

Company Registration Number: 04481253

Charity Registration Number: 1098666

The Mashamshire Community Office

(A company limited by guarantee)

Annual Report and Financial Statements

For the Year Ended 31 March 2021

The Mashamshire Community Office

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The Mashamshire Community Office

Reference and Administrative Details

Trustees	P F Theakston (Chairman) D Marr T D I Klemz S J Briggs P Keigwin C J Greensit J Fuller S Palin (Treasurer) G Pearson J Teece (resigned 3 December 2020)
Company Secretary	H E Jackson
Information Officer	A N McIntosh
Principal Office	7 Little Market Place Masham Ripon North Yorkshire HG4 4DY
Registered Office	7 Little Market Place Masham Ripon North Yorkshire HG4 4DY
Company Reg No.	4481253
Charity Reg No.	1098666
Independent Examiner	Clarksons Thornborough Hall Moor Road Leyburn North Yorkshire DL8 5AB

The Mashamshire Community Office Structure, Governance and Management

Governing Document

The Mashamshire Community Office is a Company limited by guarantee governed by its Memorandum and Articles of Association dated 20th May 2002. It is registered as a Charity with the Charity Commission. Members undertake to contribute £10 to the Company's assets should it be wound up.

Appointment of Trustees

The Trustees are appointed by the members in accordance with the terms of the Company's Articles of Association. One third of the Trustees automatically retire at each Annual General Meeting and are available for reappointment if they so wish.

Trustee Qualification

Trustees are chosen from individuals with appropriate experience and who possess a good knowledge of the areas of support covered by the Charity's objectives.

Organisation

The Board of Trustees, which shall not be less than two members, administers the Charity. The Board of Trustees meet at least 6 times per year and hold an annual AGM. A steering group meets monthly to progress initiatives and a Manager is appointed by the Trustees to manage the day-to-day operations of the Charity.

The Mashamshire Community Office

Trustees' Report

OVERVIEW

The Trustees of Mashamshire Community Office, who are directors for the purposes of company law, present the annual report of the company, together with the financial statements and independent examiners report of the company, for the year ended 31st March 2021.

The purpose of the Mashamshire Community Office is to promote and deliver a broad range of services and activities that further the interests of both Masham and the wider Mashamshire community.

OUR GOALS:

MCO was established to further the community's economic prosperity, quality of life and access to appropriate services by:

- Partnering with others to provide our community, residents, and local businesses with easy access to information and the services they need.
- Promoting Mashamshire - its location, its businesses and its facilities, by providing information and services to visitors and potential visitors.
- Maintaining a stable financial position and sustainable future for Mashamshire Community Office.

OUR OBJECTIVES:

- To develop the skills and capabilities of our trustees, staff and volunteers to ensure our services are the best they can be.
- To maintain a welcoming "hub" for both visitors and local residents or businesses in our rural community to access the services and information they need.
- To ensure our digital resources i.e., data, website and social media, are maximized to the benefit of our community.
- To make connections with people, partners and organisations, locally and in the wider area, to work together to benefit our community.
- To ensure through good governance, a secure and sustainable future for our organization.

ACHIEVEMENTS & PERFORMANCE

In 2019 Trustees adopted a two-year strategic plan for improvement and development. This focused on consolidating and improving existing activities and developing relationships and connections with

stakeholders to establish and deliver new projects through partnership. We have moved forward with this plan during this financial year and have continued to deliver our core activities as outlined below.

Of course, this year the Covid-19 pandemic has had a massive impact on the needs of our community, and corresponding demands on the Community Office. Given that early in the pandemic Mashamshire Community Office was appointed as the Community Support Organisation for our district by NYCC, and therefore the conduit for resources and communication both from NYCC and Harrogate Borough Council, this placed considerable demand on our staff and volunteers who all responded magnificently to the unprecedented challenges facing them.

Many of the organisational changes made to cope with the pandemic have been embedded in our organisation and will stand us in good stead for the increased demands on The Community Office that we are already seeing as we go forward.

