

COMPANY NUMBER: 04593032
REGISTERED CHARITY NUMBER: 1098626

10 DEC 2021
SCANNED

Lawrence Weston Community Transport

(a company limited by guarantee)

Annual report and financial statements
for the Year ended 30 September 2021



Lawrence Weston Community Transport

REFERENCE AND ADMINISTRATIVE DETAILS

Company number

04593032

Registered charity number

1098626

Trustees

Alison Fowler (Chair)	7 th May 2019
Mrs Vijaya Agalgatti (Treasurer)	16 th June 2009
Mrs Anne Walker	16 th June 2009
Mrs Mavis Didcott	24 th July 2007
Mrs Barbara Hale	24 th July 2007
Mrs Rose Freeth	15 th April 2015
Mr Mervyn Freeth	15 th April 2015
Mrs Jean Gresty	17 th April 2018
Mrs Carol McCall	7 th May 2019
Mrs Marilyn Clark	16 th June 2009
Mrs Phyllis Bolton	1 st October 2020

Registered Office

The Rock Community Centre
Ridingleaze
Lawrence Weston
Bristol
BS11 0QE

Independent Examiner

P W John & Co
Parkview
23 Wadham Street
Weston-super-Mare
Somerset
BS23 3JL

Lawrence Weston Community Transport

Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 30 September 2021.

Type of Governing Document

Constitution adopted 2000

Articles of association dated 2002

Memorandum of Association registered with Companies House

How the company is constituted

Company limited by guarantee.

Trustees Selection

Trustees are appointed each year at the annual general meeting, having been nominated at the user group meeting prior to AGM when any user/member of Lawrence Weston Community Transport are invited to stand as a trustee. At the AGM all existing trustees are invited to re stand. They are all local to the community. They are referred to as management/committee/directors.

Objects of the charity as set out in the governing document

To provide relief to the inhabitants of Lawrence Weston and its environs who have need because of age, mental or physical disability, or poverty and in particular but not so as to limit the generality of the foregoing:

- a) To provide and maintain non profit community transport services
- b) To act as a community focus for transport lobbying issues and as a transport watchdog for the inhabitants of Lawrence Weston and its environs.

Summary of the objectives in relation to the above objects

Provide a community transport service for such inhabitants of Lawrence Weston and its neighbourhoods who are need of such services because of age, sickness, disability, poverty or lack of adequate and safe alternative services.

Lawrence Weston Community Transport

Trustees' Report

Trustees Report September 2020 to September 2021

The Covid situation for 2020/21 is still ongoing at the time of this report; the transport situation for our members/users was adapted in compliance with Covid guidance which reduced the number of passengers to reduce risks to everyone. Staff still continued to work throughout the year providing personal services, including shopping and support, it has also adapted transport to ensure safety to users and reduce any risks. Covid awareness training was carried out on line with local college.

Numbers have started to increase but slowly but it will take some time as Covid figures continue to rise.

We have been supported by WECA (West of England combined authority) and received concessionary fare income based on previous year's numbers whilst some normality returned to the world; this was alongside the funding which is agreed to March 2022.

Many members and users of community transport are within the vulnerable groups and Staff carried out Covid awareness training to ensure we can provide safe transport. The numbers being carried are slowly increasing but many groups who previously used our services are still cautious and many are struggling with funding and membership.

LWCT has worked with local GP practices to offer transport to Covid vaccination surgeries for residents around the area. It has worked with local organisations ensuring its place in the community of Lawrence Weston. It has recently started a befriending group in its community centre base offering socialisation and refreshments.

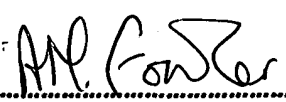
Vehicles operated by LWCT have had a few problems due to lack of use but these have rectified and now they are used more often the situation should improve.

Brief statement on the charity's policy on reserves

The current reserves are held to ensure we have sufficient funds to cover staff redundancy costs as well as any major expense on vehicles not covered under the general operating costs. Also due to the fragility of future funding securing its position should 2022 bring major changes to WECA and its finances.

Plans for the future period

The situation of funding from 2022 is still unknown and LWCT are involved with all community transport providers in the WECA area (approx. 40) and Voluntary sector representatives to secure a future working with local authorities and to clarify the future of funding.

Signed  Alison Fowler Chair of trust

Date 30/10/2021

Lawrence Weston Community Transport

Statement of Trustees' Responsibilities

The Trustees (who are Directors of Lawrence Weston Community Transport for the purposes of company law) are responsible for preparing the Board of Directors' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Board of Directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of resources, including the net income and expenditure, of the charitable company for the year. In preparing the financial statements the Board are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principals in the Charities SORP 2015 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Board of Directors are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006.

They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Lawrence Weston Community Transport

Independent Examiners Report to the Trustees of Lawrence Weston Community Transport

I report to the charity trustees on my examination of the accounts of the company for the year ended 30 September 2021 which are set out on pages 7 to 11.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2006 ('the 2006 Act').

