THE MASHAMSHIRE COMMUNITY OFFICE

England & Wales · Charity number 1098666

Details

Status	Registered
Legal form	Charitable company
Company number	04481253
Registered	2003-07-21
Register	View on the Charity Commission register

Contact

Address	7 Little Market Place Masham Ripon HG4 4DY
Phone	01765 680200
Email	info@visitmasham.com
Website	www.visitmasham.com

Activities

Objects: THE PROMOTION FOR THE PUBLIC BENEFIT OF URBAN AND RURAL REGENERATION IN AREAS OF SOCIAL AND ECONOMIC DEPRIVATION (AND IN PARTICULAR MASHAMSHIRE IN NORTH YORKSHIRE) BY ALL OR ANY OF THE FOLLOWING MEANS:A) THE RELIEF OF POVERTYB) THE ADVANCEMENT OF EDUCATION, TRAINING OR RE-TRAINING, PARTICULARLY AMONG UNEMPLOYED PEOPLE, AND PROVIDING UNEMPLOYED PEOPLE WITH WORK EXPERIENCEC) THE PROVISION OF FINANCIAL ASSISTANCE, TECHNICAL ASSISTANCE OR BUSINESS ADVICE OR CONSULTANCY TO PROVIDE TRAINING AND EMPLOYMENT OPPORTUNITIES FOR UNEMPLOYED PEOPLE IN CASES OF FINANCIAL OR OTHER CHARITABLE NEED THROUGH HELP IN(I) IN SETTING UP THEIR OWN BUSINESS, OR (II) TO EXISTING BUSINESSES.D) THE PROVISION OF RECREATIONAL FACILITIES FOR THE PUBLIC AT LARGE OR THOSE WHO BY THEIR YOUTH, AGE, INFIRMITY OR DISABLEMENT, POVERTY OR SOCIAL AND ECONOMICAL CIRCUMSTANCES HAVE NEED OF SUCH FACILITIESE) THE PROVISION OF PUBLIC HEALTH FACILITIES AND CHILDCAREF) SUCH OTHER MEANS AS MAY FROM TIME TO TIME BE DETERMINED SUBJECT TO THE PRIOR WRITTEN CONSENT OF THE CHARITY COMMISSIONERS FOR ENGLAND AND WALES

Activities: To further the interests of residents and businesses in, and visitors to the Mashamshire region of North Yorkshire, to establish and operate a Mashamshire Community Office and to work in liaison with the Police and other authorities to provide information and services for tourists, residents and businesses.

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Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training, Arts/culture/heritage/science, Environment/conservation/heritage, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** MASHAMSHIRE, NORTH YORKSHIRE
- North Yorkshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£192,595	£151,463	-	-
2024-03-31	£283,061	£104,882	-	-
2023-03-31	£173,784	£100,000	-	-
2022-03-31	£92,026	£100,781	-	-
2021-03-31	£95,189	£78,534	-	-

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Trustees

Name	Role	Appointed
DAVID JOHN FRANCIS BROADLEY		2026-02-16
Gaynor Pearson		2019-07-04
Julie Dawn Stead		2026-04-29
Justine Brooksbank		2024-09-19
Keith Marshall		2024-05-16
Robin Horsell		2025-07-17
Stephen Howard Mountain		2026-01-22
Sue Palin		2015-11-11
TIMOTHY DAVID IVES KLEMZ		
Wendy Simpson		2026-02-11

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THE MASHAMSHIRE COMMUNITY OFFICE

England & Wales - Charity number 1098666

Accounts

Company Registration Number: 04481253

Charity Registration Number: 1098666

The Mashamshire Community Office

(A company limited by guarantee)

Annual Report and Financial Statements

For the Year Ended 31 March 2025

MASHAMSHIRE

COMMUNITY OFFICE

Heart & Hub of Mashamshire

SATURDAY

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A60 20/12/2025 #282

COMPANIES HOUSE

The Mashamshire Community Office

Contents

Reference and Administrative Details	1
Structure	2
Trustees' Report	3 to 11
Statement of Trustees' Responsibilities	12
Independent Examiner's Report	13
Statement of Financial Activities	14
Balance Sheet	15
Notes to the Financial Statements	16 to 25

The Mashamshire Community Office

Reference and Administrative Details

Trustees	T D I Klemz (Chairman) (Appointed 19 July 2006) P F Theakston (Resigned 5 November 2024) S J Briggs (Resigned 17 April 2025) P Keigwin (Resigned 5 November 2024) J Fuller (Appointed 22 July 2014) S Palin (Treasurer) (Appointed 11 November 2015) G Pearson (Appointed 11 July 2019) M-C Brummel (Resigned 8 January 2025) H Wade (Resigned 9 July 2024) R Horsell (Appointed 17 July 2025) J Brooksbank (Appointed 19 September 2024) K Marshall (Appointed 16 May 2024)
Company Secretary	H E Jackson (Appointed 11 July 2019)
Principal Office	7 Little Market Place Masham Ripon North Yorkshire HG4 4DY
Registered Office	7 Little Market Place Masham Ripon North Yorkshire HG4 4DY
Company Reg No.	4481253
Charity Reg No.	1098666
Independent Examiner	T P Jones & Co LLP First Floor 23 Victoria Avenue Harrogate North Yorkshire HG1 5RD

The Mashamshire Community Office

Structure, Governance and Management

Governing Document

The Mashamshire Community Office is a Company limited by guarantee governed by its Memorandum and Articles of Association dated 20 May 2002. It is registered as a Charity with the Charity Commission. Members undertake to contribute £10 to the Company's assets should it be wound up.

Appointment of Trustees

The Trustees are appointed by the members in accordance with the terms of the Company's Articles of Association. One third of the Trustees automatically retire at each Annual General Meeting and are available for reappointment if they so wish.

Trustee Qualification

Trustees are chosen from individuals with appropriate experience and who possess a good knowledge of the areas of support covered by the Charity's objectives.

Organisation

The Board of Trustees, which shall not be less than two members, administers the Charity. The Board of Trustees meet at least 6 times per year and hold an annual AGM. A steering group meets monthly to progress initiatives and a manager is appointed by the Trustees to manage the day-to-day operations of the Charity.

The Mashamshire Community Office Trustees' Report 2024-2025

MCO Achievements and Performance

Mashamshire Community Office continue to be the go-to place for support, information and services during 2024-2025 and have increased the number of residents, businesses and visitors we've supported this year having invested in both physical infrastructure, technology and our people to enable this, recruiting to a part-time fixed term post of Organisational Support Officer and taking on a University of York Intern over the summer of 2024.

Our volunteer workforce has increased by 43% with 73 volunteers giving almost 10,000 hours this past year alone, including 2 Duke of Edinburgh students. Our 3.2 FTE employed staff and volunteers at MCO have supported almost 100 community groups, over 120 businesses and responded to almost 7,000 visitor enquiries and 5,500 resident enquiries during this time.

We implemented recommendations from a decarbonisation report including installing new double-glazed windows, 10 solar panels and an automatic door making the building more accessible. Our team are more efficient and responsive now that IT equipment has been updated and an electronic till has been introduced. Improved electronic data collection methods also allow the leadership team to more accurately review the impact of our services and support, tailor our offer and help evidence our effectiveness.

Our 12-year-old website has been updated and split into two separate sites to better serve our audiences; one focussing on visitors (www.visitmasham.com), promoting the area, things to do and tourism offer with the other providing a platform for residents to access relevant information and share news and events (www.mashamcommunity.org). The new websites have been developed concurrently alongside our marketing and communications strategy to increase, improve and deepen our engagement, widen our reach and improve digital inclusion and connectedness. We also significantly developed our digital support programme this year, recruiting and training digital volunteers to support people in the community and at home to be more confident with technology.

Between June-August 2024 we consulted with over 200 members of Mashamshire Community, reviewed existing data and aligned the needs of our community back to our charitable objectives to develop our priorities going forward. It was clear that a lack of transport is preventing people from living their best lives, so we partnered with HECK to deliver social trips and established a Transport Working Group to seek to address some of the transport needs our community face. Access to vocational and social training was highlighted as a need, as was health and wellbeing and information and support to access benefits. We have been and continue to work with local partners to improve access to this as well as upskilling our staff and volunteers and structuring our communications to maximise opportunities to share this information to signpost and provide more support.

Supporting our community; residents, groups and businesses

- In March 2025 we launched a brand new community website: www.mashamcommunity.org to showcase, promote and encourage people to access and share information about all the wonderful resources and activities that take place across Mashamshire.

- We continued to provide a safe, warm, welcoming space for residents over 300 days a year with access to information and support.

- We responded to over 5,500 local enquiries (6% increase on previous year)

- Our volunteer led community library had 169 active borrowers throughout the year, 3,324 visits and provided 5291 issues. Active borrowers are down compared with last year, however visiting numbers are slightly higher, so those that are visiting are attending more regularly. A peak in visitor numbers following our quarterly stock exchange whereby volunteers handpick new books based on their personalised knowledge of our readers preferences, continues to be successful and this was expanded to our children's stock too this year. The Summer Reading Challenge was particularly successful in Masham bucking the trend across North Yorkshire by increasing both starter and finisher numbers, signing up 41 starters with 30 finishers completing the challenge. Our volunteers have continued to provide weekly story time sessions with Acorns Preschool and also supported Masham Primary School with cataloguing hundreds of their library books this year.

  New library management software was introduced in March 2024.

- In January 2025 we partnered with HECK to deliver social trips for local residents using their minibus and our volunteer drivers. We organised 3 trips for 10 residents during January-March 2025. We also established a transport working group with the aim of improving transport options for our community (including improving access to post 16 access to education).

- We continue to provide equipment hire including wheelchairs, walking sticks, data projection and screen.

- 351 jigsaws have been sold providing activities for people at home.

- Masham Strollers delivered 57 wellbeing walks with 291 attendees (an attendance increase of 20% on the previous year). This was made up of 48 short walks with 291 attendees and 9 brisk walks with 49 attendees. The walks support people to be more active, socially connected and less isolated. One of the trips in June included a visit to Lumley Moor Reservoir and an ice cream parlour.
  Better Connect helped us capture the success of our activities including our walks in October 2024: https://youtu.be/dvNOIbHPJMI.

- MCO sold 1196 tickets for 25 different events throughout the year, and we processed 493 Masham Town Hall Bookings enabling activity and entertainment to take place locally, widening opportunities to participate in training, events, arts and culture.

- We provided two Duke of Edinburgh work placements throughout the year
  "Thank you all for the support and letting me volunteer. It means a lot to me and I wouldn't have been able to do D of E without you all letting me volunteer...I really enjoyed my time here."

- We facilitated 6 training sessions upskilling 69 people across our community and businesses in First Aid Training, Dementia Awareness, Citizens Advice services and a Social Media Workshop. We also developed a programme of activities for community events such as D-Day and supported St Mary's Church with their Christmas Tree event.

- Our hub has provided physical space for 8 external organisations this year including Acorns Preschool, MIND in Harrogate, Citizens Advice, Masham Parish Council, Flock, Peacock and Verity Community Spaces, Masham Town Hall, Masham Foodshare.

- Citizens Advice delivered approx. 8 face-to-face appointments at MCO with main issues covering benefit queries including support with the application forms for PIP and Attendance Allowance. Cost of living queries including energy bill queries and issues with energy suppliers.

- We continue to provide prescription collections and update and distribute a Health and Wellbeing leaflet detailing services available across Mashamshire. A useful source of information for local agencies, community groups, volunteers, Social Prescriber, GP Surgery and churches, helping people signpost to services and support available to people with ill health or special needs and disabilities.

- Our 100-club ended the year with 153 members

- We provided meaningful volunteer roles for 73 community members
  "I've lived here 20 odd years, and I was always at work so never able to participate in events or to do to anything to help the community and how we're free of parents and grandchildren, we've got time on our hands. A, it's time to give something back, B, it's great meeting people and just chatting and perhaps making somebody's day if they're lonely or looking for somebody, just a smiley face and someone who can be friendly to them...we just want to keep on doing it as long as we can. It's a very very special community. I think that's the thing, we're lucky" MCO Volunteer, March 2025

Welcoming Visitors

- MCO responded to 6950 visitor enquiries
  Just a quick email to say thank you very much for your recent advice and help regarding accommodation in your area. My son was relocating due to work; I spoke with (amongst others!) Judy. The practical, friendly support we received was excellent. He is now happily residing close to Masham! Many thanks again for the valuable service you provide - always with warmth and a smile!

- Our website received 56,592 hits this year (average 4,716 per month) and promoted almost 900 event listings

- Our Visit Masham Facebook page continues to grow and had 3991 followers, 12,774 visits and page reach of 106,643 as well as 7,540 interactions throughout this reporting period.

- Instagram provides an excellent platform for promoting Mashamshire to our visitors and at the end of March 2025 we had 1215 followers and 877 visits for the year.

- We produce regular promotional content for social media and our website highlighting local businesses, events and activities on offer to encourage visitors to the area.

Connecting our Community

Connecting, collaborating and providing trusted information and signposting is key to our role

- We launched two new websites in March 2025: www.visitmasham.com and www.mashamcommunity.org.

- 52 community e-newsletters were circulated to 913 local residents (with an average open rate of 59%) meaning more people are accessing information about services and support that is available to them.

- Almost 100 community groups continued to receive regular electronic updates throughout the year about collaboration, training or funding opportunities.

- MCO supported Masham Parish Council and North Yorkshire Council with local communication about Long Course Weekend (LCW) event to keep community informed free of charge. Including:
    - 11 mentions in community e-newsletter and 1 special FAQ edition
    - LCW feature on front of MCO website
    - Created local business interview footage for socials
    - Connected NYC tourism team with businesses
    - Advocated for local businesses to have a presence on NYC and LCW websites and promoted LCW's "black band" scheme
    - Fielded LCW enquiries and complaints
    - Acted as distribution centre to receive and display posters and pop ups
    - Circulated information at network meetings and via mailing lists

- A monthly visitor e-newsletter was initiated, and 6 editions were circulated to 569 individuals with a 56% open rate.

- Our community Facebook page has 1963 followers (up 11.4% from previous year), 52,603 visits, our reach is 71,224 comprising of 12,004 interactions (up 35% from the previous year), all helping to share information with the local community.

- 240 individuals received digital support (140% up on last year), totalling 157 hours of support. The team were able to provide 121 hours of support in the home too thanks to a successful Digital Inclusion project funded by North Yorkshire Council UK Shared Prosperity Fund and Rural England Prosperity Fund. MCO provide access to computers, information, WiFi, printing, laminating, support with blue badges, bus passes, passport renewals and much more. Through this project we were also purchased new tablets for Grewelthorpe Village Hall, Snape Institute and Fearby and Healey Village Hall.
  I, and the rest of us here, can't thank you and your Team enough for your superb contribution to Grewelthorpe. It has been both instructive but also fun, and we were delighted to have you with us in the Café. The turnout week by week, hopefully demonstrated how much people enjoyed themselves.

- Our hard copy directory was delivered to approx. 1,700 households, promoting 100 businesses (all of whom also appear on our website) and 100 community groups, benefiting the economy and helping people access support and social activities.

- We continue to provide "Welcome Packs" for new residents, welcoming them to the community, providing information about what's on offer in Mashamshire, where and how to access support as well as "What Makes Masham Tick" leaflet to raise

awareness of MCO, the various charities, council services, leisure activities and physical infrastructure (shops, travel, Post Office etc), encouraging participation, involvement and volunteering opportunities.

- Weekly content collated and submitted to the Darlington and Stockton newspaper

Partnerships and collaboration

MCO works hard to be a catalyst, connector, enabler and advocate to help generate positive change for our community. We operate across a safe and legal framework at a grass roots level whilst also partnering and collaborating with wider stakeholders to support our community to thrive and grow. Over the past year, we have done this though our various networks:

- MCO developed a community partnership called Masham Futures, born out of a time of crisis for our organisation in 2022 when we had to raise funds to purchase the Old Police House. The partnership has developed and strengthened over the past year with 4 meetings taking place (39 attendees) and a special meeting bridging both Futures and our Masham Connections network to consult and position the partnership to successfully apply for funding to support the local economy. The partnership appointed MCO as the lead and a bid was developed in partnership to meet the needs identified through research, evidence and consultation with local businesses, groups and residents which all took place throughout 2024. We are looking forward to working closely with everyone involved to successfully deliver the Peculierly™ Masham project (funded by the Mayor's High Street Fund, York and North Yorkshire Combined Authority) from June-December 2025.

- Our Masham Connections network aims to develop a mutually supportive group of local businesses. 63 people attended 4 meetings, and electronic updates are shared with over 100 businesses throughout the year. One success as a results is the "Where to Eat" initiative improving communication between hospitality businesses and MCO making it easier for visitors and locals to find out where they can eat throughout the week: www.visitmasham.com/where-to-eat-in-masham

- We are a member of the Uredale Community Partnership and participate in the "Access to Services" and "Transport" sub-groups, continuing to champion Mashamshire specific needs

- MCO continued to support the MacMillan Community Personalised Care Project to develop community care beacons, helping to share knowledge and build relationships between community-based organisations and health teams.

