

**THE TYNE AND WEAR SOUTH
FEDERATION OF WOMENS INSTITUTES**

REPORT and FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2021

CHARITY NUMBER	1099003
COMPANY NUMBER	4650948

**THE TYNE AND WEAR SOUTH
FEDERATION OF WOMENS INSTITUTES**

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THE TYNE AND WEAR SOUTH FEDERATION OF WOMENS INSTITUTES

LEGAL & ADMINISTRATIVE INFORMATION

Status

The organisation is a charitable company limited by guarantee, incorporated on 29 January 2003 and registered as a charity on 15 August 2003.

The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. Under those Articles, the members of the Management Committee are elected at the AGM to serve a period of 2 years subject to ratification at each AGM.

Management Committee

M Carter	Chairwoman
J Russell	Vice Chairwoman
E Wright	Vice Chairwoman
C Espie	Treasurer
M Burland	
L Kennedy	
D Phippen	
T Rowell	
K Watson	
M Fullerton	
E Clark	
M Johnson	
K English	

Company Secretary

J Inglis

Registered office and operation address

Inverness Road Jarrow Tyne & Wear NE32 4AQ

Independent Examiners

D C Smallbone & Co 3a Blue Sky Way Hebburn Tyne & Wear NE31 2EQ

Bankers

LLoyds TSB	54 Fawcett St	Sunderland Tyne & Wear SR1 1SF
Northern Rock	43 Fawcett St	Sunderland Tyne & Wear SR1 1SA

Solicitors

Peter Dunn & Co 20 Atheneum Street Sunderland SR1 1DH

THE TYNE AND WEAR SOUTH FEDERATION OF WOMENS INSTITUTES

REPORT OF THE MANAGEMENT COMMITTEE YEAR ENDED 31 DECEMBER 2021

GENERAL

The organisation is a charitable company limited by guarantee, incorporated on 29 January 2003 and registered as a charity on 15 August 2003.

ACTIVITIES

The aims and objectives have been met in response to the global objectives of the National Federation of Womens Institutes.

RESULTS

The charity had a deficit of funds of £6,259 for the year of reporting.

FUTURE STRATEGY

The charity will continue to observe, adhere and implement the aims and objectives of the National Federation.

RESPONSIBILITIES OF THE MANAGEMENT COMMITTEE

Company law requires the management committee to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the management committee should follow best practice and:

select suitable accounting policies and then apply them consistently;

make judgements and estimates that are reasonable and prudent, and

prepare the financial statements on a going concern basis unless it is appropriate to assume that the company will continue on that basis.

The management committee is responsible for maintaining accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. the management committee is also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps fair the prevention and detection of fraud and other irregularities.

**THE TYNE AND WEAR SOUTH
FEDERATION OF WOMENS INSTITUTES**

**REPORT OF THE MANAGEMENT COMMITTEE CONTINUED
YEAR ENDED 31 DECEMBER 2021**

INDEPENDENT EXAMINERS

D C Smallbone & Co were appointed as the charitable company's independent examiners.

The report has been prepared in accordance with the Statement of Recommended Practice - Accounting and Reporting by Charities and in accordance with special provisions of part 15 of the Companies Act 2006 relating to small entities.

Approved by the management committee on

and signed on its behalf by:

A handwritten signature in cursive script, appearing to read 'J Inglis'.

J Inglis

Company Secretary

D C SMALLBONE & CO

ACCOUNTING & COMMERCIAL CONSULTANCY

INDEPENDENT EXAMINERS REPORT TO THE MEMBERS ON THE UNAUDITED ACCOUNTS OF THE TYNE AND WEAR SOUTH FEDERATION OF WOMENS INSTITUTES

We report on the financial statements for the Charity for the year ended 31 December 2021 set out on pages 1 to 6.

Respective responsibilities of committee and examiners.

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43 (2) of the Charities Act 1993 (the 1993 Act) as amended by the Charities Act 2006 and that an independent examination is needed.

It is our responsibility to:

Examine the accounts under section 43 of the 1993 Act as amended to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and to state whether particular matters have come to my attention.

Basis of Opinion

We conducted our examination in accordance with the General Direction for Independent Examination issued by the Charity Commissioners. The examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking of explanations from the trustees concerning any such matters. The procedures undertaken do not provide all evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Examiners Statement

In connection with my examination, no matter has come to my attention:

1. which gives us reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 41 of the Act;
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act
 - have not been met; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


D C Smallbone
Reporting Accountant

22 February 2022

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THE TYNE AND WEAR SOUTH FEDERATION OF WOMENS INSTITUTES

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 DECEMBER 2021

	Note	Restricted Funds £	Unrestricted Funds £	2021 Total Funds £	2020 Total Funds £
Incoming Resources					
General charitable income in activities to further the charity's objects	2	1,987	26,674	28,661	34,382
Total Incoming Resources		1,987	26,674	28,661	34,382
Resources Expended					
General charitable expenditure in activities to further the charity's objects	3	0	34,920	34,920	38,856
Total Resources Expended		0	34,920	34,920	38,856
Net Movement in Funds		1,987	(8,246)	(6,259)	(4,474)
Brought forward		0	43,131	43,131	47,605
Total funds at 31 December 2021	7	1,987	34,885	36,872	43,131

THE TYNE AND WEAR SOUTH FEDERATION OF WOMENS INSTITUTES

BALANCE SHEET

AT 31 DECEMBER 2021

	Note	Restricted Funds £	Unrestricted Funds £	2021 Total Funds £	2020 Total Funds £
Fixed Assets					
Tangible Fixed Assets	4	0	585	585	212
Current Assets					
Stock		0	150	150	150
Debtors	5	0	231	231	211
Cash at bank & in hand		1,987	34,694	36,681	43,333
		1,987	35,075	37,062	43,694
Liabilities: falling due in one year	6	0	775	775	775
Net Current Assets		1,987	34,300	36,287	42,919
Net Assets		1,987	34,885	36,872	43,131
Funds	7	1,987	34,885	36,872	43,131
		1,987	34,885	36,872	43,131

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime within part 15 of the Companies Act 2006.

