

# **Friends of Fircroft PTA**

**Charity Number: 1099047**

## **Trustees' Annual Report and Financial Statements for the Period 1 September 2021 to 31 August 2022**

## Objectives & Activities

Friends of Fircroft PTA was established to help develop effective relationships between the staff, parents and others associated with Fircroft Primary School to help advance the education and well-being of pupils.

Our main activities involve fundraising activities to contribute funds to:

- Improved facilities and new equipment at the school;
- Class projects and activities such as dance and gardening workshops and author visits; and
- Schools trips, in particular reducing the financial burden on families and carers.

## Achievements & Performance

The trustees declare that they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers or duties.

### Summary of the Main Achievements for the Year

During the financial year the Charity has:

- Funded a further four Interactive Whiteboards.
- Provided funding for Year 5 Residential and Year 6 PGL trips.
- Funded author visits and workshops.
- Provided new bookshelves for class book corners and funded Nursery climbing apparatus.
- Continued to make available a £200 contribution per class (a total potential fund of £3,200) for teachers to spend at their discretion and claim reimbursement for; of which £880 was claimed. Separate to this, £780 was contributed towards stationery for each classroom.
- Organised and delivered a variety of events; including Window Wonderland in place of the usual Winter Fair and Virtual Balloon Race, together with a post covid return to in person events such as Cake Sales, the Bunny Bop disco, Summer Fair and Quiz Night.
- Continued to adapt and introduce successful and well received new fundraisers, such as Wreath Making, Pizza Kits and Tea Towels.
- Received support from local businesses via raffle donations; facilitating higher sums to be raised at fairs. Sponsorship and community grants remain an important and invaluable source of income, with specific sponsorship successfully obtained for the School Crossing Patrol.
- Received donations via voluntary donations relating to events plus general donations. Gift Aid has been claimed where applicable and included in event totals where possible.
- Helped facilitate the creation of a Living Wall in the playground to further greenify the school environment and provide a further contribution towards the Garden Hub workshops.
- Made a net profit of £31,446, all thanks to the consistent participation and generosity of our school community.

## Financial Review

### Statement of the Charity's Policy on Reserves

Since 2015 the Charity has been building up its cash balance to make a significant contribution to major capital developments at the School in 2017/18, which culminated in the £37,000 contribution

to playground development in September 2018. Over £17,500 was contributed to create a new library in April 2019. Between February 2020 and May 2022, £35,674 has been contributed to purchase Interactive Whiteboards for all 15 classrooms and one for music lessons in the Old Nursery space. Whilst the Charity aims to retain a minimum balance of £2,500, in recent years the reserve balance has been higher due to bigger fundraising targets and pledges carrying over to the next financial year. Caution has also been exercised because of the uncertainty caused by the pandemic.

## Financial Review

The Charity has made significant contributions (£29,497) to the school in line with the reserves statement above. It has also had another successful year with its fundraising activities, particularly the two main events – Window Wonderland and the Summer Fair. A combination of virtual events and in person events (once covid restrictions eased and confidence returned), has enabled fundraising to continue successfully and safely during the pandemic. With this continuity of fundraisers and vital support from families, the Charity has been fortunate to have not experienced a sharp drop in income due to the pandemic. As a result, the Charity has been able to continue its support of a range of activities within the school including a funding contribution for PGL, climbing apparatus and workshops. In addition, the Charity has attracted sponsorship and donations from local retailers and businesses to help towards renewing playground equipment and completing, ahead of target, the pledge to provide each classroom with an Interactive Whiteboard.

Expenses are shown to be higher than in the previous financial year; mainly attributable to the rolling stock of refreshments required for in person events. In 2020/21, refreshment costs were shown as a direct expense of the Summer Fair; which was the Charity's only in person event that year.