- Regular attendance at Masham Parish Council meetings, regular and closer liaison with our Local Councillor, North Yorkshire Council Communities and Tourism teams.

- Thank you to the following organisations for their financial support in the form of service level agreements, grants and contracts: North Yorkshire Council, North Yorkshire Council UK Shared Prosperity Fund and Rural England Prosperity Fund, Nidderdale Plus, Masham Town Hall, Acorns Preschool, Masham Parish Council, MIND, Masham Tennis Club, Citizens Advice, Fleece and North Yorkshire Police.

- We are grateful to the following organisations for their informal collaboration: Masham Foodshare, St Marys Chuch, the Methodist Church, Wednesday Welcome Group, Keep Moving Masham, Masham Surgery, Day Lewis Pharmacy, Mashamshire Neighbourhood Plan Committee, Masham Sports Association, Masham GP Surgery, Living Well, MIND, Carers Resource, Horizons, Maple Creek, Masham Primary School, HECK, Citizens Advice and Warm and Well, Yorkshire Energy Doctor, HADCA, Bedale Community Minibus Service, Ripon Community House, Nidderdale Plus, CHAIN Lane, Boroughbridge Community Care, Community First Yorkshire.

Volunteers

- Our volunteers are woven through the fabric of our charity in every way and at every level. Their intricate knowledge of the local area, vast and complex connections, passion and commitment, drive MCO to deliver the best service we can for our community. Integral to our charity, this year 73 volunteers gave an astonishing 9,985 hours to MCO, that's equivalent to more than 5 full time staff. We are hugely appreciative of the time and skills given to us by our volunteers.

- New volunteers are always welcome, we are particularly looking for individuals with knowledge and experience of health and wellbeing, social media, Canva, and digital/IT skills. Volunteering has huge benefits and at MCO we pride ourselves on offering supportive and flexible volunteering opportunities. We also have the opportunity to enjoy some great days out, this year enjoying a tour of the Himalayan Gardens with a private tour from their head gardener!

MCO – Going Forward

The demands on our organisation are growing, as outlined through the consultation and wider political landscape changes with the council asking community organisations to play a bigger role in delivering more support for communities. In order to meet the needs of the organisation sustainably, taking into consideration the budget, additional demands on MCO and to better support volunteers and share information more widely, it was necessary to undergo an organisational restructure in early 2025. For a small team with passionate and invested staff and volunteers, this was extremely difficult, however our organisation is now well positioned to respond effectively to future challenges and create sustainable change for our community.

Going into 2025-2026, we plan to;

- Implement the new organisational restructure

- Deliver the Peculierly™ Masham partnership project to benefit businesses increasing footfall and local spend, instilling pride in the community and piloting the community partnership model to create opportunities for future collaboration

- Phase two of our website development to include an online shop

- Develop a costed proposal that seeks to improve access to transport for our community (including post 16 access to education) and begin implementation whilst continuing to raise awareness of the existing provision

- Develop and implement a communications plan to maximise the potential of our new websites, increasing our audiences and mailing lists to improve our reach, engagement and uptake of our support and services.

- Develop and expand our volunteer led digital support offer

- Continue to advocate for Mashamshire and explore through partnership and collaboration, opportunities to improve health inequalities and rural deprivation.

Thank you to everyone that has given their time, commitment and support to help us develop our organisation and our offering this year. With your support, we hope to achieve more for our community over the coming years.

FINANCIAL REVIEW

The Trustees have maintained funding levels to enable our charitable activities. We continue to balance income from donations, grants, and contracts with additional trading income to achieve a sustainable financial position.

Current Assets

The charitable company has total net assets of £396,810. This includes £266,317 which is the estimated value of the building which was purchased last year.

Restricted Funds

Restricted funds amount to £256,099. This is comprised of the building asset value together with currently unspent funds that are restricted to specific projects.

Unrestricted Funds

Unrestricted funds amount to £140,711.

Unrestricted funds are those funds that are received from donations and earned income and that have no specific restrictions or limitations. Trustees are free to invest these funds in anything to further our charitable objectives and strategic plans. For the period 2025 – 2027 and following community consultation, these funds have been designated as follows:

1. Implementation of an organisational restructure to create a new 'fit for purpose' staff team to enable 6 days a week office cover with two part time Information Support Officer roles. In addition, a new paid 'Volunteer Coordinator' post and a part time Marketing and Communications Officer. Total designations from unrestricted funds £35k.

2. Following the major redevelopment of the Visit Masham Website and the creation of a new Mashamshire Community website, funds are allocated to phase two of the development to include an online shop. Designated £5k.

3. Develop a costed proposal that seeks to improve access to transport for our community and begin implementation including additional part-time staff hours. Designated £15k.

4. £15K designated towards future capital purchase of an electric vehicle subject to the success of 3 above and further research regarding feasibility.

MCO Reserve Policy

In accordance with the Charity Commission guidelines the Trustees have considered the reserve needs of the charity. The Trustees' objective is for the charitable company to have reserves that are equal to at least six months budgeted expenditure. The policy of MCO is to hold reserves of £60,000 covering six months expenditure plus contractual liabilities.

Notable Changes from 2023-24

Total income was £192,595 (£283,062 in previous year)

Total expenditure was £151,463 (£104,833 in previous year)

Total funds were £396,810 (£355,678 in previous year)

TP Jones and Co LLP were appointed accountants to MCO in Q1 2025 and it was TP Jones who prepared these set of accounts.

Thanks to all of our supporters:

- Thank you to the following organisations for their financial support in the form of service level agreements, grants and contracts during this reporting period: North Yorkshire Council, North Yorkshire Council UK Shared Prosperity Fund and Rural England Prosperity Fund, Nidderdale Plus, Masham Town Hall, Acorns Preschool, Masham Parish Council, MIND, Masham Tennis Club, Citizens Advice, Fleece and North Yorkshire Police.

- A huge vote of thanks to our Volunteers without whom MCO would not exist.

- Thanks also to our Patrons, Donors, Funders, 100 Club members and all that advertise in our MATT Directory.

MCO has come a long way since its inception in 2002 and opening in July 2003 as a "single point of contact for the community and tourists".

MCO is now a multi-faceted community, business and tourist hub, embracing the digital age and is now well placed to adapt to the ongoing changes in the wider political landscape as NYC ask community organisations to deliver more and more community support.

APPROVAL

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to the small companies order of the Trustees.

The annual report was approved by the trustees at the charity on 16th December 2025 and signed on its behalf by:

Mr Klemz 16.04.25

Mr Tim Klemz

Chairman and Trustee

The Mashamshire Community Office

Statement of Trustees' Responsibilities

The trustees (who are also the directors of The Mashamshire Community Office for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the statement of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to|:

- Select suitable accounting policies and apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 16 December 2025 and signed on its behalf by:

..... 16 December 2025

Mr Tim Klemz
Chairman and Trustee

THE MASHAMSHIRE COMMUNITY OFFICE

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF THE MASHAMSHIRE COMMUNITY OFFICE

I report to the trustees on my examination of the accounts of the above charity (the charity) for the year ended 31 March 2025 which are set out on pages 14 to 25.

Responsibilities and basis of report

As the charity's trustees (and also its directors for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the accounts of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 (the 2011 Act) and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in respect of the charity as required by section 383 of the 2006 Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a mater considered as part of an independent examination; or
- The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Tim Jones FCCA

TP Jones and Co LLP
First Floor
23 Victoria Avenue
Harrogate
HG1 5RD

Dated: 13th October 2025

THE MASHAMSHIRE COMMUNITY OFFICE

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2025 INCLUDING INCOME AND EXPENDITURE ACCOUNT

	Unrestricted funds 2025 £	Restricted income funds 2025 £	Total funds 2025 £	Total funds 2024 £
Income (Note 3)				
Income and endowments from:				
Donations and legacies	60,519	84,000	144,519	240,947
Charitable activities	12,789	-	12,789	11,998
Other trading activities	31,370	-	31,370	28,628
Investments	3,917	-	3,917	1,489
Total	108,595	84,000	192,595	283,062
Expenditure (Note 5)				
Expenditure on:				
Raising funds	4,836	-	4,836	8,562
Charitable activities	89,578	57,050	146,627	96,321
Total	94,413	57,050	151,463	104,883
Net income/(expenditure) before tax for the reporting period	14,182	26,950	41,132	178,179
Tax payable	-	-	-	-
Net income/(expenditure) after tax before investment gains/(losses)	14,182	26,950	41,132	178,179
Net gains/(losses) on investments	-	-	-	-
Net income/(expenditure)	14,182	26,950	41,132	178,179
Extraordinary items	-	-	-	
Transfers between funds	-	-	-	-
Other recognised gains/(losses):				
Gains and losses on revaluation of fixed assets for the charity's own use	-	-	-	-
Other gains/(losses)	-	-	-	-
Net movement in funds	14,182	26,950	41,132	178,179
Reconciliation of funds:				
Total funds brought forward	126,529	229,149	355,678	177,499
Total funds carried forward	140,711	256,099	396,810	355,678

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The funds breakdown is shown in Note 14.

THE MASHAMSHIRE COMMUNITY OFFICE

BALANCE SHEET AS AT 31 MARCH 2025

		2025 £	2024 £
Fixed assets			
Tangible assets	(Note 9)	266,317	219,247
Total fixed assets		266,317	219,247
Current assets			
Stocks	(Note 10)	1,524	1,483
Debtors	(Note 11)	8,164	2,104
Cash at bank and in hand	(Note 12)	132,189	139,276
Total current assets		141,877	142,863
Creditors: amounts falling due within one year	(Note 13)	(11,384)	(6,432)
Net current assets/(liabilities)		130,493	136,431
Total assets less current liabilities		396,810	355,678
Creditors: amounts falling due after one year	(Note 13)	-	-
Provisions for liabilities		-	-
Total net assets		396,810	355,678
Funds of the Charity:			
Restricted income funds	(Note 14)	256,099	229,148
Unrestricted funds	(Note 14)	140,711	126,530
Total funds		396,810	355,678

The charity was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

The financial statements on pages 15 to 25 were approved by the Trustees, and authorised for issue on 16th December 2025 and signed on their behalf by:

.....

Mr Tim Klemz (Chairman and Trustee)
Date: 16th December 2025

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

1 Charity Status

The charity is limited by guarantee, incorporated in England, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £10 towards the assets of the charity in the event of liquidation.

The address of the registered office is:
7 Little Market Place
Masham
Ripon
North Yorkshire
HG4 4DY

The principal place of business is:
7 Little Market Place
Masham
Ripon
North Yorkshire
HG4 4DY

These financial statements were authorised for issue by the trustees on 16 December 2025.

2 Accounting Policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of Compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of Preparation

The Mashamshire Community Office meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going Concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

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Going Concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Exemption from Preparing a Cash Flow Statement
The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Income and Endowments
All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Donations and Legacies
Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event of that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Grants Receivable
Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Expenditure
All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising Funds
These are costs incurred in attracting voluntary income, the management of investments and those incurred trading activities that raise funds.

Support Costs
Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas or per capita, staff costs by the time spent and other costs by their usage.

Governance Costs
These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustee's meetings and reimbursed expenses.

Government Grants
Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the relate costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

Taxation
The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for the UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are plied exclusively to charitable purposes.

Tangible Fixed Assets
Individual Fixed Assets costing £500 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and Amortisation
Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Freehold Land & Buildings	2% straight line basis over 50 years
Fixtures, Fittings and Equipment	20% reducing balance basis

Trade Debtors
Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business. Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and Cash Equivalents
Cash and cash equivalents comprise cash on hand and call deposits, and other short term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade Creditors
Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities. Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Fund Structure
Unrestricted funds of £140,711 are general funds that are available for use at the trustee's discretion in furtherance of the objectives of the charity.
Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.
Restricted funds amount to £256,099, which are available to cover costs and depreciation associated with the purchase of the freehold of the building at the end of the lease term in 2023.

Related Parties
There are no related party transactions.

Trustees Expenses
There were no trustees' expenses.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025 (CONTINUED)

Note 3 Income

	Analysis of income	Unrestricted funds 2025	Restricted income funds 2025	Total funds 2025	Total funds 2024
Donations and legacies:	Donations, grants and fundraising	44,269		44,269	106,166
	North Yorkshire Council Grants (note 4)	12,290	84,000	96,290	121,933
	Masham Parish Council Donation	3,500		3,500	10,000
	Gift Aid	460		460	2,848
	Total	60,519	84,000	144,519	240,947
Charitable activities:	Book and Jigsaw clubs	2,793		2,793	1,560
	Commission	-44		-44	4,541
	NYC library and access to services	8,154		8,154	4,171
	Other	866		866	909
	Rental income	1,020		1,020	816
	Total	12,789		12,789	11,997
Other trading activities:	Courses and events	770		770	
	Business services	2,829		2,829	2,512
	Flock Gallery	2,785		2,785	3,088
	MATT advertising	8,250		8,250	6,079
	Room/equipment hire	2,915		2,915	2,306
	Sale of goods	6,008		6,008	6,546
	Town Hall diary management	3,439		3,439	3,300
	Utilities recharge	2,444		2,444	3,521
	Rental income	1,875		1,875	1,125
	Other	55		55	152
	Total	31,370		31,370	28,629
Income from investments:	Interest income	3,917		3,917	1,489
	Total	3,917		3,917	1,489
	TOTAL INCOME	108,595	84,000	192,595	283,062

Note 4 Analysis of receipts of government grants

	Description	2025 £
Government grant	Nidd Plus (North Yorkshire Council). Staying healthy, independent and connected	4,000
Government grant	North Yorkshire Council Stronger Communities - Community Anchor Model Development	7,500
Government grant	North Yorkshire Council Stronger Communities - Community Anchor Model Development	7,500
Government grant	UK Shared Prosperity Fund - Rural England Prosperity Fund	65,000
Government grant	North Yorkshire Council. Locality Fund	1,750
Government grant	North Yorkshire Council Customer Access Point Service Delivery Arrangement	10,540
	Total	96,290

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025 (CONTINUED)

Note 5 Expenditure

Analysis of expenditure		Unrestricted funds 2025	Restricted income funds 2025	Total funds 2025	Total funds 2024
Expenditure on raising funds:	Stock purchases	3,571		3,571	8,562
	100 club prizes and other fundraising costs	1,265		1,265	
	Total expenditure on raising funds	4,836		4,836	8,562
Expenditure on charitable activities:	Support costs (Note 6)	84,191	51,586	135,776	89,017
	Governance costs (Note 6)	5,387	5,464	10,851	7,304
	Total expenditure on charitable activities	89,578	57,050	146,627	96,321
	TOTAL EXPENDITURE	94,413	57,050	151,463	104,883

Note 6 Support costs:

Wages, National Insurance and staff expenses	49,425	37,373	86,798	61,174
Staff pensions	1,489		1,489	1,026
Volunteer expenses	283		283	
Staff training and welfare	180		180	100
Courses and event expenditure	608		608	421
Light and heat	3,944		3,944	7,204
Rates and water	1,398		1,398	802
Insurance	1,591		1,591	1,464
Repairs and maintenance	4,535	200	4,735	7,616
Telephone and internet	1,991		1,991	1,760
Printing, postage and stationery	2,807		2,807	3,096
IT equipment and software	10,447		10,447	
Marketing	3,012		3,012	307
General expenses	1,025		1,025	740
Restricted grant expenditure on student intern		1,416	1,416	
Website cost	90	9,936	10,026	2,032
Professional fees		2,661	2,661	
Card machine and bank charges	1,224		1,224	1,167
Bad debt written off	144		144	108
Total Support Costs	84,191	51,586	135,776	89,017

Room hire and meeting costs	1,089		1,089	
Accountancy and bookkeeping	3,545		3,545	2,383
Depreciation of property		5,464	5,464	4,435
Depreciation of fixtures, fittings and equipment	753		753	486
Total Governance Costs	5,387	5,464	10,851	7,304
	89,578	57,050	146,627	96,321

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025 (CONTINUED)

Note 7 Details of certain types of expenditure

Note 7.1 Fees for examination of the accounts

	2025 £	2024 £
Independent examiner's fees	1,740	1,140
Other fees paid to the independent examiner	612	-
Total	2,352	1,140

Note 8 Paid employees

8.1 Staff Costs

	2025 £	2024 £
Salaries and wages	82,340	61,174
Social security costs	43	-
Pension costs (defined contribution scheme)	1,489	1,026
Total	83,872	62,200

8.2 Average head count in the year

	2025 Number	2024 Number
Total	7	6

Note 9 Tangible fixed assets

9.1 Cost or valuation

	Freehold land & buildings £	Fixtures, fittings and equipment £	Total £
At the beginning of the year	221,739	15,131	236,870
Additions	51,465	1,822	53,287
Disposals	-	-	-
At end of the year	273,204	16,953	290,157

