

COMPANY REGISTRATION NUMBER: 04662319

CHARITY REGISTRATION NUMBER: 1099107

**Southend & Westcliff Hebrew Congregation**  
**Company Limited by Guarantee**  
**Financial Statements**  
**31 December 2023**

**FRANCIS JAMES & PARTNERS LLP**

Chartered accountants & statutory auditor

1386 London Road

Leigh on sea

Essex

SS9 2UJ

# **Southend & Westcliff Hebrew Congregation**

**Company Limited by Guarantee**

**Financial Statements**

**Year ended 31 December 2023**

---

	<b>Pages</b>
Trustees' annual report (incorporating the director's report)	<b>1 to 6</b>
Independent auditor's report to the members	<b>7 to 11</b>
Statement of financial activities (including income and expenditure account)	<b>12</b>
Statement of financial position	<b>13</b>
Statement of cash flows	<b>14</b>
Notes to the financial statements	<b>15 to 27</b>

**Southend & Westcliff Hebrew Congregation**  
**Company Limited by Guarantee**  
**Trustees' Annual Report (Incorporating the Director's Report)**  
**Year ended 31 December 2023**

---

The trustees, who are also the directors for the purposes of company law, present their report and the financial statements of the charity for the year ended 31 December 2023.

**Reference and administrative details**

<b>Registered charity name</b>	Southend & Westcliff Hebrew Congregation
<b>Charity registration number</b>	1099107
<b>Company registration number</b>	04662319
<b>Principal office and registered office</b>	Office of the Congregation Finchley Road, Westcliff on Sea, Essex SS0 8AD England

**The trustees**

Mr G S Pepper	
Mrs R Roth	(Resigned 30 May 2023)
Mr A S Dix	(Resigned 30 May 2023)
Mr R Stone	
Mr M Nelkin	
Mr M I Franks	
Mr A I Cohen F.C.A	
Mr G Steel	
Mr A Roth	(Resigned 30 May 2023)
Mr A Walters	
Mr S Robinson	(Died 28 December 2023)
Mr S Belson	
Mrs M Salt	
Mrs R Solomons	
Mrs D Cohen	(Appointed 30 May 2023)
Mr E Harris	(Appointed 30 May 2023)
Mrs D Shestopal	(Appointed 30 May 2023)
Mrs C Baum-Walters	(Appointed 13 June 2023)

**Company secretary** Mr R Stone

**Auditor** Francis James & Partners LLP  
Chartered accountants & statutory auditor  
1386 London Road  
Leigh on sea  
Essex  
SS9 2UJ

**Bankers** Bank of Scotland plc  
8 Lochside Avenue  
Edinburgh  
EH12 9DJ

# **Southend & Westcliff Hebrew Congregation**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 December 2023**

---

#### **Structure, governance and management**

##### **Governing Document**

The Charity is controlled by its governing documents, the Memorandum and Articles of Association and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

##### **Organisational Structure**

A Board of Trustees (The Council) of at least four and no more than eighteen members, meet at least ten times a year to administer the charity. The Council members are divided into three classes: the Executive, the Wardens, and the General members.

The Executive members are appointed for a term of three years by a poll of members at the Annual General Meeting. An Executive member must have been a general member for a minimum of one year prior to standing as an Executive member. Wardens are appointed for a term of three years. At an Annual General Meeting, the members appoint to the Council four general members for the following two years.

The trustees are responsible for the safe custody of the charity's assets and arrange for both insurance and security as considered appropriate.

New trustees have their legal obligations under charity law explained to them, are provided with a copy of the governing document and introduced to their fellow trustees. All trustees are encouraged to attend appropriate external training events which facilitate the undertaking of their role.

## **Southend & Westcliff Hebrew Congregation**

### **Company Limited by Guarantee**

#### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 December 2023**

---

#### **Objectives and activities**

##### **Aims and Objectives**

##### **Our aims**

The objects of the charity are set out in the charity's Memorandum of Association and are summarised as follows:-

To promote the Jewish faith by all or any of the following means:

Providing and maintaining Synagogues in or near Southend and Westcliff for the worship of the Jewish faith as an Orthodox Congregation (as defined by the Chief Rabbi for the time being of United Hebrew Congregations of the British Commonwealth of Nations) and the due performance of rites of marriage and burial according to the principles of the said Jewish faith.

