on Haldon Forest	Learn Origami	Kayaking Exeter	Move 4 Mind
Staying Positive Webinar	Upbeat Runners	Sewing Workshop	Exmouth Beach trip
Murder Mystery evening	Disney Quiz	Leisure Centre memberships	The Big Quiz Night In
Pamper Evening	Festive Crafts	Treasure Island	The Gardening Group
Lynda's Pub Quiz	Work out Weds	Funded Driving Lessons	Bernaville Nurseries

Incidentally our Young Adult Carers will also be taking part in a sponsored sky dive shortly, raising money for Bright Futures Upbeat.

1:1 Walk and Talk sessions have continued with YACs throughout the year where we enjoy a walk and talk together and usually coffee and cake too.

Bright Futures doesn't have an activities budget as such so a bit of fund raising is necessary. This year we were very fortunate to be supported financially for a number of activities such as our trip to Skern Lodge by Active Devon who also sponsored our Mountain Biking on Haldon Forest trip, Upbeat Runners and our new Gardening Group along with Morrison's in Tiverton. I'm very pleased to say that I have also had 2 successful applications to the Francis Chichester Trust this year for YACs in Mid Devon.

Sponsors this year are:

Active Devon	£2,407	Activities for YACs
Devon Education Fund	£900	Help towards driving lessons for 2 YACs
Francis Chichester Trust	£600	Help towards university housing costs for 1 YAC
Francis Chichester Trust	£3,800	Fully-funded 19-day Outward Bound course for 2 YACs
Morrison's	In kind	Christmas Chocolates
Morrison's	In kind	Gardening supplies and equipment
Mid Devon Leisure	In kind	50% reduced memberships for YACs in Mid Devon

The New Ambassador Project

This year we have introduced an Ambassador Project for YACs who have reached age 25 (and so have to leave Bright Futures - see table above) but who want to give something back to others by becoming an Ambassador for Young Adult Carers. We now have 10 Bright Futures Ambassadors from across Devon who have all recently completed our new training program designed specifically for them and are currently in the process of their DBS checks. If the project continues past 31st August, Ambassadors will be helping Bright Futures on events and activities, fund raising, providing transport, representing Young Carers in Steering Groups and Carer's Councils, mentoring where appropriate and with anything else that they would like to be involved in.

Last year I ended my Annual Report with several comments from Young Adult Carers, giving them the last word, as it should be. This year I'd like to end with a song performed for us for Carers Week by a Young Adult Carer I have been working with over the last year called Rosie. Rosie sadly had to leave Bright Futures on 30th June 2021, because we've run out of funding and she happens to live in Torquay. The song is called Stigma by RO.Z.B.

<https://www.youtube.com/watch?v=Mnp9QEINNTk>

Best wishes to you all,

Tracy Downs
Bright Futures

UNITE - CARERS IN MID DEVON

FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

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CHARITY NUMBER 1099188
COMPANY NUMBER 04779388

UNITE - CARERS IN MID DEVON
REFERENCE AND ADMINISTRATION DETAILS

Registered charity number	1099188
Company number	04779388
Charity's principal address	2 Bridge Street Tiverton Devon EX16 5LY
Trustees	Roy Grantham (Chair) Bernice Philbrick (Secretary) Pat Eardley Beverley Moore Jenny Baker Jane Scott (appointed August 2020)
Company secretary	Bernice Philbrick
Independent examiner	Mrs M Hutchings Aspen Waite South West Chartered Accountants 21 Bampton Street Tiverton Devon EX16 6AA
Bankers	CAF Bank Limited PO Box 289 West Malling Kent ME19 4TA

UNITE - CARERS IN MID DEVON
REPORT OF THE TRUSTEES
YEAR TO 31 MARCH 2021

The Trustees present their report and the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

OBJECTIVES AND ACTIVITIES

Summary of the objects of the charity set out in its governing document

To promote any charitable purpose for the benefit of unpaid Carers of any age who look after someone who depends upon them in the Mid Devon area, by the advancement of education, the protection of health and the relief of poverty, sickness and distress.

Summary of the main activities in relation to these objectives

In normal conditions Unite Carers provides advice - face to face, by telephone and by e-mail from the Tiverton office. In the financial year 2020/2021 we regret to say that things were very different indeed because of the covid pandemic. On the 15th April 2020 we locked down the charity completely suspending all our services. We brought back a skeleton crew on the 1st July 2020 who did what they could with adult carers to assure, advise and refer by telephone and email. Our KWC services remained totally shut down. Then in November 2020 two of our staff (Jenny Tower and Tracy Downs in her KWC role) helpfully agreed to accepted voluntary lay off terms. In December, when the government introduced further restrictions, we continued to function on the adult carer side of support albeit at a very low level. All our support groups ceased operation during the whole of this time.