OUR CORE ACTIVITIES

- Providing access to information and keeping our community connected by being a physical hub at the heart of Masham and by developing and increasing our online and digital communication channels.
- Providing a one-stop access hub where information about North Yorkshire County Council, Harrogate Borough Council and Masham Parish Council Services is available to our community and Tourism Information is readily available to visitors.
- Providing a home for and supervising the recruitment and operation of volunteers to run the Masham Community Library.
- Providing a point of contact and physical base for North Yorkshire Police and the Rural Community Constable.
- Supporting the provision of preschool childcare in Masham by providing a venue for Acorns Preschool setting.
- Providing local artists and craftspeople with an opportunity to showcase and sell their work and reach new audiences by partnering and providing a venue for Fleece Artists' Cooperative.
- Providing a central point for information and feedback regarding public transport and local transport options in our rural area – enabling our community to stay connected.
- Promoting Local Businesses and Community Groups via the production of the Mashamshire Community Office Directory, delivered to 1,500 households, the VisitMasham.com website which attracts 2,500-6,000 users per month, and our digital and social media channels. Enabling businesses and groups to network and collaborate for the benefit of the whole community.

- Providing a platform for business and groups to promote themselves including booking services for local events, venues and other community facilities to enable them to effectively reach both local and wider audiences.
- Enabling learning opportunities for essential skills or awareness, both for work and community, to be available locally by commissioning appropriate learning events and where appropriate, seeking funding.
- Planning and running events, initiating activities or partnering with others to promote general wellbeing strengthen our community.
- Recruit and support volunteers within our community to help us with all our activities.

NEW INITIATIVES

- In response to the Covid crisis, MCO had already taken steps to improve our capacity to communicate information from behind closed doors and to recruit additional volunteers to support our community during the lockdowns and beyond. We also became part of the North Yorkshire County Council Covid response and became one of their network of Community Support Organisations (CSOs). During the pandemic we became the central point of contact for shopping, prescription collections, social contact and general information. We recruited and supported over 50 volunteers to support Masham and the surrounding villages and this work continues.
- Our communications volunteers maintained daily updates for our community via our social media platforms and email newsletter throughout the lockdown periods. Their many hours of work kept isolated residents in our rural location informed with accurate information about the crisis and help that was available. The promotion of the changing operation and services of local businesses was also invaluable.
- Our Library volunteers continued to provide access to library lending services, though not face to face, throughout most of the lockdown periods. Our office staff continued to provide a means for the community to access to our jigsaw and book exchange, providing invaluable activities for our community.
- Staff and volunteers sourced and distributed 85 home craft kits to isolated and vulnerable residents during the winter months.
- In January 2021 we were asked to support the vaccination centre at Ripon Racecourse and recruited over 80 local volunteers. We organised and supported 13 volunteers per half day shift from February to July to marshal at the site and enable a successful vaccination programme.

VOLUNTEERS

During this financial year we have relied absolutely on the time and energy of our volunteers, many of whom are still engaged with us.

During this financial year, volunteers have contributed more than 6,800 voluntary unpaid hours to support our activities including:

- Office support including front desk, administration and maintenance
- Community support including Covid support, vaccination marshalling, digital support, business support
- Communications including website content, email newsletter production, social media, poster and leaflet production
- Organisation and strategic support including finance and funding applications, recruitment and HR, marketing and systems.

We want to continue to provide valuable and rewarding opportunities to volunteer in the future.

FINANCIAL REVIEW

Trustees have maintained funding levels to enable the charitable activities to continue and are grateful for the support of from Harrogate Borough Council, North Yorkshire County Council and Masham Parish Council and the Two Ridings Community Foundation and the Restore and Recover Grant from North Yorkshire County Council.

To enable the Charity to maintain its work, MCO has relied on generating additional income from booking services provided to Masham Town Hall, community gallery commissions, sales of merchandise and subscriptions to the Visit Masham website and Masham Directory.

