

FRIENDS OF PADDOCK WOOD PRIMARY SCHOOL

England & Wales · Charity number 1098480

Details

Status Registered

Legal form Other

Registered 2003-07-10

Register [View on the Charity Commission register](#)

Contact

Address Leigh Academy Paddock Wood
Old Kent Road
Paddock Wood
Tonbridge
TN12 6JE

Phone 01892 833654

Email paddockwoodprimarypta@gmail.com

Activities

Objects: O ADVANCE THE EDUCATION OF PUPILS IN THE SCHOOL IN PARTICULAR BY: (1) DEVELOPING RELATIONSHIPS BETWEEN STAFF, PARENTS AND OTHERS ASSOCIATED WITH THE SCHOOL; (2) ENGAGING IN ACTIVITIES OR PROVIDING FACILITIES OR EQUIPMENT WHICH SUPPORT THE SCHOOL AND ADVANCE THE EDUCATION OF THE PUPILS

Activities: Fundraising activities for the benefit of the school and children. Our usual activities include summer event, christmas activities, fireworks night, school discos and quiz nights.

Classification

- **How:** Makes Grants To Organisations
- **What:** General Charitable Purposes
- **Who:** Children/young People

Geography

- **Area of benefit:** NOT DEFINED BUT IN PRACTICE PADDOCK WOOD, KENT
- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£27,712	£26,494	-	-
2024-03-31	£22,236	£16,378	-	-
2023-03-31	£26,601	£25,535	-	-
2022-03-31	£21,380	£20,609	-	-
2021-03-31	£2,338	£9,592	-	-

Trustees

Name	Role	Appointed
Michelle Margaret Kennard	Chair	2021-09-28
Lesley Ann Waters		2024-09-26
Sarah Frances Unter		2023-06-29

FRIENDS OF PADDOCK WOOD PRIMARY SCHOOL

England & Wales - Charity number 1098480

Accounts

Charity No: 1098480

Friends of Paddock Wood Primary School
(Including 200 Club)

Accounts for the year ended 31 March 2025

Friends of Paddock Wood Primary School

Charity Information

Trustees	M Kennard S Unter L Waters
Secretary	J Brown
Charity Number	1098480
Registered Office	c/o Leigh Academy Paddock Wood Old Kent Road Paddock Wood Tonbridge Kent TN12 6JE
Independent Examiner	Claire Holly

Friends of Paddock Wood Primary School Trustees Annual Report for the year ended 31 March 2025

The Trustees submit their annual report and accounts for the year ended 31 March 2025 in accordance with current statutory requirements and the charity's governing document.

Structure, Governance and Management

The Charity is governed by its Constitution and is made up of the members of the Friends of Paddock Wood Primary School Committee.

New Trustees are elected following proposal and appointment at the AGM.

Objectives and Activities

The objective of Friends of Paddock Wood Primary School is fundraising for Paddock Wood Primary School to provide additional funds for educational and environmental projects within the school.

The main activity of the charity is to organise fundraising events throughout the school year.

The Trustees have paid due regard to the Charity Commission's guidance on public benefit in deciding what activities the charity should undertake. It is considered that the use of funds raised to improve the school and support its activities is very much to the public benefit.

Achievements and Performance

During the year to 31 March 2025 donations were made to the school as detailed in Note 3 to the accounts totalling over £15,000. We have been pleased to again be able to fund a pantomime for the whole school to enjoy as well as playground improvements and contributing to the costs to set up a forest school.

The Fireworks event continued to be our biggest success of the year raising over £6,700 in profit, we were also able to offer our proven favourites such as discos and Krispy Kreme sales. We also chose to hold a colour run as our summer event this year, and were proud to raise over £6,000 in profit.

Financial Review

At 31 March 2025 the Charity announces a profit this year of **£1,845.20**.

It is planned for funds raised by the Bonus Club to continue to be used for the maintenance of playground equipment. Future fundraising efforts are aimed at raising funds for various projects which can be requested from the Committee throughout the year via an application form.

Reserves policy

A contingency reserve of up to £2,000 is ideally to be maintained to ensure funds are available for upfront costs involved when organising events and in case of any unpredictable expense that arises. This is held in a separate reserve account so that it is protected.

The Trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the Charity's Trustees on 2 October 2024.

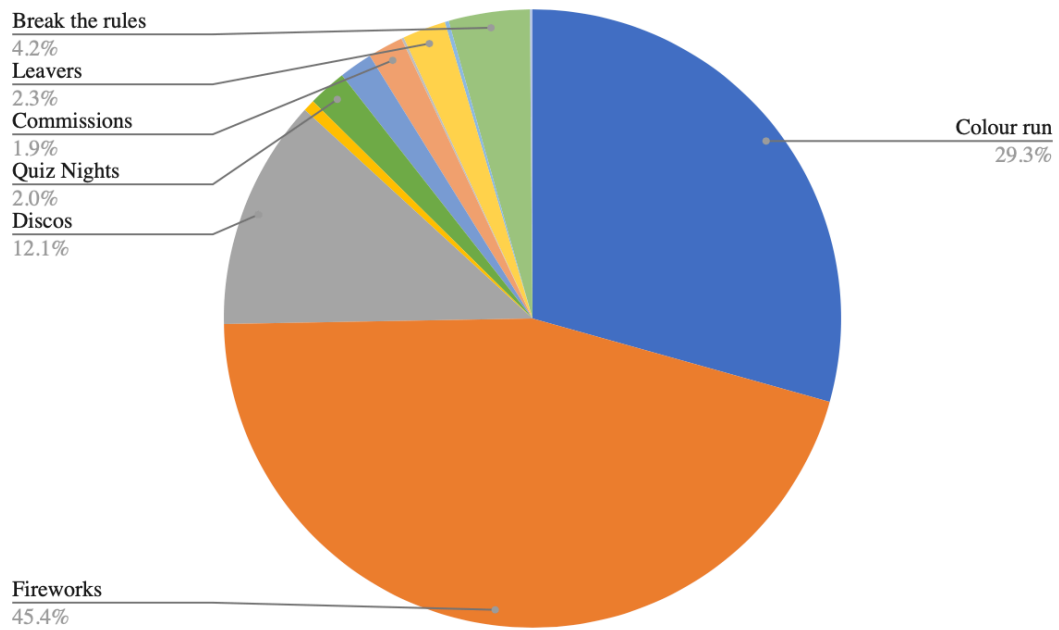


Michelle Kennard
Chair & Trustee

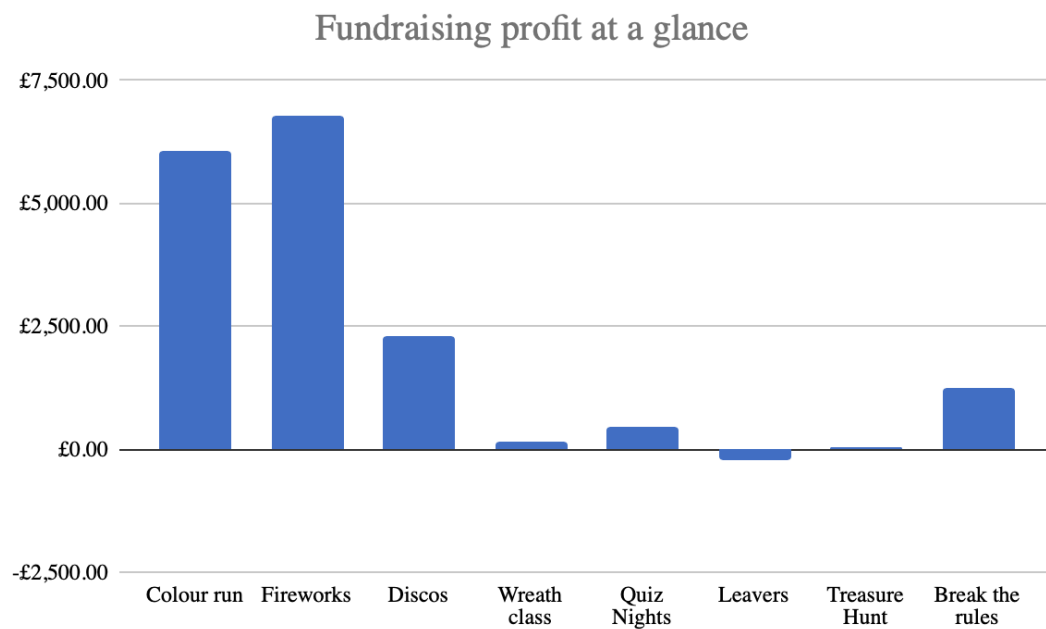
Friends of Paddock Wood Primary School
Receipts and payments account
For the year ended 31 March 2025