There was one exception to the general trend which was with our participation in the Bright Futures Project in supporting young adult carers. In this case Tracy Downs continued her support through the year by zoom, telephone, email and, where social distancing allowed, some meetings. Because of the drop out of other erstwhile participants she resolutely expanded her coverage from Mid Devon to other areas in the county.

All in all it was a disastrous year for Unite Carers and for the people in Mid Devon who need our support. Trustees, staff and volunteers are determined to get back to work as soon as government regulations allow.

ACHIEVEMENTS AND PERFORMANCE

Summary of the main achievements of the charity during the year

Normally in this section of the trustees report at the end of the year we would detail the activities of the various branches of the charity but this year is different and there is nothing to say other than that detailed above.

Once we are back to work we would welcome on board anyone who wishes to volunteer as a support worker or a trustee. We are going to need all the help we can get to restore our services to where they were before covid.

On a brighter note we can report that our funds are in a healthy state because of moneys received based on applications for funding made before and during the epidemic.

**UNITE - CARERS IN MID DEVON
REPORT OF THE TRUSTEES
YEAR TO 31 MARCH 2021**

FINANCIAL REVIEW

Result for the year

The financial statements show net surplus for the year of £10,808 (2020: net surplus of £12,048).

Restricted funds at the year end total £31,414 (2020: £29,050).

Designated funds at the year end total £33,117 (2020: £19,129)

Unrestricted funds at the year end total £19,692 (2020: £25,236)

Brief summary of the charity's policy on reserves

Sufficient funds should be always available, equivalent to at least six months of operational costs to meet all commitments and allow for effective transition of Carer support, should the need arise. Unite holds no fixed property assets and all other assets (equipment, etc.) are written off in the year of purchase.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Type of governing document

Memorandum and Articles of Association

How the charity is constituted

Company limited by Guarantee

Additional governance issues

Trustees are invited to serve from existing volunteers who are usually Carers, ex-Carers or supporters of the organisation. We are obliged to have at least one third of our trustees as experienced Carers as we need to ensure that our organisation is truly 'Carer-led'. Potential trustees meet with the Chair and another trustee for a discussion about the role, the charity, its objectives and its position to date, plus an idea of what is expected of them. If the candidate is still interested they will be asked to attend a trustee meeting as an observer and thereafter, both parties being in favour, will be voted onto the Board. All new Trustees are asked to visit the Charities Commission website and thoroughly read 'The Essential Trustee' which describes the roles and responsibilities of Trustees. They will receive a Staff and Volunteers handbook at the time of joining Unite which contains much useful information. In accordance with the Charity Commission's requirements, the Trustees have reviewed the risks to which the organisation might be exposed and have created a Risk Register. This register is reviewed and updated every year prior to the annual reporting process.

OTHER OPTIONAL INFORMATION

Unite Carers produce quarterly financial reports and an Annual Report which are openly discussed at Trustee meetings so that reasonable and prudent decisions on the charity's funding and expenditure may be made.

We receive no direct local or central funding to support our operations and rely mainly on grants from charitable trusts and foundations. We are lucky enough to be in receipt of a number of donations from local individuals and organisations. Funding Unite's operations will continue to be a worry in the foreseeable future.

The government furlough scheme proved invaluable in financially sustaining us through the epidemic.

UNITE - CARERS IN MID DEVON
REPORT OF THE TRUSTEES
YEAR TO 31 MARCH 2021

Statement of trustees' responsibilities

The trustees (who are also directors of Unite – Carers in Mid Devon for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Account Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

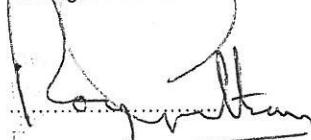
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS 102);
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared taking advantage of the small companies exemption of Section 415A of the Companies Act 2006.

Approval

This report was approved by the board of Directors and Trustees on ...28/06/2021...
and signed on its behalf.



MR R GRANTHAM (CHAIR)

**INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES
ON THE UNAUDITED FINANCIAL STATEMENTS OF
UNITE - CARERS IN MID DEVON**

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2021 which are set out on pages 6 to 12.

