

Trustees' Annual Report for the period							
From	Period start date			To	Period end date		
	Day 1 st	Month Oct	Year 2023		Day 30	Month Sept	Year 2024

Section A Reference and administration details

Charity name	LAWRENCE WESTON COMMUNITY TRANSPORT
Other names charity is known by	
Registered charity number (if any)	1098626
Charity's principal address	St Peters Hall, Ridingleaze
	Lawrence Weston
	Bristol
Postcode	BS11 0QE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alison Fowler	Chair		
2	Vijaya Agalgatti	Treasurer		
3	Anne Walker			
4	Barbara Hale			
5	Mavis Didcot			
6	Mervyn Freeth			
7	Jean Gresty			
8	Phyllis Bolton			
9	George Worth			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Financial	John Shaddick	

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution Adopted 2000, Articles of Association dated 2022, Memorandum of Associated registered with Companies House.

How the charity is constituted
(eg. trust, association, company)

Company Limited by Guarantee

Trustee selection methods
(eg. appointed by, elected by)

Annual General Meeting Election

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Trustees are appointed each year at the annual general meeting, having been nominated at the user group meeting prior to the AGM when any user/member of Lawrence Weston Community Transport are invited to stand as a trustee. At the AGM all existing trustees are invited to re stand. They are all local to the community. They are referred to as the management/committee/directors.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Provision of transport needs to inhabitants of Lawrence Weston and its neighbourhood who are in need of those services because of their age, weakness or disability (mental and physical) or poverty or because of the lack of availability of adequate and safe public passenger services.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Lawrence Weston Community Transport provides accessible community transport to the inhabitants of Lawrence Weston and its neighbourhood further it provides affordable low cost transport to registered groups within the community to allow them to continue to provide community based activities for the benefit of the community especially to benefit the advancement of education, advancement of community development.

Support of local amateur sporting groups, support of local religious groups to promote wellbeing and transport to members. Supporting healthy living programmes in the area to improve conditions for residents and give accessible and low cost transport to attend health and being related events.

Provide community trips to improve social understanding and development.

Promote voluntary work within the community.

The trustees through the management of Lawrence Weston Community Transport are mindful of the services that are needed to be provided to the public and attempt to serve as many of the above to the ensure the public benefit from the activities of community transport locally.

All in compliance and with due regard of the charity commissions guidance on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The trustees are all volunteers and help with day to day running and operation of LWCT.

We have a mixture of volunteer and paid drivers; we encourage volunteers to help our service delivery for mutual benefit of both parties.

Volunteers make a significant difference in the delivery of transport; however the challenge of recruiting volunteers is becoming harder due to changing financial conditions.

Summary of the main achievements of the charity during the year

We have worked closely with WECA (West of England Combined Authority) and the transport officers to develop our delivery of transport to the end users who are the most important factors.

We have increased transport in Shirehampton area where there has been a large uptake of transportation need. We work with SCAF (Shirehampton Community Action Forum) a local organisation and regularly provide 2 buses a week to residents for shopping and trips out.

We also cover Horfield weekly, including Anchor housing, Aslea Court, John James housing complexes and the local surrounding area

Social isolation is still a problem amongst the community and LWCT have developed a befriending group supporting the users with Transportation and securing separate funding to allow a weekly tea/coffee activity meetings as well as day trips.

We have maintained vehicles and monitor the demand and ensure we have vehicles fit for purpose, running costs have increased and we have been lucky to have been able to cover those costs by good management and finance decisions.

2024 has seen many changes to funding and operations due to larger operators struggling in the current financial situation. We have been in discussions with WECA to ensure our future, grant applications are in progress for future funding post April 2025

Section E

Financial review

Brief statement of the charity's policy on reserves

The Current Reserves are held to ensure we have sufficient funds to cover staff redundancy costs as well as any major expense on vehicles not covered under the general operating costs. Also due to the fragility of future funding securing its position should 2024/2025 bring major changes to WECA and its finances.

Details of any funds materially in deficit

Nil

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Funding remains in part from a WECA grant and concessionary fare reimbursement which has provided part cost of vehicle transport.

The remaining income albeit greatly reduced this year comes from transport hire of vehicles generating a running cost profit as well as subsidising the major link and dial a ride service.

