

Company No: 4258543

SANDWELL ASIAN FAMILY SUPPORT SERVICE LIMITED

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COUNCIL OF MANAGEMENT AND TRUSTEES  
REPORT AND ACCOUNTS  
For the year ended 31<sup>st</sup> March 2025

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SANDWELL ASIAN FAMILY SUPPORT SERVICE LIMITED

ANNUAL REPORT AND ACCOUNTS

For the year ended 31st March 2025

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**SANDWELL ASIAN FAMILY SUPPORT SERVICE LIMITED**  
**Information on Trustees and Professional Advisers**  
**For the year ended 31st March 2025**

**Reference and Administrative Details of the Charity, its Trustees and Advisers**

Sandwell Asian Family Support Service (also known as SAFS) is a registered charity (1989) and Company Limited by Guarantee (2001). The company registration number is 4258543 and the registered charity number is 1098917. The liability of each individual member serving the committee is limited.

The registered office and operating address is:

Sandwell Asian Family Support Service Limited (SAFS)  
Windmill Community Centre  
Messenger Road  
Smethwick  
West Midlands  
B66 3DX

The members of the Management Board, who are the charity trustees, that served during the period and up to the date of this report were:

**Honorary Officer/s:**

Chairperson:	Jatinder Kaur
Vice Chairperson:	Sanjiv Verma
Treasurer:	Raksha Patel
Company Secretary:	P K Dhatt

**Other Board Members:**

B Kaur  
R Kaur  
D Sandhu

**Principal Staff:**

Chief Executive:	Parpinder Kaur Dhatt
Finance & Performance Manager:	Kate Whiteside

**SANDWELL ASIAN FAMILY SUPPORT SERVICE LIMITED**  
**Information on Trustees and Professional Advisers**  
**For the year ended 31st March 2025**

**Accountants/Independent  
Examiners**

Messrs. Hallbrookes (Accountancy) Ltd  
14 Elstow Road  
Bedford  
MK42 9LA

**Bankers:**

Barclays Bank Plc  
Soho Road Branch  
351-359 Soho Road  
Birmingham  
B21 9SE

Scottish Widows Bank PLC  
PO Box12757  
67 Morrison Street  
Edinburgh  
EH3 8YJ

**Solicitors:**

Irwin Mitchell  
Riverside East House  
2 Millsands  
Sheffield  
S3 8DT

**SANDWELL ASIAN FAMILY SUPPORT SERVICE LIMITED**  
**Report of the Board of Directors**  
**For the year ended 31st March 2025**

**Structure, Governance and Management**

The charity is constituted as a Charitable Company Limited by Guarantee. It is governed by the regulations set out in its Memorandum and Articles of Association and is managed and governed by voluntary Board of Directors/Trustees.

New Board Members are elected annually at the Annual General Meeting (AGM). The AGM is held in December ordinarily. Board members are elected for a period of one year.

The Chairperson leads the Board of Directors and ensures that they understand their responsibilities as charity Trustees. The Chairperson is supported by a Vice Chairperson and a Treasurer.

The Board of Directors meets up to 6 times a year to review the strategic work plan, organisational objectives, and financial position and to approve organisational policy and procedures. The Board of Directors also organise sub-groups, task and finish groups as and when the need arises for the organisation.

The Trustees of the charity consider that the board and the senior management team comprise the key management personnel of the charity in charge of directing, controlling, running and operating the charity on a day-to-day basis.

The day-to-day work of the charity is managed by the Chief Executive Officer, 1 Finance and Performance Manager, 1 Care Manager, 1 General Building Management, 36 workers (part time and full time) and supported by 1 volunteer.

The pay of all staff is renewed annually and increased in accordance with average earnings where appropriate. In view of the nature of the charity, the directors/trustees benchmark against pay levels in other similar run charities with similar roles and responsibilities.

All trustees give of their time freely and no director received remuneration in the year.

All new trustees are provided with the "role of Trustees" booklet published by the Charities Commission and are made aware of their roles and responsibilities with their new assignment.

The Management Board is aware of the potential risks to the charity, including financial risks and has implemented strategies to control or minimise these risks. Assessments have been undertaken of the major risks, including funding, personal, health and safety, operation risks, governance and compliance with law and regulations.

**SANDWELL ASIAN FAMILY SUPPORT SERVICE LIMITED**  
**Report of the Board of Directors**  
**For the year ended 31st March 2025**

**Objectives and Activities for the Public Benefit**

The objects for which the Company is established are in particular but not exclusively, within the Metropolitan Borough of Sandwell and its surrounding areas.