## Charity details

**Charity name:** Friends of Fircroft PTA

**Charity number:** 1099047

**Charity's operating address:** Fircroft Primary School, Fircroft Road

**Postcode:** SW17 7PP

## Charity Trustee

	<i>Trustee Name</i>	<i>Office</i>	<i>Appointed</i>	<i>Ended</i>
1:	Susi Simon	Chair	01/09/15	05/02/22
2:	Preeti Patel	Co-Chair/Treasurer	20/09/19	-
3:	Samantha Bhattacharya	Co-Chair	20/09/19	05/02/22
4:	Anthony Mackay	Trustee	20/09/19	21/07/22
5:	Denise York	Trustee	20/09/19	-
6:	Katy Hill	Trustee	01/02/19	05/02/22
7:	Gemma Thompson	Co-Chair	09/02/22	-
8:	Suzanne Jones	Co-Chair	09/02/22	-
9:	Shamila Ramcharan	Co-Chair	09/02/22	-
10:	Deena Vekaria	Co-Chair	09/02/22	21/07/22

## Advisors

	<i>Name</i>	<i>Address &amp; Postcode</i>
Bank:	Barclays	1 Churchill Place, London, E14 5HP
Independent Examiner:	Mr S Atkins	Noyna Road, Tooting, SW17

## Structure, Governance & Management

The Charity is operated on a simple governance structure that provides appropriate separation of duties and proportionate risk management.

Two of the Charity's three Co-Chairs stepped down in October 2021, with one Co-Chair acting in the interim until the appointment in January 2022 of a team of five Co-Chairs to take over and lead the main activities and liaise with the school's senior leadership team. Subsequently reducing to a team of four Co-Chairs from July 2022. They continue to be supported by PTA class representatives, parents, carers, teachers and others associated with the school. The Co-Chairs convene a meeting every half term to discuss activities and priorities and make decisions on funding. In the absence of a meeting, or low attendance at a meeting, funding requirements are communicated to the committee in writing.

The Charity has a Treasurer whose role is to manage the finances, in particular providing separation of duties to ensure that monies collected are accounted for and banked quickly and effectively. A new Treasurer has been appointed to take over this role from September 2022.


All fundraising is carried out on a voluntary basis, thanks to our wonderful parent community. There are no paid committee members in the Charity. The Charity is a member of Parentkind.

## Declaration

**The Trustees declare that they have approved the Trustees' Report above.**


Signed on behalf of the Charity's Trustees

**Signature(s):**

  
**Full Name(s):** SUZANNE JONES

**Position(s):** Co- Chair

**Date:** 15/11/22

  
**Full Name(s):** Preeti Patel

**Position(s):** Treasurer

**Date:** 30 October 2022



## Independent Examiner's Report on the Accounts

**Report to the trustees of**

Friends of Fircroft PTA

**On accounts for the year ended**

31 August 2022

**Charity no** 1099047

**Set out on pages**

7 & 8

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:


- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Friends of Fircroft PTA**

Trustees' Annual Report for the Period Ended 31 August 2022

Signed:



Date:

8 JANUARY 2023

Name:

STEVE ATKINS

Relevant professional  
qualification(s) or body :

CHARTERED INSTITUTE OF PUBLIC FINANCE  
& ACCOUNTANCY

Address:

ISA NOYNA ROAD

TUOTING

LONDON SW17 7PQ

No.  
1099047

CC16a

Friends of Fircroft PTA

For the period from

01/09/2021

31/08/2022

## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
All income	38,146	-	-	38,146	40,874
<b>Sub total</b> (Gross income for AR)	38,146			38,146	40,874
<b>A2 Asset and investment sales, (see table).</b>					
<b>Sub total</b>			-		
<b>Total receipts</b>	38,146	-	-	38,146 ✓	40,874
<b>A3 Payments</b>					
All payments	36,196			36,196	25,740
<b>Sub total</b>	36,196			36,196 ✓	25,740
<b>Total payments</b>	36,196			36,196 ✓	25,740
<b>Net of receipts/(payments)</b>	1,949			1,949 ✓	15,135
<b>A5 Transfers between funds</b>	-	-	-		-
<b>A6 Cash funds last year end</b>	35,432	-	-	35,432 ✓	20,298
<b>Cash funds this year end</b>	37,382	-	-	37,382 ✓	35,432

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## Categories

### B1 Cash funds

Community Fund  
Business Premium  
PayPal A/c

Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
500	-	-
36,882	-	-
0		
37,382	-	-