			2025		2024
	Note	£	£	£	£
Receipts					
Colour run/Summer fayre		8,504.08		3,234.91	
Discos		3,499.00		2,889.99	
Quiz nights		580.87		638.15	
Wreath making classes		177.50			
Fireworks Night		13,147.10		12,657.15	
Donut Sale		-		815.47	
Commissions		538.22		378.65	
Donations		500.00			
Treasure Hunt		60.00		56.64	
Make your own pizza		-		234.00	
Leavers		657.25		667.50	
Break the rules		1,229.61		934.34	
Miscellaneous		40.00		299.99	
Interest received		39.13		35.35	
Online charges		(1,260.32)		(606.35)	
			27,712.44		22,235.59
200 Club					
Membership Receipts	2	1,149.00		1,140.00	
Prizes donated back		8.00		11.00	
Bank Interest		88.78		68.31	
Payouts		(616.00)		(636.00)	
Maintenance		-		(285.42)	
			629.78		297.89
Payments					
Colour run/Summer fayre		2,247.93		801.63	
Discos		930.52		448.87	
Quiz nights		103.87		242.84	
Fireworks Night		5,614.06		5,929.38	
Donut Sale		-		615.09	
Xmas event		467.41		558.40	
Leavers		897.04		620.22	
Admin		504.55		292.91	
EYFS event		-		12.51	
Sundry Expenses		375.67		484.97	
Donations to Leigh Academy Paddock Wood	3	15,293.78		6,310.93	
Bank charges		60.00		60.00	
			(26,494.83)		(16,377.75)
Net Receipts/(Payments)			1,847.39		6,155.73
Retained Surplus brought forward			24,861.09		18,705.36
Retained Surplus carried forward			26,708.48		24,861.09
All receipts are unrestricted funds					

Receipts



Profit at a glance



Friends of Paddock Wood Primary School
Statement of assets and liabilities as at 31 March 2025


			2025		2024
Current assets		£	£	£	£
Cash at bank	Cash	-		-	
	Current account	16,209.12		16,810.16	
	Reserve account	2,067.22		2,038.54	
	200 Club account	4,034.00		3,412.22	
	CAF account	4,398.14		2,600.17	
Net assets		26,708.48		24,861.09	

We approve the accounts as set out in this document showing a net profit of **£1,847.39** and we confirm that we have made available all relevant records and information for their purpose.

These accounts were approved by the trustees on 3 October 2025.



Sarah Unter
Treasurer



Michelle Kennard
Chair & Trustee

Friends of Paddock Wood Primary School
Notes to the accounts
For the year ended 31 March 2025

1 Accounting policies

The Charity, by virtue of its size, elects to prepare accounts on a receipts and payments basis in accordance with schedule 2 of the Charities Act 2011.

2 Bonus 200 Club

The receipts and payments of the Bonus 200 Club have been included within these accounts to accurately reflect that the annual surplus of the club will be made available to the Friends of Paddock Wood Primary School for charitable purposes.

5% of member receipts are held to fund the Christmas draw. This is a prize drawn in addition to the monthly draw for December.

3 Paddock Wood Primary Academy Donations

Girls football kit	260.61
Playground improvements	9,866.00
Forest school	1,300.00
Christmas decorations	58.31
Parking banners	111.95
Laminator	142.95
Book bags for EYFS new starters	803.25
Pantomime	2,099.00
Library books	96.99
Headphones	469.52
Badges	85.20
Total	15,293.78

Independent examiner's report to the trustees of Friends of Paddock Wood Primary School

To the Friends of Paddock Wood Primary School
c/o Paddock Wood Primary School
Old Kent Road
Paddock Wood
Tonbridge
Kent
TN12 6JE

Independent Verification Report for the year ended 31st March 2025

We have reviewed the Statement of Comprehensive income and Balance Sheet provided to us, plus supporting accounting information of 31st March 2025.