Teaching and educating members of the Southend and Westcliff Hebrew Congregation and their children in the doctrine and practises of the said Jewish faith.

Any charitable purpose at the discretion of the trustees for the benefit of the community.

##### **Our objectives**

Our objectives are set to reflect our faith and community aims. Each year our trustees review our objectives and activities to ensure they continue to reflect our aims. In carrying out this review, the trustees have considered the Charity Commission's general guidance on public benefit and in particular its supplementary public guidance on the advancement of religion for the public benefit.

The charity is funded by annual fees levied on its membership. The structure of the fees levied reflects the circumstances of the individual members and various concessions are available. It is the policy of the charity to permit access to the Synagogue to all for purposes of prayer and the provision of education irrespective of membership.

The charity's aims remain to provide a facility where Jews can worship, to provide religious education and a community facility for all the inhabitants in its catchment area. The charity's long term ambition is to build up communal facilities and activities.

##### **Strategies**

An important part of the charity's strategy is community welfare and education. All the charity's community facilities and activities including initiatives and seminars are widely advertised and the participation of all in the local community is welcomed. These activities are supported by donations.

##### **Use of volunteers**

Volunteers are an important resource in the charity's faith and community work. Volunteers are involved in most of the charity's faith and community activities. All the trustees give their time freely.

## **Southend & Westcliff Hebrew Congregation**

### **Company Limited by Guarantee**

#### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 December 2023**

---

#### **Achievements and performance**

How our activities deliver public benefit

The charity carries out a wide range of activities in pursuance of its charitable aims. The trustees consider that these activities, summarised below, provide benefit both to those who worship at our Synagogue and the wider catchment area of South East Essex.

##### **Religious Activities**

Our Synagogue provides a centre for our prayers, worship and for the activities associated with the Jewish faith. During the year under review, the range of religious services and activities included:-

##### **Religious Services:**

The Synagogue is open daily for services. During the week people regularly attend twice daily prayers and thrice Sabbath prayers.

##### **Funeral Facilities:**

The Synagogue provides a complete funeral service in line with the Jewish faith. The Synagogue aims to relieve the deceased's bereaved relatives of the burden of organising burials. The Synagogue also carries out the appropriate Jewish ritual burial procedures.

##### **Marriage:**

The Synagogue provides Jewish couples with the ability to participate in the rites of marriage.

##### **Inter-faith dialogue and Community Activities:**

Our Synagogue is an active member of the Faith Communities Forum in the charity's catchment area. The premises are also used to promote the Council of Christians and Jews and to further inter-faith dialogue. The Synagogue has a programme which actively encourages local schools and groups to visit the Synagogue where an explanatory lecture of the Jewish religion is provided free of charge.

Our community halls and rooms provide a valuable educational and recreational resource to all in our local community. A wide range of activities are organised and take place from the charity's premises site.

##### **Charitable Activities**

The charity has continued to provide and maintain the Synagogue for the regular worship of the Jewish faith as an Orthodox Congregation.

During the year, the charity has provided:

Education to the members and their children in the doctrine and practises of the Jewish faith.

Youth and further education services and study programmes for its members.

Social events to generate additional funds for the furtherance of the charitable objectives.

## **Southend & Westcliff Hebrew Congregation**

### **Company Limited by Guarantee**

#### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 December 2023**

---

Part of the above services are supported amongst other organisations by the following:

The Southend and Westcliff Jewish Ladies Guild:

The Southend and Westcliff Jewish Ladies Guild provides support services to the community, including the food parcels for the poor and visitation of the sick and infirm.

Pop In Centre:

A regular monthly catered afternoon tea meeting for the benefit of the lonely, recently bereaved and retired members and their friends.