The relief of individuals of South Asian Origin and descent, not exclusively to those who have a disability and/or long-term condition by the provision of services and support to the said individual.

SAFS mission is to enhance the quality of life and to improve the health and wellbeing of individuals from the South Asian and other communities, who have a disability, by providing quality care and opportunities.

SAFS strives to provide a professional service to all its individuals/service users and is committed to continuous development and improvement.

During the year 1st April 2024 - 31st March 2025, the charity provided the following Services:

**Adults Care and Support Service/s**

The Adults Services consists of domiciliary care at home, community-based/PA service and a day opportunities centre-based drop-in service, these services are provided to adults that have a physical and/or learning disability and complex health needs. These services are provided 7 days a week and focus on both indoor and outdoor activities. SAFS accept Personal Budget and Direct Payments and all services are based on achieving personal outcomes for individuals in accordance with individual support plans and individual progress plans. SAFS also offer where appropriate, advice, guidance, and emotional support for both the individual and their parents or carers. The care, support and wellbeing services are managed by the Care Manager. The CEO is the responsible individual and registered Manager with CQC (Care Quality Commission). SAFS is also monitored by the Sandwell MBC and Birmingham City Council's Adults Department who receive regular monitoring information.

**Children's Care and Support Service/s**

The domiciliary/personal care at home service and a personal assistant (PA) support service is provided for children aged between 0-18 years of age that have a physical and/or learning disability and life threatening/life limiting conditions. The service is provided to family's residents in Sandwell and Birmingham. A team of trained and experienced care staff undertake specialist personal care to children with complex health needs. SAFS also offer where necessary advice, guidance, and emotional support for the parent/carers and the family. The Service is managed on a day-to-day basis by the Care Manager. The CEO is the registered Manager as well as the responsible individual with CQC (Care Quality Commission).

**SANDWELL ASIAN FAMILY SUPPORT SERVICE LIMITED**

**Report of the Board of Directors**

**For the year ended 31st March 2025**

**Short Breaks Service/s.**

The short breaks programme are a number of specialist services provided to children and young people aged 4 to 11 years of age and 11 to 18 years of age. The services enable the parents and carers to have a short break.

There are several services which are as follows:

Weekend club – which we provide on a Saturday for 36 weeks of the year.

Summer holiday club – which we provide over 2 weeks in the summer holidays.

Other holiday club – which we provide over 2 days per week over the 7 weeks.

Personal Assistant (PA) support – where we provide 2 hours every week or 4 hours every fortnight depending on the individual need of the child and family.

**Early Help Intervention & Prevention and Family Support**

The Early Help Intervention and Prevention service provides support to families who have a child or young person with disability, life limiting or life-threatening conditions. This service is part of early help offer by SMBC which offers, advice, guidance and provides translation and interpretation support and offers emotional support and a parenting support programme where necessary. This service underpins all the services we provide at SAFS and is an integral part of the work we do. There is currently no funding for this service. It is provided on an adhoc basis as and when families request it. It is overseen and provided by the services team.

**Carers Support Service - signposting and navigation service to BAME carers**

A signposting and navigation service for carers, supports carers from the Black, Asian and Minority Ethnic (BAME) community by way of advice, guidance, various workshops and support sessions on emotional health and wellbeing. The focus of this project is early intervention and prevention for carers and to work collaboratively with any professional individuals to sign post the carers to the services if necessary. A support group for parents and carers provides regular support. Weekly welfare calls and contact is continued to be made. Regular information on various services, events and education/lifelong learning courses are continued to be shared with all our families and parents and carers.

**SAFS @ Windmill Community Centre.**

SAFS has managed the windmill community centre since April 2016. We have a very busy timetable of activities held during the day, evening and weekends. We have a number of anchor tenants namely; St Michaels Nursery, Windmill Amateur Boxing Academy, Warley Community Gym . We also have a SMBC run youth club and we also have a number of user groups who hire the rooms on a regular basis where various activities are provided by way of sports, self-defense, wellbeing services and Tuition classes. We have one off private bookings throughout the year by way of birthday parties, christenings, naming ceremonies and pre-wedding parties. We have several faith groups who use the centre as their 'place of worship' and this creates another dimension to the use of the centre as its created a 'spiritual and calm and safe' space for the diverse communities near and afar.

