



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

DONOR FAMILY NETWORK

On accounts for the year
ended

5.4.23

Charity no
(if any)

1098781

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

G. A. Lockton

Date:

20/12/2023

Name:

DR G. A. LOCKTON

Relevant professional
qualification(s) or body
(if any):

FFA - INSTITUTE OF FINANCIAL ACCOUNTANTS

Address:

LOCKTON HOUSE BUSINESS CENTRE
KING STREET
MABLETHORPE LN12 2EQ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



CHARITY COMMISSION
FOR ENGLAND AND WALES

DONOR FAMILY NETWORK

Receipts and payments accounts

CC16a

For the period
from

6.4.22

To

5.4.23

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
SALES/ WEB SALES (PAYPAL)	4,167	-	-	4,167	3,198
DONATIONS/ FUNDRAISING/BII	39,395	-	-	39,395	18,873
GIFT AID	1,531	-	-	1,531	2,280
JUST GIVING/CAF/CHARITIES TRUST/ MUCH LOVED DONATIONS	12,044	-	-	12,044	14,241
HUGGAS	-	-	-	-	3,534
FRIENDS MEMBERSHIP	65	-	-	65	5
INTEREST	1,573	-	-	1,573	2,241
OTHER	3,895	-	-	3,895	18
TRANSACTION FEES - JG/CAF	321	-	-	321	461
REIMBURSEMENT BTG (FAMILIES)	-	-	-	-	-
SAVINGS ACCOUNTS (closure /reinvestment)	-	-	-	-	156,078
Sub total (Gross income for AR)	62,991	-	-	62,991	200,938
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	62,991	-	-	62,991	200,938
A3 Payments					
SALES	17,130	-	-	17,130	2,640
TRAVEL/ PARKING/ ACCOMADATION /MEETINGS	2,433	-	-	2,433	1,043
ADMIN / PRINTING / POSTAGE	6,971	-	-	6,971	4,436
WEBSITE/ TELEPHONE/ PO BOX	6,215	-	-	6,215	3,470
PUBLIC LIABILITY INSURANCE	452	-	-	452	452
SUBS - JG FEE/ CHARITIES TRUST REPORT FEE	234	-	-	234	234
HUGGAS	-	-	-	-	5,224
EVENTS	23,686	-	-	23,686	3,559
NEWSLETTER	-	-	-	-	964
ACCOUNTANCY	-	-	-	-	240
GOLM	108	-	-	108	-
MISCELLANEOUS	3,351	-	-	3,351	880
SAVINGS ACCOUNTS	-	-	-	-	160,000
SPONSORSHIP / BURSARIES	5,725	-	-	5,725	-
TRANSACTION FEES JJG/CAF	321	-	-	321	461
PAYPAL CHARGES	22	-	-	22	31
BTG	7,212	-	-	7,212	-
SUB TOTAL	73,860	-	-	73,860	183,634
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	73,860	-	-	73,860	183,634
Net of receipts/(payments)	- 10,869	-	-	- 10,869	17,304
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	249,590	232,286
Cash funds this year end	- 10,869	-	-	238,721	249,590

Section B Statement of assets and liabilities at the end of the period

B1 Cash funds

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
LLOYDS BANK	-	-	18,803
PAYPAL	-	-	270
SCOTTISH WIDOWS	-	-	58,212
CAMBRIDGE & COUNTIES	-	-	181,436
Total cash funds	-	-	238,721

(agree balances with receipts and payments account(s))

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

Trustees' Annual Report for the period

Period start date

Period end date

From

To

Section A

Reference and administration details

Charity name

DONOR FAMILY NETWORK

Other names charity is known by

Registered charity number (if any)

1098781

Charity's principal address

PO BOX 127

BEXLEY

KENT

Postcode

DA5 9DT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	NIGEL BURTON	CHAIRMAN		
2	SUSAN BURTON	TREASURER		
3	EUNICE BOOKER	SECRETARY		
4	JAMES FALLOW	VICE- CHAIRMAN		
5	ANDREA FALLOW			
6	KAREN PIOTR			
7	EMMA THIRWELL			
8	AUDREY WHEELER			
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

CONSTITUTION

How the charity is constituted

TRUST

Trustee selection methods

ELECTED BY EXISTING TRUSTEES AND MEMBERS AT BI-ANNUAL AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Charity holds numerous policies which are reviewed and updated as necessary.
New Trustees are provided with a copy of all policies.
All Trustees hold DBS certificates.
The charity database was completely updated following GDPR.
The charity works within the guidelines of the Charity Commission.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

1. To support donor families
2. To raise awareness of the need for organ and tissue donation

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

1. Support is offered by telephone or e mail to donor families who contact the charity
2. Family events are arranged to bring families together and provide the opportunity to meet other donor families.
3. A regular newsletter is sent to all member families
4. Involvement in all aspects of media to discuss transplantation
5. Arranging / speaking at events as requested regarding transplantation
6. The charity sits on numerous committees regarding transplantation
7. Attending the British Transplant Games, networking to ensure a close relationship between the charity and those involved with transplantation
8. The Trustees have had regard to the guidance issued by the Charity Commission on public benefit

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

A great contribution is made by member families and supporters of the charity who assist with fund raising and media involvement

All Trustees give their time voluntarily

Any surplus funds are placed on deposit to gain interest. The Charity aims to ensure that at the end of any given financial year, there are funds available to fund at least two further years work. All funds are carefully utilised for the benefit of donor families.

Summary of the main achievements of the charity during the year

- Many new families have joined the network and been offered support
- Numerous fund raising events have been held
- Numerous interviews involving radio and newspaper
- Involvement in stakeholder committees
- Working closely with NHS Blood and Transplant
- Trustees are members of various Organ Donation Committees on Hospital Trusts
- Trustees are Organ Donation Ambassadors
- Developing new sales items
- Developing website
- Continuing membership of Friends of DFN
- Newsletter to all members
- Encouraging use of social media
- Anniversary cards are sent to all members
- Continuing on line Book of Remembrance
- Event held to bring families together
- Networking at British Transplant Games

Section E

Financial review

Brief statement of the charity's policy on reserves

The Charity aims to have funds available at the end of each financial year to cover at least new further years spending.

Any surplus funds are placed in an interest gaining savings account

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The main source of funds for the charity is from donations and fund-raising activities undertaken by supporters of the charity. Many donations are received from families who collect for the charity at their loved one's funeral. Other supporters set up Just Giving pages or donate through the Charities Aid Foundation. The charity also raises funds from the sale of merchandise both at events and on line orders.

Expenditure is kept to a minimum, such as the necessities required to run a charity – printing, postage, website, telephone and public liability insurance.

Funds raised help to fund events to bring families together, regular newsletters and the postage of a card to all families on the anniversary of donation.

Section F

Other optional information

The Charity has due regard to the Charity Commission Public Benefit Guidance. The purpose of and activities undertaken by the charity are carried out with regard to this guidance. The Charity has ensured compliance with GDPR and holds a privacy policy.

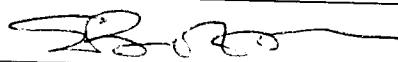
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

SUSAN BUROITN

NIGEL BURTON

Position (eg Secretary, Chair, etc)

TREASURER

CHAIRMAN

Date

23 - 12 - 23