### B2 Other monetary asset

### B3 Investment assets

### B4 Assets retained for the charity's own use

### B5 Liabilities

OK Unrestricted funds to nearest £	OK Restricted funds to nearest £	OK Endowment funds to nearest £
		-
Fund to which asset belongs	Cost (optional)	Current value (optional)
		-
Fund to which asset belongs	Cost (optional)	Current value (optional)
	-	-
Fund to which liability relates	Amount due (optional)	When due (optional)
	-	

Signed by one or two trustees on behalf of all the trustees


Print Name	Date of approval
PREETI PATEL	30/10/2022

**Friends of Fircroft PTA - AGM Accounts Financial Year Ending 31 August 2022**

	2021/22			2020/21		
	In	Out	Net	In	Out	Net
Window Wonderland	£4,980.00	£219.94	£4,760.06	£6,639.15	£51.00	£6,588.15
Christmas Trees	£4,828.00	£2,039.40	£2,788.60	£5,650.00	£2,445.31	£3,204.69
Winter Art	£251.28		£251.28	£377.50		£377.50
Virtual Summer Fair 2020			-	£489.42		£489.42
Summer Fair	£9,464.97	£1,277.88	£8,187.09	£9,236.37	£1,679.16	£7,557.21
Calendar			-	£680.50	£314.10	£366.40
5K May			-	£3,424.13		£3,424.13
Virtual Balloon Race	£2,265.67	£66.00	£2,199.67	£1,494.34	£59.00	£1,435.34
Crossing Patrol Sponsor	£2,500.00		£2,500.00	£2,500.00		£2,500.00
International Food Evening	£487.13		£487.13	-		-
Cake Sales	£1,152.54		£1,152.54	-		-
Bunny Bop/Virtual Disco	£1,975.22	£375.00	£1,600.22	£224.91	£50.00	£174.91
Quiz Night/Virtual Quiz	£749.90	£225.00	£524.90	£456.92		£456.92
Virtual Bingo			-	£164.19		£164.19
Virtual Zumba			-	£29.66		£29.66
EasyFundraising	£754.39		£754.39	£572.93		£572.93
School Lottery	£716.90		£716.90	£952.80		£952.80
School Lottery Donations	£217.80		£217.80	£481.20		£481.20
Abel and Cole			-	£35.00		£35.00
Preloved Uniform	£285.81		£285.81	£70.00		£70.00
General Donations	£514.59		£514.59	£1,428.66		£1,428.66
New School Uniform			-	£626.60		£626.60
Stikins	£138.09		£138.09	£89.06		£89.06
Amazon Smile	£181.95		£181.95	£171.44		£171.44
Dare to be Different			-	276.29		£276.29
My Clothing Donation	£331.96		£331.96	£386.42		£386.42
Waitrose	£500.00		£500.00	£1,000.00		£1,000.00
Gift Aid Reclaim	£176.34		£176.34	£636.55		£636.55
Toucan Box Donation			-	£5.00		£5.00
Eagle Eye Oven			-	£25.00		£25.00
Pasta Evangelists			-	£50.00		£50.00
Sunflower Competition			-	£119.91		£119.91
Bag 2 School	£208.00		£208.00	£156.00		£156.00
Storyboard Walk			-	£1,254.00		£1,254.00
Wreath Making	£1,225.32	£510.00	£715.32			-
Asda Foundation	£500.00		£500.00			-
Blakemore Foundation	£100.00		£100.00	£100.00		£100.00
Treasure Trail			-	149.90	£82.08	£67.82
World Book Day Photos	£400.59	£75.17	£325.42	£645.00	£88.94	£556.06
Draw My School	£25.00		£25.00	£225.00		£225.00
Music Donation	£1,000.00		£1,000.00			-
Book Sale	£178.15		£178.15			-
Time Capsule/Jubilee	£224.60		£224.60			-
Table Top Sale	£569.90		£569.90			-
Tea Towels	£719.83		£719.83			-
Tracy Tribute	£305.00		£305.00			-