**SANDWELL ASIAN FAMILY SUPPORT SERVICE LIMITED**  
**Report of the Board of Directors**  
**For the year ended 31st March 2025**

The statutory and corporate sector have also hired out space for meetings, training and seminars. The enclosed courtyard now houses an accessible sensory garden/space for the children, adults with disabilities, their families, the centre tenants, regular user groups and hirers.

**Achievements and Performance (April 2024 – March 2025)**

During this year SAFS has had many successes and achievements namely the following:

- We hosted an inclusive festival Day funded by Bring the Power/ United by 2022 and coordinated and delivered by K'antu Ensemble – celebrating sports and culture for children and young people with send. Perry the Bull attended, and the Siobhan Fitzpatrick wheelchair basketball player was the Sports Personality for the day and she engaged and interacted with all the children as did Perry. We had numerous workshops delivered by our own WCC user groups namely WABC and AFSCS, Gospel Dance Academy and Samaritans, and Utility Warehouse also attended to share information with everyone present. We had small local businesses who set up stalls also ie perfume and honey. The day was very productive and well attended
- We have welcomed a stay and play session to commence next year and have been working with the organisers to put volunteers in place, this will give younger preschool aged children a chance to interact with their peers whilst their parents have the opportunity also to make friends and connect.
- Play zone is coming to SAFS@WCC this will turn our MUGA into a wonderful football and basketball pitch, with lights and better facilities for the local community and groups, this will be accessible to use by all and will promote sports to individuals and communities on their doorstep. This is funded by Football Association and SMBC. It's a great facility the SAFS will have for its children and young people and adults with SEND.
- White Falcon Consultancy has been working with SAFS to secure funding opportunities and to forward plan with SAFS on its legacy and succession planning.
- LOCALITY have worked with SAFS and carried out a diagnostic of all its current strategies and business options to future proof SAFS & the windmill community Centre.
- Centre for Sustainable Energy completed a building energy and health survey to identify how SAFS needs to be more energy efficient and save money. However, as the WCC is an old building there are lots of gaps and significant investment is required. SAFS will need to look at how to raise funds to carry out the recommendations to create an energy efficient building.
- SAFS@WCC is well established now. We do continue to have significant take up of services to the Centre by several different communities and regular hirers, which has increased the footfall and created a 'real community hub' feel.



**SANDWELL ASIAN FAMILY SUPPORT SERVICE LIMITED**  
**Report of the Board of Directors**  
**For the year ended 31st March 2025**

- SAFS@WCC still have 3 anchor tenants and over 25 regular user groups for training; youth clubs; yoga and activity sessions etc. and we had over 100 one-off room hire bookings for private parties.
- Contract performance monitoring visits and audits are carried out by SMBC Property Services and Adult Social Care. We provide regular monitoring performance reports and feedback to the Council.
- Citation conducted a Health and Safety audit, which was successful - the focus is risk assessments, health and safety measures and repairs and maintenance checks.
- Citation HR advisers and online system - keeps us up to date with all current employment legislation.
- Citation Atlas online training platform is current, and all the HR and Care training is certified and enables staff to complete this on an annual basis and in a timely manner.  
RoSPA certified training is completed online by all staff covering all care modules in line with skills for care and health and safety modules.
- All staff have undertaken classroom-based refresher training in line with CQC provided by a number of training providers.
- We have continued to work in partnership with Sandwell MBC, Birmingham City Council's Children's Services and Adult Services and have expanded services where a need was identified.
- SAFS continued to network with specific agencies and professional individuals to ensure mainstream services are aware of the specific needs of children and young people with disabilities.
- Quarterly performance monitoring reports for the Adults and Children's Domiciliary Care and Shortbreaks are submitted to SMBC & BCC local authorities.
- Six monthly performance monitoring reports for the Carers Service are submitted to SMBC local authority.
- Adult Social Care have undertaken specific audits for the day opportunities and the Domiciliary care service provision to ensure we are compliant.
- Quick books financial system is now in place to ensure all finances are monitored closely and all expenses are analysed in line with income received.
- SAFS has continued to offer work experience to pupils at school, students at college and apprenticeship placements.
- We are a member organisation of Communities in Sync a consortium set up in Sandwell to provide a range of health, social care and wellbeing services to the communities in which we live in.
- SAFS & Windmill Community Centre user group advisory group has been set up to discuss partnership working and ways to improve service delivery to the local community.