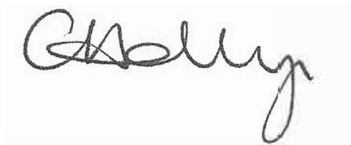
These financial statements are the responsibility of the Friends of Paddock Wood Primary School's management. Our responsibility is to express an opinion on these financial statements based on our findings.

We conducted our review in accordance with accounting standards generally accepted in the United Kingdom. Those standards require that we plan and perform the review to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An independent verification includes consideration of internal control over financial reporting as a basis for designing procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Friends of Paddock Wood Primary School's internal control over financial reporting. Accordingly, we express no such opinion.

Our review includes examining, on test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by the management, as well as evaluating the overall financial statement presentation. We believe that our review provides a reasonable basis for our opinion.

In our opinion the financial statements referred to above represent fairly, in all material respects, the financial position of the Friends of Paddock Wood Primary School as of 31st March 2025 and its change in net assets and its cash flow for the year then ended in conformity with the accounting principles generally accepted in the United Kingdom.



Claire Holly FMAAT

11th August 2025

FRIENDS OF PADDOCK WOOD PRIMARY SCHOOL

England & Wales - Charity number 1098480

Accounts

Charity No: 1098480

Friends of Paddock Wood Primary School
(Including 200 Club)

Accounts for the year ended 31 March 2023

Friends of Paddock Wood Primary School

Charity Information

Trustees	M Kennard V Thompsett V Vellacott
Secretary	J Brown
Charity Number	1098480
Registered Office	c/o Paddock Wood Primary Academy Old Kent Road Paddock Wood Tonbridge Kent TN12 6JE
Independent Examiner	Claire Holly

Friends of Paddock Wood Primary School Trustees Annual Report for the year ended 31 March 2023

The Trustees submit their annual report and accounts for the year ended 31 March 2023 in accordance with current statutory requirements and the charity's governing document.

Structure, Governance and Management

The Charity is governed by its Constitution and is made up of the members of the Friends of Paddock Wood Primary School Committee.

New Trustees are elected following proposal and appointment at Committee meetings.

Objectives and Activities

The objective of Friends of Paddock Wood Primary School is fundraising for Paddock Wood Primary School to provide additional funds for educational and environmental projects within the school.

The main activity of the charity is to organise fundraising events throughout the school year.

The Trustees have paid due regard to the Charity Commissioners' guidance on public benefit in deciding what activities the charity should undertake. It is considered that the use of funds raised to improve the school and support its activities is very much to the public benefit.

Achievements and Performance

During the year to 31 March 2023 donations were made to the school as detailed in Note 3 to the accounts totalling over £12,000. Highlights this year were for Lola, the new school Labrador puppy (the PTA paid for mentoring for her to allow support of children across all age groups) and for new cooking workstations and equipment to offer an extra-curricular activity.

The Fireworks event continued to be our biggest success of the year raising over £6,000 in profit, we were also able to offer our proven favourites such as discos and Krispy Kreme sales!

Financial Review

At 31 March 2023 the Charity announces a profit this year of **£353.38**.

It is planned for funds raised by the Bonus Club to continue to be used for the maintenance of playground equipment. Future fundraising efforts are aimed at raising funds for various projects which can be requested from the Committee throughout the year via an application form.

Reserves policy

A contingency reserve of up to £2,000 is ideally to be maintained to ensure funds are available for upfront costs involved when organising events and in case of any unpredictable expense that arises. This is now held in a separate reserve account so that it is protected.

The Trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the Charity's Trustees on 22 June 2023.

