

Charity No: 1098480

Friends of Paddock Wood Primary School  
(Including 200 Club)

Accounts for the year ended 31 March 2025

## Friends of Paddock Wood Primary School

### Charity Information

Trustees	M Kennard S Unter L Waters
Secretary	J Brown
Charity Number	1098480
Registered Office	c/o Leigh Academy Paddock Wood Old Kent Road Paddock Wood Tonbridge Kent TN12 6JE
Independent Examiner	Claire Holly

## **Friends of Paddock Wood Primary School Trustees Annual Report for the year ended 31 March 2025**

The Trustees submit their annual report and accounts for the year ended 31 March 2025 in accordance with current statutory requirements and the charity's governing document.

### **Structure, Governance and Management**

The Charity is governed by its Constitution and is made up of the members of the Friends of Paddock Wood Primary School Committee.

New Trustees are elected following proposal and appointment at the AGM.

### **Objectives and Activities**

The objective of Friends of Paddock Wood Primary School is fundraising for Paddock Wood Primary School to provide additional funds for educational and environmental projects within the school.

The main activity of the charity is to organise fundraising events throughout the school year.

The Trustees have paid due regard to the Charity Commission's guidance on public benefit in deciding what activities the charity should undertake. It is considered that the use of funds raised to improve the school and support its activities is very much to the public benefit.

### **Achievements and Performance**

During the year to 31 March 2025 donations were made to the school as detailed in Note 3 to the accounts totalling over £15,000. We have been pleased to again be able to fund a pantomime for the whole school to enjoy as well as playground improvements and contributing to the costs to set up a forest school.

The Fireworks event continued to be our biggest success of the year raising over £6,700 in profit, we were also able to offer our proven favourites such as discos and Krispy Kreme sales. We also chose to hold a colour run as our summer event this year, and were proud to raise over £6,000 in profit.

### **Financial Review**

At 31 March 2025 the Charity announces a profit this year of **£1,845.20**.

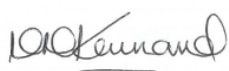
It is planned for funds raised by the Bonus Club to continue to be used for the maintenance of playground equipment. Future fundraising efforts are aimed at raising funds for various projects which can be requested from the Committee throughout the year via an application form.

### **Reserves policy**

A contingency reserve of up to £2,000 is ideally to be maintained to ensure funds are available for upfront costs involved when organising events and in case of any unpredictable expense that arises. This is held in a separate reserve account so that it is protected.

The Trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the Charity's Trustees on 2 October 2024.