**SANDWELL ASIAN FAMILY SUPPORT SERVICE LIMITED**  
**Report of the Board of Directors**  
**For the year ended 31st March 2025**

**Financial Review**

The trustees consider that the performance of the charity for the year ended 31st March 2025 has been satisfactory.

A summary statement of financial activities for the year is shown on page 12 of the accounts. This shows that during the year total income of £871,705 was received. The net movements of funds show a surplus of £10,114 that has been added to the reserves brought forward from previous years.

Operational costs of the charity have been monitored closely. Ongoing office staff shortages have meant existing staff have continued to work overtime on some occasions and have been on call to cover the SAFS out of hours service to prevent care shift cancellations. There has been continuous cost of living increases. The building costs for hiring rooms have increased to ensure the caretakers' costs are covered at all times.

It is the policy of the trustees to ensure that the highest quality of service provision is available to all beneficiaries.

During the year SAFS continued to receive funding from Sandwell Metropolitan Borough Council (SMBC) and Birmingham City Council (BCC) - Adult Services and Children Services Departments and direct payments from services users. This enabled SAFS to further develop and provide existing services for children's and adults with disabilities. SAFS' registration with the Care Quality Commission (CQC) enables a high standard of service provision to be delivered.

The staff deserves praise and recognition for their enthusiasm, commitment and professionalism in providing a service that meets increasing and wide-ranging individual families and individual child/adults needs. Staff are continuously faced with extra challenges when referrals are received from children and adults who have complex needs. This in turn reflects in some care packages requiring extra commitment and monitoring. The staff have continued to work to provide good quality care services, despite the pandemic being over the staff are still having to maintain safety at the forefront as colds, flu and different strains of covid is still evident and still continuing to affect a lot of individuals. However, this has not deterred SAFS staff in continuing to being supportive and committed to their career in care.

It is the trustees' view that it is prudent to ensure that there are sufficient free reserves to provide financial flexibility over the course of the six months ahead and to cover unplanned emergencies, maintenance and repairs and other expenditure as and where necessary.

The trustees have decided to set a level of reserves which is sufficient to ensure the continued operation of the charity activities. These include the running costs of the organisation, effective management, further enhancement, development of the organisation and to ensure that registration requirements (CQC or Ofsted) with the regulatory government bodies and Local Authority monitoring requirements and service specifications are met. The amount of the reserves totals £323,307 (which is the free reserves).

The trustees have regard to the liquidity requirements of operating the charity and have kept funds in interest bearing deposit account.

Despite the increasing pressure on public expenditure, the charity is expected to generate funds from various funding bodies indefinitely.

**SANDWELL ASIAN FAMILY SUPPORT SERVICE LIMITED**  
**Report of the Board of Directors**  
**For the year ended 31st March 2025**

**Plans for future periods and Public Benefit**

The forthcoming year brings both challenges and opportunities for SAFS. SAFS' services continue to be provided both in Sandwell and in neighboring boroughs and are at the forefront of our plans. Our services in Sandwell have expanded to the new and emerging communities. The need to secure additional external funding continues to be an area that needs to be addressed as all contracts have now become tenders and we will now have to compete for these as and when they are advertised. An annual impact and review of our strategic objectives will be a focal point for us in 2025-26. The Windmill Community Centre needs to diversify its income streams to meet the increasing costs particularly for maintenance and refurbishment. The WCC development plan needs to be reviewed with a business strategy and a funding strategy action plan to ensure it is self-funded as is also a going concern.

All services have been reviewed in line with tenders and income received for the sustainability of the organisation. SAFS was successful in its tender for the Short Breaks programme providing out of school clubs during the weekend and half term, summer holidays and Christmas Break to children and young people with disabilities aged 4 – 18 years and in addition to the clubs we have extended our offer for a Personal Assistant Support Service to children and young people, this programme ends in March 2024 and we will look to tender for the services again, subject to full cost recovery.

Our community based care services, centre based and lifestyle drop into adults with learning or physical disabilities is continually developing and changing and the focus is more on day opportunities and SMBC Adult social care are supportive of this service and have carried out a number of audits to ensure we are compliant. There is also a growing demand for SAFS domiciliary care services and in particular to provide care for children and young people who have complex health needs mainly autism. SAFS will continue to develop support and wellbeing services for parents and Carers and sustainable funding is required to meet the increasing demands of our Family Support service. SAFS will continue to develop and train existing staff to ensure they comply with CQC, the new care certificate workbook (skills for care), OFSTED regulations and the Early Years framework.