9.2 Depreciation and impairments

Basis	Straight Line	Reducing Balance
Rate	2%	20%

At beginning of the year	4,435	13,188	17,623
Disposals	-	-	-
Depreciation	5,464	753	6,217
At end of the year	9,899	13,941	23,840

9.3 Net book value

Net book value at the beginning of the year	217,304	1,943	219,247
Net book value at the end of the year	263,305	3,012	266,317

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025 (CONTINUED)

Note 10 Stocks

		2025 £	2024 £
Closing stock	Total	1,524	1,483

Note 11 Debtors and prepayments

11.1 Analysis of debtors

	2025 £	2024 £
Trade debtors	4,747	917
Prepayments and accrued income	3,147	1,187
Other debtors	270	-
Total	8,164	2,104

Note 12 Cash at bank and in hand

	2025 £	2024 £
Building Society Accounts	88,356	24,547
Bank Current accounts	36,886	109,435
Bank Deposit account	6,889	5,098
Petty Cash	58	196
Total	132,189	139,276

Note 13 Creditors and accruals

13.1 Analysis of creditors

	Amounts falling due within one year		Amounts falling due after more than one year	
	2025 £	2024 £	2025 £	2024 £
Trade creditors	4,124	3,080	-	-
Accruals	5,033	2,601	-	-
Deferred income (Note 13.2)	1,961	-	-	-
Other creditors	266	751	-	-
Total	11,384	6,432	-	-

Note 13.2 Deferred Income

Deferred income relates to income recevied for ticket sales for 2025/2026.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025 (CONTINUED)

Note 14 Charity funds

14.1 Details of material funds held and movements during the current reporting period

Fund names	Type	Purpose and Restrictions	Fund balances brought forward	Incoming resources	Resources expensed	Transfers	Fund balances carried forward
Building fund	Restricted	Building and website	214,149	65,000	-23,050	-	256,099
NYC Locality's Funding	Restricted	Website and staffing costs	15,000	-	-15,000	-	-
Staying Healthy, Independent and connected	Restricted	Help people stay healthy and connected	-	4,000	-4,000	-	-
NYC Stronger Communities	Restricted	Organisation investment	-	15,000	-15,000	-	-
Other funds (balancing figure)	Unrestricted	N/A	126,530	108,595	-94,413	-	140,712
		Total funds as per balance sheet	355,679	192,595	-151,463	-	396,810

Note 15 Analysis of net assets between funds

	Unrestricted	Restricted Funds	2025 £	2024 £
Tangible Fixed Assets	10,488	255,829	266,317	219,247
Current Assets	141,607	270	141,877	142,863
Current Liabilities	(11,384)	-	(11,384)	(6,432)
	140,711	256,099	396,810	355,678

THE MASHAMSHIRE COMMUNITY OFFICE

England & Wales - Charity number 1098666

Accounts

Company Registration Number: 04481253

Charity Registration Number: 1098666

The Mashamshire Community Office

(A company limited by guarantee)

Annual Report and Financial Statements

For the Year Ended 31 March 2024

The Mashamshire Community Office

Contents

Reference and Administrative Details	1
Structure, Governance and Management	2
Trustees' Report	3 to 9
Statement of Trustees' Responsibilities	10
Independent Examiner's Report	11
Statement of Financial Activities	12
Balance Sheet	13
Notes to the Financial Statements	14 to 19
Detailed Statement of Financial Activities	20 to 21

The Mashamshire Community Office

Reference and Administrative Details

Trustees	P F Theakston (Chairman) D Marr (Resigned 12 January 2024) T D I Klemz S J Briggs P Keigwin J Fuller S Palin (Treasurer) G Pearson M-C Brummel H Wade
Company Secretary	H E Jackson
Principal Office	7 Little Market Place Masham Ripon North Yorkshire HG4 4DY
Registered Office	7 Little Market Place Masham Ripon North Yorkshire HG4 4DY
Company Reg No.	4481253
Charity Reg No.	1098666
Independent Examiner	Clarksons Thornborough Hall Moor Road Leyburn North Yorkshire DL8 5AB

The Mashamshire Community Office
Structure, Governance and Management

Governing Document

The Mashamshire Community Office is a Company limited by guarantee governed by its Memorandum and Articles of Association dated 20th May 2002. It is registered as a Charity with the Charity Commission. Members undertake to contribute £10 to the Company's assets should it be wound up.

Appointment of Trustees

The Trustees are appointed by the members in accordance with the terms of the Company's Articles of Association. One third of the Trustees automatically retire at each Annual General Meeting and are available for reappointment if they so wish.

Trustee Qualification

Trustees are chosen from individuals with appropriate experience and who possess a good knowledge of the areas of support covered by the Charity's objectives.

Organisation

The Board of Trustees, which shall not be less than two members, administers the Charity. The Board of Trustees meet at least 6 times per year and hold an annual AGM. A steering group meets monthly to progress initiatives and a manager is appointed by the Trustees to manage the day-to-day operations of the Charity.

MCO Trustees' Report 2023-24

Overview

The Trustees of Mashamshire Community Office, who are directors for the purposes of company law, present the annual report of the company, together with the financial statements and independent examiners report of the company, for the year ended 31st March 2024.

The purpose of the Mashamshire Community Office (MCO) is to promote and deliver a broad range of services and activities that further the interests of both Masham and the wider Mashamshire community.

Our Goals:

MCO was established to further the community's economic prosperity, quality of life and access to appropriate services by:

- Partnering with others to provide our community, residents, and local businesses with easy access to information and the services they need.
- Promoting Mashamshire - its location, its businesses, and its facilities, by providing information and services to visitors and potential visitors.
- Maintaining a stable financial position and sustainable future for Mashamshire Community Office.

Our Objectives:

- To develop the skills and capabilities of our trustees, staff, and volunteers to ensure our services are the best they can be.
- To maintain a welcoming "hub" for both visitors and residents or businesses in our rural community to access the services and information they need.
- To ensure our digital resources i.e., data, website, and social media, are maximized to the benefit of our community.
- To make connections with people, partners, and organisations, locally and in the wider area, to work together to benefit our community.
- To ensure through good governance, a secure and sustainable future for our organisation.

MCO Achievements & Performance

As well as performing the core activities, outlined in this section, the greatest challenge overcome during this reporting period, was the successful purchase of our building, The Old Police House.

Successful Building Purchase

The Old Police House at 7 Little Market Place in Masham, leased from North Yorkshire Police, has been the base from which our charity has delivered vital services to our community for over 20 years. In 2022 the Police, Fire and Crime Commissioner decided to co-locate fire and police estate requirements in Masham and we were offered the opportunity to purchase the building. In just 15 months, thanks to the tireless work of our staff, volunteers, trustees and many supporters and funders, Mashamshire Community Office raised £218,581 and completion took place on 31st August 2023. Thus, securing a home for our charity to continue supporting Mashamshire in perpetuity.

Following the public announcement in May 2022 a period of strategy planning, research, gear up and community engagement was undertaken. Our "MCO Forever" volunteer fundraising team was formed. Some fundraising events and grant applications were undertaken in the previous reporting period and outlined in the annual Report 2022-23.

Activities ramped up during this reporting period. We submitted grant applications to Trusts and received support from Garfield Weston, Liz and Terry Bramall Foundation, Jack Brunton, Masham Parish Council, North Yorkshire Council, UK Shared Prosperity Fund. We had a total of 57 public financial supporters contributing, with many more anonymous donations. "MCO Forever" fundraising team ran a total of 14 different fundraising events, 2 auctions, a "Cow Pat Competition", and created a successful 100 club, which is ongoing.

Our thanks go to everyone for their support and generosity, whether it was in financial contributions or in-kind donations; to everyone who volunteered with us; to those who use our services and helped promote our cause; to the local individuals, businesses, organisations and community groups, and more widely, the trusts and foundations for their financial support.

Thank you to all our supporters:



The timeline below shows intense activities from May 2022 to purchase in August 2023:

£215,000 raised in 15 months to secure the Old Police House for Mashamshire community for perpetuity

14/06/2022: £50,000 (MCO reserves*)
11/11/2022: £64,115.19
09/12/2022: £122,133.67
04/01/2023: £138,325.74
03/02/2023: £140,503.25
08/03/2023: £142,936.12
17/05/2023: £182,698.69
19/06/2023: £186,805.70
11/08/2023: £215,000

Generous philanthropic and corporate donations received throughout - THANK YOU!

16th May 2022	NYPFCC publicly announce intention to dispose of Police House as community asset
14th Jun 2022	MCO hold public meeting and call for support
18th Jul 2022	Met with funding expert from Community First Yorkshire
6th Aug 2022	Fundraising event - The Great American Songbook
15th Aug 2022	1st "MCO Forever" volunteer meeting (met monthly for 1 year)
18 Nov 2022	Jack Brunton Trust grant application successful
24th Nov 2022	Initiate work with funding consultant Colibra (funded by NYC)
7th Dec 2022	First 100 Club draw
	Liz and Terry Bramall Foundation grant application successful
1st Jan 2023	The White Bear Quiz
2nd Feb 2023	Existing lease expired (extension agreed with Police)
	The Bruce start regular pub quiz
2nd Apr 2023	Where There's Smoke dinner
6th Apr 2023	Garfield Weston Foundation grant application successful
14th Apr 2023	Two Paul's and a Bucket of Yeast (Swinton Estate)
6th May 2023	Swinton Estate's Coronation Celebration Garden Party
8th May 2023	Coronation Celebration Family Fun Day and Cow Pat Competition
3rd Jun 2023	An Evening by the Riverside
7th Jun 2023	ArtisOn 1 full day and 4 half day workshops
18th Jun 2023	Clifton Castle Open Garden
20th Jun 2023	Jervaulx Hall Open Garden
30th Jun 2023	MCO Forever auction closes
10th Jul 2023	MPC donation offer accepted with thanks
11th Aug 2023	ArtisOn art auction closes
31st Aug 2023	**BUILDING PURCHASE COMPLETES**

*£60,000 later secured through the North Yorkshire Council UK Shared Prosperity Fund for the building purchase releasing MCO reserves

Supporting Our Community - Residents, Groups & Businesses

- We provided a safe, warm, welcoming space for residents for over 300 days a year with access to information and support. MCO received the following feedback published in the results of the Mashamshire Neighbourhood Plan survey in April 2023:

  "MCO does a great job and following its vital role in the pandemic has continued to increase its supportive activities"

  "Since it's inauguration MCO has proved to be an invaluable asset and support to our community."

- MCO responded to over 5,000 local enquiries.
- Our volunteer-led Community Library had 186 active borrowers throughout the year, 3,312 visits and provided 5,780 issues. Issues are up compared with last year, although visiting numbers are lower. This tells us that when people visit, they borrow more books than they previously did. We experience a peak in visitor numbers following our quarterly stock exchange when our volunteers hand pick new books based on their knowledge of our readers' preferences. The increase in issues proves their success. The library is well used by children - the Summer Reading Challenge signed up 38 starters, 24 finishers; our volunteers provide weekly story-time sessions with Acorns Preschool, as well as regular engagement from the older children at Masham School.

  "The volunteers at Masham are all amazing- they are so engaging and make the library such a safe place as well as a place for reading!"

- We provide access to computers, information, WiFi, printing, laminating, support with blue badges, bus passes, passport renewals and much more. During this period 171 individuals received digital support, totalling 75 hours.
- We provide equipment hire including wheelchairs, walking sticks, data projection and screen.
- Our Jigsaw Library provides activities for people at home and 450 jigsaws were borrowed or purchased during the period.
- Our "Masham Strollers" wellbeing walks delivered almost 60 wellbeing walks with over 300 participants. 50 short accessible walks saw 242 attendees. 8 new more challenging walks were provided for 53 attendees. Walks support people to be more active, socially connected and less isolated.

  "It has been such a pleasure to walk with them. I couldn't have met a friendlier group and as I was new to the area, it was just what I needed. I was offered lifts, help with my removal, invitations to lunch, books to read - I couldn't have asked for more."

- MCO sold 1,268 tickets for 29 different events throughout the year. We processed 562 bookings on behalf of Masham Town Hall, all contributing to the range of activities and entertainment available locally, widening opportunities to participate in training, events, arts and culture, all supporting and collaborating with another local charity.
- We organised professionally delivered First Aid Training and Customer Service Training, upskilling 36 local community members.
- Our hub has provided a base or space for 10 external organisations this year including Acorns Preschool, MIND in Harrogate, Citizens Advice, Just B, Masham Parish Council, Flock Gallery, Peacock & Verity Community Spaces, Masham Town Hall, Marie Curie, Masham Foodshare.

- From the MCO building, Citizens Advice delivered on average, 30 face-to-face appointments every month.
- Our 100 club ended the year with 158 members, providing valuable ongoing funds for our charity and its activities.
- We provided meaningful volunteer roles for almost 60 community members, with 77% of volunteers that completed our annual survey saying MCO helps them to give back to their community and that we support the most vulnerable community members. 71% also said that MCO helps to support community cohesion and 77% think that MCO helps to attract resources (money and services) for Masham.

Welcoming Visitors

- MCO responded to over 7,000 visitor enquiries.
- Our website, visitmasham.com welcomed more than 73,000 users throughout the year and promoted 755 event listings.
- Visit Masham Facebook page continues to grow and currently has 3,078 likes, 3,840 followers and approximately 1,800 visits per month.
- Instagram provides an excellent platform for promoting Mashamshire to our visitors and at the end of March 2024 we had 1,061 followers.
- We produce regular promotional and news content for social media and our website highlighting local businesses, events and activities on offer to encourage visitors to the area.
- Our volunteers attended activities and talks from local businesses including Theakstons Brewery and Farm Adventure to learn more about local visitor attractions.

Keeping Our Community Connected

Connecting, Collaborating and providing trusted information and signposting is key to our role.

- 57 community e-newsletters were circulated to 800+ local residents (with an average open rate of 60%) meaning more people are accessing information about services and support that is available to them.
- Our community Facebook page has more than 1,550 followers, 1,000 likes and receives 5,400 visits per month helping the community share information.
- Our hard copy directory was delivered to approx. 1,500 households, promoting over 120 businesses (all of whom also appear on our website) and almost 100 community groups, benefiting the economy and helping people access support and social activities.
- Our "Health & Wellbeing" leaflet promotes services available across Mashamshire. It is updated every 6 months and distributed to local venues. It is used as an information source by local agencies, community groups, volunteers, the Social Prescriber, GP Surgery and churches, helping people signpost to services and support available to those with ill health, special needs or disabilities.
- "Welcome Packs" were created and delivered to 60 new residents welcoming them to the community, providing information about what's on offer in Mashamshire, where and how to access information and support as well as promoting opportunities to volunteer.
- "What Makes Masham Tick" leaflet was also developed and distributed to 1,500 (with the directory) with the aim of increasing awareness of MCO and civic society - local charities, Council Services, leisure activities and other facilities (shops, travel, Post Office etc), encouraging participation and involvement in the community.
- Weekly content collated and submitted to the Ripon Gazette and Darlington and Stockton newspapers.

Partnerships & Collaboration

MCO works hard to be a catalyst, connector, enabler and advocate to help generate positive outcomes for our community. We work to make a difference directly at a grass roots level, whilst also partnering and collaborating with wider stakeholders to support our community to thrive and grow. Over the past year, our activities have included:

- MCO coordinates "Masham Futures", a network which we established, comprising of 22 local organisations with an interest in, and influence on, the future of our community. This year we held 7 meetings with 36 members attending face-to-face, whilst almost 100 community groups receive electronic updates throughout the year about collaboration, training or funding opportunities.
- Our "Masham Connections" network aims to develop a mutually supportive group of local businesses. 34 people participated in two meetings. Electronic updates are shared with almost 120 businesses throughout the year.
- MCO participated in the Harrogate and Rural District Community Mental Health Hub Steering Group, formed to explore and develop new approaches to practice. We have also contributed to research conducted by Orb Community Arts on the Community Mental Health Transformation project where MCO has advocated for improved access to mental health services across our rural locality.
- We are supporting the MacMillan Community Personalised Care Project to develop community care beacons, helping to share knowledge and build relationships between community-based organisations and health teams.
- MCO representatives attend and report our activities at monthly Masham Parish Council meetings and have developed a productive relationship. We also work closely with our Local Councillor, North Yorkshire Council Communities and Tourism teams.

We are grateful to the following organisations for their informal ongoing collaboration:

Masham Foodshare, St Marys Church, Masham Methodist Church, Wednesday Welcome Group, Keep Moving Masham, Day Lewis Pharmacy, Mashamshire Neighbourhood Plan Committee, Masham Sports Association, Masham GP Surgery, Living Well, IDAS, Just B, MIND, Wellspring, Carers Resource, Horizons, Jane Caress Ltd, Maple Creek, Masham Primary School, Warm and Well, Yorkshire Energy Doctor, HADCA, Bedale Community Minibus Service, Ripon Community House, Nidderdale Plus, CHAIN Lane, Boroughbridge Community Care, Community First Yorkshire.