Respective responsibilities of trustees and examiner

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act'),

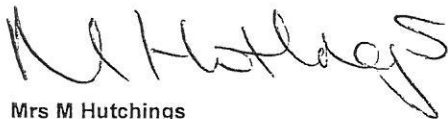
Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records are not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 accounting records do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Mrs M Hutchings
Aspen Waite South West
Chartered Accountants**

**21 Bampton Street
Tiverton EX16 6AA**

Date: 30/06/2021

UNITE - CARERS IN MID DEVON
STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
YEAR TO 31 MARCH 2021

Notes	Unrestricted	Designated	Restricted	Total 2021	Total 2020
	£	£	£	£	£
Income and endowments from:					
Donations and legacies	4,439	28,905	36,769	70,113	107,153
Interest	222	-	-	222	360
CJRS grants	5,681	7,637	14,436	27,754	-
Other income	-	-	-	-	-
Total income and endowments	10,342	36,542	51,206	98,090	107,513
Expenditure on:					
Charitable activities	25,941	17,684	43,657	87,282	95,465
Total expenditure	25,941	17,684	43,657	87,282	95,465
Net income / (expenditure) before transfers	(15,599)	18,858	7,549	10,808	12,048
Transfers between funds	10,055	(4,870)	(5,185)	-	-
Net income / (expenditure) after transfers	(5,544)	13,988	2,364	10,808	12,048
Fund balances at 1 April 2020	25,236	19,129	29,050	73,415	61,367
Fund balances at 31 March 2021	19,692	33,117	31,414	84,223	73,415

The notes on pages 8 to 12 form part of these financial statements.

UNITE - CARERS IN MID DEVON
BALANCE SHEET
31 MARCH 2021

	Notes	£	2021 £	£	2020 £
Non-current assets					
Tangible Fixed assets	7		-		-
Current assets					
Debtors	8	361		1,694	
Cash at bank and in hand		<u>85,651</u>		<u>74,503</u>	
		86,012		76,197	
Creditors: Amounts falling due within one year	9	<u>1,789</u>		<u>2,782</u>	
Total assets less current liabilities			<u>84,223</u>		<u>73,415</u>
Net assets			<u>84,223</u>		<u>73,415</u>
Income funds					
Restricted funds	10		31,414		29,050
Unrestricted funds					
Designated funds	11		33,117		19,129
Other charitable funds			<u>19,692</u>		<u>25,236</u>
			<u>84,223</u>		<u>73,415</u>

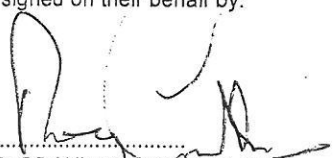
For the year ending 31 March 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with Section 477;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved and authorised for issue by the trustees on 28/06/2021 and signed on their behalf by:


MR R GRANTHAM (CHAIR)

The notes on pages 8 to 12 form part of these financial statements.

Company number 04779388

UNITE - CARERS IN MID DEVON
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

1 Accounting policies

1.1 General information and basis of preparation

Unite - Carers in Mid Devon is a Private Limited Company by guarantee and Charity registered in England within the United Kingdom.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice as it applies from 1 January 2015.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

1.2 Going concern

Following the global impact of 'COVID-19', at the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continues to adopt the going concern basis of accounting in preparing the financial statements.

1.2 Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

1.3 Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102). Further detail is given in the Trustees' Annual Report.

Investment income represents bank interest and is accounted for when received.

Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received.

UNITE - CARERS IN MID DEVON
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

1.4 Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Costs of raising funds;
- Expenditure on charitable activities; and
- Other expenditure represents those items not falling into the categories above.

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

1.5 Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows;

Computer equipment - 1 year straight line

1.6 Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

1.7 Cash

Cash and cash equivalents are basic financial assets and include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts.

1.8 Pensions

The charity operates a defined contribution plan for the benefit of its employees. Contributions are expensed as they become payable.

2. Analysis of expenditure on charitable activities

	Unrestricted	Designated	Restricted	2021	2020
	£	£	£	£	£
Staff and Contract Salaries	12,206	16,754	40,639	69,599	56,863
Pension	477	578	1,592	2,647	2,165
Staff expenses	109	-	658	767	1,433
Training	-	-	40	40	340
Volunteers expenses	4	224	493	721	7,745
Trustee expenses	142	-	-	142	306
Rent and room hire	4,950	-	-	4,950	9,408
Rates	209	-	-	209	170
Light, heat and power	1,764	-	-	1,764	1,827
Insurance	390	-	-	390	327
Repairs and renewals	-	-	-	-	2,154
Printing, postage and stationery	310	-	-	310	2,132
Computer equipment and maintenance	-	-	-	-	0
Advertising	10	20	-	30	123
Telephone	1,559	108	326	1,993	2,293
Accountancy fees	3,533	-	-	3,533	1,690
Professional fees	171	-	-	171	64
Sundry expenses	32	-	70	103	773
Bank charges	64	-	-	64	65
Carers Outings	-	-	161	161	5,166
Subscriptions	10	-	-	10	10
Depreciation	-	-	-	-	411
	<u>25,941</u>	<u>17,684</u>	<u>43,657</u>	<u>87,282</u>	<u>95,465</u>