In planning all activities SAFS has worked to the Charity Commissions guidance on public benefit. Our main activities and our beneficiaries are listed on pages 4, 5, 6 and 7 of this report. All of these charitable activities are undertaken to further our charitable purpose for the public benefit.

**SANDWELL ASIAN FAMILY SUPPORT SERVICE LIMITED**  
**Report of the Board of Directors**  
**For the year ended 31st March 2025**

**Statement of Trustees' Responsibilities**

The trustees (who are also directors of Sandwell Asian Family Support Service Limited for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (United Kingdom Generally Accepted Accounting Practice).

The trustees are required by law to prepare accounts for each financial year, which give a true and fair view of the financial activities of the charity and its financial position at the end of that year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statement of recommended practice have been followed subject to any material departures disclosed and explained in the accounts;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

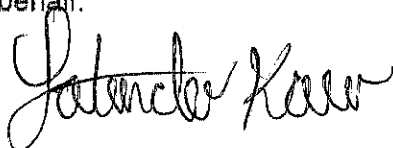
The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of charity and to enable them to ensure that financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Accountants/ Independent Examiners**

Messrs. Hallbrookes (Accountancy) Limited are willing to continue in office as Accountants for the ensuing year 2025/2026.

**Approval**

This report was approved by the trustees on .....16/12/2025..... and signed on their behalf.



Mrs Jatinder Kaur  
Chairperson

**SANDWELL ASIAN FAMILY SUPPORT SERVICE LIMITED**

**Independent examiners report to the Trustees of Sandwell Asian Family Support Service Limited**

I report to the charity trustees on my examination of the accounts of the Sandwell Asian Family Support Service Limited for the year ended 31st March 2025, which are set out on pages 12 to 20.

**Responsibilities and basis of report**

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having been satisfied that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under s. 145 of the Charities Act 2011 (the '2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under s. 145 (5) (b) of the 2011 Act.

**Independent examiners' statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in respect of the company as required by s.386 of the 2006 Act;
- the accounts do not accord with those accounting records
- the accounts do not comply with the accounting requirements of s.396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attentions should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Harvinder Kaur Josan BA (Hons) FCCA  
Hallbrookes (Accountancy) Ltd  
14 Elstow Road  
Bedford, MK42 9LA

Date: 16/12/2025

**SANDWELL ASIAN FAMILY SUPPORT SERVICE LIMITED**  
**Statement of Financial Activities**  
**For the year ended 31st March 2025**

**INCOME AND EXPENDITURE**

		<u>Restricted</u>	<u>Unrestricted</u>	<u>Designated</u>	<u>Total</u>	<u>Total</u>
	<u>Notes</u>	<u>Fund</u>	<u>Fund</u>	<u>Fund</u>	<u>Fund</u>	<u>Fund</u>
		<u>31st March</u>	<u>31st March</u>	<u>31st March</u>	<u>31st March</u>	<u>31st March</u>
		<u>2025</u>	<u>2025</u>	<u>2025</u>	<u>2025</u>	<u>2024</u>
		<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<b>Income Resources</b>						
<b>Donations and legacies</b>						
Income from donations and legacies	2	119815	62544	0	182359	189187
Income from other trading activities	3	0	24791	0	24791	22036
Investment Income	4	0	26625	0	26625	24015
Income from charitable activities	5	587758	50172	0	637930	481880
<b>Total Incoming resources</b>		<b>707573</b>	<b>164132</b>	<b>0</b>	<b>871705</b>	<b>717118</b>
<b>Resources Expended</b>						
Expenditure on raising funds		0	0	0	0	580
Charitable activities		658410	159967	0	818377	740115
Governance		43214	0	0	43214	35272
<b>Total Resources Expended</b>	6	<b>701624</b>	<b>159967</b>	<b>0</b>	<b>861591</b>	<b>775967</b>
<b>Net movements in funds</b>		<b>5949</b>	<b>4165</b>	<b>0</b>	<b>10114</b>	<b>-58849</b>
<b>Funds at 31st March 2024</b>		<b>0</b>	<b>307523</b>	<b>26156</b>	<b>333679</b>	<b>392528</b>
<b>Transfer between funds</b>		<b>-5949</b>	<b>5949</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Funds at 31st March 2025</b>	14	<b>0</b>	<b>317637</b>	<b>26156</b>	<b>343793</b>	<b>333679</b>

**SANDWELL ASIAN FAMILY SUPPORT SERVICE LIMITED**  
**Statement of Financial Activities**  
**For the year ended 31st March 2025**