Our MCO Volunteers

MCO relies on the dedication, passion and skills of our volunteers and we are so grateful for their continued support. Volunteers are woven through the fabric of our charity in every way and at every level. Their intricate knowledge of the local area, vast and complex connections, passion and commitment, drive MCO to deliver the best service we can for our community.

Integral to our charity, this year 59 volunteers gave an incredible 6,630 unpaid hours to MCO - that's equivalent to 3.5 full time staff. We are hugely appreciative of the time and skills given to us by our volunteers. New volunteers are always welcome. We are looking for more walk leaders and individuals with experience of social media, marketing, digital technology or copywriting skills. Volunteering has huge benefits and at MCO we pride ourselves on offering supportive and flexible volunteering opportunities.

FINANCIAL REVIEW

The Trustees have maintained funding levels to enable our charitable activities. We continue to balance income from donations, grants and contracts, with additional trading income to achieve a sustainable financial position.

Our Supporters

Thank you to the following organisations for their financial support in the form of service level agreements, grants and contracts during this reporting period:

Garfield Weston Foundation, Jack Brunton Trust, Liz and Terry Bramall Foundation, Orb Community Arts, Peacock and Verity Community Spaces, Two Ridings Community Foundation, North Yorkshire Council, NYC UK Shared Prosperity Fund, Nidderdale Plus, Coop, Masham Town Hall, Acorns Preschool, Masham Parish Council, MIND, Just B, Masham Tennis Club, Citizens Advice, Fleece, North Yorkshire Police, Yorkshire Dales Millenium Trust, Harrogate Neighbourhood Watch.

Current Assets

The charitable company has net assets of £355,678. There has been a significant increase in Tangible Fixed Assets during this reporting period – from £2,429 in 2022-23, to £219,247. This is due to the successful purchase of the building.

Restricted Funds

The total net assets of £355,678 also include **restricted funds** of £229,148. This is comprised of the building asset value, together with currently unspent funds, that are restricted to specific projects.

Unrestricted Funds

Unrestricted funds shown in these accounts total £126,530. Of this total, £50,000 is retained according to our reserves policy below. The remaining balance is available to be allocated to spending at the discretion of the Board of Trustees. See MCO Going Forward, below, for details.

MCO Reserves Policy

In accordance with the Charity Commissions guidelines the Trustees have considered the reserve needs of the charity. The Trustees' objective is for the charitable company to have reserves that are equal to at least six months budgeted expenditure. The policy of MCO is to hold reserves of £50,000 covering six months expenditure plus contractual liabilities.

Notable Changes from 2022-23

- Trading income has increased
- Staffing costs have increased due to annual salary increases which, as usual, followed public sector pay awards, plus additional hours and an additional temporary appointment to a new post funded by UK Shared Prosperity Fund as part of our capacity building.
- Charitable income shows as slightly reduced in these accounts. This is due to a change in the way this income is recorded. Income from Masham Town Hall ticket sales now show only the commission element rather than the whole ticket price. Aside from this recording change, the income has actually slightly increased.

MCO – Going Forward

The backdrop for Mashamshire Community Office going forward, continues to change. The needs of residents, businesses and visitors together with the funding and political landscape we work within require constant refocusing.

Following the investment of the money, time, energy and resources that enabled the successful purchase the Old Police House, it is now our priority to ensure that the building is maintained and operated as efficiently as possible. In January 2024 we commissioned a funded decarbonisation review to establish the best ways to make our building more energy and environmentally efficient to run. The results will inform future investment priorities.

We now need our focus to shift to better meeting the needs of our community.

- We will invest funds in a stable technology infrastructure to ensure it is fit for purpose and our 12 year-old website will be redeveloped and extended to enable us to do more, better.
- We will invest in increased staffing and a University Intern Placement Student to build capacity and skills within our team and more effectively support and train our volunteers.
- Our plans include engaging older and isolated people to connect, stay healthy and maintain their wellbeing; increasing digital inclusion and confidence with technology; improving the support we provide to local businesses and community groups through promoting collaboration, information and skills sharing; promoting our area more widely to attract more visitors and strengthen the local economy; and exploring ways to enable better access to transport solutions for work and wellbeing.
- We will carry out a community consultation to ensure we understand the needs of those we aim to support and formulate a strategy to ensure their priorities are met.

It has been an overwhelmingly challenging but rewarding year and the team at MCO would like to thank everyone involved for supporting us.

APPROVAL

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies by order of the Trustees.

The annual report was approved by the trustees of the charity on 5 November 2024 and signed on its behalf by:

Sue Palin 18 Oct 2024

.....

S Palin
Treasurer and Trustee

The Mashamshire Community Office
Statement of Trustees' Responsibilities

The trustees (who are also the directors of The Mashamshire Community Office for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 5 November 2024 and signed on its behalf by:



18 Oct 2024

.....

P F Theakston
Chairman and Trustee

The Mashamshire Community Office
Independent Examiner's Report to the trustees of The Mashamshire Community Office

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2024 which are set out on pages 12 to 21.

Respective Responsibilities of Trustees and Examiner

As the charity's trustees of The Mashamshire Community Office (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of The Mashamshire Community Office are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. Accounting records were not kept in respect of The Mashamshire Community Office as required by section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Dawn Clarkson

..... 5 November 2024

Dawn Clarkson
Clarksons
Thornborough Hall
Leyburn
North Yorkshire
DL8 5AB

The Mashamshire Community Office
Statement of Financial Activities for the Year Ended 31 March 2024
(Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2024 £
Income and Endowments from:				
Donations and Grants	3	53,533	187,414	240,947
Charitable Activities	4	11,998	0	11,998
Other trading activities	5	28,628	0	28,628
Investment Income	6	1,489	0	1,489
Total Income		95,647	187,414	283,061
Expenditure on:				
Raising funds	7	5,877	2,684	8,562
Charitable Activities	8	59,886	36,435	96,321
Total Expenditure		65,763	39,119	104,882
Net (expenditure)/income		29,884	148,295	178,178
Reconciliation of funds				
Total funds brought forward		96,646	80,853	177,499
Total funds carried forward	16	126,530	229,148	355,677

	Note	Unrestricted funds £	Restricted funds £	Total 2023 £
Income and Endowments from:				
Donations Grants and Legacies	3	43,887	80,853	124,740
Charitable Activities	4	22,452	0	22,452
Other trading activities	5	25,972	0	25,972
Investment Income	6	621	0	621
Total Income		92,932	80,853	173,785
Expenditure on:				
Raising funds	7	18,792	0	18,792
Charitable Activities	8	80,626	583	81,209
Total Expenditure		99,418	583	100,001
Net (expenditure)/income		-6,486	80,270	73,784
Designated Funds Purchase of Building		50,000	-50,000	0
Net movement in funds		43,514	30,270	73,784
Reconciliation of funds				
Total funds brought forward		53,132	50,583	103,715
Total funds carried forward		96,646	80,853	177,499

All of the charity's activities derive from continuing operations during the above two periods.
The funds breakdown for 2024 is shown in note 16.

The Mashamshire Community Office
(Registration Number 04481253)
Balance Sheet as at 31 March 2024

	Note	2024 £	2023 £
Fixed Assets			
Tangible assets	11	219,247	2,429
Current assets			
Stocks	12	1,483	1,357
Debtors	13	2,104	970
Cash at bank and in hand		139,277	177,677
		142,863	180,004
Creditors: Amounts falling due within one year	14	-6,432	-4,935
Net current assets (liabilities)		136,431	175,069
Total assets less current liabilities		355,678	177,499
Creditors: Amounts falling due after more than one year	15	0	0
Net assets		355,678	177,499
Funds of the charity:			
Restricted funds		229,148	80,853
Unrestricted funds		126,530	96,646
Total funds	16	355,678	177,499

For the financial year ending 31 March 2024 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities

The members have not required the charity to obtain an audit of its accounts for the the year in question in accordance with section 476; and

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 13 to 20 were approved by the trustees, and authorised for issue on 5 November 2024 and signed on their behalf by:

18 Oct 2024

.....

P F Theakston
Chairman and Trustee

1 Charity status

The charity is limited by guarantee, incorporated in England, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £10 towards the assets of the charity in the event of liquidation.

The address of the registered office is:
7 Little Market Place
Masham
Ripon
North Yorkshire
HG4 4DY

The principal place of business is:
7 Little Market Place
Masham
Ripon
North Yorkshire
HG4 4DY

These financial statements were authorised for issue by the trustees on 9 October 2024

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) - (Charities SORP (FRS102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

The Mashamshire Community Office meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Donations and legacies
Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is sublect to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recongised until either those conditions are fully met, or the fulfilment of thos conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Grants receivable
Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Expenditure
All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings thay have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising funds
These are costs incurred in attracting voluntary income, the management of investments and those incurred trading activities that raise funds.

Support costs
Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas or per capita, staff costs by the time spent and other costs by their usage.

Governance costs
These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustee's meetings and reimbursed expenses.

Government grants
Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

Taxation
The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt frpm taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible Fixed Assets
Individual Fixed Assets costing £100.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and Amortisation
Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Freehold Land & Buildings	2% straight line basis over 50 years
Fixtures, Fittings and Equipment	20% reducing balance basis

Trade debtors
Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business. Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents
Cash and cash equivalents comprise cash on hand and call deposits , and other short term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors
Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right , at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities. Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Fund structure
Unrestricted funds of £126,530 are general funds that are available for use at the trustee's discretion in furtherance of the objectives of the charity.
Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.
Restricted funds amount to £229,148, which are available to cover costs and depreciation associated with the purchase of the freehold of the building at the end of the lease term in 2023.

Related Parties
There were no related party transactions

Trustees Expenses
There were no trustees expenses

3 Income from Donations and Grants

	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
			0	
Other Donations and Grants	39,533	69,481	109,014	88,098
North Yorkshire Council	14,000	107,933	121,933	23,142
Harrogate Borough Council	0	0	0	10,000
Masham Parish Council	0	10,000	10,000	3,500
	53,533	187,414	240,947	124,740

4 Income from charitable activities

	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
Activity Income	11,998		11,998	22,452
	11,998	0	11,998	22,452

5 Income from other trading activities

	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
Rent, sales and other income	28,628		28628	25972

6 Investment income

	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
Interest receivable	1,489		1489	621

7 Expenditure on raising funds

	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
Costs of Raising Funds	5,877	2,684	8,562	18,792
	5,877	2,684	8,562	18,792

8 Expenditure on charitable activities

	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
Governance costs	59,886	36,435	96,321	81,209

9 Analysis of governance and support costs

	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
Accountancy fees	2,383	0	2,383	3,487
Marketing and publicity	307	2,032	2,339	5,651
Employment Costs	32,233	29,968	62,200	52,370
R & R Grant	0	0	0	479
Other governance costs	24,963	4,435	29,398	19,222
	59,886	36,435	96,321	81,209

The average number of employees during the year totalled 6. These staff undertook administrative duties.

10 Taxation

The charity is a registered charity and is therefore exempt from taxation

11 Tangible Fixed Assets

	Land & Buildings £	Short leashold property £	Fixtures, fittings and equipment £	Total £
Cost				
At 1 April 2023	0	158,598	15,131	173,729
Additions	221,739			221,739
Disposals				0
At 31 March 2024	221,739	158,598	15,131	395,468
Depreciation				
At 1 April 2023	0	158,598	12,702	171,300
Charge for the year	4,435		486	4,921
Disposals				0
At 31 March 2024	4,435	158,598	13,188	176,220
Net book value				
At 31 March 2024	217,304	0	1,943	219,247
At 31 March 2023	0	0	2,429	2,429

12 Stocks

	Total 2024 £	Total 2023 £
Stocks	1,483	1,357

13 Debtors

	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
Trade debtors	917		917	712
Other debtors	1,187		1,187	258
	2,104	0	2,104	970

14 Creditors: amounts falling due within one year

	Total 2024 £	Total 2023 £
Trade creditors	3,080	666
Accruals and deferred income	2,601	4,142
Other creditors	752	126
	6,432	4,935

15 Creditors: amounts falling due after one year

	Total 2024 £	Total 2023 £
Other creditors		0
Deferred Income		0
	0	0

16 Funds

	Balance at 01-Apr-23	Incoming Resources	Resources expended £	Balance at 31-Mar-24 £
Unrestricted funds	96,646	95,647	-65,763	126,530
Restricted funds	80,853	187,414	-39,119	229,148
Total funds	177,499	283,061	-104,882	355,678

	Balance at 01-Apr-22 £	Incoming Resources £	Designated Funds Purchase of Building	Resources expended £	Balance at 31-Mar-23 £
Unrestricted funds	53,132	92,932	50,000	-99,418	96,646
Restricted funds	50,583	80,853	-50,000	-583	80,853
Total funds	103,715	173,785	0	-100,001	177,499

17 Analysis of net assets between funds

	Funds General £	Total funds £
Tangible fixed assets	219,247	219,247
Current assets	142,863	142,863
Current liabilities	-6,432	-6,432
	355,678	355,678

18 Analysis of net funds

	At 1 April 2023 £	Cash flow £	At 31 March 2024 £
Cash at bank and in hand	177,677	-38,400	139,277
Net debt	177,677	-38,400	139,277

The Mashamshire Community Office
Detailed Statement of Financial Activities for the Year Ended 31 March 2024

Income

	Unrestricted funds £	Restricted funds £	2024 Total £	2023 Total £
Income and endowments from:				
Donations, Grants and legacies	53,533	187,414	240,947	124,740
Charitable activities	11,998	0	11,998	22,452
Other trading activities	28,628	0	28,628	25,972
Investment income	1,489	0	1,489	621
Total income	95,647	187,414	283,061	173,785
Expenditure on:				
Raising funds	5,877	2,684	8,562	18,792
Charitable activities	59,886	36,435	96,321	81,209
Total expenditutre	65,763	39,119	104,882	100,001
Net expenditure/income	29,884	148,295	178,179	73,784
Reconciliation of funds				
Total funds brought forward	96,646	80,853	177,499	103,715
Total funds carried forward	126,530	229,148	355,678	177,499

	Unrestricted funds £	Restricted funds £	2024 Total £	2023 Total £
Donations and Grants				
Donations and Grants	39,533	69,481	109,014	88,098
Grants from other organsations	14,000	117,933	131,933	36,642
	53,533	187,414	240,947	124,740

	Unrestricted funds £	Restricted funds £	2024 Total £	2023 Total £
Charitable activities				
Charitable activities	11,998	0	11,998	22,452
	11,998	0	11,998	22,452

	Unrestricted funds £	Restricted funds £	2024 Total £	2023 Total £
Other trading activities				
Rent, sales and other income	28,628	0	28,628	25,972
	28,628	0	28,628	25,972

Income continued..

	Unrestricted funds £	Restricted funds £	2024 Total £	2023 Total £
Investment income				
Interest receivable	1,489	0	1,489	621
	1,489	0	1,489	621

Expenditure

	Unrestricted funds £	Restricted funds £	2024 Total £	2023 Total £
Raising funds				
Goods for resale	5,877	2,684	8,562	18,792
	5,877	2,684	8,562	18,792

	Unrestricted funds £	Restricted funds £	2024 Total £	2023 Total £
Charitable activities				
Wages and national insurance	31,207	29968	61,174	50,351
Staff pensions	1,026		1,026	2,020
Staff training and welfare	100		100	237
Courses and event expenditure	421		421	982
Light and heat	7,204		7,204	5,904
Rates and water	802		802	614
Insurance	1,464		1,464	807
Repairs and maintenance	7,616		7,616	4,989
Telephone and internet	1,760		1,760	1,632
Printing, postage and stationery	3,096		3,096	2,768
Marketing	307		307	376
General expenses	739		739	637
Website cost	0	2,032	2,032	2,883
Depreciation of property	0	4,435	4,435	737
Depreciation of fixtures, fittings & equipment	486		486	1,190
R&R Grant expenditure	0		0	479
Library Expenses	0		0	27
Accountancy and bookkeeping	2,383		2,383	3,487
Card machine charges	1,167		1,167	1,090
Bad debt written off	108		108	0
	59,886	36,435	96,321	81,209

Signable

Issuer	Clarksons
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THE MASHAMSHIRE COMMUNITY OFFICE

England & Wales - Charity number 1098666

Accounts

Company Registration Number: 04481253

Charity Registration Number: 1098666

The Mashamshire Community Office

(A company limited by guarantee)

Annual Report and Financial Statements

For the Year Ended 31 March 2023

Amended 18 October 2024

The Mashamshire Community Office

Contents

Reference and Administrative Details	1
Structure, Governance and Management	2
Trustees' Report	3 to 8
Statement of Trustees' Responsibilities	9
Independent Examiner's Report	10
Statement of Financial Activities	11
Balance Sheet	12
Notes to the Financial Statements	13 to 18
Detailed Statement of Financial Activities	19 to 20

The Mashamshire Community Office

Reference and Administrative Details

Trustees	P F Theakston (Chairman) D Marr T D I Klemz S J Briggs P Keigwin J Fuller S Palin (Treasurer) G Pearson M-C Brummel H Wade
Company Secretary	H E Jackson
Information Officer	A N McIntosh
Principal Office	7 Little Market Place Masham Ripon North Yorkshire HG4 4DY
Registered Office	7 Little Market Place Masham Ripon North Yorkshire HG4 4DY
Company Reg No.	4481253
Charity Reg No.	1098666
Independent Examiner	Clarksons Thornborough Hall Moor Road Leyburn North Yorkshire DL8 5AB

The Mashamshire Community Office
Structure, Governance and Management

Governing Document

The Mashamshire Community Office is a Company limited by guarantee governed by its Memorandum and Articles of Association dated 20th May 2002. It is registered as a Charity with the Charity Commission. Members undertake to contribute £10 to the Company's assets should it be wound up.

