

BURLEY IN WHARFEDALE COMMUNITY TRUST

CHARITY NO 1098871

TRUSTEES' REPORT AND ACCOUNTS

FOR THE YEAR ENDED 30th SEPTEMBER 2020

BURLEY IN WHARFEDALE COMMUNITY TRUST

TRUSTEES' REPORT YEAR ENDED 30th SEPTEMBER 2020

The Trustees present their report for the year ended 30th September 2020

ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISORS

Burley in Wharfedale Community Trust (BWCT) is a charitable trust first registered in 2003 (registration no 1098871) and governed by a constitution..

Its registered address is: 12 Old Mill Close, Burley in Wharfedale, Ilkley. LS29 7RU

The Trustees of the Trust who served during the year were:

Duncan Ault (Chair)
Andrew Wriglesworth (Secretary)
Mark Elsworth (Treasurer)
Harvey Bosomworth
Graham Brown (resigned September 2020)
Janine Edwards
Simon Hills
Lorraine Hughes
James Moorhouse (appointed March 2020)
Andrew Plaxton (resigned January 2020)
Ian Rigarlsford
Niccola Swan
Tom Sumner (resigned September 2020)
Sylvia Tilford
Nick Turnbull

In line with the Constitution, Janine Edwards, Mark Elsworth and Simon Hills stood down as Trustees at the AGM in January 2020 and were duly re-elected. Tom Sumner continues as an advisor to the Trust on projects, events and activities.

Bankers: Yorkshire Bank
Otley Branch
10 Kirkgate
Otley, West Yorkshire
LS21 3HJ

Independent
Examiner: Tim Haskins ACA
9 Harvest Croft
Burley in Wharfedale
LS29 7LY

BURLEY IN WHARFEDALE COMMUNITY TRUST

TRUSTEES' REPORT YEAR ENDED 30th SEPTEMBER 2020

STRUCTURE AND MANAGEMENT

The Charity is an unlimited association. Its object is to promote any charitable purposes for the benefit of the inhabitants of Burley in Wharfedale, Burley Woodhead and Stead by any such means that are deemed to be exclusively charitable according to the laws of England and Wales.

The Charity is run by a committee of elected and co-opted Trustees who have control of the Association and its property and funds. There should be at least 3 and not more than 18 members of the Committee all of whom must be members of the Trust.

New trustees are recruited and co-opted onto the board by the existing Trustees and elected at the AGM. All Trustees give their time voluntarily. The Trust would like to thank all its trustees for their time and efforts towards the furtherance of its aims and objects.

Membership of the Trust is open to any individual or organisation interested in promoting the charity. Membership is by annual or lifetime subscription.

The Committee must hold at least 4 meetings a year. A quorum at a committee meeting is 5 members.

The Trust has a number of powers set out in the constitution which may be exercised only in promoting the Object.

ACHIEVEMENTS AND PERFORMANCE 2019/20

The Trust has had another successful year with membership increasing to 986 from 925. We have also received income from both Waitrose and Coop community schemes, Burley Educational Trust, Ilkley Round Table, Otley Lions, Shipley Community Chest and Burley Parish Council. We also claimed Gift Aid on membership and donations of £1512 in the year.

Our management of the Scalebor Park grounds has continued and we have been helped by Burley Trojans Juniors and Burley Cricket Club. We continue to organise the Christmas Lights, Christmas Market and Craft Fair all of which were successful events with a lot of hard work done by volunteers. The Duck Race was cancelled this year due to Covid-19 regulations

As a result of the funds we receive through membership and donations we have been able to help several village organisations with their fund raising efforts. These include the Library (new furniture), Scouts and Guides (new HQ), Walkers are Welcome (new kissing gates) and Love Burley (Covid-19 support).

In line with our ongoing responsibilities we funded, supervised and undertook the maintenance of the Scalebor grounds and pavilion, Pudding Tree and Jubilee gardens, the provision of the flower tubs and hanging baskets, Corn Mill Pond and the Fountain of Life. The village web site is also part of the Trust's responsibilities on an ongoing basis and is currently being upgraded.

BURLEY IN WHARFEDALE COMMUNITY TRUST

TRUSTEES' REPORT YEAR ENDED 30th SEPTEMBER 2020

ACHIEVEMENTS AND PERFORMANCE 2019/20 (continued).

We have continued to help fund the new youth initiative called YouthQuake for 11 to 14 year olds that meets in the Queens Hall on Wednesdays.

We have also been helping with the funding of the refurbishment of the Roundhouse Garden, a new herb garden and we are currently finalising plans for new play equipment in Grange Park.

At the year end the Trust's total funds stand at £80,561 of which £21,428 was raised for specific projects (including the playground) and is being ringfenced for them.

Over £35,000 has been committed to the activities listed below.

FUTURE PLANS

The Trust aims to continue its objectives of promoting charitable activity for the benefit of the local residents.