<b><u>Balance Sheet</u></b>		<b><u>31st March</u></b>	<b><u>31st March</u></b>
	<b><u>Notes</u></b>	<b><u>2025</u></b>	<b><u>2024</u></b>
		<b><u>£</u></b>	<b><u>£</u></b>
<b><u>Fixed Assets</u></b>			
Tangible Assets	10	20486	25607
<b><u>Current Assets</u></b>			
Debtors and Prepayments	12	143877	134940
Cash in Bank and in Hand		212191	193190
<b><u>Creditors: amounts due within one year</u></b>			
Accruals	11	32761	20058
Net Current Assets		323307	308072
Net Assets	13	<b><u>343793</u></b>	<b><u>333679</u></b>
<b><u>Financed by</u></b>			
General Funds		317637	307523
Designated Funds		26156	26156
Restricted Funds		0	0
<b><u>Total Funds</u></b>	14	<b><u>343793</u></b>	<b><u>333679</u></b>


For the year ending 31st March 2025 the charitable company was entitled to exemption from audit under section (477) of the Companies Act 2006 relating to small companies.

**Responsibilities of directors/trustees:**

- (a) The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006 - however, in accordance with section 145 of the Charities Act 2011 the accounts have been examined by an independent examiner whose report appears on page 11.
- (b) The directors/trustees acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with FRS 102 SORP.

Approved for and on behalf of the Trustees on ..... 16/12/2025 .....



Mrs Jatinder Kaur  
Chairperson

**SANDWELL ASIAN FAMILY SUPPORT SERVICE LIMITED**  
**Statement of Cash Flows**  
**For the year ended 31st March 2025**

	Note	<u>31/03/2025</u>	<u>31/03/2024</u>
		£	£
Cash used in operating activities	1	16576	-59621
<b>Cash flows from investing activities</b>			
Interest income		2425	2212
Purchase of tangible fixed assets		0	-2000
Proceeds from sale of fixed assets		0	0
<b>Cash provided by (used in) investing activities</b>		<u>2425</u>	<u>212</u>
Change in cash and cash equivalents in the reporting year		19001	-59409
Cash and cash equivalents at the beginning of the year		193190	252599
Total cash and cash equivalents at the end of the year		<u>212191</u>	<u>193190</u>

**1) Reconciliation of net movement in funds to net cash flow from operating activities**

	<u>31/03/2025</u>	<u>31/03/2024</u>
	£	£
Net movements in funds	10114	-58849
Add back depreciation charge	5121	6174
Deduct interest income shown in investing activities	-2425	-2212
Decrease (increase) in debtors	-8937	3869
Increase (decrease) in creditors	12703	-8603
Net cash used in operating activities	<u>16576</u>	<u>-59621</u>

**2) Analysis of changes in net funds**

	<u>01/04/2024</u>	<u>Cashflow</u>	<u>31/03/2025</u>
	£	£	£
<b>Net Cash</b>			
Cash at bank and in hand	193190	19001	212191
<b>Total</b>	<u>193190</u>	<u>19001</u>	<u>212191</u>



**SANDWELL ASIAN FAMILY SUPPORT SERVICE LIMITED**

**Notes to the Accounts**

**For the year ended 31st March 2025**

**1) ACCOUNTING POLICIES**

Basis of Accounts

The (accounts) financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and the Republic of Ireland (FRS 102) and the Charities Act 2011 and applicable regulations.

Going Concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

Incoming Resources

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the items(s) of income have been met, it is probable that the income will be received, and the amount can be measured reliably. Income from government and other grants, is recognised when the charity has entitlement to the funds and performance conditions attached to the grants have been met, it is probable that the income will be received, and the amount can be measured reliably.

Donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. On receipt, donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market: a corresponding amount is then recognised in expenditure in the period of receipt.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Allocation of Costs

Direct Activity Costs comprise those costs that contribute directly to an activity and are Allocated to the relevant activity.

**SANDWELL ASIAN FAMILY SUPPORT SERVICE LIMITED**  
**Notes to the Accounts**  
**For the year ended 31st March 2025**

Support Costs comprise those costs that are necessary to deliver an activity but in themselves do not produce or deliver an activity.

Governance Costs are those costs incurred to meet statutory and constitutional requirements.