Appointment of Trustees

The Trustees are appointed by the members in accordance with the terms of the Company's Articles of Association. One third of the Trustees automatically retire at each Annual General Meeting and are available for reappointment if they so wish.

Trustee Qualification

Trustees are chosen from individuals with appropriate experience and who possess a good knowledge of the areas of support covered by the Charity's objectives.

Organisation

The Board of Trustees, which shall not be less than two members, administers the Charity. The Board of Trustees meet at least 6 times per year and hold an annual AGM. A steering group meets monthly to progress initiatives and a manager is appointed by the Trustees to manage the day-to-day operations of the Charity.

The Mashamshire Community Office
Trustees' Report

OVERVIEW

The Trustees of Mashamshire Community Office, who are directors for the purposes of company law, present the annual report of the company, together with the financial statements and independent examiners report of the company, for the year ended 31st March 2023.

The purpose of the Mashamshire Community Office (MCO) is to promote and deliver a broad range of services and activities that further the interests of both Masham and the wider Mashamshire community.

Our Goals:

MCO was established to further the community's economic prosperity, quality of life and access to appropriate services by:

- Partnering with others to provide our community, residents, and local businesses with easy access to information and the services they need.
- Promoting Mashamshire - its location, its businesses, and its facilities, by providing information and services to visitors and potential visitors.
- Maintaining a stable financial position and sustainable future for Mashamshire Community Office.

Our Objectives:

- To develop the skills and capabilities of our trustees, staff, and volunteers to ensure our services are the best they can be.
- To maintain a welcoming "hub" for both visitors and residents or businesses in our rural community to access the services and information they need.
- To ensure our digital resources i.e., data, website, and social media, are maximized to the benefit of our community.
- To make connections with people, partners, and organisations, locally and in the wider area, to work together to benefit our community.
- To ensure through good governance, a secure and sustainable future for our organisation.

MCO ACHIEVEMENTS & PERFORMANCE

We continue to be at the heart of our community, supporting more than 80 community groups, over 110 businesses, responding to over 9,000 visitor enquiries and 6,000 local resident enquiries each year, from our accessible base at the centre of Masham.

In early 2022 Trustees learned that the North Yorkshire Police, Fire and Crime Commissioner, MCO's landlord, wished to sell our building which had been leased from them since 2003. MCO was offered the opportunity to purchase. Following a period of research and strategic planning, in June 2022, a public meeting was held to launch MCO's funding strategy to enable us to raise the funds to purchase the building by the deadline given by North Yorkshire Police of August 2023. The support from across our community, from residents to businesses, other community groups and partners, was overwhelming.

Though it required much effort from staff and volunteers to be redirected to fundraising, this unexpected and urgent challenge strengthened our relationships and connections with stakeholders and raised the profile of MCO and its work. It enabled MCO to promote its achievements and raise awareness of the value of its core and potential services to our community.

At the same time, throughout this reporting period, we have continued to seek partnerships, and reached out to other groups and organisations in our community to found "Masham Futures". This is a regular meeting of up to 11 community stakeholder organisations, with the aim of building relationships, keeping everyone informed and connected and encouraging collaborative working and ideas for the future.

Our post-Covid role as a Community Support Organisation (appointed by NYCC) has continued through this period. This has provided continuity of a vital funding source and ensured we were well positioned in the run up to the launch of the new Unitary North Yorkshire Council in April 2023. We have participated in consultations by the new authority, regarding future local needs and how these might be met. MCO has represented our community at a strategic level, at a time when community wellbeing has been brought into much sharper focus. Our objective was to be recognised as a professional, informed, and well-connected participant in the provision of services to support our community, and we have succeeded in this aim.

All these activities have been possible thanks to our dedicated staff and the many volunteers who have contributed enthusiastically and professionally to the challenges presented during this period.

MCO continues to be best placed to provide our whole community with information, support and referrals as needed through the activities outlined below.

Our Core Activities

Mashamshire Community:

- All our core activities are enabled by volunteers. Providing vital opportunities for people to connect with their community by volunteering, means MCO can achieve more. Our objective is to make this a positive and fulfilling experience, by giving all the training and support needed for our volunteers to make a positive and useful contribution.
- Providing a one-stop access hub where information about local services provided by North Yorkshire Council and Masham Parish Council is readily available to everyone in our community, and Tourism Information is readily available to visitors.
- Providing a point of contact and physical base for North Yorkshire Police and the Police Community Support Officers.
- Keeping our local community connected to up-to-date information, both by being a physical hub at the heart of Masham, and by developing our online and digital communication channels. We have sent 58 e-newsletters to more than 770 recipients with over 60% of recipients opening the email. Our digital and social media channels have also seen increased engagement with over 1,400 followers of our community Facebook Page and 1,050 Instagram followers.
- Providing information and signposting for anyone requiring wellbeing support. MCO hosts specialist support services that provide 1:1 support for anyone in need. These include access to help from Citizens Advice, MIND and JustB. Nearly 30 hours of staff and volunteer time has been invested in wellbeing support for the benefit of 89 people during this period.
- We have continued to organise weekly wellbeing walks. "Masham Strollers" is organised by MCO and supported by trained volunteers. During this period 50 walks have taken place and 319 strollers have benefited.
- The need for support with shopping and prescription collections has very much reduced during this period although it has still been provided on 6 occasions and shall continue where required.

- Our office staff and volunteers continued to provide access to our jigsaw and book exchange. There remains a high demand, with over 270 jigsaws borrowed and the service continues to provide invaluable activities for our community.

- Providing a home for, and supervising the recruitment and operation of volunteers, to run the Masham Community Library. Our volunteers provided access to library lending services to nearly 200 borrowers and facilitated initiatives such as the Summer Reading Challenge encouraging young readers. We enabled over 3,400 library visits during this period.

- Continuing to support the development of important skills for our community and for businesses. Our volunteers have provided over 30 hours of 1:1 digital support for over 70 people struggling with technology. In addition, over 40 people have benefited from training events MCO has organised in First Aid and Tackling Loneliness.

- Providing a central point for information and feedback regarding public transport and local transport options in our rural area – enabling our community to stay connected.

Mashamshire Economy:

- Continuing to promote Mashamshire, its businesses and community groups, via the Mashamshire Community Office Directory, delivered to 1,500+ residents and via VisitMasham.com which attracts an average of 4,700 users per month. Regular posts promoting Mashamshire and local businesses on the Visit Masham Facebook page which has over 3,600 followers.

- Supporting the marketing and promotion of over local 140 events via all digital and social media channels, enabling access to Masham Town Hall venue booking for over 440 bookings, providing box office services, and selling tickets for 30 local events.

- Continuing to grow Masham Connections business network meetings, with two meetings facilitated for 23 attendees, which continues to develop a mutually supportive environment for cross communication and collaboration.

Progress Through Partnerships:

- We seek to support the initiatives of others within our community however we can. During this period, we have collaborated with other community groups to initiate projects or support events as needed. These include the Jubilee Celebrations, Bone Cancer Research Trust Fundraising, Neighbourhood Plan Consultations, Masham Show and the Mashamshire Community Orchard, Masham Sheep Fair and Masham Steam Rally.

- During this period MCO established "Masham Futures", a regular meeting of up to 11 other community stakeholder organisations, with the aim of building relationships, keeping everyone informed and connected and encouraging collaborative working and ideas for the future.

- We continue to reach out to and liaise with a wide range of other organisations both within Mashamshire and outside, across a range sectors, where the interests of our community can be promoted.

- Supporting the provision of preschool childcare in Masham by providing a low-cost home for Acorns Preschool setting.

- Providing local artists and craftspeople with an opportunity to showcase and sell their work and reach new audiences by partnering and providing a venue for Fleece Artists' Cooperative.

Our Fundraising Activities

The necessity to raise the funds needed to purchase our building has required an increased focus on fundraising. During this period, MCO initiated:

- The production of a fundraising strategy to include local community fundraising, corporate and business support, and applications to trusts and grant giving foundations.
- The creation of a volunteer led fundraising committee to plan a programme of community fundraising events and activities including family fun days, garden parties, Open Gardens, a black-tie dinner, auctions, raffles, and quizzes.
- Approaches to larger local businesses for sponsorship and support. A total of 57 business and organisational sponsors came forward with offers of fundraising activities or financial pledges. We are grateful in particular to four local businesses pledging significant support.
- A local campaign for individual donations and support was initiated with regular monthly updates via our e-newsletter and social media channels.
- A fundraising concert at Masham Town Hall – "The Great American Songbook" took place in August 2022, with proceeds split with the Bone Cancer Research Trust.
- The launch of a 100 Club draw with 170 members committing to a year's participation in December 2022.
- The White Bear New Year's Pub Quiz in January 2023.
- Planning and preparation of grant applications to suitable grant giving bodies. Two applications (Jack Brunton Trust, Liz and Terry Bramall Foundation) were successful during this reporting period.

MCO VOLUNTEERS

MCO relies on the dedication, passion and skills of our volunteers and we are so grateful for their continued support.

During this financial year, volunteers have contributed almost 7,500 voluntary unpaid hours, the equivalent of 4 FTE posts, to support MCO activities. These activities include:

- Office support including front desk information and visitor signposting, administration and building maintenance.
- Community support including general information and signposting, digital support, business support, event support, wellbeing signposting and supporting health and wellbeing initiatives.
- Library support including general library cover, meetings, and activity planning.
- Communications including website content, email newsletter production, PR and items for local print media, social media content production, posters, leaflets, and general marketing.
- Leaflet and directory deliveries and poster distribution.
- Induction training and ongoing volunteer knowledge and skills development.
- Organisation and strategic support including financial management, strategic planning, recruitment, HR and performance management, marketing and systems and board meetings.
- Fundraising activities including strategy, event planning and support, 100 club management, sponsorship meetings, grant application planning and writing.

We want to continue to provide valuable, supported and rewarding opportunities for people to volunteer in the future. New volunteers are always welcome.

FINANCIAL REVIEW

The Trustees have maintained funding levels to enable our charitable activities to continue and are grateful for the support from Harrogate Borough Council, North Yorkshire County Council and Masham Parish Council.

MCO continues to rely heavily on generating additional income to support our work, from booking services provided to Masham Town Hall, community gallery commissions, sales of merchandise, and support through subscriptions to the Visit Masham website and Masham Directory. Combined with CSO funding, donations and local business support, alongside close management of our expenditure, we have succeeded in maintaining a strong financial position overall.

During this period, we have continued to use available reserves to build our capacity, extend our charitable activities and plan for the future. At the same time, we have also ensured that we have designated funds from our reserves to the purchase of the building.

MCO Reserves Policy

In accordance with the Charity Commissions guidelines the trustees have considered the reserve needs of the charity. As at 31 March 2023 the charitable company's funds of £96,646 were unrestricted. The Trustees have reviewed the reserves policy which considers the current situation. The Trustees' objective is for the charitable company to have reserves that are equal to at least six months budgeted expenditure.

The policy of MCO is to hold reserves of £40,000 covering six months expenditure plus contractual liabilities. The balance held as unrestricted funds of £96,646 provides significantly more than this amount, Trustees believe this greater level of cover is needed in changing times. Within the unrestricted funds of £96,646, there is an amount of £50,000 designated to cover:

- The funds for the purchase of the freehold of the building by the deadline of August 2023.
- Investment in additional MCO staff capacity to assist with the workload associated with the building purchase and the production of grant applications.
- Investment in additional MCO staff capacity for volunteer recruitment, management and training.

MCO FUTURE PLANS

Mashamshire Community Office's physical base, at the heart of our community, is what enables its work in this rural community, for the benefit of residents, businesses, and its visitors. Securing its building and therefore, the vital services it provides, is the top priority for 2023-24. The purchase of the building will secure it as an asset for the people of Masham in perpetuity. Once secured, it cannot be sold privately unless the entire proceeds benefit other Masham charities.

MCO plans to execute its fundraising plans and meet the purchase deadline of August 2023.

In addition, the Board will ensure our core services are not impacted by this challenge. We will continue to develop partnerships during this period and will ensure we are aware of changes, risks and new opportunities presented by the new Unitary Authority and the voluntary sector.

Alongside this, we are acutely aware of the current economic challenges facing our community with the cost-of-living crisis continuing to intensify into the next financial year. We strive to be the glue that strengthens our community and with the support of our dedicated staff, volunteers, partners, and stakeholders we will continue to keep residents, businesses and visitors connected and supported as we move through the coming year.

APPROVAL

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies by order of the Trustees.

The annual report was approved by the trustees of the charity on 28 November 2023 and as amended on 18 October 2024. Signed on its behalf by:

Sue Palin 18 Oct 2024

.....

S Palin
Treasurer and Trustee

The Mashamshire Community Office
Statement of Trustees' Responsibilities

The trustees (who are also the directors of The Mashamshire Community Office for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 28 November 2023 and as amended on 18 October 2024. Signed on its behalf by:



25 Oct 2024

.....

P F Theakston
Chairman and Trustee

The Mashamshire Community Office

Independent Examiner's Report to the trustees of The Mashamshire Community Office

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2023 which are set out on pages 11 to 20.

Respective Responsibilities of Trustees and Examiner

As the charity's trustees of The Mashamshire Community Office (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of The Mashamshire Community Office are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. Accounting records were not kept in respect of The Mashamshire Community Office as required by section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Dawn Clarkson

..... 18 October 2024

Dawn Clarkson
Clarksons
Thornborough Hall
Leyburn
North Yorkshire
DL8 5AB

The Mashamshire Community Office
Statement of Financial Activities for the Year Ended 31 March 2023
(Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2023 £
Income and Endowments from:				
Donations Grants and Legacies	3	43,887	80,853	124,739
Charitable Activities	4	22,452	0	22,452
Other trading activities	5	25,972	0	25,972
Investment Income	6	621	0	621
Total Income		92,932	80,853	173,784
Expenditure on:				
Raising funds	7	18,792	0	18,792
Charitable Activities	8	80,626	583	81,209
Total Expenditure		99,417	583	100,000
Net (expenditure)/income		-6,486	80,270	73,784
Designated Funds Purchase of Building		50,000	-50,000	0
Net movement in funds		43,514	30,270	73,784
Reconciliation of funds				
Total funds brought forward		53,132	50,583	103,715
Total funds carried forward	16	96,646	80,853	177,499

	Note	Unrestricted funds £	Restricted funds £	Total 2022 £
Income and Endowments from:				
Donations Grants and Legacies	3	53,369	0	53,369
Charitable Activities	4	15,129	0	15,129
Other trading activities	5	23,050	0	23,050
Investment Income	6	479	0	479
Total Income		92,027	0	92,027
Expenditure on:				
Raising funds	7	17,218	0	17,218
Charitable Activities	8	71,277	12,286	83,563
Total Expenditure		88,495	12,286	100,781
Net (expenditure)/income		3,532	-12,286	-8,754
Designated Funds Purchase of Building		-50,000	50,000	0
Net movement in funds		-46,468	37,714	-8,754
Reconciliation of funds				
Total funds brought forward		99,600	12,869	112,469
Total funds carried forward		53,132	50,583	103,715

All of the charity's activities derive from continuing operations during the above two periods.
The funds breakdown for 2023 is shown in note 16.

The Mashamshire Community Office
(Registration Number 04481253)
Balance Sheet as at 31 March 2023

	Note	2023 £	2022 £
Fixed Assets			
Tangible assets	11	2,429	3,501
Current assets			
Stocks	12	1,357	1,511
Debtors	13	970	1,769
Cash at bank and in hand		177,677	102,984
		180,004	106,264
Creditors: Amounts falling due within one year	14	-4,935	-6,051
Net current assets (liabilities)		175,069	100,213
Total assets less current liabilities		177,499	103,714
Creditors: Amounts falling due after more than one year	15	0	0
Net assets		177,499	103,714
Funds of the charity:			
Restricted funds		80,853	50,583
Unrestricted funds		96,646	53,132
Total funds	16	177,499	103,715

For the financial year ending 31 March 2023 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities

The members have not required the charity to obtain an audit of its accounts for the the year in question in accordance with section 476; and

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 13 to 20 were approved by the trustees, and authorised for issue on 28 November 2023 and as amended on 18 October 2024. Signed on their behalf by:



25 Oct 2024

.....

P F Theakston
Chairman and Trustee

1 Charity status

The charity is limited by guarantee, incorporated in England, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £10 towards the assets of the charity in the event of liquidation.

