



Section A

Independent Examiner's Report

Report to the trustees/
members of

DONOR FAMILY NETWORK

On accounts for the year
ended

5.4.22

Charity no
(if any)

1098781

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 05/04/2022.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

G.A. Lockton

Date:

20/01/2023

Name:

DR G.A. LOCKTON

Relevant professional
qualification(s) or body

FFA

(If any):

Address:

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Donor Family Network 107878

Receipts and payments accounts

CC16a

For the period from

6.4.21

To

5.4.22

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| SALES/ | 3,198 | - | - | 3,198 | 1,092 |
| DONATIONS/ FUNDRAISING | 18,873 | - | - | 18,873 | 6,382 |
| GFT AID | 2,289 | - | - | 2,289 | 1,119 |
| JUST GIVING DONATIONS | 7,266 | - | - | 7,266 | 4,362 |
| BT DONATE DONATIONS | 217 | - | - | 217 | - |
| VIRGIN MONEY DONATIONS | 3 | - | - | 3 | - |
| CAF DONATIONS | 6,755 | - | - | 6,755 | - |
| HUGGAS | 3,534 | - | - | 3,534 | - |
| FRIENDS MEMBERSHIP | 5 | - | - | 5 | 25 |
| OTHER | 18 | - | - | 18 | - |
| INTEREST | 2,241 | - | - | 2,241 | 2,219 |
| JUST GIVING TRANSACTION FEES | 269 | - | - | 269 | - |
| CAF TRANSACTION FEES | 192 | - | - | 192 | - |
| CLOSURE SCOTTISH WIDOWS A/C | 156,078 | - | - | 156,078 | - |
| Sub total (Gross income for AR) | 200,938 | - | - | 200,938 | 14,189 |
| A2 Asset and Investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 200,938 | - | - | 200,938 | 14,189 |
| A3 Payments | | | | | |
| SALES | 2,840 | - | - | 2,840 | 554 |
| TRAVEL/PARKING/ACCOMADATION | 1,043 | - | - | 1,043 | 1,155 |
| ADMIN / PRINTING/ POSTAGE | 4,436 | - | - | 4,436 | 1,548 |
| WEBSITE/ TELEPHONE/ PO BOX | 3,470 | - | - | 3,470 | 3,409 |
| PUBLIC LIABILITY INSURANCE | 462 | - | - | 462 | 462 |
| JUST GIVING MONTHLY FEE | 234 | - | - | 234 | 216 |
| ACCOUNTANTS | 240 | - | - | 240 | 240 |
| NEWSLETTER | 964 | - | - | 964 | 1,655 |
| HUGGAS | 5,224 | - | - | 5,224 | - |
| EVENTS | 3,569 | - | - | 3,569 | 1,130 |
| OTHER | 880 | - | - | 880 | 433 |
| PAYPAL CHARGES | 31 | - | - | 31 | - |
| JUST GIVING TRANSACTION FEES | 269 | - | - | 269 | - |
| CAF TRANSACTION FEES | 192 | - | - | 192 | - |
| NEW SAVINGS A/C- CAMBRIDGE & COUNTIES | 180,000 | - | - | 180,000 | - |
| Sub total | 183,634 | - | - | 183,634 | 10,782 |
| A4 Asset and investment purchases, (see table) | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 183,634 | - | - | 183,634 | 10,782 |
| Net of receipts/(payments) | 17,304 | - | - | 17,304 | 3,397 |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | 232,286 | - | - | 232,286 | 228,889 |
| Cash funds this year end | 249,590 | - | - | 249,590 | 232,288 |

Section B Statement of assets and liabilities at the end of the period

B1 Cash funds

| | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|-----------------------------|------------------------------------|----------------------------------|---------------------------------|
| Current account Lloyds bank | 31,371 | - | - |
| Scottish widows | 58,075 | - | - |
| Payroll | 144 | - | - |
| Cambridge & Counties | 160,000 | - | - |
| Total cash funds | 249,590 | - | - |

(agree balances with receipts and payments account(s))

B2 Other monetary assets

| Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|------------|------------------------------------|----------------------------------|---------------------------------|
| Stock held | 15,382 | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |
| | 15,382 | - | - |

B3 Investment assets

| Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---------|--------------------------------|-----------------|-----------------------------|
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |

B4 Assets retained for the charity's own use

| Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---------|--------------------------------|-----------------|-----------------------------|
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |

B5 Liabilities


| Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|---------|------------------------------------|--------------------------|------------------------|
| | | - | |
| | | - | |
| | | - | |
| | | - | |
| | | - | |

