

INTERLIT FOUNDATION

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023

A Registered Charity Number 1099186

NORMAN COX & ASHBY

Chartered Accountants
Grosvenor Lodge
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INTERLIT FOUNDATION

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INTERLIT FOUNDATION

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 DECEMBER 2023

The trustees present their annual report and the financial statements of the charity for the year ended 31 December 2023. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102).

OBJECTIVE AND ACTIVITIES FOR THE PUBLIC BENEFIT

The purposes of the charity are the advancement of education and the relief of poverty through trusts, non-Governmental organisations (NGOs), charities and other organisations working in Pakistan and surrounding countries. The trustees confirm that they have referred to the Charity Commission's guidance on public benefit when reviewing the trust's aims and objectives, in planning future activities and setting the grant making policy for the year.

The charity furthers its charitable purposes for the public benefit through making grants to the InterLit Foundation Pakistan which aims to provide:

- Language and culture learning materials to inform and support national and international institutions, including universities, schools and NGOs.
- Publication services to assist individual authors, as well as national and international institutions, in the preparation of their materials for publication in print, audio and digital form. This includes publishing assistance in the fields of adult and children's literacy.
- Books and audio materials made available through local and international bookshops, digital outlets and language and culture learning programmes.
- Educational consultancy that provides positive information about Pakistan and the surrounding region and its many wonderful people, languages and cultures.

GRANT MAKING POLICY

Grants are considered when applications are received from InterLit Foundation Pakistan. No other grants are considered. The charity has established its grant making policy to achieve its objects for the public benefit.

ACHIEVEMENTS AND PERFORMANCE

The charity furthers its charitable purposes by making grants primarily to the InterLit Foundation Pakistan, which in 2023 was successful in providing multiple charitable services:

The provision of language and culture learning materials by the InterLit Foundation Pakistan included:

- The retyping and reprinting of 1,000 copies of the "Nightingale of Peshawar", containing poetry by Rahman Baba, the "Shakespeare" of the Pashtuns. Copies are available in bookshops and online.
- Recording the audio lessons which accompany the second edition of the "Bilingual Primer" in Pashto and English. 500 CD covers have been reprinted for the local market. The lessons are also available digitally through the InterLit website.
- The children's story book, "The Princess and the Swans" was complete (500 copies) and 250 copies donated to a university in support of their educational activities. This was the last in a series of three books for children done in partnership with a national institution.
- "Sound the Bells", a very popular collection of Pashto proverbs and tappas was retyped and reprinted (500 copies). Copies are available in bookshops and online.
- The first in a series of community health booklets in Pashto was prepared and printed (1,000 copies). This health booklet, "Ear, Nose and Throat", is designed for patients and visiting relatives. Copies are being donated to a local hospital.

INTERLIT FOUNDATION

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 DECEMBER 2023 (CONTINUED)

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

- Significant progress was made on the "Children's Pictorial Dictionary" in Pashto and English. This project requires hundreds of original photographs. The dictionary will be ready for printing in 2024.
- The content of the "Afghan Pashto Dictionary" has been finalized. Formatting of this English-Pashto dictionary has started.
- Books and Audio Materials remain available through bookshops and on the InterLit Foundation website. Reprints are made as stock is depleted.

The charity remains committed to honouring the heritage, languages and literatures of the region. Its educational materials were made available through its website, local and international bookshops and educational institutions and organisations. The website continued to serve those looking for resources about the culture and languages of the Pashtuns of Pakistan and Afghanistan. It continues to be visited by scholars, educators and interested individuals. The trustees are grateful for the services of an IT consultant who continues to help move the charity forward as the website is developed and other distribution possibilities are explored.

The InterLit Foundation remains ready to promote a positive understanding of the literature, languages and rich culture of the region.

FINANCIAL REVIEW

The Unrestricted Income General Fund of the charity received income during the year of £50 (2022: £Nil). The expenditure consisted of support costs of £23,640 (2022: £25,471) resulting in a deficit of £23,590 (2022: £25,471). A deficit balance of £(16,986) was brought forward on 1 January 2023 (2022: credit balance of £8,485) and a deficit balance of £(40,576) is carried forward at 31 December 2023 (2022: deficit balance of £(16,986)).

