

**BURLEY IN WHARFEDALE COMMUNITY TRUST**

**CHARITY NO 1098871**

**TRUSTEES REPORT AND ANNUAL ACCOUNTS**

**FOR THE YEAR ENDED 30th SEPTEMBER 2023**

# **BURLEY IN WHARFEDALE COMMUNITY TRUST TRUSTEES' REPORT**

## **YEAR ENDED 30th SEPTEMBER 2023**

The trustees present their report for the year ended 30<sup>th</sup> September 2023.

### **ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISORS**

Burley in Wharfedale Community Trust (BWCT) is a charitable trust first registered in 2003 (registration no: 1098871) and governed by a constitution.

Its registered address is: 12 Old Mill Close, Burley in Wharfedale, Ilkley. LS29 7RU.

#### **The current Trustees are:**

Duncan Ault (Chair)  
Andrew Wriglesworth (Secretary)  
Mark Elsworth (Treasurer)  
Rachel Beverley-Stevenson (January 2023)  
Harvey Bosomworth  
Robin Dearing (October 2023)  
Janine Edwards  
Barbara Holden  
Lorraine Hughes  
Elaine Marsden  
Shirley Moffat  
Sam Needham (May 2023)  
Niccola Swan (Publicity)  
Sylvia Tilford  
Nick Turnbull (Membership)

In line with the Constitution, Janine Edwards, Mark Elsworth, Elaine Marsden and Nick Turnbull stood down as Trustees at the AGM in January 2023 and were duly re-elected. Tom Sumner continues as advisor to the Trust on projects, events and activities.

Bankers: Virgin Money  
Waver Green  
Pudsey  
West Yorkshire  
LS28 7BG

Independent Examiner: Tim Haskins ACA  
9 Harvest Croft  
Burley in Wharfedale  
LS29 7LY

## **BURLEY IN WHARFEDALE COMMUNITY TRUST TRUSTEES' REPORT**

### **YEAR ENDED 30th SEPTEMBER 2023**

#### **STRUCTURE AND MANAGEMENT**

The charity is an unlimited association. Its object is to promote any charitable purposes for the benefit of the inhabitants of Burley in Wharfedale, Burley Woodhead and Stead by any such means that are deemed to be exclusively charitable according to the laws of England and Wales.

The charity is run by a committee of elected and co-opted trustees who have control of the association and its property and funds. There should be at least 3 and not more than 18 members of the Committee, all of whom must be members of the Trust. New trustees are recruited and co-opted onto the board by the existing trustees and elected at the AGM. All trustees give their time voluntarily.

The Trust would like to thank all its trustees for their time and efforts towards the furtherance of its aims and objects.

The Committee must hold at least 4 meetings a year. A quorum at a committee meeting is 5 members. The Trust has a number of powers set out in the constitution which may be exercised only in promoting its object.

Membership of the Trust is open to any individual or organisation interested in promoting the charity. Membership is by annual or lifetime subscription.

#### **ACHIEVEMENTS AND PERFORMANCE 2023**

The Trust has had another successful year with membership now at 886 (2021/22: 902).

Last year we finalised the amalgamation of the former Burley Educational Trust (BET) into the Community Trust by incorporating its assets and income into a designated fund within BWCT. This year we have actively tried to distribute some of the accumulated funds and income mainly to the two primary schools in the village. We have also provided funds for a youth worker to run an Outreach secular youth programme (Space) in the village in conjunction with Bradford youth services.

During this financial year BWCT has taken overall responsibility for the Burley Summer Festival to provide a legal entity for this important week-long village event and the popular Moor Run. It also enables us to claim gift aid on qualifying public donations and to economise on our insurance costs for the two entities.

In addition to subscriptions and donations from members and the income from the former BET investments we have received rental income from Burley Trojans and Burley Cricket Club. Gift Aid on qualifying donations was claimed after the end of the financial year - £2,550 was received in October 2023.

## **BURLEY IN WHARFEDALE COMMUNITY TRUST TRUSTEES' REPORT**

### **YEAR ENDED 30th SEPTEMBER 2023**

#### **ACHIEVEMENTS AND PERFORMANCE 2022/23 (continued)**

We continued to maintain the Scalebor pavilion and contributed to the drainage maintenance of the pitches during the year.