**Funds**

- (a) Unrestricted funds, which are credited to the Income and Expenditure accounts are normally expendable at the discretion of the management.
- (b) Restricted funds, which are for specific purpose declared by the donors and are credited to the Income and Expenditure account when received and debited to the same account when paid.
- (c) Designated funds represent funds set aside by the trustees for specific purposes.

**Depreciation**

Depreciation is calculated so as to write off the cost of tangible fixed assets on a reducing and straight-line balance basis over their useful lives. The rates applied are as follows:

Office Equipment	-	20% on rbb
Fixtures & Fittings	-	20% on rbb
Minibus	-	20% on rbb

The charity has secured a tenure of 25-year lease from the council and pays a Peppercorn rent of £1 annually. A gift in kind for the donated facilities for the use of the leasehold premises is shown at the value of £60,000. This is recognised within incoming resources as a donation and an equivalent charge included within resources expended.

**Taxation:**

The charitable company is exempt from corporation tax on its charitable activities.

**SANDWELL ASIAN FAMILY SUPPORT SERVICE LIMITED****Notes to the Accounts****For the year ended 31st March 2025**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
<b>2) Donations and legacies</b>		
Grants from Governments	122199	128290
Donations	60160	60897
	<b>182359</b>	<b>189187</b>
<b>3) Other Trading Activities</b>	24791	22036
<b>4) Income from investments</b>	26625	24015
<b>5) Incoming resources from charitable activities</b>	637930	481880
<b>TOTAL</b>	<b>871705</b>	<b>717118</b>

<b>6) TOTAL RESOURCES EXPENDED</b>	<b>Basis of allocation</b>	<b>Care Services</b>	<b>Windmill Centre Cost</b>	<b>Governance</b>	<b>Total 2025</b>	<b>Total 2024</b>
<b>Costs directly allocated to activities</b>		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Staff Costs	Direct	448550	45862	38114	532526	419020
Recruitment/Freelance worker	Direct	1123	3738		4861	4942
Travel	Direct	5162			5162	6998
Rent	Direct		60000		60000	60000
WCC-light/heat/repairs/cleaning	Direct		50197		50197	49559
Day Trip/Project Activities	Direct	5822			5822	12293
Training and Subscription	Direct	3680			3680	9122
Accountancy	Direct	4280		5100	9380	8769
Professional fees	Direct				0	49
Repairs & Renewals	Direct				0	596
Telephone	Direct	10336			10336	10087
Other Costs	Direct	6635	170		6805	10610
<b>Support Costs allocated to activities</b>						
Premises & Administration	(per unit)	3066			3066	3535
General office and finance staff	(per unit)	151291			151291	159206
Legal and Professional	(per unit)	13344			13344	15007
Equipment	(per unit)	5121			5121	6174
<b>Total resources expended</b>		<b>658410</b>	<b>159967</b>	<b>43214</b>	<b>861591</b>	<b>775967</b>

**7) Net movements of funds for the year**

	<b>31/03/2025</b>	<b>31/03/2024</b>
	<b>£</b>	<b>£</b>
This is stated after charging:		
Depreciation/loss on disposal	5121	6174

**SANDWELL ASIAN FAMILY SUPPORT SERVICE LIMITED****Notes to the Accounts****For the year ended 31st March 2025****8) ANALYSIS OF STAFF COSTS, TRUSTEES REMUNERATION AND EXPENSES, AND THE COST OF KEY MANAGEMENT PERSONNEL**

	Year ended 31st March 2025 £	Year ended 31st March 2024 £
<u>Staff Costs and Trustee's Remuneration</u>		
Salaries and Wages	657596	555696
Pension Cost	10828	7617

The number of staff whose emoluments fell within the following band were:

	2025	2024
£60,001 to £70,000	1	1

The key management personnel of the charity comprise of Chairperson, Vice Chairperson, Chief Executive Officer, Finance Performance Manager and Care Manager. The total emolument paid during the year of the key management were £159,435 (2024: 134,388).

The required definition of emoluments is total gross pay including employer pension and national insurance contributions.

The trustees received no remuneration. One trustee who is also a volunteer had been paid expenses from the charity during the year amounting to £28.50.

**9) STAFF NUMBERS**

The average monthly head count was 39 staff (2024: 36) and the average monthly number of full-time equivalent employees (including casual and part time staff) during the year was 32 (2024: 29).