Section F

Other optional information

Independant Examiner
P W John & Co
Parkview, 23 Wadham Street
Weston Super Mare
Somerset, BS23 3JL

Company number: 04593032

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

COMPANY NUMBER: 04593032

REGISTERED CHARITY NUMBER: 1098626

Lawrence Weston Community Transport

(a company limited by guarantee)

Annual report and financial statements
for the Year ended 30 September 2024

Lawrence Weston Community Transport
REFERENCE AND ADMINISTRATIVE DETAILS

Company number

04593032

Registered charity number

1098626

Trustees

Alison Fowler (Chair)	7 th May 2019
Mrs Vijaya Agalgatti (Treasurer)	16 th June 2009
Mrs Anne Walker	16 th June 2009
Mrs Mavis Didcott	24 th July 2007
Mrs Barbara Hale	24 th July 2007
Mr Mervyn Freeth	15 th April 2015
Mrs Jean Gresty	17 th April 2018
Mrs Phyllis Bolton	1 st October 2020
Mr George Worth	15 th May 2024

Registered Office

The Rock Community Centre
Ridingleaze
Lawrence Weston
Bristol
BS11 0QE

Independent Examiner

P W John & Co
Parkview
23 Wadham Street
Weston-super-Mare
Somerset
BS23 3JL

Lawrence Weston Community Transport

Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 30 September 2024.

Type of Governing Document

Constitution adopted 2000

Articles of association dated 2002

Memorandum of Association registered with Companies House

How the company is constituted

Company limited by guarantee.

Trustees Selection

Trustees are appointed each year at the annual general meeting, having been nominated at the user group meeting prior to AGM when any user/member of Lawrence Weston Community Transport are invited to stand as a trustee. At the AGM all existing trustees are invited to re stand. They are all local to the community. They are referred to as management/committee/directors.

Objects of the charity as set out in the governing document

Lawrence Weston Community Transport provides accessible community transport to the inhabitants of Lawrence Weston and its neighbourhood further it provides affordable low cost transport to registered groups within the community to allow them to continue to provide community based activities for the benefit of the community especially to benefit the advancement of education, advancement of community development.

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Provide community trips to improve social understanding and development.

Promote voluntary work within the community.

The trustees through the management of Lawrence Weston Community Transport are mindful of the services that are needed to be provided to the public and attempt to serve as many of the above to the ensure the public benefit from the activities of community transport locally.

All in compliance and with due regard of the charity commissions guidance on public benefit.

The trustees are all volunteers and help with day to day running and operation of LWCT.

We have a mixture of volunteer and paid drivers; we encourage volunteers to help our service delivery for mutual benefit of both parties.

Volunteers make a significant difference in the delivery of transport; however the challenge of recruiting volunteers is becoming harder due to changing financial conditions.

Lawrence Weston Community Transport

Trustees' Report

Summary of the objectives in relation to the above objects

Provision of transport needs to inhabitants of Lawrence Weston and its neighbourhood who are need of those services because of their age, weakness or disability (mental and physical) or poverty or because of the lack of adequate and safe public passenger services.

Trustees Report Year ended 30 September 2024

We have worked closely with WECA (West of England Combined Authority) and the transport officers to develop our delivery of transport to the end users who are the most important factors.

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We have maintained vehicles and monitor the demand and ensure we have vehicles fit for purpose, running costs have increased and we have been lucky to have been able to cover those costs by good management and finance decisions.

2024 has seen many changes to funding and operations due to larger operators struggling in the current financial situation. We have been in discussions with WECA to ensure our future, grant applications are in progress for future funding post April 2025

Brief statement on the charity's policy on reserves

The current reserves are held to ensure we have sufficient funds to cover staff redundancy costs as well as any major expense on vehicles not covered under the general operating costs. Also due to the fragility of future funding securing its position should 2024/25 bring major changes to WECA and its finances.

Plans for the future period

Funding remains in part from a WECA grant and concessionary fare reimbursement which has provided part cost of vehicle transport.

The remaining income albeit greatly reduced this year comes from transport hire of vehicles generating a running cost profit as well as subsidising the major link and dial a ride service.

Signed **Alison Fowler Chair of trust**

Date

Lawrence Weston Community Transport

Statement of Trustees' Responsibilities

The Trustees (who are Directors of Lawrence Weston Community Transport for the purposes of company law) are responsible for preparing the Board of Directors' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Board of Directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of resources, including the net income and expenditure, of the charitable company for the year. In preparing the financial statements the Board are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Board of Directors are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006.

They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Lawrence Weston Community Transport

Independent Examiners Report to the Trustees of Lawrence Weston Community Transport

I report to the charity trustees on my examination of the accounts of the company for the year ended 30 September 2024 which are set out on pages 7 to 11.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Paul William John FCCA
P W John & Co
Parkview
23 Wadham Street
Weston-super-Mare
Somerset BS23 1JZ

March 2025

Lawrence Weston Community Transport
Income and Expenditure Account
For the year ended 30 September 2024