Looking ahead the Trust has the following plans:

- **Continue the funding of the youth provision through YouthQuake including sponsoring training of a Youth Worker**
- **Funding a zip wire and other play equipment in Grange Park (in partnership with the Parish Council).**
- **Continue the Christmas Lights, Market and Duck Race when possible.**
- **Maintain all assets at Scalebor and in the village to a good standard including the Corn Mill Pond.**
- **Complete the improvement of the Round House garden and surrounding area.**
- **Install comprehensive village maps in strategic locations**
- **Upgrade the web site to improve access for village organisations and businesses.**
- **Improving walking and access provision around the village for all abilities and ages.**

Signed on behalf of the Charity Trustees

Duncan Ault : Chair

December 2020

BURLEY IN WHARFEDALE COMMUNITY TRUST (BWCT)
Registered Charity No 1098871
ANNUAL ACCOUNTS YEAR ENDING 30TH SEPTEMBER 2020

INCOME	Notes	2020	2019
		£	£
Membership subscriptions		9,059	8,198
Christmas Lights Donations	1	1,942	3,101
Christmas market (net)		1,297	1,267
Burley Playground Project	2	4,500	0
Donations from Coop Foundation		3,267	7,968
Other Donations	3	2,050	4,150
Duck Race (net)		0	1,381
Scalebor Pavilion income	4	1,879	1,500
Scalebor Grounds maintenance	5	19,034	21,268
Gift Aid reclaimed	6	1,513	3,263
TOTAL INCOME FOR YEAR		44,540	52,096
EXPENDITURE			
Quarterly Draw prizes and Membership exps		805	982
Christmas Lights	1	2,790	4,383
Grants	8	11,693	12,063
Insurance		1,522	1,465
Scalebor Pavilion maintenance/utilities	9	3,432	594
Scalebor Pavilion depreciation		960	1,000
Scalebor Grounds maintenance	5	11,110	13,875
Scalebor Pitches drainage	10	3,950	2,240
Jubilee & Pudding Tree Gardens		1,024	1,050
Corn Mill Pond		738	435
Round House garden	3, 11	1,820	850
Hanging Baskets and Tubs	12	1,339	1,436
Computer and web site expenses	13	1,268	571
Advertising and Publicity		0	390
Miscellaneous expenses		565	464
TOTAL EXPENSES FOR YEAR		43,016	41,798
NET INCOME		1,524	10,298

BURLEY IN WHARFEDALE COMMUNITY TRUST (BWCT)
Registered Charity No 1098871
ANNUAL ACCOUNTS YEAR ENDING 30TH SEPTEMBER 2020

ASSET RECONCILIATION:	Note	2020	2019
		£	£
ASSETS brought forward		84,037	73,739
SURPLUS for year		1,524	10,298
ASSETS carried forward		85,561	84,037
Bank account - including			
Specific - Playground project	2	15,779	11,279
Specific - Corn Mill Endowment		4,134	4,872
Specific - Library	8	1,515	4,255
General Purpose	14	59,132	62,671
		80,561	83,077
Loans made (net of repayments received)	7	5,000	0
Building and Land: Scalebor pavilion extension		0	960
TOTAL ASSETS		85,561	84,037

NOTES TO THE ACCOUNTS

- Bradford MDC carry out the maintenance and replacement of the Christmas lights. Part of the cost is invoiced to and paid by the Parish Council whilst the main balance is funded by the Trust.
In the year to September 2019, income included £1,000 match-funding received from Barclays Bank and costs included a new display to commemorate the centenary of the end of the First World War.
- BWCT is currently retaining funds for the completion of phase 2 of the playground project which includes installation of a zip wire. During the year, donations for this project were received from Otley Lions (£2,000) and Ilkley Round Table (£2,500).
- £500 each from Burley Gardeners and Burley Festival for the Roundhouse garden. Also £500 each from Shipley Community Chest and Burley Educational Trust towards the Unique in LS29 youth project.
- Rent received from Burley Trojans (£1,400) for use of the pavilion plus £240 each from Trojans and Scalebor Neighbourhood Watch towards security measures - see Note 9.
- BWCT receives funds from Greenbelt as part of an annual service agreement, to maintain the grounds and playing field at Scalebor which the Trust subcontracts to a local contractor. Both income and costs were lower in 2020 due to a period of inactivity resulting from the Covid situation.
- Gift Aid is claimed on membership subscriptions. In 2019 a further £1,255 was claimed on a bequest.
- In November 2019 BWCT loaned £10,000 to the Scouts & Guides towards the groundworks at their new HQ. £5,000 was repaid in September 2020 and the final instalment is due in March 2021.
- In addition to small grants given to local organisations (including Youthquake and Love Burley) BWCT has given £5,000 towards the Bowls Club's new clubhouse, £3,502 for Library furniture (from the specific funds held for that purpose), £1,500 to the Unique initiative to support schoolchildren (incl £1,000 received - see Note 3).
- Including repainting (£1,550) and improved security (£1,152 - CCTV and locks) - see Note 4.
- Drainage work on the Scalebor pitches is jointly funded by Burley Trojans Juniors. BWCT's contribution in 2020 was more than last year as work was also carried out on the recreation ground.
- The Roundhouse Garden is being refurbished with funds from the Trust, Parish Council, Burley Festival and Burley Gardeners with help from the Grange Park gardeners
- The tubs and hanging baskets in the centre of the village are provided with the help of funding from the Parish Council and are planted and maintained by Tom Sumner and Ghyll Royd School.
- Development of the village website and diary continues and we thank Malcom Fisher for his help and support.
- BWCT has committed a maximum of a further £17,000 (in addition to the £15,779 ring-fenced fund) towards further Playground improvements; the final amount depending on further funding from BPC. In addition we have committed to support the following projects - Youthquake (£3,000 towards training), the development of a village map (up to £2,500), village Herb Garden (£1,500) and c£1,500 for other projects including the Round House garden and website development.

FINALLY: A big thank you to Tim Haskins, our accountant for reviewing these accounts

Prepared for BWCT by Mark Elsworth November 2020

Accountants Report (attached): Tim Haskins ACA

**Chartered Accountant's report to the Trustees of Burley in Wharfedale
Community Trust for the year ended 30 September 2020**

I report to the trustees on my examination of the accounts of the Burley in Wharfedale Community Trust ("the Trust") for the year ended 30 September 2020

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Tim Haskins ACA
23 December 2020