The Restricted Income Fund, the Book Publication Fund, received donations of £32,150 (2022: £41,754) and none from charitable activities (2022: £5,721). The expenditure comprised grants paid of £14,000 (2022: £24,000) and support costs of £Nil (2022: £45) resulting in a surplus of £18,150 (2022: £23,430). The balance brought forward at 1 January 2023 was £73,169 (2022: £49,739) and £91,319 was carried forward at 31 December 2023 (2022: £73,169).

RISK MANAGEMENT

The trustees have reviewed the risks to which they consider the trust to be susceptible, in accordance with the Charity Commission guidelines. The trustees are satisfied that systems are in place to mitigate the charity's exposure to major risks.

RESERVES POLICY

There were no unrestricted reserves of the charity at 31 December 2023 (2022: £Nil). The trustees have reviewed this position and note the importance in being able to meet the charitable objectives of the Interlit Foundation Pakistan and fund grants when required.

PLANS FOR THE FUTURE

The trustees intend to continue to seek funds to make grants to InterLit Foundation Pakistan, who plan to develop the printing of literacy material and the production of culture and language learning materials for use within the region and globally. These materials will be for distribution through bookshops, and academic and other partners, and through the InterLit website.

INTERLIT FOUNDATION

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 DECEMBER 2023 (CONTINUED)

STRUCTURE, GOVERNANCE AND MANAGEMENT

The trust is a registered charity, number 1099186 and is constituted under a trust deed dated 21 October 2002.

The trust is directed by the board of trustees, all of whose members are volunteers. The trustees met during the year and reviewed the charity's activities, support and encourage the work and plan for the future. Decisions are taken by a simple majority.

Potential new trustees are generally people known to one or more of the existing trustees who have an area of expertise to offer the charity and who have sympathy with its aims and objectives. Trustees are appointed by resolution of the trustees passed at a special meeting. Once appointed, new trustees learn more about the work of the charity.

No remuneration is paid to any of the trustees and expenses incurred on behalf of the charity are reimbursed.

In January 2023, the Charity Commission engaged with the charity as part of a proactive project looking at charities operating in Pakistan. The trustees met the Charity Commission in April and consideration was given to the charity's governance, including potential conflicts of interest, the independence of trustees and their management of the charity. As a result, the Commission issued advice and guidance in August. The trustees met to consider the Commission's findings and agreed new written policies covering the areas of importance in the governance of the charity. A detailed response was sent to the Commission in November and having reviewed the information supplied to it in the round, the Charity Commission assessed the charity as "wholly compliant" in addressing the action required in a letter dated 1 February 2024.

REFERENCE AND ADMINISTRATIVE INFORMATION

Trustees	Mrs Susan Smith Mr Geoffrey Smith Mrs Doreen Blackman Miss Rosemarie A Jolley Miss Stephanie Link Mr Joshua J Cottingham Mrs Hannah Prosser	(Resigned on 23 August 2023) (Appointed on 23 August 2023) (Appointed on 23 October 2023)
Principal Office	P O Box 17 Tunbridge Wells, Kent TN2 3XT	
Independent Examiner	N M Gower-Smith FCA Norman Cox & Ashby <i>Chartered Accountants</i> Grosvenor Lodge 72 Grosvenor Road Tunbridge Wells Kent TN1 2AZ	
Bankers	Lloyds Bank plc 82 Mount Pleasant Road Tunbridge Wells Kent TN1 1RP	

INTERLIT FOUNDATION

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 DECEMBER 2023 (CONTINUED)

STRUCTURE, GOVERNANCE AND MANAGEMENT (CONTINUED)

RESPONSIBILITIES OF THE TRUSTEES IN RELATION TO THE FINANCIAL STATEMENTS

The trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing the financial statements, the trustees are required to:

- (a) select suitable accounting policies and then apply them consistently;
- (b) observe the methods and principles in the applicable Charities SORP;
- (c) make judgements and estimates that are reasonable and prudent;
- (d) state whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;
- (e) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees on 10 April 2024 and signed on their behalf by

D Blackman
Trustee

INTERLIT FOUNDATION

REPORT OF THE INDEPENDENT EXAMINER ON THE TRUSTEES OF INTERLIT FOUNDATION FOR THE YEAR ENDED 31 DECEMBER 2023

I report to the trustees on my examination of the accounts of Interlit Foundation for the year ended 31 December 2023 set out on pages 6 to 11.

