

**BURLEY IN WHARFEDALE  
COMMUNITY TRUST CHARITY NO  
1098871**

**TRUSTEES' REPORT AND  
ACCOUNTS**

**FOR THE YEAR ENDED 30th  
SEPTEMBER 2021**

# **BURLEY IN WHARFEDALE COMMUNITY TRUST**

## **TRUSTEES' REPORT YEAR ENDED 30th SEPTEMBER**

### **2021**

The trustees present their report for the year ended 30<sup>th</sup> September 2021.

### **ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISORS**

Burley in Wharfedale Community Trust (BWCT) is a charitable trust first registered in 2003 (registration no: 1098871) and governed by a constitution.

Its registered address is: 12 Old Mill Close, Burley in Wharfedale, Ilkley. LS29 7RU.

#### **The Trustees are:**

Duncan Ault (Chair)  
Andrew Wriglesworth  
(Secretary) Mark Elsworth  
(Treasurer) Harvey  
Bosomworth  
Tim Brooke (appointed May  
2021) Janine Edwards  
Simon Hills (resigned  
January 2021) Lorraine  
Hughes  
James Moorhouse (resigned  
July 2021) Ian Rigarsford  
(resigned July 2021) Niccola  
Swan (Publicity)  
Sylvia Tilford  
Nick Turnbull (Membership)

In line with the Constitution, Duncan Ault, Andrew Wriglesworth and Harvey Bosomworth stood down as Trustees at the AGM in January 2020 and were duly re-elected. Tom Sumner continues as advisor to the Trust on projects, events and activities.

Bankers: Virgin Money (previously known as  
Yorkshire Bank) Waver Green  
Pudsey  
West Yorkshire  
LS28 7BG

Independent  
Examiner: Tim Haskins ACA

9 Harvest Croft  
Burley in  
Wharfedale LS29  
7LY

# **BURLEY IN WHARFEDALE COMMUNITY TRUST**

## **TRUSTEES' REPORT YEAR ENDED 30th SEPTEMBER**

**2021**

### **STRUCTURE AND MANAGEMENT**

The charity is an unlimited association. Its object is to promote any charitable purposes for the benefit of the inhabitants of Burley in Wharfedale, Burley Woodhead and Stead by any such means that are deemed to be exclusively charitable according to the laws of England and Wales.

The charity is run by a committee of elected and co-opted trustees who have control of the association and its property and funds. There should be at least 3 and not more than 18 members of the Committee, all of whom must be members of the Trust. New trustees are recruited and co-opted onto the board by the existing trustees and elected at the AGM. All trustees give their time voluntarily.

The Trust would like to thank all its trustees for their time and efforts towards the furtherance of its aims and objects.

The Committee must hold at least 4 meetings a year. A quorum at a committee meeting is 5 members. The Trust has a number of powers set out in the constitution which may be exercised only in promoting its object.

Membership of the Trust is open to any individual or organisation interested in promoting the charity. Membership is by annual or lifetime subscription.

### **ACHIEVEMENTS AND PERFORMANCE 2020/21**

The Trust has had another successful year with membership at 978 (2019/20, 986).

In addition to subscriptions and donations from members we have received income from Burley Parish Council, Burley Educational Trust, Shipley Community Chest, Greenbelt and the Coop community scheme. We also claimed Gift Aid on membership and donations of £2,370 in the year.

Our management of the Scalebor Park grounds has continued and we have been helped by Burley Trojans and Burley Cricket Club.

We continue to organise the Christmas Lights, Christmas Market, Craft Fair and Duck Race; although, with the exception of the Lights, these were cancelled this financial year due to covid-19 regulations.

Our thanks go to all the volunteers that help with Trust management, activities and maintaining its assets.

Having raised funds from various sources we have managed to help several village organisations with their fundraising efforts. These include the Library (new furniture), Scouts and Guides (new HQ), Walkers are Welcome (new kissing gates), Love Burley (covid-19 support) and Unique.

## **BURLEY IN WHARFEDALE COMMUNITY TRUST**

### **TRUSTEES' REPORT YEAR ENDED 30TH SEPTEMBER**

#### **2021**

##### **ACHIEVEMENTS AND PERFORMANCE 2020/21 (continued)**

In line with our ongoing responsibilities we funded, supervised and undertook the maintenance of the Scalebor grounds and pavilion, Pudding Tree and Jubilee gardens, Corn Mill Pond, Fountain of Life and provided hanging baskets and flower tubs in the centre of the village. The village website is also part of the Trust's responsibilities and has recently been upgraded.

