

**The Beacon School  
Parents Society**

**Charity Commission Registration Number: 1098878  
Registered in England & Wales**

**Annual Report  
and  
Financial Statements**

**For the year ended 30 September 2020**

**c/o The Beacon School  
15 Amersham Road  
Chesham Bois  
Buckinghamshire  
HP6 5PF**

# **The Beacon School Parents Society**

## **Charity Commission Registration Number: 1098878**

### **Current Trustees -**

Will Phelps, Headmaster  
Janelle Stevenson, Chairperson  
Caroline Dew, Secretary  
Nick Williams, Treasurer  
Neil Hyde

### **Trustees' Annual Report**

We have the pleasure in submitting our annual report and accounts for the year ending 30 September 2020.

The Object of the charity is the advancement of the education of the pupils at Beacon School by providing funds, items, services and facilities that are not the obligation of any statutory authority to provide.

The Constitution was approved and adopted on 15<sup>th</sup> October 2002 and amended in certain respects in March 2009. The constitution is available on the school website. The organisation was registered as a charity from 5<sup>th</sup> August 2003, having been a small Parent Teacher Association up to that time.

A summary of the fundraising activities and items purchased in pursuit of the charity's objects during the period is shown in the notes to the Accounts.

As a result of the COVID-19 Pandemic, various previously planned activities had to be cancelled. Deposits paid to certain venue providers have been maintained for use in future years.

The Trustees do not engage in speculative investments and they hold significant funds in interest-bearing and current accounts until such time as they are needed.

Funding requests received from the School are approved at the discretion of the Headmaster and the Committee, and then passed to the Trustees for final approval

### **Reserves Policy**

In normal times, our policy is to maintain unencumbered funds in cash of at least £10,000 to enable the charity to make arrangements for future events.

Within the limitations of the above we aim to purchase items whenever the school has made a request and it has been approved at a Trustees Meeting.

Approved by the trustees and signed on their behalf:



Caroline Dew  
Trustee & Secretary

Date: 28.7.2021



Nick Williams  
Trustee & Treasurer

Date: 28/7/21

**The Beacon School Parents Society**  
**Charity Commission Registration Number: 1098878**

**Statement of Financial Activities**  
**For the year ended 30 September 2020**

		<b>Unrestricted Fund</b>	
		<b>Year ended</b>	<b>Year ended</b>
		<b>30</b>	<b>30</b>
		<b>September</b>	<b>September</b>
		<b>2020</b>	<b>2019</b>
		<b>£</b>	<b>£</b>
<b>INCOMING RESOURCES</b>			
<b>Incoming resources from generated funds</b>			
Membership income		80	940
Activities for generating funds	Note 1	47,831	68,496
Investment income – bank interest		0	0
<b>TOTAL INCOMING RESOURCES</b>		<b>47,911</b>	<b>69,436</b>
 <b>RESOURCES EXPENDED</b>			
<b>Charitable activities</b>			
Purchase of items for The Beacon School	Note 2	19,064	25,274
<b>Cost of Generating Funds</b>			
Fundraising trading: costs of goods sold and other costs	Note 1	31,247	35,040
<b>Governance Costs</b>			
NCPTA subscription/Account Review		677	779
<b>TOTAL RESOURCES EXPENDED</b>		<b>50,988</b>	<b>61,093</b>
 <b>NET RECEIPTS / (PAYMENTS)</b>		 <b>(3,077)</b>	 <b>8,343</b>
<b>CASH FUNDS BROUGHT FORWARD</b>		<b>62,725</b>	<b>54,382</b>
<b>CASH FUNDS CARRIED FORWARD</b>		<b>59,648</b>	<b>62,725</b>

**The Beacon School Parents' Society**  
**Charity Commission Registration Number: 1098878**

**Statement of Assets and Liabilities**

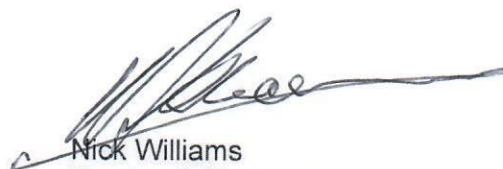
	<b>Unrestricted Fund</b>	
	<b>30 September 2020 £</b>	<b>30 September 2019 £</b>
<b>Cash Funds</b>		
Cash In Hand plus		
Bank Account less un-presented cheques	<u>59,648</u>	<u>62,725</u>
<b>Other Monetary Assets</b>		
Amounts owed to the charity in respect of events and other activities	<u>0</u>	<u>0</u>
<b>Liabilities</b>		
Amounts owed by the charity in respect of events and other activities	<u>0</u>	<u>0</u>
<b>Funds Available</b>	59,648	62,725

Approved by the trustees and signed on their behalf:



Caroline Dew  
Trustee & Secretary

Date: 28.7.2021



Nick Williams  
Trustee & Treasurer

Date: 28/7/21



**The Beacon School Parents Society**  
**Charity Commission Registration Number: 1098878**

**NOTES TO THE FINANCIAL STATEMENTS**  
**For the year ended 30 September 2020**

**Note 1**

Activity	Receipts	Payments	Funds Raised
	£	£	£
Christmas Fair	18,131	(3,773)	14,358
May Ball	16,790	(18,397)	(1,607)
Second hand uniform sales	10,260	(2,575)	7,685
Quiz Night	2,070	(2,915)	(844)
Cake sales	0	(40)	(40)
World Book Day	0	0	0
COVID-19 Teacher at Work Support	110	(3,060)	(2,950)
Summer swim club	70	(189)	(119)
Camp Night	0	(298)	(298)
Prior year cheques cancelled		80	80
Miscellaneous	320	0	320
<u>Total Fundraising Activities</u>	<u>47,831</u>	<u>(31,247)</u>	<u>16,583</u>

**Note 2**

**Charitable Activities**

	£
CNC Router for DT labs	6,000
Radio microphones for music productions	3,540
Bean bags for library	950
Camera for Cooking and Nutrition	707
Outdoor activity kits for Lower School	2,617
Roald Dahl Childrens' Charity - donation	1,750
Youngminds Charity - donation	1,750
Theatre Shed Charity - donation	1,750
	<u>19,064</u>

# **The Beacon School Parents Society**

## **Charity Commission Registration Number: 1098878**

### **NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended 30 September 2020**

#### **1. Accounting Policies**

The financial statements have been prepared on a Receipts & Payments basis as permitted by charities legislation and in accordance with applicable accounting standards.

#### **2. Stock and other assets**

The charity holds minor items of furniture, stationery and consumable stock for use in forthcoming events. The trustees do not consider their valuation material and endeavour to keep such items to a minimum.

#### **3. Fundraising activities**

A summary of the activities held during the period and funds raised is shown on Page 5.

#### **4. Charitable Activities**

As shown on page 5 funds were expended on a number of projects around the school.

# The Beacon School Parents Society

## Charity Commission Registration Number: 1098878

### Independent examiner's report to the trustees of The Beacon School Parents Society

I report on the accounts of The Beacon School Parents' Society for the year ended 30 September 2020, which are set out on pages 2 to 6.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

### It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: AMIT JOSHI

Independent Examiner

Signature: Amir Joshi

Address: TAX ASSIST ACCOUNTANTS 117 HIGH STREET CHESHAM HP5 1DE

Date: 26 July 2021