RESPONSIBILITIES AND BASIS OF REPORT

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the Directions given by the Charity Commission under section 145(5)(b) of the Act.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and contents of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

N M Gower-Smith FCA
NORMAN COX & ASHBY
Chartered Accountants
Grosvenor Lodge
72 Grosvenor Road
Tunbridge Wells
Kent TN1 2AZ

10 April 2024

INTERLIT FOUNDATION

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2023

	Notes	Unrestricted Fund £	Restricted Fund £	Total 2023 £	Total 2022 £
INCOME	2				
Donations and Legacies		50	32,150	32,200	41,754
Charitable Activities		-	-	-	5,721
		<hr/>	<hr/>	<hr/>	<hr/>
TOTAL INCOME		50	32,150	32,200	47,475
		<hr/>	<hr/>	<hr/>	<hr/>
EXPENDITURE	3				
Charitable Activities					
Grants Paid		-	14,000	14,000	24,000
Support Costs		23,640	-	23,640	25,516
		<hr/>	<hr/>	<hr/>	<hr/>
TOTAL EXPENDITURE		23,640	14,000	37,640	49,516
		<hr/>	<hr/>	<hr/>	<hr/>
NET (EXPENDITURE) / INCOME		(23,590)	18,150	(5,440)	(2,041)
TRANSFERS		-	-	-	-
		<hr/>	<hr/>	<hr/>	<hr/>
NET MOVEMENT IN FUNDS		(23,590)	18,150	(5,440)	(2,041)
RECONCILIATION OF FUNDS					
TOTAL FUNDS BROUGHT FORWARD AT 1 JANUARY 2023		(16,986)	73,169	56,183	58,224
		<hr/>	<hr/>	<hr/>	<hr/>
TOTAL FUNDS CARRIED FORWARD AT 31 DECEMBER 2023		£(40,576)	£91,319	£50,743	£56,183
		<hr/>	<hr/>	<hr/>	<hr/>

INTERLIT FOUNDATION

BALANCE SHEET

AT 31 DECEMBER 2023

	Notes	£	2023 £	£	2022 £
CURRENT ASSETS					
Cash at Bank and in Hand		52,177		57,437	
		<u>52,177</u>		<u>57,437</u>	
TOTAL CURRENT ASSETS		52,177		57,437	
LIABILITIES					
Creditors falling due within one year		1,434		1,254	
		<u>1,434</u>		<u>1,254</u>	
NET CURRENT ASSETS			50,743		56,183
			<u>50,743</u>		<u>56,183</u>
NET ASSETS			£50,743		£56,183
			<u>£50,743</u>		<u>£56,183</u>
THE FUNDS OF THE CHARITY					
Unrestricted Income Fund					
General Fund	7		(40,576)		(16,986)
Restricted Income Fund	8		91,319		73,169
			<u>91,319</u>		<u>73,169</u>
TOTAL CHARITY FUNDS			£50,743		£56,183
			<u>£50,743</u>		<u>£56,183</u>

Approved by the Trustees on 24 April 2024 and signed on their behalf by

D Blackman
Trustee

INTERLIT FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023

1 ACCOUNTING POLICIES

(a) Basis of Preparation and Assessment of Going Concern

The financial statements have been prepared under the historically cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note to these accounts. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The trust constitutes a public benefit entity as defined by FRS 102. The trustees consider that there are no material uncertainties about the trust's ability to continue as a going concern.

(b) Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 a restatement of comparative items was needed. No restatements were required.

(c) Fund Structure

The unrestricted income fund comprises those funds which the trustees are free to use for any purpose in furtherance of the objectives of the charity.

Restricted income funds are funds raised for specific purposes or that have restrictions imposed by donors and can only be applied for the particular purposes specified by the donors.