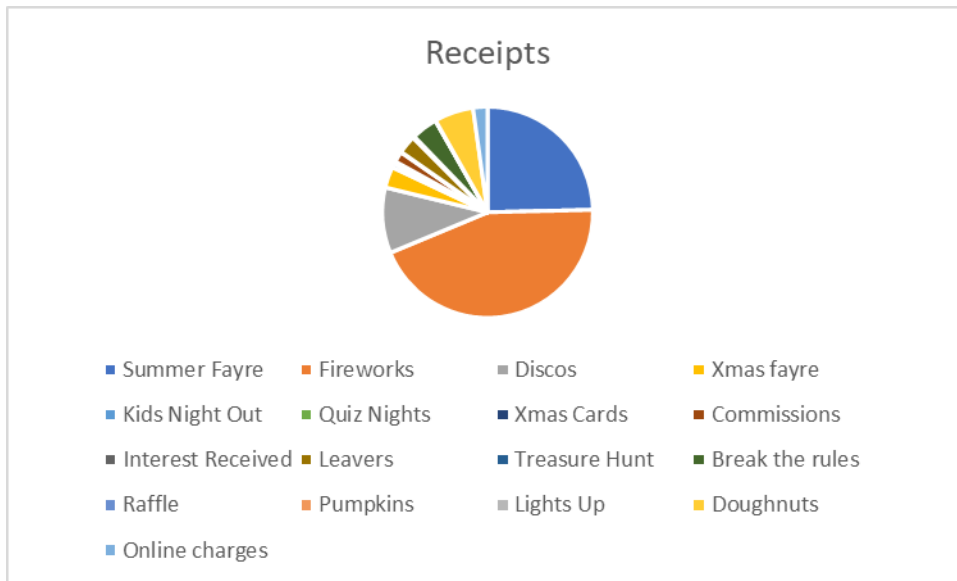


Michelle Kennard
Chair & Trustee

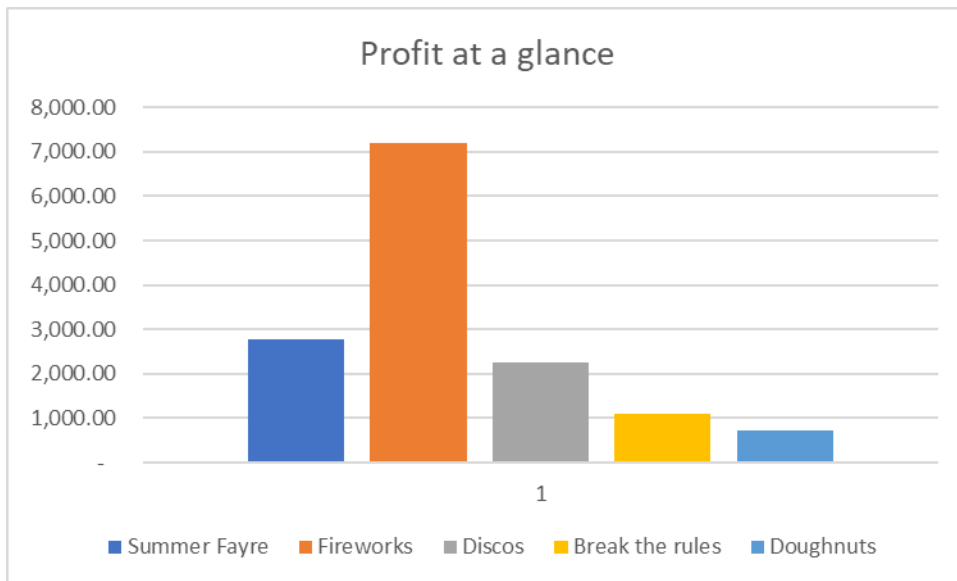
Friends of Paddock Wood Primary School
Receipts and payments account
For the year ended 31 March 2023