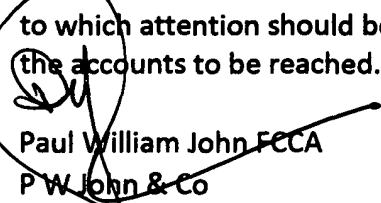
Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Paul William John FCCA
P W John & Co
Parkview
23 Wadham Street
Weston-super-Mare
Somerset BS23 1JZ

30 October 2021

Lawrence Weston Community Transport
Income and Expenditure Account
For the year ended 30 September 2021

	Unrestricted £	Restricted £	2021 £	2020 £
Income from				
Grants	-	59,500	59,500	62,125
Minibus hire and activities	11,687	-	11,687	16,092
Donations	826	-	826	549
Interest received	<u>-</u>	<u>-</u>	<u>-</u>	<u>358</u>
Total income	12,513	59,500	72,013	79,124
Expenditure on charitable activities				
Wages	-	31,322	31,322	40,560
Staff expenses and training	4,016	-	4,016	2,781
Volunteer expenses	1,604	-	1,604	870
Rent	2,772	-	2,772	2,808
Printing, postage and stationery	140	-	140	150
Telephone	353	-	353	316
Vehicle running costs	-	9,857	9,857	9,454
Insurance	712	-	712	701
Finance charges	72	-	72	72
Depreciation and loss on disposal	-	6,414	6,414	8,596
Governance	525	-	525	500
Gifts and donations	-	-	-	-
Membership	283	-	283	192
Legal and professional fees	190	-	190	76
Other	<u>490</u>	<u>-</u>	<u>490</u>	<u>(231)</u>
Total expenditure	<u>11,157</u>	<u>47,593</u>	<u>58,750</u>	<u>66,845</u>
Net income for the year	<u>1,356</u>	<u>11,907</u>	<u>13,263</u>	<u>12,279</u>
Reconciliation of funds				
Total funds brought forward	<u>130,982</u>	<u>31,322</u>	<u>162,304</u>	<u>150,025</u>
Total funds carried forward	<u><u>132,338</u></u>	<u><u>43,229</u></u>	<u><u>175,567</u></u>	<u><u>162,304</u></u>

Lawrence Weston Community Transport
Statement of Assets and Liabilities as at 30 September 2021

	Notes	2021 £	2020 £
Fixed assets			
Tangible assets	3	<u>19,241</u>	<u>25,655</u>
Current assets			
Debtors	4	280	768
Cash at bank and in hand		<u>156,990</u>	<u>136,884</u>
		157,270	137,652
Creditors: amounts falling due within one year		<u>(944)</u>	<u>(1,003)</u>
Net current assets		<u>156,326</u>	<u>136,649</u>
Net assets		<u>175,567</u>	<u>162,304</u>
Funds			
Unrestricted funds		132,338	130,982
Restricted funds		<u>43,229</u>	<u>31,322</u>
	6	<u>175,567</u>	<u>162,304</u>

For the year ended 30 September 2021 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year ended 30 September 2021 in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements on pages 7 to 11 were approved by the trustees, and authorised for issue on 30 October 2021 and signed on their behalf by:



 Alison Fowler
 Trustee

Lawrence Weston Community Transport

Notes to the financial statements

For the year ended 30 September 2021

1. Statement of Accounting Policies

Basis of preparation

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of heritable and investment properties, and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP FRS 102), and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Companies Act 2006.

Going concern

The financial statements have been prepared on a going concern basis. The Trustees have assessed the Charity's ability to continue as a going concern and have reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus, they continue to adopt the going concern basis of accounting in preparing these financial statements.

Funds structure

Unrestricted funds comprise those funds which the Trustees are free to use for any purpose in furtherance of the charitable objects.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donors.

Resources expended

Expenditure is allocated between:-

- Expenditure incurred on raising funds;
- Expenditure incurred in direct fulfilment of the charity's objectives.

Depreciation

Fixed assets are depreciated over their useful economic life, taking into account any residual value of the assets.

Lawrence Weston Community Transport

Notes to the financial statements

For the year ended 30 September 2021

2. Trustees' Remuneration

The Trustees were not paid any remuneration or expenses during the year.

3. Tangible assets

	Minibuses £	Office Equipment £	Total £
Cost			
At 01.10.2020	54,077	118	54,195
Additions	-	-	-
Disposals	<u>-</u>	<u>-</u>	<u>-</u>
At 30.09.2021	<u>54,077</u>	<u>118</u>	<u>54,195</u>
Depreciation			
At 01.10.2020	28,502	38	28,540
Charges for the year	6,394	20	6,414
Eliminated on disposal	<u>-</u>	<u>-</u>	<u>-</u>
At 30.09.2021	<u>34,896</u>	<u>58</u>	<u>34,954</u>
Net book value			
At 30.09.2021	<u>19,181</u>	<u>60</u>	<u>19,241</u>
Net book value			
At 30.09.2020	<u>25,575</u>	<u>80</u>	<u>25,655</u>

4. Debtors

	2021 £	2020 £
VAT repayment	<u>280</u>	<u>768</u>
	<u>280</u>	<u>768</u>

Lawrence Weston Community Transport

Notes to the financial statements

For the year ended 30 September 2021

5. Creditors: Amounts falling due within one year	2021	2020
	£	£
Creditors and accruals	<u>944</u>	<u>1,003</u>
	<u>944</u>	<u>1,003</u>
 6. Funds	 2021	 2020
	£	£
Restricted funds	43,229	31,322
Unrestricted funds	<u>132,338</u>	<u>130,982</u>
	<u>175,567</u>	<u>162,304</u>