(d) Incoming Recognition

All income is recognised once the charity has entitlement to the income, there is sufficient certainty or receipt and so it is probable that the income will be received, and the amount of income receivable can be measured reliably.

Donations are recognised when received by or on behalf of the charity. Other income is recognised when it has been communicated in writing with notification of both the amount and settlement date. Income from translation services and sale of books is accounted for when received.

(e) Expenditure Recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses, including governance costs, are allocated or apportioned to the applicable expenditure headings in the statement of financial activities.

Grants are made to the InterLit Foundation Pakistan to enable it to meet its charitable objectives. Grants are made at the discretion of the trustees.

(f) Allocation of Support and Governance Costs

Support costs have been differentiated between governance costs and other support costs. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. These costs include costs related to the independent examination and trustees expenses.

INTERLIT FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023 (CONTINUED)

1 ACCOUNTING POLICIES (CONTINUED)

(g) Allocation of Support and Governance Costs (Continued)

Governance costs and support costs relating to charitable activities have been apportioned based on the number of grant awards made in recognition that the administrative costs of awarding grants are broadly equivalent. The allocation of support and governance costs are analysed in note 3.

(h) Charitable Activities

The expenditure on charitable activities includes those costs incurred directly on the objects of the charity, governance costs and support costs.

	Unrestricted Fund £	Restricted Fund £	Total 2023 £	Total 2022 £
2 INCOME				
Donations and Legacies				
Donations	50	32,150	32,200	41,754
Charitable Activities				
Translation Services and Sale of Books	-	-	-	5,721
TOTAL INCOME	£50	£32,150	£32,200	£47,475
3 EXPENDITURE				
Charitable Activities				
Grants Paid to InterLit Foundation Pakistan 2 grants (2022: 4 grants)	-	14,000	14,000	24,000
	-	14,000	14,000	24,000
Support Costs				
Bank Charges	30	-	30	45
Postage	300	-	300	25
IT and Office Supplies	-	-	-	211
Travel	611	-	611	851
IT Consultancy	21,205	-	21,205	22,884
Governance Costs				
Independent Examiner's Fee	747	-	747	636
Accountant's Fee	747	-	747	636
	23,640	-	23,640	25,516
TOTAL EXPENDITURE	£23,640	£14,000	£37,640	£49,516

INTERLIT FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023 (CONTINUED)

4 EMPLOYEES

There were no employees during the year.

5 RECONCILIATION OF FUNDS

	Unrestricted £	Restricted Fund £	Total Fund £	Total 2022 £
Cash at Bank and in Hand	(39,142)	91,319	52,177	57,437
Creditors and Accruals	(1,434)	-	(1,434)	(1,254)
	<u>£(40,576)</u>	<u>£91,319</u>	<u>£50,743</u>	<u>£56,183</u>

6 LIABILITIES

CREDITORS: Amounts falling due within one year

Accruals	1,434	1,254
	<u>£1,434</u>	<u>£1,254</u>

7 ANALYSIS OF UNRESTRICTED INCOME FUND

GENERAL FUND

At 1 January 2023	(16,986)	8,485
Income	50	-
Expenditure	(23,640)	(25,471)
	<u>£(40,576)</u>	<u>£(16,986)</u>

8 ANALYSIS OF RESTRICTED INCOME FUND

BOOK PUBLICATIONS FUND

At 1 January 2023	73,169	49,739
Income	32,150	47,475
Expenditure	(14,000)	(24,045)
	<u>£91,319</u>	<u>£73,169</u>

The Book Publications Fund is used for the costs associated with the publication of literature distributed in Pakistan.

INTERLIT FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023 (CONTINUED)

9 RELATED PARTY TRANSACTIONS

Two of the trustees, Mr G Smith and Mrs S Smith, are trustees of Interlit Foundation Pakistan. The Restricted Fund includes grants to that trust totalling £14,000 (2022: £24,000) for book publications.

10 TRANSACTIONS WITH TRUSTEES

Neither the trustees nor any persons connected with them have received any remuneration during the year.

None of the trustees received any payment from the trust during the year or the previous year except for the reimbursement of expenses incurred on behalf of the charity of £611 (2022: £Nil).