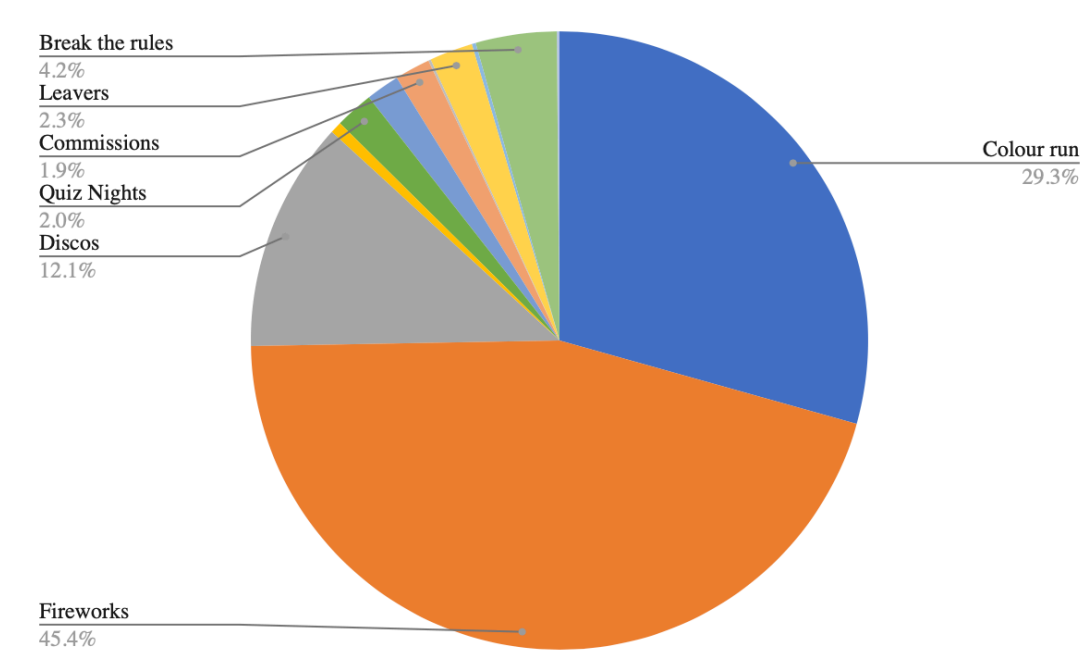


**Michelle Kennard**  
Chair & Trustee

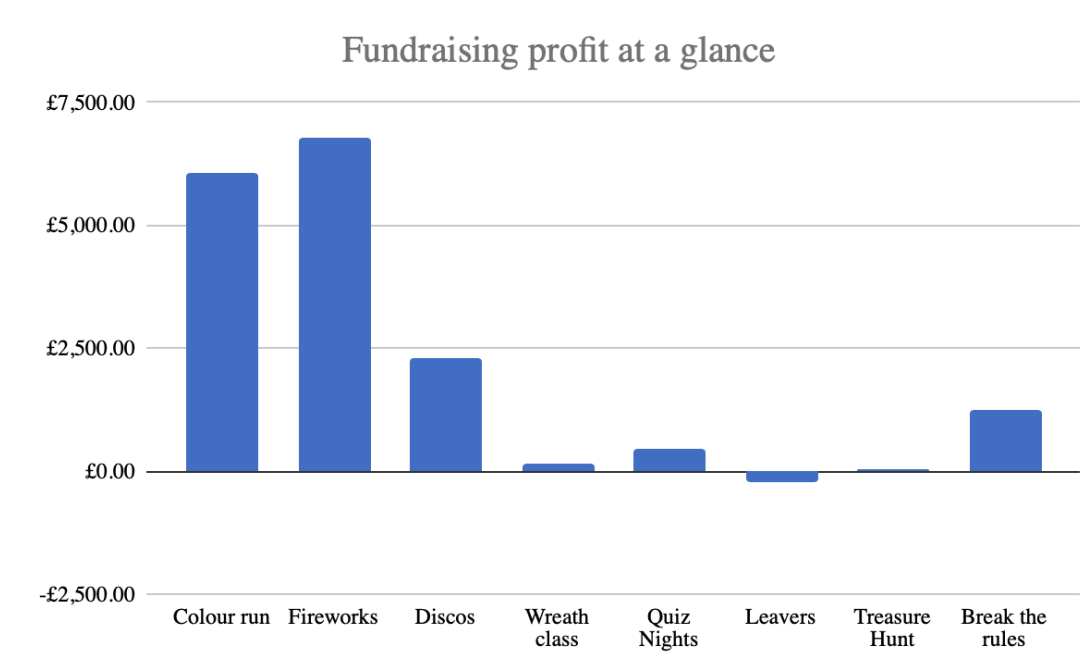
**Friends of Paddock Wood Primary School**  
**Receipts and payments account**  
**For the year ended 31 March 2025**

			<b>2025</b>		<b>2024</b>
	<b>Note</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Receipts</b>					
Colour run/Summer fayre		8,504.08		3,234.91	
Discos		3,499.00		2,889.99	
Quiz nights		580.87		638.15	
Wreath making classes		177.50			
Fireworks Night		13,147.10		12,657.15	
Donut Sale		-		815.47	
Commissions		538.22		378.65	
Donations		500.00			
Treasure Hunt		60.00		56.64	
Make your own pizza		-		234.00	
Leavers		657.25		667.50	
Break the rules		1,229.61		934.34	
Miscellaneous		40.00		299.99	
Interest received		39.13		35.35	
Online charges		(1,260.32)		(606.35)	
			<b>27,712.44</b>		<b>22,235.59</b>
<b>200 Club</b>					
Membership Receipts	<b>2</b>	1,149.00		1,140.00	
Prizes donated back		8.00		11.00	
Bank Interest		88.78		68.31	
Payouts		(616.00)		(636.00)	
Maintenance		-		(285.42)	
			<b>629.78</b>		<b>297.89</b>
<b>Payments</b>					
Colour run/Summer fayre		2,247.93		801.63	
Discos		930.52		448.87	
Quiz nights		103.87		242.84	
Fireworks Night		5,614.06		5,929.38	
Donut Sale		-		615.09	
Xmas event		467.41		558.40	
Leavers		897.04		620.22	
Admin		504.55		292.91	
EYFS event		-		12.51	
Sundry Expenses		375.67		484.97	
Donations to Leigh Academy Paddock Wood	<b>3</b>	15,293.78		6,310.93	
Bank charges		60.00		60.00	
			(26,494.83)		(16,377.75)
<b>Net Receipts/(Payments)</b>			<b>1,847.39</b>		<b>6,155.73</b>
<b>Retained Surplus brought forward</b>			24,861.09		18,705.36
<b>Retained Surplus carried forward</b>			<b>26,708.48</b>		<b>24,861.09</b>
<b>All receipts are unrestricted funds</b>					