	Unrestricted £	Restricted £	2024 £	2023 £
Income from				
Grants	-	92,671	92,671	103,774
Minibus hire and activities	16,939	-	16,939	19,502
Other services	-	-	-	125
Donations	3,598	-	3,598	3,547
Interest received	<u>3,768</u>	<u>-</u>	<u>3,768</u>	<u>2,694</u>
Total income	24,305	92,671	116,976	129,642
Expenditure on charitable activities				
Wages	-	64,446	64,446	53,262
Staff expenses and training	155	-	155	2,495
Volunteer expenses	2,763	-	2,763	2,711
Rent	2,760	-	2,760	2,760
Printing, postage and stationery	1,508	-	1,508	1,699
Telephone	417	-	417	293
Vehicle running costs	-	16,749	16,749	24,997
Insurance	887	-	887	792
Finance charges	60	-	60	75
Befriending	17	-	17	945
Depreciation and profit on disposal	-	9,241	9,241	16,187
Governance	650	-	650	600
Membership	158	-	158	-
Legal and professional fees	676	-	676	661
Other	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total expenditure	<u>10,051</u>	<u>90,436</u>	<u>100,487</u>	<u>107,477</u>
Net income for the year	<u>14,254</u>	<u>2,235</u>	<u>16,489</u>	<u>22,165</u>
Reconciliation of funds				
Total funds brought forward	<u>153,986</u>	<u>57,211</u>	<u>211,197</u>	<u>189,032</u>
Total funds carried forward	<u>168,240</u>	<u>59,446</u>	<u>227,686</u>	<u>211,197</u>

Lawrence Weston Community Transport
Statement of Assets and Liabilities as at 30 September 2024

	Notes	2024 £	2023 £
Fixed assets			
Tangible assets	3	<u>33,556</u>	<u>48,797</u>
Current assets			
Debtors	4	589	3,030
Cash at bank and in hand		<u>200,587</u>	<u>159,970</u>
		201,176	163,000
Creditors: amounts falling due within one year	5	<u>(7,046)</u>	<u>(600)</u>
Net current assets		<u>194,130</u>	<u>162,400</u>
Net assets		<u>227,686</u>	<u>211,197</u>
Funds			
Unrestricted funds		168,240	153,986
Restricted funds		<u>59,446</u>	<u>57,211</u>
		<u>227,686</u>	<u>211,197</u>

For the year ended 30 September 2024 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year ended 30 September 2024 in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements on pages 7 to 11 were approved by the trustees, and authorised for issue on March 2025 and signed on their behalf by:

.....
Alison Fowler
Trustee

Lawrence Weston Community Transport

Notes to the financial statements

For the year ended 30 September 2024

1. Statement of Accounting Policies

Basis of preparation

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of heritable and investment properties, and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP FRS 102), and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Companies Act 2006.

Going concern

The financial statements have been prepared on a going concern basis. The Trustees have assessed the Charity's ability to continue as a going concern and have reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus, they continue to adopt the going concern basis of accounting in preparing these financial statements.

Funds structure

Unrestricted funds comprise those funds which the Trustees are free to use for any purpose in furtherance of the charitable objects.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donors.

Resources expended

Expenditure is allocated between:-

- Expenditure incurred on raising funds;
- Expenditure incurred in direct fulfilment of the charity's objectives.

Depreciation

Fixed assets are depreciated over their useful economic life, taking into account any residual value of the assets.

Lawrence Weston Community Transport

Notes to the financial statements

For the year ended 30 September 2024

2. Trustees' Remuneration

The Trustees were not paid any remuneration or expenses during the year.

3. Tangible assets

	Minibuses £	Office Equipment £	Total £
Cost			
At 01.10.2023	95,895	351	96,246
Additions	-	-	-
Disposals	<u>(13,995)</u>	<u>-</u>	<u>(13,995)</u>
At 30.09.2024	<u>81,900</u>	<u>351</u>	<u>82,251</u>
Depreciation			
At 01.10.2023	47,365	84	47,449
Charges for the year	11,625	67	11,692
Eliminated on disposal	<u>(10,446)</u>	<u>-</u>	<u>(10,446)</u>
At 30.09.2024	<u>48,544</u>	<u>151</u>	<u>48,695</u>
Net book value			
At 30.09.2024	<u>33,356</u>	<u>200</u>	<u>33,556</u>
Net book value			
At 30.09.2023	<u>48,530</u>	<u>267</u>	<u>48,797</u>

4. Debtors

	2024 £	2023 £
Trade debtors	-	851
PAYE/NI	35	-
VAT repayment	<u>554</u>	<u>2,179</u>
	<u>589</u>	<u>3,030</u>

Lawrence Weston Community Transport

Notes to the financial statements

For the year ended 30 September 2024

5. Creditors: Amounts falling due within one year	2024	2023
	£	£
Accruals	600	600
HMRC	<u>6,446</u>	<u>-</u>
	<u>7,046</u>	<u>600</u>

Lawrence Weston Community Transport

Statement of Trustees' Responsibilities

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Parkview
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Weston-super-Mare
Somerset BS23 1JZ

March 2025

Income and Expenditure Account For the year ended 30 September 2024