The address of the registered office is:
7 Little Market Place
Masham
Ripon
North Yorkshire
HG4 4DY

The principal place of business is:
7 Little Market Place
Masham
Ripon
North Yorkshire
HG4 4DY

These financial statements were authorised for issue by the trustees on 28th November 2023 and as amended on 18 October 2024

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) - (Charities SORP (FRS102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

The Mashamshire Community Office meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Donations and legacies
Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is sublect to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of thos conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Grants receivable
Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Expenditure
All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings thay have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising funds
These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Support costs
Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas or per capita, staff costs by the time spent and other costs by their usage.

Governance costs
These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustee's meetings and reimbursed expenses.

Government grants
Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recongised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

Taxation
The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt frpm taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible Fixed Assets
Individual Fixed Assets costing £100.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and Amortisation
Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Leasehold Property	5% straight line basis over the lease of 20 years
Fixtures, Fittings and Equipment	20% reducing balance basis

Trade debtors
Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business. Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for imairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents
Cash and cash equivalents comprise cash on hand and call deposits , and other short term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors
Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right , at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.
Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Fund structure
Unrestricted funds of £96,646 are general funds that are available for use at the trustee's discretion in furtherance of the objectives of the charity. Within the unrestricted funds there is an amount of £50,000 designated to cover the purchase of the freehold building.
Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

3 Income from Donations

	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
Donations and legacies;			0	
North Yorkshire Police Authority			0	7,150
General	7,912	80,186	88,098	1,106
Grants, including capital grants;			0	
NYCC	22,475	667	23,142	4,000
Harrogate Borough Council	10,000		10,000	9,500
Masham Parish Council	3,500		3,500	3,500
Government Grants - Covid support			0	28,113
	43,887	80,853	124,739	53,369

4 Income from charitable activities

	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
Project Grants	22,452		22,452	15,090
Statutory Sick/Maternity Pay Refund			0	39
	22,452	0	22,452	15,129

5 Income from other trading activities

	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
Rent, sales and other income	25,972		25972	23050

6 Investment income

	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
Interest receivable	621		621	479

7 Expenditure on raising funds

	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
Costs of Raising Funds	18,792	0	18,792	17,218
	18,792	0	18,792	17,218

8 Expenditure on charitable activities

	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
Governance costs	80,626	583	81,209	83,563

£71,277 (2021 - £61,895) of the above expenditure was attributable to unrestricted funds and £12,286 (2021 - £12,190) to restricted funds.

9 Analysis of governance and support costs

	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
Donations	0	0	0	0
Accountancy fees	3,487	0	3,487	2,455
Legal fees	0	0	0	13
Marketing and publicity	5,651	0	5,651	3,692
Employment Costs	52,370	0	52,370	44,477
Rent	0	0	0	7,150
R & R Grant	479	0	479	1,092
Liftshare scheme	0	0	0	310
Other governance costs	18,639	583	19,222	24,374
	80,626	583	81,209	83,563

The average number of employees during the year totalled 4 (2021 - 4). These staff undertook administrative duties.

10 Taxation

The charity is a registered charity and is therefore exempt from taxation

11 Tangible Fixed Assets

	Short leasehold property £	Fixtures, fittings and equipment £	Total £
Cost			
At 1 April 2022	158,598	14,859	173,457
Additions	0	272	272
Disposals	0	0	0
At 31 March 2023	158,598	15,131	173,729
Depreciation			
At 1 April 2022	157,861	12,094	169,955
Charge for the year	737	607	1,344
Disposals		0	0
At 31 March 2023	158,598	12,702	171,300
Net book value			
At 31 March 2023	0	2,429	2,429
At 31 March 2022	737	2,765	3,502

12 Stocks

	Total 2023 £	Total 2022 £
Stocks	1,357	1,511

13 Debtors

	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
Trade debtors	712		712	1,298
Other debtors	258		258	471
	970	0	970	1,769

14 Creditors: amounts falling due within one year

	Total 2023 £	Total 2022 £
Trade creditors	666	433
Accruals and deferred income	4,142	2,395
Other creditors	126	3,223
	4,935	6,051

15 Creditors: amounts falling due after one year

	Total 2023 £	Total 2022 £
Other creditors	0	0
Deferred Income	0	0
	0	0

16 Funds

	Balance at 01-Apr-22 £	Incoming Resources £	Designated Funds Purchase of Building	Resources expended £	Balance at 31-Mar-23 £
Unrestricted funds	53,132	92,932	50,000	-99,417	96,646
Restricted funds	50,583	80,853	-50,000	-583	80,853
Total funds	103,715	173,784	0	-100,000	177,499

	Balance at 01-Apr-21 £	Incoming Resources £	Designated Funds Purchase of Building	Resources expended £	Balance at 31-Mar-22 £
Unrestricted funds	99,600	92,027	-50,000	-88,495	53,132
Restricted funds	12,869	0	50,000	-12,286	50,583
Total funds	112,469	92,027	0	-100,781	103,715

17 Analysis of net assets between funds

	Unrestricted Funds General £	Total funds £
Tangible fixed assets	2,429	2,429
Current assets	180,004	180,004
Current liabilities	-4,935	-4,935
	177,498	177,498

18 Analysis of net funds

	At 1 April 2022 £	Cash flow £	At 31 March 2023 £
Cash at bank and in hand	102,984	74,693	177,677
Net debt	102,984	74,693	177,677

The Mashamshire Community Office
Detailed Statement of Financial Activities for the Year Ended 31 March 2023

Income

	Unrestricted funds £	Restricted funds £	2023 Total £	2022 Total £
Income and endowments from:				
Donations and legacies	43,887	80,853	124,739	53,369
Charitable activities	22,452	0	22,452	15,129
Other trading activities	25,972	0	25,972	23,050
Investment income	621	0	621	479
Total income	92,932	80,853	173,784	92,027
Expenditure on:				
Raising funds	18,792	0	18,792	17,218
Charitable activities	80,626	583	81,209	83,563
Total expenditutre	99,417	583	100,000	100,781
Net expenditure/income	-6,486	80,270	73,784	-8,754
Designated Funds Purchase of Building	50,000	-50,000	0	0
Net movement in funds	43,514	30,270	73,784	-8,754
Reconciliation of funds				
Total funds brought forward	53,132	50,583	103,715	112,469
Total funds carried forward	96,646	80,853	177,499	103,715

	Unrestricted funds £	Restricted funds £	2023 Total £	2022 Total £
Donations and legacies				
Donations	7,912	80,186	88,098	8,256
Government Grants - Covid support	0		0	28,113
Grants from other organsations	35,975	667	36,642	17,000
	43,887	80,853	124,739	53,369

	Unrestricted funds £	Restricted funds £	2023 Total £	2022 Total £
Charitable activities				
Charitable activities	22,452	0	22,452	15,129
	22,452	0	22,452	15,129

	Unrestricted funds £	Restricted funds £	2023 Total £	2022 Total £
Other trading activities				
Rent, sales and other income	25972	0	25972	23,050
	25972	0	25972	23050

Income continued..

	Unrestricted funds £	Restricted funds £	2023 Total £	2022 Total £
Investment income				
Interest receivable	621	0	621	479
	621	0	621	479

Expenditure

	Unrestricted funds £	Restricted funds £	2023 Total £	2022 Total £
Raising funds				
Goods for resale	18,792	0	18,792	17,218
	18,792	0	18,792	17,218

	Unrestricted funds £	Restricted funds £	2023 Total £	2022 Total £
Charitable activities				
Wages and national insurance	50,351		50,351	42709
Staff pensions	2,020		2,020	1768
Staff training and welfare	237		237	405
Courses and event expenditure	982		982	1359
Rent			0	7,150
Light and heat	5,904		5,904	3,516
Rates and water	614		614	691
Insurance	807		807	731
Repairs and maintenance	4,989		4,989	5,541
Telephone and internet	1,632		1,632	1,651
Printing, postage and stationery	2,768		2,768	2,210
Marketing	376		376	752
General expenses	637		637	272
Rent of equipment	0		0	0
Website cost	2,883		2,883	1,481
Depreciation of short leasehold property	737		737	7,930
Depreciation of fixtures, fittings & equipment	607	583	1,190	691
Profit (Loss) on disposal of assets	0		0	0
Liftshare scheme cost	0		0	310
R&R Grant expenditure	479		479	1,092
Library Expenses	27		27	165
Legal fees	0		0	13
Accountancy and bookkeeping	3,487		3,487	2,455
Card machine charges	1,090		1,090	670
Bad debt written off	0		0	0
	80,626	583	81,209	83,562

Signable

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Parties involved with this document

Document processed	Party + Fingerprint
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Fri, 18th Oct 2024 14:08:44 BST	Ms Susan Jane Palin - Signer (15a1649bd0568587112ecacf664061de)
Fri, 25th Oct 2024 20:36:22 BST	Mr Paul Francis Theakston - Signer (ebd325857c03d7180385a88634d43de7)
Fri, 25th Oct 2024 20:36:22 BST	Ms Gaynor Ellen Pearson - Copied In (b91470a0a40058741c0792e524262252)
Fri, 25th Oct 2024 20:36:22 BST	Mrs Hayley Elizabeth Jackson - Copied In (527a5e4375579cfbf9606c4e93a73bc6)

Audit history log

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Fri, 25th Oct 2024 20:36:22 BST	Sent the envelope to Mrs Hayley Elizabeth Jackson for signing86.186.234.154
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THE MASHAMSHIRE COMMUNITY OFFICE

England & Wales - Charity number 1098666

Accounts

Company Registration Number: 04481253

Charity Registration Number: 1098666

24 OCT 2022

The Mashamshire Community Office

(A company limited by guarantee)

Annual Report and Financial Statements

For the Year Ended 31 March 2022



The Mashamshire Community Office

Contents

Reference and Administrative Details	1
Structure, Governance and Management	2
Trustees' Report	3 to 8
Statement of Trustees' Responsibilities	9
Independent Examiner's Report	10
Statement of Financial Activities	11
Balance Sheet	12
Notes to the Financial Statements	13 to 18

The Mashamshire Community Office

Reference and Administrative Details

Trustees	P F Theakston (Chairman) D Marr T D I Klemz S J Briggs P Keigwin J Fuller S Palin (Treasurer) G Pearson C J Greensit (resigned 3 March 2022) Marie-Christine Brummel (appointed 27 January 2022) Hazel Wade (appointed 27 January 2022)
Company Secretary	H E Jackson
Information Officer	A N McIntosh
Principal Office	7 Little Market Place Masham Ripon North Yorkshire HG4 4DY
Registered Office	7 Little Market Place Masham Ripon North Yorkshire HG4 4DY
Company Reg No.	4481253
Charity Reg No.	1098666
Independent Examiner	Clarksons Thornborough Hall Moor Road Leyburn North Yorkshire DL8 5AB

The Mashamshire Community Office
Structure, Governance and Management

Governing Document

The Mashamshire Community Office is a Company limited by guarantee governed by its Memorandum and Articles of Association dated 20th May 2002. It is registered as a Charity with the Charity Commission. Members undertake to contribute £10 to the Company's assets should it be wound up.

Appointment of Trustees

The Trustees are appointed by the members in accordance with the terms of the Company's Articles of Association. One third of the Trustees automatically retire at each Annual General Meeting and are available for reappointment if they so wish.

Trustee Qualification

Trustees are chosen from individuals with appropriate experience and who possess a good knowledge of the areas of support covered by the Charity's objectives.

Organisation

The Board of Trustees, which shall not be less than two members, administers the Charity. The Board of Trustees meet at least 6 times per year and hold an annual AGM. A steering group meets monthly to progress initiatives and a manager is appointed by the Trustees to manage the day-to-day operations of the Charity.

The Mashamshire Community Office
Trustees' Report

OVERVIEW

The Trustees of Mashamshire Community Office, who are directors for the purposes of company law, present the annual report of the company, together with the financial statements and independent examiners report of the company, for the year ended 31st March 2022.

The purpose of the Mashamshire Community Office is to promote and deliver a broad range of services and activities that further the interests of both Masham and the wider Mashamshire community.

OUR GOALS:
MCO was established to further the community's economic prosperity, quality of life and access to appropriate services by:

- Partnering with others to provide our community, residents, and local businesses with easy access to information and the services they need.
- Promoting Mashamshire - its location, its businesses and its facilities, by providing information and services to visitors and potential visitors.
- Maintaining a stable financial position and sustainable future for Mashamshire Community Office.

OUR OBJECTIVES:

- To develop the skills and capabilities of our trustees, staff and volunteers to ensure our services are the best they can be.
- To maintain a welcoming "hub" for both visitors and local residents or businesses in our rural community to access the services and information they need.
- To ensure our digital resources i.e., data, website and social media, are maximized to the benefit of our community.
- To make connections with people, partners and organisations, locally and in the wider area, to work together to benefit our community.
- To ensure through good governance, a secure and sustainable future for our organisation.

ACHIEVEMENTS & PERFORMANCE

The period 2020-2021 has seen us rebuild our activities as the lockdown restrictions eased and community confidence slowly was regained. We have moved through the second stage of our two-year strategic plan which trustees adopted in 2019. We have continued to improve the efficiency

and professionalism of our core activities. This has strengthened our relationships and connections with stakeholders and enabled us to work in partnership on new initiatives such as our successful wellbeing walks. We have successfully positioned ourselves as a community action "enabler" working closely with other charities such as MIND and Citizens' Advice in Harrogate, to connect them with our rural community.

We continue to achieve our objectives through partnership – from May 2021 we created a new income stream through partnering with Fleece Artists' Cooperative. We provide them with a venue to showcase and sell their work and we raise valuable additional funds for MCO which enable us to continue supporting our rural community.

We have continued to meet the needs of Mashamshire in our role as a Community Support Organisation (appointed by NYCC). We continue to support residents with shopping and prescription collections and act as a conduit for resources and information from NYCC and Harrogate Borough Council. We have also attempted to meet the increased demand for information on digital support, financial, health and wellbeing and the desire for social contact. Our commitment to supporting the vaccination roll out at Ripon Racecourse also continued.

All these activities have been possible thanks to our dedicated staff and the many volunteers who have contributed enthusiastically and professionally to the changing circumstances during this period. We have continued to be best placed to provide our whole community with information, support and referrals as needed through the activities outlined below:

OUR CORE ACTIVITIES

- Providing a one-stop access hub where information about North Yorkshire County Council, Harrogate Borough Council and Masham Parish Council Services is available to our community and Tourism Information is readily available to visitors.

- Providing a point of contact and physical base for North Yorkshire Police and the Police Community Support Officers.

- Keeping our community connected to up-to-date information, both by being a physical hub at the heart of Masham, and by developing and our online and digital communication channels. We send weekly e-newsletters to approx. 700 recipients and digital and social media channels have also seen increased engagement - our e-newsletter subscriber list has grown almost 150% and our Facebook page has seen 126% growth in followers.

- Providing a home for, and supervising the recruitment and operation of volunteers, to run the Masham Community Library. Our Library volunteers provided access to library lending services and facilitated initiatives such as the Summer Reading Challenge and Buzzy Bees encouraging young readers. We also dedicate a weekly slot for Masham Primary School and Acorns children to attend story time.

- Our office staff and volunteers continued to provide access to our jigsaw and book exchange, which saw high demand and provides invaluable activities for our community.

- Supporting the provision of preschool childcare in Masham by providing a venue for Acorns Preschool setting.

- Providing local artists and craftspeople with an opportunity to showcase and sell their work and reach new audiences by partnering and providing a venue for Fleece Artists' Cooperative.

- Providing a central point for information and feedback regarding public transport and local transport options in our rural area – enabling our community to stay connected.

- Promoting Local Businesses and Community Groups via the production of the Mashamshire Community Office Directory, delivered to 1,000+ residents, the VisitMasham.com website which attracts an average of 4,750 users per month. We support the promotion of Mashamshire and the local economy. We have enabled businesses and groups to network and collaborate for the benefit of the whole community.

- Providing a platform for businesses and groups to promote themselves. This includes booking services for local events, venues, and other community facilities to enable them to effectively reach both local and wider audiences. We sold tickets for 18 local events during 2021-2022.

- Providing face to face learning opportunities to develop key skills and awareness, both for work and community. According to demand, we commission appropriate learning events to support both businesses and voluntary groups. By doing this we can provide access to learning at a lower cost, and where appropriate, we seek funding support. We coordinated Dementia Awareness training and Emergency First Aid training upskilling 27 individuals locally during this period.

- Planning and running events, initiating activities, or partnering with others to promote general wellbeing strengthening our community.

- Recruiting and supporting volunteers within our community to enable all these activities.

NEW INITIATIVES

- In January 2021 we were asked to support the vaccination centre at Ripon Racecourse. We have continued this throughout 2021-2022 - we organised and supported our volunteers to deliver 32 half day shifts to marshal at the site to enable a successful vaccination roll out.

- Our role as a Community Support Organisation has continued. We have assisted with shopping and prescription collections as well as finding new ways to develop people's confidence and independence, post lockdown, through assisted shopping trips, informal phone check-ins and supported volunteering opportunities.