We continued our involvement in organising and running the annual Christmas Lights display, lights switch on and markets (with help from volunteers and other village organisations) and we also run the Annual Duck Race and Teas in the Park (with the Guides) in June.

Having raised funds from various sources we have managed to help several village organisations with their fundraising efforts. These include Burley Junior cricket and football clubs, Walkers are Welcome, Unique, Men's Shed, Burley Oaks and Burley Woodhead primary schools and the Wellbeing Hub.

In line with our ongoing responsibilities we have funded, supervised and undertaken the maintenance of the Pudding Tree and Jubilee gardens, Corn Mill Pond and Fountain of Life. We also provide the summer hanging baskets and flower tubs in the centre of the village.

The village website is also part of the Trust's responsibilities and it has now been relaunched as a community site. It contains the very useful Village Diary of events.

We have helped with fundraising to provide better footpath access for wheelchair and pushchair users and to provide village information boards for residents and visitors. The allotment path has been resurfaced partway and it is hoped that this will finally be completed early in 2024.

The litter-picking initiative, started by trustee Loraine Hughes under the name of Wharfedale Wombles, has continued to go from strength to strength with regular volunteer litter-picks in the village on the first Sunday of the month, a self-help litter station near the Red Lion, and several others more regularly by certain members in areas near to their homes.

At the year-end total reserves stand at approximately £118,000 which includes ring-fenced funds for the Educational Trust (c£24,000) and Festival funds of c£9,000 (from which creditors of c£3,000 were paid in October '23). The trustees have already allocated £37,000 of the remaining General Fund towards specific projects which are included in our future plans below.



## **BURLEY IN WHARFEDALE COMMUNITY TRUST TRUSTEES' REPORT**

### **YEAR ENDED 30th SEPTEMBER 2023**

#### **FUTURE PLANS**

The Trust's future plans for promoting charitable activity for the benefit of the local residents include the following:

- The proposed Pump and Balance Bike tracks for the recreation ground will be our major fundraising project for the next two years. This will be done in conjunction with Bradford and Burley councils and requires in excess of £200,000 for construction. This development will be done in conjunction with Burley Trojans football club who will be fundraising for a new football pavilion nearby. The Trust is keen to see this initiative completed by Spring 2025 and has pledged £25,000 of its General Fund towards these two tracks.
- Distribute funds from the Educational Trust to young people in the village.
- Continue to organise the Christmas Lights, Christmas Markets and the Duck Race.
- Help maintain the playing field and pavilion at Scalebor and other village assets including the Corn Mill Pond, Fountain of Life, Pudding Tree, Jubilee gardens and the Fountain of Life.
- Install village maps and walking information boards in four locations.
- Build on the relationship with the Summer Festival within the Trust's overall responsibility
- Actively encourage and assist with fundraising for the new football pavilion.
- Continue working with the Parish Council, Bradford Council and other fundraisers and village organisations.
- Maintain and improve the new community website and diary to provide access for village organisations and businesses.
- Continue to improve walking and access provision around the village for all abilities and ages.
- Maintain the community herb and vegetable gardens.
- Continue funding of youth provision in the village through the Space outreach programme, Unique and other initiatives.
- Continue and extend the Wharfedale Wombles litter picking initiative.
- Support for the Wellbeing Hub initiative and Men's Shed.
- Provide important local information through the village website, Facebook and our regular newsletter to members.
- Assist other local village organisations with funding.

**Signed on behalf of the Charity Trustees**

**BURLEY IN WHARFEDALE COMMUNITY TRUST (BWCT)**  
**Registered Charity No 1098871**  
**Receipt and Payments Accounts - year ended 30 September 2023**