			2023		2022
	Note	£	£	£	£
Receipts					
Fayres		7,750.39		1,253.62	
Discos		2,801.87		2,555.28	
Quiz nights				292.23	
Fireworks Night		12,276.77		14,241.34	
Doughnut Sale		1,668.27		1,067.80	
Commissions		451.21		369.50	
Treasure Hunt		78.92		161.90	
Raffle				685.50	
Lights Up				629.34	
Leavers		772.50			
Xmas Cards		102.08			
Kid's Night Out		179.74			
Break the rules		1,109.40			
Miscellaneous		12.94		122.89	
Interest received		16.67		0.24	
Online charges		(619.35)			
			26,601.41		21,379.64
200 Club					
Membership Receipts	2	1,171.00		1,172.00	
Bank Interest		17.95		0.18	
Payouts		(620.00)		(587.00)	
Maintenance		(1,281.98)		(2,872.54)	
			(713.03)		(2,287.36)
Payments					
Fayres Expenses		4,387.02		442.98	
Discos		541.58		580.27	
Quiz nights				42.69	
Fireworks Night		5,078.90		4,805.54	
Doughnuts Sale		950.00		620.91	
Xmas cards		8.60			
Lights Up		75.00		479.31	
Leavers		824.39		426.74	
Admin		404.80		573.00	
Kid's Night Out		19.86			
Sundry Expenses		452.58		76.67	
Miscellaneous				6.37	
Donations to Paddock Wood Primary Academy	3	12,720.27		10,171.42	
Bank charges		72.00		96.50	
			(25,535.00)		(18,322.40)
Net Receipts/(Payments)			353.38		769.88
Retained Surplus brought forward			18,351.98		17,527.10
Retained Surplus carried forward			18,705.36		18,296.98 +£55 accruals cleared
All receipts are unrestricted funds					

Receipts



Top events - Profit at a glance



Friends of Paddock Wood Primary School
Statement of assets and liabilities as at 31 March 2023

			2023		2022
Current assets		£	£	£	£
Cash at bank	Cash	0.00		0.00	
	Current account	10,917.82		7,171.88	
	Reserve account	2,011.52		2,002.71	
	200 Club account	2,785.91		2,193.96	
	CAF account	2,990.11		6,983.43	
	Accruals			(55.00)	
Net assets		18,705.36		18,296.98	

We approve the accounts as set out in this document showing a net profit of **£353.38** and we confirm that we have made available all relevant records and information for their purpose.

These accounts were approved by the trustees on 22 June 2023.



Vikki Vellacott
Treasurer



Michelle Kennard
Chair & Trustee

Friends of Paddock Wood Primary School
Notes to the accounts
For the year ended 31 March 2023

1 Accounting policies

The Charity, by virtue of its size, elects to prepare accounts on a receipts and payments basis in accordance with schedule 2 of the Charities Act 2011.

2 Bonus 200 Club

The receipts and payments of the Bonus 200 Club have been included within these accounts to accurately reflect that the annual surplus of the club will be made available to the Friends of Paddock Wood Primary School for charitable purposes.

5% of member receipts are held to fund the Christmas draw. This is a prize drawn in addition to the monthly draw for December.

3 Paddock Wood Primary Academy Donations

Revamp of pond area	1,950.00
Dog mentor course	1,640.00
Gingerbread for new starters	59.00
Play leader's equipment	776.71
Clicker 8 therapy software	2,970.00
Pantomime and deposit for next year	2,098.90
Cooking utensils	184.99
Football kit	240.67
Kitchen units	2,152.00
Chess Club	50.00
Draw / talk course	598.00
Total:	<u>£12,720.27</u>

Independent examiner's report to the trustees of Friends of Paddock Wood Primary School

To the Friends of Paddock Wood Primary School
c/o Paddock Wood Primary School
Old Kent Road
Paddock Wood
Tonbridge
Kent
TN12 6JE

Independent Audit Report for the year ended 31st March 2023

We have audited the accounts spreadsheet and Year End Accounts summary of the Friends of Paddock Wood Primary School as of 31st March 2023, and the related statements of activities and change in net assets, expenses and cashflow for the year then ended.

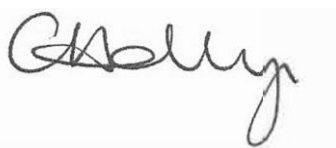
These financial statements are the responsibility of the Friends of Paddock Wood Primary School's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United Kingdom. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Friends of Paddock Wood Primary School's internal control over financial reporting. Accordingly, we express no such opinion.

An audit includes examining, on a test basis evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by the management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion the financial statements referred to above represent fairly, in all material respects, the financial position of the Friends of Paddock Wood Primary School's as of 31st March 2023 and its change in net assets and its cash flow for the year then ended in conformity with the accounting principles generally accepted in the United Kingdom.



Claire Holly FMAAT

14th June 2023