Receipts



Profit at a glance



**Friends of Paddock Wood Primary School**  
**Statement of assets and liabilities as at 31 March 2025**

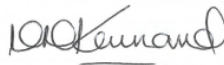
			2025		2024
Current assets		£	£	£	£
Cash at bank	Cash	-		-	
	Current account	16,209.12		16,810.16	
	Reserve account	2,067.22		2,038.54	
	200 Club account	4,034.00		3,412.22	
	CAF account	4,398.14		2,600.17	
<b>Net assets</b>		<b>26,708.48</b>		<b>24,861.09</b>	

We approve the accounts as set out in this document showing a net profit of **£1,847.39** and we confirm that we have made available all relevant records and information for their purpose.

These accounts were approved by the trustees on 3 October 2025.



**Sarah Unter**  
Treasurer



**Michelle Kennard**  
Chair & Trustee

**Friends of Paddock Wood Primary School**  
**Notes to the accounts**  
**For the year ended 31 March 2025**

**1 Accounting policies**

The Charity, by virtue of its size, elects to prepare accounts on a receipts and payments basis in accordance with schedule 2 of the Charities Act 2011.

**2 Bonus 200 Club**

The receipts and payments of the Bonus 200 Club have been included within these accounts to accurately reflect that the annual surplus of the club will be made available to the Friends of Paddock Wood Primary School for charitable purposes.

5% of member receipts are held to fund the Christmas draw. This is a prize drawn in addition to the monthly draw for December.

**3 Paddock Wood Primary Academy Donations**

Girls football kit	260.61
Playground improvements	9,866.00
Forest school	1,300.00
Christmas decorations	58.31
Parking banners	111.95
Laminator	142.95
Book bags for EYFS new starters	803.25
Pantomime	2,099.00
Library books	96.99
Headphones	469.52
Badges	85.20
<b>Total</b>	<b>15,293.78</b>

## **Independent examiner's report to the trustees of Friends of Paddock Wood Primary School**

To the Friends of Paddock Wood Primary School  
c/o Paddock Wood Primary School  
Old Kent Road  
Paddock Wood  
Tonbridge  
Kent  
TN12 6JE

### **Independent Verification Report for the year ended 31<sup>st</sup> March 2025**

We have reviewed the Statement of Comprehensive income and Balance Sheet provided to us, plus supporting accounting information of 31<sup>st</sup> March 2025.

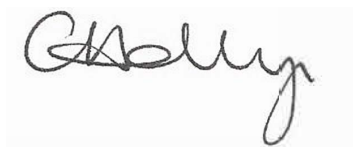
These financial statements are the responsibility of the Friends of Paddock Wood Primary School's management. Our responsibility is to express an opinion on these financial statements based on our findings.

We conducted our review in accordance with accounting standards generally accepted in the United Kingdom. Those standards require that we plan and perform the review to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An independent verification includes consideration of internal control over financial reporting as a basis for designing procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Friends of Paddock Wood Primary School's internal control over financial reporting. Accordingly, we express no such opinion.

Our review includes examining, on test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by the management, as well as evaluating the overall financial statement presentation. We believe that our review provides a reasonable basis for our opinion.

In our opinion the financial statements referred to above represent fairly, in all material respects, the financial position of the Friends of Paddock Wood Primary School as of 31<sup>st</sup> March 2025 and its change in net assets and its cash flow for the year then ended in conformity with the accounting principles generally accepted in the United Kingdom.

A handwritten signature in black ink, appearing to read 'CHolly', is written over a light blue rectangular background.

Claire Holly FMAAT

11<sup>th</sup> August 2025