Covid-19 impacted some of this self-generated income, however a combination of CSO funding, donations and additional grant funding combined with close management of expenditure, has resulted in an improved financial position overall.

RESERVES POLICY

As at 31 March 2021 the charitable company's reserves of £99,600 were unrestricted. The Trustees have reviewed the reserves policy which takes into account the current situation. The Trustees' objective is for the charitable company to have reserves that equal at least six months expenditure. This is a policy change from three to six months following the Covid19 pandemic and the uncertainty regarding future funding with the change to a Unitary Authority.

The balance held as unrestricted funds of £99,600 includes statutory and contractual liabilities with actual free reserves assessed as £85,000. Actual 6-month cash payments are £35,000. The current levels of reserves are higher than this level. The Trustees have allocated these funds to the delivery of projects that have been identified in the business plan 2020-2022. This is an investment in MCO capacity with the aim of making further ongoing grant applications. A further £20,000 has been allocated as a contingency to mitigate potential costs associated with lease renewal in 2023.

INVESTMENT POLICY

The trustees have adopted a prudent attitude to investments and risks and believe that, by the utilisation of interest-bearing investment accounts, they maximise the income available and protect the capital investment. Investment performance is reviewed at each trustees' meeting.

PLANS FOR FUTURE PERIOD

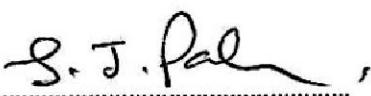
The Covid-19 crisis enabled us to come together as a community, highlighting new ways that MCO can provide support. Many of the consequences of the crisis will continue to be challenging and are still emerging. Due to our improved financial position, we have increased our staffing capacity to progress new initiatives within our community. These include:

- A new walking for health group
- A befriending project
- Improved volunteer opportunities and training
- Improved access to transport options

APPROVAL

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies by order of the Trustees.

The annual report was approved by the trustees of the charity on 11 November 2021 and signed on its behalf by:



S Palin

Treasurer and Trustee

The Mashamshire Community Office Statement of Trustees' Responsibilities

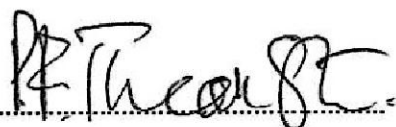
The trustees (who are also the directors of The Mashamshire Community Office for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 11 November 2021 and signed on its behalf by:



Mr P F Theakston
Chairman and Trustee

The Mashamshire Community Office
Independent Examiner's Report to the trustees of The Mashamshire Community Office

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2021 which are set out on pages 10 to 17.

Respective Responsibilities of Trustees and Examiner

As the charity's trustees of The Mashamshire Community Office (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

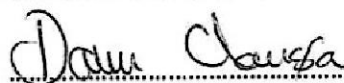
Having satisfied myself that the accounts of The Mashamshire Community Office are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. Accounting records were not kept in respect of The Mashamshire Community Office as required by section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


.....

11 November 2021

Dawn Clarkson
Clarksons
Thornborough Hall
Leyburn
North Yorkshire
DL8 5AB

The Mashamshire Community Office
Statement of Financial Activities for the Year Ended 31 March 2021
(Including Income and Expenditure Account and Statement of Total Recognised
Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2021 £
Income and Endowments from:				
Donations Grants and Legacies	3	63,712	1,000	64,712
Charitable Activities	4	12,617	0	12,617
Other trading activities	5	17,121	0	17,121
Investment Income	6	740	0	740
Total Income		94,189	1,000	95,189
Expenditure on:				
Raising funds	7	4,449	0	4,449
Charitable Activities	8	61,895	12,190	74,085
Total Expenditure		66,343	12,190	78,534
Net (expenditure)/income		27,846	-11,190	16,655
Net movement in funds		27,846	-11,190	16,655
Reconciliation of funds				
Total funds brought forward		71,755	24,059	95,814
Total funds carried forward	16	99,600	12,869	112,469
	Note	Unrestricted funds £	Restricted funds £	Total 2020 £
Income and Endowments from:				
Donations Grants and Legacies	3	27,226	0	27,226
Charitable Activities	4	11,895	0	11,895
Other trading activities	5	24,688	0	24,688
Investment Income	6	796	0	796
Total Income		64,605	0	64,605
Expenditure on:				
Raising funds	7	5,481	0	5,481
Charitable Activities	8	54,229	19,747	73,976
Total Expenditure		59,711	19,747	79,458
Net (expenditure)/income		4,895	-19,747	-14,852
Net movement in funds		4,895	-19,747	-14,852
Reconciliation of funds				
Total funds brought forward		66,860	43,806	110,666
Total funds carried forward		71,755	24,059	95,814