Halls and Rooms:

The charity's halls and meeting rooms are available for use by local groups and organisations. Local charities are encouraged to make use of our meeting rooms.

#### **Financial review**

##### **Investment Policy and Objectives**

Under the Memorandum and Articles of Association, the charity has the power to deposit or invest funds in any manner, but only after obtaining advice from a financial expert.

##### **Reserves Policy**

The policy of the trustees is to maintain the Charity's reserves at a level sufficient in order to ensure the continuance of essential services including, for example, the upkeep of the Charity's property. In addition the trustees are also concerned with the provision and enhancement of communal facilities to cater for demographic and other changes.

The financial information of the charity is given on pages 12 to 27 of the financial statements.

The net resources for the year were increased by an excess of income over expenditure of £20,546, compared with an overall deficit of £3,758 for the previous year.

#### **Plans for future periods**

The Charity will continue to develop its activities to the community over the coming year. .

#### **Trustees' responsibilities statement**

The trustees, who are also directors for the purposes of company law, are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of resources, including the income and expenditure, for that period.

**Southend & Westcliff Hebrew Congregation****Company Limited by Guarantee****Trustees' Annual Report (Incorporating the Director's Report) *(continued)*****Year ended 31 December 2023**

---

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Auditor**

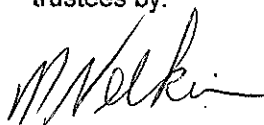
Each of the persons who is a trustee at the date of approval of this report confirms that:

- so far as they are aware, there is no relevant audit information of which the charity's auditor is unaware; and
- they have taken all steps that they ought to have taken as a trustee to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information.

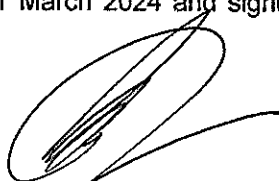
**Small company provisions**

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 11 March 2024 and signed on behalf of the board of trustees by:



Mr M Nelkin  
Trustee



Mr A I Cohen F.C.A  
Trustee

# **Southend & Westcliff Hebrew Congregation**

## **Company Limited by Guarantee**

### **Independent Auditor's Report to the Members of Southend & Westcliff Hebrew Congregation**

**Year ended 31 December 2023**

---

#### **Opinion**

We have audited the financial statements of Southend & Westcliff Hebrew Congregation (the 'charity') for the year ended 31 December 2023 which comprise the statement of financial activities (including income and expenditure account), statement of financial position, statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 (1A) The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2023 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

**Southend & Westcliff Hebrew Congregation****Company Limited by Guarantee****Independent Auditor's Report to the Members of Southend & Westcliff Hebrew  
Congregation (continued)****Year ended 31 December 2023**

---

**Other information**

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report has been prepared in accordance with applicable legal requirements.

**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

# Southend & Westcliff Hebrew Congregation

## Company Limited by Guarantee

### Independent Auditor's Report to the Members of Southend & Westcliff Hebrew Congregation *(continued)*

Year ended 31 December 2023

---

#### Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

#### Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

The nature of the industry and sector, control environment and business performance including the design of the charitable company's policies, key drivers for the trustees remuneration;

- the results of our enquiries of management, internal audit and the Audit & Risk Committee about their own indemnification and assessment of the risks of irregularities
- any matters we identified having obtained and reviewed the charitable company's documentation of their policies and procedures relating to:
  - identifying, evaluating and complying with laws and regulations and whether they were aware of any instances of non compliance;
  - detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected or alleged fraud;
  - the internal controls established to mitigate risks of fraud or non-compliance with laws and regulations;
  - in addressing the risk of fraud through management override of controls, we tested journal entries and other adjustments for inappropriate or unusual journals outside of expectations, as well as for any significant transactions outside the normal course of business, taking into consideration the scope for management to manipulate financial results;

The matters discussed among the audit engagement team including significant component audit teams and involving relevant specialists, regarding how and where fraud might occur in the financial statements and any potential indicators of fraud.