Signed by one or two trustees on behalf of
all the trustees

Signature

Print Name

Date of
approval



SUSAN BURTON

21/1/23

Trustees' Annual Report for the period

Period start date

Period end date

From

To

Section A

Reference and administration details

Charity name

DONOR FAMILY NETWORK

Other names charity is known by

Registered charity number (if any)

1098781

Charity's principal address

PO BOX 127

BEXLEY

KENT

Postcode

DA5 9DT

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|----------------|-----------------|-----------------------------------|---|
| 1 | NIGEL BURTON | CHAIRMAN | | |
| 2 | SUSAN BURTON | TREASURER | | |
| 3 | EUNICE BOOKER | SECRETARY | | |
| 4 | JAMES FALLOW | VICE- CHAIRMAN | | |
| 5 | ANDREA FALLOW | | | |
| 6 | JANE STUBBS | | | |
| 7 | EMMA THIRWELL | | | |
| 8 | AUDREY WHEELER | | | |
| 9 | KAREN PIOTR | | | |
| 10 | | | | |
| 11 | | | | |
| 12 | | | | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |
| | |
| | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Section B Structure, governance and management

Description of the charity's trusts

| | |
|--------------------------------|---|
| Type of governing document | CONSTITUTION |
| How the charity is constituted | TRUST |
| Trustee selection methods | ELECTED BY EXISTING TRUSTEES AND MEMBERS AT BI-ANNUAL AGM |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Charity holds numerous policies which are reviewed and updated as necessary.
 New Trustees are provided with a copy of all policies.
 All Trustees hold DBS certificates.
 The charity database was completely updated following GDPR.
 The charity works within the guidelines of the Charity Commission.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

1. To support donor families
2. To raise awareness of the need for organ and tissue donation

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

1. Support is offered by telephone or e mail to donor families who contact the charity
2. Family events are arranged to bring families together and provide the opportunity to meet other donor families.
3. A regular newsletter is sent to all member families
4. Involvement in all aspects of media to discuss transplantation
5. Arranging / speaking at events as requested regarding transplantation
6. The charity sits on numerous committees regarding transplantation
7. Attending the British Transplant Games, networking to ensure a close relationship between the charity and those involved with transplantation
8. The Trustees have had regard to the guidance issued by the Charity Commission on public benefit

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

A great contribution is made by member families and supporters of the charity who assist with fund raising and media involvement

All Trustees give their time voluntarily

Any surplus funds are placed on deposit to gain interest. The Charity aims to ensure that at the end of any given financial year, there are funds available to fund at least two further years work. All funds are carefully utilised for the benefit of donor families.

Summary of the main achievements of the charity during the year

- Many new families have joined the network and been offered support
- Numerous fund raising events have been held
- Numerous interviews involving radio and newspaper
- Involvement in stakeholder committees
- Working closely with NHS Blood and Transplant
- Trustees are members of various Organ Donation Committees on Hospital Trusts
- Trustees are Organ Donation Ambassadors
- Developing new sales items
- Developing website
- Continuing membership of Friends of DFN
- Newsletter to all members
- Encouraging use of social media
- Anniversary cards are sent to all members
- Continuing on line Book of Remembrance

Section E

Financial review

Brief statement of the charity's policy on reserves

The Charity aims to have funds available at the end of each financial year to cover at least new further years spending.

Ant surplus funds are placed in an interest gaining savings account

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The main source of funds for the charity is from donations and fund - raising activities undertaken by supporters of the charity. Many donations are received from families who collect for the charity at their loved one's funeral. Other supporters set up Just Giving pages or donate through the Charities Aid Foundation. The charity also raises funds from the sale of merchandise both at events and on line orders.

Expenditure is kept to a minimum, such as the necessities required to run a charity – printing, postage, website, telephone and public liability insurance.

Funds raised help to fund events to bring families together, regular newsletters and the postage of a card to all families on the anniversary of donation.

Section F

Other optional information

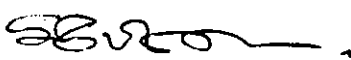
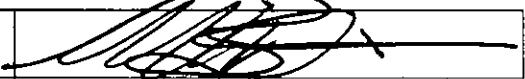
The Charity has due regard to the Charity Commission Public Benefit Guidance. The purpose of and activities undertaken by the charity are carried out with regard to this guidance. The Charity has ensured compliance with GDPR and holds a privacy policy.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|-------------------------------------|---|--|
| Signature(s) |  |  |
| Full name(s) | SUSAN BUROITN | NIGEL BURTON |
| Position (eg Secretary, Chair, etc) | TREASURER | CHAIRMAN |

Date

13.4.22