UNITE - CARERS IN MID DEVON
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

3. Independent examiners fees	2021	2020
	£	£
Preparation of monthly payroll	456	456
Preparation of statutory accounts	934	934
Examination fee	300	300
	<u>1,690</u>	<u>1,690</u>

4. Trustees' emoluments	2021	2020
	£	£
Trustees remuneration	Nil	Nil
Expenses reimbursed - various expenses	142	306

Number of trustees to whom expenses were reimbursed	<u>1</u>	<u>2</u>
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5. Staff costs and employee benefits	2021	2020
	£	£
Wages and salaries	68,103	56,058
Social Security	1,496	804
Defined contribution pension costs	2,647	2,165
	<u>72,246</u>	<u>59,027</u>

Redundancy payments	<u>-</u>	<u>-</u>
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The average number of employees during the year was	<u>4</u>	<u>4</u>
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No employee received emoluments above £60,000

6. Pension Costs

The company operated a defined contribution pension scheme in respect of employees. The scheme and its assets are held by independent managers. The pension charge represents contributions due from the company and amounted to £2,647 (2020: £2,165)

7. Tangible fixed assets

	Computer Equipment £
Cost	
At 1 April 2020	1,011
Additions	-
Disposals	-
At 31 March 2021	<u>1,011</u>
Depreciation	
At 1 April 2020	1,011
Charge for the Year	-
Eliminated on disposal	-
At 31 March 2021	<u>1,011</u>
Net Book Value	
At 31 March 2020	<u>-</u>
At 31 March 2021	<u>-</u>

8. Debtors: amounts falling due within one year	2021	2020
	£	£
Trade debtors	-	1,294
Prepayments	361	400
	<u>361</u>	<u>1,694</u>

UNITE - CARERS IN MID DEVON
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

9. Creditors: amounts falling due within one year	2021	2020
	£	£
Trade creditors	50	865
Other taxes and social security	1,291	1,109
Other creditors	448	808
	<u>1,789</u>	<u>2,782</u>

10. Restricted funds	2020	Incoming	Outgoing	Transfers	2021
	£	£	£	£	£
KWC Project	22,720	17,139	13,954	(5,185)	20,720
Bright Futures Project 2 Upbeat	2,379	28,804	23,842	0	7,341
Sitting Service	3,951	5,263	5,861	0	3,353
	<u>29,050</u>	<u>51,206</u>	<u>43,657</u>	<u>(5,185)</u>	<u>31,414</u>

Restricted funds	2019	Incoming	Outgoing	Transfers	2020
	£	£	£	£	£
KWC Project	22,453	29,377	25,011	(4,099)	22,720
Bright Futures Project 2 Upbeat	7,396	16,122	14,931	(6,208)	2,379
Sitting Service	-	8,250	3,061	(1,238)	3,951
	<u>29,849</u>	<u>53,749</u>	<u>43,003</u>	<u>(11,545)</u>	<u>29,050</u>

KWC Project - This project is supported by Westbank with a small contribution towards the running costs for Monthly Club Nights and Outings. Other funding comes from donations and from grants through Charitable Trusts and Foundations.

Bright Futures Project 2 "Upbeat" - Specialist Support for Young Carers and Young Adult Carers (Aged 18 - 25 years old). Started August 2017 as part of the Devon Young Carers Consortium.

Sitting service - A dedicated sitting service under the auspices of Westbank which allows carers to get out of the house for short periods with volunteers stepping in.

11. Designated funds

The income funds include the following designated funds which have been set aside out of unrestricted funds by the directors for specific purposes

	2020	New Designations	Utilised	Transfers	2021
	£	£	£	£	£
Carers support group	-	545	83	0	462
Volunteer Support for Adult Carers	19,129	35,997	17,601	(4,870)	32,655
	<u>19,129</u>	<u>36,542</u>	<u>17,684</u>	<u>(4,870)</u>	<u>33,117</u>

	2019	New Designations	Utilised	Transfers	2020
	£	£	£	£	£
Carers support group	-	1,002	1,612	610	-
Volunteer Support for Adult Carers	18,703	24,165	19,013	(4,726)	19,129
	<u>18,703</u>	<u>25,167</u>	<u>20,625</u>	<u>(4,116)</u>	<u>19,129</u>

Carer Support Groups – This funding is for the running of Support Groups throughout Mid Devon including the Forget-Me-Not Cafe and Oasis groups for the carers of people with memory difficulties.