**Southend & Westcliff Hebrew Congregation****Company Limited by Guarantee****Independent Auditor's Report to the Members of Southend & Westcliff Hebrew Congregation (continued)****Year ended 31 December 2023**

---

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

**Southend & Westcliff Hebrew Congregation****Company Limited by Guarantee****Independent Auditor's Report to the Members of Southend & Westcliff Hebrew  
Congregation (continued)****Year ended 31 December 2023**

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

**Use of our report**

This report is made solely to the charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.



P.J. Elman FCA (Senior Statutory Auditor)

For and on behalf of  
Francis James & Partners LLP  
Chartered accountants & statutory auditor  
1386 London Road  
Leigh on sea  
Essex  
SS9 2UJ

Dated.....8/4/24.....

# Southend & Westcliff Hebrew Congregation

## Company Limited by Guarantee

### Statement of Financial Activities (including income and expenditure account)

Year ended 31 December 2023

		Unrestricted funds	2023 Restricted funds	Total funds	2022 Total funds
	Note	£	£	£	£
<b>Income and endowments</b>					
Donations and legacies	5	51,649	2,715	54,363	42,897
Charitable activities	6	362,635	—	362,635	353,068
Other trading activities	7	22,961	—	22,961	17,791
Investment income	8	49,024	—	49,024	37,145
<b>Total income</b>		<u>486,269</u>	<u>2,715</u>	<u>488,983</u>	<u>450,901</u>
<b>Expenditure</b>					
Expenditure on charitable activities	9,10	<u>466,141</u>	<u>2,297</u>	<u>468,437</u>	<u>454,659</u>
<b>Total expenditure</b>		<u>466,141</u>	<u>2,297</u>	<u>468,437</u>	<u>454,659</u>
<b>Net income/(expenditure) and net movement in funds</b>		<u>20,128</u>	<u>418</u>	<u>20,546</u>	<u>(3,758)</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		1,939,128	23,491	1,962,619	1,731,377
<b>Total funds carried forward</b>		<u>1,959,256</u>	<u>23,909</u>	<u>1,983,165</u>	<u>1,727,619</u>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

# Southend & Westcliff Hebrew Congregation

Company Limited by Guarantee

## Statement of Financial Position

31 December 2023

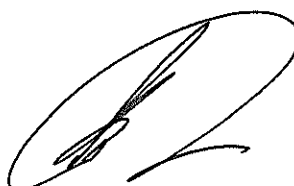
	Note	2023 £	2022 £
<b>Fixed assets</b>			
Tangible fixed assets	14	336,146	336,146
Investments	15	1,155,100	1,155,100
		<u>1,491,246</u>	<u>1,491,246</u>
<b>Current assets</b>			
Debtors	17	118,623	112,259
Cash at bank and in hand		521,043	491,317
		<u>639,666</u>	<u>603,576</u>
<b>Creditors: amounts falling due within one year</b>	18	147,747	132,203
<b>Net current assets</b>		<u>491,919</u>	<u>471,373</u>
<b>Total assets less current liabilities</b>		<u>1,983,165</u>	<u>1,962,619</u>
<b>Net assets</b>		<u>1,983,165</u>	<u>1,962,619</u>
<b>Funds of the charity</b>			
Restricted funds		22,409	23,491
Unrestricted funds		1,960,756	1,939,128
<b>Total charity funds</b>	22	<u>1,983,165</u>	<u>1,962,619</u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 11 March 2024, and are signed on behalf of the board by:



Mr M Nelkin  
Trustee



Mr A I Cohen F.C.A  
Trustee

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

# Southend & Westcliff Hebrew Congregation

## Company Limited by Guarantee

### Statement of Cash Flows

Year ended 31 December 2023

	2023 £	2022 £
<b>Cash flows from operating activities</b>		
Net income/(expenditure)	20,546	(3,758)
<i>Adjustments for:</i>		
Dividends, interest and rents from investments	(28,661)	(29,765)
Other interest receivable and similar income	(20,363)	(7,380)
Interest payable and similar charges	2,072	1,886
<i>Changes in:</i>		
Trade and other debtors	(6,364)	5,759
Trade and other creditors	15,544	4,551
Cash generated from operations	(17,226)	(28,707)
Interest paid	(2,072)	(1,886)
Interest received	20,363	7,380
Net cash from/(used in) operating activities	<u>1,065</u>	<u>(23,213)</u>
<b>Cash flows from investing activities</b>		
Dividends, interest and rents from investments	28,661	29,765
Net cash from investing activities	<u>28,661</u>	<u>29,765</u>
<b>Net increase in cash and cash equivalents</b>	29,726	6,552
<b>Cash and cash equivalents at beginning of year</b>	491,317	484,765
<b>Cash and cash equivalents at end of year</b>	<u>521,043</u>	<u>491,317</u>

# Southend & Westcliff Hebrew Congregation

## Company Limited by Guarantee

### Notes to the Financial Statements

Year ended 31 December 2023

---

#### 1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Office of the Congregation, Finchley Road, Westcliff on Sea, Essex, SS0 8AD, England.

#### 2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102 (1A), 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102(1A)) (Charities SORP (FRS 102(1A))) and the Companies Act 2006.

#### 3. Accounting policies

##### Basis of preparation

The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value. Consolidated financial statements have not been prepared as exemption under the Companies Act 2006 for small groups has been claimed.

##### Going concern

There are no material uncertainties about the charity's ability to continue.

##### Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

##### Income tax

The charity is exempt from corporation tax on its charitable activities.

##### Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

# Southend & Westcliff Hebrew Congregation

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 December 2023

---

#### 3. Accounting policies *(continued)*

##### Incoming resources

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured.

Synagogue fees are charged on 1st June on an annual basis in advance. Deferred income is calculated for fees paid in advance for 2024.

##### Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

##### Tangible assets

Heritage assets other than heritage property have not been recognised in the financial statements, as significant costs are involved in the reconstruction or analysis of part accounting records, which are onerous compared with any additional benefit derived from recognising these items in the balance sheet.

Heritage assets are assets that are of historical or religious importance that are held to further the preservation, conservation and educational objectives of the Synagogue and contribute to culture and education. These assets are integral to the activities of the Synagogue and are unique in terms of their religious and historical significance.

# Southend & Westcliff Hebrew Congregation

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 December 2023

---

#### 3. Accounting policies *(continued)*

##### Depreciation

##### a) Freehold property

No depreciation is currently being provided in respect of freehold property. In the opinion of the trustees freehold property has a very long useful life and accordingly depreciation would not be material. Freehold property is held at cost.

However, the burial ground at Stock Road was written down to £1 when it was originally purchased.

##### Investments

Unlisted equity investments are initially recorded at cost, and subsequently measured at fair value.

##### Investment property

Investment property is shown at fair value at balance sheet date. Any aggregate surplus or deficit arising from changes in fair value is recognised in the Statement of Financial Activities.

##### Government grants

Government grants are recognised at the fair value of the asset received or receivable. Grants are not recognised until there is reasonable assurance that the charity will comply with the conditions attaching to them and the grants will be received.

Where the grant does not impose specified future performance-related conditions on the recipient, it is recognised in income when the grant proceeds are received or receivable. Where the grant does impose specified future performance-related conditions on the recipient, it is recognised in income only when the performance-related conditions have been met. Where grants received are prior to satisfying the revenue recognition criteria, they are recognised as a liability.

#### 4. Limited by guarantee

The Charity is controlled by its governing documents, the Memorandum and Articles of Association and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

# Southend & Westcliff Hebrew Congregation

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 December 2023

#### 5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
<b>Donations</b>			
Donations	46,299	2,715	49,013
<b>Grants</b>			
Grants receivable	5,350	—	5,350
	<u>51,649</u>	<u>2,715</u>	<u>54,363</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
<b>Donations</b>			
Donations	33,322	1,601	34,923
<b>Grants</b>			
Grants receivable	7,974	—	7,974
	<u>41,296</u>	<u>1,601</u>	<u>42,897</u>