	Notes	Unrestricted Funds	Restricted Funds	£	Last year £
<b>RECEIPTS</b>					
Membership subscriptions and Giftaid	1	8,118		8,118	12,216
Christmas lights & market - incl donations & Giftaid		2,090		2,090	9,390
Donations from Coop Foundation		1,982		1,982	2,441
Donations from Bradford Met				0	7,800
Grant returned		1,471		1,471	0
Other Donations		1,222		1,222	3,838
Duck Race income - ticket sales etc		1,662		1,662	2,462
Scalebor Pavilion & Grounds rent & other income		2,832		2,832	2,990
Scalebor Grounds maintenance	2			0	12,321
Other receipts				0	932
Funds transferred from Burley Summer Festival	3	8,569		8,569	0
Summer Festival income		12,435		12,435	0
<u>Designated fund - Educational</u>	4				
Funds transferred from BET				0	23,877
Income from investments		7,602		7,602	5,128
Funds previously donated - returned unused				0	500
<u>Designated fund - Pump Track</u>					
Funds transferred from BSF		978		978	0
<b>Receipts ("Gross Income" per Annual Return)</b>		<b>48,961</b>	<b>0</b>	<b>48,961</b>	<b>83,895</b>
<b>PAYMENTS</b>					
Christmas Lights & market		2,959		2,959	4,681
Grants and donations	1	7,664		7,664	11,657
Insurance		1,603		1,603	1,158
Scalebor Pavilion maintenance/utilities		2,699		2,699	2,851
Scalebor Grounds maintenance	2			0	6,341
Scalebor Pitches drainage	5			0	3,883
Village Gardens		515		515	1,893
Village Noticeboards		1,200		1,200	0
Hanging Baskets and Tubs		2,575		2,575	1,500
Corn Mill Pond			440	440	400
Computer and web site expenses		834		834	808
Membership and other expenses		787		787	1,353
Burley Summer Festival costs		11,780		11,780	0
<u>Designated fund - Educational</u>	4				
Grants and donations		12,500		12,500	570
<u>Designated fund - Pump Track</u>					
Costs		168		168	0
<b>TOTAL PAYMENTS FOR YEAR</b>		<b>45,284</b>	<b>440</b>	<b>45,724</b>	<b>37,095</b>
<b>NET RECEIPTS/(PAYMENTS)</b>		<b>3,677</b>	<b>(440)</b>	<b>3,237</b>	<b>46,800</b>

## STATEMENT OF ASSETS AND LIABILITIES AT 30 SEPTEMBER 2023

CASH FUNDS		Unrestricted Funds	Restricted Funds	£
Corn Mill Endowment			2,019	2,019
Educational - designated	4	24,037		24,037
Pump Track - designated		810		810
Summer Festival	3	9,225		9,225
General Purpose		81,870		81,870
<b>TOTAL CASH FUNDS</b>		<b>115,942</b>	<b>2,019</b>	<b>117,961</b>

## INVESTMENT ASSETS

	Relevant fund	Current Value
Black Rock	Educational	90,408
Schroders	Educational	100,578
		<b>190,986</b>

## ASSETS RETAINED FOR THE TRUST'S OWN USE

Sports pavilion at Scalebor Park - insurance value	150,000
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## LIABILITIES

Creditors relating to the Summer Festival - paid after the year end	(3,333)
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## NOTES TO THE ACCOUNTS

1. The income from the Lights is lower than last year because the GiftAid relating to bucket collections was received after the year end and will be included in next year's accounts. In addition, specific donations of £5,500 were received last year.

2. Until March 2022 BWCT received funds from Greenbelt as part of an annual service agreement, to maintain the grounds and playing field at Scalebor which the Trust subcontracts to a local contractor.

3. During the year the Trust took over responsibility for the Burley Summer Festival.

4. Following the absorption of the Burley Educational Trust ("BET") into the Community Trust the trustees have undertaken to, as far as is possible, set aside (or "designate") the associated funds to be used for similar purposes to those of BET. During the year the trust donated £12,000 to local schools for specific projects and one small grant to an individual.

5. £4,426 was spent on pitch drainage in October 2023 and therefore is excluded from the Receipts & Payments account for 2022/23. By contrast the previous winter's drainage was paid in September 2022 and was included in last year's accounts.

**Chartered Accountant's report to the Trustees of Burley in Wharfedale Community Trust for the year ended 30 September 2023**

I report to the trustees on my examination of the accounts of the Burley in Wharfedale Community Trust ("the Trust") for the year ended 30 September 2023.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



**Tim Haskins ACA**  
**9 January 2024**