Doughies Pizza Kit	£132.00		£132.00			-
Drinks Sale	£50.65		£50.65			-
PayPal Giving	£28.77		£28.77	£46.52		£46.52
Misc Income Interest	£5.33		£5.33	£3.79		£3.79
Bar/Snacks Rolling Costs		£1,447.27	-£1,447.27	-		
Misc Expenses		£298.09	-£298.09		£143.00	-£143.00
Community Day Expenses		£165.92	-£165.92			-
<b>Sub Total</b>	<b>£38,145.68</b>	<b>£6,699.67</b>	<b>£31,446.01</b>	<b>£40,874.16</b>	<b>£4,912.59</b>	<b>£35,961.57</b>
School Contributions		£29,496.71	-£29,496.71		£20,826.94	-£20,826.94
<b>TOTAL</b>	<b>£38,145.68</b>	<b>£36,196.38</b>	<b>£1,949.30</b>	<b>£40,874.16</b>	<b>£25,739.53</b>	<b>£15,134.63</b>

	2021/22		2020/21	
<b>Total Opening Balance</b>				
Business Account	£34,932.32		£19,474.85	
Community Account	£500.00		£500.00	
PayPal Account	<u>£0.00</u>	<b>£35,432.32</b> ✓	£322.84	<b>£20,297.69</b>
<b>ADD: Total Receipts</b>		<b>£38,145.68</b> ✓		<b>£40,874.16</b>
<b>LESS: Total Payments</b>		<b>£36,196.38</b> ✓		<b>£25,739.53</b>
		<u><b>£37,381.62</b></u> ✓		<u><b>£35,432.32</b></u>
<b>Total Closing Balance</b>				
Business Account	£36,881.62 ✓		£34,932.32	
Community Account	£500.00 ✓		£500.00	
PayPal Account	<u>£0.00</u>		<u>£0.00</u>	
		<u><b>£37,381.62</b></u> ✓		<u><b>£35,432.32</b></u>

  
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**FRIENDS OF FIRCREFT PTA - INCOME EXPENDITURE STATEMENT AS AT 31 AUGUST 2022**

INCOME/EXPENDITURE	2021/22	2021/22	2020/21	2020/21
Opening Balance - 1st Sept		£35,432.32		£20,297.69
<b>Events (Breakdown Below)</b>				
Gross Events Income	£29,966.56		£32,233.79	
Less: Event Costs	<u>-£6,401.58</u>		<u>-£4,769.59</u>	
<b>ADD: Total Net Income - Events</b>		<b>£23,564.98</b>		<b>£27,464.20</b>
<b>ADD: Other Income</b>				
Donations				
- School Lottery	£217.80		£481.20	
- Other/general	£514.59		£1,428.66	
- PayPal Giving	£28.77		£46.52	
Your School Lottery	£716.90		£952.80	
Easyfundraising	£754.39		572.93	
Abel and Cole			£35.00	
Interest	£5.33		£3.79	
Stikins	£138.09		£89.06	
Amazon Smile	£181.95		£171.44	
My Clothing Donation	£331.96		£386.42	
Gift Aid	£176.34		£636.55	
Toucan Box Referral			£5.00	
Eagle Eye Oven Referral			£25.00	
Pasta Evangelists Referral			£50.00	
Bag2School	£208.00		£156.00	
Waitrose	£500.00		£1,000.00	
School Crossing Sponsorship	£2,500.00		£2,500.00	
Asda Foundation	£500.00			
Music Donation	£1,000.00			
Tracy Tribute	£305.00			
Blakemore Foundation	<u>£100.00</u>	<b>£8,179.12</b>	<u>£100.00</u>	<b>£8,640.37</b>
<b>LESS: Other expenses</b>				
Licences	-£125.00		-£20.00	
Parentkind fee	-£128.00		<u>-£123.00</u>	
Hub Lights	-£45.00			
Contactless fee	<u>-£0.09</u>	<b>-£298.09</b>		<b>-£143.00</b>
<b>LESS: SCHOOL CONTRIBUTIONS</b>				
Year 6 PGL	£2,397.00		£4,000.00	
Gaveston Hall/Wild Child 2022	£1,954.00			
Interactive Whiteboards	£6,472.00		£13,514.00	
Gardening Hub	£1,719.84			
Classroom Fund & Workshops	£883.58		£982.47	
Science Workshop & Supplies			£1,405.47	
Circus Workshops			£875.00	
Christmas Food Parcel Treats			<u>£50.00</u>	
School Crossing Patrol 2021/22	£2,500.00			
School Crossing Patrol 2022/23	£2,500.00			
Bookshelves	£3,395.04			
EYFS Playground Apparatus	£1,214.00			
Hockey Equipment	£991.61			
Music Donation	£1,000.00			
Music Screen (top up)	£183.00			
Stationery Packs	£782.15			