#### 6. Charitable activities

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Ladies Guild	27,578	27,578	20,610	20,610
Membership fees	169,502	169,502	171,142	171,142
Income tax refunds	41,338	41,338	38,122	38,122
Burial Board	120,677	120,677	120,269	120,269
Memorial Board	3,540	3,540	2,925	2,925
	<u>362,635</u>	<u>362,635</u>	<u>353,068</u>	<u>353,068</u>

#### 7. Other trading activities

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Fundraising events	8,796	8,796	5,916	5,916
Hire of hall	5,055	5,055	4,365	4,365
Community Voice advertising income	9,110	9,110	7,510	7,510
	<u>22,961</u>	<u>22,961</u>	<u>17,791</u>	<u>17,791</u>

# Southend & Westcliff Hebrew Congregation

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 December 2023

#### 8. Investment income

	Unrestricted Funds	Total Funds 2023	Unrestricted Funds	Total Funds 2022
	£	£	£	£
Rents received	28,661	28,661	29,765	29,765
Bank interest receivable	20,363	20,363	7,380	7,380
	<u>49,024</u>	<u>49,024</u>	<u>37,145</u>	<u>37,145</u>

#### 9. Expenditure on charitable activities by fund type

	Unrestricted Funds	Restricted Funds	Total Funds 2023
	£	£	£
Religious activities	256,918	431	257,349
Support costs	209,223	1,866	211,088
	<u>466,141</u>	<u>2,297</u>	<u>468,437</u>

	Unrestricted Funds	Restricted Funds	Total Funds 2022
	£	£	£
Religious activities	245,483	—	245,483
Support costs	208,023	1,153	209,176
	<u>453,506</u>	<u>1,153</u>	<u>454,659</u>

#### 10. Expenditure on charitable activities by activity type

	Activities undertaken directly	Support costs	Total funds 2023	Total fund 2022
	£	£	£	£
Religious activities	257,349	173,916	431,265	422,132
Governance costs	—	37,172	37,172	32,527
	<u>257,349</u>	<u>211,088</u>	<u>468,437</u>	<u>454,659</u>

#### 11. Auditors remuneration

	2023	2022
	£	£
Fees payable for the audit of the financial statements	<u>3,600</u>	<u>2,940</u>

# Southend & Westcliff Hebrew Congregation

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 December 2023

#### 12. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2023	2022
	£	£
Wages and salaries	147,453	155,557
Employer contributions to pension plans	6,853	4,976
Other employee benefits	15,972	21,036
	<u>170,278</u>	<u>181,569</u>

The average head count of employees during the year was 10 (2022: 10). The average number of full-time equivalent employees during the year is analysed as follows:

	2023	2022
	No.	No.
Direct charitable	3	3
Support	6	6
Administration	1	1
	<u>10</u>	<u>10</u>

No employee received employee benefits of more than £60,000 during the year (2022: Nil).

#### 13. Trustee remuneration and expenses

There were no trustees' remuneration or other benefits for the year ended 31 December 2023 nor for the year ended 31 December 2022.

The charity paid a salary to Mrs J Pepper, the wife of Mr G Pepper a trustee, in her capacity as one of the Kashrut Officers. The salary paid was commensurate with the duties performed by Mrs J Pepper and Mr G Pepper did not have any involvement in decisions regarding the level of the salary paid.

There were no trustees' expenses paid for the year ended 31 December 2023 nor for the year ended 31 December 2022.

# Southend & Westcliff Hebrew Congregation

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 December 2023

## 14. Tangible fixed assets

	Freehold property £	Equipment £	Total £
<b>Cost</b>			
At 1 January 2023 and 31 December 2023	361,372	442	361,814
<b>Depreciation</b>			
At 1 January 2023 and 31 December 2023	25,227	441	25,668
<b>Carrying amount</b>			
At 31 December 2023	336,145	1	336,146
At 31 December 2022	336,145	1	336,146

## 15. Investments

	Investment properties £	Shares in group undertakings £	Total £
<b>Cost or valuation</b>			
At 1 January 2023 and 31 December 2023	1,155,000	100	1,155,100
<b>Impairment</b>			
At 1 January 2023 and 31 December 2023		—	—
<b>Carrying amount</b>			
At 31 December 2023	1,155,000	100	1,155,100
At 31 December 2022	1,155,000	100	1,155,100

### Investment properties

The investment properties have been revalued by an independent professional valuer in March 2023 and appropriate amendments are made in preparing these financial statements.