All of the charity's activities derive from continuing operations during the above two periods.
The funds breakdown for 2021 is shown in note 16.

The Mashamshire Community Office
(Registration Number 04481253)
Balance Sheet as at 31 March 2021

	Note	2021 £	2020 £
Fixed Assets			
Tangible assets	11	11,445	19,594
Current assets			
Stocks	12	1,905	2265
Debtors	13	4,016	1,506
Cash at bank and in hand		97,186	75,878
		103,106	79,648
Creditors: Amounts falling due within one year	14	-2,082	-3,428
Net current assets (liabilities)		101,024	76,220
Total assets less current liabilities		112,469	95,814
Creditors: Amounts falling due after more than one year	15	0	0
Net assets		112,469	95,814
Funds of the charity:			
Restricted funds		12,869	24,059
Unrestricted funds		99,600	71,755
Total funds	16	112,469	95,814

For the financial year ending 31 March 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities

The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 10 to 17 were approved by the trustees, and authorised for issue on 11 November 2021 and signed on their behalf by:



Mr P F Theakston
Chairman and Trustee

The Mashamshire Community Office
Notes to the Financial Statements for the Year Ended 31 March 2021

1 Charity status

The charity is limited by guarantee, incorporated in England, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £10 towards the assets of the charity in the event of liquidation.

The address of the registered office is:

7 Little Market Place
Masham
Ripon
North Yorkshire
HG4 4DY

The principal place of business is:

7 Little Market Place
Masham
Ripon
North Yorkshire
HG4 4DY

These financial statements were authorised for issue by the trustees on 11 November 2021

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) - (Charities SORP (FRS102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

The Mashamshire Community Office meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

The Mashamshire Community Office
Notes to the Financial Statements for the Year Ended 31 March 2021

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas or per capita, staff costs by the time spent and other costs by their usage.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustee's meetings and reimbursed expenses.

Government grants

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

The Mashamshire Community Office
Notes to the Financial Statements for the Year Ended 31 March 2021

Tangible Fixed Assets

Individual Fixed Assets costing £100.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and Amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Leasehold Property	5% straight line basis over the lease of 20 years
Fixtures, Fittings and Equipment	20% reducing balance basis

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustee's discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

The Mashamshire Community Office
Notes to the Financial Statements for the Year Ended 31 March 2021

3 Income from Donations

	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Donations and legacies;				
North Yorkshire Police Authority	7,150		7,150	7,150
General	2,581		2,581	1,576
Grants, including capital grants;				
NYCC	4,000	1,000	5,000	5,500
Harrogate Borough Council	9,800		9,800	9,500
Masham Parish Council	3,500		3,500	3,500
Government Grants - Covid support	36,681		36,681	0
	<u>63,712</u>	<u>1,000</u>	<u>64,712</u>	<u>27,226</u>

4 Income from charitable activities

	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Project Grants	5,292		5,292	11,895
Statutory Maternity Pay Refund	7,325		7,325	0
	<u>12,617</u>	<u>0</u>	<u>12,617</u>	<u>11,895</u>

5 Income from other trading activities

	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Rent, sales and other income	17,121		17,121	24,688

6 Investment income

	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Interest receivable	740		740	796

The Mashamshire Community Office
Notes to the Financial Statements for the Year Ended 31 March 2021

7 Expenditure on raising funds

	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Costs of Raising Funds	4,449	0	4,449	5,481
	<u>4,449</u>	<u>0</u>	<u>4,449</u>	<u>5,481</u>

8 Expenditure on charitable activities

	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Governance costs	9 61,895	12,190	74,085	73,976

£58,411 (2020 - £54,229) of the above expenditure was attributable to unrestricted funds and £8,122 (2020 - £19,747) to restricted funds.