During the year the Trust provided £30,778 towards completion of the playground in Grange Park; this was raised mainly through public fundraising, individual donations and legacies.

We have also been helping with the funding of the refurbishment of the Roundhouse Garden and a new herb garden. We are currently fundraising to help with better footpath access for wheelchair and pushchair users and to provide village information boards for residents and visitors.

The litter-picking initiative, started by trustee Loraine Hughes under the name of Wharfedale Wombles, has been a great success with regular volunteer litter-picks in the village on the first Sunday of the month and several others more regularly by certain members in areas near to their homes.

We have also been funding the start of the local Men's Shed in Burley which meets twice a month in the Bowling Pavilion on Wednesday mornings and we are actively involved in the wellbeing initiative in the village.

In addition, the Trust has been negotiating, with the help of legal advisors and with the approval of the Charity Commission, a merger with the Burley Educational Trust (BET) to take over their assets and objectives. Funds from BET will be incorporated within the Trust to be used for educational purposes.

At the year-end total reserves stand at £67,925 of which £60,296 is for the General Purpose non-specific fund. Over £35,000 has been committed to activities listed below.

# **BURLEY IN WHARFEDALE COMMUNITY TRUST**

## **TRUSTEES' REPORT YEAR ENDED 30th SEPTEMBER**

**2021**

### **FUTURE PLANS**

The Trust's future plans for promoting charitable activity for the benefit of the local residents include the following:

- Complete the merger with Burley Educational Trust.
- Continue the Christmas Lights, Christmas Markets and the Duck Race.
- Maintain the grounds at Scalebor and various village assets including the Corn Mill Pond and Fountain of Life.
- Install village information boards in two locations.
- Maintain and improve the website to provide access for village organisations and businesses.
- Improve walking and access provision around the village for all abilities and ages. This includes organising new benches on the village perimeter.
- Maintain the new community herb and vegetable gardens.
- Continue funding of youth provision in the village through YouthQuake and Unique.
- Continuing with the Wharfedale Wombles litter picking initiative.
- Support for the wellbeing initiatives and Men's Shed.
- Provide important local information through the village website, Facebook and our regular quarterly newsletter to members.
- Assist other local village organisations with funding.

**Signed on behalf of the Charity Trustees**

**Duncan Ault : Chair**

**December 2021**

**BURLEY IN WHARFEDALE COMMUNITY TRUST (BWCT)**  
**Registered Charity No 1098871**  
**ANNUAL ACCOUNTS YEAR ENDING 30TH SEPTEMBER 2021**

	Notes	2021 £	2020 £
<b>INCOME</b>			
Membership subscriptions	17	9,134	9,059
Christmas Lights Donations	1	2,299	1,942
Christmas market (net)		0	1,297
Burley Playground Project	2	0	4,500
Donations from Coop Foundation		2,583	3,267
Other Donations	3	7,232	2,050
Duck Race (net)	9	1,557	0
Scalebor Pavilion & Grounds income	4	2,000	1,879
Scalebor Grounds maintenance	5	20,090	19,034
Gift Aid reclaimed	6	2,370	1,513
<b>TOTAL INCOME FOR YEAR</b>		<b>47,265</b>	<b>44,540</b>
<b>EXPENDITURE</b>			
Membership expenses		424	805
Christmas Lights	1	2,120	2,790
Grants and donations	8	38,271	11,693
Grant - write off loan to Scouts & Guides	7	2,500	0
Insurance		1,125	1,522
Scalebor Pavilion maintenance/utilities	15	587	3,432
Scalebor Pavilion depreciation		0	960
Scalebor Grounds maintenance	5	11,230	11,110
Scalebor Pitches drainage	10	3,874	3,950
Jubilee & Pudding Tree Gardens		1,112	1,024
Corn Mill Pond		1,275	738
Round House garden	11	468	1,820
Hanging Baskets and Tubs	12	650	1,339
Computer and web site expenses	13	1,141	1,268
Miscellaneous expenses		124	565
<b>TOTAL EXPENSES FOR YEAR</b>		<b>64,901</b>	<b>43,016</b>
<b>NET (EXPENSE) / INCOME</b>		<b>(17,636)</b>	<b>1,524</b>