# Southend & Westcliff Hebrew Congregation

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 December 2023

#### 16. Investment entities

##### Subsidiaries and other investments

There were no investment assets outside the UK.

The company's investments at the balance sheet date in the share capital of companies include the following:-

Just Kosher SWHC Limited

Registered office: Office of the Congregation, Finchley Road, Westcliff on Sea, Essex, SS0 8AD.

Nature of business: Selling of kosher products.

Class of share: 100% ordinary shares held

For the year ended 31st October 2023 net profit was £1003 (2022 - loss £3495). Capital and Reserves show a deficit of £33 (2022 - deficit £1036)

#### 17. Debtors

	2023	2022
	£	£
Prepayments and accrued income	13,690	10,671
Membership fees and other debtors more than one year	35,416	36,202
Membership fees due within one year	69,517	65,386
	<u>118,623</u>	<u>112,259</u>

Membership fees and other debtors falling due after more than one year comprise amounts owed in respect of 'non-member' burial and membership fees. These are secured by charges on various properties and a letter of intent.

#### 18. Creditors: amounts falling due within one year

	2023	2022
	£	£
Deferred income	86,734	87,508
Prepaid non-member burials	20,000	20,000
Other creditors	41,013	24,695
	<u>147,747</u>	<u>132,203</u>

Deferred membership fees are fees paid in advance for the period 1st January 2024 to 31st May 2024.

#### 19. Deferred income

	2023	2022
	£	£
At 1 January 2023	87,508	94,699
Amount released to income	(774)	(7,191)
At 31 December 2023	<u>86,734</u>	<u>87,508</u>

# Southend & Westcliff Hebrew Congregation

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 December 2023

#### 20. Pensions and other post retirement benefits

##### Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £6,853 (2022: £4,976).

#### 21. Analysis of charitable funds

##### Unrestricted funds

	At 1 January 2023	Income	Expenditure	Transfers	At 31 December 2023
	£	£	£	£	£
General funds	539,912	458,108	(441,446)	(7,481)	549,093
Burial reserve fund	199,638	—	—	—	199,638
Ladies guild fund	11,938	27,578	(24,695)	—	14,821
Infrastructure replacement fund	69,295	—	—	8,981	78,276
Religious services enhancement fund	1,747	440	—	—	2,187
Minyan fund	470	143	—	—	613
Investment property fair value fund	1,116,128	—	—	—	1,116,128
	<u>1,939,128</u>	<u>486,269</u>	<u>(466,141)</u>	<u>1,500</u>	<u>1,960,756</u>

	At 1 January 2022	Income	Expenditure	Transfers	At 31 December 2022
	£	£	£	£	£
General funds	705,348	427,923	(434,603)	(158,756)	539,912
Burial reserve fund	49,252	—	—	150,386	199,638
Ladies guild fund	10,231	20,610	(18,903)	—	11,938
Infrastructure replacement fund	60,925	—	—	8,370	69,295
Religious services enhancement fund	1,027	720	—	—	1,747
Minyan fund	423	47	—	—	470
Investment property fair value fund	881,128	—	—	235,000	1,116,128
	<u>1,708,334</u>	<u>449,300</u>	<u>(453,506)</u>	<u>235,000</u>	<u>1,939,128</u>