Volunteer Support for Adult Carers - This funding is for the volunteer support to Adult Carers including befriending, telephone outreach, bereavement and essential journeys support.

UNITE - CARERS IN MID DEVON
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

12. Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total funds
Fund balances at 31 March 2021 are represented by:			
	£	£	£
Current assets	54,598	31,414	86,012
Current liabilities	(1,789)	-	(1,789)
	<u>52,809</u>	<u>31,414</u>	<u>84,223</u>

13. Related party transactions

There have been no related party transactions in the year.

Aspen Waite South West
21 Bampton Street
Tiverton
Devon
EX16 6AA

Dear Sirs

The following representations are made on the basis of enquiries of management and staff with relevant knowledge and experience such as we consider necessary in connection with the independent examination of the charity's financial statements for the year ended 31 March 2021. These enquiries have included inspection of supporting documentation where appropriate. All representations are made to the best of our knowledge and belief.

General

We acknowledge that the work performed by you is substantially less in scope than an audit performed in accordance with International Standards on Auditing (UK) and that you do not express an audit opinion.

We confirm that the charitable company qualifies as small in accordance with the conditions set out in chapter 1 of part 15 of the Companies Act 2006.

We confirm that the charity was entitled to exemption under section 144 of the Charities Act 2011 the requirement to have its financial statements for the financial year ended 31 March 2021 audited. We also confirm that the members have not required the company to obtain an audit of its financial statements for the financial year in accordance with section 476 of the Companies Act 2006.

We have fulfilled our responsibilities as trustees as set out in the terms of your engagement letter dated 19 May 2017, under the Companies Act 2006 / Charities Act 2011 for preparing financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), for being satisfied that they give a true and fair view and for making accurate representations to you.

All the transactions undertaken by the charity have been properly reflected and recorded in the accounting records.

All the accounting records have been made available to you for the purpose of your independent examination. We have provided you with unrestricted access to all appropriate persons within charity, and with all other records and related information requested, including minutes of all management and trustee meetings and correspondence with The Charity Commission.

The financial statements are free of material misstatements, including omissions.

The effects of uncorrected misstatements are immaterial both individually and in total.

Assets and liabilities

The charity has satisfactory title to all assets and there are no liens or encumbrances on the charity's assets, except for those that are disclosed in the notes to the financial statements.

All actual liabilities, contingent liabilities and guarantees given to third parties have been recorded or disclosed as appropriate.

We have no plans or intentions that may materially alter the carrying value and where relevant the fair value measurements or classification of assets and liabilities reflected in the financial statements.

Accounting estimates

Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.

Loans and arrangements

The charitable company has not granted any advances or credits to, or made guarantees on behalf of, directors other than those disclosed in the financial statements.

Legal claims

We have disclosed to you all claims in connection with litigation that have been, or are expected to be, received and such matters, as appropriate, have been properly accounted for, and disclosed in, the financial statements.

Laws and regulations

We have disclosed to you all known instances of non-compliance or suspected non-compliance with laws and regulations whose effects should be considered when preparing the financial statements.

Related parties

Related party relationships and transactions have been appropriately accounted for and disclosed in the financial statements. We have disclosed to you all relevant information concerning such relationships and transactions and are not aware of any other matters which require disclosure in order to comply with legislative and accounting standards requirements.

Subsequent events

All events subsequent to the date of the financial statements which require adjustment or disclosure have been properly accounted for and disclosed.

Going concern

We believe that the charity's financial statements should be prepared on a going concern basis on the grounds that current and future sources of funding or support will be more than adequate for the charity's needs. We have considered a period of twelve months from the date of approval of the financial statements. We believe that no further disclosures relating to the charity's ability to continue as a going concern need to be made in the financial statements.

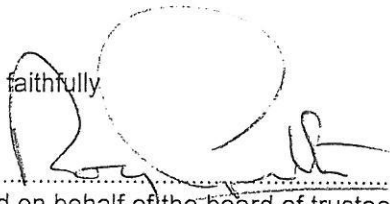
Grants and donations

All grants, donations and other income, the receipt of which is subject to specific terms or conditions, have been notified to you. There have been no breaches of terms or conditions in the application of such income.

Other

None of the trustees have been disqualified from acting as a trustee under the Charities Act 2011.

Yours faithfully,



.....
Signed on behalf of the board of trustees

Date: 28/06/2021