INCOME/EXPENDITURE	2021/22	2021/22	2020/21	2020/21
Author Visits	£840.00			
Fairfield Halls/Choir Coaches	£730.00			
Living Wall	£500.00			
Tracy Tribute Fund	£305.00			
Basketball Hoop	£499.95			
Playground equipment	£187.74			
KS2 Flamenco Workshop	£365.00			
Sports Day Lollies	£33.80			
Staff Treats	£43.00	-£29,496.71		-£20,776.94
<b>Closing Balance as at 31 Aug</b>		<b>£37,381.62</b>		<b>35,482.32</b>

Total Net Event & Other Income

£31,446.01

£35,961.57

School Contributions

-£29,496.71

-£20,776.94

**Closing Balance Held as follows:**

Community Account

£500.00 ✓

£500.00

Business account

£36,881.62 ✓

£34,932.32

PayPal Account

£0.00

£0.00

£37,381.62 ✓

£35,432.32

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### **BREAKDOWN OF EVENTS**

FUNDRAISING EVENT	2021/2022			2020/2021		
	Income	Expenses	Profit	Income	Expenses	Profit
Window Wonderland	£4,980.00	£219.94	£4,760.06	£6,639.15	£51.00	£6,588.15
Christmas Trees	£4,828.00	£2,039.40	£2,788.60	£5,650.00	£2,445.31	£3,204.69
Winter Art	£251.28		£251.28	£377.50		£377.50
Virtual Summer Fair			-	£489.42		£489.42
Summer Fair	£9,464.97	£1,277.88	£8,187.09	£9,236.37	£1,679.16	£7,557.21
Virtual Balloon Race	£2,265.67	£66.00	£2,199.67	£1,494.34	£59.00	£1,435.34
Calendars 2020			-	£680.50	£314.10	£366.40
International Food	£487.13		£487.13			-
Wreath Making	£1,225.32	£510.00	£715.32			-
Cake Sales	£1,152.54		£1,152.54			-
Spring Disco/Virtual Disco	£1,975.22	£375.00	£1,600.22	£224.91	£50.00	£174.91
Quiz/Virtual Quiz	£749.90	£225.00	£524.90	£456.92		£456.92
Virtual Bingo			-	£164.19		£164.19
Virtual Zumba			-	£29.66		£29.66
Pre Loved Uniform	£285.81		£285.81	£70.00		£70.00
New Uniform Sales			-	£626.60		£626.60
Dare to be Different			-	£276.29		£276.29
5K May			-	£3,424.13		£3,424.13
Sunflower Competition			-	£119.91		£119.91
Storyboard Walk			-	£1,254.00		£1,254.00
Class Photos	£400.59	£75.17	£325.42	£645.00	£88.94	£556.06
Treasure Trail			-	£149.90	£82.08	£67.82
Draw My School	£25.00		£25.00	£225.00		£225.00
Book Sale	£178.15		£178.15			-
Time Capsule/Jubilee	£224.60		£224.60			-
Table Top Sale	£569.90		£569.90			-
Tea Towels	£719.83		£719.83			-
Pizza Kits	£132.00		£132.00			-
Drinks Sales	£50.65		£50.65			-
Community Day Expenses		£165.92	-£165.92			-
Rolling Bar and Snack Costs		£1,447.27	-£1,447.27			-
<b>TOTALS</b>	<b>£29,966.56</b>	<b>£6,401.58</b>	<b>£23,564.98</b>	<b>£32,233.79</b>	<b>£4,769.59</b>	<b>£27,464.20</b>