<b>ASSET RECONCILIATION: AT 30TH SEPTEMBER</b>		<b>2021</b>	<b>2020</b>
		£	£
<b>ASSETS brought forward</b>		<b>85,561</b>	<b>84,037</b>
<b>(DEFICIT) / SURPLUS for year</b>		<b>(17,636)</b>	<b>1,524</b>
<b>ASSETS carried forward</b>		<b>67,925</b>	<b>85,561</b>
<b>Bank account - including</b>			
<b>Specific - Playground project</b>	2	<b>0</b>	<b>15,779</b>
<b>Specific - Corn Mill Endowment</b>		<b>2,860</b>	<b>4,134</b>
<b>Specific - Library</b>	8	<b>186</b>	<b>1,515</b>
<b>Specific - Walkers with Wheels</b>		<b>4,583</b>	<b>0</b>
<b>General Purpose</b>	14	<b>60,296</b>	<b>59,132</b>
<b>Total funds</b>		<b>67,925</b>	<b>80,561</b>
Loans made (net of repayments received)	7	0	5,000
<b>TOTAL ASSETS</b>		<b>67,925</b>	<b>85,561</b>



## **NOTES TO THE ACCOUNTS**

1. Bradford MDC carry out the maintenance and replacement of the Christmas lights. Part of the cost is invoiced to and paid by the Parish Council whilst the main balance is funded by the Trust.

In the year to September 2021, income included £408 raised by a raffle organised by the local Coop store.

2. During the year, BWCT used the remaining retained funds and donated a further £15,000 for the completion of phase 2 of the playground project (including the installation of a zip wire) .

3. Donations of £4,194 from Shipley Community Chest were for the Herb Garden, Walking With Wheels and other projects.

A total of £1,900 was received from a number of individuals and from each church in the village towards benches in and around the village.

£750 was received in donations for free school meals during the October half-term. This, with the related Gift Aid, was given to the village schools' hardship funds following the government's decision to support the cost.

4. Rent received for use of the pavilion by Burley Trojans (£1,400) and the cricket club (£300) plus sundry income from use of the grounds by third parties (£300).

5. BWCT receives funds from Greenbelt as part of an annual service agreement, to maintain the grounds and playing field at Scalebor which the Trust subcontracts to a local contractor.

6. Gift Aid is claimed on membership subscriptions and most donations from individuals.

7. Of the £5,000 remaining loan to the Scouts & Guides a repayment of £2,500 was received in November 2020. The final £2,500 was written off by the Trust.

8. In addition to small grants given to local organisations and projects, the Trust paid £30,778 towards the completion of the playground (£15,778 from funds collected in previous years plus an additional grant of £15,000 from the Trust - see Note 2), £2,890 for various benches around the village (mostly donated by individuals and the churches), £1,258 to finish the herb garden, £1,378 for Library furniture (from the specific funds held for that purpose).

9. The 2021 duck race could not take place due to adverse weather but tickets were sold and the winning ducks drawn from a hat. The 2020 duck race was cancelled due to Covid.

10. Drainage work on the Scalebor playing field is undertaken annually to maintain the playing surface for junior sport and public use.

11. The Roundhouse Garden was refurbished with funds from the Trust, Parish Council, Burley Festival and Burley Gardeners with help from the Grange Park gardeners.

12. The tubs and hanging baskets in the centre of the village are provided with the help of funding from the Parish Council and are planted and maintained by Tom Sumner, Ghyll Royd School and other volunteers.

13. Development of the village website and diary continues and we thank Malcom Fisher for his help and support.

14. BWCT has committed to support the following projects, among others; Walking with Wheels (£5,000), Youthquake (£3,000 towards training) and the development of a village map (up to £2,500).

15. Pavilion costs were higher in 2020 due to redecorating and the installation of CCTV.

16. The Trust is currently proceeding with an agreed merger with Burley Educational Trust and is in final legal arrangements with the Charities Commission.

This will result in additional funds which will be available for initiatives of an educational nature in Burley.

17. Income is disclosed net of the fees the Trust pays for the use of various platforms to collect payments. The total for the year was £205 of which £170 related to PayPal which is used to collect some membership fees.

**FINALLY:** A big thank you to Tim Haskins, our accountant, for reviewing these accounts

**Chartered Accountant's report to the Trustees of Burley in Wharfedale  
Community Trust for the year ended 30 September 2021**

I report to the trustees on my examination of the accounts of the Burley in Wharfedale Community Trust ("the Trust") for the year ended 30 September 2021

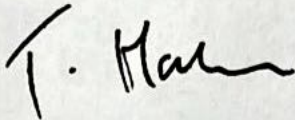
As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

A handwritten signature in black ink, appearing to read 'T. Haskins', with a stylized flourish at the end.

**Tim Haskins ACA  
4 January 2022**