9 Analysis of governance and support costs

	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Accountancy fees	2,055	228	2,283	1,314
Legal fees	13	0	13	13
Marketing and publicity	1,886	200	2,085	1,385
Employment Costs	38,836	1,763	40,599	37,390
Rent	6,435	715	7,150	7,150
R & R Grant	0	1,000	1,000	839
Liftshare scheme	0	0	0	3,891
Other governance costs	12,670	8,285	20,955	21,994
	<u>61,895</u>	<u>12,190</u>	<u>74,085</u>	<u>73,976</u>

The rent shown includes £7,150 for rental of the offices estimated by the Trustees and this is shown as a donation to the Charity in Note 3 as rent is not currently being paid.

The average number of employees during the year totalled 4 (2020 - 4). These staff undertook administrative duties.

10 Taxation

The charity is a registered charity and is therefore exempt from taxation

11 Tangible Fixed Assets

	Short leasehold property £	Fixtures, fittings and equipment £	Total £
Cost			
At 1 April 2020	158,598	14,144	172,742
Additions	0	528	528
Disposals	0	-491	-491
At 31 March 2021	<u>158,598</u>	<u>14,181</u>	<u>172,779</u>
Depreciation			
At 1 April 2020	142,001	11,147	153,148
Charge for the year	7,930	694	8,624
Disposals		-439	-439
At 31 March 2021	<u>149,931</u>	<u>11,403</u>	<u>161,334</u>
Net book value			
At 31 March 2021	<u>8,667</u>	<u>2,778</u>	<u>11,445</u>
At 31 March 2020	<u>16,597</u>	<u>2,997</u>	<u>19,594</u>

The Mashamshire Community Office
Notes to the Financial Statements for the Year Ended 31 March 2021 continued

12 Stocks	Total 2021 £	Total 2020 £
Stocks	1,905	2,265

13 Debtors	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Trade debtors	3,452		3,452	1,267
Other debtors	564		564	239
	4,016	0	4,016	1,506

14 Creditors: amounts falling due within one year	Total 2021 £	Total 2020 £
Trade creditors	787	698
Accruals and deferred income	1,295	2,203
Other creditors	0	528
	2,082	3,428

15 Creditors: amounts falling due after one year	Total 2021 £	Total 2020 £
Other creditors	0	0
Deferred Income	0	0
	0	0

16 Funds	Balance at 01-Apr-20 £	Incoming Resources £	Resources expended £	Balance at 31-Mar-21 £
Unrestricted funds	71,755	94,189	-66,343	99,600
Restricted funds	24,059	1,000	-12,190	12,869
Total funds	95,814	95,189	-78,534	112,469

	Balance at 01-Apr-19 £	Incoming Resources £	Resources expended £	Balance at 31-Mar-20 £
Unrestricted funds	66,860	64,605	-59,711	71,755
Restricted funds	43,806	0	-19,747	24,059
Total funds	110,666	64,605	-79,458	95,814

17 Analysis of net assets between funds	Unrestricted Funds General £	Total funds £
Tangible fixed assets	11,445	11,445
Current assets	103,106	103,106
Current liabilities	-2,082	-2,082
	112,469	112,469

18 Analysis of net funds	At 1 April 2020 £	Cash flow £	At 31 March 2021 £
Cash at bank and in hand	75,878	21,308	97,186
Net debt	75,878	21,308	97,186