# Southend & Westcliff Hebrew Congregation

Company Limited by Guarantee

## Notes to the Financial Statements *(continued)*

Year ended 31 December 2023

### 21. Analysis of charitable funds *(continued)*

#### Restricted funds

	At 1 January 2023	Income	Expenditure	Transfers	At 31 December 2023
	£	£	£	£	£
Care Committee fund	4,363	1,003	(1,318)	—	4,048
Kidz Kalender	5,837	1,712	(979)	(1,500)	5,070
Golda White fund	13,291	—	—	—	13,291
	<u>23,491</u>	<u>2,715</u>	<u>(2,297)</u>	<u>(1,500)</u>	<u>22,409</u>

	At 1 January 2022	Income	Expenditure	Transfers	At 31 December 2022
	£	£	£	£	£
Care Committee fund	4,378	1,006	(1,021)	—	4,363
Kidz Kalender	5,374	595	(132)	—	5,837
Golda White fund	13,291	—	—	—	13,291
	<u>23,043</u>	<u>1,601</u>	<u>(1,153)</u>	<u>—</u>	<u>23,491</u>

# Southend & Westcliff Hebrew Congregation

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

**Year ended 31 December 2023**

---

#### **21. Analysis of charitable funds *(continued)***

##### **PURPOSE OF FUNDS**

The following are all designated funds.

##### **Burial Reserve:**

There is a contingent liability in respect of the Charity's obligation to bury its Members who pay burial fees. The cost of this obligation is uncertain but a prudent reserve is considered to have been made. A transfer to this effect was made in 2022.

##### **Ladies Guild:**

The Southend and Westcliff Jewish Ladies Guild provides support services to the community

##### **Infrastructure replacement:**

The Infrastructure fund has been established to provide for major repairs to the Synagogue. This is financed by annual transfer of between 4% and 6% of membership fees from general funds.

##### **Investment property fair value fund:**

The investment property fair value reserve fund is required by the Companies Act 2006 and represents the amount by which investment properties exceed their historical cost.

##### **Religious enhancement:**

A fund created by the Wardens prior to the Yomom No'orim from religious rites notifications mailed out to members.

##### **Minyan monies:**

A fund established to enhance the infrastructure of its locations.

##### **Kol Nidre:**

A fund to collect donations at this time of year.

##### **PURPOSE OF RESTRICTED FUNDS:**

##### **Golda White:**

The Congregation are entitled to unrestricted use of the income from the Golda White Trust Fund until 2052, after which the capital sum will vest to the benefit of the congregation unrestricted and absolutely.

##### **Care Committee:**

A fund was established in 2007 for services in the community.

# Southend & Westcliff Hebrew Congregation

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 December 2023

#### 21. Analysis of charitable funds *(continued)*

Kidz Kalender:

A fund for the promotion of activities deemed appropriate for youth activities. A transfer of £1500 was made back into General funds to cover obligations made by the Kidz Kalender fund.

#### 22. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Tangible fixed assets	336,146	—	336,146
Investments	1,155,100	—	1,155,100
Current assets	629,326	24,030	653,356
Creditors less than 1 year	(147,747)	—	(147,747)
<b>Net assets</b>	<b>1,972,825</b>	<b>24,030</b>	<b>1,996,855</b>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Tangible fixed assets	336,146	—	336,146
Investments	1,155,100	—	1,155,100
Current assets	580,085	23,491	603,576
Creditors less than 1 year	(132,203)	—	(132,203)
<b>Net assets</b>	<b>1,939,128</b>	<b>23,491</b>	<b>1,962,619</b>

#### 23. Analysis of changes in net debt

	At 1 Jan 2023 £	Cash flows £	At 31 Dec 2023 £
Cash at bank and in hand	491,317	29,726	521,043

#### 24. Related parties

There were no related party transactions for the year ended 31 December 2023.

There is no ultimate controlling party.

# Southend & Westcliff Hebrew Congregation

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 December 2023

---

## 25. Indemnity insurance

The Charity has insurance cover in respect of losses arising from any claim made by the community by reason of a wrongful act by a trustee acting in a managerial or supervisory capacity. The charge for the year amounts to £4,143 (2022 - £3,650) including insurance premium tax for an indemnity limit in any one year up to an aggregate of £5,000,000.