- a. For the year ended 31 December 2021 the company was entitled to the exemption from audit under section 477 of the Companies Act 2006.
- b. No notice has been deposited pursuant to section 476, requiring an audit of these financial statements under the requirement of the Companies Act 2006.
- c. The committee acknowledge their responsibilities for:
 1. Ensuring that the company keeps accounting records which comply with section 386 of the Companies Act 2006.
 2. Preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year in accordance with the requirements of section 394 and 395, and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as is applicable to the company.
- d. These accounts have been prepared in accordance with the micro-entity provisions and have been delivered in accordance with the provisions applicable to companies subject to the small companies regime.

These financial statements were approved by the Management Committee on

and signed on its behalf of by:


M Carter - Director & Chairwoman

THE TYNE AND WEAR SOUTH FEDERATION OF WOMENS INSTITUTES

NOTES TO THE ACCOUNTS

YEAR ENDED 31 DECEMBER 2021

1. Accounting Policies

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities, The Companies Act 1985 and follow the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice issued in October 2000.

a. Tangible fixed assets

As the wear and tear on fixed assets is considerable the depreciation of the assets is revised annually in order to write assets off over their estimated lives.

b. Stock and work in progress

Stocks are stated at the lower of cost and net realisable value.

2. Incoming resources

	Restricted Funds £	Unrestricted Funds £	2021 Total Funds £	2020 Total Funds £
Affiliation Fees &, Pool Fares		20,812	20,812	23,252
Bank Interest Received		10	10	173
Postage & Telephone		115	115	369
Insurance		951	951	1,084
Sub total	0	21,888	21,888	24,878
Calendars & Diaries		112	112	61
Stationery & Books		53	53	27
Crafts, Arts & Leisure, Executive & Organisation, Home Economics		2,246	2,246	5,984
New WI's Boldon Blossom		1,437	1,437	0
Sub total	0	3,848	3,848	6,072
NFWI AGM		0	0	1,692
Raffle & Sundries		358	358	143
Spring Council		580	580	870
WI's in suspension	1,987	0	1,987	0
Newsletter		0	0	518
Memorial Fund		0	0	60
Miscellaneous		0	0	159
Sub total	1,987	938	2,925	3,442
Total	1,987	26,674	28,661	34,392

THE TYNE AND WEAR SOUTH FEDERATION OF WOMENS INSTITUTES

NOTES TO THE ACCOUNTS CONTINUED

YEAR ENDED 31 DECEMBER 2021

	Restricted Funds £	Unrestricted Funds £	2021 Total Funds £	2020 Total Funds £
3. Resources expended				
Affiliation Fees, Pool Fares		10,969	10,969	12,639
Insurance		896	896	730
Telephone/internet		1,235	1,235	1,443
Rent & utilities		4,417	4,417	3,120
Sub total	0	17,517	17,517	17,932
Calendars & Diaries		99	99	50
Stationery Books Photocopy		1,108	1,108	1,405
Crafts, Arts & Leisure, Executive & Organisation, Home Economics		3,385	3,385	9,363
New WI's Boldon Blossom		1,437	1,437	
Sub total	0	6,029	6,029	10,818
NFWI AGM repaid		1,460	1,460	762
Salary & Wages		7,924	7,924	7,953
Spring Council		100	100	480
Training		1,070	1,070	148
Sub total	0	10,554	10,554	9,343
Accountancy Fees		750	750	750
Professional & Legal fees		13	13	13
Depreciation		57	57	0
Total	0	34,920	34,920	38,856

THE TYNE AND WEAR SOUTH FEDERATION OF WOMENS INSTITUTES

NOTES TO THE ACCOUNTS CONTINUED

YEAR ENDED 31 DECEMBER 2021

4. Tangible Fixed Assets

		2021 £	2020 £
	Fixtures & Fittings £	Total £	Total £
At 01 January 2021	4,494	4,494	4,494
Additions	430	430	0
At 31 December 2021	4,924	4,924	4,494
Accumulated Depreciation			
At 01 January 2021	4,282	4,282	4,282
Charge for year	57	57	
At 31 December 2021	4,339	4,339	4,282
Net Book Value			
At 31 December 2021	585	585	212

	2021 £	2020 £
5. Debtors		
Prepayments	221	211
	221	211

	2,021 £	2,020 £
6. Liabilities: Amounts falling due within one year		
Accruals	775	775
	775	775

7. Funds	2021 £	2020 £
Balance as at 01 January 2021	43,131	47,605
Movement in funds for the period	(6,259)	(4,474)
Balance as at 31 December 2021	36,872	43,131