**10) TANGIBLE FIXED ASSETS FOR THE YEAR ENDED 31ST MARCH 2025**

	<u>Fixtures/Fittings &amp; Equipment</u> £	<u>Total</u> £
<b>COST</b>		
1st April 2024	146116	146116
Additions	0	0
Disposal for the year	0	0
	<u>146116</u>	<u>146116</u>
 <b>DEPRECIATION</b>		
1st April 2024	120509	120509
Charge for the year	5121	5121
Depreciation on disposal	0	0
	<u>125630</u>	<u>125630</u>
 <b>Net Book Value</b>		
31st March 2024	25607	25607
31st March 2025	<u>20486</u>	<u>20486</u>

**SANDWELL ASIAN FAMILY SUPPORT SERVICE LIMITED****Notes to the Accounts****For the year ended 31st March 2025****11) CREDITORS AMOUNTS FALLING DUE WITHIN ONE YEAR**

	Year ended 31st March <u>2025</u> £	Year ended 31st March <u>2024</u> £
Accruals	22871	10921
Pensions	2170	1537
Holiday Accruals	7720	7600
	<u>32761</u>	<u>20058</u>

**12) DEBTORS AND PREPAYMENTS - GRANTS RECEIVABLE**

	Year ended 31st March <u>2025</u> £	Year ended 31st March <u>2024</u> £
Grants Receivable	141755	130438
Prepayments	2122	4502
	<u>143877</u>	<u>134940</u>

**13) ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	<u>Unrestricted</u> <u>Funds</u> £	<u>Designated</u> <u>Funds</u> £	<u>Restricted</u> <u>Funds</u> £	<u>Total</u> <u>Funds</u> £
Tangible Fixed Assets	20486			20486
Debtors	143877			143877
Cash at Bank in Hand	186035	26156	0	212191
Current Liabilities	32761			32761
<b>Net assets at 31st March 2025</b>	<b><u>317637</u></b>	<b><u>26156</u></b>	<b><u>0</u></b>	<b><u>343793</u></b>

**SANDWELL ASIAN FAMILY SUPPORT SERVICE LIMITED****Notes to the Accounts****For the year ended 31st March 2025****14) CAPITAL COMMITMENTS**

Authorised but not contracted

**MOVEMENT IN FUNDS**

	<u>Bal b/fd</u>	<u>Income</u>	<u>Outgoing</u>	<u>As at</u>	<u>Transfer</u>	<u>As at</u>
	<u>1st April</u>	<u>Resources</u>	<u>Resources</u>	<u>31st March</u>	<u>to Funds</u>	<u>31st March</u>
	<u>2024</u>			<u>2025</u>		<u>2025</u>
	£	£	£	£	£	£
<b>Restricted Funds</b>						
Adults Services (18-40) Personal Budget - SMBC	0	368863	370506	-1643	1643	0
Adults Services (18-40) Direct Payts/NHS/Managed Accounts	0	169285	170928	-1643	1643	0
Children's Services - SMBC	0	39610	27737	11873	-11873	0
Short Breaks/ HAF - SMBC	0	119815	122453	-2638	2638	0
Carers Grant - SMBC	0	10000	10000	0		0
<b>Total Restricted Funds</b>	<b>0</b>	<b>707573</b>	<b>701824</b>	<b>5949</b>	<b>-5949</b>	<b>0</b>
<b>Unrestricted Funds</b>						
General Funds	307523	164132	159967	311688	5949	317637
Designated Funds	26156	0	0	26156	0	26156
<b>Total Unrestricted Funds</b>	<b>333679</b>	<b>164132</b>	<b>159967</b>	<b>337844</b>	<b>5949</b>	<b>343793</b>
<b>Total Funds</b>	<b>333679</b>	<b>871705</b>	<b>861691</b>	<b>343793</b>	<b>0</b>	<b>343793</b>

**15) Related Party Transactions**

There were no transactions reported/recorded where trustees have received remuneration from the charity (see note (8) above).

**16) Other Transactions**

A transaction was declared in connection to the Chief Executive Officer as a person of significant influence as follows:

a close relative is a paid employee of the charity

This arrangement was disclosed to and agreed by the trustees under the charity's conflict of interest policy.

**17) Control**

The company is controlled by the trustees. The trustees shown in the report are also known as directors or members of the board.

**18) Governance Costs**

The figure of £43,214 per (note 6) is a Governance cost, which has been allocated to appropriate funds as outgoing costs per note (14).

**19) Transfers**

General funds have been transferred to Adults Services Direct payments, Personalised Budget, Shortbreaks/HAF to cover the shortfall.

Children Services surpluses have been transferred over to unrestricted as they can be used for general purposes.