- Nearly 180 volunteers stepped up to support us – keeping the office running, making sure our community had up to date information, collecting shopping and prescriptions, keeping our library services going during the crisis and marshalling at the vaccine centre. Thanks to the Coop and Black Sheep Brewery, we were able to hold a celebration event in November 2021, to thank our many volunteers for their support throughout the pandemic and beyond.

- We restarted face to face Masham Connections business network meetings, organising two meetings - keeping local businesses connected creating a mutually supportive environment for cross communication and collaboration.

- We enabled new provision of mental health support services in Masham, by providing a base for MIND in Harrogate to offer support. We promoted the new weekly service and partnered with them to facilitate Mental Health First Aid training in March 2022, upskilling 15 individuals in our community.

- We successfully established a weekly wellbeing walking group in March 2022. "Masham Strollers" is organised in partnership with North Yorkshire Sport and Coop. We welcomed 36 attendees at the 4 sessions during March and the walks continue today.

- Also in March 2022, we ran a Health and Wellbeing event with the aim of fostering relationships between support groups to encourage working together for the benefit and wellbeing of the Mashamshire Community. 19 agencies and 50 individuals attended and as a result, 82% of exhibitors and attending agencies have an improved knowledge of health and wellbeing provision in Mashamshire with 88% saying they have improved connections with other organisations.

- During 2021-2022, in consultation with NYCC Stronger Communities, we investigated the need for a telephone befriending service in Masham to alleviate loneliness and isolation in the community following the pandemic. However, the research and feasibility work revealed that the need was limited due to the fact that specialist befriending and mental health support organisations were already planning to offer a similar service across Mashamshire. MCO continues to provide informal befriending by being a welcoming local hub where people can feel a sense of belonging just by walking through the door. We can now signpost to more formal services if needed.

- During the period post lockdown, MCO has focussed on strengthening partnerships with support agencies and charities working in Mashamshire. We have built close working relationships with Citizens' Advice, MIND, Warm and Well, Red Cross, Carers Resource, Social Prescriber, HADCA, Age UK, Dementia Forward. MCO has seen an increase in requests for information and help and we are well placed to signpost people to the help they need.

- MCO produced the Jubilee programme as an offer in kind to support Masham's Jubilee Committee and we see this as very much in line with our roles as the glue that keeps the community connected.

VOLUNTEERS

MCO relies on the dedication, passion and skills of our volunteers and we are grateful for their continued support.

During this financial year, volunteers have contributed almost 8,000 voluntary unpaid hours to support our activities including:

- Office support including front desk, administration, and maintenance
- Community support including Covid support, vaccination marshalling, digital support, business support, events and health and wellbeing initiatives
- Communications including website content, email newsletter production, social media, poster, and leaflet production
- Organisation and strategic support including finance and funding applications, recruitment and HR, marketing, and systems.

We want to continue to provide valuable, supported and rewarding opportunities for people to volunteer in the future.

FINANCIAL REVIEW

The Trustees have maintained funding levels to enable the charitable activities to continue and are grateful for the support from Harrogate Borough Council, North Yorkshire County Council and Masham Parish Council.

To enable the Charity to maintain its work, MCO has continued to rely heavily on generating additional income from booking services provided to Masham Town Hall, community gallery commissions, sales of merchandise, and support through subscriptions to the Visit Masham website and Masham Directory.

Covid continued to have an impact on this self-generated income, however a combination of CSO funding, donations and local business support combined with close management of expenditure, has resulted in a consistent financial position.

RESERVES POLICY

In accordance with the Charity Commissions guidelines the trustees have considered the reserve needs of the charity. As at 31 March 2022 the charitable company's funds of £53,132 were unrestricted. The Trustees have reviewed the reserves policy which considers the current situation. The Trustees' objective is for the charitable company to have reserves that are equal to at least six months budgeted expenditure.

The balance held as unrestricted funds of £53,132 includes statutory and contractual liabilities with actual free reserves assessed as £18,132. Actual 6-month cash payments are £35,000. The current levels of reserves are higher than this level. Included in restricted reserves is an amount of £50,000 designated to cover:

- funds for the purchase of the freehold of the building at the end of our lease term in 2023
- investment in additional MCO staff capacity to assist with the workload associated with the building purchase and the production of grant applications

INVESTMENT POLICY

The trustees have adopted a prudent attitude to investments and risks and believe that, by the utilisation of interest-bearing investment accounts, they maximise the income available and protect the capital investment. Investment performance is reviewed at each trustees' meeting.

PLANS FOR FUTURE PERIOD

Our physical base, at the heart of our community, is what enables us to continue the work we've done so successfully in our rural community - supporting more than 80 community groups, 100 businesses, responding to over 10,000 visitor enquiries and 1,000 resident enquiries each year.

In early 2022 trustees set out an updated Strategic Plan with the most urgent objective being to ensure security of tenure regarding our physical base, as we approach the end of our current lease from North Yorkshire Police.

The North Yorkshire Police, Fire and Crime Commissioner has subsequently decided to co-locate fire and police estate requirements in Masham. This means Mashamshire Community Office has the exciting opportunity to purchase the building which we have operated from for the past 20 years. We are working closely with the Police and our various stakeholders to develop and progress a strategy to raise the funds required for purchase. This will secure our position in the heart of Masham for the future.

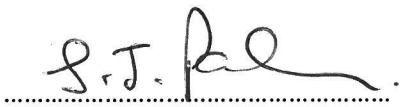
The Board will continue to monitor our position in the current, highly uncertain climate. We will ensure we are aware of changes, risks and new opportunities presented by changes in the local government environment and the voluntary sector as a whole.

Alongside this, we are acutely aware of the current economic challenges facing our community with the cost of living and fuel crises now playing out. We continue to be the glue that strengthens our community and with the support of our dedicated staff, volunteers, partners, and stakeholders we will continue to keep residents, businesses and visitors connected and supported as we move through the coming year.

APPROVAL

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies by order of the Trustees.

The annual report was approved by the trustees of the charity on 8 November 2022 and signed on its behalf by:



S Palin
Treasurer and Trustee

The Mashamshire Community Office
Statement of Trustees' Responsibilities

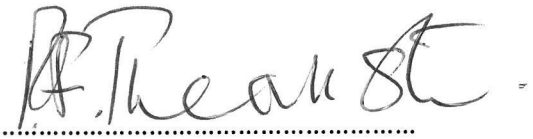
The trustees (who are also the directors of The Mashamshire Community Office for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 8 November 2022 and signed on its behalf by:



P F Theakston
Chairman and Trustee

The Mashamshire Community Office

Independent Examiner's Report to the trustees of The Mashamshire Community Office

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2022 which are set out on pages 11 to 18.

Respective Responsibilities of Trustees and Examiner

As the charity's trustees of The Mashamshire Community Office (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of The Mashamshire Community Office are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. Accounting records were not kept in respect of The Mashamshire Community Office as required by section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Dawn Clarkson ..... 8 November 2022

Dawn Clarkson
Clarksons
Thornborough Hall
Leyburn
North Yorkshire
DL8 5AB

The Mashamshire Community Office
Statement of Financial Activities for the Year Ended 31 March 2022
(Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2022 £
Income and Endowments from:				
Donations Grants and Legacies	3	53,369	0	53,369
Charitable Activities	4	15,129	0	15,129
Other trading activities	5	23,050	0	23,050
Investment Income	6	479	0	479
Total Income		92,026	0	92,026
Expenditure on:				
Raising funds	7	17,218	0	17,218
Charitable Activities	8	71,277	12,286	83,563
Total Expenditure		88,495	12,286	100,781
Net (expenditure)/income		3,531	-12,286	-8,755
Designated Funds Purchase of Building		-50,000	50,000	0
Net movement in funds		-46,469	37,714	-8,755
Reconciliation of funds				
Total funds brought forward		99,600	12,869	112,469
Total funds carried forward	16	53,132	50,583	103,714

	Note	Unrestricted funds £	Restricted funds £	Total 2021 £
Income and Endowments from:				
Donations Grants and Legacies	3	63,712	1,000	64,712
Charitable Activities	4	12,617	0	12,617
Other trading activities	5	17,121	0	17,121
Investment Income	6	740	0	740
Total Income		94,189	1,000	95,189
Expenditure on:				
Raising funds	7	4,449	0	4,449
Charitable Activities	8	61,895	12,190	74,085
Total Expenditure		66,344	12,190	78,534
Net (expenditure)/income		27,845	-11,190	16,655
Net movement in funds		27,845	-11,190	16,655

The Mashamshire Community Office
(Registration Number 04481253)
Balance Sheet as at 31 March 2022

	Note	2022 £	2021 £
Fixed Assets			
Tangible assets	11	3,501	11,445
Current assets			
Stocks	12	1,511	1905
Debtors	13	1,769	4,016
Cash at bank and in hand		102,984	97,186
		106,264	103,106
Creditors: Amounts falling due within one year	14	-6,051	-2,082
Net current assets (liabilities)		100,213	101,024
Total assets less current liabilities		103,714	112,469
Creditors: Amounts falling due after more than one year	15	0	0
Net assets		103,714	112,469
Funds of the charity:			
Restricted funds		50,583	12,869
Unrestricted funds		53,132	99,600
Total funds	16	103,714	112,469

For the financial year ending 31 March 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities

The members have not required the charity to obtain an audit of its accounts for the the year in question in accordance with section 476; and

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 11 to 18 were approved by the trustees, and authorised for issue on 08 November 2022 and signed on their behalf by:

P F Theakston
Chairman and Trustee

1 Charity status

The charity is limited by guarantee, incorporated in England, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £10 towards the assets of the charity in the event of liquidation.

The address of the registered office is:
7 Little Market Place
Masham
Ripon
North Yorkshire
HG4 4DY

The principal place of business is:
7 Little Market Place
Masham
Ripon
North Yorkshire
HG4 4DY

These financial statements were autorised for issue by the trustees on 08 November 2022

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) - (Charities SORP (FRS102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

The Mashamshire Community Office meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Donations and legacies
Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is sublect to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of thos conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Grants receivable
Grants are recognised when the charity has an ebtitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and ar eyet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Expenditure
All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings thay have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising funds
These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Support costs
Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas or per capita, staff costs by the time spent and other costs by their usage.

Governance costs
These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustee's meetings and reimbursed expenses.

Government grants
Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

Taxation
The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt frpm taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible Fixed Assets
Individual Fixed Assets costing £100.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and Amortisation
Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Leasehold Property	5% straight line basis over the lease of 20 years
Fixtures, Fittings and Equipment	20% reducing balance basis

Trade debtors
Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.
Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for imairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents
Cash and cash equivalents comprise cash on hand and call deposits , and other short term highly liquid inbestments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors
Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right , at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.
Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Fund structure
Unrestricted income funds are general funds that are available for use at the trustee's discretion in furtherance of the objectives of the charity.
Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

3 Income from Donations

	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
Donations and legacies;				
North Yorkshire Police Authority	7,150		7,150	7,150
General	1,106		1,106	2,581
Grants, including capital grants;				
NYCC	4,000	0	4,000	5,000
Harrogate Borough Council	9,500		9,500	9,800
Masham Parish Council	3,500		3,500	3,500
Government Grants - Covid support	28,113		28,113	36,681
	53,369	0	53,369	64,712

4 Income from charitable activities

	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
Project Grants	15,090		15,090	5,292
Statutory Sick/Maternity Pay Refund	39		39	7,325
	15,129	0	15,129	12,617

5 Income from other trading activities

	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
Rent, sales and other income	23,050		23050	17121

6 Investment income

	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
Interest receivable	479		479	740

7 Expenditure on raising funds

	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
Costs of Raising Funds	17,218	0	17,218	4,449
	17,218	0	17,218	4,449

8 Expenditure on charitable activities

		Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
Governance costs	9	71,277	12,286	83,563	74,085

£71,277 (2021 - £61,895) of the above expenditure was attributable to unrestricted funds and £12,286 (2021 - £12,190) to restricted funds.

9 Analysis of governance and support costs

	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
Accountancy fees	2,327	128	2,455	2,283
Legal fees	13	0	13	13
Marketing and publicity	3,508	184	3,692	2,085
Employment Costs	41,659	2,818	44,477	40,599
Rent	6,828	322	7,150	7,150
R & R Grant	161	931	1,092	1,000
Liftshare scheme	310	0	310	0
Other governance costs	16,471	7,904	24,374	20,955
	71,277	12,286	83,563	74,085

The rent shown includes £7,150 for rental of the offices estimated by the Trustees and this is shown as a donation to the Charity in Note 3 as rent is not currently being paid.

The average number of employees during the year totalled 4 (2021 - 4). These staff undertook administrative duties.

10 Taxation

The charity is a registered charity and is therefore exempt from taxation

11 Tangible Fixed Assets

	Short leashold property £	Fixtures, fittings and equipment £	Total £
Cost			
At 1 April 2021	158,598	14,181	172,779
Additions	0	678	678
Disposals	0	0	0
At 31 March 2022	158,598	14,859	173,457
Depreciation			
At 1 April 2021	149,931	11,403	161,334
Charge for the year	7,930	691	8,621
Disposals		0	0
At 31 March 2022	157,861	12,094	169,955
Net book value			
At 31 March 2022	737	2,764	3,501
At 31 March 2021	8,667	2,778	11,445

12 Stocks

	Total 2022 £	Total 2021 £
Stocks	1,511	1,905

13 Debtors

	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
Trade debtors	1,298		1,298	3,452
Other debtors	471		471	564
	1,769	0	1,769	4,016

14 Creditors: amounts falling due within one year

	Total 2022 £	Total 2021 £
Trade creditors	433	787
Accruals and deferred income	2,395	1,295
Other creditors	3,223	0
	6,051	2,082

15 Creditors: amounts falling due after one year

	Total 2022 £	Total 2021 £
Other creditors	0	0
Deferred Income	0	0
	0	0

16 Funds

	Balance at 01-Apr-21 £	Incoming Resources £	Designated Funds Purchase of Building	Resources expended £	Balance at 31-Mar-22 £
Unrestricted funds	99,600	92,026	-50,000	-88,495	53,132
Restricted funds	12,869	0	50,000	-12,286	50,583
Total funds	112,469	92,026	0	-100,781	103,714

	Balance at 01-Apr-20 £	Incoming Resources £	Designated Funds Purchase of Building	Resources expended £	Balance at 31-Mar-21 £
Unrestricted funds	71,755	94,189	0	-66,344	99,600
Restricted funds	24,059	1,000	0	-12,190	12,869
Total funds	95,814	95,189	0	-78,534	112,469

17 Analysis of net assets between funds

	Unrestricted Funds General £	Total funds £
Tangible fixed assets	3,501	3,501
Current assets	106,264	106,264
Current liabilities	-6,051	-6,051
	103,714	103,714

18 Analysis of net funds

	At 1 April 2021 £	Cash flow £	At 31 March 2022 £
Cash at bank and in hand	97,186	5,799	102,984
Net debt	97,186	5,799	102,984

THE MASHAMSHIRE COMMUNITY OFFICE

England & Wales - Charity number 1098666

Accounts

Company Registration Number: 04481253

Charity Registration Number: 1098666

The Mashamshire Community Office

(A company limited by guarantee)

Annual Report and Financial Statements

For the Year Ended 31 March 2021

The Mashamshire Community Office

Contents

Reference and Administrative Details	1
Structure, Governance and Management	2
Trustees' Report	3 to 7
Statement of Trustees' Responsibilities	8
Independent Examiner's Report	9
Statement of Financial Activities	10
Balance Sheet	11
Notes to the Financial Statements	12 to 17

The Mashamshire Community Office

Reference and Administrative Details

Trustees	P F Theakston (Chairman) D Marr T D I Klemz S J Briggs P Keigwin C J Greensit J Fuller S Palin (Treasurer) G Pearson J Teece (resigned 3 December 2020)
Company Secretary	H E Jackson
Information Officer	A N McIntosh
Principal Office	7 Little Market Place Masham Ripon North Yorkshire HG4 4DY
Registered Office	7 Little Market Place Masham Ripon North Yorkshire HG4 4DY
Company Reg No.	4481253
Charity Reg No.	1098666
Independent Examiner	Clarksons Thornborough Hall Moor Road Leyburn North Yorkshire DL8 5AB

The Mashamshire Community Office
Structure, Governance and Management

Governing Document

The Mashamshire Community Office is a Company limited by guarantee governed by its Memorandum and Articles of Association dated 20th May 2002. It is registered as a Charity with the Charity Commission. Members undertake to contribute £10 to the Company's assets should it be wound up.

Appointment of Trustees

The Trustees are appointed by the members in accordance with the terms of the Company's Articles of Association. One third of the Trustees automatically retire at each Annual General Meeting and are available for reappointment if they so wish.

Trustee Qualification

Trustees are chosen from individuals with appropriate experience and who possess a good knowledge of the areas of support covered by the Charity's objectives.

Organisation

The Board of Trustees, which shall not be less than two members, administers the Charity. The Board of Trustees meet at least 6 times per year and hold an annual AGM. A steering group meets monthly to progress initiatives and a Manager is appointed by the Trustees to manage the day-to-day operations of the Charity.

The Mashamshire Community Office
Trustees' Report

OVERVIEW

The Trustees of Mashamshire Community Office, who are directors for the purposes of company law, present the annual report of the company, together with the financial statements and independent examiners report of the company, for the year ended 31st March 2021.

The purpose of the Mashamshire Community Office is to promote and deliver a broad range of services and activities that further the interests of both Masham and the wider Mashamshire community.

OUR GOALS:

MCO was established to further the community's economic prosperity, quality of life and access to appropriate services by:

- Partnering with others to provide our community, residents, and local businesses with easy access to information and the services they need.
- Promoting Mashamshire - its location, its businesses and its facilities, by providing information and services to visitors and potential visitors.
- Maintaining a stable financial position and sustainable future for Mashamshire Community Office.

OUR OBJECTIVES:

- To develop the skills and capabilities of our trustees, staff and volunteers to ensure our services are the best they can be.
- To maintain a welcoming "hub" for both visitors and local residents or businesses in our rural community to access the services and information they need.
- To ensure our digital resources i.e., data, website and social media, are maximized to the benefit of our community.
- To make connections with people, partners and organisations, locally and in the wider area, to work together to benefit our community.
- To ensure through good governance, a secure and sustainable future for our organization.

ACHIEVEMENTS & PERFORMANCE

In 2019 Trustees adopted a two-year strategic plan for improvement and development. This focused on consolidating and improving existing activities and developing relationships and connections with

stakeholders to establish and deliver new projects through partnership. We have moved forward with this plan during this financial year and have continued to deliver our core activities as outlined below.

Of course, this year the Covid-19 pandemic has had a massive impact on the needs of our community, and corresponding demands on the Community Office. Given that early in the pandemic Mashamshire Community Office was appointed as the Community Support Organisation for our district by NYCC, and therefore the conduit for resources and communication both from NYCC and Harrogate Borough Council, this placed considerable demand on our staff and volunteers who all responded magnificently to the unprecedented challenges facing them.

Many of the organisational changes made to cope with the pandemic have been embedded in our organisation and will stand us in good stead for the increased demands on The Community Office that we are already seeing as we go forward.

OUR CORE ACTIVITIES

- Providing access to information and keeping our community connected by being a physical hub at the heart of Masham and by developing and increasing our online and digital communication channels.
- Providing a one-stop access hub where information about North Yorkshire County Council, Harrogate Borough Council and Masham Parish Council Services is available to our community and Tourism Information is readily available to visitors.
- Providing a home for and supervising the recruitment and operation of volunteers to run the Masham Community Library.
- Providing and point of contact and physical base for North Yorkshire Police and the Rural Community Constable.
- Supporting the provision or preschool childcare in Masham by providing a venue for Acorns Preschool setting.
- Providing local artists and craftspeople with an opportunity to showcase and sell their work and reach new audiences by partnering and providing a venue for Fleece Artists' Cooperative.
- Providing a central point for information and feedback regarding public transport and local transport options in our rural area – enabling our community to stay connected.
- Promoting Local Businesses and Community Groups via the production of the Mashamshire Community Office Directory, delivered to 1,500 households, the VisitMasham.com website which attracts 2,500-6,000 users per month, and our digital and social media channels. Enabling businesses and groups to network and collaborate for the benefit of the whole community.

- Providing a platform for business and groups to promote themselves including booking services for local events, venues and other community facilities to enable them to effectively reach both local and wider audiences.
- Enabling learning opportunities for essential skills or awareness, both for work and community, to be available locally by commissioning appropriate learning events and where appropriate, seeking funding.
- Planning and running events, initiating activities or partnering with others to promote general wellbeing strengthen our community.
- Recruit and support volunteers within our community to help us with all our activities.

NEW INITIATIVES

- In response to the Covid crisis, MCO had already taken steps to improve our capacity to communicate information from behind closed doors and to recruit additional volunteers to support our community during the lockdowns and beyond. We also became part of the North Yorkshire County Council Covid response and became one of their network of Community Support Organisations (CSOs). During the pandemic we became the central point of contact for shopping, prescription collections, social contact and general information. We recruited and supported over 50 volunteers to support Masham and the surrounding villages and this work continues.
- Our communications volunteers maintained daily updates for our community via our social media platforms and email newsletter throughout the lockdown periods. Their many hours of work kept isolated residents in our rural location informed with accurate information about the crisis and help that was available. The promotion of the changing operation and services of local businesses was also invaluable.
- Our Library volunteers continued to provide access to library lending services, though not face to face, throughout most of the lockdown periods. Our office staff continued to provide a means for the community to access to our jigsaw and book exchange, providing invaluable activities for our community.
- Staff and volunteers sourced and distributed 85 home craft kits to isolated and vulnerable residents during the winter months.
- In January 2021 we were asked to support the vaccination centre at Ripon Racecourse and recruited over 80 local volunteers. We organised and supported 13 volunteers per half day shift from February to July to marshal at the site and enable a successful vaccination programme.

VOLUNTEERS

During this financial year we have relied absolutely on the time and energy of our volunteers, many of whom are still engaged with us.

During this financial year, volunteers have contributed more than 6,800 voluntary unpaid hours to support our activities including:

- Office support including front desk, administration and maintenance
- Community support including Covid support, vaccination marshalling, digital support, business support
- Communications including website content, email newsletter production, social media, poster and leaflet production
- Organisation and strategic support including finance and funding applications, recruitment and HR, marketing and systems.

We want to continue to provide valuable and rewarding opportunities to volunteer in the future.

FINANCIAL REVIEW

Trustees have maintained funding levels to enable the charitable activities to continue and are grateful for the support of from Harrogate Borough Council, North Yorkshire County Council and Masham Parish Council and the Two Ridings Community Foundation and the Restore and Recover Grant from North Yorkshire County Council.

To enable the Charity to maintain its work, MCO has relied on generating additional income from booking services provided to Masham Town Hall, community gallery commissions, sales of merchandise and subscriptions to the Visit Masham website and Masham Directory.

Covid-19 impacted some of this self-generated income, however a combination of CSO funding, donations and additional grant funding combined with close management of expenditure, has resulted in an improved financial position overall.

RESERVES POLICY

As at 31 March 2021 the charitable company's reserves of £99,600 were unrestricted. The Trustees have reviewed the reserves policy which takes into account the current situation. The Trustees' objective is for the charitable company to have reserves that equal at least six months expenditure. This is a policy change from three to six months following the Covid19 pandemic and the uncertainty regarding future funding with the change to a Unitary Authority.

The balance held as unrestricted funds of £99,600 includes statutory and contractual liabilities with actual free reserves assessed as £85,000. Actual 6-month cash payments are £35,000. The current levels of reserves are higher than this level. The Trustees have allocated these funds to the delivery of projects that have been identified in the business plan 2020-2022. This is an investment in MCO capacity with the aim of making further ongoing grant applications. A further £20,000 has been allocated as a contingency to mitigate potential costs associated with lease renewal in 2023.

INVESTMENT POLICY

The trustees have adopted a prudent attitude to investments and risks and believe that, by the utilisation of interest-bearing investment accounts, they maximise the income available and protect the capital investment. Investment performance is reviewed at each trustees' meeting.

PLANS FOR FUTURE PERIOD

The Covid-19 crisis enabled us to come together as a community, highlighting new ways that MCO can provide support. Many of the consequences of the crisis will continue to be challenging and are still emerging. Due to our improved financial position, we have increased our staffing capacity to progress new initiatives within our community. These include:

- A new walking for health group
- A befriending project
- Improved volunteer opportunities and training
- Improved access to transport options

APPROVAL

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies by order of the Trustees.

The annual report was approved by the trustees of the charity on 11 November 2021 and signed on its behalf by:

S. J. Palin

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S Palin
Treasurer and Trustee

The Mashamshire Community Office
Statement of Trustees' Responsibilities

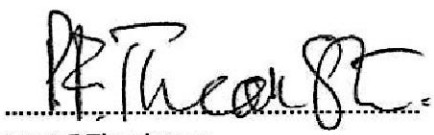
The trustees (who are also the directors of The Mashamshire Community Office for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 11 November 2021 and signed on its behalf by:



Mr P F Theakston
Chairman and Trustee

The Mashamshire Community Office
Independent Examiner's Report to the trustees of The Mashamshire Community Office

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2021 which are set out on pages 10 to 17.

Respective Responsibilities of Trustees and Examiner

As the charity's trustees of The Mashamshire Community Office (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of The Mashamshire Community Office are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. Accounting records were not kept in respect of The Mashamshire Community Office as required by section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Dawn Clarkson ..... 11 November 2021

Dawn Clarkson
Clarksons
Thornborough Hall
Leyburn
North Yorkshire
DL8 5AB

The Mashamshire Community Office
Statement of Financial Activities for the Year Ended 31 March 2021
(Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2021 £
Income and Endowments from:				
Donations Grants and Legacies	3	63,712	1,000	64,712
Charitable Activities	4	12,617	0	12,617
Other trading activities	5	17,121	0	17,121
Investment Income	6	740	0	740
Total Income		94,189	1,000	95,189
Expenditure on:				
Raising funds	7	4,449	0	4,449
Charitable Activities	8	61,895	12,190	74,085
Total Expenditure		66,343	12,190	78,534
Net (expenditure)/income		27,846	-11,190	16,655
Net movement in funds		27,846	-11,190	16,655
Reconciliation of funds				
Total funds brought forward		71,755	24,059	95,814
Total funds carried forward	16	99,600	12,869	112,469

	Note	Unrestricted funds £	Restricted funds £	Total 2020 £
Income and Endowments from:				
Donations Grants and Legacies	3	27,226	0	27,226
Charitable Activities	4	11,895	0	11,895
Other trading activities	5	24,688	0	24,688
Investment Income	6	796	0	796
Total Income		64,605	0	64,605
Expenditure on:				
Raising funds	7	5,481	0	5,481
Charitable Activities	8	54,229	19,747	73,976
Total Expenditure		59,711	19,747	79,458
Net (expenditure)/income		4,895	-19,747	-14,852
Net movement in funds		4,895	-19,747	-14,852
Reconciliation of funds				
Total funds brought forward		66,860	43,806	110,666
Total funds carried forward		71,755	24,059	95,814

All of the charity's activities derive from continuing operations during the above two periods.
The funds breakdown for 2021 is shown in note 16.

The Mashamshire Community Office
(Registration Number 04481253)
Balance Sheet as at 31 March 2021

	Note	2021 £	2020 £
Fixed Assets			
Tangible assets	11	11,445	19,594
Current assets			
Stocks	12	1,905	2265
Debtors	13	4,016	1,506
Cash at bank and in hand		97,186	75,878
		103,106	79,648
Creditors: Amounts falling due within one year	14	-2,082	-3,428
Net current assets (liabilities)		101,024	76,220
Total assets less current liabilities		112,469	95,814
Creditors: Amounts falling due after more than one year	15	0	0
Net assets		112,469	95,814
Funds of the charity:			
Restricted funds		12,869	24,059
Unrestricted funds		99,600	71,755
Total funds	16	112,469	95,814

For the financial year ending 31 March 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities

The members have not required the charity to obtain an audit of its accounts for the the year in question in accordance with section 476; and

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 10 to 17 were approved by the trustees, and authorised for issue on 11 November 2021 and signed on their behalf by:



Mr P F Theakston
Chairman and Trustee

1 Charity status

The charity is limited by guarantee, incorporated in England, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £10 towards the assets of the charity in the event of liquidation.

The address of the registered office is:
7 Little Market Place
Masham
Ripon
North Yorkshire
HG4 4DY

The principal place of business is:
7 Little Market Place
Masham
Ripon
North Yorkshire
HG4 4DY

These financial statements were autorised for issue by the trustees on 11 November 2021

2 Accounting policies

Summary of significant accounting policies and key accounting estimates
The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance
The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) - (Charities SORP (FRS102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation
The Mashamshire Community Office meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern
The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Exemption from preparing a cash flow statement
The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Income and endowments
All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Donations and legacies
Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is sublect to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of thos conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Grants receivable
Grants are recognised when the charity has an ebtitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and ar eyet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Expenditure
All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings thay have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising funds
These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Support costs
Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas or per capita, staff costs by the time spent and other costs by their usage.

Governance costs
These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustee's meetings and reimbursed expenses.

Government grants
Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

Taxation
The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt frpm taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible Fixed Assets
Individual Fixed Assets costing £100.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and Amortisation
Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Leasehold Property	5% straight line basis over the lease of 20 years
Fixtures, Fittings and Equipment	20% reducing balance basis

Trade debtors
Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.
Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for imairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents
Cash and cash equivalents comprise cash on hand and call deposits , and other short term highly liquid inbestments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors
Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right , at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.
Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Fund structure
Unrestricted income funds are general funds that are available for use at the trustee's discretion in furtherance of the objectives of the charity.
Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

3 Income from Donations

	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Donations and legacies;				
North Yorkshire Police Authority	7,150		7,150	7,150
General	2,581		2,581	1,576
Grants, including capital grants;				
NYCC	4,000	1,000	5,000	5,500
Harrogate Borough Council	9,800		9,800	9,500
Masham Parish Council	3,500		3,500	3,500
Government Grants - Covid support	36,681		36,681	0
	63,712	1,000	64,712	27,226

4 Income from charitable activities

	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Project Grants	5,292		5,292	11,895
Statutory Maternity Pay Refund	7,325		7,325	0
	12,617	0	12,617	11,895

5 Income from other trading activities

	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Rent, sales and other income	17,121		17121	24688

6 Investment income

	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Interest receivable	740		740	796

7 Expenditure on raising funds

	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Costs of Raising Funds	4,449	0	4,449	5,481
	4,449	0	4,449	5,481

8 Expenditure on charitable activities

		Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Governance costs	9	61,895	12,190	74,085	73,976

£58,411 (2020 - £54,229) of the above expenditure was attributable to unrestricted funds and £8,122 (2020 - £19,747) to restricted funds.

9 Analysis of governance and support costs

	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Accountancy fees	2,055	228	2,283	1,314
Legal fees	13	0	13	13
Marketing and publicity	1,886	200	2,085	1,385
Employment Costs	38,836	1,763	40,599	37,390
Rent	6,435	715	7,150	7,150
R & R Grant	0	1,000	1,000	839
Liftshare scheme	0	0	0	3,891
Other governance costs	12,670	8,285	20,955	21,994
	61,895	12,190	74,085	73,976

The rent shown includes £7,150 for rental of the offices estimated by the Trustees and this is shown as a donation to the Charity in Note 3 as rent is not currently being paid.

The average number of employees during the year totalled 4 (2020 - 4). These staff undertook administrative duties.

10 Taxation

The charity is a registered charity and is therefore exempt from taxation

11 Tangible Fixed Assets

	Short leashold property £	Fixtures, fittings and equipment £	Total £
Cost			
At 1 April 2020	158,598	14,144	172,742
Additions	0	528	528
Disposals	0	-491	-491
At 31 March 2021	158,598	14,181	172,779
Depreciation			
At 1 April 2020	142,001	11,147	153,148
Charge for the year	7,930	694	8,624
Disposals		-439	-439
At 31 March 2021	149,931	11,403	161,334
Net book value			
At 31 March 2021	8,667	2,778	11,445
At 31 March 2020	16,597	2,997	19,594

12 Stocks

	Total 2021 £	Total 2020 £
Stocks	1,905	2,265

13 Debtors

	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Trade debtors	3,452		3,452	1,267
Other debtors	564		564	239
	4,016	0	4,016	1,506

14 Creditors: amounts falling due within one year

	Total 2021 £	Total 2020 £
Trade creditors	787	698
Accruals and deferred income	1,295	2,203
Other creditors	0	528
	2,082	3,428

15 Creditors: amounts falling due after one year

	Total 2021 £	Total 2020 £
Other creditors	0	0
Deferred Income	0	0
	0	0

16 Funds

	Balance at 01-Apr-20 £	Incoming Resources £	Resources expended £	Balance at 31-Mar-21 £
Unrestricted funds	71,755	94,189	-66,343	99,600
Restricted funds	24,059	1,000	-12,190	12,869
Total funds	95,814	95,189	-78,534	112,469

	Balance at 01-Apr-19 £	Incoming Resources £	Resources expended £	Balance at 31-Mar-20 £
Unrestricted funds	66,860	64,605	-59,711	71,755
Restricted funds	43,806	0	-19,747	24,059
Total funds	110,666	64,605	-79,458	95,814

17 Analysis of net assets between funds

	Unrestricted Funds General £	Total funds £
Tangible fixed assets	11,445	11,445
Current assets	103,106	103,106
Current liabilities	-2,082	-2,082
	112,469	112,469

18 Analysis of net funds

	At 1 April 2020 £	Cash flow £	At 31 March 2021 £
Cash at bank and in hand	75,878	21,308	97,186
Net debt	75,878	21,308	97,186